



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
TO BE HELD MONDAY APRIL 26, 2021 AT 7:00 PM  
IN COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB

<b>1.0</b>	<b><u>CALL TO ORDER:</u></b>				
<b>2.0</b>	<b><u>ADOPTION OF AGENDA:</u></b>				
<b>3.0</b>	<b><u>ADOPTION OF MINUTES:</u></b> 3.1 April 12, 2021 - Regular Council Meeting Minutes			PP 2,3	
<b>4.0</b>	<b><u>DELEGATIONS:</u></b> 4.1 Roger Jewitt – 7 <sup>th</sup> Ave West & 7 <sup>th</sup> St West  4.2 Meyers Norris Penny - Audit			PP 4-8  PP	
<b>5.0</b>	<b><u>OLD BUSINESS:</u></b>				
<b>6.0</b>	<b><u>NEW BUSINESS:</u></b>  6.1 Property Tax Arrears – Tax Sale Requirements <b>Recommendation:</b> That Council establish the date, time and place for the public auction of tax arrears properties listed below as Friday, June 25, 2021 at 10:00 AM in the Walker Room, 1016-4 <sup>th</sup> Avenue, Beaverlodge Alberta; and that the reserve bids & conditions be set as follows:  <b><u>PARCELS OF LAND TO BE OFFERED AT THE PUBLIC AUCTION</u></b>			PP 9-11	
	<b>Property Roll Number</b>	<b>Linc Number</b>	<b>Short/Long Legal</b>	<b>Title Number</b>	<b>Reserve Bid Amount</b>
	1060.0000	0019 949 262	PL 1190HW; Blk 3, Lot S 73' of 7	022 242 859	\$50,000
	1047.0000	0020 692 687	PL 1190HW; Blk 2, Lot S 48' of 8	092 189 630	\$55,000
	1235.0000	0014 100 838	PL 7720127; Blk 17, Lot 30	902 192 363	\$175,000
	1563.0000	0032 395 890	SE-17-10-W6	072 265 945+2	\$240,000
	1310.000	0011 950 375	PL 729EO; Blk 8, Lot S 20' of 28,29	072 161 681	\$75,000
	1419.1000	0012 475 969	PL 7922920; Blk 15, Lot 8	062 495 923	\$60,000
	1508.0000	0012 421 566	PL 7923235; Blk 15, Lot 2	062 399 202	\$185,000
	2008.7000	0033 106 543	PL 822088; Blk 2, Lot 50	102 411 861	\$485,000
	1000.0000	0019 020 593	PL 3560KS; Blk 1, Lot 19	142 022 006	\$85,000
	1121.0000	0032 435 605	PL 724950; Blk 8, Lot 1A	072 721 123	\$70,000



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	6.2 Election Sharing – Grande Prairie Roman Catholic Separate School Division	PP 12-20
	6.3 Q1 Financials - Variance Report	PP 21-32
<b>7.0</b>	<p><b><u>CORRESPONDENCE:</u></b></p> <p>7.1 Protective Services Committee Minutes – Jan 20, 2021</p> <p>7.2 Protective Services Committee Recommendation – Speed Reduction at 7<sup>th</sup> Ave West &amp; 7<sup>th</sup> Street West  <b>#006-2021-04-15 Councillor Cal Mosher</b>  <b><i>CARRIED: That the Protective Services Committee recommends to Council that the speed limit stays the same and that we use dust control in this area, with the costs to be paid by the Town of Beaverlodge.</i></b></p> <p>7.3 Town of Wembley – Handibus Feasibility Study Deferral</p> <p>7.4 Athabasca County – Mandatory Entry Level Training</p> <p>7.5 STARS Calendar Launch Request</p>	<p>PP 33,34</p> <p>PP 35</p> <p>PP 36</p> <p>PP 37,38</p>
<b>8.0</b>	<p><b><u>COMMITTEE AND STAFF REPORTS:</u></b></p> <p>8.1 Action List</p> <p>8.2 Staff Reports</p>	<p>PP 39</p> <p>PP 40-50</p>
<b>9.0</b>	<b><u>Closed Session:</u></b>	
<b>10.0</b>	<b><u>ADJOURNMENT:</u></b>	



**REGULAR COUNCIL MEETING MINUTES**

**HELD MONDAY APRIL 12, 2021 AT 7:00 PM**

**COUNCIL CHAMBERS 400 – 10 STREET, BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft Deputy Mayor Gena Jones Councillor Cal Mosher Councillor Hugh Graw	Councillor Cyndi Corbett Councillor Judy Kokotilo-Bekkerus Councillor Terry Dueck Jeff Johnston, CAO
<b>STAFF</b>	Tina Letendre, Deputy CAO	Nichole Young, Legislative Services

**1.0 CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

**2.0 ADOPTION OF AGENDA**

**#085-2021-04-12** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That the agenda be accepted by Council as presented.

**3.0 ADOPTION OF MINUTES**

3.1 March 22, 2021 Regular Council Meeting Minutes

**#086-2021-04-12** Councillor Cyndi Corbett

**CARRIED:** That the minutes of the March 22, 2021 Regular Council meeting be accepted as presented.

**4.0 DELEGATIONS**

**5.0 OLD BUSINESS**

**6.0 NEW BUSINESS**

6.1 Seniors' Week Declaration

**#087-2021-04-12** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts the Declaration of Seniors' Week as June 7 – 13, 2021 in the Town of Beaverlodge.

6.2 Water Treatment Plant Upgrade

**#088-2021-04-12** Councillor Hugh Graw

**CARRIED:** That Council approves \$568,000 for the next phase of the Water Treatment Plant Upgrade.

**7.0**     **CORRESPONDENCE:**

7.1 March 4, 2021 Community Economic Development Minutes

**#089-2021-04-12**         Councillor Cyndi Corbett

**CARRIED:** That Council accepts the March 4, 2021 Community Economic Development Committee minutes for information.

7.2 Alberta Justice & Solicitor General Response Letter

**#090-2021-04-12**         Deputy Mayor Gena Jones

**CARRIED:** That Council accepts this letter for information.

**8.0**     **COMMITTEE AND STAFF REPORTS**

8.1 Action List

**#091-2021-04-12**         Councillor Hugh Graw

**CARRIED:** That Council accepts the Action List for information with the following updates:

- Item 5 – Bulk water hose removal has been completed & will be removed from the list.

8.2 Council Reports

**#092-2021-04-12**         Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts these reports for information as presented.

**9.0**     **CLOSED SESSION:**

**10.0**    **ADJOURNMENT**         Mayor Gary Rycroft adjourned the meeting.

**7:49 PM**

\_\_\_\_\_  
Mayor, Gary Rycroft

\_\_\_\_\_  
CAO, Jeff Johnston

DELEGATIONS TO COUNCIL

Name of Delegates(s): Roger Jewitt

Representing: Himself

Phone Number: 831-7062

Email: - roger.jewitt@telus.net.

Topic: Speed limit on 7<sup>th</sup> Ave West  
& on 7<sup>th</sup> St. West

Staff Familiar with topic: Nichole Yang

Attached Information: yes

Notes: Limit presentation to 15 minutes

Delegate Signature: [Signature]

Date: April 12/21

All notifications and documentations must be sent to [nyoung@beaverlodge.ca](mailto:nyoung@beaverlodge.ca)  
If you have materials/documentation to be included in the Agenda, they must be received by 1:00pm  
the Tuesday before the meeting you are scheduled to appear before Council.

**Any documentation submitted (including this Delegate Application)  
is considered "Public Information" and will appear in a Council Agenda.**

FOR OFFICE USE ONLY

Date and Time of Council Meeting to attend: April 26 / 21

Approved to Present by: \_\_\_\_\_ Date: \_\_\_\_\_



March 24, 2021

Town of Beaverlodge

1016 4 Avenue

Beaverlodge, AB

TOH 0C0

Dear Council:

RE: Letter of Support – Roger Jewitt

I, Brody Thomson, part business owner of H2Oil Energy Inc. (402 7th Avenue W) fully support the application of a speed reduction on 7<sup>th</sup> Avenue.

This item was brought to my attention from the community members who are looking for support for the request to a speed reduction to 30 Km/hr on 7th Avenue; all in the interest of public safety and dust control. I recognize that a legal review is required for the current Bylaw to ensure that it meets requirements in all areas, to consider an amendment.

Should you have any questions or concerns regarding my support, please call me at 780-532-3372.

Sincerely,

A handwritten signature in black ink, appearing to be 'Brody Thomson', with a stylized flourish extending from the end of the signature.

Brody Thomson

Tyler >

iMessage  
Fri, Mar 12, 1:20 PM

**Tyler Pavlis**

**Tyler Pavlis** TP >

Good chatting Rodger here's  
my contact information.

Thanks Tyler. Same here

Today 10:16 AM

I Tyler Pavlis am in full  
support of a 30km maximum  
speed allowance on 7th Ave  
West Beaverlodge Ab.

Thanks Tyler

Delivered



Each of the undersigned have an interest in property adjoining either 7<sup>th</sup> Street West or 7<sup>th</sup> Avenue West, in the Town of Beaverlodge in the Province of Alberta. And each of them respectfully request that the Town of Beaverlodge lower the speed limit on 7<sup>th</sup> Street West and 7<sup>th</sup> Avenue West to 30km per hour.

This is requested for the purpose of safety and dust control.

\_\_\_\_\_  
\_\_\_\_\_

Roger Jewitt for Roger Jewitt Inc Corp

3 600 7<sup>th</sup> Ave West

Roger Jewitt  
300 - ~~7<sup>th</sup>~~ St West

3

710 - 8<sup>th</sup> Ave West I.P.

Box 626

Beaverlodge ~~Alberta~~

Box 992 Beaverlodge

715

Larry Sannegret Rail Avenue.

Box 179 301 7<sup>th</sup> St West

Beaverlodge HBC ~~Beaverlodge~~ MANAGER of Home Hardware

303 - 7<sup>th</sup> St. W

Jack G. Pfaus

JACK G. PFAUS

Owner - Wide Valley Holding

605 - 7<sup>th</sup> Ave West

Cole Sandboe

Cole Sandboe

President Sandboe HD

595-7<sup>th</sup> AVE WEST ROB QUENTIN SCHMIDT

riteonque24@yahoo.com

695-7<sup>th</sup> Ave West CAGE Petroleum Ltd.

7<sup>th</sup> Ave West Jason Cage

590-7<sup>th</sup> Ave West DANA LOCKHART 780-831-5668

TNT CONSTRUCTION

Janis Ray

310 - 7<sup>th</sup> St W

Janis Ray

Mandeep Gill

645 - 7<sup>th</sup> Ave W

587 - 643 - 1140

Meeting:	Regular Meeting of Council
Meeting Date:	April 26, 2021
Originated By:	Tina Letendre, Deputy CAO
Title:	Property Tax Arrears - Reserve Bids & Public Auction Conditions

#### PARCELS OF LAND TO BE OFFERED AT THE PUBLIC AUCTION

Property Roll Number	Linc Number	Short/Long Legal	Title	Reseve Bid
10600000	0019949262	Plan 1190HW; Block 3, Lot S 73' of 7	022 242 859	\$ 50,000.00
10470000	0020692687	Plan 1190HW; Block 2, Lot S 48' of 8	092 189 630	\$ 55,000.00
12350000	0014100838	Plan 7720127; Block 17, Lot 30	902 192 363	\$ 175,000.00
15630000	0032395890	SE-71-10-W6	072 265 945+2	\$ 240,000.00
1310000	0011950375	Plan 729EO; Block 8, Lot S 20' of 28, 29	072 161 681	\$ 75,000.00
14191000	0012475969	Plan 7922920; Block 15, Lot 8	062 495 923	\$ 60,000.00
15080000	0012421566	Plan 7923235; Block 15, Lot 2	062 399 202	\$ 185,000.00
20087000	0033106543	Plan 822088; Block 2, Lot 50	102 411 861	\$ 485,000.00
10000000	0019020593	Plan 3560KS; Block 1, Lot 19	142 022 006	\$ 85,000.00
11210000	0032435605	Plan 724950; Block 8, Lot 1A	072 721 123	\$ 70,000.00

#### BACKGROUND

The Municipal Government Act (MGA) provides Municipalities with the authority to levy property taxes and requires that specific measures be taken to collect those taxes.

Section 326(c) of the MGA defines "tax arrears" as "taxes that remain unpaid after December 31 of the year in which they are imposed". Prior to March 31<sup>st</sup> each year, a municipality must prepare a "Tax Arrears List" and submit it to the Land Title Office (LTO). The tax arrears list includes the properties that are more than one year in arrears. For example, properties with unpaid taxes for 2019 were included in the list prepared in 2021. LTO then registers a tax notification against the property title. The notification is only removed when property taxes are paid in full.

Where property taxes remain unpaid and are more than two years in arrears, the MGA, Section 418, states that the municipality **MUST** offer the land for sale by public auction. In order to avoid sale by public auction, a landowner may enter into a tax payment agreement whereby regular payments are made, and taxes are paid in full within three years.

## THE PROCESS

As part of the public auction process, Council is required to set a reserve bid that is as close as reasonably possible to market value of the parcel and any conditions that apply to the sale. For this tax sale we requested market evaluations from a local realtor.

The public auction must be advertised in accordance with Section 421. A property owner or other interested party may pay the taxes or enter into a tax agreement at any time prior to the auction. Where a property owner enters into a tax agreement and the property owner does not meet the conditions of the agreement, the Town must then proceed with a tax sale in accordance with the requirements of the MGA.

If the property is sold at public auction, the purchaser acquires the property free of all encumbrances, except encumbrances listed in Section 423(1) of the MGA.

If a property is sold at public auction (Section 427), the municipality must first pay the taxes and any remedial costs related to the parcel and any expenses owing to the Crown (Section 553). If there is money remaining, the municipality must take specific steps to notify the owners and secured creditors that application must be made to recover their monies.

Where properties are not sold at the public auction, the Town may take additional steps in collecting taxes. This includes transferring the title of the property to the Town and disposing of the property in another manner, or, in the case of a rental property, giving notice to the tenant that all rents are to be paid to the Town. Where rents are collected, the rents are distributed against the taxes. Once the taxes are paid, the title is revived in the name of the previous owner. Usually, where a property is not sold at public auction, a municipality will take title to the property and offer the property for sale in another manner such as by sealed tender.

## COSTS

There are specific costs related to registration of the tax notices on the property titles, advertising, and administration charges. These costs are recoverable and are distributed between the specific tax accounts.

As of January 1, 2021 tax arrears owing to the Town for the above properties totalled \$140,795.51.

## RECOMMENDATIONS

1. That Council establish the date, time and place for the public auction of tax arrears properties listed above in this report as Friday, June 25, 2021, at 10 am in the Walker Room, 1016-4<sup>th</sup> Avenue.
2. That Council set the reserve bids as listed above under Parcels of Land to be offered at the Public Auction.
3. That Council set the conditions of sale as follows:

## CONDITIONS OF SALE

The conditions are as follows:

- GST will be added to all successful bids,
- A deposit of 10% of the successful bid payable in cash, certified cheque, bank draft or money order must be received upon acceptance of the bid at public auction,
- The balance payable in the same manner is due within 30 days of the date of the public auction,
- All properties are to be sold on an “as is, where is” basis and the Town of Beaverlodge gives no warranty whatsoever to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the ability to develop the subject land for any use proposed by the Purchaser,
- No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel,
- No terms and conditions of sale will be considered other than those specified by the Town.
- All sales are subject to the reserve bid and any conditions and/or reservations on the existing title, and
- Taxes to be adjusted as of December 31, 2021.

## Nichole Young

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**Subject:** FW: election resource sharing  
**Attachments:** Election-resource-sharing-agreement-draft.docx

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**From:** Joanne Adair <[JoanneAdair@gpcsd.ca](mailto:JoanneAdair@gpcsd.ca)>  
**Sent:** April 14, 2021 12:00 PM  
**To:** Jeff Johnston ·  
**Subject:** election resource sharing

Good morning John– I called you this morning and left you a voicemail. I thought I'd send you a quick email for your consideration. I am the returning officer for GPCSD. I am working with JoAnn VanStone from Peace Wapiti to establish resource sharing agreements for the upcoming election. We wondered if the town of Beaverlodge might be interested in doing the same. Engaging the public in elections is a common goal for both municipalities and school boards. Providing a common voting station for our electors, so they can vote for both their municipal and school board representatives (either public or separate) in one location just makes sense and has long been a common practice - we appreciate being able to collaborate with our municipal partners for the use of common facilities. However, organizing school board elections in conjunction with municipal elections is complex primarily because the electoral boundaries of school division wards and municipalities do not align. We are trying to establish agreements which would allow us to work together on this. I have a copy of the agreement we have with the county and Greenview attached. Does establishing such an agreement with the Town of Beaverlodge interest you? If so can you please have a look at the agreement and see if it intrigues you.

Joanne Adair  
The Grande Prairie Roman Catholic Separate School Division  
Elections Returning Officer  
[election@gpcsd.ca](mailto:election@gpcsd.ca)  
780-831-9455

ELECTION RESOURCE SHARING AGREEMENT entered into this \_\_\_\_ day of \_\_\_\_\_, 2021

BETWEEN:

**Municipality Full Name**

a municipal corporation incorporated pursuant to the provisions of the  
*Municipal Government Act*, R.S.A. 2000, c.M-26  
("name")

AND:

**Peace Wapiti Public School Division**

a School Division established pursuant to the provision of the  
*Education Act*, S.A. 2012, c.E-0.3  
("PWPSD")

AND:

**Grande Prairie and District Catholic Schools**

a School Division established pursuant to the provisions of the  
*Education Act*, S.A. 2012, c.E-0.3  
("GPCSD")

**ELECTION RESOURCE SHARING AGREEMENT**

WHEREAS:

- A. Portions of PWPSD and GPCSD (collectively, the "School Divisions") are located within the boundaries of name("Boundary");
- B. **Municipality** wishes to share resources with the School Divisions for the purpose of efficiently conducting their respective General Elections in the **2021** election year (individually the "Election" and collectively, the "Elections") for areas within the Boundary;
- C. The parties wish to enter into this Agreement strictly for the purpose of sharing resources and not as any form of partnership, agency agreement, or joint election agreement;
- D. Each of the parties recognizes and agrees that each is solely responsible for the conduct of its respective Election and ensuring compliance with the *Local Authorities Election Act*, RSA 2000 c.L-21 ("**Act**") and the regulations thereto, including with respect to nominations, advertising, election procedure, voting procedure, post-voting procedure, and any resulting disputes or actions under Part 5 of the *Act*, the *Education Act*, S.A. 2012, c.E-0.3 ("**Education Act**") as amended from time to time and the regulations thereto, or otherwise;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the covenants and other good and valuable consideration herein contained, the parties agree as follows:

**Article 1: Application**

- 1.1 This Agreement applies to the **2021** respective Elections under the *Act*, including any advance vote, institutional vote, incapacitated elector at home vote, and voting by special ballot.
- 1.2 The Election will be held in 2021 ("**Election Date**").
- 1.3 Unless expressly provided otherwise, this Agreement only applies to the area within the Boundary as shown in Schedule "A" hereto and the School Divisions, and each of them, shall be entirely responsible for their respective Election in areas or wards outside of the Boundary.
- 1.4 Unless expressly provided otherwise, each party is entirely responsible for running its respective Election, including ensuring compliance with the *Act*, the *Education Act* (as applicable), and associated regulations thereto.

**Article 2: Responsibilities of all Parties**

- 2.1 Each party shall, in respect of its Election:
  - a. Appoint its own returning officer in accordance with the *Act* and *Education Act* (as applicable), and associated regulations thereto, and ensure that such returning officer attends and completes the Training (as defined in Schedule "B" hereto).
  - b. Provide election workers to conduct its respective Election and ensure that all election workers attend and complete the Training;
  - c. Notwithstanding the foregoing, the Parties recognize and agree that election workers may be appointed by and may act for more than one party with respect to the Elections.
  - d. Pay its proportionate share of mileage, per diem, and any other necessary expenses incurred to its respective election workers; and
- 2.2 Under the direction of its returning officer, each party shall:
  - a. Provide notice of nominations;
  - b. Receive nominations;
  - c. Provide notice of the Election;
  - d. Ensure that all voting stations are:
    - i. Furnished with one or more voting compartments and that voting instructions are posted in each voting compartment;

- ii. Supplied with separate ballot boxes for each Election;
  - iii. Supplied with the necessary election materials including a sufficient number of ballots;
  - iv. Open from 10:00 A.M. until 8:00 P.M. on the Election Date unless an applicable bylaw provides otherwise; and
  - v. Compliant with all requirements of the *Act* and regulations thereto.
- e. Ensure that ballots are compliant with the *Act* and regulations thereto;
- f. Ensure that ballots are received, examined, counted, and recorded in accordance with the *Act* and regulations thereto;
- g. Declare the result of the respective Election and report the Election results as follows:
- i. An election worker for each party shall report the results of that party's Election to the appropriate authority; and
  - ii. A second election worker for each party shall report and restate the election results of that party's Election to the appropriate authority,  
  
in accordance with the *Act* and regulations thereto.
- h. Subject to paragraph 4.3 of this Agreement, retain, store, and subsequently destroy the ballot boxes in accordance with the *Act* and regulations thereto.

**Article 3:      name to Provide Election Resources**

- 3.1      name shall arrange for and provide the election resources as shown in Schedule "B" hereto ("Election Resources").
- 3.2      If name does not require a venue for its own election, but arranges for and incurs costs for such venue for the use of the School Divisions, or either of them, the School Divisions, or either of them as appropriate, will pay to name all charges and expenses associated with such venue.

**Article 4:      School Divisions Responsibilities**

- 4.1      Prior to Training, the School Divisions shall each provide name with a list of first time election workers complete with contact information for each worker, and a list of individuals whom have previously been election workers and have expressed interest in working at their respective Election.
- 4.2      The School Divisions shall each purchase all necessary ballot boxes and ballots for their respective Election and deliver same to name's Administrative Building located at insert address ("Admin Building") no later than seven (7) days prior to the Election Date.



- 4.3 As soon as reasonably possible following the Elections, and by no later than 9:00 A.M. the day following the Election Date the School Divisions shall each deliver their respective ballot boxes, ballot account, and nomination papers (collectively, the “Election Materials”) to the Admin Building.
- a. If it is deemed necessary to temporarily store the Election Materials prior to delivery to the Admin Building, the storing party shall ensure the safe and secure storage of such Election Materials;
  - b. Each of the School Divisions shall ensure that their respective Election Materials are picked up from the Admin Building no later than 12:00 P.M. on the day following the Election Date.

**Article 5: Payment and Interest**

- 5.1 PWPSD shall pay to **name**, on a cost recovery basis, the reasonable costs, and expenses incurred by **name** in providing the Election Resources to PWPSD.
- 5.2 GPSCSD shall pay to **name** on a cost recovery basis, the reasonable costs, and expenses incurred by **name** in providing the Election Resources to GPSCSD.
- 5.3 Within 30 days following the Election **name** shall provide an itemized invoice (“Invoice”) to each of the School Divisions. The Invoice amount shall be the actual fees, expenses, or charges incurred by **name** in providing the Election Resources to each of the respective School Divisions.
- 5.4 The School Divisions, and each of them, shall pay the Invoice within 30 days or receipt. Interest on any outstanding amounts shall accrue at the 12% per annum beginning on the date that is 30 days after the date that the party received the Invoice from **name** until all outstanding amounts are paid.

**Article 6 Miscellaneous and Interpretation**

- 6.1 **name** is an independent contractor and shall not be construed or deemed to be a servant, employee, agent, fiduciary, or partner of any other party hereto.
- 6.2 Notwithstanding anything herein, in no event shall **name** be liable to GPSCSD for any losses, demands or damages of any nature whether arising under contract, tort or otherwise, related to the GPSCSD Election. GPSCSD agrees to hold harmless and indemnify **name**, its directors, officers, officials, employees, agents, and affiliates and their respective successors and assigns against any loss, liability, claim, damage, and expense (including legal fees and costs on a solicitor client basis) whatsoever arising out of or based upon the GPSCSD Election.
- 6.3 Notwithstanding anything herein, in no event shall **name** be liable to PWPSD for any losses, demands or damages of any nature whether arising under contract, tort or otherwise, related to the PWPSD Election. PWPSD agrees to hold harmless and indemnify **name**, its directors, officers, officials, employees, agents, and affiliates and their respective successors and assigns against any loss, liability, claim, damage, and expense (including legal fees and costs on a solicitor client basis) whatsoever arising out of or based upon the PWPSD Election.

- 6.4 In the event of a controverted election as contemplated by Part 5 of the Act, the party whose election has been challenged shall be solely responsible to defend such challenge and for all consequences of such challenge, including any proceeding related thereto, and any potential requirement of an additional election or by-election. In the event of a challenge, the parties agree to take reasonable steps and make reasonable efforts to cooperate and assist with such challenge.
- 6.5 This Agreement shall automatically terminate once the terms of the Agreement have been met, and in any event no later than 60 days following the Elections. Notwithstanding the foregoing, the obligation to pay **name** for the provision of the Election Resources and accrual of interest shall survive termination.
- 6.6 The terms herein, including any recitals and Schedules attached hereto, shall constitute the entire agreement between the parties. The recitals and Schedules attached hereto are expressly incorporated into and form part of this Agreement.
- 6.7 Any headings in this Agreement are for convenience and reference only and the words and phrases therein shall in no way be held to define the limit, describe, explain, modify or add to the interpretation, construction, or meaning of any provision of this Agreement or this Agreement as a whole.
- 6.8 Words within this Agreement importing number or gender shall be construed in grammatical conformance with the context or the party or parties in reference. Any term or provision of this Agreement found to be invalid or unenforceable shall be severed and shall not affect the enforceability of the remainder of this Agreement.
- 6.9 This Agreement is not assignable in whole or in part without the prior written consent of all parties.
- 6.10 Any amendments to this Agreement must be in writing and consented to by all parties.
- 6.11 This Agreement shall be governed by the laws of the Province of Alberta.
- 6.12 This Agreement shall enure to the benefit of and be binding upon the parties hereto, their heirs, executors, successors, and permitted assigns.
- 6.13 All notices and other communications required or permitted by this Agreement must be in writing and shall be hand delivered or delivered by registered mail, courier or email to the addresses indicated below, and all such notices shall be deemed to be received on the date reflected in the proof of delivery, or if hand delivered, the date of delivery:

To **name:**  
**Municipal District of**  
**insert address**

**To Peace Wapiti Public School Division**  
Peace Wapiti Public School Division  
8611A - 108 Street

Grande Prairie, AB T8V 4C5

**To Grande Prairie and District Catholic Schools**

Grande Prairie and District Catholic Schools

9902 - 101 Street

Grande Prairie, AB T8V 2P4

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement on the date first written above.

**MUNICIPAL DISTRICT OF GREENVIEW**

Per: \_\_\_\_\_ .                      Witness \_\_\_\_\_ .  
\_\_\_\_\_

**PEACE WAPITI PUBLIC SCHOOL DIVISION**

Per: \_\_\_\_\_ .                      Witness \_\_\_\_\_ .  
\_\_\_\_\_

**GRANDE PRAIRIE AND DISTRICT CATHOLIC SCHOOLS**

Per: \_\_\_\_\_ .                      Witness \_\_\_\_\_ .

Schedule "A"  
Boundary

insert image

**Schedule "B"**  
**Election Resources**

1. Prior to the Election Date, **name** shall provide election training sessions to individuals working at the voting stations including election workers, returning officers and deputy returning officers (the "Training"). **name** shall determine the scope of the training in its sole discretion and shall provide the other parties with reasonable notice of the date(s), time(s), and location(s) of the Training.
  
2. **name** shall, prior to the Election Date and the advance voting (if any), arrange for and set up (including delivery of ballot boxes and ballots) the following voting stations within the Boundary for the Election:

**[NTD add list of voting venues] ??**

- i. **name** shall not arrange for any voting stations outside of the Boundary.
  - ii. If any voting station(s) within the Boundary is required for a school division trustee election and not **name**'s election, all fees and expenses associated with such venue(s) shall be paid (or reimbursed) by the school division(s) that required such venue(s).
  
3. **name** shall provide and deliver all necessary election worker supplies to the Venues with the exception of ballot boxes and ballots which are to be provided by each party and delivered to the Admin Building prior to the Election Date.
  
4. **name** will provide a wall map of the ward at each polling station.
  
5. **No institutional voting locations in Name area. ??**



# TOWN OF BEAVERLODGE

## Administrative Variance Report

For the Period Ending March 31, 2021

General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
<b>TOWN REVENUE</b>					
1-00-110-0001	Current Taxes - Residential	(2,024,593.99)	0.00	0.00	0.00
1-00-110-0002	Current Taxes - Non-Residential	(1,036,896.90)	0.00	0.00	0.00
1-00-110-1001	ASFF Residential	(501,921.39)	0.00	0.00	0.00
1-00-110-1002	ASFF Non-Residential	(226,867.00)	0.00	0.00	0.00
1-00-110-2001	SS Residential	(73,936.27)	0.00	0.00	0.00
1-00-110-2002	SS Non-Residential	(14,920.27)	0.00	0.00	0.00
1-00-110-3000	Grande Sprit Foundation Requisition	(13,074.00)	0.00	0.00	0.00
1-00-110-4000	DIP Requisition	(81,934.37)	0.00	0.00	0.00
1-00-230-0001	Grants-In-Lieu - Federal	(9,644.00)	0.00	0.00	0.00
1-00-230-0002	Grants-In-Lieu - Provincial	(8,858.00)	0.00	0.00	0.00
1-00-510-0000	Penalties on Taxes	(60,000.00)	0.00	0.00	0.00
1-00-540-0001	ATCO Franchise - Power	(153,312.14)	(38,328.03)	(15,422.68)	15,422.68
1-00-540-0002	ATCO Franchise - Gas	(77,801.51)	(19,450.38)	(42,598.87)	4,270.84
1-00-550-0001	Interest - General Accounts	(2,739.72)	(684.93)	(644.27)	(40.66)
1-00-550-0002	Interest - Reserves	(3,000.00)	(750.00)	(2,069.12)	1,319.12
1-00-550-0003	Interest - Operating	(2,000.00)	(500.01)	(126.38)	(373.63)
1-00-550-0004	Interest - Health Complex	(900.00)	(225.00)	(219.54)	(5.46)
1-00-550-0005	Interest - Grants	(6,000.00)	(1,500.00)	(2,220.71)	720.71
1-00-550-0006	Interest-Salaries	(1,000.00)	(249.99)	(333.53)	83.54
1-00-592-0000	Commissions, Rebates & Dividends	(74.42)	(18.60)	(64.50)	45.90
1-00-597-0000	Sale of Land - Tax Recovery	(60,000.00)	(15,000.00)	(600.00)	(14,400.00)
1-12-410-0000	Fees & Charges - Administration	(9,000.00)	(2,250.00)	(2,545.15)	295.15
1-12-411-0000	Tax Certificates	(4,165.00)	(1,041.24)	(1,190.00)	148.76
1-12-413-0000	Miscellaneous	(2,000.00)	(500.01)	(3,224.09)	2,724.08
1-12-413-0002	Sale of Merchandise	(714.61)	(178.65)	(291.45)	112.80
1-12-510-0000	General Penalties - Administration	(238.12)	(59.52)	(148.50)	88.98
1-12-510-0001	Team Supplies	(441.10)	(110.28)	0.00	(110.28)
1-12-521-0000	Business Licenses	(10,850.00)	(2,712.51)	(8,440.00)	5,727.49
1-12-563-0000	Land Lease & Signs Rental	(2,191.61)	(547.89)	(309.52)	(238.37)
1-12-563-0001	Rental of Office Space	(2,285.00)	(571.26)	(380.96)	(190.30)
1-12-590-0000	Other Revenue - Leases	(61,557.00)	(15,389.25)	(29,047.62)	13,658.37
1-12-840-0000	Provincial MSI Operating Grant	(28,988.00)	0.00	0.00	0.00
1-12-999-0000	Cash Over/Short	0.00	0.00	10.06	(10.06)
1-20-520-0001	Building Permits - Safety Codes	(10,000.00)	(2,499.99)	(1,254.20)	(1,254.79)
1-20-520-0002	Gas Permit	(1,357.00)	(339.24)	(260.00)	(79.24)
1-20-520-0003	Electrical Permits - Safety Codes	(3,000.00)	(750.00)	(1,165.00)	415.00



# TOWN OF BEAVERLODGE

## Administrative Variance Report

### For the Period Ending March 31, 2021

General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
1-20-520-0004	Plumbing Permits - Safety Codes	(1,000.00)	(249.99)	(360.00)	110.01
1-20-520-0006	Safety Code Council Fees	(1,000.00)	(249.99)	(123.51)	(126.48)
1-23-350-0001	County Contract - General Operating	(106,891.74)	0.00	0.00	0.00
1-23-350-0003	County Contract - Fuel & Equip R & M	(2,107.44)	(526.86)	(263.49)	(263.37)
1-23-410-0000	Fees & Charges - Fire Dept	(2,000.00)	(500.01)	(3,000.00)	2,499.99
1-23-590-0000	Fire Dept Miscellaneous Revenue	(6,000.00)	(1,500.00)	0.00	(1,500.00)
1-23-590-0002	Other Fund Raising Rev - Fire Dept	(350.00)	(87.51)	0.00	(87.51)
1-26-520-0000	Animal Licensing	(3,250.00)	(812.49)	(1,925.00)	1,112.51
1-26-530-0001	Fines - Traffic & Bylaw Enforcement	(22,053.90)	(5,513.46)	(4,644.55)	(868.91)
1-26-530-0002	Fines - Animal Control - Bylaw Enf	(2,890.00)	(722.49)	0.00	(722.49)
1-26-530-0003	Fines - Municipal Tag	(450.00)	(112.50)	0.00	(112.50)
1-32-560-0000	Equipment Rental - Roads	0.00	0.00	(600.00)	600.00
1-32-590-0000	Other Revenues - Roads - General	0.00	0.00	(269.00)	269.00
1-32-840-0001	Conditional Grants - Provincial	(8,400.00)	(2,100.00)	0.00	(2,100.00)
1-41-120-0000	Local Improvement Charges - Water	(2,146.29)	(536.58)	0.00	(536.58)
1-41-410-0001	Sale of Water	(679,545.08)	(169,886.25)	(162,537.77)	(7,348.48)
1-41-410-0002	Bulk Water Sales	(130,000.00)	(32,499.99)	(22,838.29)	(9,661.70)
1-41-410-0003	Water Meter Sales	(7,500.00)	(1,875.00)	(450.00)	(1,425.00)
1-41-510-0000	Penalties	(14,000.00)	(3,500.01)	(5,849.59)	2,349.58
1-41-590-0000	Connection Fees	(4,000.00)	(999.99)	(99.98)	(900.01)
1-42-120-0000	Local Improvement Charges - Sewer	(2,603.90)	(650.97)	0.00	(650.97)
1-42-410-0000	Sewer Services Fees	(442,858.38)	(110,714.58)	(107,755.03)	(2,959.55)
1-43-410-0000	Garbage Collection Fees	(245,861.23)	(61,465.32)	(61,206.98)	(238.34)
1-43-410-0001	Recycle Collection Fees	(474.60)	(118.65)	(99.90)	(18.75)
1-43-590-0000	Other Fees - Garbage/Recycling	(1,057.07)	(264.27)	(150.00)	(114.27)
1-51-410-0001	Miscellaneous Revenue - FCSS	(7,500.00)	(1,875.00)	(424.88)	(1,450.12)
1-51-410-0002	Fees & Charges - FCSS - Handi-bus	(228.57)	(57.15)	0.00	(57.15)
1-51-410-0003	County Grant - Handi Bus	(4,000.00)	(4,000.00)	(4,000.00)	0.00
1-51-410-0004	Home Support	(5,625.00)	(1,406.25)	(991.00)	(415.25)
1-51-410-0005	FCSS Urban Grant - County of GP	(30,400.00)	(30,400.00)	(30,400.00)	0.00
1-51-560-0002	Rental - NRC - FCSS	(1,424.46)	(356.10)	(238.78)	(117.32)
1-51-840-0000	Conditional Grants - Provincial - FCSS	(60,800.00)	(15,200.01)	(15,198.00)	(2.01)
1-61-410-0000	Special Events Sponsorship Fundraising	(500.00)	(125.01)	0.00	(125.01)
1-61-520-0000	Development Permit Revenue	(7,200.00)	(1,800.00)	(800.00)	(1,000.00)
1-61-590-0001	Subdivision & Other Fees - Plan/Dev/Ec D	(1,300.00)	(324.99)	(500.00)	175.01
1-72-400-0002	Community Centre Rentals	(1,562.59)	(390.66)	0.00	(390.66)
1-72-400-0003	Rentals MPR/POOL	(21,018.19)	(5,254.56)	(880.97)	(4,373.59)
1-72-400-0004	Rentals St. Mary's	(2,662.26)	(665.55)	0.00	(665.55)
1-72-410-0001	Recreation Fees - Arena	(74,440.01)	(18,609.99)	(16,290.64)	(2,319.35)
1-72-410-0002	Recreation Fees - Campsite	(51,202.57)	0.00	(3,398.09)	3,398.09
1-72-410-0003	Recreation Fees - Fee Waiver	(5,500.00)	(1,374.99)	(2,119.05)	744.06



# TOWN OF BEAVERLODGE

## Administrative Variance Report

### For the Period Ending March 31, 2021

General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
1-72-410-0005	Recreation Fees - Swimming Pool	(108,176.11)	0.00	(3,872.39)	3,872.39
1-72-415-0000	Recreation Fees-Curling/Ice Plant Power	(8,550.00)	(2,137.50)	(1,428.58)	(708.92)
1-72-590-0000	Recreation Donations	(2,500.00)	0.00	(2,500.00)	2,500.00
1-72-850-0001	Conditional Grant - County - Arena	(128,125.00)	0.00	0.00	0.00
1-72-850-0005	Conditional Grant - County - Pool	(358,780.00)	0.00	0.00	0.00
1-72-850-0006	Conditional Grant-County-Green Space	(24,600.00)	0.00	0.00	0.00
1-74-590-0001	Other Reevenue - Chargebacks to Board	(93,600.00)	(23,400.00)	0.00	(23,400.00)
1-83-510-0005	Merchandise Revenue - Recreation	(928.43)	(232.11)	(206.17)	(25.94)
<b>*</b>	<b>TOTAL REVENUE</b>	<b>(7,183,324.24)</b>	<b>(606,153.56)</b>	<b>(592,891.52)</b>	<b>(13,262.04)</b>
<b>**</b>	<b>TOTAL TOWN REVENUE</b>	<b>(7,183,324.24)</b>	<b>(606,153.56)</b>	<b>(592,891.52)</b>	<b>(13,262.04)</b>
<b>Council &amp; Legislative Expenses</b>					
2-11-000-0000	Council & Legislative Expense	5,000.00	1,250.01	0.00	1,250.01
2-00-110-4000	DIP Requisition Payment	400.00	0.00	0.00	0.00
2-11-130-0000	Benefits	4,998.00	1,249.50	716.95	532.55
2-11-148-0000	Training	2,700.00	0.00	0.00	0.00
2-11-151-0001	Meeting Fees - Mayor	19,000.00	4,749.99	2,500.00	2,249.99
2-11-151-0002	Meeting Fees - Council	96,000.00	24,000.00	17,105.00	6,895.00
2-11-211-0000	Travel, Subs., Memberships - Council	23,000.00	5,750.01	4,516.81	1,233.20
2-11-211-0003	Public Relations	1,000.00	249.99	0.00	249.99
2-11-220-0000	Advertising - Council	1,500.00	375.00	139.40	235.60
2-11-274-0000	Insurance - Council	0.00	0.00	525.00	(525.00)
2-11-510-0000	General Supplies - Council	1,300.00	324.99	655.50	(330.51)
2-11-510-0001	Mayor's Fund	2,500.00	624.99	0.00	624.99
2-11-510-0002	Community Economic Development Fund	10,000.00	2,499.99	583.79	1,916.20
<b>*</b>	<b>TOTAL Council &amp; Legislative Ex</b>	<b>167,398.00</b>	<b>41,074.47</b>	<b>26,742.45</b>	<b>14,332.02</b>
<b>Administrative Expenses</b>					
2-12-110-0000	Salaries & Wages - Administration	434,376.33	100,240.68	117,436.79	(17,196.11)
2-12-130-0000	Benefits	99,035.56	22,854.36	26,457.83	(3,603.47)
2-12-148-0000	In-Service Training/Development - Admin	8,000.00	2,000.01	807.14	1,192.87
2-12-211-0000	Travel & Subsistence	5,300.00	1,325.01	827.45	497.56
2-12-211-0003	Public Relations	1,000.00	249.99	0.00	249.99
2-12-212-0000	Memberships & Subscriptions	3,500.00	875.01	3,032.81	(2,157.80)
2-12-215-0000	Freight & Postage	14,000.00	3,500.01	2,416.06	1,083.95
2-12-217-0000	Telephone, Communication, Website - Admi	32,000.00	8,000.01	8,922.42	(922.41)
2-12-220-0000	Advertising	17,000.00	4,250.01	3,206.00	1,044.01
2-12-220-0001	Printing	1,000.00	249.99	80.50	169.49



# TOWN OF BEAVERLEDGE

## Administrative Variance Report

For the Period Ending March 31, 2021



General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
2-12-230-0001	Professional Services - Auditors	40,000.00	9,999.99	11,550.00	(1,550.01)
2-12-230-0002	Professional Services	30,000.00	7,500.00	0.00	7,500.00
2-12-250-0001	Contracted R & M - Building	3,000.00	750.00	569.00	181.00
2-12-250-0002	Contracted Services - Janitorial	50,400.00	12,600.00	3,300.00	9,300.00
2-12-251-0001	Contracted - Business Systems Contracts	30,000.00	7,500.00	6,259.30	1,240.70
2-12-260-0000	Equipment Rental/Lease	22,000.00	5,499.99	5,271.20	228.79
2-12-274-0000	Insurance Premiums	32,023.45	32,023.45	32,266.95	(243.50)
2-12-274-0001	Insurance Deductible	2,900.00	725.01	0.00	725.01
2-12-350-0000	Contracted with County - Assessors	30,000.00	7,500.00	5,329.44	2,170.56
2-12-510-0000	Stationary Supplies	8,000.00	2,000.01	837.35	1,162.66
2-12-510-0003	Cleaning Supplies	20,000.00	5,000.01	1,052.71	3,947.30
2-12-510-0004	Supplies - Team	5,000.00	1,250.01	615.40	634.61
2-12-510-0005	Merchandise & Promotional Items	5,000.00	1,250.01	0.00	1,250.01
2-12-519-0000	Other Expenses	2,500.00	624.99	260.23	364.76
2-12-519-0001	Other Expenses - Tax Recovery	2,000.00	500.01	130.00	370.01
2-12-530-0002	Office Furniture	1,000.00	249.99	200.00	49.99
2-12-530-0003	Computers	4,000.00	999.99	0.00	999.99
2-12-540-0000	Utilities	11,000.00	2,750.01	2,127.53	622.48
2-12-540-0001	Water/Sewer	650.00	162.51	102.61	59.90
2-12-550-0001	Health & Safety	700.00	174.99	0.00	174.99
2-12-563-0000	Land Lease	1,500.00	375.00	0.00	375.00
2-12-810-0000	Short-Term Borrowing/Bank Charges - Admi	20,000.00	5,000.01	2,984.83	2,015.18
2-12-810-0001	Interest & Penalties Paid	250.00	62.49	0.00	62.49
2-12-910-0000	Tax Rebates & Discounts	12,000.00	0.00	772.16	(772.16)
* TOTAL Administrative Expenses		949,135.34	248,043.55	236,815.71	11,227.84
<b>Safety Code Expenses</b>					
2-20-200-0000	General Services - Safety Codes Council	1,500.00	375.00	0.00	375.00
2-20-350-0000	Contracted Services - Building Inspector	20,000.00	5,000.01	1,822.65	3,177.36
* TOTAL Safety Code Expenses		21,500.00	5,375.01	1,822.65	3,552.36
<b>Policing Expenses</b>					
2-21-750-0000	Policing Costs	73,358.00	18,339.51	0.00	18,339.51
* TOTAL Policing Expenses		73,358.00	18,339.51	0.00	18,339.51
<b>Fire Department Expenses</b>					
2-23-000-0000	Fire Prevention & Public Education	3,500.00	875.01	0.00	875.01

# TOWN OF BEAVERLODGE

## Administrative Variance Report

For the Period Ending March 31, 2021



General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
2-23-148-0000	Training & Development	10,000.00	2,499.99	0.00	2,499.99
2-23-159-0001	Volunteer Force - Fire Chief	6,000.00	0.00	0.00	0.00
2-23-159-0002	Volunteer Force - Deputy Chief	3,000.00	0.00	0.00	0.00
2-23-159-0003	Volunteer Force - Fire Dept	18,000.00	0.00	0.00	0.00
2-23-211-0000	Travel, Subs., Registrations	6,000.00	1,500.00	0.00	1,500.00
2-23-215-0000	Freight & Postage	1,000.00	249.99	0.00	249.99
2-23-217-0000	Telephone, Communications	23,000.00	5,304.80	5,304.80	445.21
2-23-220-0000	Advertising	250.00	62.49	0.00	62.49
2-23-220-0001	General Services - Bldg R & M	5,500.00	1,374.99	266.90	1,108.09
2-23-220-0002	Gen Services - Equip R & M	12,500.00	3,125.01	0.00	3,125.01
2-23-260-0000	Equipment Rental/Lease	1,000.00	249.99	201.93	48.06
2-23-274-0000	Insurance	4,374.19	4,374.19	7,741.19	(3,367.00)
2-23-510-0000	Stationery & Office Supplies	1,000.00	249.99	0.00	249.99
2-23-510-0001	General Supplies	1,500.00	375.00	0.00	375.00
2-23-510-0003	Equipment, Uniforms	17,500.00	4,374.99	0.00	4,374.99
2-23-510-0011	Fuel Supplies	5,000.00	1,250.01	362.35	887.66
2-23-520-0000	Parts/Supplies - Veh/Equip	5,000.00	1,250.01	0.00	1,250.01
2-23-540-0000	Utilities	6,500.00	1,625.01	1,472.74	152.27
2-23-540-0001	Water/Sewer	450.00	112.50	92.62	19.88
2-23-550-0001	Health & Safety Supplies	500.00	125.01	0.00	125.01
2-23-762-0000	Contributed to Capital Res - Fire Dept	86,000.00	21,500.01	0.00	21,500.01
* TOTAL Fire Department Expenses		217,574.19	50,924.20	15,442.53	35,481.67
<b>Emergency Management Expenses</b>					
2-24-510-0000	General Supplies - Emergency Management	1,000.00	249.99	120.00	129.99
2-24-750-0000	Contrib to Other Local Gov't - Emerg Mng	11,000.00	2,750.01	10,927.26	(8,177.25)
2-24-770-0000	Grants to Organizations - Emerg Mgn	5,000.00	1,250.01	0.00	1,250.01
* TOTAL Emergency Management Exp		17,000.00	4,250.01	11,047.26	(6,797.25)
<b>Bylaw Enforcement Expenses</b>					
2-26-110-0000	Salaries & Wages - Bylaw	85,607.40	19,755.57	22,371.93	(2,616.36)
2-26-130-0000	Benefits	19,352.01	4,465.86	5,747.91	(1,282.05)
2-26-148-0000	Training & Development	1,000.00	249.99	294.95	(44.96)
2-26-211-0000	Travel & Subsistence	1,000.00	249.99	0.00	249.99
2-26-212-0000	Memberships & Subscriptions	3,250.00	812.49	1,934.69	(1,122.20)
2-26-215-0000	Freight & Postage	100.00	24.99	0.00	24.99
2-26-217-0000	Telephone & Communications	2,500.00	624.99	508.50	116.49
2-26-251-0001	Contracted Repair - Equipment	4,000.00	999.99	1,844.19	(844.20)



# TOWN OF BEAVERLODGE

## Administrative Variance Report

For the Period Ending March 31, 2021

General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
2-26-274-0000	Insurance	448.26	448.26	448.26	0.00
2-26-510-0000	General Supplies - Bylaw Enf.	5,500.00	1,374.99	59.98	1,315.01
2-26-510-0004	Clothing Allowance	500.00	125.01	0.00	125.01
2-26-510-0011	Fuel Supplies	4,000.00	999.99	824.09	175.90
	<b>* TOTAL Bylaw Enforcement Expens</b>	<b>127,257.67</b>	<b>30,132.12</b>	<b>34,034.50</b>	<b>(3,902.38)</b>
<b>PW Administration Expenses</b>					
2-31-110-0000	Salaries & Wages	434,086.62	100,173.84	104,404.19	(4,230.35)
2-31-130-0000	Benefits	92,213.93	21,280.14	24,871.55	(3,591.41)
2-31-148-0000	In Serv Training/Development	7,500.00	1,875.00	1,404.65	470.35
2-31-211-0000	Travel, Subsistence	5,000.00	1,250.01	42.50	1,207.51
2-31-212-0000	Memberships	2,300.00	575.01	1,299.66	(724.65)
2-31-215-0000	Freight & Postage	16,250.00	4,062.51	3.60	4,056.91
2-31-217-0000	Telephone, Communications	1,500.00	375.00	850.04	(475.04)
2-31-220-0001	Printing	1,500.00	375.00	59.00	316.00
2-31-250-0001	Contracted Building Repairs	5,000.00	1,250.01	190.00	1,060.01
2-31-250-3000	Contracted Service	7,500.00	1,875.00	1,959.22	(84.22)
2-31-274-0000	Insurance	5,873.26	5,873.26	5,873.26	0.00
2-31-510-0000	General Supplies	0.00	0.00	117.93	(117.93)
2-31-510-0001	Supplies - Building Repairs	1,200.00	300.00	0.00	300.00
2-31-530-0000	Computers	1,000.00	249.99	20.99	229.00
2-31-540-0000	Utilities	10,000.00	2,499.99	1,432.09	1,067.90
2-31-540-0001	Water/Sewer	1,500.00	375.00	185.86	189.14
2-31-550-0000	Health & Safety/PPE	5,000.00	1,250.01	147.92	1,102.09
	<b>* TOTAL PW Administration Expens</b>	<b>597,423.81</b>	<b>143,639.77</b>	<b>142,862.46</b>	<b>777.31</b>
<b>Roads/Streets &amp; Lighting Expen</b>					
2-32-217-0000	Telephone & Communication	5,200.00	1,299.99	580.52	719.47
2-32-230-0003	Professional Services-Engineering	0.00	0.00	2,032.96	(2,032.96)
2-32-251-0001	Contracted Repairs - Equipment	35,000.00	8,750.01	907.50	7,842.51
2-32-260-0000	Equipment Rental/Lease	65,000.00	16,250.01	16,031.85	218.16
2-32-270-0005	Contracted Services - Other	10,000.00	2,499.99	3,775.00	(1,275.01)
2-32-274-0000	Insurance	1,805.92	1,805.92	1,805.92	0.00
2-32-350-0000	Contracted w/County	10,000.00	2,499.99	0.00	2,499.99
2-32-510-0001	General Supplies - Tools & Parts	5,000.00	1,250.01	490.80	759.21
2-32-510-0002	General Supplies - Gravel	22,500.00	5,625.00	0.00	5,625.00
2-32-510-0003	General Supplies - Winter Control	35,000.00	8,750.01	4,158.40	4,591.61
2-32-510-0006	Road Patching Materials	70,000.00	17,499.99	0.00	17,499.99

# TOWN OF BEAVERLODGE

## Administrative Variance Report

For the Period Ending March 31, 2021



General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
2-32-510-0007	Sign Replacement/Repair	3,000.00	750.00	590.96	159.04
2-32-510-0011	Fuel Supplies	25,000.00	6,249.99	4,786.47	1,463.52
2-32-520-0001	Parts/Supplies - Equip R & M	25,000.00	6,249.99	705.46	5,544.53
2-32-540-0000	Utilities	150,000.00	37,500.00	21,441.67	16,058.33
2-32-700-0000	Contribution to Capital Reserve	35,000.00	8,750.01	0.00	8,750.01
<b>*</b>	<b>TOTAL Roads/Streets &amp; Lighting</b>	<b>497,505.92</b>	<b>125,730.91</b>	<b>57,307.51</b>	<b>68,423.40</b>
<b>Grounds &amp; Open Spaces Expenses</b>					
2-34-110-0000	Salaries & Wages - Grounds/Open Spaces	73,174.09	16,886.34	246.79	16,639.55
2-34-130-0000	Benefits	12,769.75	2,946.87	8.27	2,938.60
2-34-250-0000	Contracted Service	7,500.00	1,875.00	0.00	1,875.00
2-34-274-0000	Insurance	195.93	195.93	195.93	0.00
2-34-510-0000	General Supplies	7,500.00	1,875.00	434.75	1,440.25
2-34-510-0001	Trees, Flower & Weed Control Maintenance	29,000.00	7,250.01	0.00	7,250.01
2-34-510-0002	Portable Toilets	2,500.00	624.99	0.00	624.99
2-34-510-0011	Fuel	5,000.00	1,250.01	1,063.26	186.75
2-34-540-0001	Water/Sewer	450.00	112.50	59.32	53.18
<b>*</b>	<b>TOTAL Grounds &amp; Open Spaces Ex</b>	<b>138,089.77</b>	<b>33,016.65</b>	<b>2,008.32</b>	<b>31,008.33</b>
<b>Water Supply/Distribution Expe</b>					
2-41-110-0000	Salaries & Wages - Water	114,452.52	26,412.12	38,434.14	(12,022.02)
2-41-130-0000	Benefits	23,980.53	5,533.98	6,842.25	(1,308.27)
2-41-217-0000	Telephone & Communications	17,000.00	4,250.01	3,868.20	381.81
2-41-217-0001	Alarm Monitoring	3,000.00	750.00	49.95	700.05
2-41-230-0002	Professional Services-Engineering	50,000.00	12,500.01	1,296.78	11,203.23
2-41-230-0003	Professional Services - Lab Testing	45,000.00	11,250.00	13,185.86	(1,935.86)
2-41-250-0001	Contracted Repairs - Building	10,000.00	2,499.99	906.50	1,593.49
2-41-250-0002	Contracted Repairs - Lines	100,000.00	24,999.99	1,232.86	23,767.13
2-41-250-0004	Contracted Repairs - Water Reservoir	5,000.00	1,374.99	121.00	1,253.99
2-41-250-0005	Maintenance Contract - Billing System	5,000.00	1,250.01	636.72	613.29
2-41-250-0006	Contracted Repairs - Equipment	10,000.00	2,499.99	682.30	1,817.69
2-41-260-0000	Equipment Rental/Lease	250.00	62.49	305.56	(243.07)
2-41-273-0000	County Land Taxes - Lagoon	200.00	50.01	0.00	50.01
2-41-274-0000	Insurance	13,699.05	13,699.05	13,699.05	0.00
2-41-510-0001	General Supplies - Tools & Parts	5,000.00	1,250.01	3,789.04	(2,539.03)
2-41-510-0002	Treatment Supplies	137,500.00	34,374.99	28,654.60	5,720.39
2-41-510-0003	Water Meters	7,500.00	1,875.00	1,800.00	75.00
2-41-510-0004	Repairs & Maintenance	3,500.00	875.01	281.14	593.87

# TOWN OF BEAVERLODGE

## Administrative Variance Report

### For the Period Ending March 31, 2021



General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
2-41-510-0007	Consumable Treatment Supplies	5,000.00	1,250.01	1,033.59	216.42
2-41-510-0008	Testing Supplies & Equipment	2,500.00	624.99	472.00	152.99
2-41-510-0011	Fuel Supplies	0.00	0.00	4,491.14	(4,491.14)
2-41-530-0001	Small Equipment/Computer Replacement	4,000.00	999.99	0.00	999.99
2-41-540-0000	Utilities	125,000.00	31,250.01	17,369.49	13,880.52
2-41-540-0001	Water/Sewer	20,000.00	5,000.01	3,387.22	1,612.79
2-41-831-0000	Debenture Interest	33,954.25	11,318.08	10,222.10	1,095.98
2-41-832-0000	Debenture Principal	66,488.55	22,162.85	37,641.07	(15,478.22)
<b>*</b>	<b>TOTAL Water Supply/Distributo</b>	<b>808,524.90</b>	<b>218,113.59</b>	<b>190,402.56</b>	<b>27,711.03</b>
<b>Sewer Service &amp; Treatment Expe</b>					
2-42-217-0000	Telephone, Communications	2,500.00	624.99	338.18	286.81
2-42-230-0003	Sewer Lagoon Samples	4,000.00	999.99	0.00	999.99
2-42-250-0000	Contracted Repairs Building	2,500.00	624.99	490.65	134.34
2-42-250-0001	Contracted Repairs - Mains & Lines	50,000.00	12,500.01	1,200.00	11,300.01
2-42-250-0002	Contracted Repairs - Equipment	4,000.00	999.99	121.00	878.99
2-42-260-0000	Equipment Rental/Lease	1,500.00	375.00	0.00	375.00
2-42-274-0000	Insurance - Sewer	683.49	683.49	683.49	0.00
2-42-510-0001	General Supplies - Tools & Parts	1,000.00	249.99	0.00	249.99
2-42-510-0002	Supplies - Treatment	3,000.00	750.00	0.00	750.00
2-42-510-0011	Fuel Supplies	0.00	0.00	1,063.26	(1,063.26)
2-42-540-0000	Utilities	45,000.00	11,250.00	5,784.69	5,465.31
2-42-540-0001	Water/Sewer	20,000.00	5,000.01	3,133.22	1,866.79
2-42-590-0000	Sewer Line Land Lease	2,000.00	500.01	0.00	500.01
2-42-831-0000	Debenture Interest	59,255.79	14,813.95	17,840.36	(3,026.41)
2-42-832-0000	Debenture Principal	56,955.30	14,238.83	13,521.48	717.35
<b>*</b>	<b>TOTAL Sewer Service &amp; Treatment</b>	<b>252,394.58</b>	<b>63,611.25</b>	<b>44,176.33</b>	<b>19,434.32</b>
<b>Garbage/Recycling Expenses</b>					
2-43-270-0001	Contracted Services - Garbage Collection	80,500.00	20,124.99	13,386.00	6,738.99
2-43-270-0002	Contracted Services - Recycle Collection	78,000.00	19,500.00	12,862.00	6,638.00
2-43-350-0000	Landfill - Contracted with other Gov's	50,000.00	12,500.00	11,678.31	821.69
<b>*</b>	<b>TOTAL Garbage/Recycling Expens</b>	<b>208,500.00</b>	<b>52,124.99</b>	<b>37,926.31</b>	<b>14,198.68</b>
<b>FCSS Expenses</b>					
2-51-110-0000	Salaries & Wages - Administration	122,553.50	28,281.57	32,337.69	(4,056.12)
2-51-110-0001	Salaries & Wages - Home Support	20,441.14	4,717.20	2,296.50	2,420.70



# TOWN OF BEAVERLODGE

## Administrative Variance Report

For the Period Ending March 31, 2021

General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
2-51-130-0000	Benefits - Admin	27,009.02	6,232.86	8,288.33	(2,055.47)
2-51-130-0001	Benefits - Homes Support	2,400.00	553.86	148.71	405.15
2-51-148-0000	In Service Training/Development - Admin	2,000.00	500.01	0.00	500.01
2-51-148-0001	In Service Training/Development - HS	250.00	62.49	0.00	62.49
2-51-200-0000	Contracted Services - Community Bus	7,500.00	1,875.00	0.00	1,875.00
2-51-211-0000	Travel & Subsistence- Administration	2,000.00	500.01	0.00	500.01
2-51-211-0001	Travel & Subsistence - Home Support	250.00	62.49	0.00	62.49
2-51-211-0002	Public Relations	2,000.00	500.01	394.49	105.52
2-51-212-0000	Memberships & Subscriptions	750.00	187.50	100.00	87.50
2-51-215-0000	Freight & Postage	0.00	0.00	7.20	(7.20)
2-51-217-0000	Telephone, Communication	2,500.00	624.99	444.33	180.66
2-51-230-0000	Professional Services	2,500.00	624.99	0.00	624.99
2-51-250-0002	Contracted R & M - Community Bus	3,500.00	875.01	0.00	875.01
2-51-274-0000	Insurance	3,097.05	3,097.05	3,097.05	0.00
2-51-410-0001	FCSS Donation Monies	0.00	0.00	72.50	(72.50)
2-51-510-0001	General Supplies	1,000.00	249.99	133.57	116.42
2-51-510-0002	Supplies - Home Support	500.00	125.01	29.99	95.02
2-51-510-0003	Office Furniture/Computer	2,000.00	500.01	1,041.47	(541.46)
2-51-510-0011	Fuel Supplies - Community Bus	2,500.00	624.99	0.00	624.99
2-51-762-0000	Community Bus Reserve	30,000.00	7,500.00	0.00	7,500.00
2-51-770-0000	Grants - Community Agencies	1,500.00	375.00	0.00	375.00
	<b>* TOTAL FCSS Expenses</b>	<b>236,250.71</b>	<b>58,070.04</b>	<b>48,391.83</b>	<b>9,678.21</b>
<b>Requisition Expenses</b>					
2-53-750-0000	Grande Spirit Foundation Requisition	13,074.00	13,074.00	13,074.00	0.00
2-55-750-0001	ASFF Alberta School Foundation Fund	728,788.39	182,197.09	184,749.50	(2,552.41)
2-55-750-0002	Grande Prairie RCSSD	88,856.53	0.00	0.00	0.00
	<b>* TOTAL Requisition Expenses</b>	<b>830,718.92</b>	<b>195,271.09</b>	<b>197,823.50</b>	<b>(2,552.41)</b>
<b>Planning/Develop/Economic Expe</b>					
2-61-211-0000	Travel, Sub., Memberships	5,906.25	1,476.57	5,625.00	(4,148.43)
2-61-220-0000	Advertising	1,500.00	375.00	139.40	235.60
2-61-230-0002	Professional Services	120,000.00	30,000.00	30,000.00	0.00
2-61-510-0000	General Supplies	1,000.00	249.99	0.00	249.99
2-61-510-0001	Supplies-Events, Fundraising	5,000.00	1,250.01	0.00	1,250.01
2-61-510-0002	Beaverlodge Fair	10,000.00	2,499.99	0.00	2,499.99
2-61-770-0000	Grants to Com Orgs - EcDec/Planning	12,000.00	0.00	0.00	0.00
	<b>* TOTAL Planning/Develop/Economi</b>	<b>155,406.25</b>	<b>35,851.56</b>	<b>35,764.40</b>	<b>87.16</b>

# TOWN OF BEAVERLODGE

## Administrative Variance Report

For the Period Ending March 31, 2021



General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
<b>Recreation Facilities Expenses</b>					
2-72-211-0001	St. Mary School Kitchen	4,000.00	0.00	0.00	0.00
2-72-831-0000	Debuture Int - Arena & Pool	129,524.53	64,762.27	65,289.29	(527.02)
2-72-832-0000	Debuture Principal - Arena & Pool	117,691.85	58,845.93	58,318.90	527.03
*	<b>TOTAL Recreation Facilities Ex</b>	<b>251,216.38</b>	<b>123,608.20</b>	<b>123,608.19</b>	<b>0.01</b>
<b>Library Expenses</b>					
2-74-110-0000	Salary & Wages - Library	168,410.08	38,863.86	32,842.17	6,021.69
2-74-130-0000	Benefits	37,235.03	8,592.69	6,986.25	1,606.44
2-74-250-0001	Cont Services - Library Bldg	2,500.00	624.99	0.00	624.99
2-74-274-0000	Insurance - Library	2,159.39	2,159.39	2,159.39	0.00
2-74-510-0000	General Supplies - Library	500.00	125.01	0.00	125.01
2-74-540-0001	Water/Sewer	500.00	125.01	72.64	52.37
2-74-770-0000	Membership to Peace Library System	16,000.00	8,000.00	7,851.03	148.97
*	<b>TOTAL Library Expenses</b>	<b>227,304.50</b>	<b>58,490.95</b>	<b>49,911.48</b>	<b>8,579.47</b>
<b>Campsite Expenses</b>					
2-81-110-0000	Salary & Wages - Campsite	27,014.40	0.00	0.00	0.00
2-81-130-0000	Benefits	3,241.73	0.00	0.00	0.00
2-81-211-0000	Travel, Sub., Memberships	500.00	125.01	0.00	125.01
2-81-215-0000	Freight & Postage	50.00	12.51	0.00	12.51
2-81-217-0000	Telephone & Communications	1,000.00	249.99	35.00	214.99
2-81-250-2001	Cont Services - Campsite	3,500.00	875.01	8.00	867.01
2-81-274-0000	Insurance	392.61	392.61	392.61	0.00
2-81-510-0000	General Supplies	1,750.00	437.49	0.00	437.49
2-81-540-0000	Utilities	7,000.00	1,749.99	183.88	1,566.11
2-81-540-0001	Water/Sewer	250.00	62.49	0.00	62.49
*	<b>TOTAL Campsite Expenses</b>	<b>44,698.74</b>	<b>3,905.10</b>	<b>619.49</b>	<b>3,285.61</b>
<b>Arena Expenses</b>					
2-82-110-0000	Salaries & Wages - Arena	110,478.01	25,494.93	26,331.01	(836.08)
2-82-130-0000	Benefits	20,721.69	4,781.94	6,521.15	(1,739.21)
2-82-148-0000	In Serv Training/Development	2,250.00	562.50	0.00	562.50
2-82-211-0000	Travel, Subsistence	750.00	187.50	0.00	187.50
2-82-217-0000	Telephone & Communications	2,000.00	500.01	658.67	(158.66)

# TOWN OF BEAVERLODGE

## Administrative Variance Report

For the Period Ending March 31, 2021



General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
2-82-230-0000	Professional Services	1,500.00	375.00	0.00	375.00
2-82-250-1000	Cont Services - Bldg	20,000.00	5,000.01	1,093.33	3,906.68
2-82-250-1001	Cont Services - Equipment	20,000.00	5,000.01	236.97	4,763.04
2-82-274-0000	Insurance	8,464.08	8,464.08	8,464.08	0.00
2-82-510-0000	General Supplies	7,500.00	1,875.00	4,269.06	(2,394.06)
2-82-540-0000	Utilities	82,500.00	20,625.00	23,416.81	(2,791.81)
2-82-540-0001	Water/Sewer	2,500.00	624.99	139.24	485.75
2-82-540-0002	Propane	3,000.00	750.00	0.00	750.00
2-82-550-0001	Health & Safety	1,000.00	249.99	0.00	249.99
2-82-762-0000	Arena Reserve	17,500.00	0.00	0.00	0.00
	<b>* TOTAL Arena Expenses</b>	<b>300,163.78</b>	<b>74,490.96</b>	<b>71,130.32</b>	<b>3,360.64</b>
<b>Recreation Centre Expenses</b>					
2-83-110-0000	Salary & Wages - Swimming Pool	390,873.69	90,201.63	47,377.69	42,823.94
2-83-130-0000	Benefits	67,620.99	15,604.83	10,072.24	5,532.59
2-83-148-0000	In Serv Training/Development	7,500.00	1,875.00	0.00	1,875.00
2-83-211-0000	Travel, Subsistence	3,000.00	750.00	0.00	750.00
2-83-211-0003	Public Relations	1,000.00	249.99	0.00	249.99
2-83-212-0000	Memberships	3,500.00	875.01	1,640.42	(765.41)
2-83-215-0000	Freight & Postage	4,500.00	1,125.00	10.00	1,115.00
2-83-217-0000	Telephone & Communications	9,000.00	2,250.00	2,010.15	239.85
2-83-220-0000	Advertising	1,000.00	249.99	0.00	249.99
2-83-220-0001	Printing	1,000.00	249.99	64.00	185.99
2-83-230-0000	Professional Services	15,000.00	3,750.00	0.00	3,750.00
2-83-230-0001	AHS - Water Testing	1,800.00	450.00	100.00	350.00
2-83-250-0000	Cont Services - Bldg	40,000.00	9,999.99	36,668.98	(26,668.99)
2-83-250-0001	Cont Service - Repairs & Maintenance	10,000.00	2,499.99	4,131.30	(1,631.31)
2-83-250-0002	Contracted Services - Electric	5,000.00	1,250.01	573.40	676.61
2-83-250-0003	Contracted Services - Cleaning	5,000.00	1,250.01	186.18	1,063.83
2-83-250-0004	Contracted Services - Elevator	3,000.00	750.00	536.31	213.69
2-83-250-0005	Contracted Services - Activenet	10,000.00	2,499.99	0.00	2,499.99
2-83-250-0007	Contracted Services - Other	2,000.00	500.01	0.00	500.01
2-83-260-0000	Equipment/Rental Lease	3,500.00	875.01	725.29	149.72
2-83-274-0000	Insurance	15,264.11	15,264.11	15,264.11	0.00
2-83-510-0000	General Supplies	4,000.00	999.99	399.51	600.48
2-83-510-0001	Chemicals	32,500.00	8,124.99	1,940.03	6,184.96
2-83-510-0002	Stationery Supplies	2,500.00	624.99	90.43	534.56
2-83-510-0004	Clothing Allowance	1,000.00	249.99	0.00	249.99
2-83-510-0005	Merchandise Sales - Pool	5,000.00	1,250.01	0.00	1,250.01





**TOWN OF BEAVERLODGE**  
 Administrative Variance Report  
 For the Period Ending March 31, 2021

General Ledger	Description	2021 Budget	2021 YTD Budget	2021 YTD Actual	2021 YTD \$ Variance
2-83-510-0006	Programming Supplies	7,000.00	1,749.99	0.00	1,749.99
2-83-520-0000	Equipment, Repairs & Maintenance	15,000.00	3,750.00	1,045.84	2,704.16
2-83-540-0000	Utilities	160,000.00	39,999.99	24,609.76	15,390.23
2-83-540-0001	Water/Sewer	67,500.00	16,875.00	11,250.00	5,625.00
2-83-550-0001	Health & Safety	1,000.00	249.99	0.00	249.99
<b>*</b>	<b>TOTAL Recreation Centre Exps</b>	<b>895,058.79</b>	<b>226,395.50</b>	<b>158,695.64</b>	<b>67,699.86</b>
<b>Fitness Centre Expenses</b>					
2-84-217-0000	Telephone, Communications - Fitness	1,500.00	375.00	433.04	(58.04)
2-84-250-0000	Cont Service - Fitness Centre - Bldg	2,000.00	500.01	0.00	500.01
2-84-250-0001	Cont Service - Fitness Centre - Equip	3,500.00	875.01	0.00	875.01
2-84-251-0001	Contracted Services - Fitness Instructor	6,500.00	1,625.01	0.00	1,625.01
2-84-510-0000	General Supplies - Fitness	1,000.00	249.99	0.00	249.99
2-84-520-0000	Equipment	6,000.00	1,500.00	0.00	1,500.00
<b>*</b>	<b>TOTAL Fitness Centre Expenses</b>	<b>20,500.00</b>	<b>5,125.02</b>	<b>433.04</b>	<b>4,691.98</b>
<b>Recreation/Fitness Facility Ex</b>					
2-85-250-0000	Contracted Services - Bldg	5,000.00	1,250.01	9,576.83	(8,326.82)
2-85-250-0001	Contracted Services - Equipment	2,500.00	624.99	0.00	624.99
2-85-250-0004	Elevator	2,200.00	549.99	536.34	13.65
2-85-510-0000	General Supplies	1,000.00	249.99	30.09	219.90
2-85-540-0000	Utilities	10,000.00	2,499.99	2,324.82	175.17
2-85-770-0000	Grants/Waiver of Fees C/C Organizations	2,500.00	624.99	0.00	624.99
<b>*</b>	<b>TOTAL Recreation/Fitness Facil</b>	<b>23,200.00</b>	<b>5,799.96</b>	<b>12,468.08</b>	<b>(6,668.12)</b>
<b>**</b>	<b>TOTAL TOWN EXPENSES</b>	<b>7,060,180.25</b>	<b>1,821,384.41</b>	<b>1,499,434.56</b>	<b>321,949.85</b>
<b>***</b>	<b>SURPLUS/DEFICIT</b>	<b>(123,143.99)</b>	<b>1,215,230.85</b>	<b>906,543.04</b>	<b>308,687.81</b>

\*\*\* End of Report \*\*\*

Minutes for the Town of Beaverlodge Protective Services Meeting

Wednesday January 20 at 5:00 PM

1016 – 4<sup>th</sup> Ave, Beaverlodge, AB

**ATTENDANCE:**

Hugh Graw - Chair

Cal Mosher – Councillor

Jeff Johnston – Chief Administrative Officer

Mark Morrical – Bylaw Enforcement

Ash Browne – RCMP

Gary Rycroft - Mayor

Dave Lee – RCMP

Stan Metcalfe – Fire Chief

**Recording Secretary** – Nichole Young, Executive Assistant

1.0 Call to Order

- The meeting was called to order at 4:57 PM.

2.0 Adoption of Agenda

#001-2021-01-20 Mayor Gary Rycroft

**CARRIED:** That the agenda be accepted as presented.

3.0 Adoption of Minutes

#002-2021-01-20 Councillor Cal Mosher

**CARRIED:** That the minutes from the Feb 10, 2020 Protective Services Committee Meeting be accepted as presented.

4.0 Delegations

- None

5.0 Old Business

5.1 Speed Control – Signage Changes

#003-2021-01-20 Mayor Gary Rycroft

**CARRIED:** That the Protective Services Committee recommends that the Yield Signs located on both sides of the 10<sup>th</sup> Street and 7<sup>th</sup> Avenue intersection be replaced with Stop Signs.

The RCMP have agreed to assist Bylaw Enforcement with monitoring this area.

6.0 New Business

6.1 Committee Terms of Reference

- CAO Jeff Johnston will update the Composition of the Terms of Reference and bring forward to Council.

#### 6.2 Town access to the RCMP AFFRAC radio system

- Bylaw enforcement would like access to this system. RCMP Sergeant Ash Browne stated there is currently a pilot project going on to allow municipal enforcement access and he will find out more about it and pass it along to Mark.

#### 6.3 Firehall Update

- CAO Jeff Johnston is contacting Beairsto Engineers to inquire about getting a copy of the drawings. Planning to bring to Council Budget meetings in March.

#### 7.0 Staff Reports

##### 7.1 Enforcement Report/Update

- Mark went through his annual report.

##### 7.2 Fire Report/Update

- Stan spoke verbally to the Fire Department 2020 reporting as well as an update on upgrading tools.

##### 7.3 RCMP Report/Update

- Ash & Dave spoke to their annual reporting. They made the suggestion that we invite their traffic expert, Mike Miller, to attend the next committee meeting.


**#004-2021-01-20** Councillor Cal Mosher

**CARRIED:** That the Fire Department tool upgrade be brought to Council Budget meetings in March.

#### 8.0 Adjournment

- Chair Hugh Graw adjourned the meeting at 6:09 PM.

  
\_\_\_\_\_  
Chair, Hugh Graw

  
\_\_\_\_\_  
CAO, Jeff Johnston



April 15, 2021

To: City of Grande Prairie  
County of Grande Prairie  
Town of Beaverlodge  
Town of Sexsmith  
Village of Hythe

RE: Regional Handibus Feasibility Study – Defer to 2022

Administrative staff which includes CAOs and their respective delegates were tasked to meet and further discuss the next steps with the regional Handibus feasibility study.

The meeting with representatives from all municipalities involved in the study met at the Town of Beaverlodge on March 16, 2021 and the discussion resulted in the following recommendations:

- Defer the next steps until the early 2022 due to the upcoming municipal election in the fall
- Create a form to capture the actual ridership of already established groups currently providing handibus services to their municipality, the impact of the pandemic has also resulted in changes to ridership

The Town of Wembley Council passed a motion at the March 22, 2021 Regular Council Meeting to defer the next steps of the study to early 2022 based on the result of the meeting on March 16, 2021.

However, recent announcement by the Federal government regarding funding for rural transit solutions may now require our municipalities to act sooner to take advantage of such funding.

I would like to inquire your interest in tasking our CAOs to continually explore the feasibility of utilizing the newly announced federal rural transit fund.

Sincerely,

Chris Turnmire  
Mayor

cc. Town of Wembley Council

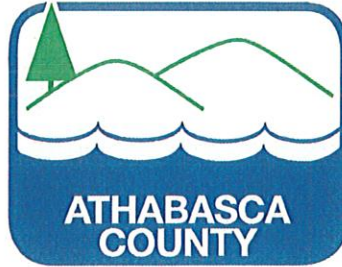
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9940 – 101 Street  
BOX 89  
Wembley, AB T0H 3S0

TELEPHONE (780) 766 – 2269  
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EMAIL admin@wembley.ca

7.3

PHONE: 780-675-2273  
FAX: 780-675-5512  
www.athabascacounty.com



3602 - 48 Avenue  
ATHABASCA, ALBERTA  
T9S 1M8

April 19, 2021

Cardston County  
PO Box 580  
Cardston, AB  
T0K 0K0

**RE: Class 1 Mandatory Entry-Level Training (MELT) Program Courses**

At the February 25, 2021, regular County Council meeting, Council passed a motion to express support for Cardston County and other municipalities, including Athabasca County, regarding the costs related to the Class 1 Mandatory Entry-Level Training (MELT) program.

The financial cost to acquire the MELT certification for agricultural producers remains a concern and we ask the Province to consider solutions to minimize this expense. Potential solutions could include developing cost-saving technologies to reduce instructional hours such as online training and expanding the Canada-Alberta Job Grant (CAJG) criteria to enable more agricultural sector employers to qualify for funding.

Thank you for your attention to this matter. Please contact me by e-mail at [larmfelt@athabascacounty.com](mailto:larmfelt@athabascacounty.com) or call 780-675-2273 should you wish to discuss this matter further.

Sincerely,

A handwritten signature in black ink, appearing to read 'Larry Armfelt', is written over a white background.

Larry Armfelt  
Reeve

/lb

cc: Honourable Devin Dreeshen, MLA, Minister of Agriculture & Forestry  
Honourable Ric McIver, MLA, Minister of Transportation  
MLA Joseph Schow  
MLA Glenn van Dijken  
MLA Laila Goodridge  
Town of Cardston  
Alberta's Municipal Districts



April 15, 2021

Mayor Gary Rycroft  
Town of Beaverlodge  
Attn: Jeff Johnstone, CAO  
Sent via email to: jjohnston@beaverlodge.ca

Dear Mayor Rycroft and Council:

Thank you for your continued dedication and support of STARS. You fly with us on every mission bringing hope and a chance for life.

The COVID-19 pandemic has changed all our lives and continues to pose many challenges. Like most organizations, the pandemic has negatively impacted STARS revenues in all funding areas. This has challenged us to be proactive and think outside the box. We mobilized to identify efficiencies to reduce operational and fundraising costs, and pivoted programs and, fundraisers to on-line events. We are humbled that Albertans continue to stand by our side in the fight for life.

The 2022 STARS calendar (launching in July), will mark 29 years for this highly coveted fundraising program! We are truly grateful to Viterra, "Presenting Print Sponsor" for the calendar campaign, which covers substantial costs to support the success of this major fundraising stream. The calendar features inspirational patient stories that directly connects STARS with many rural communities. Since the pandemic, revenue from calendar sales has decreased and we continue to face significant challenges to stay connected with rural supporters, due to the inability to travel and maintain a presence within rural communities. We constantly receive phone calls from rural citizens, who want to support STARS by purchasing their annual calendar but, do not have access to the Internet or they are concerned and hesitant to make on-line purchases, and do not want the added expense of postal charges.

During a recent municipal update with the Town of Tofield, Deputy Mayor, Harold Conquest, brought forth a tremendous idea that could instill a positive impact for both rural communities, and STARS.

We kindly request your consideration for:

STARS calendar availability at your Town Office -

1. Town Offices provide an easily accessible, trustworthy option for rural residents
2. The STARS Calendar Campaign runs from July – December
3. In July - STARS will supply a complete package consisting of:
  - a. Box of 50 calendars (up front/without charge)
  - b. Informational posters for Town Office and other prime locations within your community (i.e. grocery store, gas station)
  - c. Contact information sheet (FAQ's and contact information to request additional calendars)

<b>GRANDE PRAIRIE</b>	10911 - 123 Street	T 780-830-7000
<b>BASE</b>	Grande Prairie, Alberta T8V 7Z3	F 780-830-7009

STARS.CA

We would like to request:

1. A poster to be on display in the Town Office during July - December
2. Advertisement of STARS calendar availability on your Town website
3. Town Office will track calendar sales
4. Town Office will issue a cheque to STARS at the end of the campaign for the total amount of sales

Also, during the month of December, to make the holiday season a little brighter, many municipalities support a holiday hamper program. By including a STARS calendar in each holiday hamper, you will help raise awareness and highlight the 24/7, emergency health and safety network that you provide for your residents, through your life-saving partnership with STARS.

To give back to the communities that we serve, for the purpose of holiday hampers; STARS will offer to your Town Office, the purchase of STARS calendars ~~at a rate of \$5 per calendar~~. As a fundraising initiative, the STARS calendars are sold for \$30/each, so we kindly appreciate your understanding and confidentiality of this offer. In turn, this also provides an outlet for any unsold calendars to be utilized and possibly alleviate additional shipping costs for STARS. We believe it's a win - win for all!

If I may be of further assistance, please do not hesitate to contact me directly at (780) 512-6205 or email: [gfarnden@stars.ca](mailto:gfarnden@stars.ca)

Thank you for your consideration and continued support.

We are ALL STARS.



Glenda Farnden  
Sr. Municipal Relations Liaison  
STARS Foundation



Mayor Debora Dueck  
Town of Tofield

Item Number	Subject	Requested On	Committee	People Responsible	Item Notes	Status	Target Date of Completion
1	Land Use Bylaw	ongoing		CAO	The Town has reviewed the draft Land use Bylaw and Municipal Development Plan from John Simpson and submitted their revisions. Mr. Simpson will revise and send back.	In progress	May 2021
2	NW Parking Lot of Town Square	2017-03-27		CAO	Awaiting Land Titles Registration.	In progress	Spring 2021
3	Bylaw & Terms of Reference for Recreation & Public Works Committees	2017-10-30		CAO	CAO to complete bylaw & terms of reference for new committees	On Hold	Summer 2021
4	Hydrant Repairs	12-Nov-19		PW	There are 3 hydrants to repair, 11A St 5th Ave West & 6th Ave - 7th St & 10th St- 1st Ave	on hold	Summer 2021
5	10A St & Highway 43 (Subway Intersection)	22-Jun-20		CAO/Admin	Locate the engineered drawings and plans for the removal of water from this intersection.	On Hold	Spring 2021
6	Paint Road lines, angle parking lines & parking lot lines	4-Aug-20		PW	Crosswalks done. Centre lines, parking lot and angle parking lines to be painted downtown - delayed until spring.	on hold	Summer 2021
7	Set Meeting for PWSD land	14-Sep-20		Admin	Contact PWSB and the Chair of the Parents Advisory Council to set up a meeting with council to discuss the future use of the land located on 7th Ave between 10th & 11th Street. Letter regarding Council's preference to wait until in-person meetings are allowed was sent Jan 28, 2021.	on hold	Fall/Winter 2021
8	Road Patching	28-Sep-20		Admin	Paving/Patching areas - all areas that were prepped were completed however the 8th Street area will not be done until next year.	on hold	Summer 2021
9	Town Limit Signs	28-Sep-20		PW	PW has received the signs and the Town has received approval from Alberta Transportation to install	on hold	Spring 2021
10	Repairs to Outdoor Rink	28-Sep-20		P&R / PW	Build benches and install a Port-A-Potti. Broken equipment has been removed and will need to be replaced as it is destroyed. Green building has been locked.	on hold	Summer 2021
11	Grande Prairie & District Catholic School Board	26-Oct-20		Admin	Set up a meeting with the Board to discuss St. Mary's Kitchen	In progress	6/30/2021
		Current as of:	4/26/2021				



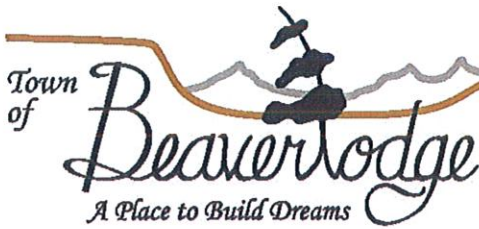


Monthly Report to Council  
Date: Period ending March 31, 2021

From: Tina Letendre

Department: Administration

Project/Event	Highlights/Concerns
Financial Administration	<ul style="list-style-type: none"> <li>• PIER Reporting</li> <li>• Yearly Audit</li> <li>• Working on submissions of 2021 Capital MSI and GTF applications</li> <li>• Entering of 2021 Budget into Muniware</li> </ul>
Other Initiatives	<ul style="list-style-type: none"> <li>• Submitted Tax Notification for 2021 additions</li> <li>• Submitted Tax Notification for mobile home occupants.</li> <li>• Initial meeting with new Website providers</li> <li>• Working on updating content for new website</li> <li>• Initial meeting with provider for upgrade to Beacon (water meter)</li> </ul>
Development	<ul style="list-style-type: none"> <li>• Completed CMHC Survey</li> <li>• Completed Statistics Canada monthly report.</li> <li>• One Home Based Business Development permit</li> </ul>



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Monthly Report to Council

Date: April 13<sup>th</sup> 2021

From: Nick Kebalo

Department: PW

Project/Event	Highlights/Concerns
PW dig/hydrant truck	Hydrant/dig truck has been 100% converted and is ready for the season.
Sweeping/sewer flushing	The team has started sweeping the town, we will be starting annual sewer flushing in the next week or two.
Truck fill/Treatment plant fencing	Hard piping of truck fill to help eliminate potential contamination issues has been completed. The clear well has been fenced, we now have a proper water safety barrier in place.
Air release valve	Leak has been identified and isolated, replacement parts/air release are on site. Work will be scheduled in the coming weeks.

Monthly Report to Council

Date: April 19<sup>th</sup>, 2021

From: Rae Cook

Department: Parks and Recreation

Project/Event	Highlights/Concerns
Recreation Center- Aquatics	<p>-Recreation Center is now open with limited programming, catering to children at this time.</p> <p>-Administration is currently working on the upcoming May schedule. Upcoming programming will include, school lesson, private lessons, one-on-one sessions, swim club, advanced lifeguarding course, private single house-hold rentals.</p> <p>- School swimming lessons have started back up for the first time this year. Instructors and children were eager to get back into the water and work on there water safety and strokes.</p> <p>- Management met with Barracudas Swim Club board members to discuss plans for the upcoming season.</p>
Arena	<p>-The final day was March 19<sup>th</sup> and the season is now over. Staff have been working on shutting the building down for the summer. All compressor work has been completed and the ice slab is now clear of ice.</p>
Recreation Center- Fitness	<p>-Fitness center is open to one-on-one training with a certified instructor. We have currently had two people attending with their trainers.</p> <p>-Administration is looking into providing outdoor fitness classes in partnership with out contracted fitness trainers.</p> <p>-Local high school and Junior high groups are continuing to use the fitness center as part of there curriculum.</p>
Community Center/Multipurpose Room	<p>- The MPR and Community Center can be rented out in accordance to the AHS restrictions. Booking requests have been limited due to the limited variety of gatherings that are allowed.</p>
GPRRC	<p>-Administrative working group is in the final stages of creating a framework for the Regional Cancellation &amp; Allocation Policy as well as the Tracking of Black Ice.</p>

	<p>-Work to update regional inventory for both municipality and non-municipality owned facilities is underway. Discussion includes providing user groups with the opportunity to search for the facility needed with the results including the direct link to each municipalities website.</p>
Parks and Outdoor Spaces	<p>-Have had conversations with the local Pickleball group for the upcoming outdoor season.</p> <p>-Management and Beaverlodge Minor Baseball have been in contact about preparing the diamonds for the upcoming season</p> <p>-New tennis court nets have been ordered.</p> <p>-Management has started the interview process for summer students and planning for the upcoming season.</p> <p>-Administration team has been looking into grant funding for our local playgrounds.</p>
Administration	<p>-The Spring into Action Wellness Challenge for our community is in week 6 out of the 8 weeks the challenge will run for. Feedback from participants has been positive with frequent thanks given for providing this opportunity.</p> <p>-Administration staff continues to work towards updating our registration software to improve the customer's online experience.</p> <p>-Policies, procedures and programming changes in response to changing restrictions have been priority.</p>

Anything else you can think of would be appreciated. Just the highlights/need to know/toot our horn information

Monthly Report to Council

Date: 26 April 2021

From: Tracy Deets

Department: Library

Project/Event	Highlights/Concerns
Administrative	<p>Gathered and emailed requested documents to auditors</p> <p>Prepared for and hosted Library Board meeting on Zoom</p> <p>Completed primary spring ordering of library items (major ordering done quarterly, supplemental ordering on a monthly basis)</p>
Operations	<p>Library closed again effective April 7<sup>th</sup> as part of Province's return to Step 1 of restrictions. We are again doing curbside delivery of items, as well as offering curbside printing and faxing service.</p>
Programming	<p>We marked Easter by having a giveaway of plastic eggs stuffed with small craft items, pencils, etc.</p> <p>A Mother's Day take-away craft for kids is ready to go and will be handed out the last week of April.</p> <p>Another book grab-and-go, similar to last Spring's, was held the week of April 19-23 (as well as an early-bird day of April 16<sup>th</sup>) Donations were accepted for the items</p>

Monthly Report to Council  
From: Trudy Hodges

Date: April 15, 2021  
Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> <li>○ Newspaper/Newsletter</li> <li>○</li> </ul>
Meetings	<ul style="list-style-type: none"> <li>○ Local FCSS's had zoom meeting with MLA's Travis Toews and Tracy Allard</li> <li>○ Advisory Meeting – made decisions on Volunteer week &amp; ideas for Seniors week in June</li> <li>○ Food Bank meeting regarding move to Community Centre</li> </ul>
Programs	<ul style="list-style-type: none"> <li>○ Wellness Challenge is going great. People continue to email their hours each week.</li> <li>○ Volunteer Awards - Drive in Movie open to Beaverlodge and area residents put on by local FCSS departments - Date April 23 &amp; 24<sup>th</sup></li> <li>○ Also giving out daily prizes during Volunteer April 19-23. Nominations are currently being accepted</li> </ul>
Staffing	<ul style="list-style-type: none"> <li>○ Hired Reanna Stockman for FCSS Program Coordinator. She will start April 19, 2021</li> </ul>
Training & Development	<ul style="list-style-type: none"> <li>○ Trained CVITP volunteer how to EFile taxes once return has been prepared</li> </ul>
Other	<ul style="list-style-type: none"> <li>○ Looking into doing sidewalk games for youth</li> <li>○ 80 Taxes have been completed through FCSS and the CVITP</li> <li>○ Working with Home Care, Social Worker, Client &amp; Family to support a senior who still wants to live independently on his own.</li> <li>○ Able to help Senior with cheaper prescriptions</li> </ul>

April, 2021

Continuation report

Community Peace Officer  
Mark Morrical

Community Peace Officer 1's are your community engagement connections.  
Peace Officers help ensure the community they serve is a safe secure place  
where citizens can live, work and raise families. It is a form of positive proactive  
policing versus reactive.

<p><b>Projects Initiated</b></p>	<p>Patrolled the town on a daily basis and documented changes in unsightly properties, trailers on road way, semi's along roadway etc. throughout the month.</p> <p>Spoke to 6 different individuals about parking in the no parking zone by the A&amp;W on 5<sup>th</sup> Ave. All were parking in this location due to not being able to dine in and just stopping for a quick bite to eat. All were advised and warned.</p> <p>Inputed tickets in Report Exec and took tickets to Grande Prairie Provincial Court.</p> <p>Sat in 1 meetings with Justice Department Techs regarding APIS and e ticketing. Contacted agencies about the set up in the cruiser.</p> <p>Monitored speed problem areas such as 1 Ave, 2, 3, 5 11, 3 St 10, 10a, 11st. I am now starting to see an increase in speed along 1 Ave.</p> <p>Promoted interagency cooperation and assistance with RCMP, RCMP traffic, Sherriff traffic, and DOT Sherriff and EMT. Attended Protective Services meeting.</p> <p>Working on preparing of documents for access to the Provincial JOIN Program (ticket tracking program).</p> <p>Overiewing and rewriting standing bylaws.</p> <p>Preparing required policy's for Solicitor General and at this time everything is up to date.</p> <p>Washed, detailed and maintained cruiser once per week.</p> <p>Provided information to people regarding various services that were required.</p> <p>Weekly drive around town with CAO.</p>
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Ran stop sign, cell phone, and unregistered motor vehicles ops throughout month. Although it is difficult to determine unregistered vehicles as they are no longer required to have identification stickers on the license plates.

Assisted EMS in removal of injured individual.

Assisted RCMP on 2 different calls regarding traffic violations observed coming into Beaverlodge.

Acted as OHS Co Chair.

Provided an outlet to staff regarding OHS concerns.

Dealt with neighbor disputes on several different matters throughout the month.

Provided anti barking device to continuous problem property and it appears that it is working.

Patrolling school zones to ensure safety for the kids every day. Enforced parking and speeding in the school zones.

Ran radar along 2 Ave regarding complaint. Speeding did not appear to be an issue.

Provided information to concerned citizens regarding ongoing pandemic.

Provided RCMP their missing warrants that were sent to me by mistake.

Advised young drivers of various breaches of traffic safety act and how they can avoid receiving tickets in the future.

Provincial Charges	Provincial Statutes	Tickets
	Speeding Tickets	40 tickets issued
	Fail to obey a traffic control device	3 ticket issue
	Fail to obey crosswalk	1 ticket issued

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<b>Bylaw Issues</b>	Dog at Large	Attempted to catch 2 dogs, responded to complaint about dog at large and spoke to owner.
	Wild Cats	3 cats rehomed, cat situation appears to be much better this year
	Noise Problems	Received complaint from Amisk Court about vehicles late at night. Spoke to some young individuals about the issue. Problem resolved.
	Unsightly Property	Working with two property owners to rectify situation.
	Salvage Yard	The salvage yard requested I run the VIN on a vehicle before bringing into their yard to make sure it was not Stolen. Was not stolen and dealt with rapidly. Salvage yard looks great.
	Court Attended	Attended court but trial was adjourned.