



REGULAR COUNCIL MEETING MINUTES
HELD MONDAY JANUARY 11, 2021 AT 7:00 PM
WALKER ROOM 1016-4TH AVE, BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft Deputy Mayor Gena Jones Councillor Cal Mosher Councillor Hugh Graw	Councillor Cyndi Corbett Councillor Judy Kokotilo-Bekkerus Councillor Terry Dueck Jeff Johnston, CAO
STAFF	Tina Letendre, Assistant CAO	Nichole Young, Executive Assistant

- 1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**
- 2.0 **ADOPTION OF AGENDA**
#001-2021-01-11 Councillor Cyndi Corbett
CARRIED: That the agenda be accepted as presented.
- 3.0 **ADOPTION OF MINUTES**
3.1 December 14, 2020 Regular Council Meeting Minutes
#002-2021-01-11 Councillor Judy Kokotilo-Bekkerus
CARRIED: That the minutes of the December 14, 2020 Regular Council meeting be accepted as presented.
- 4.0 **DELEGATIONS**
- 5.0 **OLD BUSINESS**
5.1 Covid-19 Vaccination Priority Request for Decision
#003-2021-01-11 Deputy Mayor Gena Jones
CARRIED: That Council decides to not proceed with writing a letter about vaccination priorities, specifically for seniors, based upon the additional information provided in this report.
- 6.0 **NEW BUSINESS**
6.1 Policy – Long Term Service Awards HR 2020-10-13
#004-2021-01-11 Councillor Hugh Graw
CARRIED: That Council approves this policy and further suggests that employees be allowed input on the type of jacket they would like.

6.2 ICF Listing Sheet

#005-2021-01-11 Councillor Cal Mosher

CARRIED: That Council accepts this document as a snapshot listing of all relevant Intermunicipal Collaboration Framework Agreements.

7.0 **CORRESPONDENCE:**

8.0 **COMMITTEE AND STAFF REPORTS**

8.1 Action List

#006-2021-01-11 Deputy Mayor Gena Jones

CARRIED: That Council accepts the Action Item List as presented for information.

8.2 Council Reports

#307-2020-12-14 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts these written and verbal reports for information as presented.

9.0 **CLOSED SESSION:**

nil

10.0 **ADJOURNMENT** Mayor Gary Rycroft adjourned the meeting. **7:45 PM**

Mayor, Gary Rycroft

CAO, Jeff Johnston

TOWN OF BEAVERLODGE
BY-LAW 923-H – WATER UTILITY BYLAW

BEING A BY-LAW OF THE TOWN OF BEAVERLODGE IN THE PROVINCE OF ALBERTA FOR THE
PURPOSE OF AMENDING SCHEDULE "A" OF THE WATER UTILITY BYLAW 923

WHEREAS the Town of Beaverlodge, being a municipal corporation in the Province of Alberta, owns and operates a water treatment and distribution system for supplying potable water and fire protection as public utilities for the benefit of municipal, domestic and industrial users and all other consumers in the Town of Beaverlodge, and subject to Council approval;

AND WHEREAS pursuant to the Municipal Government Act being Chapter M-26 R.S.A 2000 and amendments thereto, the Council of the Town of Beaverlodge has the authority to enact a bylaw affecting, controlling and regulating the public utilities known as the "Water System";

NOW THEREFORE the Municipal Council for the Town of Beaverlodge duly assembled hereby enacts as follows:

1. TITLE:
This By-Law may be sighted as "The Water Utility By-Law, Amendment 923-H"
2. GENERAL:
 - A. Schedule "A-8" is hereby deleted in its entirety.
 - B. Schedule "A-9" is hereby approved and attached as an amendment to Bylaw 923:
3. VALIDITY:
The invalidity of any Section, clause, sentence or provision of this By-Law shall not affect the validity of any other part of this By-Law which can be given effect without such invalid part or parts.

READ A FIRST TIME this ____ day of _____ 2021.

Mayor Gary Rycroft

CAO Jeff Johnston

READ A SECOND TIME this ____ day of _____ 2021.

Mayor Gary Rycroft

CAO Jeff Johnston

READ A THIRD TIME and finally passed, this ____ day of _____ 2021.

Mayor Gary Rycroft

CAO Jeff Johnston

Schedule "A-9" Rate Schedule

Distribution Rate

1. All consumers connected to municipal water shall pay a monthly water distribution charge and this charge shall be based on water meter size:
 - a. 5/8 inch (15 mm) \$ 16.50
 - b. 3/4 inch (18 mm) \$ 17.25
 - c. 1 inch (25 mm) \$ 26.10
 - d. 1 ½ inch (37.5 mm) \$ 69.50
 - e. 2 inch (50 mm) \$112.50
 - f. Greater than 2 inch (50 mm) \$130.00

2. All consumers connected to municipal sewer shall pay a monthly sewer distribution charge and this charge shall be based on water meter size:
 - a. 5/8 inch (15 mm) \$ 6.50
 - b. 3/4 inch (18 mm) \$ 7.25
 - c. 1 inch (25 mm) \$ 8.20
 - d. 1 ½ inch (37.5 mm) \$31.50
 - e. 2 inch (50 mm) \$38.50
 - f. Greater than 2 inch (50 mm) \$60.00

Consumption Rate

1. All consumers connected to municipal water shall pay a consumption rate based on the meter reading of the supply to the consumer. The rate shall be \$1.80 per cubic metre (m³) of water used per month.
2. All consumers connected to municipal sewer shall pay a consumption rate based on the meter reading of the supply of water to the consumer. The rate shall be \$1.53 per cubic metre (m³) of water used per month.
3. That the combined annual charge for Accounts 11690000 and 11690001 be capped at \$67,500.

Bulk Water Rate

All purchasers of water from the truck fill station at the Water Plant shall pay \$9.50 per cubic metre (m³).

Miscellaneous Rates

1. New Service Connection Fee
 - a. Where a property was not previously connected to water and/or sewer and the property owner requires a connection to water and/or sewer, a connection fee shall be charged as follows:
 - i. \$2,500 for ¾ inch (18mm) or smaller plus the cost of the meter.
 - ii. \$4,000 for 1 inch (25mm) or larger plus the cost of the meter.

2. New Service Connection Rate Rider
 - a. Where the property within or comprising, the following lands were not previously connected to water and sewer, and the property owner requests connection subject to costs being paid by way of a rate rider, the property and owner (and all subsequent owners) will be subject to the corresponding connection cost rate rider:

DESCRIPTION	LOCATED WITHIN	LINK NUMBER	CONNECTION COST	RATE RIDER
Portion of SW-2-72-10-W6	SW-2-72-10-W6	0014296529	\$30,000.00	\$166.67/month

- b. The connection cost rate rider shall be payable over a maximum of Fifteen (15) Years, being One Hundred and Eighty (180) months.
 - c. The connection shall be subject to the then required form of connection agreement.
3. A penalty of 4.75% on the arrears amount will be evoked on all accounts in arrears on the first day of the new billing period. All accounts in arrears for two (2) consecutive months may be shut off. A \$75 connection fee will be charged once the account is paid and the water is turned back on. This service is not available outside of regular office hours as the water account must be paid in full prior to water being turned back on.
4. The monthly administrative fee of (non-electronic billing notification) \$1.50 per month per account.
5. For the purpose of this section regular office hours shall be 9:00 AM – 12:00 (noon) and 1:00 PM – 5:00 PM Monday through Friday excluding all statutory holidays.

TOWN OF BEAVERLODGE
GENERAL REVENUE AND OPERATING
FOR THE PERIOD ENDING DECEMBER 31, 2020

	Description	2020 Budget	2020 YTD Actual	2020 Budget Remaining %	2020 Budget Remaining \$
	REVENUE				
1-00-110-0001	Current Taxes - Residential	(2,040,654.00)	(2,045,640.45)	(0.24)	4,986.45
1-00-110-0002	Current Taxes - Non-Residential	(1,165,599.00)	(1,104,892.39)	5.20	(60,706.61)
1-00-110-1001	ASFF Residential	(493,215.38)	(496,884.30)	(0.74)	3,668.92
1-00-110-1002	ASFF Non-Residential	(250,740.28)	(234,956.08)	6.29	(15,784.20)
1-00-110-2001	SS Residential	(72,653.81)	(73,145.60)	(0.67)	491.79
1-00-110-2002	SS Non-Residential	(16,490.33)	(16,490.46)	0.00	0.13
1-00-110-3000	Grande Spritt Foundation Requisition	(13,080.86)	(13,613.01)	(4.06)	532.15
1-00-110-4000	DIP Requisition	(99,095.82)	(98,706.53)	0.39	(389.29)
1-00-510-0000	Penalties on Taxes	(62,261.10)	(59,519.83)	4.40	(2,741.27)
1-00-540-0001	ATCO Franchise - Power	(155,295.00)	(153,312.14)	1.27	(1,982.86)
1-00-540-0002	ATCO Franchise - Gas	(65,205.83)	(77,801.51)	(19.31)	12,595.68
1-00-550-0001	Interest - General Accounts	(7,500.00)	(2,739.72)	63.47	(4,760.28)
1-00-592-0000	Commissions, Rebates & Dividends	(150.00)	(74.42)	50.38	(75.58)
1-00-597-0000	Sale of Land - Tax Recovery	(600.00)	(600.00)	0.00	0.00
1-12-410-0000	Fees & Charges - Administration	(9,000.00)	(9,946.50)	(10.51)	946.50
1-12-411-0000	Tax Certificates	(3,000.00)	(4,165.00)	(38.83)	1,165.00
1-12-413-0000	Miscellaneous	(2,000.00)	(11,372.97)	(468.64)	9,372.97
1-12-413-0002	Sale of Merchandise	(1,500.00)	(714.61)	52.35	(785.39)
1-12-510-0000	General Penalties - Administration	0.00	(238.12)	0.00	238.12
1-12-510-0001	Team Supplies	(250.00)	(441.10)	(76.44)	191.10
1-12-510-0002	Administrative Fee	(8,000.00)	(5,338.64)	33.26	(2,661.36)
1-12-521-0000	Business Licenses	(12,000.00)	(10,850.00)	9.58	(1,150.00)
1-12-563-0000	Land Lease & Signs Rental	(2,000.00)	(2,191.61)	(9.58)	191.61
1-12-563-0001	Rental of Office Space	(1,400.00)	(1,809.54)	(29.25)	409.54
1-12-590-0000	Other Revenue - Leases	(3,400.00)	(31,557.38)	(828.15)	28,157.38
1-12-840-0000	Provincial MSI Operating Grant	(29,861.00)	(29,861.00)	0.00	0.00
1-12-999-0000	Cash Over/Short	0.00	(963.47)	0.00	963.47
1-20-520-0001	Building Permits - Safety Codes	(10,000.00)	(21,257.85)	(112.57)	11,257.85

1-20-520-0002	Gas Permit	(1,500.00)	(1,357.00)	9.53	(143.00)
1-20-520-0003	Electrical Permits - Safety Codes	(3,000.00)	(3,780.00)	(26.00)	780.00
1-20-520-0004	Plumbing Permits - Safety Codes	(1,000.00)	(1,270.00)	(27.00)	270.00
1-20-520-0006	Safety Code Council Fees	(600.00)	(1,014.04)	(69.00)	414.04
1-21-850-0000	Contributed -Other Local Gov't - Police	(57,518.84)	(54,621.36)	5.03	(2,897.48)
1-23-350-0001	County Contract - General Operating	(103,277.07)	(103,277.04)	0.00	(0.03)
1-23-350-0003	County Contract - Fuel & Equip R & M	(2,000.00)	(2,107.44)	(5.37)	107.44
1-23-410-0000	Fees & Charges - Fire Dept	(2,000.00)	(6,268.08)	(213.40)	4,268.08
1-23-590-0000	Fire Dept Miscellaneous Revenue	0.00	(26,207.00)	0.00	26,207.00
1-23-590-0002	Other Fund Raising Rev - Fire Dept	0.00	(1,243.61)	0.00	1,243.61
1-26-520-0000	Animal Licensing	(4,000.00)	(3,250.00)	18.75	(750.00)
1-26-530-0001	Fines - Traffic & Bylaw Enforcement	(30,000.00)	(22,053.90)	26.48	(7,946.10)
1-26-530-0002	Fines - Animal Control - Bylaw Enf	0.00	(2,890.00)	0.00	2,890.00
1-26-530-0003	Fines - Municipal Tag	0.00	(450.00)	0.00	450.00
1-32-560-0000	Equipment Rental - Roads	(10,000.00)	0.00	100.00	(10,000.00)
1-32-840-0001	Conditional Grants -Provincial	(4,000.00)	(8,400.00)	(110.00)	4,400.00
1-32-840-0002	Conditional Grant - CPRA Green Jobs	(5,000.00)	0.00	100.00	(5,000.00)
1-41-120-0000	Local Improvement Charges - Water	(2,000.00)	(2,146.29)	(7.31)	146.29
1-41-410-0001	Sale of Water	(685,000.00)	(679,545.08)	0.79	(5,454.92)
1-41-410-0002	Bulk Water Sales	(135,000.00)	(129,066.00)	4.39	(5,934.00)
1-41-410-0003	Water Meter Sales	(1,200.00)	(3,442.85)	(186.90)	2,242.85
1-41-510-0000	Penalties	(11,000.00)	(6,968.41)	36.65	(4,031.59)
1-41-590-0000	Connection Fees	(1,500.00)	(4,183.32)	(178.88)	2,683.32
1-42-120-0000	Local Improvement Charges - Sewer	(2,500.00)	(2,603.90)	(4.15)	103.90
1-42-410-0000	Sewer Services Fees	(425,000.00)	(442,858.38)	(4.20)	17,858.38
1-43-410-0000	Garbage Collection Fees	(246,000.00)	(245,861.23)	0.05	(138.77)
1-43-410-0001	Recycle Collection Fees	(380.00)	(474.60)	(24.89)	94.60
1-43-590-0000	Other Fees - Garbage/Recycling	(450.00)	(1,057.07)	(134.90)	607.07
1-51-410-0001	Miscellaneous Revenue - FCSS	0.00	(9,142.86)	0.00	9,142.86
1-51-410-0002	Fees & Charges - FCSS - Handi-bus	(4,000.00)	(228.57)	94.28	(3,771.43)
1-51-410-0003	County Grant - Handi Bus	(4,900.00)	(4,900.00)	0.00	0.00
1-51-410-0004	Home Support	(12,000.00)	(5,625.00)	53.12	(6,375.00)
1-51-410-0005	FCSS Urban Grant - County of GP	(30,400.00)	(30,400.00)	0.00	0.00

1-51-560-0002	Rental - NRC - FCSS	0.00	1,424.46	0.00	(1,424.46)
1-51-840-0000	Conditional Grants - Provincial - FCSS	(60,801.00)	(65,876.00)	(8.34)	5,075.00
1-61-410-0000	Special Events Sponsorship Fundraising	(7,000.00)	(500.00)	92.85	(6,500.00)
1-61-520-0000	Development Permit Revenue	(2,500.00)	(7,200.00)	(188.00)	4,700.00
1-61-590-0001	Subdivision & Other Fees - Plan/Dev/Ec D	(1,500.00)	(1,300.00)	13.33	(200.00)
1-61-590-0002	Other Fees - Economic Development	0.00	(1,232.85)	0.00	1,232.85
1-72-400-0002	Community Centre Rentals	(7,500.00)	(1,562.59)	79.16	(5,937.41)
1-72-400-0003	Rentals MPR/POOL	(25,000.00)	(21,018.19)	15.92	(3,981.81)
1-72-400-0004	Rentals St. Mary's	(500.00)	(2,662.26)	(432.45)	2,162.26
1-72-400-0005	St. Mary Janitorial Contract	(80,000.00)	(49,793.36)	37.75	(30,206.64)
1-72-410-0001	Recreation Fees - Arena	(95,000.00)	(74,440.01)	21.64	(20,559.99)
1-72-410-0002	Recreation Fees - Campsite	(55,000.00)	(51,202.57)	6.90	(3,797.43)
1-72-410-0003	Recreation Fees - Fee Waiver	0.00	(5,500.00)	0.00	5,500.00
1-72-410-0005	Recreation Fees - Swimming Pool	(275,000.00)	(108,176.11)	60.66	(166,823.89)
1-72-415-0000	Recreation Fees-Curling/Ice Plant Power	(8,568.00)	(8,571.48)	(0.04)	3.48
1-72-590-0000	Recreation Donations	0.00	(21,990.00)	0.00	21,990.00
1-72-850-0001	Conditional Grant - County - Arena	(125,000.00)	(125,000.00)	0.00	0.00
1-72-850-0005	Conditional Grant - County - Pool	(350,000.00)	(350,000.00)	0.00	0.00
1-72-850-0006	Conditional Grant-County-Green Space	(24,000.00)	(24,000.00)	0.00	0.00
1-74-590-0001	Other Revenue - Chargebacks to Board	(3,600.00)	(3,600.00)	0.00	0.00
1-82-415-0001	Arena Advertisement Signs - Boards	(10,000.00)	0.00	100.00	(10,000.00)
1-82-415-0002	Arena Advertisement - Bleachers	(3,000.00)	0.00	100.00	(3,000.00)
1-83-510-0005	Merchandise Revenue - Recreation	0.00	(928.43)	0.00	928.43
	TOTAL REVENUE	-7,444,147.32	-7,238,906.65		-205,240.67

Description		2020 YTD	2020 Budget	2020 Budget	2020 Budget	2020 Budget
		Actual	Actual	Remaining %	Remaining %	Remaining \$
	COUNCIL & LEGISLATIVE EXPENSES					
2-00-110-4000	DIP Requisition Payment	0.00	400.00	100.00		400.00
2-11-000-0000	Council & Legislative Expense	0.00	5,000.00	100.00		5,000.00
2-11-130-0000	Benefits	3,898.43	5,000.00	22.03		1,101.57
2-11-151-0001	Meeting Fees - Mayor	17,800.00	19,010.00	6.36		1,210.00
2-11-151-0002	Meeting Fees - Council	93,409.50	96,000.00	2.69		2,590.50
2-11-211-0000	Travel, Subs., Memberships - Council	10,442.16	23,000.00	54.59		12,557.84
2-11-211-0003	Public Relations	799.69	1,500.00	46.68		700.31
2-11-220-0000	Advertising - Council	1,846.34	750.00	(146.17)		(1,096.34)
2-11-510-0000	General Supplies - Council	1,241.33	1,000.00	(24.13)		(241.33)
2-11-510-0001	Mayor's Fund	165.73	4,000.00	95.85		3,834.27
		129,603.18	155,660.00			26,056.82

	Description	2020 Budget		2020 YTD		2020 Budget	
		Actual	Remaining %	Actual	Remaining %	Actual	Remaining %
	ADMINISTRATIVE EXPENSES						
2-12-110-0000	Salaries & Wages - Administration	369,971.03	4.31	386,672.57		16,701.54	
2-12-130-0000	Benefits	68,914.83	18.98	85,067.97		16,153.14	
2-12-148-0000	In-Service Training/Development - Admin	3,691.17	75.39	15,000.00		11,308.83	
2-12-211-0000	Travel & Subsistence	2,568.44	74.31	10,000.00		7,431.56	
2-12-211-0003	Public Relations	655.87	67.20	2,000.00		1,344.13	
2-12-212-0000	Memberships & Subscriptions	3,347.67	(33.90)	2,500.00		(847.67)	
2-12-215-0000	Freight & Postage	13,361.94	(11.34)	12,000.00		(1,361.94)	
2-12-217-0000	Telephone, Communication, Website - Admi	20,289.24	11.78	23,000.00		2,710.76	
2-12-220-0000	Advertising	16,538.46	(10.25)	15,000.00		(1,538.46)	
2-12-220-0001	Printing	928.90	7.11	1,000.00		71.10	
2-12-230-0001	Professional Services - Auditors	38,994.27	(14.68)	34,000.00		(4,994.27)	
2-12-230-0002	Professional Services	26,993.32	55.01	60,000.00		33,006.68	
2-12-250-0001	Contracted R & M - Building	2,689.40	46.21	5,000.00		2,310.60	
2-12-250-0002	Contracted Services - Janitorial	49,150.00	18.08	60,000.00		10,850.00	
2-12-251-0001	Contracted - Business Systems Contracts	28,505.88	20.81	36,000.00		7,494.12	
2-12-260-0000	Equipment Rentals	21,357.75	(6.78)	20,000.00		(1,357.75)	
2-12-274-0000	Insurance Premiums	86,870.37	(7.87)	80,528.47		(6,341.90)	
2-12-274-0001	Insurance Deductible	10,300.00	14.16	12,000.00		1,700.00	
2-12-350-0000	Contracted with County - Assessors	27,523.33	11.21	31,000.00		3,476.67	
2-12-510-0000	Stationary Supplies	5,720.62	18.27	7,000.00		1,279.38	
2-12-510-0003	Cleaning Supplies	21,083.44	(75.69)	12,000.00		(9,083.44)	
2-12-510-0004	Supplies - Team	2,980.33	40.39	5,000.00		2,019.67	
2-12-510-0005	Merchandise & Promotional Items	6,351.14	20.61	8,000.00		1,648.86	
2-12-519-0000	Other Expenses	2,446.16	2.15	2,500.00		53.84	
2-12-519-0001	Other Expenses - Tax Recovery	320.00	81.71	1,750.00		1,430.00	
2-12-530-0002	Office Furniture	518.67	48.13	1,000.00		481.33	
2-12-530-0003	Computers	2,990.00	14.57	3,500.00		510.00	

	Description	2020 Budget	2020 YTD Actual	2020 Budget Remaining %	2020 Budget Remaining \$
2-12-540-0000	Utilities	10,000.00	10,982.06	(9.82)	(982.06)
2-12-540-0001	Water/Sewer	1,500.00	646.51	56.89	853.49
2-12-550-0001	Health & Safety	1,000.00	672.28	32.77	327.72
2-12-563-0000	Land Lease	1,000.00	1,500.00	(50.00)	(500.00)
2-12-762-0000	Contribution to Reserve	5,000.00	0.00	100.00	5,000.00
2-12-810-0000	Short-Term Borrowing/Bank Charges - Admi	25,000.00	19,352.55	22.58	5,647.45
2-12-810-0001	Interest & Penalties Paid	250.00	257.07	(2.82)	(7.07)
2-12-910-0000	Tax Rebates & Discounts	45,000.00	6,214.22	86.19	38,785.78
		1,020,269.01	874,686.92		145,582.09
	SAFETY CODE EXPENSES				
2-20-200-0000	General Services - Safety Codes Council	1,000.00	1,310.95	(31.09)	(310.95)
2-20-350-0000	Contracted Services - Building Inspector	20,000.00	13,117.60	34.41	6,882.40
		21,000.00	14,428.55		6,571.45
	POLICE DEPARTMENT EXPENSES				
2-21-110-0000	Salaries & Wages - RCMP Clerk	54,834.00	57,074.60	(4.08)	(2,240.60)
2-21-130-0000	Benefits	12,063.00	11,202.11	7.13	860.89
2-21-750-0000	Policing Costs	48,871.00	48,871.00	0.00	0.00
		115,768.00	117,147.71		(1,379.71)

	Description	2020 Budget	2020 YTD Actual	2020 Budget Remaining %	2020 Budget Remaining \$
	FIRE DEPARTMENT EXPENSES				
2-23-000-0000	Fire Prevention & Public Education	3,500.00	3,173.59	9.32	326.41
2-23-148-0000	Training & Development	10,000.00	3,018.56	69.81	6,981.44
2-23-159-0001	Volunteer Force - Fire Chief	6,000.00	6,000.00	0.00	0.00
2-23-159-0002	Volunteer Force - Deputy Chief	3,000.00	3,000.00	0.00	0.00
2-23-159-0003	Volunteer Force - Fire Dept	20,000.00	14,365.45	28.17	5,634.55
2-23-211-0000	Travel, Subs., Registrations	6,000.00	5,042.57	15.95	957.43
2-23-215-0000	Freight & Postage	1,200.00	340.89	71.59	859.11
2-23-217-0000	Telephone, Communications	22,000.00	22,240.17	(1.09)	(240.17)
2-23-220-0000	Advertising	500.00	0.00	100.00	500.00
2-23-220-0001	General Services - Bldg R & M	6,000.00	2,599.15	56.68	3,400.85
2-23-220-0002	Gen Services - Equip R & M	13,500.00	4,966.74	63.20	8,533.26
2-23-260-0000	Equipment Rental/Lease	800.00	807.72	(0.96)	(7.72)
2-23-510-0000	Stationery & Office Supplies	1,000.00	129.96	87.00	870.04
2-23-510-0001	General Supplies	2,500.00	672.85	73.08	1,827.15
2-23-510-0003	Equipment, Uniforms	13,000.00	15,765.53	(21.27)	(2,765.53)
2-23-510-0011	Fuel Supplies	5,000.00	3,594.33	28.11	1,405.67
2-23-520-0000	Parts/Supplies - Veh/Equip	5,500.00	2,084.22	62.10	3,415.78
2-23-540-0000	Utilities	6,500.00	5,711.42	12.13	788.59
2-23-540-0001	Water/Sewer	700.00	414.84	40.73	285.16
2-23-550-0001	Health & Safety Supplies	500.00	0.00	100.00	500.00
2-23-762-0000	Contributed to Capital Res - Fire Dept	86,000.00	86,000.00	0.00	0.00
		213,200.00	179,927.99		33,272.02

	Description	2020 Budget	2020 YTD Actual	2020 Budget Remaining %	2020 Budget Remaining \$
	EMERGENCY MANAGEMENT				
2-24-510-0000	General Supplies - Emergency Management	500.00	17,183.65	(3,336.73)	(16,683.65)
2-24-750-0000	Contrib to Other Local Gov't - Emerg Mng	10,609.00	9,101.00	14.21	1,508.00
2-24-770-0000	Grants to Organizations - Emerg Mgn	5,000.00	10,000.00	(100.00)	(5,000.00)
		16,109.00	36,284.65		(20,175.65)
	BYLAW EXPENSES				
2-26-110-0000	Salaries & Wages - Bylaw	83,096.00	86,895.14	(4.57)	(3,799.14)
2-26-130-0000	Benefits	18,281.00	18,777.57	(2.71)	(496.57)
2-26-148-0000	Training & Development	1,000.00	195.54	80.44	804.46
2-26-211-0000	Travel & Subsistence	1,000.00	16.00	98.40	984.00
2-26-212-0000	Memberships & Subscriptions	2,300.00	2,152.88	6.39	147.12
2-26-215-0000	Freight & Postage	150.00	91.36	39.09	58.64
2-26-217-0000	Telephone & Communications	2,600.00	2,023.31	22.18	576.69
2-26-251-0001	Contracted Repair - Equipment	2,000.00	1,168.29	41.58	831.71
2-26-510-0000	General Supplies - Bylaw Enf.	700.00	380.46	45.64	319.54
2-26-510-0004	Clothing Allowance	500.00	461.99	7.60	38.01
2-26-510-0011	Fuel Supplies	4,000.00	3,708.08	7.29	291.92
		115,627.00	115,870.62		(243.62)

Description		2020 Budget	2020 YTD Actual	2020 Budget Remaining %	2020 Budget Remaining \$
	PW ADMINISTRATION & FACILITIES				
2-31-110-0000	Salaries & Wages	428,281.40	462,017.67	(7.87)	(33,736.27)
2-31-130-0000	Benefits	77,499.00	79,959.62	(3.17)	(2,460.62)
2-31-148-0000	In Serv Training/Development	3,500.00	1,101.08	68.54	2,398.92
2-31-211-0000	Travel, Subsistence	3,000.00	1,519.96	49.33	1,480.04
2-31-212-0000	Memberships	1,800.00	2,903.39	(61.29)	(1,103.39)
2-31-215-0000	Freight & Postage	250.00	0.00	100.00	250.00
2-31-217-0000	Telephone, Communications	3,000.00	1,044.78	65.17	1,955.22
2-31-220-0001	Printing	1,000.00	32.85	96.71	967.15
2-31-250-0001	Contracted Building Repairs	5,000.00	3,361.75	32.76	1,638.25
2-31-250-0002	Contracted Equipment Repairs	4,000.00	353.81	91.15	3,646.19
2-31-250-3000	Contracted Service	10,000.00	6,330.66	36.69	3,669.34
2-31-250-3001	Contracted Services - Equip	500.00	0.00	100.00	500.00
2-31-260-0000	Equipment Rental & Lease	2,100.00	1,474.00	29.80	626.00
2-31-510-0000	General Supplies	4,000.00	9,761.85	(144.04)	(5,761.85)
2-31-510-0001	Supplies - Building Repairs	1,200.00	28.80	97.60	1,171.20
2-31-510-0002	Supplies - Equip Repairs	2,000.00	(123.42)	106.17	2,123.42
2-31-510-0011	Fuel Supplies	6,000.00	20.00	99.66	5,980.00
2-31-540-0000	Utilities	15,000.00	1,038.26	93.07	13,961.74
2-31-540-0001	Water/Sewer	1,500.00	1,800.19	(20.01)	(300.19)
2-31-550-0000	Health & Safety/PPE	5,000.00	1,135.43	77.29	3,864.57
		574,630.40	573,760.68		869.72

	Description	2020 Budget	2020 YTD Actual	2020 Budget Remaining %	2020 Budget Remaining \$
	ROADS/STREETS & LIGHTING EXPENSE				
2-32-148-0000	In Service Training/ Development	2,000.00	1,006.45	49.67	993.55
2-32-211-0000	Travel, Subsl, Membership	1,000.00	2,578.84	(157.88)	(1,578.84)
2-32-215-0000	Freight & Postage	3,000.00	5,640.71	(88.02)	(2,640.71)
2-32-217-0000	Telephone & Communication	5,000.00	2,190.71	56.18	2,809.29
2-32-251-0001	Contracted Repairs - Equipment	37,000.00	46,994.22	(27.01)	(9,994.22)
2-32-260-0000	Equipment Rental/Lease	74,000.00	64,229.59	13.20	9,770.41
2-32-270-0005	Contracted Services - Other	10,000.00	11,215.65	(12.15)	(1,215.65)
2-32-510-0001	General Supplies	5,000.00	3,700.08	25.99	1,299.92
2-32-510-0002	General Supplies - Gravel	30,000.00	4,340.40	85.53	25,659.60
2-32-510-0003	General Supplies - Winter Control	40,000.00	33,136.38	17.15	6,863.62
2-32-510-0006	Road Patching Materials	55,000.00	20,572.27	62.59	34,427.73
2-32-510-0007	Sign Replacement/Repair	3,000.00	2,016.44	32.78	983.56
2-32-510-0011	Fuel Supplies	20,000.00	20,199.29	(0.99)	(199.29)
2-32-520-0001	Parts/Supplies - Equip R & M	20,000.00	30,660.54	(53.30)	(10,660.54)
2-32-540-0000	Utilities	168,000.00	147,052.03	12.46	20,947.98
2-32-700-0000	Contribution to Capital Reserve	35,000.00	0.00	100.00	35,000.00
		508,000.00	395,533.60		112,466.41
	GROUNDS & OPEN SPACES				
2-34-110-0000	Salaries & Wages - Grounds/Open Spaces	45,004.00	39,365.34	12.52	5,638.66
2-34-130-0000	Benefits	9,887.00	1,752.50	82.27	8,134.50
2-34-250-0000	Contracted Service	10,000.00	13,389.33	(33.89)	(3,389.33)
2-34-510-0000	General Supplies	7,500.00	4,172.29	44.36	3,327.71
2-34-510-0001	Trees, Flower & Weed Control Maintenance	23,500.00	7,728.80	67.11	15,771.20
2-34-510-0002	Portable Toilets	7,000.00	0.00	100.00	7,000.00
2-34-510-0011	Fuel	7,000.00	5,008.16	28.45	1,991.84
2-34-540-0000	Utilities	1,250.00	0.00	100.00	1,250.00
2-34-540-0001	Water/Sewer	450.00	400.67	10.96	49.33
		111,591.00	71,817.09		39,773.91

	WATER SUPPLY/DISTRIBUTION EXP							
2-41-110-0000	Salaries & Wages - Water	142,626.00	132,201.21	7.30	10,424.79			
2-41-130-0000	Benefits	31,378.00	24,474.05	22.00	6,903.95			
2-41-148-0000	In Service Training/Development	3,500.00	335.60	90.41	3,164.40			
2-41-211-0000	Travel, Subsistence	3,000.00	0.00	100.00	3,000.00			
2-41-212-0000	Memberships	300.00	114.28	61.90	185.72			
2-41-215-0000	Freight & Postage	5,000.00	18,501.65	(270.03)	(13,501.65)			
2-41-217-0000	Telephone & Communications	17,000.00	16,989.51	0.06	10.49			
2-41-217-0001	Alarm Monitoring	3,000.00	448.06	85.06	2,551.94			
2-41-230-0002	Professional Services-Engineering	15,000.00	63,346.02	(322.30)	(48,346.02)			
2-41-230-0003	Professional Services - Lab Testing	35,000.00	41,307.22	(18.02)	(6,307.22)			
2-41-250-0001	Contracted Repairs - Building	10,000.00	10,816.00	(8.16)	(816.00)			
2-41-250-0002	Contracted Repairs - Lines	100,000.00	117,409.54	(17.40)	(17,409.54)			
2-41-250-0004	Contracted Repairs - Water Reservoir	4,000.00	3,752.55	6.18	247.45			
2-41-250-0005	Maintenance Contract - Billing System	5,800.00	3,745.44	35.42	2,054.56			
2-41-250-0006	Contracted Repairs - Equipment	10,000.00	2,448.27	75.51	7,551.73			
2-41-260-0000	Equipment Rental/Lease	250.00	0.00	100.00	250.00			
2-41-273-0000	County Land Taxes - Lagoon	200.00	140.83	29.58	59.17			
2-41-510-0000	Stationery Supplies	0.00	871.70	0.00	(871.70)			
2-41-510-0001	General Supplies	8,000.00	4,736.12	40.79	3,263.88			
2-41-510-0002	Treatment Supplies	150,000.00	134,498.29	10.33	15,501.71			
2-41-510-0003	Water Meters	5,000.00	11,366.81	(127.33)	(6,366.81)			
2-41-510-0004	Repairs & Maintenance	2,500.00	2,658.84	(6.35)	(158.84)			
2-41-510-0005	General Supplies - Gravel	0.00	548.12	0.00	(548.12)			
2-41-510-0007	Consumable Treatment Supplies	5,000.00	7,625.95	(52.51)	(2,625.95)			
2-41-510-0008	Testing Supplies & Equipment	2,500.00	42.18	98.31	2,457.82			
2-41-510-0011	Fuel Supplies	12,000.00	4,004.40	66.63	7,995.60			
2-41-530-0001	Small Equipment/Computer Replacement	4,000.00	747.98	81.30	3,252.02			
2-41-540-0000	Utilities	135,000.00	113,665.29	15.80	21,334.71			
2-41-540-0001	Water/Sewer	19,000.00	20,890.61	(9.95)	(1,890.61)			
2-41-831-0000	Debenture Interest	56,482.00	37,017.46	34.46	19,464.54			
2-41-832-0000	Debenture Principal	69,287.00	63,425.34	8.45	5,861.66			
2-41-910-0000	Rebates for UT Penalties	15,000.00	6,566.29	0.44	8,433.71			
		869,823.00	844,695.61		25,127.39			

Description

	2020 YTD Actual	2020 Budget Remaining %	2020 Budget Remaining \$
SEWER SERVICE & TREATMENT EXP			
2-42-148-0000 In Service Training/Development	0.00	100.00	1,500.00
2-42-211-0000 Travel, Subs.	0.00	100.00	2,000.00
2-42-215-0000 Freight & Postage	200.00	97.14	6,800.00
2-42-217-0000 Telephone, Communications	1,998.83	20.04	501.17
2-42-230-0003 Sewer Lagoon Samples	2,247.00	(49.80)	(747.00)
2-42-250-0000 Contracted Repairs Building	4,500.52	39.99	2,999.48
2-42-250-0001 Contracted Repairs - Mains & Lines	15,260.09	79.65	59,739.91
2-42-250-0002 Contracted Repairs - Equipment	561.58	85.96	3,438.42
2-42-260-0000 Equipment Rental/Lease	0.00	100.00	1,500.00
2-42-510-0001 General Supplies	541.29	45.87	458.71
2-42-510-0002 Supplies - Treatment	5,186.96	(72.89)	(2,186.96)
2-42-510-0011 Fuel Supplies	7,510.51	(0.14)	(10.51)
2-42-540-0000 Utilities	40,004.28	11.10	4,995.72
2-42-540-0001 Water/Sewer	20,689.02	(21.70)	(3,689.02)
2-42-590-0000 Sewer Line Land Lease	0.00	100.00	2,000.00
2-42-831-0000 Debenture Interest	62,132.61	(28.64)	(13,836.61)
2-42-832-0000 Debenture Principal	54,078.48	(26.97)	(11,488.48)
	214,911.17		53,974.83
GARBAGE/RECYCLE EXPENSES			
2-43-270-0001 Contracted Services - Garbage Collection	80,316.00	3.23	2,684.00
2-43-270-0002 Contracted Services - Recycle Collection	77,416.53	3.22	2,583.47
2-43-350-0000 Landfill - Contracted with other Gov's	47,013.20	16.04	8,986.80
	204,745.73		14,254.27

Description		2020 YTD Actual	2020 Budget	2020 Budget Remaining %	2020 Budget Remaining \$
FCSS EXPENSES					
2-51-110-0000	Salaries & Wages - Administration	137,934.54	136,424.00	(1.10)	(1,510.54)
2-51-110-0001	Salaries & Wages - Home Support	6,689.37	45,103.00	85.16	38,413.63
2-51-130-0000	Benefits - Admin	31,166.66	30,013.00	(3.84)	(1,153.66)
2-51-130-0001	Benefits - Homes Support	401.26	9,923.00	95.95	9,521.74
2-51-148-0000	In Service Training/Development - Admin	616.79	2,000.00	69.16	1,383.21
2-51-148-0001	In Service Training/Development - HS	0.00	1,000.00	100.00	1,000.00
2-51-200-0000	Contracted Services - Handi-bus	788.00	7,500.00	89.49	6,712.00
2-51-200-0001	County Connector (Superpass)	32.24	0.00	0.00	(32.24)
2-51-211-0000	Travel & Subsistence- Administration	1,122.60	5,000.00	77.54	3,877.40
2-51-211-0001	Travel & Subsistence - Home Support	0.00	1,000.00	100.00	1,000.00
2-51-211-0002	Public Relations	786.87	2,500.00	68.52	1,713.13
2-51-212-0000	Memberships & Subscriptions	466.00	1,000.00	53.40	534.00
2-51-215-0000	Freight & Postage	0.00	500.00	100.00	500.00
2-51-217-0000	Telephone, Communication	6,059.98	6,000.00	(0.99)	(59.98)
2-51-230-0000	Professional Services	928.90	4,000.00	76.77	3,071.10
2-51-250-0002	Contracted R & M - Handibus	2,115.21	3,500.00	39.56	1,384.79
2-51-250-0004	Contracted Services - Other	0.00	500.00	100.00	500.00
2-51-260-0000	Equipment Rentals/Lease	467.47	540.00	13.43	72.53
2-51-410-0001	Do Not Use - FCSS Donation Monies	2,000.30	0.00	0.00	(2,000.30)
2-51-510-0001	General Supplies	407.19	1,000.00	59.28	592.81
2-51-510-0002	Supplies - Home Support	245.43	1,000.00	75.45	754.57
2-51-510-0011	Fuel Supplies - Handibus	254.86	2,500.00	89.80	2,245.14
2-51-770-0000	Grants - Community Agencies	1,500.00	1,500.00	0.00	0.00
		193,983.67	262,503.00		68,519.33

	Description	2020 Budget	2020 YTD Actual	2020 Budget Remaining %	2020 Budget Remaining \$
	SCHOOL REQUISITION EXPENSES				
2-53-750-0000	Grande Spirit Foundation Requisition	13,080.86	13,840.00	(5.80)	(759.14)
2-55-750-0001	ASFF Alberta School Foundation Fund	743,955.66	738,997.98	0.66	4,957.68
2-55-750-0002	Grande Prairie RCSSD	89,144.14	89,144.14	0.00	0.00
		846,180.66	841,982.12		4,198.54
	PLANNING/DEVELOPMENT/ECONOMIC				
2-61-200-0000	Contracted Services	1,000.00	0.00	100.00	1,000.00
2-61-211-0000	Travel, Sub., Memberships	7,000.00	5,546.25	20.76	1,453.75
2-61-220-0000	Advertising	1,500.00	1,152.06	23.19	347.94
2-61-230-0002	Professional Services	105,000.00	102,230.20	0.97	2,769.80
2-61-510-0000	General Supplies	1,000.00	141.07	85.89	858.93
2-61-510-0001	Supplies-Events, Fundraising	5,000.00	3,748.40	25.03	1,251.60
2-61-510-0002	Beaverlodge Fair	10,000.00	1,711.22	82.88	8,288.78
2-61-770-0000	Grants to Com Orgs - EcDec/Planning	12,000.00	12,000.00	0.00	0.00
		142,500.00	126,529.20		15,970.80
	REC/PARKS & FACILITIES EXPENSE				
2-72-211-0001	St. Mary School Kitchen	4,000.00	600.00	85.00	3,400.00
2-72-250-0001	St. Mary Janitorial Services	80,000.00	49,793.28	37.75	30,206.72
2-72-260-0000	Equipment Rental Lease	3,000.00	7,550.00	(151.66)	(4,550.00)
2-72-831-0000	Debenture Int - Arena & Pool	143,283.11	143,283.11	0.00	0.00
2-72-832-0000	Debenture Principal - Arena & Pool	103,933.27	103,933.27	0.00	0.00
		334,216.38	305,159.66		29,056.72
	LIBRARY				
2-74-110-0000	Salary & Wages - Library	165,253.00	156,808.19	5.11	8,444.81
2-74-130-0000	Benefits	36,356.00	23,558.94	35.19	12,797.06
2-74-250-0001	Cont Services - Library Bldg	5,000.00	1,606.92	67.86	3,393.08
2-74-510-0000	General Supplies - Library	500.00	0.00	100.00	500.00
2-74-540-0001	Water/Sewer	600.00	498.70	16.88	101.30
2-74-770-0000	Membership to Peace Library System	16,000.00	15,702.06	1.86	297.94
		223,709.00	198,174.81		25,534.19

	SWIMMING POOL EXPENSES						
2-83-110-0000	Salary & Wages - Swimming Pool	478,529.00	352,049.64	26.43	126,479.36		
2-83-130-0000	Benefits	103,511.00	52,620.98	49.16	50,890.02		
2-83-148-0000	In Serv Training/Development	7,500.00	4,201.42	43.98	3,298.58		
2-83-211-0000	Travel, Subsistence	5,000.00	104.00	97.92	4,896.00		
2-83-211-0003	Public Relations	1,000.00	0.00	100.00	1,000.00		
2-83-212-0000	Memberships	3,300.00	3,700.65	(12.14)	(400.65)		
2-83-215-0000	Freight & Postage	4,500.00	1,987.86	55.82	2,512.14		
2-83-217-0000	Telephone & Communications	9,000.00	7,829.79	13.00	1,170.21		
2-83-220-0000	Advertising	1,000.00	0.00	100.00	1,000.00		
2-83-220-0001	Printing	1,000.00	201.25	79.87	798.75		
2-83-230-0000	Professional Services	15,000.00	0.00	100.00	15,000.00		
2-83-230-0001	AHS - Water Testing	1,800.00	745.00	58.61	1,055.00		
2-83-250-0000	Cont Services - Bldg	20,000.00	27,387.32	(36.93)	(7,387.32)		
2-83-250-0001	Cont Service - Repairs & Maintenance	15,000.00	7,039.53	53.06	7,960.47		
2-83-250-0002	Contracted Services - Electric	6,500.00	3,355.44	48.37	3,144.56		
2-83-250-0003	Contracted Services - Cleaning	5,000.00	1,145.65	77.08	3,854.35		
2-83-250-0004	Contracted Services - Elevator	2,200.00	2,873.60	(30.61)	(673.60)		
2-83-250-0005	Contracted Services - Activenet	10,000.00	3,388.86	66.11	6,611.14		
2-83-250-0007	Contracted Services - Other	2,000.00	360.00	82.00	1,640.00		
2-83-260-0000	Equipment/Rental Lease	3,000.00	3,365.67	(12.18)	(365.67)		
2-83-510-0000	General Supplies	4,000.00	3,195.57	20.11	804.43		
2-83-510-0001	Chemicals	50,000.00	26,013.48	47.97	23,986.52		
2-83-510-0002	Stationery Supplies	1,200.00	2,029.28	(69.10)	(829.28)		
2-83-510-0004	Clothing Allowance	1,000.00	602.29	39.77	397.71		
2-83-510-0005	Merchandise Sales - Pool	5,000.00	1,803.31	63.93	3,196.69		
2-83-510-0006	Programming Supplies	7,000.00	1,900.17	72.85	5,099.83		
2-83-520-0000	Equipment, Repairs & Maintenance	8,000.00	12,696.15	(58.70)	(4,696.15)		
2-83-540-0000	Utilities	175,000.00	143,605.06	17.93	31,394.95		
2-83-540-0001	Water/Sewer	67,500.00	67,500.00	0.00	0.00		
2-83-550-0001	Health & Safety	2,000.00	588.65	70.56	1,411.35		
		1,015,540.00	732,290.62		283,249.39		

	Description	2020 Budget	2020 YTD Actual	2020 Budget Remaining %	2020 Budget Remaining \$
	FITNESS CENTRE EXPENSES				
2-84-217-0000	Telephone, Communications - Fitness	1,500.00	874.95	41.67	625.05
2-84-250-0000	Cont Service - Fitness Centre - Bldg	2,000.00	83.37	95.83	1,916.63
2-84-250-0001	Cont Service - Fitness Centre - Equip	3,500.00	611.92	82.51	2,888.08
2-84-251-0001	Contracted Services - Fitness Instructor	12,649.31	5,785.02	54.26	6,864.29
2-84-510-0000	General Supplies - Fitness	1,500.00	207.23	86.18	1,292.77
2-84-520-0000	Equipment	6,000.00	620.00	89.66	5,380.00
		27,149.31	8,182.49		18,966.82
	TOWN SQUARE BUILDING				
2-85-217-0000	Telephone & Communications	0.00	71.61	0.00	(71.61)
2-85-250-0000	Contracted Services - Bldg	10,000.00	6,589.24	34.10	3,410.76
2-85-250-0001	Contracted Services - Equipment	3,500.00	212.50	93.92	3,287.50
2-85-250-0004	Elevator	2,200.00	2,119.86	3.64	80.14
2-85-510-0000	General Supplies	1,000.00	505.79	49.42	494.21
2-85-540-0000	Utilities	0.00	9,057.96	0.00	(9,057.96)
2-85-770-0000	Grants/Waiver of Fees C/C Organizations	5,000.00	0.00	100.00	5,000.00
		21,700.00	18,556.96		3,143.05
	TOTAL REVENUE	-7,444,147.32	-7,238,906.65		
	TOTAL EXPENSES	7,439,547.32	6,503,241.07		

MUNICIPAL FIRE PROTECTION AGREEMENT dated this day of 2021

BETWEEN:

THE MUNICIPALITY OF THE TOWN OF BEAVERLODGE
(hereinafter called "The Town")

- and -

THE COUNTY OF GRANDE PRAIRIE NO.1
(hereinafter called "The County")

WHEREAS The Town operates fire protection services, has appointed a Fire Chief and owns fire protection assets through a fire department situated within The Town of Beaverlodge;

AND WHEREAS The County wishes to contract with The Town for the purposes of receiving fire protection services within specified areas of The County from The Town;

AND WHEREAS *The Municipal Government Act* authorizes a municipality to enter into an agreement with a person, other municipality or an agency or department of the Government of Alberta or the Government of Canada for the purposes of providing fire protection services;

AND WHEREAS the councils of The Town and The County have duly enacted any required by-laws or passed any required resolutions to authorize such an agreement between the parties;

NOW THEREFORE, in consideration of the mutual covenants and representations contained in this Agreement, The Town and The County agree as follows:

SECTION 1.00 - DEFINITIONS AND SCHEDULES

1.1 In this Agreement,

- (a) "Fire Area" means the area of the County assigned to the Town to provide fire protection as identified in Schedule A hereto;
- (b) "Fire Protection Services" means those fire protection services and/or emergency response services and those other services that The Town agrees to provide to The County, as more particularly described in Schedule B hereto.

- (c) "The Town" means The Town of Beaverlodge
- (d) "The County" means The County of Grande Prairie No. 1

1.2 The following schedules are attached hereto and form part of this Agreement:

- (a) Schedule A - Assigned Fire Area of the County
- (b) Schedule B - Levels of Service provided by the Town
- (c) Schedule C - County Water Sources
- (d) Schedule D - County Bridges
- (e) Schedule E - Fees
- (f) Schedule F - Equipment provided by the County for County fire trucks

SECTION 2.00 - TERM

2.01 This Agreement shall come into effect upon signing by the parties and shall remain in force for a period of one (1) years thereafter, unless terminated earlier in accordance with section 11.01. The parties agree that upon the expiry of the one (1) year term provided for herein this Agreement shall be automatically renewed from year to year unless, not less than twelve (12) months prior to the annual renewal date, either party gives written notice to the other party, indicating its desire to terminate the Agreement.

SECTION 3.00 - THE TOWN RESPONSIBILITIES

- 3.1 The Town agrees to supply those Fire Protection Services as specifically described in Schedule B to The County in the Fire Area specifically described in Schedule A.
- 3.2 Upon receiving a request from the 911 dispatcher or County Fire Chief or designate, the Fire Chief of The Town will respond to the request for Fire Protection Services in The County with, in the opinion of the Fire Chief, the appropriate apparatus, equipment and personnel required to accomplish the specific Fire Protection Services requested.
- 3.3 Either party to this agreement may request assistance, either because they are unable to respond to an incident due to mechanical failure, or they have responded (or intend to respond to) to an incident but contemplate that additional assistance will be required or desirable.

- 3.4 The Town Fire Chief will provide to The County, within three (3) business days of an incident, a provincial fire report for each dollar loss fire attended by Town forces within the boundaries as identified in Schedule A or any other fire that the Town forces responded to as the primary response agency.
- 3.5 The Town will store and keep safe in a readily available location The County Fire apparatus within a suitable facility within The Town;
- 3.6 The Town will provide competent fire fighter personnel to man The County fire truck(s) during this agreement 24 hours a day, 365 days a year.
- 3.7 The Town will immediately Report and forward supporting documentation to The County Fire Chief or designate any operational issues affecting The County fire truck(s) or equipment immediately upon discovery;
- 3.8 The Town, at no cost to the County, will fix or replace any County equipment, including County Fire Truck(s) which are lost, missing or deemed inoperable due to misuse or neglect;
- 3.9 The Town will provide, at no cost to The County, annually, a completed drivers abstract form for any fire fighter operating County owned or leased vehicles, and proof that any such firefighter holds the appropriate class of driver's license for any vehicle the individual will be driving, together with appropriate endorsements;
- 3.10 The Town will provide drivers to deliver and pick up the trucks or equipment for annual CVIP inspections to a location agreed to by both parties, which drivers will be available upon a minimum of 48 hours' notice by The County;
- 3.11 The Town will provide to The County on an annual basis the appropriate reports indicating that annual testing of ladders, SCBA and hoses has been successfully completed.
- 3.12 The Town will provide on an annual basis skill maintenance and competency training reports for all Town firefighters.
- 3.13 The Town will ensure that, in compliance with the Code of Practice of Firefighters (2007), all personnel attending an incident will be competently trained to perform the task that they have been assigned;
- 3.14 The Town shall provide WCB coverage for their fire fighters;
- 3.15 The Town shall acquire and maintain pagers, or other communication devices, for The Town's fire fighters;
- 3.16 The Town will send a representative from The Town's Fire Department to quarterly regional Fire Chief Meetings.

SECTION 4.00 - THE COUNTY RESPONSIBILITIES

- 4.1 The County agrees to designate a person who shall be responsible for providing any required information to the Town Fire Chief with respect to the Fire Protection Services required.
- 4.2 Without limiting the generality of 4.01 above, the designated person will provide The Town's Fire Chief with the Fire Safety Plan or other materials available for any building within the Fire Area if available.
- 4.3 The County will endeavor to provide signage for streets and roads in the Fire Area by having them clearly marked at all intersections however both parties to this agreement understand that due to vandalism, theft and other unforeseen circumstances such markers may not be available.
- 4.4 The County agrees to provide a map, attached hereto as Schedule C, of the Fire Area clearly indicating all readily accessible static sources of water that are available for firefighting operations.
- 4.5 The County will endeavor to identify all bridges under its or any other jurisdictions within the Fire Area, including the identification of weight limits and alternate routes for fire protection apparatus. Any bridges that are unable to carry the weight of fire protection apparatus will be clearly marked in red on Schedule D hereto. Any bridges so identified will either limit or exclude Fire Protection Services where the use of these bridges is required for the transportation of fire protection apparatus.
- 4.6 The County agrees to work with the Towns Fire Department promoting the regions E911 services and the processes for which to apply for a burning permit.
- 4.7 The County will provide the number and type of fire truck(s) and equipment, as set out in Schedule "F" attached hereto, to be operated and housed by The Town, and subject to the terms of this agreement, be available for the use of both The Town and The County. Both parties to this agreement understand that the type(s) and quantity of County fire truck(s) housed by The Town may increase or decrease during the life of this agreement which will be at no extra cost to the County.
- 4.8 The County will provide registration and insurance for County fire truck(s).
- 4.9 The County will provide maintenance and repairs to County fire truck(s) and equipment.
- 4.10 The County will replace any County fire truck(s) or equipment that becomes damaged or worn out, provided that The Town returns any damaged or worn out parts, pieces, or equipment to The County.
- 4.11 The County will provide for within The County Fire Services operating budget any costs authorized by The County Fire Chief or designate to meet the fire

protection needs within The County Boundaries that are not included in Town's fire department budget.

- 4.12 The County shall provide liability insurance and fire fighter insurance for volunteer firefighters.
- 4.14 The County will provide Class "A" foam for the County fire truck(s) at no cost to The Town.
- 4.13 The County will provide dispatch services to The Town.
- 4.15 The County endeavors to host quarterly Fire Chief Meetings.

SECTION 5.00 - OPERATIONAL PROTOCOLS

- 5.1 The first fire department to arrive at the scene of an incident shall assume incident command. However, The County Fire Chief, or designate, in their discretion, may assume command of any incident which occurs within The County.
- 5.2 Subject to Section 5.01, The Town's firefighting personnel shall remain under the immediate control and direction of Officers of The Town's firefighting service. County firefighting personnel shall remain under the immediate control and direction of Officers of The County's firefighting service. Commands and requests of the Incident Commander requesting assistance shall be communicated in accordance with command structure of the municipal fire department from which the assistance is being requested.
- 5.3 The parties to this Agreement will work together to raise the level of firefighting training and promote public education in regard to fire awareness and firefighting issues.
- 5.4 In the event that either party to this agreement believes it necessary that an activation of the Grande Prairie Regional Emergency Partnership (GPREP) is required outside of their respective municipal boundaries, the requesting party will contact the other party and request such activation. Both parties to this agreement understand that even though activation is requested that the request may not be supported.

SECTION 6.00 - FEES

- 6.1 In consideration of the Fire Protection Services provided by The Town to The County, The County agrees to pay The Town the fees as more particularly set out at Schedule E hereto.
- 6.2 Both parties to this agreement understand that The Town will invoice for fire department responses to motor vehicle collisions (MVC) as per Alberta Transportations Guidelines (2015). The responsibility of invoicing will be that of the Town and all invoices will be inclusive of all attending apparatus regardless of ownership.
- 6.3 Both parties to this agreement understand and agree that in the event The Town is unable to respond to a call for service within the agreed to response area as identified in Schedule A of this agreement that the responding party may reconcile with The Town for the costs of providing a response. All costs will be at the responding party's existing bylaw rates.

SECTION 7.00 • LIABILITY AND INDEMNIFICATION

- 7.1 The County shall indemnify and hold harmless The Town, together with its employees, agents and volunteers, from any and all claims, demands, actions and costs that may arise, directly or indirectly, from the wrongful or negligent performance or non-performance of this agreement by the County or its employees, agents or volunteers.
- 7.2 The Town shall indemnify and hold harmless The County, together with its employees, agents and volunteers, from any and all claims, demands, actions and costs that may arise, directly or indirectly, from the wrongful or negligent performance or non-performance of this agreement by the Town or its employees, agents or volunteers.

SECTION 8.00 • CONFIDENTIALITY AND PROTECTION OF PRIVACY

- 8.1 The parties acknowledge and agree that, in the performance of this Agreement, each may be required to have access to information that is confidential or proprietary in nature to the other party ("Confidential Information"). Confidential Information will not include any information that:
 - (a) was in the public domain or was created or disclosed for the purpose of being in the public domain;
 - (b) was disclosed to a party by a third party, without breach of any duty of confidentiality;
 - (c) was approved in writing for disclosure, without restriction, by the disclosing party;

- (d) is required to be disclosed by operation of law or regulation to which either party is subject, notice of such requirement of disclosure to first be provided to the party which owns the Confidential Information, wherever possible; or
 - (e) was developed by either party independently, without a breach of any duty of confidence.
- 8.2 Neither party shall disclose Confidential Information to anyone other than to a designated representative of the party who requires the Confidential Information to perform the Fire Protection Services described in this Agreement. Wherever possible, prior to releasing any Confidential Information to the other, the disclosing party shall obtain from the designated representative of the other party an undertaking to comply with the obligations under this Agreement pertaining to the protection of Confidential Information. Where required by the disclosing party, the other party shall provide written confirmation, satisfactory to the disclosing party, that such designated representatives have agreed to be bound by the terms of this Section 8.00.
- 8.3 All Confidential Information disclosed by one party to the other party, or to the other party's designated representatives, shall remain the sole and exclusive property of the disclosing party, regardless of how the Confidential Information is represented, stored, produced or acquired.
- 8.4 Upon completion the Fire Protection Services, the termination of this Agreement or at the request of either party, all Confidential Information of the disclosing party shall be promptly returned, or if requested and not prohibited by a legal requirement, destroyed, including all copies, notes and summaries in the receiving party's possession or in the possession of any of its designated persons. The receiving party shall then certify in writing to the disclosing party that all Confidential Information, including all copies or partial copies, have been returned or destroyed.
- 8.5 The Town and County acknowledge and agree that their respective employees, officers or agents will have access to personal information or personal health information in the possession of the other party, as those terms are defined in *Freedom of Information and Protection of Privacy Act* (FOIP Act). When performing the Fire Protection Services described herein, The Town or The County, agree to comply with, and have its employees, officers or agents comply with, any Protection of Personal Information and Personal Health Information rules, directions and requirements as the other party may impose from time to time, acting reasonably.

SECTION 9.00 - WORKPLACE HEATH AND SAFETY ISSUES

- 9.01 The parties acknowledge and agree that under the *Occupational Health and Safety Act*, each has ongoing duties and obligations that must be met with respect to each party's individual services. In order to ensure that these duties and obligations are complimentary, each party will designate a representative to meet as and when

needed with their counterpart, but in any event not less than annually during the term of this Agreement.

SECTION 10.00 - DISPUTE RESOLUTION

- 10.1 If, during the term of this Agreement, a dispute or disagreement arises between the parties that cannot be resolved by the Fire Chief and the person designated by The County pursuant to section 4.01, the parties agree to participate in the following dispute resolution procedure:
- (a) upon the written request by either party to the other party, the nature of the dispute or disagreement shall be brought to the attention of each Municipality's Chief Administrative Officer (the "CAO"). The CAO's will meet with a view to amicably resolving any dispute or disagreement with respect to any matter in this Agreement, the interpretation thereof, or the performance by the parties.
 - (b) if the CAO's fail to resolve the dispute within 45 days following the date of their meeting, then they shall each prepare a written report to their respective councils. The council of The Town and the council of The County each agree to appoint one or more members to work with the one or more members of the other municipality to resolve the dispute or disagreement.
 - (c) all reasonable requests for information regarding the dispute or disagreement made by one participant of this dispute resolution process to that participant's counterpart in the process, except for any confidential information or information that has no relevance to the dispute or disagreement in question, shall be honoured in order that each of the parties may be fully advised of the other's position.
 - (d) in the event the designated council representatives cannot resolve the dispute within 60 days of the first meeting between the parties, or within such other period of time as the parties may have agreed, the council representation may request mediation, to be conducted with the parties by a mutually agreed upon independent mediator.
 - (e) in the event that mediation fails within 90 days of the first meeting between the parties, or within such other period of time as the parties may have agreed, either party may, with written notice to the other party, submit the dispute or disagreement to arbitration in accordance with *The Arbitration Act* of Alberta., subject to section 10.02 herein.
- 10.2 The party wishing to commence arbitration shall give the other party a written notice describing the dispute or disagreement to be arbitrated. Any arbitration will be carried out by a single arbitrator. The costs and expenses of arbitration will be allocated equally between parties.

- 10.3 Except where clearly prevented by a dispute or disagreement that arises under this Agreement, the parties shall continue performing their respective responsibilities under this Agreement while the dispute or disagreement is being resolved in accordance with this Section 10.00, unless and until such responsibilities are lawfully terminated or expire in accordance with the terms of this Agreement.

SECTION 11.00 - TERMINATION

- 11.01 This Agreement may be terminated by either party giving written notice to the other party of not less than 12 months prior to the desired termination date. If, pursuant to Section 6.00 of this Agreement, The County has paid The Town for the provision of Fire Protection Services, The Town agrees that it will return, on a pro rata basis, any applicable fee to The County as of the termination date.

SECTION 12.00 - GENERAL

- 12.1 The Town and The County agree that this Agreement may be amended at any time by the mutual consent of the parties, in writing.
- 12.2 Any notices, communications or other information shall be sufficiently given if delivered or sent by prepaid registered mail or facsimile and addressed or sent as specified below:
- (a) If to The County: The County of Grande Prairie No. 1
10001 - 84 Avenue
Clairmont, AB TOH OWO
Attention: Chief Administration Officer

 - (b) If to The Town: The Town of Beaverlodge
Box 30, Beaverlodge, AB TOH OCO
Attention: Chief Administration Officer
- 12.3 If mail service is disrupted by labour controversy, notice shall be delivered or sent by facsimile.
- 12.4 Any notice given in accordance with the methods described above shall be deemed to have been received by the addressee on:
- (a) the date delivered if delivered on a business day of the addressee and if not delivered on a business day, on the next business day of the addressee;

- (b) the third business day of the addressee after the date of mailing, if sent by prepaid registered mail; or
 - (c) the day transmitted if sent by facsimile on a business day of the addressee, and if not sent by facsimile on a business day, on the next business day of the addressee.
- 12.5 Either party may change its address or particulars for the purposes of the receipt of any communications pursuant to this Agreement by giving seven (7) days prior written notice of such change to the other party.
- 12.6 If any provision of this Agreement is for any reason invalid, that provision shall be considered separate and severable from the Agreement, and the other provisions of this Agreement shall remain in force and continue to be binding upon the parties as though the invalid provision had never been included in this Agreement.
- 12.7 It is expressly agreed by the parties that The Town is acting as an independent contractor and this Agreement does not create the relationship of employer/employee as between the respective employees of The Town and The County, or of principal and agent or of partnership or joint venture between The Town and The County, or between the officers, employees or agents of The Town and The County.
- 12.8 It is agreed that The County will continue to give fair consideration to participating in appropriate capital expenditures in conjunction with The Town.
- 12.9 Sections 7 and 8, and subsection 12.07 shall survive the termination or expiration of this Agreement.
- 12.10 This Agreement shall be interpreted, performed and enforced in accordance with the laws of the Province of Alberta and of Canada as applicable herein.
- 12.11 This Agreement and the attached Schedules constitute the entire Agreement between the parties. There are no undertakings, representations or promises, express or implied, other than those contained in this Agreement.

THIS AGREEMENT has been executed by The Town and by The County by their duly authorized representatives on the dates noted below:

THE TOWN

Witness _____ (Authorized Signature) _____

Witness _____ (Authorized Signature) _____

Date _____

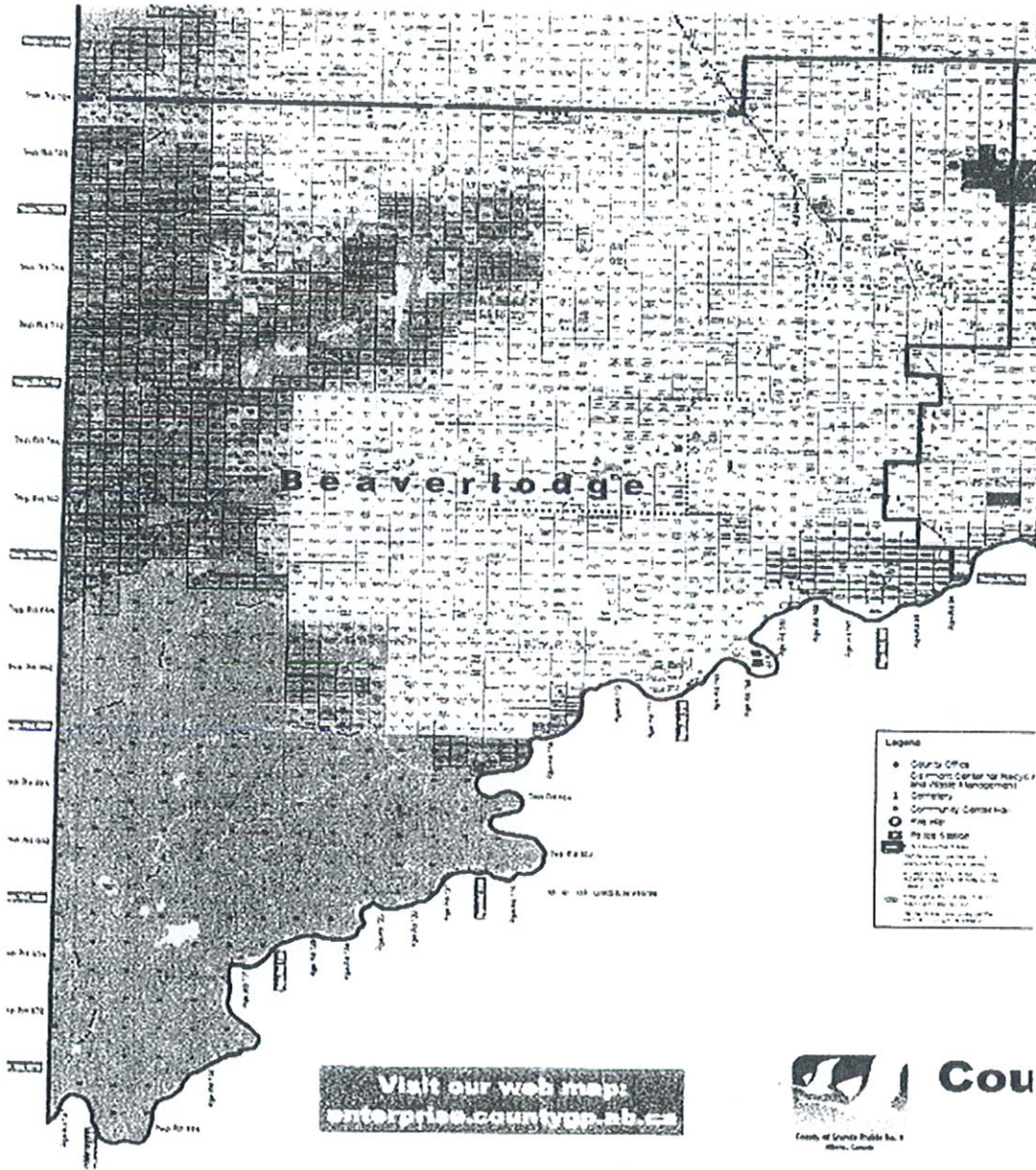
THE COUNTY

Witness _____ (Authorized Signature) _____

Witness _____ (Authorized Signature) _____

Date _____

SCHEDULE "A" - FIRE AREA OF THE TOWN



SCHEDULE "B" - FIRE PROTECTION SERVICES
These Levels of Service may be amended by Council for time to time



Box 30, Beaverlodge, AB T0H 0C0
Phone: 780.354.2201
Fax: 780.354.2207

POLICY TITLE: FIRE & RESCUE LEVEL OF SERVICE		POLICY NUMBER: 10-03-15
AUTHORITY:		SUPERCEDES:
APPROVAL: MAYOR & COUNCIL		EFFECTIVE DATE:
		APRIL 1, 2010
POLICY STATEMENT:		
The Town of Beaverlodge recognizes that the Beaverlodge Fire Rescue is authorized to provide emergency services within the municipal boundaries of the town of Beaverlodge as listed below.		
This policy is required to meet the intent of the Alberta Occupational Health & Safety Code and the Alberta Code of Practice for Fire Fighters.		
Fire Administration will ensure that the level of service identified in this document is adhered to and that the volunteers providing services are competent to do so.		
Town Council will review and approve the levels of service periodically and may authorize a higher service level to be provided where adequate numbers of competent personnel are available to safely provide these services.		
Emergency Service Provided		Level Provided
Fire Fighting		
Structural		NFPA 1001
Vehicles / Machinery / Equipment		NFPA 1001
Wildland / Interface		NFPA 1051
Incident Command Services		ICS 200
Rescue / Technical		
Motor Vehicle Collisions		NFPA 1001 / 1006 / 1670
Hazardous Materials		NFPA 472 Awareness
Utilities (Gas / Power)		NFPA 1001
Rescue		NFPA 1001
Emergency Medical Services		Medical Co-Responder
(As authorized by Alberta Health Services- EMS Medical Director)		
Other Services	Mutual Aid Responses as per Fire Services Agreement between the County of Grande Prairie No. 1 and Town of Beaverlodge.	

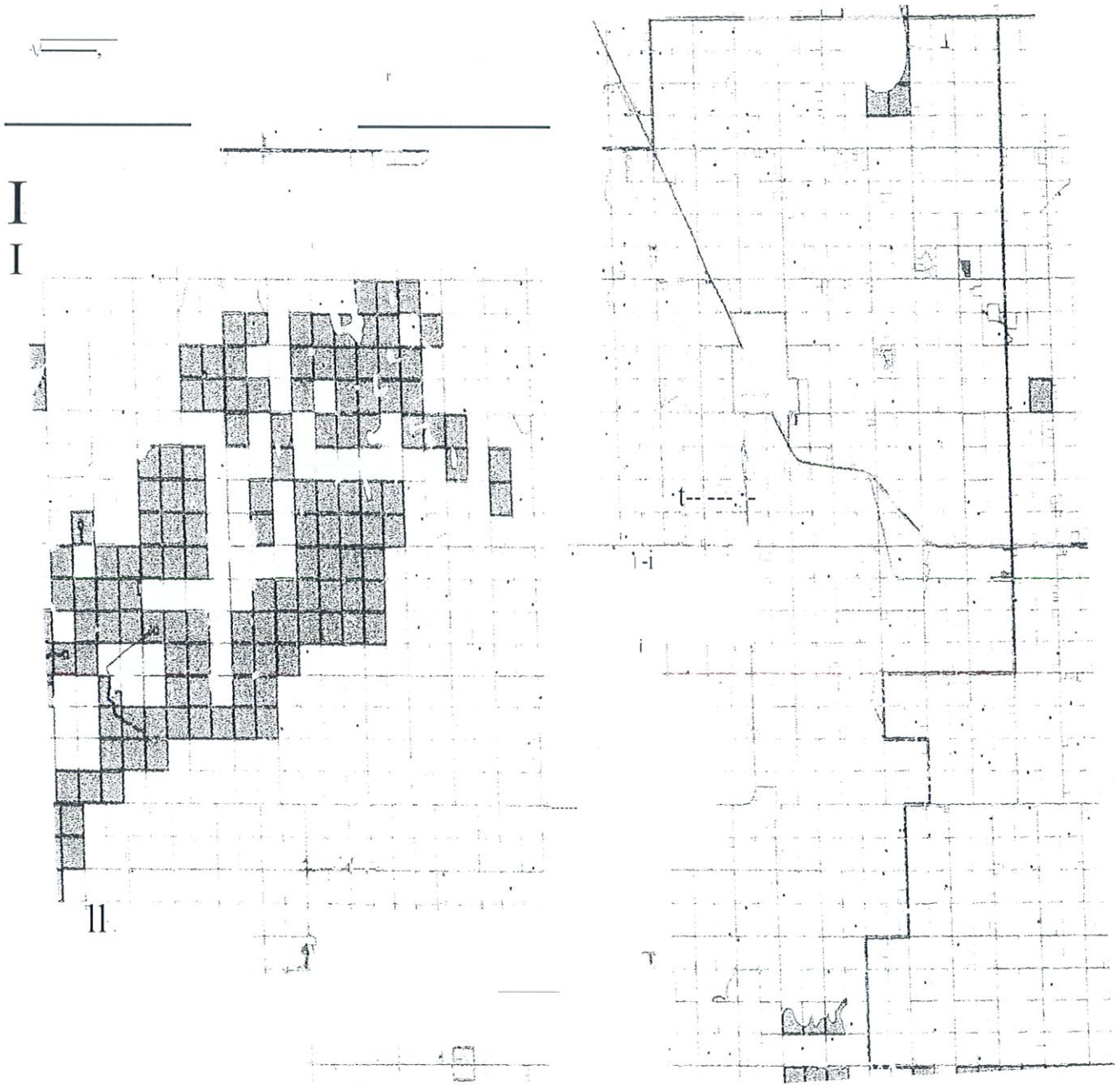
PURPOSE: To identify the services that the Beaverlodge Fire Rescue are authorized to provide and identify the level of standard each of these services will be performed to.



SCHEDULE "C" -THE COUNTY WATER SOURCES

No dedicated static water sources for firefighting purposes are available at this time (Dec 2015)

SCHEDULE "0" - THE COUNTY BRIDGES



SCHEDULE "E" - FEES

- 1) It is agreed that the County shall pay to the Town, in consideration of the Town's obligations hereunder, in quarterly installments, the annual sum of one hundred and six thousand eight hundred and ninety-one dollars and seventy-six cents (\$106,891.76) for the annual period this Agreement remains in effect commencing on January 1st, 2021 through to December 31st, 2021

January 1, 2020	\$103,277.07
January 1, 2021	\$106,891.76

- 2) It is understood by both parties to this agreement that the Fee's, payable by The County to The Town, identified above are inclusive of the rental of bay space, training and all other costs associated with The Town obligations identified within this agreement unless otherwise identified in Schedule E of this agreement.
- 3) It is agreed that revenues generated by The Town for providing responses to motor vehicle collisions within The County as per Alberta Transpiration Guidelines shall be retained by the Town.
- 4) It is agreed that The County will provide fuel for The County fire truck(s) and dedicated MFR unit.

SCHEDULE "F" - EQUIPMENT

Quantity	Item		
1000'	2 ½" Fire hose		
600'	1 ½" Fire hose		
20'	6" Hard suction hose		
1	6" Hard suction screen		
1	20 lbs. ABC Extinguisher		
2	Flashlights		
2	1 ½" Nozzle		
1	1 ½" Nozzle		
2	Long handled shovel		
1	2 ½" Female adapter		
1	14' Roof ladder		
1	14'/24' Extension ladder		
1	10' Pike pole		
1	5' Crowbar		
1	Rubber mallet		
1	Gooseneck bar		
1	Sledge hammer		
1	2 ½" x 1 ½" Gated wye value		
2	Fire axe		
1	Chain saw		
6	Scott air packs (SCBA) c/w harness & regulator		
1	Chain/bolt cutters		
2	Blankets		
1	First Aid kit		
6	Spanner wrench		
1	Positive pressure ventilation fan		
1	Hydrant gate		
1	Honda water pump (3")		
1	CO2 extinguisher		
1	2 ½" Male adapter		
1	Hose clamp		
1	Truck mounted radio		
2	38mm sexless adaptor		
1	Piercing nozzle		
2	Grain shovels		
2	Push brooms		
2	Corn brooms		
2	65mm to 38mm adaptor		
2	Forestry nozzle		
1	38mm Nozzle with foam inductor		
1	Solid bore nozzle		
1	Hydrant wrench		
1	100mm x 65mm adaptor		
1	Hydrant to storz adaptor		
10	50' lengths of forestry hose		

6	Safety vest		
5	Traffic cones		
2	Air horns		
8	Rotating LED flares		
2	Traffic wands		
1	Portable scene lights		
1	100' extension cord		
4	Forestry packs		
1	20x20 tarp		
1	500 watt Honda generator		
1	Floating dock strainer		
1	Foam Nozzle		
1	8 ft Attic ladder/heat sensor stickers		
2	5"x4" storz locking adaptor		
1	5" Pistol intake valve		
1	4" storz cap/cover		
1	3" Female to female camlock		
1	3" Male to male camlock		
1	3" Male to female camlock		
2	65mm x 65mm x 65 mm gated wye		
2	4" x 65mm reducer		
1	4" Chrome cap c/w chain		

January 11, 2021

Town of Beaverlodge
Box 30
Beaverlodge, AB T0H 0C0
tletendre@beaverlodge.ca

Attention: Tina Letendre, Assistant Chief Administrative Officer

Dear Ms. Letendre:

In response to your request dated October 27, 2020, we would like to extend an invitation for representatives from the Beaverlodge Town Council to present to our Board on February 18, 2021 at 11:00 a.m.

Depending on the COVID-19 guidelines at the time of the meeting, we will determine whether an in-person meeting is possible or whether we meet remotely via Google Meet. Closer to the date, we will contact you with meeting details, keeping in mind that if we do meet in-person, participants will most likely be limited to two individuals with face masks required and social distancing measures will be in place.

Please confirm your attendance by contacting JoAnn Vanstone, Corporate Secretary at joannvanstone@pwpsd.ca.

Sincerely,



Kari Scheers
Board Chair

RECEIVED
JAN 15 2021

Minutes for the Town of Beaverlodge Protective Services Meeting

Monday February 10, 2020 at 5:00 PM

400 – 10 St Beaverlodge, AB

ATTENDANCE:

Chair – Hugh Graw

Cal Mosher – Councillor

Karen Gariepy – Chief Administrative Officer

Mark Morrival – Enforcement

Ash Browne – RCMP

Stan Metcalfe – Fire Chief

Recording Secretary – Nichole Young, Executive Assistant

1.0 Call to Order

- The meeting was called to order at 5:00 PM.

2.0 Adoption of Agenda

- The agenda was adopted as presented.

3.0 Adoption of Minutes

- There was no record of minutes from previous meeting on October 15, 2019 due to previous recording secretary not recording any and no longer being employed by the Town of Beaverlodge.

4.0 Delegations

- None

5.0 Old Business

5.1 Speed Control within the Town

- Mark and Cal spoke to this issue, providing town maps with current speed zones and stop/yield signs as well as a map with proposed changes. Changes include 3 way stop signs on 11th Ave at Redlow Drive, Hazelmere Drive, Stacey Drive and Hayfield Drive, 4 way stops at 7th Ave & 10th St, 9th St and 7th Ave, 9th St and 5th Ave. A new Stop sign coming out of the Parkview Trailer Park at 5th Ave. Implementation of 30 KM/hr zones along the length of 10 St, on 2nd Ave from 8th St to 11th St, on 3rd Ave from 8th St to 10A St, as well as between Redlow Drive and 3rd St West. Also, we need to clear up signage in the school zones and playground zones to ensure compliance.

6.0 New Business

6.1 Lockdowns

- Required for all town facilities as part of Health & Safety. Ash will provide one from a school to look at and perhaps adjust for our purposes.

6.2 Disasters

- Karen will obtain wallet cards with the process for council members to declare a state of emergency

6.3 Firehall Fundraising

- Hope is to raise funds from the community for as this project. Discussed ways to foster community 'buy-in' including forming a committee, holding a concert
- Discussed a specific levy for the project
- Karen and Stan to meet with Beairsto Engineers to update plans

6.4 Electronic Speed Sign

- Cost is \$5000 – too prohibitive to consider

6.5 Speed Bumps

- Cost is \$600 for 8 ft speed bump. We would require 4 to cover the area so it would be a minimum cost of \$2400.

7.0 Staff Reports

7.1 Enforcement Report/Update

- Explained the change in the breakdown of ticket revenue – previously 26.75% of each ticket went to the province for court costs and 15% to victim services. Now 40% goes to the province and 15% to victim services. Ash said he will check to make sure his members are using 1st Ave for tickets as opposed to highway 43 if they issue tickets on the highway through town limits to ensure we receive our share.

7.2 Fire Report/Update

- Recruiting is in progress. 2 new applicants, one of which previously was a Hythe member that has moved to Beaverlodge as well as one completely new recruit.
- County offering Fire training 101
- The latest vehicle donation from the County is nearly ready
- Blue card orientation just completed across the region
- 3 members took part in ASSIST this year
- Online training to update knowledge and skill development
- March 7, 2020 is “Move Over” campaign which raises public awareness to be careful around emergency vehicles
- On track to field 300 calls in 2020

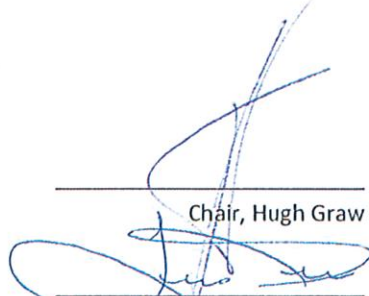
7.3 RCMP Report/Update

- New member (Corporal) starts April 1.
- Property crimes are up over 2018
- Youth camps for grade 11 & 12 as well as Aboriginal Youth camps put on by RCMP – he will forward information for them to administration.
- Ash will be hosting a Live Facebook Town Hall on Feb 27 @ 7 PM. The goal is to reach a different demographic than the classic town hall.

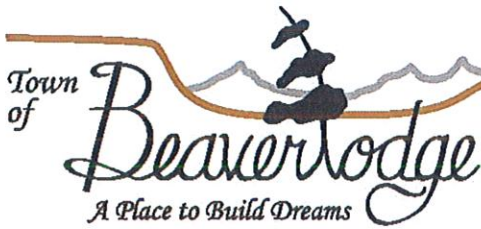
8.0 Adjournment

- Chair Hugh Graw adjourned the meeting at 6:24 PM.

Chair, Hugh Graw


ASpe
CAO, Karen Gariepy

Item Number	Subject	Requested On	Committee	People Responsible	Item Notes	Status	Target Date of Completion
1	Land Use Bylaw	ongoing		CAO	The Town has received the draft Land use Bylaw and Municipal Development Plan for John Simpson. There is a review meeting with Mr. Simpson on February 3, 2021	In progress	May 2021
2	NW Parking Lot of Town Square	2017-03-27		CAO	Land Titles Registration. CAO contacted Beirsto & Assoc, meeting Jan 25, 2021.	In progress	Winter 2020
3	Bylaw & Terms of Reference for Recreation & Public Works Committees	2017-10-30		CAO	CAO to complete bylaw & terms of reference for new committees	On Hold	Summer 2021
4	Cleaning Ditches	2019-09-09		PW	Public Works will continue to work on the ditches, weather permitting.	Ongoing	Spring 2021
5	Hydrant Repairs	12-Nov-19		PW	There are 3 hydrants to repair, 11A St 5th Ave West & 6th Ave - 7th St & 10th St- 1st Ave	on hold	Spring 2021
6	Bulk Water Hose	23-Mar-20		Admin/PW	Removal of our bulk water hose and having customers bring their own. Discussed as part of the Phase 2 upgrade of the WTP.	On Hold	Spring 2021
7	10A St & Highway 43 (Subway Intersection)	22-Jun-20		CAO/Admin	Locate the engineered drawings and plans for the removal of water from this intersection.	On Hold	Spring 2021
8	Paint Road lines, angle parking lines & parking lot lines	4-Aug-20		PW	Crosswalks done. Centre lines, parking lot and angle parking lines to be painted downtown - delayed until spring.	on hold	Summer 2021
9	Set Meeting for PWSD land	14-Sep-20		Admin	Contact PWSD and the Chair of the Parents Advisory Council to set up a meeting with council to discuss the future use of the land located on 7th Ave between 10th & 11th Street. PWSD responded with an invite for Council to their meeting on Feb 18 2021 and is awaiting Council's reply.	In progress	2/25/2021
10	Set meeting about new Firehall	14-Sep-20		CAO	CAO contacted Beirsto & Assoc, meeting Jan 25, 2021.	In progress	1/25/2021
11	Road Patching	28-Sep-20		Admin	Paving/Patching areas - all areas that were prepped were completed however the 8th Street area will not be done until next year.	on hold	Summer 2021
12	Town Limit Signs	28-Sep-20		PW	PW has received the signs and the Town has received approval from Alberta Transportation to install	on hold	Spring 2021
13	Repairs to Outdoor Rink	28-Sep-20		P&R / PW	Build benches and install a Port-A-Potti. Broken equipment has been removed and will need to be replaced as it is destroyed. Green building has been locked.	In progress	Spring 2021
14	Grande Prairie & District Catholic School Board	26-Oct-20		Admin	Set up a meeting with the Board to discuss St. Mary's Kitchen	In progress	2/28/2021
15	Highway 722	9-Nov-20		Admin	The Town has authority to set the speed limit on Highway 722 within Town boundaries. Council can direct Administration to change the speed limits at any time.	on hold	Spring 2021
		Current as of:	1/25/2021				



Department: Fire Department

Date: January 25, 2021.

From: Stan Metcalfe, Fire Chief.

In the Month of December, the Beaverlodge Fire Department responded to 14 calls for service.

Town of Beaverlodge	7
County of GP	6
Horse Lake First Nation	2
Structure Fire	2
Outside Fire (Controlled Burn)	3
Motor Vehicle Collision	2
Medical Co-Response	4
False Alarm	4

The Beaverlodge Fire Department completed the year with 215 calls for service. A relatively high number despite modifying response criteria early in the year to remove non-critical medical co-response calls.

We continue to work alongside regional & mutual aid partners to maintain continuity of operations for fire services during the COVID 19 pandemic.

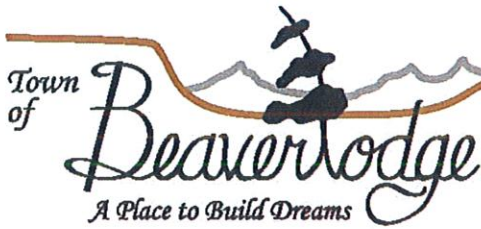
As fire department personnel work throughout the community, & directly with a number of high risk, or immune-compromised people, it is critical to ensure that staffing levels are maintained at a high level.

To date, no personnel have been infected with Covid 19, & PPE usage in station & on call remains at 100% compliance.

In person training was deferred during the last half of December, as despite Public Health orders, cases were seen to rise regionally.

Two training schedules are currently being developed to adapt to work within tighter, or relaxed restrictions.

Station duties are being performed after each call by a limited number of personnel.



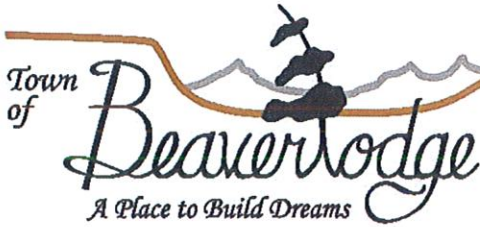
Monthly Report to Council

Date: Jan 25, 2021

From: Nick Kebalo

Department: PW

Project/Event	Highlights/Concerns
Ditch cleaning	Starting to clean ditches in industrial area, the lack of snow has allowed us to start this work early.
Shop cleaning	The shop has been identified as an area that needs attention, we are currently ½ way through cleaning and sorting this area.
Long term 2021 planning tool	We have created a long-term planning tool that lays out the labour needs for every major project/task in 2021. This will allow the PW team to utilize its resources more effectively throughout the year.
Air release valve	A leak has been identified and isolated on the raw water line, replacement parts for the air release valve are being sourced. The valve chamber (manhole) has been brought to proper elevation.



Monthly Report to Council

Date: January 25, 2021

From: Tracy Deets

Department: Library

Project/Event	Highlights/Concerns
Administrative	<p>Have begun assembling stats and information to begin application process for the Annual Operating Grant from the province</p> <p>Completion of 2020 accounting and other various year-end tasks</p> <p>Document preparation for first Board meeting of 2021</p>
Staffing	<p>Currently have 2 staff with temporary layoffs due to provincial Covid restrictions.</p>
Operations	<p>We were given permission by the government to continue curbside service while our facility is closed to the public.</p> <p>Circulation has been very high, no discernible drop in rate of borrowing as our patrons were familiar with the curbside service as that is what was practiced earlier (Spring 2020)</p>
Training	<p>Attended online workshop "Steps to Reconciliation in Libraries"</p>

Monthly Report to Council

Date: January 25th, 2021

From: Rae Cook

Department: Parks and Recreation

Project/Event	Highlights/Concerns
Recreation Center	Under current restrictions the Recreation Center is closed. During this time staff are working on maintaining operations, maintenance, minor repairs, cleaning, organizing, undertaking training and administrative work.
Arena	Under current restrictions the Arena is closed. Staff are working on organizing, deep cleaning, repairs, and training.
Community Kitchen/Gym	Closed to the public.
Community Center/Multipurpose room	Community Center in currently Closed. Multipurpose room is also closed to the public. AHS rented the Multi-purpose room for a 2-day training course this month, and this space has also been utilized by the town staff.
GPRRC	<p>The administrative working group continues to meet on a monthly bases to continue collaboration. Focusing on project proposal applications, inventory updates, and updates to the Terms of Reference.</p> <p>Subcommittees have been created to draft a regional cancellation policy and tracking of black Ice for arenas in the region. As well as a draft a regional allocation policy.</p>
Parks/ Outdoor spaces	Outdoor rink is open to the public. Public are utilizing the ice and following AHS guidelines; management has received good feedback from members of the public thankful to have the ice in.

Monthly Report to Council

From: Trudy Hodges

Date: January 25, 2021

Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> ○ December is the busiest time for the Food Bank and Christmas Hampers.
Meetings	<ul style="list-style-type: none"> ○ Passionate Heart Meetings – These awards recognize those who contribute to our communities, enhance social services in the region, and are dedicated to improving quality of life.
Programs	<ul style="list-style-type: none"> ○ Christmas Hampers - 61 Families received hampers this year. ○ 16 families were also supported by the Adopt a Family Program we run with the Food Bank ○ Served 121 individuals for foodbank in 2020 - These numbers are down from previous years likely due to CERB
Staffing	<ul style="list-style-type: none"> ○ One casual Home Support Worker was laid off in December 2020 ○ Currently have one casual Home Support worker and 13 Clients
Training & Development	<p>N/A</p>
Other	<ul style="list-style-type: none"> ○ Able to help 3 Beaverlodge clients with utilities including power, gas & water through the United Way Utility Funding grant. Close to \$2000.00 paid that were in arrears \$500.00 was water bill owing to Town of Beaverlodge ○ Emergency medical funding for single mom with 2 boys who needed to go back & forth to Edmonton. ○ Emergency help to Mom with two children as husband passed away unexpectedly before Christmas. ○ Donations were up from Community, Business and Oilfield for Christmas Hampers

TOWN of BEAVERLODGE

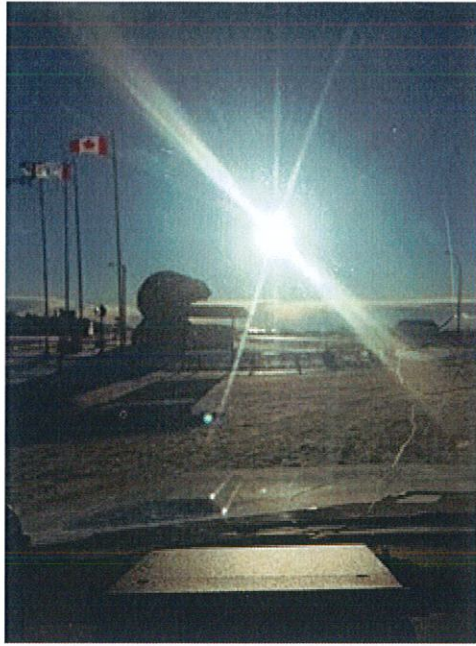
ENFORCEMENT SERVICES

COMMUNITY PEACE OFFICER 1

2020

ANNUAL REPORT

January 1, 2020 to December 31, 2020



Beaverlodge Community Peace Officer 1

The Town of Beaverlodge Enforcement Services was established in 2015. At that time, one (1) full time Community Peace Officer 1 (CPO1) was hired. The duties performed by the CPO1 are diverse and public service oriented. This secondary level of policing allows for a direct proactive and educational approach through effective communication that addresses most areas of concern within the town.

The key focus and overall mandate is to protect people and property while preserving and maintaining public peace. The Community Peace Officer 1 has a non-aggressive approach to traffic enforcement, and is encouraged to achieve compliance through education supplemented with written citations.

2020 was an unprecedented year with the onset of the COVID-19 pandemic in March throughout the remainder of the year and into 2021. Throughout the pandemic, Beaverlodge residents and visitors have appreciated my nature of being approachable to discuss the ever-changing rules and regulations.



“Unightly Property that was cleaned up.”

Reporting Requirement

The Community Peace Officer reports directly to the Town of Beaverlodge CAO. All citations have been completed in Ominigo/Report Exec as well as the JOIN (Justice Online Information Network) Reports for 2020. All matters that occurred throughout the year have been discussed with the CAO/Acting CAO and documented. Weekly meetings have been set up with new CAO Jeff Johnston..

Authorities

The Community Peace Officer’s authorities are approved and appointed by the Alberta Solicitor General through the Alberta Peace Officer Act. The CPO1 has the authority to enforce ten (10) Provincial Statutes and Regulations;

- The Traffic Safety Act
- The Provincial Offences and Procedures Act
- The Gaming and Liquor Act Regulations
- The Environmental Protection and Enhancement Act
- The Dangerous Dog Act
- The Animal Protection Act
- The Stray Animal Act
- The Petty Trespass Act
- The Tobacco Reduction Act

- The Trespass to Premise Act

In addition to these Provincial Acts the Community Peace Officer 1 enforces the following Municipal Bylaws which are granted authority under the Municipal Government Act;

- Traffic Bylaw
- Unsightly Bylaw
- Animal Control Bylaw
- Fire Protection Bylaw
- Land Use Bylaw
- Business License Bylaw

Over the course of 2020 regulatory bylaws were reviewed and some were amended. It is the intent that these bylaws are reviewed annually.



“Reuniting dogs with their owners.”



“Fastest speed in 2020 was 119km/hr in the 50km/hr

Enforcement Responsibilities

The Enforcement component of the Town's Highway Management program continues to be a priority for the CPO1. Through regular patrols and proactive enforcement, the CPO1 has assisted the local RCMP in ensuring a safe and unobstructed traffic flow through the town at the appropriate rate of speed. Due to the shutdown in March 2020, traffic and movement through town was greatly reduced. As the economy recovers traffic will certainly return to pre-pandemic status.

Enforcement and Complaint Activities

A combination of barking dogs, dogs at large, unsightly properties, abandoned vehicles and speeding through town were among the most common complaints received in 2020. All bylaw complaints were dealt with in a timely manner through education and/or citations. Some complaints of neighbor disputes were unable to be resolved as they were not under the CPO1's powers. Since the beginning of the pandemic many residents feel the need to talk about the ever-changing rules, regulations and expectations. Updated information or where to locate information continues to be provided by the CPO1 to mitigate the impact on the Town's residents.

"Removal of abandoned vehicles"



Other Duties Include;

- Assisting EMS as requested
- Assisting Fire Department as requested
- Assisting RCMP as requested
- Preparing annual operating/capital budget
- Preparation and revision of municipal bylaws
- Liaise with Beaverlodge Regional High School
- Assisting with public safety programs

Again, due to the pandemic, there was a reduction of public safety programs. Modified services were provided for the schools Terry Fox Run. Issues of stunting, speeding, seatbelts as well as a school lockdown were dealt with in 2020. The PARTY program, Bike Rodeo, Candy Cane Check Stop and Car Seat Inspection clinic were all cancelled.

Provincial Ticket/Bylaw Stats

Drive Uninsured Vehicle on Highway	2
Drive/Park Vehicle with Expired Plate	13
Trespassing	1
Expired Driver's License	4
Fail to Obey Traffic Control Device	5
Fail to Stop	1
Follow to Closely	1
Make U turn Unsafely	2
Operate Motor Vehicle without Registration	4
Passenger not Wearing Seatbelt	1
Speeding	140
Use of Highways Rules of Road Act	1
Arrested for Public Intoxication	6
Unightly Property	23
Dog at Large	20
Dog bite Dog	2 (euthanized by owner)
Feral Cat	16

Of the twenty-three unsightly properties, three cleanups had to be organized and executed by myself and public works throughout the summer months. Two unsightly properties are being dealt with at the moment. The salvage yard has seen a great

improvement and is monitored on a daily basis. The dogs at the large are dealt with as they appear. All but two were returned to owners. One was rehomed and the other was delivered to Bandaged Paws.

Enforcement Obstacles and Improvements

2020 has been a challenging but still very busy year for the CPO1. The ever-changing rules of the pandemic and the safety of the residents in the Town of Beaverlodge has been the priority.. Dogs at large continue to be a problem although feral cat issues have diminished substantially. Speed issues will always be there but are monitored on a daily basis.

Through dedication, hard work and support from community members there has been many positive accomplishments in 2020. I look forward to supporting and positively influencing the residents of Beaverlodge towards a safer and better future.