



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
 TO BE HELD MONDAY APRIL 12, 2021 AT 7:00 PM  
 IN COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB

1.0	<b><u>CALL TO ORDER:</u></b>	
2.0	<b><u>ADOPTION OF AGENDA:</u></b>	
3.0	<b><u>ADOPTION OF MINUTES:</u></b>	
	3.1 March 22, 2021 - Regular Council Meeting Minutes	PP 2-4
4.0	<b><u>DELEGATIONS:</u></b>	
	4.1	
5.0	<b><u>OLD BUSINESS:</u></b>	
	5.1	
6.0	<b><u>NEW BUSINESS:</u></b>	
	6.1 Seniors' Week Declaration	PP 5,6
	6.2 Water Treatment Plant Update	PP 7-17
7.0	<b><u>CORRESPONDENCE:</u></b>	
	7.1 March 4, 2021 – Community Economic Development Committee Minutes	PP 18,19
	7.2 Alberta Justice & Solicitor General Response Letter	Pp 20,21
8.0	<b><u>COMMITTEE AND STAFF REPORTS:</u></b>	
	8.1 Action List	pp 22
	8.2 Council Reports	PP 23-25
9.0	<b><u>Closed Session:</u></b>	
10.0	<b><u>ADJOURNMENT:</u></b>	



6.2 Bylaw #996 – Appointment of Assessor

**#073-2021-03-22** Deputy Mayor Gena Jones

**CARRIED:** That Council gives a 1<sup>st</sup> reading of Bylaw #996 to Appoint an Assessor.

**#074-2021-03-22** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council gives a 2<sup>nd</sup> reading of Bylaw #996 to Appoint an Assessor.

**#075-2021-03-22** Deputy Mayor Gena Jones

**CARRIED:** That Council moves to a 3<sup>rd</sup> reading of Bylaw #996 to Appoint an Assessor.

**#076-2021-03-22** Councillor Terry Dueck

**CARRIED:** That Council gives a 3<sup>rd</sup> and final reading of Bylaw #996 to Appoint an Assessor.

6.3 2021 Budget Approval

**#077-2021-03-22** Councillor Cal Mosher

**CARRIED:** That Council accepts the 2021 Operating Budget for the Town of Beaverlodge as presented.

**#078-2021-03-22** Deputy Mayor Gena Jones

**CARRIED:** That Council accepts the 2021 Capital Budget for the Town of Beaverlodge as presented.

6.4 Interim Alberta Police Advisory Board Survey for Municipalities

**#079-2021-03-22** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council directs the Protective Services Committee Council members to complete this survey.

**7.0** **CORRESPONDENCE:**

7.1 FCSS Letter to MLA Travis Toews

**#080-2021-03-22** Deputy Mayor Gena Jones

**CARRIED:** That Council accepts this letter for information.

**8.0** **COMMITTEE AND STAFF REPORTS**

8.1 Action List

**#081-2021-03-22** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts the Action List for information with the following updates:

- Item 14 – Fencing at the Water Treatment Reservoir has been completed & will be removed from the list.

8.2 Staff Reports

**#082-2021-03-22** Councillor Cyndi Corbett

**CARRIED:** That Council accepts these reports for information as presented.

**9.0** **CLOSED SESSION:**

**#083-2021-03-22** Councillor Cyndi Corbett

**7:53 PM**

**CARRIED:** That Council moves into Closed Session for item 9.1.

**#084-2021-03-22** Councillor Judy Kokotilo-Bekkerus

**8:15 PM**

**CARRIED:** That Council moves out of Closed session.

**10.0** **ADJOURNMENT**

Mayor Gary Rycroft adjourned the meeting.

**8:16 PM**

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Mayor, Gary Rycroft

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CAO, Jeff Johnston



## Nichole Young

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**From:** Beaverlodge Town  
**Sent:** Monday, March 22, 2021 2:59 PM  
**To:** Nichole Young  
**Subject:** FW: Seniors' Week 2021 Community Declaration Information  
**Attachments:** Seniors-Week-Declaration.pdf

**From:** Seniors and Housing Information <Seniorsinformation@gov.ab.ca>  
**Sent:** March 22, 2021 1:43 PM  
**Cc:** Seniors and Housing Information <Seniorsinformation@gov.ab.ca>  
**Subject:** Seniors' Week 2021 Community Declaration Information

For more than 30 years, Alberta has celebrated seniors during the first week in June. Seniors' Week 2021 is June 7-13 and will be kicked off with a provincial launch event co-hosted by Seniors Outreach Program Society on June 7. Seniors' Week is an opportunity to celebrate seniors and to ensure they feel valued by friends, loved ones, and all Albertans.

Attached is a Community Declaration, which was designed to support communities in recognizing Seniors' Week and to generate greater awareness of the importance of seniors in our communities. Please notify the province of your declaration by June 3, 2021, so that this information can be highlighted on the Seniors and Housing website. To register your declaration, please email [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca).

The Government of Alberta offers an online Events Calendar that can be used to post or view special events for seniors. Please visit the [Seniors' Week website](#) for more information, to download Seniors' Week poster, and to find a [tip sheet](#) on how to celebrate seniors safely in your community!

Classification: Protected A



# DECLARATION

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In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 7 – 13, 2021 to be Seniors' Week in

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Community

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Official Title

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Official Signature

A handwritten signature in black ink, appearing to be 'JPon', written over a horizontal line.

The Honourable Josephine Pon, Minister of Seniors and Housing



April 7, 2021  
File: 2015-3613-01

Jeff Johnston, R.E.T., ICD.D  
Chief Administrative Officer  
Town of Beaverlodge  
400 - 10 Street  
PO Box 30  
Beaverlodge, Alberta T0H 0C0

Re: TOWN OF BEAVERLODGE WTP UPGRADES - PHASE 2 SCOPE CHANGE #1

Dear Mr. Johnston:

In continuation with the project and as requested by the Town of Beaverlodge (Town), Associated Engineering (AE) is pleased to offer this scope change to add in the following scopes of services:

- Additional Inspection Services (supplement to initial inspection services approved)
- Design Basis Memorandum
- Detailed Design
- Tender Services
- Construction Services
- Post Construction Services
- Project Management

This is anticipated to be the complete scope to complete the Phase 2 Water Treatment Plant (WTP) upgrades project. The above listed scopes of services are herein discussed in further detail below.

## 1 METHODOLOGY

AE has identified seven (7) distinct tasks in delivering the remainder of the consulting services for this project. These services are described as follows:

### 1.1 TASK 1 – INSPECTION SERVICES

**Purpose:** Results and findings from these services will guide the design team in developing the design basis memorandum updates and ultimately the detailed design package.

**Actions / Approach:** AE is currently completing the following inspection services: Hazardous Material Testing, Potable Reservoir Clean and Inspection, and Disinfection Formation Potential Study.



AE has been requested to add the following tasks:

- Raw Water Pipeline Inspection/Testing:
  - To better understand the performance and condition of the raw water pipeline, an inspection will be completed by Norwest Construction, or a contractor of the Town's choosing, by conducting pressure testing and non-destructive testing at 2 locations. A Technical Memorandum will be issued to outline the findings.
- WTP Settling Pond Desludging:
  - AE will prepare a Requests for Proposals (RFP) package for qualified desludging firms and oversee the desludging of the WTP settling pond. If possible, this work will be tied into the Lagoon desludging efforts.
- Roof Inspections:
  - AE will prepare Request for Quotations (RFQ) package for qualified roofing firms to inspect the raw water and WTP buildings' roofs and provide an inspection report. Recommendations and conclusions from the report will be considered for upgrades as a part of Phase 2. It should be noted that funding for this scope may be rejected by AMWWP should it be found to only be maintenance is required (i.e., Not required for the WTP upgrade project).

**Deliverable(s):** Raw Water Pipeline Inspection/Testing Report, RFP and 2 Days of AE Site Presence for WTP Settling Pond Desludging, RFQ and Roof Inspection Report.

## 1.2 TASK 2 – DESIGN BASIS MEMORANDUM UPDATE

**Purpose:** The Design Basis Memorandum (DBM), developed in Phase 1, will be updated for Phase 2 to suit the required upgrades not completed in Phase 1. The updated DBM will aid in conveying the information for the proposed upgrades to the Town and AE's internal design team.

**Actions / Approach:** The first step in completing the DBM will be to conduct a Kickoff Meeting between the Town and AE to firm up the project intentions, review inspection work to date, and confirm overall scope. From there, AE will update the DBM incorporating feedback from the Kickoff Meeting's discussions and findings and recommendations from the inspections. In addition, AE will also review climate change impacts by developing a Risk Matrix. Climate change areas may include but are not limited to the following categories: wild fires, floods/storm events, raw water quality, and raw water quantity. Once an updated draft DBM is prepared, AE will review it with the Town for additional feedback and guidance. At this point, AE recommends that the Town hold a meeting with AEP to review the DBM and request their input. The Town's and AEP's comments will be addressed and the DBM finalized. The finalized DBM will then be a technical agreement for the Phase 2 upgrades and will be the basis for our detailed design team.



**Deliverable(s):** Draft and Final Phase 2 DBM and (3) Conference Call Workshops (Kickoff and Review Meetings and AEP Review Meeting), c/w Minutes.

### 1.3 TASK 3 – DETAILED DESIGN

**Purpose:** In the Detailed Design Stage, the design will be refined, and plans and specifications created for tender purposes. AE will complete the design, utilizing the latest in detailed design tools, such as 3D modeling. Using the latest tools requires a highly trained and talented team, which AE possesses. The adoption of these tools allows AE and the Town to ensure conflicts are reduced, while providing flexibility for design changes, as required.

**Actions/Approach:** Undertake the design, using the latest edition of the design standards, approved by AEP and the scope of work, as defined in the recently prepared DBM. AE proposes the following scope of services, during detailed design:

- Preparation of final design drawings, specifications and all necessary contract documents, using AE’s standard specification formats. AE’s proposed drawing list is shown in [Table 1-1](#).
- Preparation of an overall system Control Philosophy.
- Assistance with securing approvals, planning approvals, and licenses required by applicable regulatory agencies.
- Supply of the following preliminary sets of the specifications and drawings at different milestones for review by the Town:
  - One (1) set of 60% Specifications and Drawings (electronic set).
  - One (1) set of 90% Specifications and Drawings (electronic set).
- Site trip for meetings with the Town to review the following milestones and discuss comments:
  - 60% review meeting, one week following the submittal of the documents.
  - 90% review meeting, one week following the submittal of the documents.

AE proposes the following drawings list (estimated at 62 total drawings), as shown in [Table 1-1](#):

Table 1-1  
 Proposed Drawing List

Division and Drawing Name	
<b>General</b>	
Cover Page / Drawing List	Location
<b>Architectural</b>	
Raw Water Site	Water Treatment Plant Site
Roof Plan/Sections	Roof Plan/Sections
Insulation/Veneer Elevations	Details

Division and Drawing Name	
<b>Structural</b>	
Raw Water Site	Water Treatment Plant Site
Genset Pad & Pump Pedestals Plan/Sections	Genset Pad & Pump Pedestals Plan/Sections
	Catwalk Plan/Sections
	Details
<b>Process Mechanical</b>	
PFD Update	Water Treatment Plant Site (cont'd)
P&ID Legends	P&ID Distribution
Raw Water Site	P&ID WTP Chemicals
P&ID Pumps	Plan (Clarifier / Upper Filter Gallery)
Layout	Plan (Lower Filter Gallery / Distribution)
Sections	Plan (Chemicals)
Water Treatment Plant Site	Sections (Clarifier / Filter Gallery)
P&ID Clarifier	Sections (Distribution / Chemicals)
P&ID Filter Gallery	Details
<b>Building Mechanical</b>	
Raw Water Site	Water Treatment Plant Site
HVAC Layout	HVAC Layout
	Schedules
	Details
<b>Electrical</b>	
Legend Sheets	Water Treatment Plant Site
Raw Water Site	Plan
Plan	Single Line
Reflected Lighting Plan	MCC Elevation
Single Line & MCC Elevation	Panel & Lighting Schedule
Panel & Lighting Schedule	Details
<b>Instrumentation and Controls</b>	
Raw Water Site	Water Treatment Plant Site
Instrument Layout	Instrument Layout
Power Distribution Schematic	Power Distribution Schematics
Cards & Loops	Cards & Loops
	Details
	Network Diagram
<b>Demolition</b>	
Raw Water Site	Water Treatment Plant Site
Process Mechanical	Process Mechanical
Building Mechanical	Building Mechanical
Electrical, Instrumentation and Controls	Electrical, Instrumentation & Controls



**Deliverable(s):** 60% and 90% detailed design review packages, (2) Onsite Review Meetings, c/w Minutes and Regulatory Notice Letter (required for direct filtration) and Regulatory Approval Amendment Application Assistance (may be required if chloramine disinfection is recommended for implementation).

#### 1.4 TASK 4 – TENDER SERVICES

**Purpose:** Tender services will be rendered in the efforts of obtaining a qualified Contractor to complete the construction of the WTP upgrades, at a competitive price.

**Actions/Approach:** AE proposes a Request for Qualifications (RFQ) package, followed by an Invitational Tender process. AE recommends this process due to the complexity of this project and working within an active facility. The RFQ will narrow down qualified contractors and the invitational tender will maintain the Town's requirement for a competitive bid.

##### **Request for Qualifications:**

- Preparation of the electronic RFQ package;
- Posting of RFQ package (Town to post notice on APC or other community forms);
- Administration during contractor's review (Q&A); and
- RFQ submission evaluation and short list recommendation.

##### **Invitational Tender:**

- Preparation of tender package;
- Preparation of the pre-tender estimate;
- Issuing tender package to short listed contractors;
- Clarifications/Addendums of any queries from contractors during bidding period; and
- Evaluation of bids and preparation of recommendations for award of the contract.

**Deliverable(s):** RFQ Package, Contractor Short List Recommendation, Tender Package, Addendums and Contractor Selection Recommendation.

#### 1.5 TASK 5 – CONSTRUCTION SERVICES

We have assumed that the bulk of the construction services will be conducted within a 12-month period. Our contract administrative services and inspection services budgets are based on working with an experienced Contractor with a proven track record. Should the Contractor not perform as expected, and therefore, higher than anticipated construction management services are required, our general engineering services will be re-assessed and updated to meet the necessary requirements.



## Task 1 – Construction Services

**General Engineering:** General engineering will consist of a combination of office and field services during the construction period.

### Actions/Approach:

- Preparation of the Issued for Construction (IFC) contract documents, following the issued addenda and Contractor's bonds and insurance.
- Review of requests for information and shop drawings for the purpose of ascertaining that the information conforms to the stated design intent of the work.
- Hold regular meetings at intervals appropriate to the stage of construction to monitor and report to the Town the progress of the work. Copies of all meeting minutes will be provided to the Town.
- Provide monthly reports to inform the Town on the progress and quality of work, progress reports, and meetings held.
- Provide guidance to the Town in the interpretation of the contract documents.
- Prepare regular progress claims and make recommendations to the Town for payment.

### Deliverable(s):

- Three (3) sets of hard copy contract documents will be provided.
- Twelve (12) monthly construction progress meetings (complete with electronic copy of record of meeting minutes).
- Twelve (12) monthly progress payment certificates (PPC) complete with electronic submissions to the Town and Contractor.
- Approximately, 80 shop drawings, by multi-discipline team members, requiring no more than 2 hours to review.
- Approximately, 20 Contractor's Request for information requiring no more than 3 hours to respond.
- Approximately, 5 CCPRs/CCOs administration services requiring no more than 10 hours to prepare.

**Resident Engineering Services:** Resident engineering services will consist of an engineer or technologist onsite throughout the beginning of the project, as needed. The main focus of the resident engineer is to inspect the clarifier upgrade work, to monitor compliance with the design intent, to monitor direct filtration performance and to facilitate communications onsite between the Town, AE, and the Contractor.

### Deliverable(s):

- Periodic onsite resident engineering total duration anticipated: 2 weeks totaling no more than 100 hrs including travel.

**Multi-Discipline Inspections:** Periodic visits will be made by our key architectural, structural, process mechanical, building mechanical, electrical and instrumentation team members to assess compliance of the Contractor's work in relation to the contract document requirements.

**Deliverable(s):**

- Inspections by design engineers includes: two (2) structural/architectural inspections, two (2) building mechanical inspection and two (2) EI&C inspections. Process mechanical inspections will be completed during the monthly meetings. All inspections will include inspection reports. Sites visits are budgeted at 20 hours total. Inspection reports will be provided electronically.

**Start-up and Commissioning:** Provide personnel for planned performance verifications, start-up and commissioning of process mechanical, building mechanical, electrical and instrumentation, and computer based (SCADA) control components of the project. Our start-up and commissioning team will interpret the commissioning program requirements, as defined in the contract documents for the Contractor and the Town, conduct tests as deemed necessary, and witness performance of system components to ascertain compliance with contract document requirements. Process optimization guidance will also be provided at this stage.

**Deliverable(s):**

- Pre-start-up logistics coordination and process, electrical and instrumentation personnel on-site, during commissioning period. Inspections by design engineers: Two (2) process inspections and (2) EI&C inspections. All inspections will include inspection reports. Sites visits are budgeted at 20 hours total. Inspection reports will be provided electronically.

## 1.6 TASK 6 – POST CONSTRUCTION SERVICES

**Actions/Approach:**

- Inspect the constructed works for any deficiencies, after the completion of construction, to determine if the works were constructed in accordance with the Contract Documents. If AE believes that the work is meeting the definition of "substantial performance", AE will advise the Contractor to issue the Substantial Performance Certificate.
- Inspect rectified deficiencies. If AE believes that the work is meeting the definition of "total performance", AE will advise the Contractor to issue the Total Performance Certificate.
- Inspect the constructed works, after the completion of the Warranty Period, to ascertain overall performance and identify any deficiencies. If AE believes that the work is meeting the definition of "Final Acceptance", AE will advise the Contractor to issue the Final Acceptance Certificate.
- Provide the Town with electronic and hardcopy sets of the record documents incorporating the changes implemented and recorded during construction.

**Deliverables(s):**

- Recommendation of substantial, total performance, and final acceptance deficiency reports, and warranty reports.
- Three (3) sets of prints clearly marked "Record Drawings" and O&M manuals. AE assumes converting redlines to Record Drawings will require no more than 20 hours to update.
- An electronic copy of the PLC source code for each PLC programmed onsite.
- An electronic copy of the SCADA/HMI program and development licences.

**1.7 TASK 7 – PROJECT MANAGEMENT**

**Purpose:** Project management services include the services of our Project Manager and Project Engineer. These services include:

- Coordination of the project teams and resources;
- Client liaison, communication, contractual agreements;
- Overall project direction;
- Maintain budget, schedules and project cost control (overall budget updates and cash flow updates);
- Direct quality assurance and quality control; and
- Monitoring sub-consultant services and contracts.

**Actions/Approach:** Upon approval of the scope change, the Project Manager will update a Project Management Plan (PMP), including, but not limited to the following sections:

- Project Objectives;
- Scope;
- Schedule;
- Budget;
- Team c/w Engineers of Record;
- Lines of Communication;
- Quality Management Procedures;
- Risk Management (Climate Change and Other Project Risks); and
- Safety.

During internal and external meetings, the PMP will be reviewed and updated accordingly.

**Deliverable(s):** PMP Updates, Twenty Two (22) Monthly Updates (10 pre-tender/12 post-tender), and Twenty Two (22) Monthly Invoices (10 pre-tender/12 post-tender).



## 2 PROJECT TEAM

We propose the following key staff to complete the scope of work listed above:

Table 2-1  
 Project Team

Team Member	Phase 2 Role	Phase 1 Role
Design Team		
Grant Dixon	Client Liaison	Client Liaison
Ryan Wirsz, P.Eng.	Project Manager	Project Manager & Process Mechanical Engineer
Derek Mayowski, P.Eng.	Project Engineering & Process Mechanical Engineer	Project Engineer
Nicholai Kristel, P.Eng.	Water Quality & Treatment Specialist	Water Quality & Treatment Specialist
Caitlin Luo, P. Eng.	Architectural & Structural Engineer	Not Involved
Hu Kou, P.Eng.	Building Mechanical Engineer	Not Involved
Chris Bredo, P.Eng.	Power & Automation Engineer	Power & Automation Engineer
Quality Assurance Team		
Gates Bilodeau, C.Tech.	Overall QA	Not Involved
Sutha Suthaker, Ph.D.,P.Eng.	Process Mechanical QA	Process Mechanical QA
Kevin Danyluk, P.Eng.	Architectural & Structural QA	Not Involved
Judd Mah, P.Eng., LEED® AP	Building Mechanical QA	Building Mechanical QA
Steve Justus, P.Eng.	Power & Automation QA	Power & Automation QA

In addition to the above-noted personnel, in-house clerical and technical staff will be utilized, as required. Detailed resumes of each of the above noted personnel can be provided upon request.

## 3 SCHEDULE

Upon receiving authorization to proceed, AE will commence with the design services immediately. **Table 3-1** shows our schedule to undertake the scope of works listed above.

Table 3-1  
 Project Schedule

Work Items	Milestone Date	Duration
Scope Change #1 Approval	April 28, 2021	1 Day
Inspections/Studies		
Raw Water Pipeline Inspection/Testing	August 1, 2021	5 Days
WTP Waste Pond Desludging <sup>1</sup>	June 1, 2021	2 Days
Roof Inspections	June 1, 2021	1 Days
Design Brief Memorandum		
Draft DBM Submission	June 1, 2021	30 Days
Final DBM Submission	July 1, 2021	7 Days
Detailed Design		
60% Design Submission	September 1, 2021	60 Days
90% Design Submission	October 1, 2021	30 Days
Tender Services		
RFP Process	August 1, 2021	30 Days
Tender Process	November 1, 2021	30 Days
Award and Notice to Proceed	December 1, 2021	30 Days
Construction	2022	~1 Year
Post Construction	November 1, 2022	60 Days

#### 4 FEE BUDGET

AE will complete this work in accordance with the current agreement in place between the Town and AE. [Table 4-1](#) outlines our fee breakdown to undertake the scope of work listed in this workplan.

<sup>1</sup> Will coordinate with Lagoon desludging efforts to save costs where possible.

Table 4-1  
 Fee Breakdown

Tasks	Fee Basis	Fees
Inspections/Studies		
Raw Water Pipeline Inspection/Testing	Time and Material	\$25,000
WTP Settling Pond Desludging	Time and Material	\$30,000
Roof Inspections	Time and Material	\$5,000
Sub-Contractor Subtotal		\$60,000
Design Brief Memorandum		
Detailed Design	Lump Sum	\$167,500
Tender Services	Lump Sum	\$34,000
Construction	Time and Material	\$190,500
Post Construction	Time and Material	\$32,800
Project Management	Lump Sum	\$42,700
Engineering Subtotal		\$508,000
Total		\$568,000

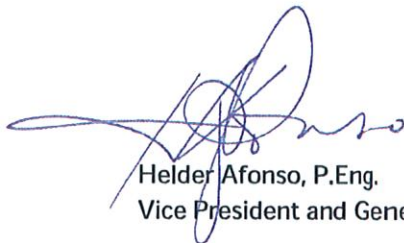
Associated Engineering appreciates this opportunity to submit to the Town of Beaverlodge our Workplan for the next phase of the Water Treatment Plant Upgrades project. We believe this Workplan will assist the Town of Beaverlodge with moving forward to the next phase of the upgrades, and we await your approval to proceed.

If you have any questions, please contact the undersigned directly at 587-772-0585.

Yours truly,



Ryan Wirsz, P.Eng.  
 Project Manager



Helder Afonso, P.Eng.  
 Vice President and General Manager, Alberta North



Minutes for the Town of Beaverlodge Economic Development Committee Meeting

Thursday March 4, 2021 at 10:00AM

Chair – Terry Dueck

**ATTENDANCE:**

Terry Dueck – Chair

Jeff Johnston - CAO

Gary Rycroft - Absent

Tina Letendre – Deputy CAO

Cyndi Corbett - Councillor

Tracy Ferguson – Member

Wael Ammar – Member

Tracy Brekkaas – Member

Callie Balderston - Absent

Recording Secretary - Nichole Young

**1.0 CALL TO ORDER:**

- The meeting commenced at 10:00 AM.

**2.0 ADOPTION OF AGENDA:**

#009-2021-03-04 Councillor Cyndi Corbett

*CARRIED: That the agenda be adopted as presented.*

**3.0 ADOPTION OF MINUTES:**

#010-2021-03-04 Councillor Cyndi Corbett

*CARRIED: That the minutes of the February 4, 2021 meeting be accepted as presented.*

**4.0 OLD BUSINESS:**

4.1 Frequent Shoppers Survey – survey has been sent out and results will be compiled for the next meeting.

4.2 Chopstick Factory – proceed to Council, Councillor Terry Dueck will reach out for information to present.

4.3 Spring Initiative – Selfie Photo Contest/Egg Hunt – proceed to council for approval.

**5.0 NEW BUSINESS:**

5.1 Budget Request to Council – note that the Fair is not included in this request

i) Shop Local Program - \$2500

ii) Christmas Craze - \$1000

iii) Town Tree Ornaments - \$1500

iv) Halloween - \$2000

v) Easter/Spring Initiative - \$1000

vi) Miscellaneous Events - \$2000

#011-2021-03-04 Councillor Terry Dueck

*CARRIED: That the Community Economic Development Committee make a budget request to the Council of \$10,000 for the above-listed projects in 2021.*

5.2 Beaverlodge Mural Foundation, Mosaic Tile Sponsorship

#012-2021-03-04 Councillor Terry Dueck

*CARRIED: That this request for sponsorship be moved to the Regular Town Council agenda on March 8, 2021.*

5.3 Royal Alberta Museum, Covid 19 Artifact Collection

#013-2021-03-04 Councillor Cyndi Corbett

*CARRIED: That Administration sends one of our 2020 Christmas Ornaments to the Royal Alberta Museum for their display.*

5.4 2021 Beaver Cup – Councillor Terry Dueck will reach out to the organizer, Cody Mould, about his plans for a tournament this year and bring this information back for the next meeting.

**6.0 ROUND TABLE:**

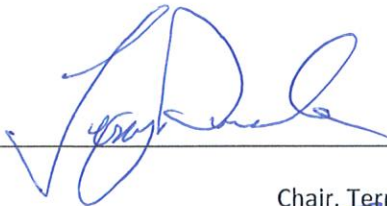
- Jeff will meet up with Del from the Home Building Center and speak to him about donating materials for the Easter Initiative.
- Cyndi reminded everyone that GPRTA will promo any events we have if we want them to.
- Set up a meeting regarding the Spring/Easter Initiative after Budget approved to organize the details of the initiative.

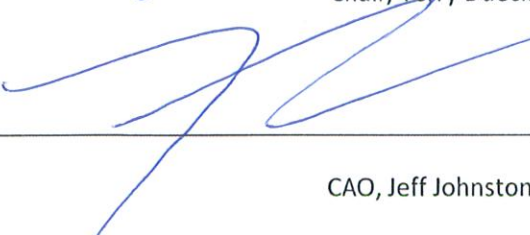
Next meeting:

- Thursday April 8, 2021 @ 9:00 AM

**7.0 ADJOURNMENT:**

The meeting was adjourned at 11:14 AM.

  
\_\_\_\_\_  
Chair, Terry Dueck

  
\_\_\_\_\_  
CAO, Jeff Johnston



ALBERTA  
JUSTICE AND SOLICITOR GENERAL

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*Office of the Minister  
Deputy Government House Leader  
MLA, Edmonton - South West*

AR 44754

MAR 22 2021

His Worship Gary Rycroft  
Mayor, Town of Beaverlodge  
Box 30  
Beaverlodge AB T0H 0C0

Dear Mayor Rycroft:

Thank you for your letter of February 25, 2021, to the Honourable Jason Kenney, Premier of Alberta, regarding the Government of Alberta's commitment to undertake a study into costs, benefits, and structure of a potential provincial police service. Your letter was forwarded to me, and as the Minister of Justice and Solicitor General, I appreciate the opportunity to respond on behalf of the Premier and provide the following information.

One of my key responsibilities, pursuant to the *Police Act*, is to provide for a provincial police service in Alberta. The *Royal Canadian Mounted Police Act* enables the Government of Canada to provide Royal Canadian Mounted Police (RCMP) contract police services to provinces and territories. In 2012, the province of Alberta entered into its most current 20-year term of a Provincial Police Service Agreement (PPSA) with Canada to contract for the RCMP to be Alberta's provincial police. Other provinces such as Ontario, Quebec, and Newfoundland and Labrador have chosen to have their own provincial police services, and pay 100 per cent of these costs.

The Alberta Fair Deal Panel was tasked with examining a number of proposed measures to advance Alberta's interests with one of these proposals being the re-establishment of an Alberta police service – which Alberta had from 1917 to 1932. The panel has taken time to study these proposals and consulted with Albertans on how best we can get a fair deal in Confederation.

.../2



Town hall meetings were held across Alberta. All Albertans had the opportunity to provide their input online and through other forms of direct feedback as the panel conducted its public consultations. During the Fair Deal Panel's consultations, Albertans expressed their frustrations with the RCMP. The Fair Deal Panel also consulted with policy experts and undertook research to inform its recommendations on how to best advance the province's vital economic interests. The *Fair Deal Panel Final Report to Government* is available at [www.fairdeal.ca](http://www.fairdeal.ca).


The Fair Deal Panel recommended the creation of an Alberta police service to replace the RCMP. The Alberta government supported the panel's recommendation but committed to further analysis. As such, a request for proposal was used to hire a vendor to conduct the study.

PricewaterhouseCoopers (PwC) Canada was awarded the contract in October 2020. PwC Canada's policing and justice sector works with law enforcement and justice agencies across Canada and globally and is expected to provide a final analysis to the government for its consideration by April 30, 2021.

The provincial police service transition study will allow the government to make an informed decision as to whether a dedicated provincial police service is in the best interests of Albertans. The study will consider operational requirements, processes, and potential costs for creating a provincial police service. Based on best practices, the study will also present a model for how a potential Alberta provincial police service could be organized to deliver policing services.

Thank you again, for taking the time to write on key issue and I look forward to working with you further as we ensure all Albertans feel safe, secure, and protected in their communities.

Yours very truly,



Kaycee Madu, QC  
Minister

cc: Honourable Jason Kenney  
Premier of Alberta

Item Number	Subject	Requested On	Committee	People Responsible	Item Notes	Status	Target Date of Completion
1	Land Use Bylaw	ongoing		CAO	The Town has reviewed the draft Land use Bylaw and Municipal Development Plan from John Simpson and submitted their revisions. Mr. Simpson will revise and send back.	In progress	May 2021
2	NW Parking Lot of Town Square	2017-03-27		CAO	Awaiting Land Titles Registration.	In progress	Spring 2021
3	Bylaw & Terms of Reference for Recreation & Public Works Committees	2017-10-30		CAO	CAO to complete bylaw & terms of reference for new committees	On Hold	Summer 2021
4	Hydrant Repairs	12-Nov-19		PW	There are 3 hydrants to repair, 11A St 5th Ave West & 6th Ave - 7th St & 10th St- 1st Ave	on hold	Summer 2021
5	Bulk Water Hose	23-Mar-20		Admin/PW	Removal of our bulk water hose and having customer's bring their own. Discussed as part of the Phase 2 upgrade of the WTP.	complete	4/1/2021
6	10A St & Highway 43 (Subway Intersection)	22-Jun-20		CAO/Admin	Locate the engineered drawings and plans for the removal of water from this intersection.	On Hold	Spring 2021
7	Paint Road lines, angle parking lines & parking lot lines	4-Aug-20		PW	Crosswalks done. Centre lines, parking lot and angle parking lines to be painted downtown - delayed until spring.	on hold	Summer 2021
8	Set Meeting for PWSD land	14-Sep-20		Admin	Contact PWSB and the Chair of the Parents Advisory Council to set up a meeting with council to discuss the future use of the land located on 7th Ave between 10th & 11th Street. Letter regarding Council's preference to wait until in-person meetings are allowed was sent Jan 28, 2021.	on hold	Fall/Winter 2021
9	Set meeting about new Firehall	14-Sep-20		CAO		In progress	4/30/2021
10	Road Patching	28-Sep-20		Admin	Paving/Patching areas - all areas that were prepped were completed however the 8th Street area will not be done until next year.	on hold	Summer 2021
11	Town Limit Signs	28-Sep-20		PW	PW has received the signs and the Town has received approval from Alberta Transportation to install	on hold	Spring 2021
12	Repairs to Outdoor Rink	28-Sep-20		P&R / PW	Build benches and install a Port-A-Potti. Broken equipment has been removed and will need to be replaced as it is destroyed. Green building has been locked.	on hold	Summer 2021
13	Grande Prairie & District Catholic School Board	26-Oct-20		Admin	Set up a meeting with the Board to discuss St. Mary's Kitchen	In progress	6/30/2021
		Current as of:	4/12/2021				



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## Council Activity Report

Period March 2021

Council Name: Gena Jones		
March 8	Town Council	Regular Council Meeting
March 9	Other	Economic Development
March 9	Other	Budget Deliberations
March 11	Other	Economic Development
March 11	Community Futures	Regular meeting
March 15	FCSS	Terms of Reference
March 22	Town Council	Regular Council Meeting
March 29	Beaverlodge Library	Regular Board Meeting
March 30	Other	Run/Walk Meeting
March 31	FCSS	Planning for Awards

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## Council Activity Report

Period: MARCH 2021

Council Name: Cyndi Corbett		
Mar 4	Community Economic Development Committee	Easter Egg Scramble is a go!!
Mar 8	Town Council Meeting	Regular Council Meeting
Mar 9	Regional Economic Summit	Part 1
Mar 9	Committee of the Whole	Budget Discussions
Mar 9	WASP	Update to activity in our Region
Mar 11	Regional Economic Summit	Part 2
Mar 18	Community Economic Development Committee	Where to place eggs, prize baskets, etc.
Mar 22	Town Council Meeting	Regular Council Meeting
Mar 24	Grande Prairie Regional Tourism Association	Zoom Regular Board Meeting



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## Council Activity Report

Period. March 2021

Council Name: Hugh Graw		
March 9	Regular council	
March 17	AUMA Summit on Policing	
March 18	Meeting with Ledcor and CN	Discussed drainage issues
March 22	Regular Council	Called in
April 6	Alberta police advisory board survey	
April 7	Met with Beaverlodge Firefighters Association	Discussed moving forward on the new firehall



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## Council Activity Report

Period: March, 2021

Council Name: Judy Kokotilo-Bekkerus		
Date	Committee/Meeting Title	Comments/Purpose
March 01_2021	Grande Spirit Foundation	City of GP Mayor, Director and CAO meeting
March 08_2021	Subdivision & Development Board	Receive and Approve discretionary land use
March 08_2021	Town Council	Regular Council Meeting
March 09_2021	Other	Regional Economic Development Summit
March 09_2021	Town Council	Annual Budget Meeting
March 11_2021	Other	Regional Economic Development Summit
March 11_2021	Grande Spirit Foundation	Meeting with Auditor
March 18_2021	Grande Prairie Regional Recreation Committee	Quarterly Scheduled Meeting
March 22_2021	Grande Spirit Foundation	Covenant Care Regional Board Meeting
March 22_2021	Town Council	Regular Council Meeting
March 25_2021	Grande Spirit Foundation	Regional Capacity Assessment Review
March 26_2021	Grande Spirit Foundation	Management Committee Meeting