



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
TO BE HELD MONDAY JUNE 14, 2021 AT 7:00 PM  
IN COUNCIL CHAMBERS 400 – 10ST, BEAVERLODGE, AB

1.0	<b><u>CALL TO ORDER:</u></b>	
2.0	<b><u>ADOPTION OF AGENDA:</u></b>	
3.0	<b><u>ADOPTION OF MINUTES:</u></b> 3.1 May 25, 2021 - Regular Council Meeting Minutes	PP 2-4
4.0	<b><u>DELEGATIONS:</u></b> None	
5.0	<b><u>OLD BUSINESS:</u></b> 5.1. <b>PUBLIC HEARING: approximate start time 7:05pm</b> Land Use Bylaw Amendment – Bylaw 1000 Civic Address: 111 – 6 <sup>th</sup> Street. Application to rezone property from Low density Residential (R2) to Highway Commercial (C2).  5.2 Land Use Bylaw 1000 – Amendment to Land Use Bylaw #860  5.3 Property Tax Auction Update – CAO	PP 5  PP 6
6.0	<b><u>NEW BUSINESS:</u></b>  6.1 Bylaw #1002 – Establish the CAO as the Designated Officer to Revise and Consolidate Bylaws  6.2 Bylaw #1003 - Town of Beaverlodge Fire Department Bylaw  6.3 Assignment of Deputy Mayor – Councillor Terry Dueck  6.4 Budget Request – Paving & Patching  6.5 RCMP Support – Councillor Terry Dueck  6.6 Walking Trails – Deputy Mayor Gena Jones  6.7 Service Connection Process - CAO  6.8 Appointment of Firehall Build Committee – CAO  6.9 Intermunicipal Government Meeting – Councillor Judy Kokotilo-Bekkerus	PP 7  PP 8-14       PP 15-25   PP 26



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<b>7.0</b>	<b><u>CORRESPONDENCE:</u></b> 7.1 Peace Library System 2020 Annual Report & Financial Statements  7.2 Shannon Stubbs, MP Lakeland – Bill C-21  7.3 Walk to Breathe – Mayor Doug MacPherson, Claresholm  7.4 Pat Fraser – Letter to Mayor & Council	PP 27-48  PP 49-52  PP 53  PP 54,55
<b>8.0</b>	<b><u>COMMITTEE AND STAFF REPORTS:</u></b> 8.1 Action List  8.2 Council Reports	PP 56  PP 57-59
<b>9.0</b>	<b><u>Closed Session:</u></b> 9.1	
<b>10.0</b>	<b><u>ADJOURNMENT:</u></b>	



4.2 Quentin Schmidt – 1014-3<sup>rd</sup> Avenue – Residential Utility Account Request

**#141-2021-05-25** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts the presentation from this delegation for information.

**#142-2021-05-25** Councillor Hugh Graw

**CARRIED:** That Council directs the CAO, Jeff Johnston, to contact this delegate and offer a payment plan.

**#143-2021-05-25** Councillor Hugh Graw

**CARRIED:** That Council directs the CAO, Jeff Johnston, to contact this delegate and offer a 50% discount on his account with the condition that Mr. Schmidt sign our form allowing the Town of Beaverlodge to shut the water off at the curb for this address.

## 5.0 OLD BUSINESS

## 6.0 NEW BUSINESS

6.1 Bylaw #997 – 2021 Property Tax Rate Bylaw

**#144-2021-05-25** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council give Bylaw #997 – 2021 Property Tax Rate Bylaw, a 1<sup>st</sup> reading.

**#145-2021-05-25** Deputy Mayor Gena Jones

**CARRIED:** That Council give Bylaw #997 – 2021 Property Tax Rate Bylaw a 2<sup>nd</sup> reading.

**#146-2021-05-25** Councillor Cyndi Corbett

**CARRIED:** That Council moves to a 3<sup>rd</sup> reading for Bylaw #997 – 2021 Property Tax Rate Bylaw.

**#147-2021-05-25** Councillor Hugh Graw

**CARRIED:** That Council gives a final reading and passes Bylaw #997 – 2021 Property Tax Rate Bylaw.

6.2 Bylaw #1000 – Land Use Bylaw Amendment – Re-zoning

**#148-2021-05-25** Deputy Mayor Gena Jones

**CARRIED:** That Council gives a 1<sup>st</sup> reading to the amendment to the Land Use Bylaw #860 and establish June 14, 2021 as the date for Public Hearing.

6.3 2021 Property Tax Payment Deferral

**#149-2021-05-25** Councillor Terry Dueck

**CARRIED:** That Council recognizes the economic difficulties faced by residents and business owners and therefore directs Administration to implement a 3-month deferral on property tax payments, with payment due in full by October 31, 2021. Deferral will be granted upon request and the completion of the Application for Property Tax Payment Deferral.



6.4 Proclamation – June is Recreation & Parks Month

**#150-2021-05-25** Mayor Gary Rycroft

**CARRIED:** That Council supports the Proclamation that June is Recreation and Parks Month.

6.5 Proclamation – May 24-28 2021, Alberta Rural Health Week

**#151-2021-05-25** Mayor Gary Rycroft

**CARRIED:** That Council supports the Proclamation that May 24-28, 2021 is Alberta Rural Health Week.

**7.0** **CORRESPONDENCE:**

7.1 TNC Publications – Business & Community Profile

**#152-2021-05-25** Deputy Mayor Gena Jones

**CARRIED:** That Council accepts this letter for information.

**8.0** **COMMITTEE AND STAFF REPORTS**

8.1 Action List

**#153-2021-05-25** Councillor Cyndi Corbett

**CARRIED:** That Council accepts the updated Action Item List for information with the removal of the following completed items:

- **Item 3** - All fire hydrants are now operational.
- **Item 8** – Town Limit signs have been installed.

8.2 Staff Reports

**#154-2021-05-25** Councillor Hugh Graw

**CARRIED:** That Council accepts these Staff reports for information as presented.

**9.0** **CLOSED SESSION:**

**10.0** **ADJOURNMENT** Mayor Gary Rycroft adjourned the meeting.

**8:22 PM**

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Mayor, Gary Rycroft

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CAO, Jeff Johnston

**BYLAW #1000**  
**TOWN OF BEAVERLODGE**

A BYLAW TO AMEND LAND USE BY-LAW #860 OF THE TOWN OF BEAVERLODGE, IN THE PROVINCE OF ALBERTA.

WHEREAS, Council of the Town of Beaverlodge, in the Province of Alberta had adopted the Land Use By-Law; and

WHEREAS, the Council has the authority under the provisions of the Municipal Government Act, Chapter M-26 and amendments thereto, to amend the Land Use By-Law;

NOW THEREFORE, the Council of the Town of Beaverlodge, duly assembled, enacts as follows:

1) THAT the Land Use By-Law #860 is hereby amended as follows:

a) That the following properties: Plan 4157HW Block 15 Lot 14

be rezoned from Low Density Residential (R2) to Highway Commercial (C2) Land Use.

2) THIS by-law comes into effect upon the date of it finally being passed.

READ a first time on this 25 day of May, 2021.

READ a second time on this \_\_\_ day of \_\_\_\_\_, 2021.

READ a third and final time on this \_\_\_ day of \_\_\_\_\_, 2021.

Signed this \_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Gary Rycroft

\_\_\_\_\_  
CAO Jeff Johnston

GOVERNMENT OF THE PROVINCE OF ALBERTA

**PUBLIC SALE OF LAND**

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TOWN OF BEAVERLODGE

Notice is hereby given that under the provisions of the Municipal Government Act, the Town of Beaverlodge will offer for sale, by public auction, in the Walker Room at 1016-4<sup>th</sup> Avenue, Beaverlodge, Alberta on Friday, June 25, 2021, at 10:00 a.m., the following land:

<u>PT OF SEC</u>	<u>TWP</u>	<u>RGE</u>	<u>M</u>	<u>LINC</u>	<u>C of T</u>
SE 2	72	10	6	0032395890	152 105 972

<u>LT</u>	<u>BL</u>	<u>PLAN</u>	<u>Linc</u>	<u>C of T</u>
7	3	1190HW	0019949262	022 242 859
8	2	1190HW	0020692687	202 028 161
50	2	0822088	0033106543	152 339 131
19	1	3560KS	0019020593	202 177 646
1A	8	0724950	0032435605	072 721 123

Each parcel will be offered for sale subject to a reserve bid and conditions of sale, and to the reservations and conditions contained in the existing certificate of title.

The Town of Beaverlodge may, after public auction, become the owner of any parcel of land not sold at the public auction.

Terms: 10% of cash, certified cheque, bank draft or money order must be received upon acceptance of the bid at public auction. The balance payable in the same manner is due within 30 days of the date of public auction. GST may apply.

All properties are to be sold on an "as is, where is" basis and the Town of Beaverlodge gives no warranty whatsoever to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the ability to develop the subject land for any use proposed by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel.

Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Dated at Town of Beaverlodge, Alberta, April 27, 2021

Tina Letendre, Deputy Chief Administrative Officer

**BYLAW # 1002**

**TOWN OF BEAVERLODGE**

A BYLAW IN THE TOWN OF BEAVERLODGE IN THE PROVINCE OF ALBERTA TO ESTABLISH THE CHIEF ADMINISTRATIVE OFFICER (CAO) AS THE DESIGNATED OFFICER TO REVISE AND CONSOLIDATE BYLAWS

WHEREAS Pursuant to the provisions of Section 69 of the Municipal Government Act and amendments thereto, the Council shall by By-law establish the Chief Administrative Officer as the Designated Officer to revise and consolidate Bylaws.

NOW THEREFORE The Council of the Town of Beaverlodge, in the Province of Alberta, under the authority and pursuant to the provisions of Section 69 of the Municipal Government Act DOES HEREBY ENACT AS FOLLOWS:

- 1) That the Chief Administrative Officer (CAO) is appointed as the Designated Officer authorized to consolidate one or more of the bylaws of the Town
- 2) In consolidating a bylaw, the Designated Officer must
  - (a) Incorporate all amendments to the Bylaw into one Bylaw, and
  - (b) Omit from the consolidated Bylaw a provision that has been repealed or that has expired.
  - (c) Retain for Record the original Bylaw and all adopted amending Bylaws.

A printed document purporting

- (a) To be a copy of a Bylaw consolidated under Section 69 of the MGA ; and
- (b) To be printed under the authority of a Designated Officer

Is proof, in the absence of evidence to the contrary, of the original Bylaw, of all Bylaws amending it and of the fact of the passage of the original and all amending Bylaws.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2021

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2021

Read a third time and finally passed, this \_\_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_

Mayor

\_\_\_\_\_

Chief Administrative Officer

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.



**BYLAW 1003**

**TOWN OF BEAVERLODGE**

**A by-law of the Town of Beaverlodge hereafter referred to as the “Town of Beaverlodge Fire Department Bylaw”, to provide for the establishment and operation of a municipal fire department.**

Whereas Section 7(a) of the Municipal Government Act provides that the council may pass by-laws for the safety, health and welfare of people and protection of people and property as may be considered proper

Now therefore: The Council of the Town of Beaverlodge, in the Province of Alberta, duly assembled, does hereby authorize the establishment of a municipal fire department and the carrying out of its operations in the following manner:

**DEFINITIONS**

1. In this by-law, words and phrases shall be construed as specified hereunder:
  - a) **“Apparatus”** means any vehicle provided with machinery, devices, equipment or materials for emergency response activities, as well as vehicles used to transport emergency response personnel or supplies.
  - b) **“Chief Administrative Officer”** means the Chief Administrative Officer of the Town of Beaverlodge or their designate.
  - c) **“Council”** means the Council of the Town of Beaverlodge.
  - d) **“Town”** means the Town of Beaverlodge.
  - e) **“Equipment”** means any tools, contrivances, devices or materials used by the fire department to combat an incident or other emergency.
  - f) **“Fire Chief”** means the member appointed by the Chief Administrative Officer, as the head of the fire department.
  - g) **“Emergency Response Activity”** means all aspects of fire/rescue safety, including but not limited to fire prevention, firefighting or suppression, rescue services, medical first or co-response, pre-fire planning, fire investigation, public education and information, training or other staff development and advising.
  - h) **“Incident”** means a fire or, investigation or, public service call or, a situation where a fire or explosion is imminent and/or any other situation presenting a danger or hazard to life or property and to which the fire department has responded.
  - i) **“Member”** means any person that is a duly appointed member of the fire department.
  - j) **“He, Him, or His”** shall mean a person of either male or female gender.

**FIRE CHIEF SELECTION AND APPOINTMENT**

1. At the time of a vacancy or indication thereof, the Chief Administrative Officer shall seek out qualified applicants, for the purpose of filling the vacancy of the Fire Chief position.

2. The Chief Administrative Officer shall appoint a qualified person as the Fire Chief to manage the affairs of the Fire Department. That person shall be sworn in for their term of service.
3. Appointment to the position of Fire Chief, shall be for a five-year term of service.
4. The Fire Chief may be reappointed to serve an additional consecutive term but the tenure shall not exceed two (2) consecutive terms. In the event there are no other suitable candidates, the Chief Administrative Officer may elect to waive the consecutive term limit.

#### DUTIES OF FIRE CHIEF

1. Appoint a Deputy Fire Chief, as a responsible designate to exercise control and command of the Fire Department in the absence of the Fire Chief, subject to Chief Administrative Officer approval.
2. Attend all meetings of the Council and its committees as Chief Administrative Officer may direct.
3. Other officers and members may be appointed to the fire department as the Fire Chief deems necessary. Appointments within the fire department shall be subject to annual performance evaluations undertaken by a panel of individuals chosen from within the membership.
4. The Fire Chief may appoint other officers of the fire department to act on his behalf.
5. Recruit, discharge, control and direct all members of the Fire Department including Senior Officers, in accordance with the Fire Department Standard Operating Guidelines.
6. Establish and ensure compliance to, Standard Operating Guidelines to provide a standardized approach to emergency response operations.
7. Be responsible for the authorization of payments for all honorariums and amounts due from and owing by the Fire Department which fall within the scope of the approved annual budget of the Town or otherwise, as may be established by resolution of the Council.
8. Report to the Chief Administrative Officer any matter about which they should have knowledge and generally to report to Council or any committee as required.
9. Report to the Chief Administrative Officer any failure of any volunteer of the Fire Department to act in accordance with the requirements of public authority, the policies and procedures of the Fire Department and Town.



10. Preside at all general meetings and executive meetings of the Fire Department and to act as an ex-officio member of all committees of the Fire Department.
11. Represent the Fire Department at all official functions.
12. Generally supervise all of the activities of the Fire Department.
13. Organize and manage as well as exercise control over all emergency response operations of the Fire Department.
14. Assume complete responsibility, management and organization for the administration of the affairs of the Fire Department and for the conduct and efficiency of the Fire Department.
15. Maintain supervision and control over all Fire Department equipment.
16. Submit in writing to the Council a quarterly and an annual report detailing the number and type of emergencies responded to.
17. Ensure that all orders, regulations, policies and operating procedures are enforced and that discipline is maintained within the Fire Department.
18. Ensure that all vehicles, equipment and apparatus of the Fire Department are maintained in good working condition.
19. Undertake such other duties and responsibilities as the Chief Administrative Officer may direct.

#### **AUTHORITY OF FIRE CHIEF**

1. The limits of the jurisdiction of the Fire Chief and the officers and members of the Fire Department, will extend to the area and boundaries of the Town of Beaverlodge, and no part of the fire apparatus shall be used beyond the limits of the municipality without the express authorization of a written contract or agreement, providing for the supply of fire/rescue or medical services outside the municipal boundaries.
2. The Fire Chief has complete responsibility and authority over the Fire Department, subject to the direction and control of the Chief Administrative Officer to which they shall be responsible, and in particular shall be required to carry out all emergency response activities and such other activities as the Chief Administrative Officer directs, in accordance with the Fire Department level of service.

3. The Fire Chief, subject to the ratification by the Chief Administrative Officer, shall establish rules, regulations, policies and committees necessary for the proper organization and administration of the Fire Department including:
  - i. use, care and protection of fire department property,
  - ii. the conduct and discipline of officers and members of the Fire Department,
  - iii. appointment of officers and members of the Fire Department and,
  - iv. efficient operations of the Fire Department.
4. The Fire Chief, or in his absence, the senior member present, shall have control, direction and management of any Fire Department apparatus, equipment or manpower assigned to an incident and, where a member is in charge, he shall continue to act until command is either transferred or terminated.
5. The Fire Chief shall take responsibility for all emergency response activities within the boundaries set forth **in section 9.**
6. Officers and members of the Fire Department shall carry out duties and responsibilities assigned to the Fire Department.
7. The Fire Chief, or any other member in charge at an incident, is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if deemed necessary to prevent the spread of fire to other buildings, structures or things.
8. The Fire Chief, or any other member in charge at an incident, is empowered to enter premises, or property where the incident occurred and to cause any member, apparatus or equipment of the Fire Department to enter, as deemed necessary in order to combat, control or deal with the incident.
9. The Fire Chief, or any other member in charge at an incident, may at their discretion, establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter.
10. No person shall enter the boundaries or limits of an area prescribed in accordance with **section 9** unless they have been authorized to enter by the Fire Chief or the member in charge.
11. The Fire Chief or any other member in charge at an incident, may at their discretion call upon police officers to enforce restrictions on persons entering within the boundaries or limits outlined **in section 9.**



12. The Fire Chief, or any other member in charge at an incident, is empowered to enter, pass through or over buildings or property adjacent to an incident and to cause members of the Fire Department and the apparatus and equipment of the Fire Department to enter, pass through or over the building or property, where it is deemed necessary to gain access to the incident, or to protect any persons or property.
13. The Fire Chief or any other member in charge at an incident, may obtain assistance from other officials of the municipality as deemed necessary in order to discharge the duties and responsibilities under this by-law.
14. No person at an incident shall impede, obstruct or hinder a member of the Fire Department, or other person assisting or acting under the direction of the Fire Chief or the member in charge.
15. No person shall damage or destroy Fire Department apparatus or equipment.
16. No person at an incident shall drive a vehicle over any equipment without permission of the Fire Chief, or any other member in charge at an incident.
17. No person shall obstruct a member of the Fire Department from carrying out duties imposed by this by-law.
18. No person shall falsely represent themselves as a Fire Department member or wear or display any Fire Department badge, cap, button, insignia or other paraphernalia for the purpose of such false representation.
19. No person shall obstruct or otherwise interfere with access roads or streets or other approaches, to any Fire Hall, fire alarm, fire hydrant cistern or body of water designated for firefighting purposes or any connections provided to a fire main, pipe, stand pipe, sprinkler system, cistern or other body of water designated for firefighting purposes.
20. The Fire Chief or any member in charge of an incident, is empowered to compel persons who are not Fire Department members to assist in extinguishing a fire, removing furniture, goods and merchandise from any building on fire or in danger thereof and in guarding and securing same and in demolishing a building or structure at or near the fire or other incident.
21. The Fire Chief or any member in charge of an incident is empowered to commandeer privately owned equipment which is considered necessary to deal with an incident.

22. Every person who violates any of the provisions of this by-law, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this by-law, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this by-law, or who does any act or thing or omits any act or thing, thus violating any of the provisions of this by-law, shall be deemed to be guilty of an infraction of this by-law and shall be liable to a fine of not more than \$2500.00 plus any additional costs for damages to apparatus or equipment.
23. The Fire Chief or any member of the Fire Department, acting in good faith and without malice for the municipality in the discharge of their duties, shall not hereby render themselves liable personally and is hereby relieved from all personal liability for any damage that may accrue to persons or property as a result of any act or omission in the discharge of their duties.
24. Any suit brought against the Fire Chief or a member of the Fire Department, because of an act or omission performed by them in the enforcement of any provision of this by-law, shall be defended by the Town of Beaverlodge until such time as any proceedings end.

#### **TOWN EMPLOYEE**

The Fire Chief shall be an employee of the Town and not the Fire Department and shall come under the direct supervision and control of the Chief Administrative Officer subject to the provisions of the Municipal Government Act and the policies and procedures of the Town and the Fire Department.

#### **POLICIES AND PROCEDURES**

The policies and procedures of the Town pertaining to hiring, dismissal and discipline of employees of the Town, shall apply to the Fire Chief.

The Fire Chief shall not be subject to any discipline procedures of the Fire Department.

The Fire Chief shall be subject to the Fire Department grievance policy. Any grievance shall be filed with the Chief Administrative Officer.

#### **RESCIND BY-LAW**

This Bylaw shall come into full force and effect on the date it is finally passed by Council.

Bylaw 833 is hereby rescinded and Bylaw 974 is rescinded.

BYLAW 1003 – FIRE DEPARTMENT BYLAW

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2021

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2021

Read a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2021

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Gary Rycroft, Mayor

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Jeff Johnston, Chief Administrative Officer





## SERVICE CONNECTION PERMIT APPLICATION

### Application for Permits

#### ***Who is this application for?***

This application package pertains to proposed residential or commercial projects that require connection/disconnection from sanitary or water main service that are owned and operated by the Town of Beaverlodge (the Town).

#### ***When do I need to submit an application?***

An application shall be submitted any time a water or sanitary service needs to be connected or disconnected from a main line. The application shall be submitted to and approved by the Town prior to construction.

#### ***What needs to be submitted with the application?***

The Client / Owner and the Contractor shall be named and with current contact information on the application. All applicants are required to submit a complete application package. Non-residential applications will require a servicing plan drawing sealed by a Professional Engineer.

#### ***How do I find more information?***

Additional resources and information can be accessed through the Town's website at <http://www.beaverlodge.ca/default.aspx> under the 'For Residents' and 'Development & Permits' tab.

#### ***Fee Requirements***

All fees for water and wastewater can be found in the Town's Water [Utility By-law No. 923 Schedule A-10](#) under the 'For Residents' and 'Utilities' and 'Water and Garbage Rates'

### Application Submission

Your application will be submitted to the Town's Public Works office and will be processed and reviewed within ten (10) business days. Contractors are not authorized to begin construction until the application has been approved.

### Inspection of Service Connections

All inspections will be coordinated through the Town's Public Works department. Requirement of inspections will be determined through the Public Works department. All commercial servicing projects will have mandatory inspections, requested by the Contractor after work is complete and prior to backfilling.





General Inquiries Phone: (780) 354-2201  
 Fax: (780) 354-2207  
 Email: town@beaverlodge.ca

## SERVICE AND INFRASTRUCTURE APPLICATION

FOR SINGLE AND MULTI-FAMILY / COMMERCIAL / NEW AND RE-DEVELOPMENT ONLY

Complete this form and submit to the Town of Beaverlodge for approval. Approval shall be given by the Town of Beaverlodge before any installation may begin.

SECTION A- APPLICANT INFORMATION			
Contact Name	*First:	*Last:	
O/A if numbered company			
*Mailing Address:			
*City:	*Province:	*Postal Code:	
*Phone Number:		Email Address:	

SECTION B – CONTRACTOR INFORMATION			
*First Name:			*Last Name:
*Company Name:			
*Mailing Address:			
*City:	*Province:	*Postal Code:	
*Phone Number:		Email Address:	

SECTION C – LAND DESCRIPTION		
*Civic/Municipal Address:		
*Lot:	*Block:	*Plan:
*Legal Land Description:		

SECTION D – SERVICE DESCRIPTION			
*Lot Type:	<input type="checkbox"/> Commercial	<input type="checkbox"/> Multi-Family (# of Units ___)	<input type="checkbox"/> Single Family
*Development Type:	<input type="checkbox"/> New Development	<input type="checkbox"/> Re-Development	
Water Line Size (Main to Property):		Water Line Size (Property to Meter):	
Meter Size Request (Subject to Beaverlodge Approval):			
Sanitary Service Size (Main to Building):			

*\*if Commercial Unit was selected; site plans and building location documents are required to be attached to this application.*

*SECTION E – APPLICANT AUTHORIZATION
1. I am the owner/agent with the consent and authority of the owner that is the subject matter of this permit application. 2. I hereby give my consent to allow any authorized person pursuant to the Municipal Government Act Section 542(1) the right to enter the land and/or building(s) with respect to this application only. 3. I declare that I have reviewed the service connections inspections and guidelines; and will have property ready for inspection. 4. I declare that the information contained in this application is correct and true to the best of my knowledge. 5. I consent to receiving notifications and correspondence regarding this application via email or via phone as provided on this application.

***All fields marked with a \* are mandatory***

\*Name (Please Print): \_\_\_\_\_

\*Signature: \_\_\_\_\_

\*Date: \_\_\_\_\_

## INSTALLATION STANDARDS AND GUIDELINES

### General Installation

- This Guideline pertains to that portion of the service connection installed from the main to the property/easement line.
- All lots will require individual services, no two lots can share one service line.
- Contractors are encouraged to take; Record documents, photos, videos, and/or field notes during construction.
- New service lines shall be visible during inspections. Any covered service/section may be required to be dug up and exposed if requested by the Town of Beaverlodge representative.
- Client/Contractor are responsible for locating and protecting utilities (gas/power lines/communication lines) during service installation.
- The sizes and locations of services to non-residential buildings shall be appropriately sized by a Professional Engineer and are subject to the approval of the Town.
- Installation standards are for single family and duplex residential projects.

### Water Services

- Minimum 19mm, continuous type “K” copper or IPEX Q-Line composite (or equivalent) service for single-family residential unit.
- All materials shall be CSA approved.
- No unions or couplings are allowed, and service shall be connected directly into the CC. The service size shall be the same as the cc size. The service shall be laid to its full length at time of inspection.
- Water service connections will be installed on the main at an angle of 15 to 45 degrees from horizontal and connections to the main shall be made with a Robar Type 2706 bronze (or equivalent) saddle c/w double stainless-steel straps. The main stop (corporation stop) shall be Cambridge Brass model 301NL (or equivalent) and conform to AWWA C-800.

### Sanitary Services

- Minimum pipe size of a sanitary service is 100mm diameter.
- All sanitary pipe and fittings shall be PVC SDR 35,
- All materials shall be CSA approved.
- The location of services for residential lots shall be as shown on Standard Drawing 105.
- Sanitary sewer service connections to the main may be made as follows:
  - Service Saddles,
  - In-Line Tees, and / or
  - “Inserta” Tees. (Inserta Tees” shall not be used on mains having a nominal internal diameter of 200mm or less as the protrusion of stub into the main interferes with the operation of camera inspection equipment).
- Sanitary and Water services shall not overlap or cross. Services shall be parallel to one another.



### Depth of Bury

- Water service invert at property/easement line shall be a minimum depth of 2.7 m and a maximum depth of 3.0 m below finished grade.
- Sanitary inverts at property/easement line shall be a minimum depth of 2.7 m below finished lane grade or 2.4 m below back of walk elevation, whichever is lower, and deep enough to be extended below the anticipated building footing elevation.
- Where existing conditions dictate that the depth of bury for sanitary service be less than 2.7 m, the service pipe shall be Urecon pre-insulated (or equivalent).

### Alignment

- The sanitary and water services shall be laid in a single trench. When facing the lot being serviced, the sanitary service shall be laid along the center of the service alignment, the water service 0.30 m to the right of the sanitary service. The services shall intersect the property line at an angle as near to 90° as possible unless otherwise approved by the Engineer.
- No horizontal bends shall be allowed on sanitary connections, unless specifically approved by the Engineer. A maximum of two vertical bends will be allowed; one at the main and one at the property/easement line.
- 100mm sanitary service shall have a minimum 2% gradient to the main.
- The curb stop, with the standpipe, shall be located 0.5 m from the property line, within the right-of-way, as illustrated on Standard Drawing 101 and 102.
- In developed areas where services are being replaced, alignment from the side property line may vary from that shown on Standard Drawing 105 due to existing obstructions.

### Water Curb Stop & Service Box

- The curb stop shall be Ford model BC44-333SW-Q (or equivalent) with compression type fittings and conform to AWWA C-800.
- The service box shall be Trojan Industries SSB1 (or equivalent)

### Risers

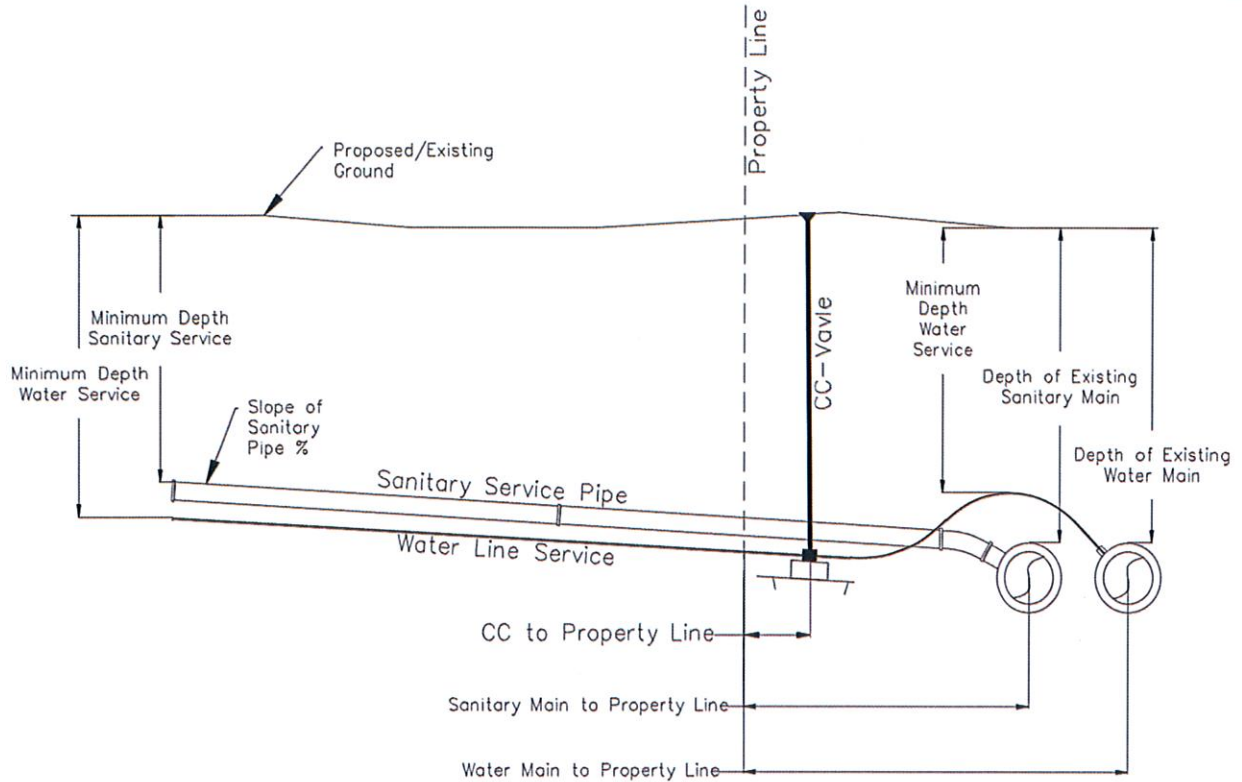
- Vertical risers shall not be used unless the depth of the main exceeds 4.5m, or otherwise approved by the Engineer. Instead, the service shall be installed on a continuous grade from the main to the service stub at property/easement line.
- Where the use of a vertical riser is approved by the Engineer, it shall be constructed in accordance with Standard Drawing #103 and #104.

### Trenching, Bedding and Backfilling

- All trenching shall conform with OH&S regulations subsections 446(2) and 446(3).
- All workers will conform with OH&S regulations subsection 234 regarding Head Protection.
- Bedding shall be Class B1. The minimum depth of bedding below the pipe shall be 75mm and extend to 300mm above the pipe for the full width of the trench as per Standard Drawing #100.
- Backfill of trench shall be with select native material compacted to 95% SPD in landscaped areas, and 98% SPD in paved / graveled areas (lanes or roads). The backfill shall not contain frozen material, roots/organics, large rocks, or other objectionable materials.



**Service-Connection Client Contractor Sketch**

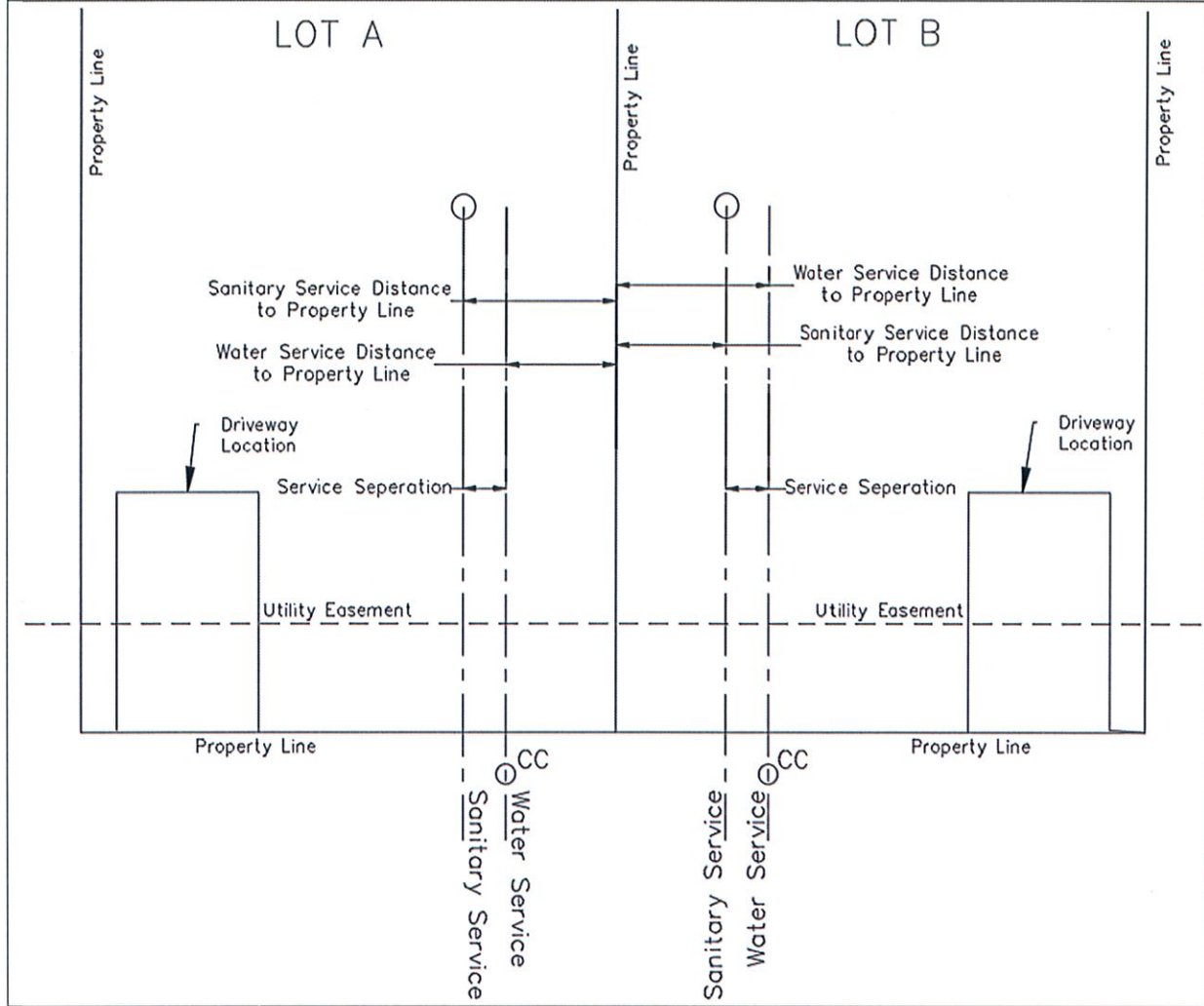


**Please Provide Field-Accurate Data to Answer the Following:**

Water Main Distance to Property Line:	
Minimum Depth of Bury of Water Main:	
Minimum Depth of Bury of Water Service Line:	
CC-Valve Distance from Property Line:	
CC-Valve Depth of Bury:	
Water Service Line Diameter:	
Total Length of Water Service Line:	
Sanitary Main Distance to Property Line:	
Minimum Depth of Bury of Sanitary Main:	
Minimum Depth of Bury of Sanitary Service Pipe:	
Slope of Sanitary Service Pipe:	
Sanitary Service Pipe Diameter:	
Sanitary Main Service Fitting (Tee or Wye):	
Sanitary Main Service Riser (Yes or No):	
Sanitary Service Fitting(s) (Show Location(s) on Map):	
Total Length of Sanitary Service Pipe:	

Contractor is to complete during Service Installation and Report to the Town.

**Service-Connection Client/Contractor Sketch Page 2 of 2**



Please Provide Field-Accurate Data to Answer the Following:	
Does the Sanitary or Water Services conflict with any utilities, driveways, buildings, sidewalks, etc.:	
Distance from Property Line to Utility Easement:	
If Service lines do not resemble drawing provided, please sketch an accurate representation of alignment and label.	
Service Separation Distance:	
Minimum Distance from Sanitary Service to Nearest Parallel Property Line:	
Minimum Distance from Water Service to Nearest Parallel Property Line:	
Location of Driveway Relative to Lot (Left, Center, Right, other):	
Notes/Remarks Section:	

Contractor is to complete during Service Installation and Report to the Town.



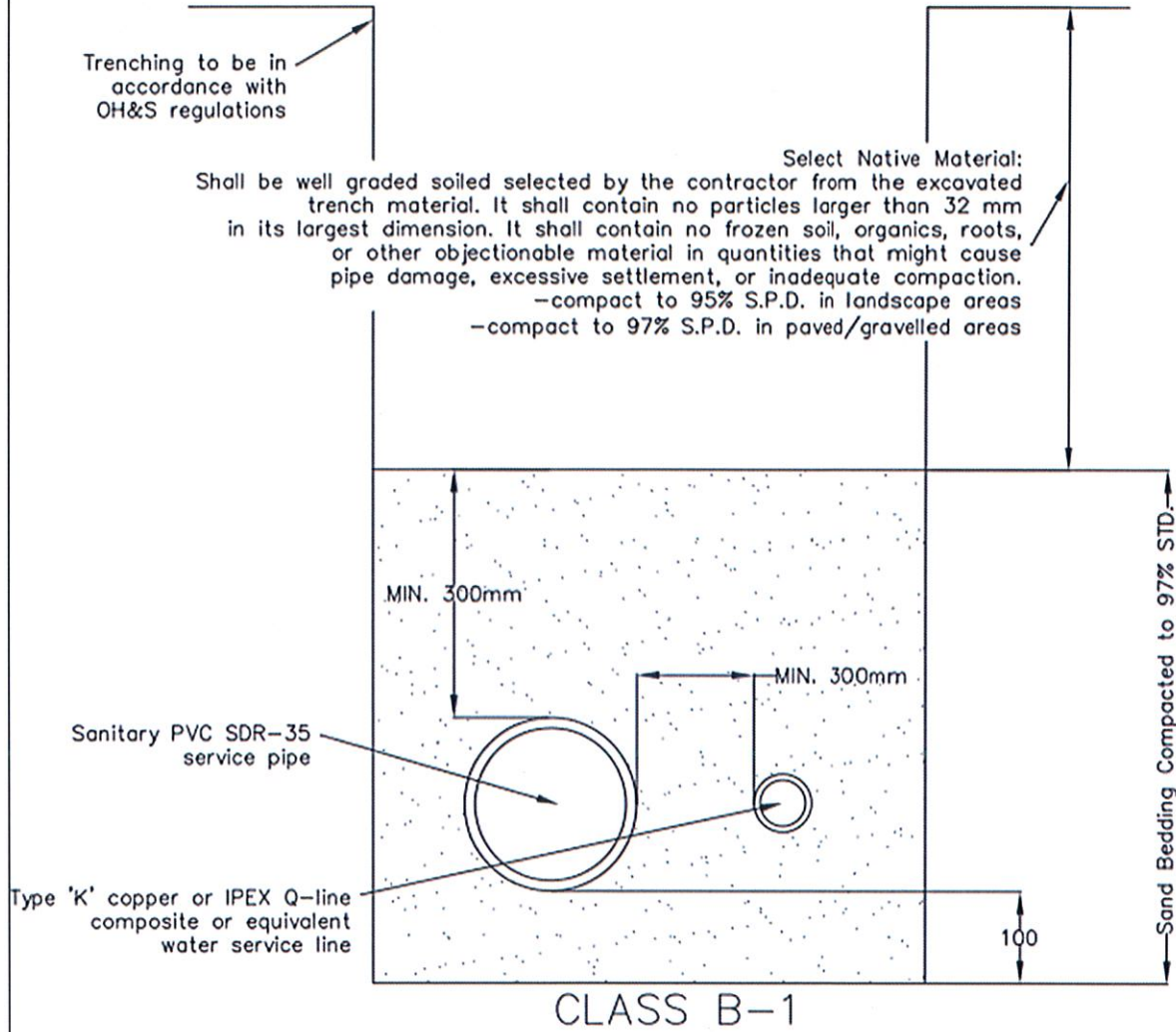
General Inquiries Phone: (780) 354-2201  
 Fax: (780) 354-2207  
 Email: town@beaverlodge.ca

### PUBLIC WORKS USE ONLY

List Item Checklist	Completion (YES or NO)	Approval (Initials)
<b>Application Submission</b>		
Client's application is complete with no errors (if NO, return to client for revisions):		
Contractor provided belongs to the Town of Beaverlodge's registered and approved contractor list (if NO, contact the client):		
Plot plans, drawings, or other additional documents have been submitted:		
Application fees and securities have been paid by client and received by the Town of Beaverlodge:		
Application has been approved, permit has been issued, and client has been contacted (if NO, explain below and contact the client):		



**Service Bedding Detail:**

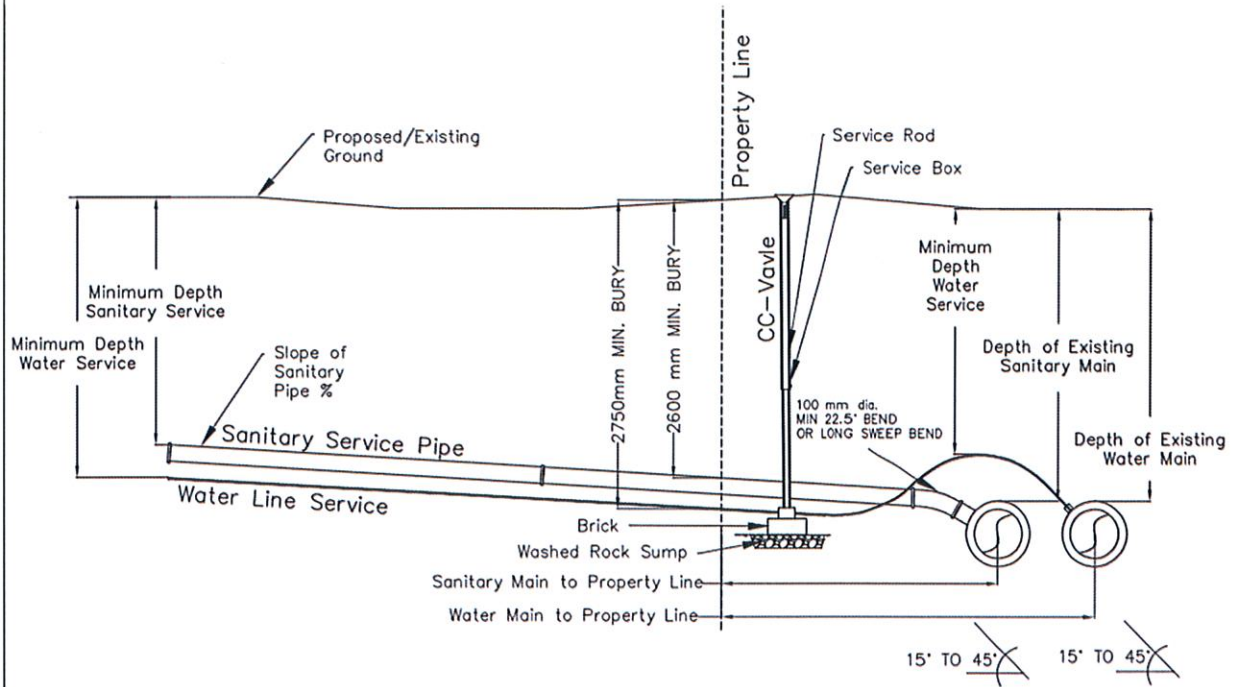


Sand bedding shall have an even gradation falling with the following limits:

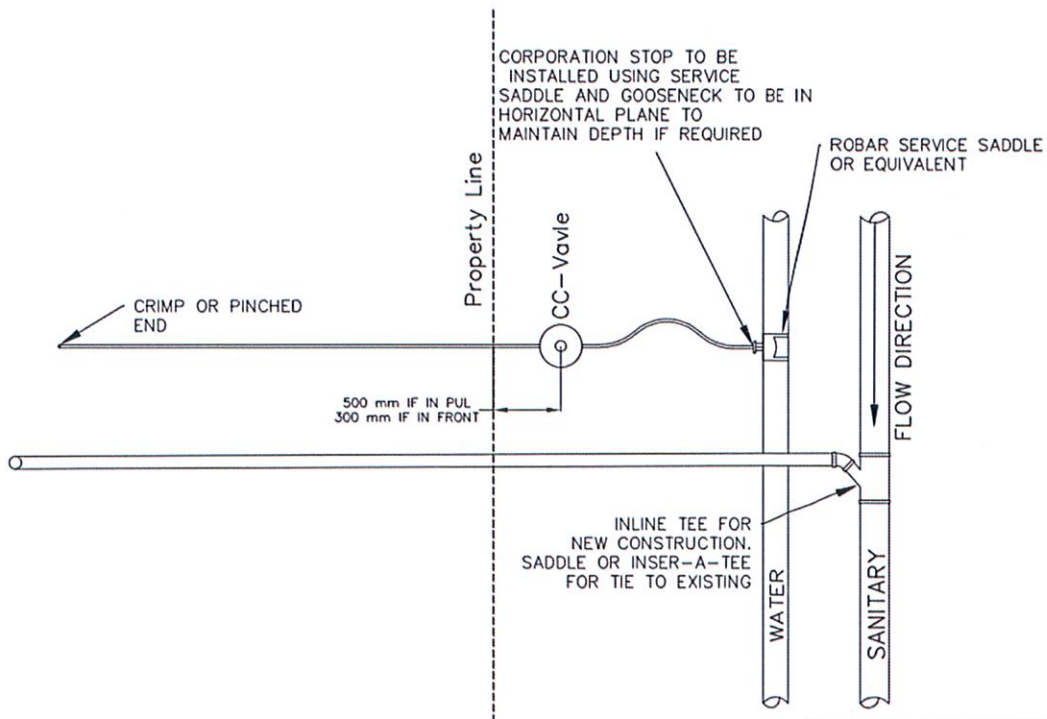
SIEVE SIZE (CGSB Spec.)	Allowable Passing (%)
5000	100
2000	70 to 95
400	30 to 65
160	10 to 25
80	2 to 10

STANDARD DWG NUMBER 100

**Residential Service Connection Detail:**



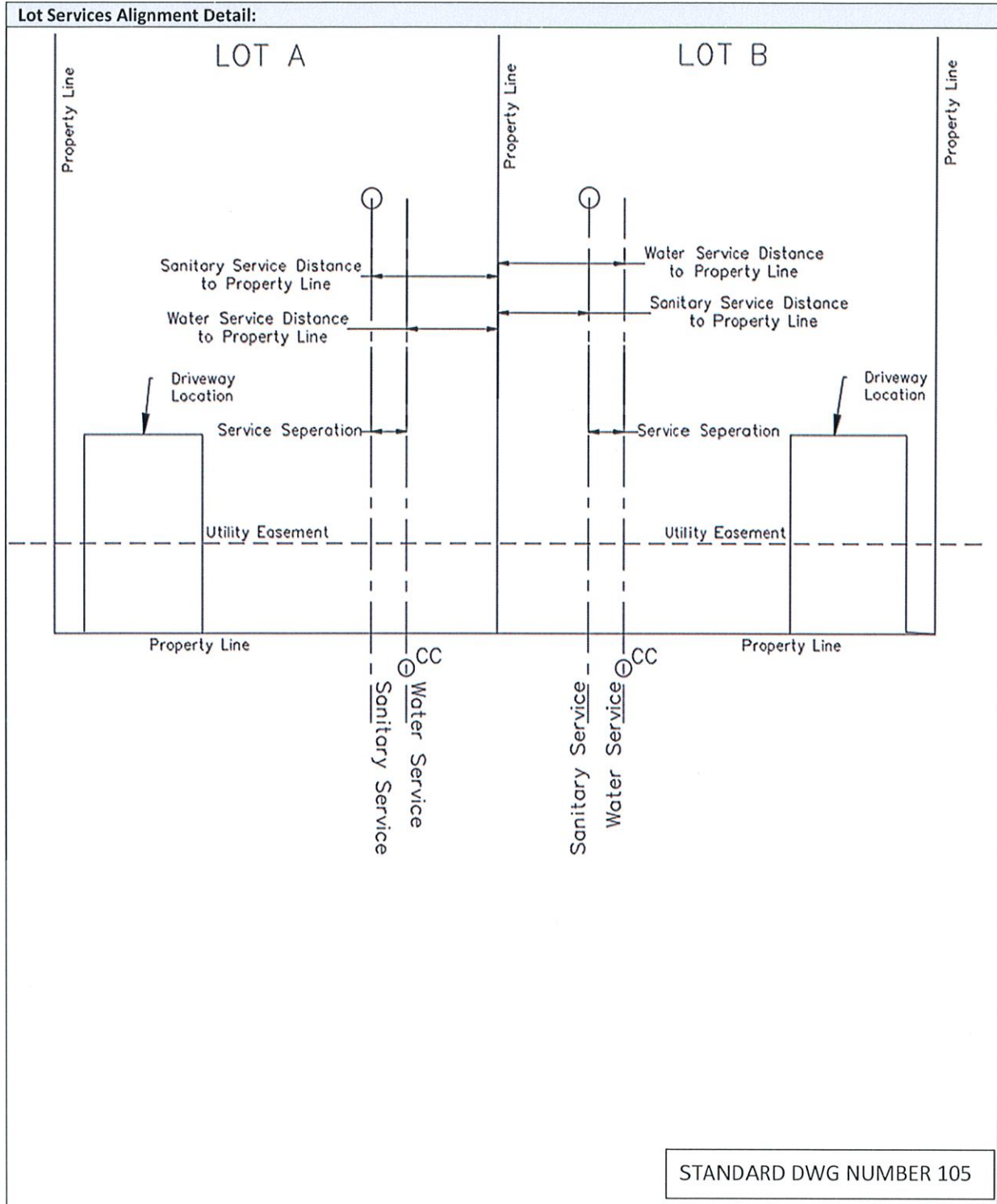
STANDARD DWG NUMBER 101



STANDARD DWG NUMBER 102







# INTERMUNICIPAL GOVERNMENT MEETING

**Dinner 6:00 p.m. TBD due to COVID**

**Thursday, June 24, 2020 – 6:30 p.m. – 8:30 p.m.**

**Zoom or Civic Centre TBD**

## AGENDA

1. Opening Remarks – Mayor Kate Potter
2. Moment of Silence and Tribute to City of Grande Prairie Councillor, Clyde Blackburn
3. Regional Topics
  - 6:40 p.m. – New Hospital Update – Grande Prairie (attendance is confirmed)
    - Stacey Greening, Senior Operating Officer Area 9
  - 7:05 p.m. – GPRC Update on Polytechnic
    - Presenter TBA (attendance is confirmed)
4. Municipal Updates
  - Town of Beaverlodge
    - Update on Beaverlodge Hospital from Mayor Gary Rycroft
  - Town of Wembley
    - Update on Regional Handibus Study from Mayor Chris Turnmire
  - City of Grande Prairie
    - Update on Bear Creek Corridor Flood Management from Mayor Jackie Clayton
  - County of Grande Prairie
    - ?? Joulia did you want something specific listed here
  - Town of Sexsmith
    - Regional Economic Development Growth Strategy – Update on project from Mayor Kate Potter
5. Roundtable      Local Updates and Final Remarks from Individual Mayors
6. Next Host for Intermunicipal Government Meeting

May 31, 2021

Gary Rycroft, Mayor  
Town of Beaverlodge  
P.O. Box 30  
BEAVERLODGE AB T0H 0C0

**RECEIVED**  
JUN - 3 2021

Dear Mayor Rycroft:

Enclosed are copies of the Peace Library System's 2020 Annual Report for distribution to your Council members. Also included is a copy of Peace Library System's 2020 Audited Financial Statements for your files. Both were adopted by the System's Board of Directors at its May 29, 2021 meeting.

Since mid-March 2020, libraries have been alternately closed to the public or open with reduced capacity and school libraries are without students. However, PLS has continued to support libraries as much as possible. We continue to put resources into virtual services, increased purchases of eBooks and eAudiobooks, changed item due dates and patron renewal dates to coincide with the closures and openings, increased online training options for library staff and continue to offer free online memberships for new patrons to access eResources. PLS consultants have provided ongoing support to libraries that have staff in place. Ordering, cataloguing, receiving and delivery activities have carried on. Once all health restrictions are lifted completely, libraries will be an important element in creating a "new normal".

Through the Indigenous Populations Grant, PLS continued to work with member libraries to extend programs and services to seven Indigenous communities near High Prairie, High Level, Grimshaw and Valleyview. While pandemic access restrictions meant that nearly all in-person programming was not possible, our Indigenous Services Coordinators worked hard to make sure that the communities were getting take and make kits, books to go and other craft and literacy projects they could take and do in the safety of their own homes. PLS worked with both Yellowhead Regional Library, Parkland Regional Library System and The Alberta Library to take the Rural Libraries Conference online and present the Stronger Together Conference for two days over Zoom.

We thank all municipalities and libraries that work together through Peace Library System to provide excellent library service in their communities and across the region. This partnership strengthens individual libraries and provides area residents with access to a wide range of resources. Should you have any questions about the enclosed documents, please contact me or Louisa Robison, CEO.

Sincerely,



Carolyn Kolebaba, Chair  
Peace Library Board

Enclosures



# Annual Report 2020

# Peace Library System

Connecting libraries, people and resources through teamwork, technology and training

46 public libraries & 50 schools | 806,263 items circulated to 29,446 patrons



## Physical Collection

22,041 items ordered  
25,559 items catalogued



## Digital Collection

97,559 digital items  
made available



## TRACpac

9,937,707 visits to  
virtual catalogue

## eResource Usage Highlights

Niche Academy tutorials up 228%  
cloudLibrary up 89%



RBDigital eMagazines up 28%  
OverDrive up 25%  
Lynda.com up 17%

## Delivery & ILL

141,365 outgoing ILLs

227,937 incoming ILLs

PLS courier vans traveled  
54,850 km, delivering  
281,900 items

## Training

62 training events &  
13 library manager  
meetings

Consultants offered 444  
remote support sessions

IT offered 1,131 remote  
support sessions

## Programs

38 programs sponsored  
at public libraries

1155 registered delegates  
at Stronger Together  
Virtual Conference with  
24 sessions and 4 keynote  
speakers

## Indigenous Services

950 craft & literacy kits made, 21 programs offered for outreach  
18 training sessions offered on anti-racism  
693 cardholders from Indigenous communities



# PLS Annual Report 2020

## Board Members

(as of December 2020)

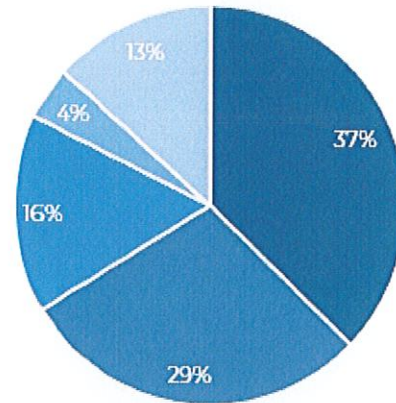
Town of Beaverlodge – Gena Jones  
 Village of Berwyn – Cindy Hockley  
*Big Lakes County – Lorrie Shelp\**  
 Birch Hills County – Denise Joudrey  
 Clear Hills County – Peter Frixel  
 Village of Donnelly – Vacant  
*MD of Fairview No. 136 – Ray Skrepnek\**  
*Town of Fairview – Stan Golob\**  
 Town of Falher – Lindsay Brown  
 Town of Fox Creek – Meesha Bainton  
 Village of Girouxville – Vacant  
*City of Grande Prairie – Chris Thiessen\**  
*County of Grande Prairie #1 – Linda Waddy\**  
*MD of Greenview No. 16 – Roxie Chapman*  
*Town of Grimshaw – Dennis Sukeroff\**  
 Town of High Level – Brent Anderson  
 Town of High Prairie – Brian Gilroy  
 Village of Hines Creek – Camille Zavisha  
 Village of Hythe – Sandra Miller  
 MD of Lesser Slave River No. 124 – Brad Pearson  
 Town of Manning – Sunni-Jeanne Walker  
 Town of McLennan – Philippa O'Mahony  
 Village of Nampa – Cheryl Novak  
*County of Northern Lights – Belinda Halabisky\**  
*Northern Sunrise County – Carolyn Kolebaba\**  
 MD of Opportunity No. 17 – Brendan Powell  
 Paddle Prairie Métis Settlement – Reta Nooskey  
 MD of Peace No. 135 – Sandra Eastman  
 Town of Peace River – Elaine Manzer  
 Town of Rainbow Lake – Michelle Farris  
 Village of Rycroft – Roxann Dreger  
 Saddle Hills County – John Moen  
 Town of Sexsmith – Clinton Froehlick  
 Town of Slave Lake – Joy McGregor  
*MD of Spirit River No. 133 – Elaine Garrow\**  
*MD of Smoky River No. 130 – Raoul Johnson\**  
 Town of Spirit River – Harry Ezio  
 Town of Valleyview – Tanya Boman  
 Town of Wembley – Anna Underwood

*Executive Committee members\**

## Financials

### Revenue

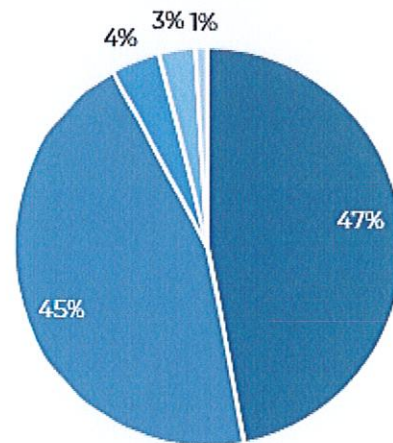
\$3,146,265



- Member Municipalities
- Province of Alberta
- Library Board Allotments
- School Contracts
- Other

### Expenditures

\$3,023,829



- Staffing
- Services to Members
- Administration
- Building & Maintenance
- Trustee Expenses

The 2020 audit was conducted by Fulcrum Group.  
 A copy of the complete audited statement is available on request.

**Peace Library System**  
Financial Statements  
December 31, 2020



**Peace Library System**  
**Table of Contents**

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Statement of Operations	4
Schedule of Revenues	5
Schedule of Expenditures	6
Statement of Cash Flows	7
Notes to Financial Statements	8 - 14



**FULCRUM GROUP**  
CHARTERED PROFESSIONAL ACCOUNTANTS

Chris Bell, CPA, CA\*  
Karla Kimble, CPA, CA\*  
Jesse Lofstrom, CPA, CA\*  
Neil Rozema, CPA, CMA, CA\*  
Lindsey Wickberg, MPAcc, CPA, CA\*

### **Independent Auditor's Report**

To the Board of Directors of  
**Peace Library System**

#### *Opinion*

We have audited the financial statements of Peace Library System, which comprise the Statement of Financial Position as at December 31, 2020, and the Statements of Changes in Net Assets, Operations and Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#102, 9919 - 99 Avenue,  
Grande Prairie, Alberta  
T8V 0R6

T: 780-532-4641  
F: 780-532-4947  
Toll Free: 1-800-422-6093

\*DENOTES PROFESSIONAL CORPORATION

## Independent Auditor's Report, continued

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.

#102, 9919 - 99 Avenue,  
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T8V 0R6

T: 78C-532-4641  
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Toll Free: 1-800-422-6093

\*DENOTES PROFESSIONAL CORPORATION



**Independent Auditor's Report, continued**

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Fulcrum Group*

Grande Prairie, Alberta  
March 11, 2021

**Fulcrum Group**  
Chartered Professional Accountants

#102, 9919 - 99 Avenue,  
Grande Prairie, Alberta  
T8V 0R6

T: 78C-532-4641  
F: 78C-532-4947  
Toll Free: 1-800-422-6093

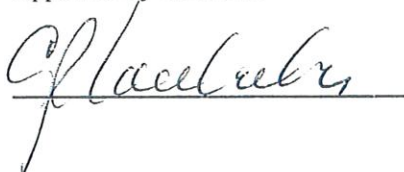
\*DENOTES PROFESSIONAL CORPORATION

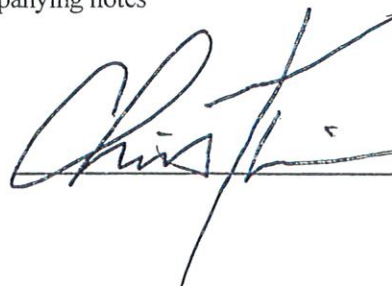
**Peace Library System**  
**Statement of Financial Position**

As at December 31	2020	2019
<b>Assets</b>		
<b>Current assets</b>		
Cash (note 3)	\$ 585,219	\$ 496,743
Short term investments (note 4)	175,958	188,384
Accounts receivable (note 5)	33,046	29,273
Inventory	43,873	17,700
Prepaid expenses	106,144	128,858
	944,240	860,958
Long-term investments (note 4)	382,036	462,366
Property and equipment (note 6)	848,741	692,470
	<b>\$ 2,175,017</b>	<b>\$ 2,015,794</b>
<b>Liabilities</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities	\$ 117,970	\$ 122,071
Deferred contributions (note 7)	227,617	329,573
Unexpended book allotments (note 8)	384,208	227,904
Deposits	-	2,135
	729,795	681,683
Restricted asset grant (note 9)	29,559	46,177
	<b>759,354</b>	<b>727,860</b>
<b>Net assets</b>		
Operating surplus	65,857	68,857
Equity in property and equipment	819,183	646,293
Reserves (note 10)	530,623	572,784
	<b>1,415,663</b>	<b>1,287,934</b>
	<b>\$ 2,175,017</b>	<b>\$ 2,015,794</b>

See accompanying notes

Approved by the board

 Member

 Member

**Peace Library System**  
Statement of Changes in Net Assets

Year ended December 31, 2020

2020

	Total	Operating surplus	Equity in property and equipment	Reserves
<b>Balance, beginning of year</b>	<b>\$ 1,287,934</b>	<b>\$ 68,857</b>	<b>\$ 646,293</b>	<b>\$ 572,784</b>
Excess of revenues over expenditures	127,729	127,729	-	-
Purchases of property and equipment	-	-	182,039	(182,039)
Disposal of property and equipment	-	9,172	(9,172)	-
Transfer from reserves	-	8,920	-	(8,920)
Amortization	-	97,842	(97,842)	-
Restricted asset grant	-	(16,618)	16,618	-
Infrastructure grant funds used to purchase assets	-	(81,247)	81,247	-
Transfer to reserves	-	(148,798)	-	148,798
<b>Balance, end of year</b>	<b>\$ 1,415,663</b>	<b>\$ 65,857</b>	<b>\$ 819,183</b>	<b>\$ 530,623</b>

See accompanying notes



**Peace Library System**  
Statement of Changes in Net Assets

**Year ended December 31, 2020**

2019  
(unaudited)

	Total	Operating surplus	Equity in property and equipment	Reserves
<b>Balance, beginning of year</b>	\$ 1,202,583	\$ 68,857	\$ 679,474	\$ 454,252
Excess of revenues over expenditures	85,351	85,351	-	-
Purchases of property and equipment	-	(39,290)	120,345	(81,055)
Transfer from reserves	-	14,530	-	(14,530)
Amortization	-	116,246	(116,246)	-
Restricted asset grant	-	37,280	(37,280)	-
Transfer to reserves	-	(214,117)	-	214,117
<b>Balance, end of year</b>	<b>\$ 1,287,934</b>	<b>\$ 68,857</b>	<b>\$ 646,293</b>	<b>\$ 572,784</b>

See accompanying notes

**Peace Library System**  
**Statement of Operations**

Year ended December 31	2020 Actual	2020 Budget (unaudited)	2019 Actual
Revenues, Schedule 1	\$ 3,146,265	\$ 3,062,025	\$ 2,941,978
Expenditures, Schedule 2	<u>3,023,829</u>	<u>2,936,577</u>	<u>2,855,957</u>
Excess of revenues over expenditures from operations	<u>122,436</u>	<u>125,448</u>	<u>86,021</u>
Other income (expense)			
Gain on sale of property and equipment	7,728	-	-
Loss on foreign exchange	<u>(2,435)</u>	<u>(2,000)</u>	<u>(670)</u>
	<u>5,293</u>	<u>(2,000)</u>	<u>(670)</u>
<b>Excess of revenues over expenditures</b>	<b>\$ 127,729</b>	<b>\$ 123,448</b>	<b>\$ 85,351</b>

See accompanying notes

Schedule 1  
**Peace Library System**  
 Schedule of Revenues

Year ended December 31	2020 Actual	2020 Budget (unaudited)	2019 Actual
Municipalities with library boards	\$ 1,038,864	\$ 1,038,864	\$ 1,034,877
Provincial grant - system operating	803,488	803,489	803,488
Library board allotment	448,489	448,489	446,768
Other grants	357,423	337,800	222,511
School jurisdictions	128,309	129,016	126,891
Additional funds from libraries	109,254	50,000	50,863
Municipalities without library boards	108,259	110,890	110,890
Provincial grant - libraries	66,334	66,334	66,334
Webhosting and licensing income	47,433	49,500	24,537
Interest income	23,894	15,000	26,674
Library board services	7,923	8,143	-
Charges for additional funds	6,595	3,000	1,705
Conference	-	-	18,297
Contract services	-	-	8,143
Miscellaneous income	-	1,500	-
	<b>\$ 3,146,265</b>	<b>\$ 3,062,025</b>	<b>\$ 2,941,978</b>

See accompanying notes



Schedule 2  
Peace Library System  
Schedule of Expenditures

Year ended December 31	2020 Actual	2020 Budget (unaudited)	2019 Actual
Amortization	\$ 97,842	\$ -	\$ 116,246
Building repairs and maintenance	50,439	132,100	78,922
Digital resource subscriptions	128,743	135,000	111,892
Freight	8,783	15,500	3,298
Grant fund transfer	65,238	68,180	68,180
Indigenous Populations Grant	227,100	150,000	158,909
Insurance	9,552	10,500	8,570
Interlibrary loan expense	19,385	18,034	57,295
Marketing	126	-	9,555
Meetings and workshops	1,653	11,965	14,203
Memberships and subscriptions	11,309	11,811	11,089
Office supplies and equipment	16,485	14,390	13,205
Postage	7,368	14,000	12,903
Printing and promotion	4,033	6,920	8,938
Professional fees	18,811	19,000	17,305
Programming events	8,365	13,800	35,274
Purchases - allotment	600,940	551,824	552,601
Purchases - headquarters	8,176	9,950	4,564
Regional computer network	126,920	137,904	114,928
Salaries and related benefits	1,387,197	1,381,831	1,230,090
Special projects	2,794	2,794	10,533
Staff development	8,217	9,700	9,886
Telephone	9,585	11,000	7,577
The Regional Automation Consortium (TRAC)	110,774	110,774	88,815
Travel	32,481	35,700	37,277
Trustee expenses and meetings	18,505	25,300	39,063
Utilities	43,008	38,600	34,839
	<b>\$ 3,023,829</b>	<b>\$ 2,936,577</b>	<b>\$ 2,855,957</b>

See accompanying notes

**Peace Library System**  
Statement of Cash Flows

<u>Year ended December 31</u>	<u>2020</u>	<u>2019</u>
<b>Operating activities</b>		
Cash receipts from customers	\$ 3,154,191	\$ 2,958,291
Cash paid to suppliers and employees	(2,935,979)	(2,893,693)
Interest income from operations	7,926	10,190
	<u>226,138</u>	<u>74,788</u>
<b>Investing activities</b>		
Purchase of investments	(82,229)	(200,000)
Proceeds from maturity of investments	190,953	213,052
Purchase of equipment	(263,286)	(120,345)
Proceeds on disposal of equipment	16,900	-
	<u>(137,662)</u>	<u>(107,293)</u>
<b>Increase (decrease) in cash</b>	<b>88,476</b>	<b>(32,505)</b>
Cash, beginning of year	<u>496,743</u>	<u>529,248</u>
<b>Cash, end of year</b>	<b>\$ 585,219</b>	<b>\$ 496,743</b>

See accompanying notes

**1. Nature of operations**

Peace Library System (the "organization") is a regional library system which connects public libraries and schools. The organization was incorporated in 1986 under the Libraries Act of Alberta as a not-for-profit organization without share capital. The organization is funded by local municipalities, library boards, and the province. The organization provides centralized ordering, purchasing and processing, e-resources, IT support, reciprocal borrowing, information and reference service, and professional library consultants. The organization is exempt from tax under section 149 of the Income Tax Act.

**2. Significant accounting policies**

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

**Accounting estimates**

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reported period. These estimates are reviewed periodically and are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

**Cash**

Cash consists of balances with financial institutions.

**Investments**

The organization follows the cost method of accounting for its investments, written down for any permanent impairment in value.

**Inventory**

Inventory is valued at the lower of cost and net realizable value. Cost is determined using the specific item method.

**Property and equipment**

Property and equipment are recorded at cost. The organization provides for amortization using the declining balance method at rates designed to amortize the cost of the property and equipment over their estimated useful lives. The annual amortization rates are as follows:



**2. Significant accounting policies, continued**

**Property and equipment, continued**

Buildings	4%
Vehicles	30%
Furniture and fixtures	20%
Computer equipment	30%
Website	100%

In the year of acquisition of property or equipment, additions are amortized at one-half the normal rate.

**Impairment of long-lived assets**

The organization tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected undiscounted future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent carrying value exceeds its fair value.

**Financial instruments**

**Measurement of financial instruments**

The organization initially measures its financial assets and liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument. Amounts due to and from related parties are measured at the exchange amount, being the amount agreed upon by the related party.

The organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenues over expenditures in the period incurred.

Financial assets measured at amortized cost include cash, accounts receivable, and investments.

Financial liabilities measured at amortized cost include accounts payable, deferred contributions, unexpended book allotments, and deposits.

**2. Significant accounting policies, continued**

**Financial instruments, continued**

**Impairment**

For financial assets measured at cost or amortized cost, the organization determines whether there are indications of possible impairment. When there is an indication of impairment, and the organization determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in excess of revenues over expenditures. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenues over expenditures.

**Foreign exchange**

Monetary assets and liabilities of the organization which are denominated in foreign currencies are translated at year end exchange rates. Other assets and liabilities are translated at rates in effect at the date the assets were acquired and liabilities incurred. Revenue and expenses are translated at the rates of exchange in effect at their transaction dates. The resulting gains or losses are included in operations.

**Revenue recognition**

The organization uses the deferral method for revenue recognition.

The organization recognizes operating grants and appropriations as revenue at the time they are received.

Allotment revenue is deferred and recognized in revenue as the corresponding expense is incurred.

Grants received for specific purposes for the use of the organization are deferred and recognized as the revenue amounts are used.

**3. Cash**

	2020	2019
General Operating	\$ 584,613	\$ 495,529
General USD account	406	520
Petty Cash	200	200
Infrastructure account	-	494
	\$ 585,219	\$ 496,743

**Peace Library System**  
**Notes to Financial Statements**

**4. Investments**

Investments consist of Guaranteed Investment Certificates with varying interest rates of 1.02% to 3.20% per annum. Maturing from September 2021 to October 2023. The certificates maturing within twelve months of the year end have been classified as current assets.

**5. Accounts receivable**

	2020	2019
Accounts receivable - contracts	\$ 2,852	\$ 282
Accounts receivable - sales	6,294	7,353
Goods and Services Tax	23,900	21,638
	\$ 33,046	\$ 29,273

**6. Property and equipment**

	2020		2019	
	Cost	Accumulated amortization	Net	Net
Buildings	\$ 1,735,422	\$ 1,175,186	\$ 560,236	\$ 485,247
Vehicles	189,463	75,899	113,564	57,966
Furniture and fixtures	478,337	408,857	69,480	73,716
Computer equipment	181,436	75,975	105,461	75,541
Website	88,205	88,205	-	-
	\$ 2,672,863	\$ 1,824,122	\$ 848,741	\$ 692,470



**Peace Library System**  
**Notes to Financial Statements**

**7. Deferred contributions**

Deferred contributions relate to government grants and funds which were unearned at the end of the year.

	Other grants	Indigenous Populations Grant	Infrastructure Grant	Total
Balance, beginning of year	\$ 39,390	\$ 199,882	\$ 90,301	\$ 329,573
Grants received during the year	23,399	215,445	-	238,844
Revenue recognized	(23,399)	(227,100)	(90,306)	(340,805)
Income earned	-	-	5	5
	<u>\$ 39,390</u>	<u>\$ 188,227</u>	<u>\$ -</u>	<u>\$ 227,617</u>

**8. Unexpended book allotments**

A percentage of local appropriations revenue is allocated for book purchases for each school jurisdiction or municipality. The unused balance at the end of the year is carried forward to the following year.

	2020	2019
Balance, beginning of year	\$ 227,904	\$ 221,552
Local appropriation and school levies allocated to members	476,024	470,717
Additional allotments purchased in the year by members	109,861	51,489
Amounts expended during the year	(429,581)	(515,854)
	<u>\$ 384,208</u>	<u>\$ 227,904</u>

**9. Restricted asset grant**

	2020	2019
Balance, beginning of year	\$ 46,177	\$ 8,895
Amortized into revenue	(16,618)	(9,718)
Grant funds received	-	47,000
	<u>\$ 29,559</u>	<u>\$ 46,177</u>

These grants are restricted for the purchase of vehicles. It is recognized as revenue at the same amortization rate as the corresponding vehicles.

**Peace Library System**  
**Notes to Financial Statements**

**10. Reserves**

The Board of Directors have internally restricted certain net assets for the future purchase and replacement of capital assets. The objective of the reserves is to provide for the purchase of property and equipment.

At December 31, the balance in the reserve accounts were as follows:

	2020	2019
Technology	\$ 154,218	\$ 200,000
Vehicle	81,578	100,000
Furnishing and equipment	50,000	50,000
General building	244,827	222,784
	\$ 530,623	\$ 572,784

Transactions through the reserve account during the year were as follows:

	Technology	Vehicle	Furnishing and equipment	General Building	Total
Opening	\$ 200,000	\$ 100,000	\$ 50,000	\$ 222,784	\$ 572,784
Asset purchases	(61,862)	(93,422)	(11,675)	(15,080)	(182,039)
Transfers to operating	(8,920)	-	-	-	(8,920)
Transfer from operating	25,000	75,000	11,675	37,123	148,798
	\$ 154,218	\$ 81,578	\$ 50,000	\$ 244,827	\$ 530,623

**11. Related party transactions**

The organization is a member of The Regional Automation Consortium (TRAC). The organization paid \$110,774 (2019 - \$99,706) to TRAC for regional computer network services.

Board members were reimbursed for their expenses related to attendance of board meetings, committee meetings, and conferences they attended. Total amount of these transactions were \$9,335 (2019 - \$19,679).

These transactions are in the normal course of operations and have been valued in these financial statements at the exchange amount which is the amount of consideration established and agreed to by the related parties.

**12. Economic dependence**

The organization is economically dependent on grants from the Alberta Government and funding from members (2020 - 71%, 2019 - 72% of total revenue).

**13. Financial instruments**

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments.

Currency risk

Currency risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The organization has foreign currency transactions and therefore is exposed to to currency risk.

Interest rate risk

Interest rate risk is the risk that fair values or future cash flows of a financial instrument will fluctuate because of changes in market rates. The organization is exposed to interest rate risk primarily on its investments. Interest on investments are fixed, which exposes the organization to a fair value risk.

**14. Comparative amounts**

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

**15. COVID-19**

Events have occurred as a result of the COVID-19 (coronavirus) pandemic that have caused economic uncertainty. The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government responses, remain unclear. Potential risks that the organization faces as a result of the pandemic are around funding provided by the provincial government and whether those amounts will change in subsequent years. The possibility of this cannot be determined at this time.





Shannon Stubbs, MP  
Lakeland

May 28, 2021

Mayor and Council/Reeve and Council,

On February 16, 2021 Bill C-21, a bill that makes changes to the Criminal Code and the Firearms Act, and targets law abiding firearms owners, was introduced and is being debated in the House of Commons. Conservatives constitutently call for cracking down on illegal gun smuggling, trading, gang and crime gun use, but Bill C-21 misses the mark if the aim really is to improve and protect the personal and public safety of Canadians. Bill C-21 focuses on the wrong people and groups, while also creating uncertainty and adding undo pressure on other levels of government.

Bill C-21 includes provision to allow municipalities to create handgun bylaws, which would place conditions on federal firearms licenses relating to handgun use, storage, or transportation within municipalities that have passed such bylaws.

Residents in cities and other places, with ever increasing gang shootings and violence rightfully expect their government ought to be taking action to keep them safe, but a regulation that gives municipalities the ability to pass bylaws does not do that. The municipal provision in Bill C-21 would be a bylaw on licenses, so this measure literally, specifically, and only targets Canadians who have licenses. This does nothing to stop dangerous criminals who certainly would never comply with a municipal bylaw when they do not obtain their guns legally, do not get licenses and who frankly do not care about criminal laws. What this purposed municipal bylaw section would do is lead to yet another layer of confusing, overlapping regulations and a patchwork of rules for already law-abiding Canadians within and between communities, while violations could result in two years imprisonment or permanent license revocations.

I have been hearing from municipalities concerned with being tasked by the Federal government to create these types of bylaws. They are sharing fears about economic and housing impacts by the perception that one community has higher safety standards than others, or that law-abiding firearms citizens will literally be unaware they are in violation just by crossing a municipal boundary that has different bylaws.



Some municipalities are saying that they do not have the expertise to create these bylaws and certainly would not have the resources to enforce such regulations. They are also concerned these bylaws potentially violate their own provinces' jurisdiction. Some provinces in opposition to the federal legislation have already passed or are proposing laws that would prohibit this type of power to shift to individual municipalities. Saskatchewan has already passed such a provincial law, and Alberta's bill received royal assent on April 29, 2021.

Due to these concerns, some municipalities have already opposed Bill C-21 and have taken the steps to pass resolutions in opposition to this potential new power that they neither requested, nor have the resources to impose and enforce.

I have attached a copy of the resolution passed by the council in Kingsville, Ontario. I encourage you to seek feedback from your rate payers, and to discuss this issue in council. You may decide to pass a similar resolution on behalf of your community. Please feel free to advise my office if you do so, and to reach out if you require any additional information on Bill C-21.

Sincerely,

Thank you

A handwritten signature in blue ink that reads "Shannon Stubbs". The signature is written in a cursive style with a large, looping initial "S".

Shannon Stubbs, MP  
Lakeland



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

Sub-Item 3

**SENT VIA EMAIL**

March 25, 2021

The Right Honourable Justin Trudeau, MP  
Prime Minister of Canada  
Langevin Block  
Ottawa, Ontario K1A 0A2

Prime Minister:

**RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)**

At its Regular Meeting held on March 8, 2021 Council of the Town of Kingsville passed the following Resolution:

**"205-2021**

**Moved By** Councillor Thomas Neufeld, **Seconded By** Councillor Larry Patterson

A Resolution concerning Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), specifically Amendment 26, Section (58.01 (1-8), Conditions-bylaw.

WHEREAS municipalities have never been responsible for gun control laws in Canada;

AND WHEREAS law abiding Kingsville residents who own legal handguns have already been thoroughly vetted through the CFSC, PAL and ATT applications;

AND WHEREAS illegal gun owners and smugglers do not respect postal codes;

AND WHEREAS if one municipality enacts a ban and not a neighbouring municipality, this will create a patchwork of by-laws;

AND WHEREAS a municipal ban would be difficult to enforce and easy to get around.

NOW THEREFORE BE IT RESOLVED that The Corporation of the Town of Kingsville is OPPOSED to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to the following public officials: MP Chris Lewis-Essex, MPP Taras Natyshak-Essex, Premier of Ontario The Honourable Doug Ford, Leader of the Official Opposition Andrea Horwath, Prime Minister of Canada The Honourable Justin Trudeau, and Leader of Official Opposition The Honourable Erin O'Toole."



If you require any further information, please contact the undersigned.

Yours very truly,



Sandra Kitchen  
Deputy Clerk-Council Services  
Legislative Services Department  
skitchen@kingsville.ca

cc: Hon. Doug Ford, Premier [premier@ontario.ca](mailto:premier@ontario.ca)  
cc: Hon. Andrea Horwath, Official Leader of the Opposition [horwatha-op@ndp.on.ca](mailto:horwatha-op@ndp.on.ca)  
cc: Hon. Erin O'Toole, Official Leader of the Opposition [erin.otoole@parl.gc.ca](mailto:erin.otoole@parl.gc.ca)  
cc: MP Chris Lewis- Essex  
cc: MPP Taras Natyshak-Essex  
cc: Hon. Bill Blair, Minister of Public Safety and Emergency Preparedness  
cc: MP Shannon Stubbs  
cc: Mayor Aldo DiCarlo, Town of Amherstburg  
cc: Mayor Larry Snively, Town of Essex  
cc: Mayor Tom Bain, Town of Lakeshore  
cc: Mayor Marc Bondy, Town of LaSalle  
cc: Mayor Hilda MacDonald, Municipality of Leamington  
cc: Mayor Gary McNamara, Town of Tecumseh  
cc: all Municipalities in Ontario



# Claresholm

Where **Community** Takes Root

June 7, 2021

Dear Friends and Colleagues,

As many of you may know, my wife was a recipient of a Double Lung Transplant, which ultimately gave me more than 12 more great years with her in my life. I have recently become aware of a Province-Wide initiative called WALK TO BREATHE, and it hit close to home, in a very positive way.

**One Alberta man is walking over 500km from Lethbridge to Edmonton, to raise Awareness and Funds for The Lung Association of AB & NWT – please read the full story at [www.ab.lung.ca/walktobreathe](http://www.ab.lung.ca/walktobreathe) .**

This is his 2nd year with this initiative, and it's one that I, personally, will be supporting. IN FACT, I want to do more than I can from my Mayoral chair in Claresholm, by issuing a friendly Province-Wide Challenge to ALL Alberta municipalities and their overall communities. I encourage you to raise money and help battle the far-reaching, and devastating effects of Lung Disease for 1 in 5 Albertans, not to mention the toll it takes on family and friends. Watching another human being struggle to breathe is a very scary ordeal, and one that I know all too well.

**I humbly ask for your participation in this challenge, from June 14<sup>th</sup> through to July 23, 2021, at which time, we see which community shall receive exclusive bragging rights as Alberta's 'COMMUNITY that CARES'.**

While lighthearted in this challenge, it is a very important cause, and I hope to spearhead some strong participation across the province . . .

- ✓ Send to your Council members and discuss ways to participate in your town
- ✓ Involve Local Business
- ✓ Organize local fundraisers
- ✓ Involve your local media to help promote
- ✓ Share on Social Media

Your consideration and participation is a BREATH of FRESH AIR for all Albertans. I thank you, and I look forward to the challenge.

Please call with any questions at 403-652-6870. You may also reach out to the organizers for more detail and to organize fundraiser/donation: **Chris Sadleir [Sads.chris@gmail.com](mailto:Sads.chris@gmail.com) & Jennifer Hutchinson [jhutchinson@ab.lung.ca](mailto:jhutchinson@ab.lung.ca)**

Sincerely,

Doug MacPherson  
Mayor  
Town of Claresholm



Town of Claresholm, PO Box 1000, 111 - 55<sup>th</sup> Avenue West, Claresholm, AB T0L 0T0



[www.claresholm.ca](http://www.claresholm.ca)



[info@claresholm.ca](mailto:info@claresholm.ca)



403.625.3381



403.625.3869



Box 602  
BEAVERLODGE, Alberta  
T0H 0C0

Mayor and Council  
Town of Beaverlodge  
Box 30  
BEAVERLODGE, Alberta  
T0H 0C0

May 31, 2021

To Whom it may Concern:

I am one of the many residents of Beaverlodge who have been struggling with flooded basements over the years. In my case it has been a period of 9 years in which water has seeped into the basement on many occasions. Then we had the sewer back-up problem of August 1, 2018.

It was apparent from the start of our residency that our home was sitting on a pond causing the sump pump to work 24/7 and no matter how hard the pump worked there was obviously a source continuing to feed that pond. Of course the pond saturated the ground to a point where any additional water, such as rain or spring run-off, resulted in flooding of varying degrees.

As a result of the sewer back-up in 2018 we were told by the insurance company to install a back-flow valve on the sewer line. This involved cutting a hole in the cement floor in the basement and creating a sump pit with a new pump as well as the back-flow valve. Of course cutting the hole in the cement also verified that there was definitely a pond under the entire house. That sump pit was completed in the Fall of 2018 and has remained open and full of water since that time, until recently.

In March of this year the pond and sump pit I speak of completely dried up for a period of approximately 2 weeks (March 1-15 +/-). The source of the pond had been turned off somewhere for a time and was then turned back on. Had we not had the sump pit we would never have noticed that fact so I felt that perhaps it was a clue worth bringing to the attention of someone within the town office. At that point I sent an email to Mayor Rycroft and received an email back showing concern. After further thought I contacted the Town Manager asking about any line shut-offs that may have taken place in March. He assured me he and his crew had not shut any water lines off at any time in March and reminded me, what we continue to hear any time we complain, ie "you have a high water table in your area and those underground springs do funny things" insinuating a spring was our problem and it suddenly decided to travel a different path for that 2 week period. I find that response patronizing and insulting to say the least.

SOMETHING SOMEWHERE in this town's water system, and I am convinced it is the water system, was turned off in March for a 2 week period. There is no doubt in my mind that there are major problems within the sewer system as well but I hold to the idea that most of the problems in our particular area result from a water leak which has saturated the ground creating it's own river and has gone undetected for years. This can only get worse and cause problems for more residents as the river continues to erode the ground and form more tributaries. I feel perhaps it is time to try to solve this problem even if it means turning off every tap in Beaverlodge for a period of time.



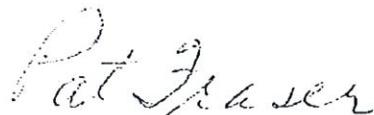
Was there a home sold in Beaverlodge which was perhaps vacated March 1 with the water shut off then had new owners March 15 who turned the water back on? I realize the inside taps should have no bearing on water leaks outside and if there were a leak somewhere meter readings would soar (according to Mr. Kebalo) so this doesn't make any sense. However the problem has existed for so long that perhaps you've been looking for it to "make sense" long enough and should try something that "can't be possible".

MY HOME SITS ON A POND WITH A DISTANT SOURCE WHICH CAN BE TURNED ON OR OFF. Does nobody else find this something which could be solved with some serious thought?? It is not "high water table" or "underground springs".

It is my hope that our new Town Manager will have some curiosity and enough interest in his job to question the rhetoric that has been handed to him and try to examine some alternate possibilities.

I will await your response.

Yours very truly

A handwritten signature in cursive script that reads "Pat Fraser".

Pat Fraser  
780-354-2254

cc. N. Kebalo

## Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	Land Use Bylaw	ongoing	CAO	<b>Land Use Bylaw to Council on June 28, Open House July 12, Public Hearing August 9</b>	In progress	<b>September 2021</b>
2	Bylaw & Terms of Reference for Recreation & Public Works Committees	2017-10-30	CAO	CAO to complete bylaw & terms of reference for new committees	On Hold	Summer 2021
3	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Locate the engineered drawings and plans for the removal of water from this intersection.	On Hold	1/1/2022
4	Paint Road lines, angle parking lines & parking lot lines	4-Aug-20	PW	Crosswalks done. Centre lines, parking lot and angle parking lines to be painted downtown - delayed until spring.	<b>Awarded</b>	<b>End of July</b>
5	Set Meeting for PWSD land	14-Sep-20	Admin	Contact PWSB and the Chair of the Parents Advisory Council to set up a meeting with council to discuss the future use of the land located on 7th Ave between 10th & 11th Street. Letter regarding Council's preference to wait until in-person meetings are allowed was sent Jan 28, 2021.	On Hold	Winter 2022
6	Road Patching	28-Sep-20	Admin	<b>8th Street between 6th and 7th Avenues is a carry over from 2020. 10 additional locations identified for 2021</b>	<b>Ongoing</b>	<b>End of July</b>
7	Repairs to Outdoor Rink	28-Sep-20	P&R / PW	Build benches and install a Port-A-Potti. Broken equipment has been removed and will need to be replaced. Green building and it's contents will be removed.	<b>Awarded</b>	<b>End of August</b>
8	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Set up a meeting with the Board to discuss St. Mary's Kitchen	On Hold	Winter 2022

Current as of: **Monday, June 14, 2021**

## Council Activity Report

Period: May, 2021

Council Name: Judy Kokotilo-Bekkerus		
Date	Committee/Meeting Title	Comments/Purpose
May 05_2021	Other	MHC Potential Partner Interviews
May 06_2021	Other	MHC Potential Partner Interviews
May 06_2021	South Peace Physician Attraction and Retention	Quarterly Meeting Zoom
May 10_2021	Town Council	Special Closed Session meeting
May 10_2021	Subdivision & Development Board	Review and Approve application
May 10_2021	Town Council	Regular Council Meeting
May 13_2021	Grande Spirit Foundation	ASCHA Hosted Municipal Tools Workshop with CMHC and NHS- Zoom Meeting
May 19_2021	Grande Spirit Foundation	Budget Review with GM and Finance Manager
May 25_2021	Town Council	Regular Council Meeting
May 26_2021	South Peace Physician Attraction and Retention	RHPAP Rural Health Matters-Appreciation
May 27_2021	South Peace Physician Attraction and Retention	RHPAP Rural Health Matters-Appreciation
May 28_2021	Grande Spirit Foundation	Management Committee Meeting





Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201  
Fax: 780.354.2207

## Council Activity Report

Period - May 2021

<b>Council Name: Gena Jones</b>		
May 5-6	Mountview Health Complex	Interview prospective partners
May 6	FCSS	Planning meeting for the senior's tea
May 10	Special Council Meeting	Personnel
May 10	Subdivision and Development	Regular meeting
May 10	Town council	Regular council meeting
May 12	Human Resources	Personnel
May 13	Community Futures	Regular Board Meeting
May 19	B'Lodge Public Library	Regular Board Meeting
May 25	Town Council	Regular Council Meeting
May 26-27	SPARCC	Rural Health Matters



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201  
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## Council Activity Report

Period: MAY 2021

Council Name: Cyndi Corbett		
May 10	Special Meeting	HR
May 10	Town Council	Regular Council meeting
May 11	WASP	Update to activity in our Region
May 13	Community Economic Development Committee	Getting ready for "shop local" campaign, emails sent
May 21	Grande Prairie Regional Tourism Association	Three presentations for Marketing Contract
May 25	Town Council	Regular Council Meeting
May 26	Grande Prairie Regional Tourism Association	Vote on marketing contract, Policies/Bylaw update