

Policy Title: CODE OF CONDUCT FOR PEACE OFFICERS	Policy #: PO-5-1
Authority Approval: Mayor and Council	Resolution #:
	Effective Date: January 14, 2018

Distribution:	<input checked="" type="checkbox"/> Master	<input type="checkbox"/> Fire Department
	<input checked="" type="checkbox"/> Administration	<input type="checkbox"/> Library
	<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Public Works
	<input type="checkbox"/> FCSS	<input type="checkbox"/> Recreation

CODE OF CONDUCT FOR PEACE OFFICERS

A Peace Officer Shall:

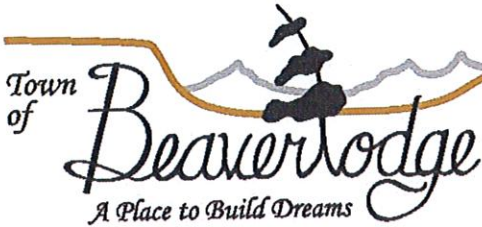
1. Comply with the terms and conditions of the Town of Beaverlodge's authorization from the Solicitors General's Department to employ Peace Officers.
2. Comply with the terms of the Peace Officer's appointment.
3. Comply with the Town of Beaverlodge's code of conduct for Peace Officers whether they are on duty or off duty.
4. Not engage in disorderly or inappropriate conduct, or act in a way that would be harmful to the discipline of Peace Officers or that is likely to discredit the office of Peace Officer which includes but is not limited to:
 - Contravening an Act of the Parliament of Canada;
 - Contravening an Act of the Legislature of Alberta;

- Contravening any regulation made pursuant to either an Act of Parliament or Legislature;
- Using oppressive or tyrannical conduct to a co-worker or subordinate;
- Using profane, abusive, or insulting language to a co-worker;
- Wilfully or negligently making a false complaint or statement;
- Abetting in or knowingly being an accessory to suppressing information, complaints or reports about any other peace officer;
- Differentially applying the law or exercising authority on the basis of race, colour, religion, sex, physical disability, mental disability, marital status, age, ancestry, or place of origin;
- Doing anything prejudicial to discipline or likely to bring discredit on the reputation of the Authorized Employer;
- Being insubordinate to a supervisor by word or action;
- Omitting or neglecting, without adequate reason, to carry out a lawful order, directive, rule, procedure or policy of the employer;

- Neglecting, without lawful excuse, to promptly and diligently perform duties of a Peace Officer;
 - Failing to work in accordance with orders or leaving an area, detail or other place of duty without permission or sufficient cause;
 - Permitting a prisoner to escape on account of the Peace Officer being careless or negligent;
 - Failing to report anything a Peace Officer knows concerning a criminal or any other charge;
 - Applying inappropriate force in circumstance in which force is used.
5. Not withhold or suppress information, complaints or reports about any other Peace Officer.
 6. Promptly and diligently perform the Peace Officer's duties and responsibilities.
 7. Not make or sign false, misleading or inaccurate statements.
 8. Not, without lawful excuse destroy, mutilate or conceal records or property, or alter or erase an entry in a record.
 9. Respect when confidentiality must be maintained.
 10. Properly account for or return money or property that the Peace Officer receives

in the Peace Officer's capacity as a Peace Officer.

11. Not engage in any activities that may or will result in a conflict of interest or an apprehension of or a lack of integrity in the office of Peace Officer.
12. Not use the Peace Officer's position for the Peace Officers own advantage or another person's advantage.
13. Not exercise the Peace Officer's authority as Peace Officer when it is unnecessary to do so.
14. Not possess alcohol while on duty, except in the performance of the Peace Officer's duties.
15. Not possess Cannabis while on duty, except in the performance of the Peace Officer's duties.
16. Not possess controlled drugs, controlled substances under the Controlled Drugs and Substance Act (Canada).
17. Except in the performance of the Peace Officer's duties, prohibit from possessing controlled drugs and controlled substances, the possession of which is prohibited by law.
18. Not enter into licensed premises or licensed gaming facilities (casinos) while on duty unless required to do so in the lawful execution of that duty, or to partake in a meal break only.



Confidentiality:

The use and interpretation of all the Town's policies and schedules will comply with all the aspects of the Freedom of Information and Protection of Privacy Act (FOIP). Any breaches of the FOIP Act will be subject to disciplinary action.

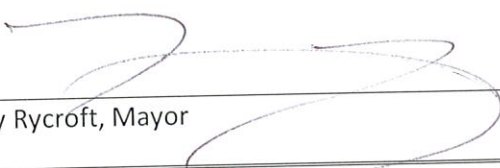

Records Management Requirements:

All documentation will be filed in accordance with the Records Management Policy and to comply with the Municipal Government Act (MGA), Freedom of Information & Protection of Privacy Act (FOIP) and any other applicable legislation, regulation, or act.

Non-Compliance:

Consequences of non-compliance with this policy may result in the potential for legal challenges and/or penalties to the Town of Beaverlodge, its elected officials and/or staff.

The Chief Administrative Officer must approve any exceptions to the Policy.

	
Gary Rycroft, Mayor	Karen Gariepy, Chief Administrative Officer