



# Town of Beaverlodge

"A growing town in the growing Peace River Country."

Telephone: 354-2201

P.O. Box 30  
BEAVERLODGE, ALBERTA  
T0H 0C0

POLICY TITLE - PRIVATE USE OF TOWN-OWNED FACILITIES BY TOWN EMPLOYEES		POLICY NUMBER: 89-2- <del>31</del> 32
AUTHORITY Town Manager		SUPERCEDES: :
APPROVAL Town Manager	EFFECTIVE DATE:	

**POLICY STATEMENT**

In recognition of the employee-employer relationship with its staff, the Town will provide to its staff, certain privileges. However, in its role as a public agency, the Town will impose certain conditions that limit these privileges as to not promote the creation of unfair competition or to imply a conflict of interest.

Therefore, in order to be equitable, the Town will permit staff to use Town facilities, with the following conditions:

- 1) All use will be of a personal nature and not done in a manner as to provide personal gain to the individual.
- 2) All use is to be done on the employee's free time and out of the public eye.
- 3) All use is to provide a benefit to the employee and should not in any way benefit friends and/or acquaintances.
- 4) All use should be of a temporary nature and not be of a lengthy nature as to deprive private enterprise of a business opportunity.
- 5) All employees must provide their own supplies and/or materials.

PURPOSE: \_\_\_\_\_  
\_\_\_\_\_