



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
 TO BE HELD MONDAY FEBRUARY 22, 2021 AT 7:00 PM
 IN COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB

1.0	<u>CALL TO ORDER:</u>	
2.0	<u>ADOPTION OF AGENDA:</u>	
3.0	<u>ADOPTION OF MINUTES:</u> 3.1 February 8, 2021 Regular Council Meeting Minutes	PP 2-3
4.0	<u>DELEGATIONS:</u> 4.1 FCSS Presentation – Trudy Hodges, FCSS Coordinator & Amie Greene, Program Services Coordinator	
5.0	<u>OLD BUSINESS:</u>	
6.0	<u>NEW BUSINESS:</u> 6.1 2021 Municipal Election – Resolution to Provide for Advance Voting - Saturday Oct 9, 2021 10 am -4 pm - Tuesday Oct 12, 2021 4 pm – 8 pm 6.2 2021 Municipal Election – Council Resolution to provide for one or more Institutional Voting Stations - Amisk Court - Oct 18, 2021 (Election Day) 10 am – 4 pm 6.3 Town Website Update 6.4 MDB Insight – Regional Economic Development Summit 2	PP 4-7
7.0	<u>CORRESPONDENCE:</u> 7.1 Telus – Universal Broadband Support Letter 7.2 Communities in Bloom – Registration & Webinars 7.3 Tourism Ireland – Global Greening 2021 7.4 Beaverlodge Mural Foundation – Letter of Support	PP 8 PP 9-10 PP 11 PP 12
8.0	<u>COMMITTEE AND STAFF REPORTS:</u> 8.1 Action List 8.2 Staff Reports	pp 13 PP 14-17
9.0	<u>Closed Session:</u>	
10.0	<u>ADJOURNMENT:</u>	



REGULAR COUNCIL MEETING MINUTES
HELD MONDAY FEBRUARY 8, 2021 AT 7:00 PM
WALKER ROOM 1016-4TH AVE, BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft Deputy Mayor Gena Jones Councillor Cal Mosher Councillor Hugh Graw	Councillor Cyndi Corbett Councillor Judy Kokotilo-Bekkerus Councillor Terry Dueck Jeff Johnston, CAO
STAFF	Tina Letendre, Deputy CAO	Nichole Young, Executive Assistant (absent)

- 1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. 7: 00 PM
- 2.0 **ADOPTION OF AGENDA**
#027-2021-02-08 Councillor Judy Kokotilo-Bekkerus
CARRIED: That the agenda be accepted as presented.
- 3.0 **ADOPTION OF MINUTES**
3.1 January 25, 2021 Regular Council Meeting Minutes
#028-2021-02-08 Councillor Cyndi Corbett
CARRIED: That the minutes of the January 25, 2021 Regular Council meeting be accepted with the following correction:
- Tina Letendre’s title should be listed as Deputy CAO.
- 4.0 **DELEGATIONS**
- 5.0 **OLD BUSINESS**
- 6.0 **NEW BUSINESS**
6.1 Growing the North 2021
#029-2021-02-08 Councillor Cal Mosher
CARRIED: That Council accepts the virtual conference schedule for information.

6.2 Beaverlodge Water Treatment Plant Upgrade Investigation Costs
#030-2021-02-08 Councillor Cyndi Corbett
CARRIED: That Council approves the request for \$93,800 for the investigation costs (preliminary work), towards the Water Treatment Plant Upgrade.
- 7.0 **CORRESPONDENCE:**
7.1 MD of Bonnyville – Western Canadian Municipal Advisor

#031-2021-02-08 Deputy Mayor Gena Jones
CARRIED: That Council accepts this letter for information.

7.2 Mackenzie County – Reopening Recreational & Business Services

#032-2021-02-08 Deputy Mayor Gena Jones

CARRIED: That Council accepts this letter for information.

7.3 Community Economic Development Committee Minutes – Nov 30, 2020

#033-2021-02-08 Councillor Terry Dueck

CARRIED: That Council accepts these minutes for information.

8.0 COMMITTEE AND STAFF REPORTS

8.1 Action List

#034-2021-02-08 Deputy Mayor Gena Jones

CARRIED: That Council accepts the Action Item List as presented.

8.2 Council Reports

#035-2021-02-08 Councillor Cyndi Corbett

CARRIED: That Council accepts these reports for information as presented.

9.0 CLOSED SESSION:

10.0 ADJOURNMENT Mayor Gary Rycroft adjourned the meeting. **7:40 PM**

Mayor, Gary Rycroft

CAO, Jeff Johnston

Regional Economic Development Summit 2

Agenda



MDB Contents

Regional Economic Development Project.....	2
Tuesday March 9 th 2021	3
Thursday, March 11 th , 2021	3



Regional Economic Development Summit 2

Regional Economic Development Project

The Town of Sexsmith, Town of Wembley, Town of Beaverlodge, Village of Hythe and the City of Grande Prairie have come together to complete a new Regional Economic Development Strategy. The Regional Economic Development Summit 2 is designed to build on the regional priorities identified in Summit 1, represented by four playbooks:

Playbook 1: Investment Attraction and Infrastructure

Playbook 2: BR+E and Business Friendliness

Playbook 3: Entrepreneurship

Playbook 4: Development Process and Investment Readiness

Summit 2 will present the detailed objectives and actions that support the achievement of each playbook's priority. The summit will also be an opportunity to explore the service delivery models for implementing the strategy.

This is a critical moment in time for the regional strategy as municipalities, business and industry, and professional organizations across Canada face unprecedented challenges as our country tackles the many priorities necessitated by the COVID-19 pandemic. MDB Insight understands that our clients are dealing with tremendous uncertainty and pressing demands at this time. Consistent with pandemic protocols, the summit will require no in-person contact and split into two separate online workshops. The summit will be presented electronically using online platforms and meeting solutions.



Regional Economic Development Summit 2

Tuesday, March 9th, 2021

Regional Summit Opening Session: Priorities

9:00 a.m. – 9:30 a.m.	This session will outline the strategic planning process and priorities.
9:30 a.m. – 11:00 a.m.	Review of Playbooks, Objectives and Actions
11:00 a.m. – 12:00 p.m.	Priority Selection (Mentimeter)

Thursday, March 11th, 2021

Service Delivery and Financial Model: Implementation

9:00 a.m. – 11:00 a.m.	Presentation of Service Delivery Models and their Financial Implications
11:00 a.m. – 12:00 p.m.	Next Steps



January 27, 2021

Town of Beaverlodge
Gary Rycroft, Mayor
grycroft@beaverlodge.ca
PO Box 30, 400-10th Street
Beaverlodge, Alberta T0H 0C0

**SUBJECT: Universal Broadband Fund – Letter of Support
TELUS Sites in the Town of Beaverlodge**

TELUS is currently in the process of applying to the Canadian Government’s Universal Broadband Fund for a financial contribution to improve access to wireless services within the Town of Beaverlodge.

Improving connectivity within rural communities enables residents to engage in numerous aspects of the digital economy, including those residents from underrepresented groups. Internet has become an essential service and provides access for residents to numerous benefits such as tele-health, distance learning, and telework. Today, reliable internet access has become a virtual requirement for commercial and industrial businesses, whether small or large, to operate and develop.

Access to reliable internet also provides social services within the municipality valuable avenues to serve the residents. The internet has made connecting key social service institutions with the residents who use those institutions much easier. Furthermore, this access, expedited through the Universal Broadband Fund, will contribute to a multitude of government strategies that have become easiest to access via the internet.

Please indicate Town of Beaverlodge’s support of TELUS submitting applications to improve wireless service within your Municipality by signing in the indicated area below.

If you have any questions, please do not hesitate to contact me directly.

Sincerely,

Logan Demerais

Logan Demerais
Real Estate Manager
TELUS/Wireless Implementation West
2930 Centre Ave NE Calgary, AB T2A 4Y2
587-226-3087
logan.demerais@telus.com

Authorized Signatory,	
Signed: _____	Date: _____
Name:	
Title:	



Communities in Bloom Alberta

Presented by

COMMUNITIES IN BLOOM ALBERTA & FORTIS ALBERTA

People, Plants, Pride...Growing Together!

Your Partner in Municipal COVID Recovery

Communities in Bloom (CiB) has been serving municipalities across Canada with successful Community Enhancement since 1975. Communities are now facing one of the most challenging times in recent history with the onset of COVID 19.

Your participation in the CiB Alberta program may be one of the highest impact and most economical investments that your municipality could make to sustain community engagement and lead your community through your COVID recovery initiatives.

A small investment (as little as \$400 for an Evaluated registration) will obtain the following benefits:

- Access to professional municipal sector judges who will communicate with and advise your staff and volunteers including Council and community stakeholders through an evaluation and report process on best practices in 7 key areas of your service delivery.
- Consulting, facilitation, and networking services valued at \$5,000 for smaller municipalities to \$30,000 in larger municipalities.
- Guidance and successful volunteer recruitment and management strategies.
- Volunteer training and recognition opportunities. Related to the above point.
- Cross-departmental staff engagement and synergy development supporting a common community-focused service delivery model.
- A template on how to celebrate and acknowledge staff and volunteers for their leadership and commitment to their community.
- Assessment of current service delivery as a benchmark against other similar sized municipalities complete with recommendations for improvements and sharing of sector proven solutions.
- Virtual and in person training, (where appropriate due to COVID-19) to assist, encourage and make the participation an enjoyable, productive and educational celebration of community successes.
- A means to rebuild a challenged volunteer base and foster a new sense of excitement for staff and volunteers as their services and actions are noticed and celebrated.

COVID has placed intense pressure on Municipal budgets. That is why CiB Alberta is taking this proactive approach to offer your Municipality a program that may well be the smallest item in your budget yet bring the highest return on investment.

**FORTIS
ALBERTA**



At this crucial time in our Municipal history, please join us in providing your staff and volunteers this inexpensive and morale-boosting opportunity as part of your COVID Recovery plans.

CiB Alberta is planning a regular CiB program in 2021 (with slight adaptations where required in the event of COVID-19 restrictions). Since judging will be conducted in July and August 2021 and will take place outdoors, CiB Alberta will attempt to adjust aspects such as physically distancing, no indoor events, masks, etc. should these measures be required. We will also be hosting informational webinars over the coming weeks – [Feb 24 10-11 AM](#) and [March 10 10-11 AM](#). Click on the dates to register. These webinars will provide additional information on the CiB program and answer any questions you may have.

On behalf of our Alberta Recreation & Parks Association and Communities in Bloom Alberta, we hope you will include us in your plans to Celebrate, Educate and Support your valued staff and volunteers.

For more complete information please visit our website at <https://arpaonline.ca/program/cib>.



Nichole Young

From: Jocelyn Black <JBlack@tourismireland.com>
Sent: Monday, February 1, 2021 9:50 AM
To: Nichole Young; Tina Letendre
Subject: Tourism Ireland - Global Greening 2021 - The Giant Beaver

Hi Tina and Nichole,

I hope you are keeping well and safe during these challenging times.

As we start a new year of hope for a brighter future, I am contacting you in relation to Tourism Ireland's 2021 St. Patrick's Day 'Global Greening' initiative, when we hope that hundreds of iconic landmarks and sites around the world will once again be illuminated in green to mark our national day.

This year in particular, our aim is to bring some positivity and hope to the 4.5 million Canadians who claim links to the island of Ireland, as well as those travel and tourism professionals who promote the island of Ireland as a vacation destination.

At a time when Irish people overseas cannot travel home, we want to shine a green light in as many locations across Canada as possible, giving our Diaspora a sense of connection with home and reminding them that we cannot wait to welcome them back, as soon as it is possible to do so.

* I am writing to ask if you are in a position to join in this year's 12th annual Global Greening. The inclusion of The Giant Beaver would mean a great deal to the Irish diaspora in Canada and symbolizes the strength and depth of our shared heritage during this challenging time.

Thank you for your participation in the past, which has helped us generate significant positive worldwide publicity. Your support is greatly appreciated.

Thank you,
Jocelyn

Jocelyn Black
Publicity and Communications Executive | Tourism Ireland
2 Bloor Street West, Suite 3403 Toronto, ON M4W 3E2
T: 416-925-6368 x 6204
M: 647-544-4116

Nichole Young

From: Jim Drabble <drabblej@hotmail.com>
Sent: Tuesday, February 9, 2021 11:23 AM
To: Nichole Young
Subject: Letter of support

Feb. 9, 2021

Dear Nichole Young -

Can the Beaverlodge Mural Foundation get a letter of support from the Town of Beaverlodge? This letter has been requested by the Alberta Culture Days 2021 so that they have a record that we are, in fact, a legitimate not-for-profit organization/society and have the support of our local municipality.

Thank you,

Jim Drabble, Chairman
Beaverlodge Mural Foundation
Box 122
Beaverlodge, AB. T0H 0C0

Sent from [Mail](#) for Windows 10

Item Number	Subject	Requested On	Committee	People Responsible	Item Notes	Status	Target Date of Completion
1	Land Use Bylaw	ongoing		CAO	The Town has received the draft Land use Bylaw and Municipal Development Plan for John Simpson. There is a review meeting with Mr. Simpson on February 3, 2021	In progress	May 2021
2	NW Parking Lot of Town Square	2017-03-27		CAO	Awaiting Land Titles Registration.	In progress	Spring 2021
3	Bylaw & Terms of Reference for Recreation & Public Works Committees	2017-10-30		CAO	CAO to complete bylaw & terms of reference for new committees	On Hold	Summer 2021
4	Hydrant Repairs	12-Nov-19		PW	There are 3 hydrants to repair, 11A St 5th Ave West & 6th Ave - 7th St & 10th St- 1st Ave	on hold	Spring 2021
5	Bulk Water Hose	23-Mar-20		Admin/PW	Removal of our bulk water hose and having customers bring their own.	On Hold	Spring 2021
6	10A St & Highway 43 (Subway Intersection)	22-Jun-20		CAO/Admin	Discussed as part of the Phase 2 upgrade of the WTP. Locate the engineered drawings and plans for the removal of water from this intersection.	On Hold	Spring 2021
7	Paint Road lines, angle parking lines & parking lot lines	4-Aug-20		PW	Crosswalks done. Centre lines, parking lot and angle parking lines to be painted downtown - delayed until spring.	on hold	Summer 2021
8	Set Meeting for PWSD land	14-Sep-20		Admin	Contact PWSD and the Chair of the Parents Advisory Council to set up a meeting with council to discuss the future use of the land located on 7th Ave between 10th & 11th Street. Letter regarding Council's preference to wait until in-person meetings are allowed was sent Jan 28, 2021.	on hold	Fall/Winter 2021
9	Set meeting about new Firehall	14-Sep-20		CAO	CAO is waiting for proposals from Bearsto & Assoc.	In progress	4/30/2021
10	Road Patching	28-Sep-20		Admin	Paving/Patching areas - all areas that were prepped were completed however the 8th Street area will not be done until next year.	on hold	Summer 2021
11	Town Limit Signs	28-Sep-20		PW	PW has received the signs and the Town has received approval from Alberta Transportation to install	on hold	Spring 2021
12	Repairs to Outdoor Rink	28-Sep-20		P&R / PW	Build benches and install a Port-A-Potti. Broken equipment has been removed and will need to be replaced as it is destroyed. Green building has been locked.	on hold	Summer 2021
13	Grande Prairie & District Catholic School Board	26-Oct-20		Admin	Set up a meeting with the Board to discuss St. Mary's Kitchen	In progress	4/30/2021
14	Highway 722	9-Nov-20		Admin	The Town has authority to set the speed limit on Highway 722 within Town boundaries. Council can direct Administration to change the speed limits at any time.	on hold	Spring 2021
15	Fencing	25-Jan-21		CAO/PW	Installation of a fence around the Water Treatment Reservoir.	on hold	Spring 2021
		Current as of:	2/22/2021				



Department: Fire Department

Date: January 1st-31st 2021.

From: Stan Metcalfe, Fire Chief.

In the Month of January, the Beaverlodge Fire Department responded to 11 calls for service.

Town of Beaverlodge	4
County of GP	6
Town of Wembley	1
Structure Fire	4
Outside Fire (Controlled Burn)	2
Motor Vehicle Collision	1
Vehicle Fire	1
Medical Co-Response	2
False Alarm	1

An increase in structure fires was seen in the month of January, as temperatures dropped towards the last half of the month. Heating appliances were in many cases, unattended & operational for extended periods of time.

Monthly Report to Council

Date: Feb 16th 2021

From: Nick Kebalo

Department: PW

Project/Event	Highlights/Concerns
Ditch cleaning	Industrial ditch cleaning 95% complete before major snowfall, will continue to do this work in the spring/summer around town.
Snow clearing	The team has focused most of their energy on snow removal over the last two weeks.
Truck fill	Hard piping of truck fill to help eliminate potential contamination issues will go ahead April 1 st . Signage has gone up to educate users of the need to bring their own hoses to connect to the system as of April 1 st . The truck fill will be down for one day at this time.
Air release valve	Leak has been identified and isolated, replacement parts/air release have been ordered.

Monthly Report to Council
From: Trudy Hodges

Date: January 21, 2021
Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> ○ Working on Provincial Outcomes reporting for FCSS Programs ○ Started sending birthday cards to Home Support Clients ○ Working to finalize 2021 Budget and power point ○ Bi-weekly newspaper ½ page ad and monthly Town newsletter ○ Prepping for Volunteer Income Tax Program which will start March 10, 2021
Meetings	<ul style="list-style-type: none"> ○ Met with Rae to discuss Wellness Programming/Challenge for the Community. Possible partnership to offer programming. ○ Meeting with Jim Drabble from the Beaverlodge Mural Foundation regarding summer student ○ Passionate Heart Planning Meeting
Programs	<ul style="list-style-type: none"> ○ Have 3 Volunteers registered for the Community Volunteer Tax Program ○ Advisory Committee reviewing Terms of Reference ○ Passionate Heart Virtual Event was a huge success. Krystle Bush a school liaison from Beaverlodge Elementary won an exceptional service award. FCSS works closely with Krystle on many different programs and initiatives to support mutual families in our community. ○ Family Day unplugged held over the long weekend. We have 5 families participate. Winner will receive a gift basket from FCSS ○ Applied for 2 Food Bank grants. One for a potential Meals on Wheels Program and the other for summer snack program while kids are out of school
Staffing	<ul style="list-style-type: none"> ○ One casual Home Support Worker with 13 clients on the caseload
Training & Development	<ul style="list-style-type: none"> ○ Online session with provincial FCSS departments on seniors programming and supports
Other	<ul style="list-style-type: none"> ○ Able to help 1 Beaverlodge client with utilities including power, gas & water through the United Way utility Funding grant. ○ Had 3 applications apply for volunteer positions on FCSS Advisory Committee ○ Helped 3 seniors fill out CPP applications ○ Working on Odyssey House Support Worker funding ○ People needing computer access and printers to complete Service Canada forms while library was closed to the public. ○ Emergency food bank given due to a couple that were evicted in GP and moved back to Beaverlodge. ○ Request from senior who needed help running her cell phone ○ Working with senior who does not have a credit card but needed to book hotel in Kelowna ○ Handi Bus stats for 2018/2019 ; requested quotes from 3 companies for cost of new bus ○

Monthly Report to Council

Date: 22 February 2021

From: Tracy Deets

Department: Library

Project/Event	Highlights/Concerns
Administrative	<p>Library Board meeting Feb 1</p> <p>Completion of Annual Report, presented and approved by Board. Submitted to Province.</p> <p>Beginning policy reviews of those which have reached their review date.</p>
Operations	<p>Board agreed to modify our operating hours during the mandated closure, and we are now closed on Tuesdays until at least the week of March 22 (Step 3). This was suggested due to the reduction of staff, and enables remaining staff to either complete projects without interruption on that day, or to work from home when possible (book ordering, policy revisions, etc)</p>
Programs	<p>Distributed a take-away craft for kids the week before Valentine's Day</p>