

AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
 TO BE HELD MONDAY MARCH 22, 2021 AT 7:00 PM  
 IN COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB

1.0	<b><u>CALL TO ORDER:</u></b>	
2.0	<b><u>ADOPTION OF AGENDA:</u></b>	
3.0	<b><u>ADOPTION OF MINUTES:</u></b>	
	3.1 March 8, 2021 - Regular Council Meeting Minutes	PP 2-4
	3.2 March 9, 2021 - Council Budget Meeting Minutes	PP 5
4.0	<b><u>DELEGATIONS:</u></b>	
	4.1	
5.0	<b><u>OLD BUSINESS:</u></b>	
	5.1	
6.0	<b><u>NEW BUSINESS:</u></b>	
	6.1 Appointment of Development Officer, as per Land Use Bylaw #860 – Tina Letendre	PP 6
	6.2 Bylaw #996 – Appointment of 2021 Assessor	PP 7
	6.3 2021 Town of Beaverlodge Budget Approval	PP 8-23
	6.4 Interim Alberta Police Advisory Board Survey for Municipalities	PP 24
7.0	<b><u>CORRESPONDENCE:</u></b>	
	7.1 FCSS Letter to MLA Travis Toews	PP 25
8.0	<b><u>COMMITTEE AND STAFF REPORTS:</u></b>	
	8.1 Action List	pp 26
	8.2 Staff Reports	PP 27-39
9.0	<b><u>Closed Session:</u></b>	
	9.1	
10.0	<b><u>ADJOURNMENT:</u></b>	



**REGULAR COUNCIL MEETING MINUTES**

**HELD MONDAY MARCH 8, 2021 AT 7:00 PM**

**COUNCIL CHAMBERS 400 – 10 STREET, BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft Deputy Mayor Gena Jones Councillor Cal Mosher Councillor Hugh Graw	Councillor Cyndi Corbett Councillor Judy Kokotilo-Bekkerus Councillor Terry Dueck Jeff Johnston, CAO
<b>STAFF</b>	Tina Letendre, Deputy CAO	Nichole Young, Legislative Services

1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

2.0 **ADOPTION OF AGENDA**

#052-2021-03-08 Councillor Hugh Graw

CARRIED: That the agenda be accepted with the addition of the following:

- New Business – 6.6 Pool Update

3.0 **ADOPTION OF MINUTES**

3.1 February 22, 2021 Regular Council Meeting Minutes

#053-2021-03-08 Deputy Mayor Gena Jones

CARRIED: That the minutes of the February 22, 2021 Regular Council meeting be accepted as presented.

4.0 **DELEGATIONS**

5.0 **OLD BUSINESS**

6.0 **NEW BUSINESS**

6.1 P3 Capital Partners Inc – Contract Extension

#054-2021-03-08 Councillor Hugh Graw

CARRIED: That Council approves the contract extension with P3 Capital Partners Inc. as presented.

6.2 County of Grande Prairie No.1 – Request for Decision regarding a High-Performance Centre

#055-2021-03-08 Councillor Terry Dueck

CARRIED: That Council declines to endorse the concept and declines to enter into an agreement to contribute to either capital or operating expenses towards a Regional High-Performance Centre.

6.3 Beaver Trails – Walking Trails

#056-2021-03-08 Councillor Cal Mosher

**CARRIED:** That Council moves this item to the 2021 Council Budget meeting.

6.4 Royal Canadian Legion – Military Service Book Renewal

**#057-2021-03-08** Deputy Mayor Gena Jones

**CARRIED:** That Council approves the \$285 renewal cost for the upcoming year.

6.5 Beaverlodge Mural Foundation – Sponsorship Request

**#058-2021-03-08** Deputy Mayor Gena Jones

**CARRIED:** That Council agrees to sponsor 100 tiles for this mural project from the Mayor's Fund.

6.6 Pool Update

**#059-2021-03-08** Deputy Mayor Gena Jones

**CARRIED:** That Council accepts this update for information.

## **7.0** **CORRESPONDENCE:**

7.1 Westlock County – AER directive 067

**#060-2021-03-08** Deputy Mayor Gena Jones

**CARRIED:** That Council accepts this letter for information.

7.2 Community Economic Development Committee Minutes – Feb 4, 2021

**#061-2021-03-08** Councillor Terry Dueck

**CARRIED:** That Council accepts and approves the minutes from the Feb 4, 2021 Community Economic Development Committee meeting.

**#062-2021-03-08** Councillor Hugh Graw

**CARRIED:** That Council accepts the motion from the Community Economic Development Committee - *#007-2021-02-04 Chopstick Factory* – for information.

**#063-2021-03-08** Deputy Mayor Gena Jones

**CARRIED:** That Council accepts the motion from the Community Economic Development Committee - *#008-2021-02-04 Spring Initiative* – and directs the Committee to proceed with the event.

## **8.0** **COMMITTEE AND STAFF REPORTS**

8.1 Action List

**#064-2021-03-08** Councillor Cyndi Corbett

**CARRIED:** That Council accepts the Action List for information.

8.2 Council Reports

**#065-2021-03-08** Councillor Hugh Graw

**CARRIED:** That Council accepts these reports for information as presented.

## **9.0** **CLOSED SESSION:**

**#066-2021-03-08** Deputy Mayor Gena Jones

**8:50 PM**

CARRIED: That Council moves into Closed Session for item 9.1 Legal–Tax Recovery–FOIP Section 17.

**#067-2021-03-08**      Councillor Cyndi Corbett      **8:56 PM**  
CARRIED: That Council moves out of Closed session.

**#068-2021-03-08**      Deputy Mayor Gena Jones  
CARRIED: That Council accepts the Closed Session item for information.

**10.0**    **ADJOURNMENT**      Mayor Gary Rycroft adjourned the meeting.      **8:57 PM**

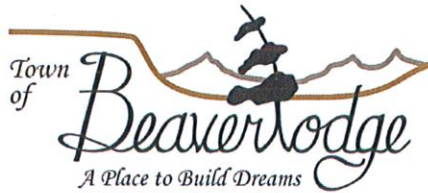
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Mayor, Gary Rycroft

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CAO, Jeff Johnston





**COUNCIL BUDGET MEETING MINUTES**  
**HELD TUESDAY MARCH 9, 2021 AT 1:00 PM**  
**IN COUNCIL CHAMBERS, 400-10 STREET, BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft Deputy Mayor Gena Jones Councillor Cal Mosher Councillor Hugh Graw	Councillor Cyndi Corbett Councillor Judy Kokotilo-Bekkerus Councillor Terry Dueck
<b>STAFF</b>	Jeff Johnston, CAO Nick Kebalo, Public Works Manager Mark Morrical, Bylaw Officer Nichole Young, Legislative Services Coordinator	Tina Letendre, Deputy CAO Rae Cook, Manager Parks & Recreation Trudy Hodges, FCSS Director

**1.0**    **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **1:00 AM**

**6.0**    **NEW BUSINESS**

6.1    Town of Beaverlodge Budget 2021 Presentation

**#069-2021-03-09**      Deputy Mayor Gena Jones  
CARRIED: That Council accepts the operating budget presentation for information.

**#070-2021-03-09**      Deputy Mayor Gena Jones  
CARRIED: That Council accepts the capital budget presentation for information and directs Administration to bring the 2021 Budget before council on March 22, 2021 for approval.

**10.0**    **ADJOURNMENT**      Mayor Gary Rycroft adjourned the meeting. **4:58 PM**

\_\_\_\_\_  
Mayor, Gary Rycroft

\_\_\_\_\_  
Chief Administrative Officer, Jeff Johnston

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## SECTION 5 DUTIES OF DEVELOPMENT AUTHORITIES

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### 5.1 DEVELOPMENT OFFICER

5.1.1 The office of the Development Officer is hereby established and such office shall be filled by a person or persons to be appointed by resolution of Council.

5.1.2 The Development Officer is authorized to act as a Development Authority pursuant to the Act.

5.1.3 The Development Officer Shall:

- a) receive, consider and decide upon all for Development Permit applications for Permitted Uses, unless the application is referred to the municipal Planning Commission for its decision;
- b) refer with his report to the Municipal Planning Commission for its consideration and decision a Development permit application for a use
  - i. listed as a Discretionary Use,
  - ii. listed neither as a Permitted Use or a Discretionary Use in the District for which the application was made, or
  - iii. which the Development Officer, his sole discretion, wishes to refer to the Municipal Planning Commission.
- c) Keep a register of all applications for development, including the decisions thereon and the reasons therefore, for a minimum period of seven (7) years; and
- d) Keep and maintain for inspection of the public during office hours, a copy of this Bylaw and all amendments thereto, and ensure that copies are available to the public at a reasonable charge.

5.1.4 The Development Officer may refer a Develop Permit application to any agency in order to receive comment and advice.

### 5.2 MUNICIPAL PLANNING COMMISSION AS AN APPROVING AUTHORITY

5.2.1 The Municipal Planning Commission, as established by separate bylaw, is hereby established to act as a Development Authority.

5.2.2 The Municipal Planning Commission shall consider and act as the Development Authority on Development Permit applications for Discretionary Uses and those which have been referred to it by the Development Officer.

6.1

**BY-LAW #996**  
**TOWN OF BEAVERLODGE**

A BY-LAW OF THE TOWN OF BEAVERLODGE IN THE PROVINCE OF ALBERTA TO ESTABLISH THE POSITION OF ASSESSOR AS A DESIGNATED OFFICER.

WHEREAS Pursuant to the provisions of Section 210 and 284 of the Municipal Government Act and amendments thereto, the Council shall by By-law appoint the assessor as a designated officer.

WHEREAS The Council for the Town of Beaverlodge deems it to be in the public interest to repeal the Town of Beaverlodge By-Law No. 987 as of March 22, 2021, and all subsequent amendments thereto:

NOW THEREFORE The Council of the Town of Beaverlodge, in the Province of Alberta, under the authority and pursuant to the provisions of Section 210 and 284 of the Municipal Government Act DOES HEREBY ENACT AS FOLLOWS:

- 1) That Council repeals Bylaw #987
- 2) That Adele Johnston, who meets the qualifications set out in the "Qualification of Assessor Regulation", is designated assessor for the Town of Beaverlodge.

READ a first time this 22nd day of March, A.D., 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

READ a second time this 22nd day of March, A.D., 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

READ a third time and finally passed, this 22nd day of March, A.D., 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO





# Town of Beaverlodge 2021 Operating Budget





	REVENUE	2021 Budget
1-00-110-0001	Current Taxes - Residential	-\$2,024,593.99
1-00-110-0002	Current Taxes - Non-Residential	-\$1,036,896.90
1-00-110-1001	ASFF Residential	-\$501,921.39
1-00-110-1002	ASFF Non-Residential	-\$226,867.00
1-00-110-2001	SS Residential	-\$73,936.27
1-00-110-2002	SS Non-Residential	-\$14,920.27
1-00-110-3000	Grande Sprit Foundation Requisition	-\$13,074.00
1-00-110-4000	DIP Requisition	-\$81,934.37
1-00-230-0001	Grants-In-Lieu - Federal	-\$9,644.00
1-00-230-0002	Grants-In-Lieu - Provincial	-\$8,858.00
1-00-510-0000	Penalties on Taxes	-\$60,000.00
	<b>TOTAL TAXATION REVENUE</b>	<b>-\$4,052,646.19</b>
1-00-540-0001	ATCO Franchise - Power	-\$153,312.14
1-00-540-0002	ATCO Franchise - Gas	-\$77,801.51
1-00-550-0001	Interest - General Accounts	-\$2,739.72
1-00-550-0002	Interest - Reserves	-\$3,000.00
1-00-550-0003	Interest - Operating	-\$2,000.00
1-00-550-0004	Interest - Health Complex	-\$900.00
1-00-550-0005	Interest - Grants	-\$6,000.00
1-00-550-0006	Interest - Salaries	-\$1,000.00
1-00-592-0000	Commissions, Rebates & Dividends	-\$74.42
1-00-597-0000	Sale of Land - Tax Recovery	-\$60,000.00
1-12-410-0000	Fees & Charges - Administration	-\$9,000.00
1-12-411-0000	Tax Certificates	-\$4,165.00
1-12-413-0000	Miscellaneous	-\$2,000.00
1-12-413-0002	Sale of Merchandise	-\$714.61
1-12-510-0000	General Penalties - Administration	-\$238.12
1-12-510-0001	Team Supplies	-\$441.10
1-12-510-0002	Administrative Fee	\$0.00
1-12-521-0000	Business Licenses	-\$10,850.00
1-12-563-0000	Land Lease & Signs Rental	-\$2,191.61
1-12-563-0001	Rental of Office Space	-\$2,285.00
1-12-590-0000	Other Revenue - Leases	\$61,557.00
1-12-840-0000	Provincial MSI Operating Grant	-\$28,988.00
1-12-999-0000	Cash Over/Short	\$0.00
1-74-590-0001	Other Reenue - Chargebacks to Board	-\$93,600.00
	<b>TOTAL ADMINISTRATIVE REVENUE</b>	<b>-\$399,744.23</b>

1-20-520-0001	Building Permits - Safety Codes	-\$10,000.00
1-20-520-0002	Gas Permit	-\$1,357.00
1-20-520-0003	Electrical Permits - Safety Codes	-\$3,000.00
1-20-520-0004	Plumbing Permits - Safety Codes	-\$1,000.00
1-20-520-0006	Safety Code Council Fees	-\$1,000.00
	<b>TOTAL SAFETY CODE REVENUE</b>	<b>-\$16,357.00</b>
1-23-350-0001	County Contract - General Operating	-\$106,891.74
1-23-350-0003	County Contract - Fuel & Equip R & M	-\$2,107.44
1-23-410-0000	Fees & Charges - Fire Dept	-\$2,000.00
1-23-590-0000	Fire Dept Miscellaneous Revenue	-\$6,000.00
1-23-590-0002	Other Fund Raising Rev - Fire Dept	-\$350.00
	<b>TOTAL FIRE DEPARTMENT REVENUE</b>	<b>-\$117,349.18</b>
1-26-520-0000	Animal Licensing	-\$3,250.00
1-26-530-0001	Fines - Traffic & Bylaw Enforcement	-\$22,053.90
1-26-530-0002	Fines - Animal Control - Bylaw Enf	-\$2,890.00
1-26-530-0003	Fines - Municipal Tag	-\$450.00
	<b>TOTAL BYLAW REVENUE</b>	<b>-\$28,643.90</b>
1-32-560-0000	Equipment Rental - Roads	\$0.00
1-32-840-0001	Conditional Grants -Provincial	-\$8,400.00
1-32-840-0002	Conditional Grants - CPRA Green Jobs	\$0.00
	<b>TOTAL PUBLIC WORKS REVENUE</b>	<b>-\$8,400.00</b>
1-41-120-0000	Local Improvement Charges - Water	-\$2,146.29
1-41-410-0001	Sale of Water	-\$679,545.08
1-41-410-0002	Bulk Water Sales	-\$130,000.00
1-41-410-0003	Water Meter Sales	-\$7,500.00
1-41-510-0000	Penalties	-\$14,000.00
1-41-590-0000	Connection Fees	-\$4,000.00
	<b>TOTAL WATER REVENUE</b>	<b>-\$837,191.37</b>
1-42-120-0000	Local Improvement Charges - Sewer	-\$2,603.90
1-42-410-0000	Sewer Services Fees	-\$442,858.38
	<b>TOTAL SEWER REVENUE</b>	<b>-\$445,462.28</b>
1-43-410-0000	Garbage Collection Fees	-\$245,861.23
1-43-410-0001	Recycle Collection Fees	-\$474.60
1-43-590-0000	Other Fees - Garbage/Recycling	-\$1,057.07
	<b>TOTAL GARBAGE REVENUE</b>	<b>-\$247,392.90</b>



1-51-410-0001	Miscellaneous Revenue - FCSS	-\$7,500.00
1-51-410-0002	Fees & Charges - FCSS - Handi-bus	-\$228.57
1-51-410-0003	County Grant - Handi Bus	-\$4,000.00
1-51-410-0004	Home Support	-\$5,625.00
1-51-410-0005	FCSS Urban Grant - County of GP	-\$30,400.00
1-51-560-0002	Rental - NRC - FCSS	-\$1,424.46
1-51-840-0000	Conditional Grants - Provincial - FCSS	-\$60,800.00
	<b>TOTAL FCSS REVENUE</b>	<b>-\$109,978.03</b>
1-61-410-0000	Special Events Sponsorship Fundraising	-\$500.00
1-61-520-0000	Development Permit Revenue	-\$7,200.00
1-61-590-0001	Subdivision & Other Fees - Plan/Dev/Ec D	-\$1,300.00
1-61-590-0002	Other Fees - Economic Development	\$0.00
	<b>TOTAL ECONOMIC DEVELOPMENT REV</b>	<b>-\$9,000.00</b>
1-72-400-0002	Community Centre Rentals	-\$1,562.59
1-72-400-0003	Rentals MPR/POOL	-\$21,018.19
1-72-400-0004	Rentals St. Mary's	-\$2,662.26
1-72-410-0001	Recreation Fees - Arena	-\$74,440.01
1-72-410-0002	Recreation Fees - Campsite	-\$51,202.57
1-72-410-0003	Recreation Fees - Fee Waiver	-\$5,500.00
1-72-410-0005	Recreation Fees - Swimming Pool	-\$108,176.11
1-72-415-0000	Recreation Fees-Curling/Ice Plant Power	-\$8,550.00
1-72-590-0000	Recreation Donations	-\$2,500.00
1-72-850-0001	Conditional Grant - County - Arena	-\$128,125.00
1-72-850-0005	Conditional Grant - County - Pool	-\$358,750.00
1-72-850-0006	Conditional Grant-County-Green Space	-\$24,600.00
1-82-415-0001	Arena Advertisement Signs - Boards	\$0.00
1-82-415-0002	Arena Advertisement - Bleachers	\$0.00
1-83-510-0005	Merchandise Revenue - Recreation	-\$928.43
	<b>TOTAL RECREATION REVENUE</b>	<b>-\$788,015.16</b>
	<b>TOTAL REVENUE</b>	<b>-\$7,060,180.24</b>

	<b>COUNCIL &amp; LEGISLATIVE EXPENSES</b>	<b>2021 Budget</b>
2-00-110-4000	DIP Requisition Payment	400.00
2-11-000-0000	Council & Legislative Expense	5,000.00
2-11-130-0000	Benefits	4,998.00
2-11-148-0000	Training	2,700.00
2-11-151-0001	Meeting Fees - Mayor	19,000.00
2-11-151-0002	Meeting Fees - Council	96,000.00
2-11-211-0000	Travel, Subs., Memberships - Council	23,000.00
2-11-211-0003	Public Relations	1,000.00
2-11-220-0000	Advertising - Council	1,500.00
2-11-510-0000	General Supplies - Council	1,300.00
2-11-510-0001	Mayor's Fund	2,500.00
2-11-510-0002	Community Economic Development Fund	10,000.00
	<b>TOTAL COUNCIL EXPENSES</b>	<b>167,398.00</b>
	<b>ADMINISTRATIVE EXPENSES</b>	<b>2021 Budget</b>
2-12-110-0000	Salaries & Wages - Administration	434,376.33
2-12-130-0000	Benefits	99,035.56
2-12-148-0000	In-Service Training/Development - Admin	8000.00
2-12-211-0000	Travel & Subsistence	5300.00
2-12-211-0003	Public Relations	1,000.00
2-12-212-0000	Memberships & Subscriptions	3,500.00
2-12-215-0000	Freight & Postage	14,000.00
2-12-217-0000	Telephone, Communication, Website - Admi	32,000.00
2-12-220-0000	Advertising	17,000.00
2-12-220-0001	Printing	1,000.00
2-12-230-0001	Professional Services - Auditors	40,000.00
2-12-230-0002	Professional Services	30,000.00
2-12-250-0001	Contracted R & M - Building	3,000.00
2-12-250-0002	Contracted Services - Janitorial	50,400.00
2-12-251-0001	Contracted - Business Systems Contracts	30,000.00
2-12-260-0000	Equipment Rentals/Lease	22,000.00
2-12-274-0000	Insurance Premiums	32,023.45
2-12-270-0001	Insurance Deductible	2,900.00
2-12-350-0000	Contracted with County - Assessors	30,000.00



	<b>ADMINISTRATION CONTINUED</b>	<b>2021 Budget</b>
2-12-510-0000	Stationary Supplies	8,000.00
2-12-510-0003	Cleaning Supplies	20,000.00
2-12-510-0004	Supplies - Team	5,000.00
2-12-510-0005	Merchandise & Promotional Items	5,000.00
2-12-519-0000	Other Expenses	2,500.00
2-12-519-0001	Other Expenses - Tax Recovery	2,000.00
2-12-530-0002	Office Furniture	1,000.00
2-12-530-0003	Computers	4,000.00
2-12-540-0000	Utilities	11,000.00
2-12-540-0001	Water/Sewer	650.00
2-12-550-0001	Health & Safety	700.00
2-12-563-0000	Land Lease	1,500.00
2-12-810-0000	Short-Term Borrowing/Bank Charges - Admi	20,000.00
2-12-810-0001	Interest & Penalties Paid	250.00
2-12-910-0000	Tax Rebates & Discounts	12,000.00
	<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>949,135.34</b>
	<b>POLICING EXPENSES</b>	<b>2021 Budget</b>
2-21-750-0000	Policing Costs	73,358.00
	<b>TOTAL POLICING EXPENSES</b>	<b>73,358.00</b>
	<b>FIRE DEPARTMENT EXPENSES</b>	<b>2021 Budget</b>
2-23-000-0000	Fire Prevention & Public Education	3,500.00
2-23-148-0000	Training & Development	10,000.00
2-23-159-0001	Volunteer Force - Fire Chief	6,000.00
2-23-159-0002	Volunteer Force - Deputy Chief	3,000.00
2-23-159-0003	Volunteer Force - Fire Dept	18,000.00
2-23-211-0000	Travel, Subs., Registrations	6,000.00
2-23-215-0000	Freight & Postage	1,000.00
2-23-217-0000	Telephone, Communications	23,000.00
2-23-220-0000	Advertising	250.00
2-23-220-0001	General Services - Bldg R & M	5,500.00
2-23-220-0002	Gen Services - Equip R & M	12,500.00
2-23-260-0000	Equipment Rental/Lease	1,000.00
2-23-274-0000	Insurance	4,374.19

	<b>FIRE DEPARTMENT CONTINUED</b>	<b>2021 Budget</b>
2-23-510-0000	Stationery & Office Supplies	1,000.00
2-23-510-0001	General Supplies	1,500.00
2-23-510-0003	Equipment, Uniforms	17,500.00
2-23-510-0011	Fuel Supplies	5,000.00
2-23-520-0000	Parts/Supplies - Veh/Equip	5,000.00
2-23-540-0000	Utilities	6,500.00
2-23-540-0001	Water/Sewer	450.00
2-23-550-0001	Health & Safety Supplies	500.00
2-23-762-0000	Contributed to Capital Res - Fire Dept	86,000.00
	<b>TOTAL FIRE DEPARTMENT EXPENSES</b>	<b>217,574.19</b>
	<b>EMERGENCY MANAGEMENT</b>	<b>2021 Budget</b>
2-24-510-0000	General Supplies - Emergency Management	1,000.00
2-24-750-0000	Contrib to Other Local Gov't - Emerg Mng	11,000.00
2-24-770-0000	Grants to Organizations - Emerg Mgn	5,000.00
	<b>TOTAL EMERGENCY MNGMT EXPENSES</b>	<b>17,000.00</b>
	<b>BYLAW EXPENSES</b>	<b>2021 Budget</b>
2-26-110-0000	Salaries & Wages - Bylaw	85,607.40
2-26-130-0000	Benefits	19,352.01
2-26-148-0000	Training & Development	1,000.00
2-26-211-0000	Travel & Subsistence	1,000.00
2-26-212-0000	Memberships & Subscriptions	3,250.00
2-26-215-0000	Freight & Postage	100.00
2-26-217-0000	Telephone & Communications	2,500.00
2-26-251-0001	Contracted Repair - Equipment	4,000.00
2-26-274-0000	Insurance	448.26
2-26-510-0000	General Supplies - Bylaw Enf.	5,500.00
2-26-510-0004	Clothing Allowance	500.00
2-26-510-0011	Fuel Supplies	4,000.00
	<b>TOTAL BYLAW EXPENSES</b>	<b>127,257.67</b>
	<b>PW ADMINISTRATION &amp; FACILITIES</b>	<b>2021 Budget</b>
2-31-110-0000	Salaries & Wages	434,086.62
2-31-130-0000	Benefits	92,213.93



<b>PW ADMINISTRATION &amp; FACILITIES CONTINUED</b>		<b>2021 Budget</b>
2-31-148-0000	In Serv Training/Development	7,500.00
2-31-211-0000	Travel, Subsistence	5,000.00
2-31-212-0000	Memberships	2,300.00
2-31-215-0000	Freight & Postage	16,250.00
2-31-217-0000	Telephone, Communications	1,500.00
2-31-220-0001	Printing	1,500.00
2-31-250-0001	Contracted Building Repairs	5,000.00
2-31-250-3000	Contracted Service	7,500.00
2-31-274-0000	Insurance	5,873.26
2-31-510-0001	Supplies - Building Repairs	1,200.00
2-31-530-0000	Computers	1,000.00
2-31-540-0000	Utilities	10,000.00
2-31-540-0001	Water/Sewer	1,500.00
2-31-550-0000	Health & Safety/PPE	5,000.00
	<b>TOTAL PW ADMINISTRATION EXPENSES</b>	<b>597,423.80</b>
<b>ROADS/STREETS &amp; LIGHTING EXPENSE</b>		<b>2021 Budget</b>
2-32-217-0000	Telephone & Communication	5,200.00
2-32-251-0001	Contracted Repairs - Equipment	35,000.00
2-32-260-0000	Equipment Rental/Lease	65,000.00
2-32-270-0005	Contracted Services - Other	10,000.00
2-32-274-0000	Insurance	1,805.92
2-32-350-0000	Contracted Services - County	10,000.00
2-32-510-0001	General Supplies Tools and Parts	5,000.00
2-32-510-0002	General Supplies - Gravel	22,500.00
2-32-510-0003	General Supplies - Winter Control	35,000.00
2-32-510-0006	Road Patching Materials	70,000.00
2-32-510-0007	Sign Replacement/Repair	3,000.00
2-32-510-0011	Fuel Supplies	25,000.00
2-32-520-0001	Parts/Supplies - Equip R & M	25,000.00
2-32-540-0000	Utilities	150,000.00
2-32-700-0000	Contribution to Capital Reserve	35,000.00
	<b>TOTAL ROADS/STREET &amp; LIGHTING EXP</b>	<b>497,505.92</b>

<b>WATER SUPPLY/DISTRIBUTION EXPENSES</b>		<b>2021 Budget</b>
2-41-110-0000	Salaries & Wages - Water	114,452.52
2-41-130-0000	Benefits	23,980.53
2-41-217-0000	Telephone & Communications	17,000.00
2-41-217-0001	Alarm Monitoring	3,000.00
2-41-230-0002	Professional Services-Engineering	50,000.00
2-41-230-0003	Professional Services - Lab Testing	45,000.00
2-41-250-0001	Contracted Repairs - Building	10,000.00
2-41-250-0002	Contracted Repairs - Lines	100,000.00
2-41-250-0004	Contracted Repairs - Water Reservoir	5,500.00
2-41-250-0005	Maintenance Contract - Billing System	5,000.00
2-41-250-0006	Contracted Repairs - Equipment	10,000.00
2-41-260-0000	Equipment Rental/Lease	250.00
2-41-273-0000	County Land Taxes - Lagoon	200.00
2-41-274-0000	Insurance	13,699.05
2-41-510-0001	General Supplies - Tools and Parts	5,000.00
2-41-510-0002	Treatment Supplies Chemicals	137,500.00
2-41-510-0003	Water Meters	7,500.00
2-41-510-0004	Repairs & Maintenance	3,500.00
2-41-510-0007	Consumable Treatment Supplies	5,000.00
2-41-510-0008	Testing Supplies & Equipment	2,500.00
2-41-530-0001	Small Equipment/Computer Replacement	4,000.00
2-41-540-0000	Utilities	125,000.00
2-41-540-0001	Water/Sewer	20,000.00
2-41-831-0000	Debenture Interest	33,954.25
2-41-832-0000	Debenture Principal	66,488.55
	<b>TOTAL WATER SUPPLY EXPENSES</b>	<b>808,524.90</b>
<b>SEWER SERVICE &amp; TREATMENT EXPENSES</b>		<b>2021 Budget</b>
2-42-217-0000	Telephone, Communications	2,500.00
2-42-230-0003	Sewer Lagoon Samples	4,000.00
2-42-250-0000	Contracted Repairs Building	2,500.00
2-42-250-0001	Contracted Repairs - Mains & Lines	50,000.00
2-42-250-0002	Contracted Repairs - Equipment	4,000.00
2-42-260-0000	Equipment Rental/Lease	1,500.00



	<b>SEWER SERVICE CONTINUED</b>	<b>2021 Budget</b>
2-42-274-0000	Insurance	683.49
2-42-510-0001	General Supplies - Tools and Parts	1,000.00
2-42-510-0002	Supplies - Treatment	3,000.00
2-42-540-0000	Utilities	45,000.00
2-42-540-0001	Water/Sewer	20,000.00
2-42-590-0000	Sewer Line Land Lease	2,000.00
2-42-831-0000	Debenture Interest	59,255.79
2-42-832-0000	Debenture Principal	56,955.30
	<b>TOTAL SEWER SERVICE EXPENSES</b>	<b>252,394.58</b>
	<b>GARBAGE/RECYCLE EXPENSES</b>	<b>2021 Budget</b>
2-43-270-0001	Contracted Services - Garbage Collection	80,500.00
2-43-270-0002	Contracted Services - Recycle Collection	78,000.00
2-43-350-0000	Landfill - Contracted with other Gov's	50,000.00
	<b>TOTAL GARBAGE/RECYCLE EXPENSES</b>	<b>208,500.00</b>
	<b>CAMPGROUND EXPENSES</b>	<b>2021 Budget</b>
2-81-110-0000	Salary & Wages - Campsite	27,014.40
2-81-130-0000	Benefits	3,241.73
2-81-211-0000	Travel, Sub., Memberships	500.00
2-81-215-0000	Freight & Postage	50.00
2-81-217-0000	Telephone & Communications	1,000.00
2-81-250-2001	Cont Services - Campsite	3,500.00
2-81-274-0000	Insurance	392.61
2-81-510-0000	General Supplies	1,750.00
2-81-540-0000	Utilities	7,000.00
2-81-540-0001	Water/Sewer	250.00
	<b>TOTAL CAMPGROUND EXPENSES</b>	<b>44,698.74</b>
	<b>FCSS EXPENSES</b>	<b>2021 Budget</b>
2-51-110-0000	Salaries & Wages - Administration	122,553.50
2-51-110-0001	Salaries & Wages - Home Support	20,441.14
2-51-130-0000	Benefits - Admin	27,009.02
2-51-130-0001	Benefits - Homes Support	2,400.00
2-51-148-0000	In Service Training/Development - Admin	2,000.00

	<b>FCSS EXPENSES CONTINUED</b>	<b>2021 Budget</b>
2-51-148-0001	In Service Training/Development - HS	250.00
2-51-200-0000	Contracted Services - Community Bus	7,500.00
2-51-211-0000	Travel & Subsistence- Administration	2,000.00
2-51-148-0001	In Service Training/Development - HS	250.00
2-51-211-0002	Public Relations	2,000.00
2-51-212-0000	Memberships & Subscriptions	750.00
2-51-217-0000	Telephone, Communication	2,500.00
2-51-230-0000	Professional Services	2,500.00
2-51-250-0002	Contracted R & M - Community Bus	3,500.00
2-51-274-0000	Insurance	3,097.05
2-51-510-0001	General Supplies	1,000.00
2-51-510-0003	Office Furniture/Computer	2,000.00
2-51-510-0002	Supplies - Home Support	500.00
2-51-510-0011	Fuel Supplies - Community Bus	2,500.00
2-51-762-0000	Grants - Community Agencies	1,500.00
2-51-770-0000	Community Bus Reserve	30,000.00
	<b>TOTAL FCSS EXPENSES</b>	<b>236,250.71</b>
	<b>REQUISITION EXPENSES</b>	<b>2021 Budget</b>
2-53-750-0000	Grande Spirit Foundation Requisition	13,074.00
2-55-750-0001	ASFF Alberta School Foundation Fund	728,788.39
2-55-750-0002	Grande Prairie RCSSD	88,856.53
	<b>TOTAL REQUISITION EXPENSES</b>	<b>830,718.92</b>
	<b>PLANNING/DEVELOPMENT/ECONOMIC EXPENSES</b>	<b>2021 Budget</b>
2-61-211-0000	Travel, Sub., Memberships	5,906.25
2-61-220-0000	Advertising	1,500.00
2-61-230-0002	Professional Services	120,000.00
2-61-510-0000	General Supplies	1,000.00
2-61-510-0001	Supplies-Events, Fundraising	5,000.00
2-61-510-0002	Beaverlodge Fair	10,000.00
2-61-770-0000	Grants to Com Orgs - EcDec/Planning	12,000.00
	<b>TOTAL PLANNING/DEV/ECONOMIC EXP</b>	<b>155,406.25</b>



	<b>SAFETY CODE EXPENSES</b>	<b>2021 Budget</b>
2-20-200-0000	General Services - Safety Codes Council	1,500.00
2-20-350-0000	Contracted Services - Building Inspector	20,000.00
	<b>TOTAL SAFETY CODE EXPENSES</b>	<b>21,500.00</b>
	<b>LIBRARY</b>	<b>2021 Budget</b>
2-74-110-0000	Salary & Wages - Library	168,410.08
2-74-130-0000	Benefits	37,235.03
2-74-250-0001	Cont Services - Library Bldg	2,500.00
2-74-274-0000	Insurance	2,159.39
2-74-510-0000	General Supplies - Library	500.00
2-74-540-0001	Water/Sewer	500.00
2-74-770-0000	Membership to Peace Library System	16,000.00
	<b>TOTAL LIBRARY EXPENSES</b>	<b>227,304.50</b>
	<b>GROUNDS &amp; OPEN SPACES</b>	<b>2021 Budget</b>
2-34-110-0000	Salaries & Wages - Grounds/Open Spaces	73,174.09
2-34-130-0000	Benefits	12,769.75
2-34-250-0000	Contracted Service	7,500.00
2-34-274-0000	Insurance	195.93
2-34-510-0000	General Supplies	7,500.00
2-34-510-0001	Trees, Flower & Weed Control Maintenance	29,000.00
2-34-510-0002	Portable Toilets	2,500.00
2-34-510-0011	Fuel	5,000.00
2-34-540-0001	Water/Sewer	450.00
	<b>TOTAL GROUND &amp; OPEN SPACES EXP</b>	<b>138,089.77</b>
	<b>RECREATION EXPENSES</b>	<b>2021 Budget</b>
2-83-110-0000	Salary & Wages - Swimming Pool	390,873.69
2-83-130-0000	Benefits	67,620.99
2-83-148-0000	In Serv Training/Development	7,500.00
2-83-211-0000	Travel, Subsistence	3,000.00
2-83-211-0003	Public Relations	1,000.00
2-83-212-0000	Memberships	3,500.00
2-83-215-0000	Freight & Postage	4,500.00
2-83-217-0000	Telephone & Communications	9,000.00

<b>RECREATION EXPENSES CONTINUED</b>		<b>2021 Budget</b>
2-83-220-0000	Advertising	1,000.00
2-83-220-0001	Printing	1,000.00
2-83-230-0000	Professional Services	15,000.00
2-83-230-0001	AHS - Water Testing	1,800.00
2-83-250-0000	Cont Services - Bldg	40,000.00
2-83-250-0001	Cont Service - Repairs & Maintenance	10,000.00
2-83-250-0002	Contracted Services - Electric	5,000.00
2-83-250-0003	Contracted Services - Cleaning	5,000.00
2-83-250-0004	Contracted Services - Elevator	3,000.00
2-83-250-0005	Contracted Services - Activenet	10,000.00
2-83-250-0007	Contracted Services - Other	2,000.00
2-83-260-0000	Equipment/Rental Lease	3,500.00
2-83-274-0000	Insurance	15,264.11
2-83-510-0000	General Supplies	4,000.00
2-83-510-0001	Chemicals	32,500.00
2-83-510-0002	Stationery Supplies	2,500.00
2-83-510-0004	Clothing Allowance	1,000.00
2-83-510-0005	Merchandise Sales - Pool	5,000.00
2-83-510-0006	Programming Supplies	7,000.00
2-83-520-0000	Equipment, Repairs & Maintenance	15,000.00
2-83-540-0000	Utilities	160,000.00
2-83-540-0001	Water/Sewer	67,500.00
2-83-550-0001	Health & Safety	1,000.00
	<b>TOTAL RECREATION EXPENSES</b>	<b>895,058.79</b>
	<b>ARENA EXPENSES</b>	<b>2021 Budget</b>
2-82-110-0000	Salaries & Wages - Arena	110,478.01
2-82-130-0000	Benefits	20,721.69
2-82-148-0000	In Serv Training/Development	2,250.00
2-82-211-0000	Travel, Subsistence	750.00
2-82-217-0000	Telephone & Communications	2,000.00
2-82-230-0000	Professional Services	1,500.00
2-82-250-1000	Cont Services - Bldg	20,000.00
2-82-250-1001	Cont Services - Equipment	20,000.00



	<b>ARENA EXPENSES CONTINUED</b>	<b>2021 Budget</b>
2-82-274-0000	Insurance	8,464.08
2-82-510-0000	General Supplies	7,500.00
2-82-540-0000	Utilities	82,500.00
2-82-540-0001	Water/Sewer	2,500.00
2-82-540-0002	Propane	3,000.00
2-82-550-0001	Health & Safety	1,000.00
2-82-762-0000	Arena Reserve	17,500.00
	<b>TOTAL ARENA EXPENSES</b>	<b>300,163.78</b>
	<b>FITNESS CENTRE EXPENSES</b>	<b>2021 Budget</b>
2-84-217-0000	Telephone, Communications - Fitness	1,500.00
2-84-250-0000	Cont Service - Fitness Centre - Bldg	2,000.00
2-84-250-0001	Cont Service - Fitness Centre - Equip	3,500.00
2-84-251-0001	Contracted Services - Fitness Instructor	6,500.00
2-84-510-0000	General Supplies - Fitness	1,000.00
2-84-520-0000	Equipment	6,000.00
	<b>TOTAL FITNESS EXPENSES</b>	<b>20,500.00</b>
	<b>RECREATION BUILDING</b>	<b>2021 Budget</b>
2-85-250-0000	Contracted Services - Bldg	5,000.00
2-85-250-0001	Contracted Services - Equipment	2,500.00
2-85-250-0004	Elevator	2,200.00
2-85-510-0000	General Supplies	1,000.00
2-85-540-0000	Utilities	10,000.00
2-85-770-0000	Grants/Waiver of Fees C/C Organizations	2,500.00
	<b>TOTAL RECREATION BUILDING EXPENSES</b>	<b>23,200.00</b>
	<b>REC/PARKS &amp; FACILITIES EXPENSE</b>	<b>2021 Budget</b>
2-72-211-0001	St. Mary School Kitchen	4,000.00
2-72-831-0000	Debenture Int - Arena & Pool	129,524.53
2-72-832-0000	Debenture Principal - Arena & Pool	117,691.85
	<b>TOTAL REC/PARKS &amp; FACILITY EXPENSES</b>	<b>251,216.38</b>
	<b>TOTAL EXPENSES</b>	<b>7,060,180.24</b>





## Town of Beaverlodge 2021 Capital Budget



2021 Capital Budget

2021 Administration Capital Budget

Municipal Project Number	Funding Project Number	Dept.	Project Details	2020 Approved	2020 Carry-Forward	2021 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
		Administration	Municipal Development Plan	\$30,000	\$25,625		\$30,000					\$30,000
ADM-12-2021-5201-01		Administration	Town Office Upgrades	\$30,000	\$25,625	\$50,000	\$50,000		\$50,000			\$50,000
			Total Projects:	\$30,000	\$25,625	\$50,000	\$80,000	\$0	\$50,000	\$0	\$0	\$30,000

2021 Fire Department Capital Budget

Municipal Project Number	Funding Project Number	Dept.	Project Details	2020 Approved	2020 Carry-Forward	2021 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
FD-2021-01		Fire Department	Fence	\$10,000	\$10,000	\$25,000	\$35,000			\$35,000		
FD-2021-01		Fire Department	Rescue Tools			\$35,390	\$35,390			\$15,390		\$20,000
		Fire Department	Firehall Design			\$74,750	\$74,750			\$74,750		
		Fire Department	Firehall Construction			\$1,925,250	\$1,925,250			\$45,250	\$630,000	\$1,250,000
			Total Projects:	\$10,000	\$10,000	\$2,060,390	\$2,070,390	\$0	\$0	\$170,390	\$630,000	\$1,270,000

2021 Public Works Capital Budget

Municipal Project Number	Funding Project Number	Dept.	Project Details	2020 Approved	2020 Carry-Forward	2021 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
		Roads	Sidewalk Program	\$50,000	\$32,344		\$50,000			\$50,000		
		Roads	Pavement Rehabilitation	\$190,000	\$84,852		\$190,000			\$190,000		
		PW	Disaster Recovery Repairs & Replacement	\$2,000,000	\$1,826,231		\$2,000,000					\$2,000,000
		Roads	Storm Water Management Plan	\$140,000	\$81,556		\$140,000					\$140,000
		PW	Asset Management Plan			\$75,000	\$75,000			\$25,000		\$50,000
		Roads	Roads and Sidewalk Program (2021 - 2022)			\$75,000	\$75,000		\$75,000			\$0
			Total Projects:	\$2,380,000	\$2,824,983	\$150,000	\$2,380,000		\$75,000	\$275,000	\$630,000	\$2,000,000

2021 Public Works Capital Budget Continued

Municipal Project Number	Funding Project Number	Dept.	Project Details	2020 Approved	2020 Carry-Forward	2021 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
		WTP	Valve/Hydrant Management	\$262,500	\$251,353		\$262,500	\$193,000	\$69,500			
		WTP	WTP Facility Upgrade (2020)	\$57,000	\$29,982		\$57,000		\$57,000			
		WTP	WTP Facility Upgrade (2021 - 2022)			\$3,640,000	\$3,640,000			\$325,000	\$1,110,252	\$2,204,748
			Total Projects:	\$329,500	\$512,335	\$3,640,000	\$3,640,000	\$193,000	\$116,500	\$325,000	\$1,110,252	\$2,204,748

2021 Public Works Capital Budget Continued

Municipal Project Number	Funding Project Number	Dept.	Project Details	2020 Approved	2020 Carry-Forward	2021 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
		WWT	Sludge Removal/Environmental Plan	\$80,000	\$80,000		\$80,000		\$80,000			
		WWT	MH Replacement	\$150,000	\$150,000		\$150,000		\$150,000			
		WWT	Lagoon Upgrade Assessment			\$74,700	\$74,700					\$74,700
			Total Projects:	\$2,929,500	\$2,536,319	\$3,864,700	\$6,794,200	\$193,000	\$481,500	\$540,000	\$1,110,252	\$4,469,448

2021 Parks & Recreation Capital Budget

Municipal Project Number	Funding Project Number	Dept.	Project Details	2020 Approved	2020 Carry-Forward	2021 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
		REC	Community Centre Renovations	\$20,000	\$4,253	\$15,000	\$35,000			\$35,000		
		Recreation	Outdoor Facility Upgrades	\$30,000	\$24,610		\$30,000			\$30,000		
REC-82-2021-5201-01		Recreation	Arena Roof	\$25,000	\$25,000	\$50,000	\$75,000		\$75,000			
REC-82-2021-5201-02		Recreation	Arena Fire Panel / Alarm			\$60,000	\$60,000		\$60,000			
			Total Projects:	\$55,000	\$49,610	\$110,000	\$200,000	\$0	\$200,000	\$0	\$0	\$0

\$3,024,500 \$2,621,554 \$6,085,090 \$9,144,590 \$193,000 \$731,500 \$710,390 \$1,740,252 \$5,769,448



Dear Members:

The Interim Alberta Police Advisory Board is asking Alberta municipalities to complete a [survey](#) to help inform the Board's development of a governance structure for the permanent operational board, which will replace the advisory board later in 2021. The survey will take approximately 30 minutes to complete and is open until **April 8, 2021**.

The interim board believes it is crucial that the operational board be designed to allow for involvement from a variety of perspectives from across the province, and that that board have adequate input into shaping provincial policing priorities and other policing-related areas. AUMA agrees that the operational board has the potential to enhance municipal input into policing, and encourages members to complete the survey.

**Complete  
Survey**

If you have any questions regarding this survey, please email the Alberta Police Advisory Board at [Board@ABPoliceAdvisoryBoard.com](mailto:Board@ABPoliceAdvisoryBoard.com).

Sincerely,

**Dan Rude** | Chief Executive Officer  
**ALBERTA URBAN MUNICIPALITIES ASSOCIATION**

D: 780.431.4535 | C: 780.951.3344 | E: [drude@auma.ca](mailto:drude@auma.ca)  
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | 877-421-6644 | [www.auma.ca](http://www.auma.ca)



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6.4

February 26, 2021

Honorable Travis Toews  
MLA Grande Prairie – Wapiti  
15602C – 102 St  
Grande Prairie, AB  
T8X 0K7


Dear Minister Toews:

Family and Community Support Service Programs in the Grande Prairie area have been actively serving residents for over 50 years. We, the FCSS Directors from your communities, are pleased to provide you with some information on the reach and impact our programs have with your constituents. Enclosed please find an info graph that provides some highlights from 2019.

We are pleased to see the 2021 budget has maintained FCSS funding at the previous level and we thank you for ensuring we are able to continue to work hard to meet the needs of all residents. We have had to be flexible and adapt many of our programs to meet health guidelines and keep clients safe. In addition, we were happy to be recognized by the UCP government as local authorities on the needs of not only residents but service providers when asked to assist with the screening of the Social Service Supports for COVID-19 grants last spring.

As a follow up to this letter we are hoping to arrange a virtual meeting with you and your colleagues to provide more information on our successes and challenges and answer any questions you may have. We will be in contact with your local constituency office to find a date and time that works for everyone. Ideally, we will be able to meet in the next few weeks.

Sincerely,

  
\_\_\_\_\_  
Angela Sutherland (Feb 26, 2021 18:24 MST)  
City of Grande Prairie FCSS

*Trudy Hodges*  
\_\_\_\_\_  
Trudy Hodges (Mar 1, 2021 09:19 MST)  
Town of Beaverlodge FCSS

*Naomi Robinson*  
\_\_\_\_\_  
Town of Sexsmith FCSS

*Carrie Hogg*  
\_\_\_\_\_  
Carrie Hogg (Mar 1, 2021 09:28 MST)  
Village of Hythe FCSS

  
\_\_\_\_\_  
County of Grande Prairie FCSS

*LH*  
\_\_\_\_\_  
Lisa Hannaford (Mar 1, 2021 10:10 MST)  
Green View FCSS

  
\_\_\_\_\_  
Town of Wembley FCSS

Item Number	Subject	Requested On	Committee	People Responsible	Item Notes	Status	Target Date of Completion
1	Land Use Bylaw	ongoing		CAO	The Town has reviewed the draft Land use Bylaw and Municipal Development Plan from John Simpson and submitted their revisions. Mr. Simpson will revise and send back.	In progress	May 2021
2	NW Parking Lot of Town Square	2017-03-27		CAO	Awaiting Land Titles Registration.	In progress	Spring 2021
3	Bylaw & Terms of Reference for Recreation & Public Works Committees	2017-10-30		CAO	CAO to complete bylaw & terms of reference for new committees	On Hold	Summer 2021
4	Hydrant Repairs	12-Nov-19		PW	There are 3 hydrants to repair, 11A St 5th Ave West & 6th Ave - 7th St & 10th St-1st Ave	on hold	Summer 2021
5	Bulk Water Hose	23-Mar-20		Admin/PW	Removal of our bulk water hose and having customers bring their own. Discussed as part of the Phase 2 upgrade of the WTP.	in progress	4/1/2021
6	10A St & Highway 43 (Subway Intersection)	22-Jun-20		CAO/Admin	Locate the engineered drawings and plans for the removal of water from this intersection.	On Hold	Spring 2021
7	Paint Road lines, angle parking lines & parking lot lines	4-Aug-20		PW	Crosswalks done. Centre lines, parking lot and angle parking lines to be painted downtown - delayed until spring.	on hold	Summer 2021
8	Set Meeting for PWSD land	14-Sep-20		Admin	Contact PWSB and the Chair of the Parents Advisory Council to set up a meeting with council to discuss the future use of the land located on 7th Ave between 10th & 11th Street. Letter regarding Council's preference to wait until in-person meetings are allowed was sent Jan 28, 2021.	on hold	Fall/Winter 2021
9	Set meeting about new Firehall	14-Sep-20		CAO	CAO is waiting for proposals from Bearsto & Assoc.	In progress	4/30/2021
10	Road Patching	28-Sep-20		Admin	Paving/Patching areas - all areas that were prepped were completed however the 8th Street area will not be done until next year.	on hold	Summer 2021
11	Town Limit Signs	28-Sep-20		PW	PW has received the signs and the Town has received approval from Alberta Transportation to install	on hold	Spring 2021
12	Repairs to Outdoor Rink	28-Sep-20		P&R / PW	Build benches and install a Port-A-Potti. Broken equipment has been removed and will need to be replaced as it is destroyed. Green building has been locked.	on hold	Summer 2021
13	Grande Prairie & District Catholic School Board	26-Oct-20		Admin	Set up a meeting with the Board to discuss St. Mary's Kitchen	In progress	4/30/2021
14	Fencing	25-Jan-21		CAO/PW	Installation of a fence around the Water Treatment Reservoir.	on hold	Spring 2021
		Current as of:	3/22/2021				





Department: Fire Department

Date: February 2021

From: Stan Metcalfe, Fire Chief.

In the Month of February, the Beaverlodge Fire Department responded to 26 calls for service.

Town of Beaverlodge	14
County Of GP	12
Vehicle Fire	1
False Alarm	3
Structure Fire	3
Medical Co-Response	10
Assist with Access	1
Motor Vehicle Accident	7
Vehicle Fire	1

In-person training has resumed at the station, with limited external training in County of GP stations.

The Department's Utility Trailer has been placed in service, & Rescue 311 has been reconfigured as a Brush unit ready for wildfire season.

Engine 312 has been reconfigured to house the Department's vehicle extrication equipment, & is now functioning as a Rescue/Engine.

The strategic realignment of apparatus, in conjunction with a donation of the Utility Trailer by the Beaverlodge Firefighters Association, allowed the Department to retire the Department's 1991 Ford F350, which has been repurposed as a PW vehicle.

Monthly Report to Council

Date: March 22<sup>nd</sup>, 2021

From: Rae Cook

Department: Parks and Recreation

Project/Event	Highlights/Concerns
Recreation Center	<ul style="list-style-type: none"> <li>-Recreation Center is planning on reopening April 6<sup>th</sup></li> <li>- We currently have 6 school groups booked in for the remainder of this year's school year. 2021/2022 school lessons registration is now open and currently have 9 schools already booked.</li> <li>-Hot water valve was replaced and is property installed.</li> <li>-Monthly inspections that were previously mentioned have been completed such as HVAC heating, yearly Fire Extinguisher Inspection, in-house monthly facility inspection.</li> <li>- Admin staff waiting for the next AHS update to finalize reopening plans and at what capacity we can reopen.</li> </ul>
Arena	<ul style="list-style-type: none"> <li>-Final day for the 2020/2021 season was March 19<sup>th</sup></li> <li>-Roof assessment was completed and report was received</li> </ul>
Aquatics	<ul style="list-style-type: none"> <li>-Major drain issue was now been repaired. Contracted servicers were in to repair the drain pipe, filled void between concrete, repaired tiles. They also replaced the rusted surge tank lid and filled crack.</li> <li>-Staff has been working on finishing up projects and getting the pool deck area ready for reopening. Including cleaning and beginning to refill the M.P</li> <li>-Scheduled in-service training and Recertification for National Lifesaving Society (lifeguarding certification) March.</li> <li>-Have been in contact with staff to start planning on returning to work.</li> </ul>
Community Center/Multipurpose Room	<ul style="list-style-type: none"> <li>-Closed to public. The MPR has been rented through FCSS</li> <li>-Community Center H.V.A.C has been scheduled finish air exchange work that got put on hold last year due to covid.</li> </ul>

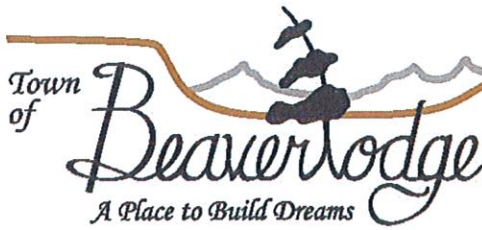
GPRRC	<p>-Administrative working group has met as scheduled as well as a few additional meetings to complete current work such as regional cancellation policy and tracking of black ice, timeline updated document, workflow draft. Beaverlodge Recreation Center's Recreation Coordinator has been added to the AWG to help with our portion of collaboration on the team.</p> <p>-Elected Officials meeting was hosted March 18<sup>th</sup> a few things on the agenda for discussion are the High-Performance Centre proposal and Swan City FC, Ministerial Excellence Award, GPRRC implementation plan and progress to date.</p>
Parks and Outdoor Spaces	<p>-Due to warm weather the Outdoor rink is about done for the season.</p> <p>-Flowers and flags have been ordered.</p>
Administration	<p>-The Spring into Action Wellness Challenge for our community is off to a great start. Our youngest participant is 11 and our oldest is 95! There is a total of 74 people registered.</p>



Monthly Report to Council  
From: Trudy Hodges

Date: March 15, 2021  
Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> <li>○ Worked on presentation for Council - FCSS</li> <li>○ Bi-weekly newspaper ½ page ad and monthly Town newsletter</li> <li>○ Prepping for Volunteer Income Tax Program which will start March 10, 2021</li> </ul>
Meetings	<ul style="list-style-type: none"> <li>○ Meeting with Kathleen Turner regarding Spring Regional meeting for FCSS</li> <li>○ Passionate Heart Wrap Up Meeting and changes for 2022</li> <li>○ Help Seekers via zoom. Trying to find a one stop shop for clients to look at for resources in or close to their community.</li> <li>○ Advisory Meeting with new members. Setting up a planning committee for Volunteer Awards and Seniors Week</li> </ul>
Programs	<ul style="list-style-type: none"> <li>○ Updated FCSS Advisory Committee Terms of Reference – added 3 new committee members</li> <li>○ Food bank numbers continue to hold steady</li> </ul>
Staffing	<ul style="list-style-type: none"> <li>○ One casual Home Support Worker with 15 clients on the caseload</li> <li>○ Amie Greene has given her resignation letter and her last day will be Monday, March 22.</li> </ul>
Training & Development	<ul style="list-style-type: none"> <li>○ Online session with provincial FCSS departments on seniors programming and supports</li> </ul>
Other	<ul style="list-style-type: none"> <li>○ Helped senior fill out an RCMP statement regarding Telephone Fraud. She thought she was talking to Telus but it ended up being a scam.</li> <li>○ Working with Home Care, Social Worker, Home Support and Family to get more care and hopefully moved to Hythe.</li> <li>○ New member from Advisory committee was very surprised at all the programs and help that FCSS offers to residents</li> <li>○ Assisted the Food Bank in applying for After the Bell funding. This funding will provide delivery of child-friendly, nutritious food packs to food banks which allows young people to take home food to fill the gaps when other food supports – like school breakfast or lunch programs which are not available during the summer.</li> <li>○</li> </ul>



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Phone: 780.354.2201

Fax: 780.354.2207

Monthly Report to Council

Date: March 15th 2020

From: Nick Kebalo

Department: PW

Project/Event	Highlights/Concerns
Culvert cleaning	Round one of culvert steaming has been completed.
Old emergency truck	We have converted the old emergency truck to be our hydrant/Dig truck, waiting on a few lights and the conversion will be complete.
Air release valve	Replacement parts are in, work will be scheduled when weather is better.

Monthly Report to Council

Date: 22 March 2021

From: Tracy Deets

Department: Library

Project/Event	Highlights/Concerns
Administrative	<p>Continuing policy reviews of those which have reached their review date.</p> <p>Attended web meeting of other Peace system library managers as well as staff at Peace Library System Headquarters</p> <p>Prepared guidelines for re-opening</p>
Operations	<p>Library has re-opened as of March 8<sup>th</sup>, with a capacity limit of 15% (excluding staff). We are still operating with doorbell entry in order to keep to capacity and, being that libraries are hands-on types of places, to ensure hand sanitization procedures are followed. We are also still offering (and encouraging) curbside service.</p>
Staffing	<p>We have returned to full staffing</p>



Monthly Report to Council  
Date: Period ending February 28, 2021

From: Tina Letendre

Department: Administration

Project/Event	Highlights/Concerns
Financial Administration	<ul style="list-style-type: none"> <li>• Completed and balanced LAPP Year End Reporting</li> <li>• Continued work on 2021 Budget</li> <li>• 2019 MSI reporting submitted</li> <li>• Completed MSP Red Tape reduction reporting</li> <li>• Completed 2020 T4's and submission to CRA</li> <li>• Completed WCB Annual Report</li> </ul>
Other Initiatives	<ul style="list-style-type: none"> <li>• Review draft Land Use Bylaw and provide feedback</li> <li>• Review of Elections Handbook</li> <li>• Attended Community Economic Development Committee meeting</li> <li>• Attended virtual meeting on Elections during pandemic – Alberta Municipal Clerks Association</li> <li>• Conversation with Alex from Disaster Recovery in regards to next steps</li> </ul>
Development	<ul style="list-style-type: none"> <li>• Completed Statistics Canada monthly report</li> <li>• One Development Permit approved for home-based business</li> </ul>

March 2021,  
Continuation report

Community Peace Officer  
Mark Morrival

Community Peace Officer 1"s are your community engagement connections. Peace Officers help ensure the community they serve is a safe secure place where citizens can live, work and raise families. It is a form of positive proactive policing versus reactive.



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<b>Project/Event</b>	<b>Highlights/Concerns</b>
Projects Initiated	<p>Patrolled the town on a daily basis and documented changes in unsightly properties, trailers on road way, semi's along roadway etc. throughout the month</p> <p>Inputted tickets in Report Exec and took tickets to Grande Prairie Provincial Court.</p> <p>Set up access to Report Exec for the CAO so that citations and reports can be signed off on.</p> <p>Produced power point presentation for budget introduction. It was not used.</p> <p>Sat in 2 meetings with Justice Department Techs regarding APIS and e ticketing</p> <p>Monitored speed problem areas such as 1 Ave, 2, 3, 5 11, 3 St 10, 10a, 11st. I am now starting to see an increase in speed along 1 Ave. Top end speed for this month was 165 Km/Hr and topped out at 202 Km/Hr outside of town</p> <p>Promoted interagency cooperation and assistance with RCMP, RCMP traffic, Sherriff traffic, and DOT Sherriff and EMT. Provided assistance to Traffic Sherriff with the for mentioned 165 km/hr speeder.</p> <p>Working on preparing of documents for access to the Provincial JOIN Program (ticket tracking program).</p> <p>Overiewing and rewriting standing bylaws.</p>

Preparing required policy's for Solicitor General and at this time everything is up to date.

Washed, detailed and maintained cruiser on Tuesday and Thursday of every week throughout the month.

Working with 2 unsightly properties with property owners.

Spoke with 5 skidoo enthusiasts about rules in town.

Provided information to people regarding various services that were required.

Caught 2 dogs and they were taken to bandaged paws animal rescue.

Ran stop sign, cell phone, and unregistered motor vehicles ops throughout month. Although it is difficult to determine unregistered vehicles as they are no longer required to have identification stickers on the license plates.

Confirmed with Anytime towing regarding removal of vehicles along 10 St for snow removal at request of public works.

Responded to 2 vehicle accident at 3 Ave and 8 St had 2 vehicles towed and only minor injuries.

First on scene for vehicle fire at 309 11 Ave arranged for Beaverlodge Fire to attend.

Assisted EMS in removal of sick elderly person.

Arrested Man in hospital for intoxicated in public place.



Assisted RCMP on 4 different calls regarding traffic violations observed coming into Beaverlodge. 1 Semi passing on a hill, 1 speeder, 2 vehicles driving without plates.

Acted as OHS Co Chair.

Provided an outlet to staff regarding OHS concerns.

Repaired 2 leaking brakes, 2 leaking coolant lines, 1 leaking transmission gasket this all occurred during the cold weather.

Replaced cracked windshield.

Had oil changed in cruiser

Dealt with neighbor disputes on several different matters throughout the month.

Provided anti barking device to continuous problem property and it appears that it is working.

Patrolling school zones to ensure safety for the kid every day. Enforced parking and speeding.

Ran Radar along 722 for 4 days to determine speeds and verify if speed zone needs to be changed along the road way.

Ran radar along 2 Ave to determine if speed zones needed to be changed.

Provided information to concerned citizens regarding ongoing pandemic.

Provided RCMP Warrant for no Insurance and Fail to attend court to be inputted on CPIC system.

	<p>Advised young drivers of various breaches of traffic safety act and how they can avoid receiving tickets in the future</p>											
<p>Provincial Charges</p>	<p><b><u>Provincial Statutes</u></b></p> <table data-bbox="461 558 1325 827"> <tr> <td>Speeding Tickets</td> <td>10 tickets issued</td> </tr> <tr> <td>Unregistered Vehicles</td> <td>1 tickets issued</td> </tr> <tr> <td>Fail to obey a traffic control device</td> <td>1 ticket issue</td> </tr> <tr> <td>Vehicle Equipment Regulations</td> <td>15 warnings</td> </tr> </table>		Speeding Tickets	10 tickets issued	Unregistered Vehicles	1 tickets issued	Fail to obey a traffic control device	1 ticket issue	Vehicle Equipment Regulations	15 warnings		
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	<p>Court Attended</p> <p>100% conviction to date for this Year and last year. Last trial was a failed to attend by accused warrant issued for no insurance</p>