



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
 TO BE HELD MONDAY NOVEMBER 8, 2021 AT 7:00 PM  
 IN COUNCIL CHAMBERS 400 – 10 ST, BEAVERLODGE, AB

<b>1.0</b>	<b><u>CALL TO ORDER:</u></b>	
<b>2.0</b>	<b><u>ADOPTION OF AGENDA:</u></b>	
<b>3.0</b>	<b><u>ADOPTION OF MINUTES:</u></b> 3.1 October 25, 2021 – Organizational Meeting Minutes  3.2 October 25, 2021 - Regular Council Meeting Minutes	PP 2,3  PP 4-6
<b>4.0</b>	<b><u>DELEGATIONS:</u></b>	
<b>5.0</b>	<b><u>OLD BUSINESS:</u></b> 5.1 Library Board Applications	PP 7-11
<b>6.0</b>	<b><u>NEW BUSINESS:</u></b> 6.1 St. Mary’s Kitchen Steering Committee  6.2 Highway Logo Signage  6.3 SPARKED ( <i>South Peace Area Rural Kids Early Development</i> ) – Proclamation request for November 20 as National Child Day  6.4 Long Term Service Awards Policy Update  6.5 Joint Assessment Review Board Appointments	PP n/a  PP 12-16  PP 17-19  PP 20  PP 21-31
<b>7.0</b>	<b><u>CORRESPONDENCE:</u></b> 7.1 Beaverlodge Mural Foundation - Thank You 7.2 County of Grande Prairie Committee Assignment – Mountview Health Complex 7.3 County of Grande Prairie Committee Assignment - Beaverlodge Firehall Building Committee 7.4 County of Grande Prairie Committee Assignment - Beaverlodge FCSS Advisory Committee	PP 32 PP 33 PP 34 PP 35
<b>8.0</b>	<b><u>COMMITTEE AND STAFF REPORTS:</u></b> 8.1 Action List 8.2 Council Reports	PP 36 PP 37
<b>9.0</b>	<b><u>Closed Session:</u></b> 9.1 Contract – Legal – FOIP Section 16  9.2 Personnel - Evaluation – FOIP Section 17	
<b>10.0</b>	<b><u>ADJOURNMENT:</u></b>	



**COUNCIL ORGANIZATIONAL MEETING MINUTES**

**HELD MONDAY OCTOBER 25, 2021 @ 6:30 PM**

**IN COUNCIL CHAMBERS, 400-10<sup>TH</sup> STREET, BEAVERLODGE**

**COUNCIL** Mayor Gary Rycroft Councillor Cody Moulds  
Deputy Mayor Cal Mosher Councillor Hugh Graw  
Councillor Cyndi Corbett Councillor Judy Kokotilo-Bekkerus  
Councillor Gena Jones

**STAFF** Jeff Johnston, CAO Nichole Young, Legislative Services  
Tina Letendre, Deputy CAO

**1.0** **CALL TO ORDER:** Mayor Gary Rycroft called the meeting to order. **6:30 PM**

**#844-2021-10-25** Councillor Judy Kokotilo-Bekkerus  
**CARRIED:** That Council accepts the agenda as presented.

**2.0** **NEW BUSINESS:**

2.1 Standing Committee Appointments

**#845-2021-10-25** Councillor Gena Jones

**CARRIED:** That Council accepts the Standing Committee Appointments with the following changes:

**Removal of** – Finance and Capital Committee as well as the Regional Water Group Committee.

**Addition of** – Beaverlodge Firehall Building Committee.

- Addition of Councillor Cody Moulds to the Community Enhancement Committee, add Councillor Cyndi Corbett as the Chair of the Community Economic Development Committee, add Councillor Cody Moulds as a member of the Community Economic Development Committee, add Councillor Hugh Graw to the HR Committee, add Councillor Cody Moulds as the member for the Community Futures Grande Prairie & Region Board, add Councillor Gena Jones as the alternate member on the Grande Spirit Foundation and add Councillor Cody Moulds as the member for the Grande Prairie Regional Recreation Committee with Councillor Judy Kokotilo-Bekkerus as the alternate.

**#846-2021-10-25** Councillor Hugh Graw

**CARRIED:** That Council appoints Gena Jones as the Deputy Mayor for the first 8-month rotation starting November 1, 2021 until April 30, 2022.

2.2 Schedule of Council Meetings

**#847-2021-10-25** Deputy Mayor Cal Mosher

CARRIED UNANIMOUSLY That Council approves the proposed Regular Council Meetings and Organizational Meeting Schedule for the period November 2021 to December 2022 as presented.

4.0 **ADJOURNMENT:** Mayor Gary Rycroft adjourned the meeting.

6:50 PM

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Mayor Gary Rycroft

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CAO, Jeff Johnston



**REGULAR COUNCIL MEETING MINUTES**  
**HELD MONDAY OCTOBER 25, 2021 AT 7:00 PM**  
**COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft Deputy Mayor Cal Mosher Councillor Gena Jones Councillor Hugh Graw	Councillor Cyndi Corbett Councillor Judy Kokotilo-Bekkerus Councillor Cody Moulds
<b>STAFF</b>	Jeff Johnston, CAO Tina Letendre, Deputy CAO	Nichole Young, Legislative Services

**1.0**    **CALL TO ORDER**    Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

**2.0**    **ADOPTION OF AGENDA**

**#282-2021-10-25**          Deputy Mayor Cal Mosher

**CARRIED:** That Council accepts the agenda with the following additions:

- Delegations 4.1 - Micki Olsenberg – Handibus Fee Reduction Request
- Delegations 4.2 - John Simpson – Municipal Development Plan
- New Business 6.3 - Handibus Fee Reduction Request
- New Business 6.4 - AUMA Conference

**3.0**    **ADOPTION OF MINUTES**

3.1 October 12, 2021 Regular Council Meeting Minutes

**#283-2021-10-25**          Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts the minutes of the October 12, 2021 Regular Council meeting as presented.

**4.0**    **DELEGATIONS**

4.1 Micki Olsenberg – Seniors GPLT Group

**#284-2021-10-25**          Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts this presentation for information.

4.2 John Simpson – Municipal Development Plan

**#285-2021-10-25**          Councillor Hugh Graw

**CARRIED:** That Council accepts this presentation for information.

**5.0**    **OLD BUSINESS**

5.1 Library Board Applications – CAO spoke with the Board Chair David McGregor and he will issue a request regarding the pending applications, which will be brought back to Council.



## 6.0 NEW BUSINESS

6.1 Bylaw #1009 – Municipal Development Plan

**#286-2021-10-25** Councillor Cyndi Corbett

**CARRIED:** That Council gives a 1<sup>st</sup> reading to Bylaw #1009 – Municipal Development Plan.

6.2 Bylaw #1010 – Traffic Bylaw

**#287-2021-10-25** Councillor Cyndi Corbett

**CARRIED:** That Council gives a 1<sup>st</sup> reading to Bylaw #1010 – Traffic Bylaw.

**#288-2021-10-25** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council gives a 2<sup>nd</sup> reading to Bylaw #1010 – Traffic Bylaw.

**#289-2021-10-25** Councillor Hugh Graw

**CARRIED:** That Council moves to a 3<sup>rd</sup> reading of Bylaw #1010 – Traffic Bylaw.

**#290-2021-10-25** Councillor Cody Moulds

**CARRIED:** That Council gives a 3<sup>rd</sup> reading and passes Bylaw #1010 – Traffic Bylaw.

6.3 Fee Reduction/Waiver – Seniors GPLT Group

**#291-2021-10-25** Councillor Hugh Graw

**CARRIED:** That Council approves the fee reduction request for the Seniors GPLT Group for one trip per month for the next six months at a rate of \$10 per person.

6.4 AUMA Convention – Councillor Cyndi Corbett wanted to ensure that all members have signed up for the convention this year from November 17<sup>th</sup> – 19<sup>th</sup> in Edmonton.

## 7.0 CORRESPONDENCE:

Nil

## 8.0 COMMITTEE AND STAFF REPORTS

8.1 Action List

**#292-2021-10-25** Mayor Gary Rycroft

**CARRIED:** That Council accepts this list with the removal of:

- Item 7 – Town Office Lights as it is completed
- Item 1 - regarding the Bylaws & Terms of Reference to form a Recreation Committee and a Public Works Committee

8.2 Staff Reports

**#293-2021-10-25** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts these Staff reports for information.

9.0 CLOSED SESSION:  
Nil

10.0 ADJOURNMENT Mayor Gary Rycroft adjourned the meeting. **8:19 PM**

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Mayor, Gary Rycroft

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CAO, Jeff Johnston

Town of Beaverlodge Library Board

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Box 119 406 10 Street Beaverlodge AB T0H 0C0

October 25, 2021

Beaverlodge Town Council  
P.O Box 30  
Beaverlodge, AB T0H 0C0

Dear Council

**RE: Library Board Appointments**

Please consider the attached applications for the Town of Beaverlodge Library Board.

At our last meeting on October 12, 2021, the Board reviewed these applications and passed a motion to accept them and forward to you for appointment at your next Council meeting.

These appointments would each be for the full 3-year term.

Thank you very much

Sincerely,

David McGregor  
Chair - Town of Beaverlodge Library Board

Attached: 2 trustee applications  
Cc: Beaverlodge Public Library



### TOWN OF BEAVERLODGE LIBRARY BOARD APPLICATION FOR MEMBERSHIP

The Town of Beaverlodge Library Board ensures the Beaverlodge Public Library operates in accordance with the Alberta Libraries Act by providing a comprehensive and efficient public library service that reflects the community's unique needs. The Board usually meets five times per year.

Complete the following application and submit to the Beaverlodge Public Library, in person, at 406 10th Street. Submissions can also be mailed to the library at PO Box 119 Beaverlodge AB T0H 0C0.

#### CANDIDATE INFORMATION

Name Iris Arberry  
Residential Address 1116 - 6<sup>th</sup> Ave Beaverlodge AB  
Mailing Address Box 1632  
Home Phone \_\_\_\_\_ Cell Phone 613-528-7595  
Email Address arby1956@gmail.com

#### QUALIFICATIONS

Explain your interest in applying to become a member:

The library and staff at Beaverlodge are amazing and I would enjoy working with the organization and helping it in any way.

Briefly state the skills, strengths, education, and experience that would make you an asset to this Board:

I am a team player, energetic and enjoy reading. I have no library experience or library skills, but always willing to learn. I am very community minded.



History of community involvement (past and present):

Member of the U.C.W., served on Board of  
Martintown Mill Preservation Society, active in  
United Church committees. Helped coach with  
my husband - childrens Tball/baseball.

**DECLARATION AND CONSENT OF THE APPLICANT**

I solemnly declare that I am eligible to be appointed to the Town of Beaverlodge Library Board, am not an elected official, officer, or permanent employee of the Town of Beaverlodge or the Beaverlodge Public Library, and I reside in the Town of Beaverlodge or the County of Grande Prairie.

Iris Arberry  
Signature of Applicant

8 / 13 / 2021  
Date (month/date/year)

Iris Arberry  
Name of Applicant (please print)

\* casual / on call  
Town Employee -  
not full time.

For more information regarding the duties and responsibilities of this position, please contact the Beaverlodge Public Library at 780-354-2569 or [librarian@beaverlodgelibrary.ab.ca](mailto:librarian@beaverlodgelibrary.ab.ca)

*This personal information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, and is protected under the Act.*



### TOWN OF BEAVERLODGE LIBRARY BOARD APPLICATION FOR MEMBERSHIP

The Town of Beaverlodge Library Board ensures the Beaverlodge Public Library operates in accordance with the Alberta Libraries Act by providing a comprehensive and efficient public library service that reflects the community's unique needs. The Board usually meets five times per year.

Complete the following application and submit to the Beaverlodge Public Library, in person, at 406 10th Street. Submissions can also be mailed to the library at PO Box 119 Beaverlodge AB T0H 0C0.

#### CANDIDATE INFORMATION

Name BRIAN ARBERRY

Residential Address 1116 6 AVE BEAVERLODGE

Mailing Address PO Box 1632 BEAVERLODGE AB T0H 0C0

Home Phone \_\_\_\_\_ Cell Phone 613 870-4370

Email Address arby1948@gmail.com

#### QUALIFICATIONS

Explain your interest in applying to become a member:

Community minded-

Briefly state the skills, strengths, education, and experience that would make you an asset to this Board:

Adaptable, think outside box, have been on many boards, committees, groups, etc

History of community involvement (past and present):

BOARD MEMBER OF HISTORICAL GRIST MILL IN ONTARIO, ELECTED  
TO PRESIDENT OF BOARD. ON BOARD OF DIRECTORS FOR UNITED  
CHURCH IN MARTINTOWN ONTARIO.

**DECLARATION AND CONSENT OF THE APPLICANT**

I solemnly declare that I am eligible to be appointed to the Town of Beaverlodge Library Board, am not an elected official, officer, or permanent employee of the Town of Beaverlodge or the Beaverlodge Public Library, and I reside in the Town of Beaverlodge or the County of Grande Prairie.

B. Arberry

Signature of Applicant

Sep/15/2021

Date (month/date/year)

BRIAN ARBERRY

Name of Applicant (please print)

For more information regarding the duties and responsibilities of this position, please contact the Beaverlodge Public Library at 780-354-2569 or [librarian@beaverlodgelibrary.ab.ca](mailto:librarian@beaverlodgelibrary.ab.ca)

*This personal information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, and is protected under the Act.*



## Tina Letendre

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**From:** Jeff Johnston  
**Sent:** November 1, 2021 3:49 PM  
**To:** Nichole Young; Tina Letendre  
**Subject:** FW: Logo signage request -Beaverlodge -ATN CAO  
**Attachments:** e-Logo Program Administration Confirmation (2021) Beaverlodge AB.pdf

For council?

## Jeff Johnston, R.E.T., ICD.D

Chief Administrative Officer  
Town of Beaverlodge  
Box 30  
Beaverlodge, AB  
T0H0C0  
780-354-2201 ext: 1016

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**From:** Edward Chin <EdwardC@atstraffic.ca>  
**Sent:** November 1, 2021 3:47 PM  
**To:** Jeff Johnston <jjohnston@townofbeaverlodge.onmicrosoft.com>  
**Subject:** FW: Logo signage request -Beaverlodge -ATN CAO

Hello Jeff,  
As per our conversation today. Please see the below request.  
thanks

**Edward Chin**  
T 780-440-4114 TF 866-560-7446

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**From:** Edward Chin  
**Sent:** October 19, 2021 12:07 PM  
**To:** 'town@beaverlodge.ca' <town@beaverlodge.ca>  
**Subject:** Logo signage request -Beaverlodge -ATN CAO

Hello Jeff Johnston,  
We have a business in Beaverlodge that has just applied for logo signage but before we can accept this application, we require the Town to sign off on the administrative options regarding this program.  
Since we are the program administrator on behalf of Alberta Transportation, we need to advise you that the logo sign program administration is offered first to the Community.  
This signage opportunity allows businesses within the community limits to place their business logo at the entrance of the community. Alberta Transportation has also offered the administration rights to the community first and as such we have attached the election form for you to choose whether you wish to administer this program for your community.  
If you decide not to administer the program, all the duties will fall back onto Alberta Traffic Supply but we need that election made on the attached form. You can also as a third option not allow logo signage at all.



**October 19, 2021**

Edward Chin- Program Administrator  
Tourism Highway Signage Program  
9015-14 Street  
Edmonton, Alberta T6P 0C9

**To: CAO -Town of Beaverlodge**  
PO Box 30, 400-10th Street  
Beaverlodge, Alberta T0H 0C0  
(780) 354-2201 Email: town@beaverlodge.ca

**Ref: Tourism Highway Signing Program (THSP) - Phase 2 LOGO Essential Services Signage**

The THSP is steadily being implemented across the province. Since its inception in June 2004, a growing number of signs, for private and government facilities along with new Community/Town signs have been converted and installed.

June 2006 marked the commencement of change for rural business signing - from the old, now terminated, *Community Business Sign Program (CBS)* to the new Logo Signs.

During the framework development of the THSP, requests were made from rural communities and towns for the opportunity to manage the Logo Sign element of the THSP as a revenue generation program, in a similar manner as the old Community Business Signs.

To this effect, towns/communities have three options:

- 1. Removal of the old CBS and elect to have no new Logo signs at all;
- 2. Removal of the old CBS and allow Alberta Traffic Supply to administer & supply new Logo signs as per their contract with Alberta Transportation; or
- 3. Removal of the old CBS and the town to manage the new Logo signs directly. Either through the Town Administration, the Chamber of Commerce or a nominated third-party.

***NB - Please check off the option your community would like to pursue relative to the Logo Sign Program.***

If the Option 3 is undertaken, a representative of Alberta Traffic Supply will be available to thoroughly explain and present all the requirements necessary to manage this element of the program.

Please forward this completed form back to ATS Traffic. For further information or inquiries please contact us at 1-866-560-7446 or by email at [edwardc@atstraffic.ca](mailto:edwardc@atstraffic.ca) .

_____ Print Name <i>Community Representative</i>	_____ Sign Name	_____ Title
_____ Community		_____ Date

Your co-operation with this request, at the earliest opportunity would be most appreciated.

Kind Regards,

*Edward Chin*

Edward Chin  
Manager,

**ATS Traffic**

9015-14 Street NW. Edmonton, AB, T6P 0C9  
Toll-free 1-866-560 SIGN (7446)  
Fax: Toll-free 1-866-561 SIGN (7446)



# Secure Your Highway Advertising Space

## ■ Alberta's new tourism highway signage program helping to inform travelers about services in local communities

The Alberta Government is currently implementing Phase 2 of the new Tourism Highway Signage Program, and if you want to inform travellers of the services available within your community, the time to act is now.

### New format

Tourism, along with rural businesses, are major economic drivers in this province. The Alberta government is responding with a highway signing program designed to better identify tourism operations as well as gas stations, food establishments, hotels and motels, (considered "essential traveler services") and general businesses in rural communities. The old Community Business Sign Program was terminated in March 2006, and the new logo signs and format, are putting a fresh, bright face on tourism and tourism services in Alberta. Commenced in June 2004 and being managed by Alberta Traffic Supply, (the contracted Program Administrator), the Tourism Highway Signage Program is changing the landscape of signs across the province. The five-year mark sees the conversion of all provincial parks and provincial recreation areas, along with approx. 75% percent of private attractions province-wide.

The aim of the program is to better align the essential traveler services signs with tourism signs. Logo signs are already in place in over 20 states in the United States. With consistent tourism travel coming across the border, the signs will create a consistency of design which ultimately makes it easier for the travelling public to recognize these services.

### Effective

In order to eliminate clutter and enhance safety, the government has decided to place up to four sign structures only, one to two kilometres out from town limits, in the following categories: Gas, Food, Lodging, Other Businesses and Services. There is room for a maximum of six logo panels promoting Gas, Food and Lodging as well as nine logo panels on the Other Business sign.

"It is on a first-come, first-serve basis," Fox said. "Once they fill up, they are gone. With the maximum four structures, there will only be allowed 2 panels per business." Businesses must meet certain program requirements of eligibility to be able to sign under these categories and they must also be physically located within the corporate limits or town boundaries of the relevant community.

Approximately 90 communities have already had new Logo signs installed including:

Whitescourt, Drumheller, Camrose, High River, Brooks, Pincher Creek, Ponoka, Rocky Mountain House, Valleyview, Vermillion, Peace River, Sylvan Lake, Cochrane, Lacombe, Fort Saskatchewan, Innisfail, Strathmore, Hinton and Three Hills. The remainder of approximately 270 eligible communities will follow over the course of the next year, or as enough businesses step forward to express interest.

### Logos on display

Space is limited so any Alberta business in any of the eligible categories is encouraged to contact Alberta Traffic Supply as soon as possible to secure a space for the first five years and have the opportunity to extend the contract for a further five years. Each logo panel is \$2,250 for five years. All permit fees are paid up front which includes all design, manufacture, maintenance and repair for the five-year period.

A permit renewal fee of approximately \$300 to \$500 will then be charged for the second five-year term. There is also an option of paying half at permit signing and being billed the remainder the following year."

### Options

The logo signs are only being introduced into communities with populations of 25,000 or less. Therefore, the major city areas of Edmonton, Calgary, Red Deer, Grande Prairie, Lethbridge, Medicine Hat and Fort McMurray are not eligible to participate. Communities with less than 25,000 populations have three options for taking part. Option one - they can decide to have no signs and not participate with Logos, Option two - they can elect to have Alberta Traffic Supply marker and manage signs on their behalf or, Option three - the chamber or town can administer the signs themselves and use it as a revenue-generation program, but in option three the community must still come through the Program Administrator - Alberta Traffic Supply.

### Call now

For further information on the new Logo Signs and to secure your place on them, please visit the program's website at [www.signupalberta.com](http://www.signupalberta.com) or contact Edward Chin at Tourism Highway Signage Program toll-free: 1-866-560 SIGN (7446) or 1-780-438 6817.





Food Logo Sign



Gas Logo Sign



Lodging Logo Sign

# Other Businesses



Other Business Logo Sign



SPARKED  
P.O. Box 266  
Sexsmith, AB T0H 3C0

RECEIVED  
OCT 27 2021



October 18, 2021

Town of Beaverlodge  
Box ~~506~~ 30  
Beaverlodge, AB  
T0H 0C0

To the Town of Beaverlodge Council:

South Peace Area Rural Kids Early Development (SPARKED) is an advocacy organization focusing on the healthy development of children ages 0 to 6 years. SPARKED is proud to include the Town of Beaverlodge in our service area.

We would like to invite you to celebrate one of our country's most valuable resources – our children. Research in the field of early brain development has shown the value of the childhood years and the lifelong impact that experiences during childhood have on health, well-being, learning and overall development.

SPARKED will celebrate National Child Day this November. National Child Day is celebrated annually on November 20th in Canada and countries around the world. It's a day to remember that children need support, encouragement and respect to grow to their full potential, and that we each have a part to play.

In the Town of Beaverlodge, there are a large number of children and families. Council should recognize that the future success of any community is largely reliant on the positive development of its children. Therefore, we are requesting that Council approve the proclamation of November 20<sup>th</sup> as National Child Day in the Town of Beaverlodge.

We would greatly appreciate confirmation that our request is under consideration. Please do not hesitate to contact me should you require further information. Thank you again for all that you do to ensure our children have a safe community and an environment where they can thrive in all areas of development. SPARKED looks forward to continuing to serve the Town of Beaverlodge and area.

Sincerely,

Chantel Napier, Chair  
On behalf of

SPARKED (South Peace Area Rural Kids Early Development)  
780-567-4571 / 780-832-0851

# Northwest Alberta Children's Charter

Whoever we are, we are children first, and these are the rights of all of us.

## THE RIGHT TO BE SAFE AND HEALTHY

Let us have clean water to drink and good food to eat. Let us have a safe home and proper clothes. Keep us warm in the snowy winter and shade us in the hot summer. Always protect us from harm and comfort us if we are sick.

## THE RIGHT TO BE LOVED AND MAKE FRIENDS

Let us have a family who loves us and someone who cares for us. Let us make friends and be happy. Always let us know that we are loved.

## THE RIGHT TO BE THEMSELVES

Let us know who we are and help us to understand our heritage. If we need extra help to learn or understand or grow or move, let us have special care and watch over us.

## THE RIGHT TO BE HEARD

Let us share what we are thinking or how we are feeling. Although we are small, we have important things to say.

## THE RIGHT TO PLAY

Let us learn by playing, talking, singing and dancing. We learn best when we are having fun! Help us to be active everyday and give us time to rest our bodies and minds when we are all played out.

## THE RIGHT TO NATURE AND FRESH AIR

Let us learn about the world around us. Teach us about things that live and grow around our homes; in forests and fields, in lakes and rivers, and in the sky. Help us play outside so we can safely explore and discover Northern Alberta.

## THE RIGHT TO LIFELONG LEARNING

Let us learn new things and help us to succeed. Teach us all the things we need to know so we can keep learning as we grow up. We want to be the best that we can be!

## THE RIGHT TO BELONG

Let us know that we are all unique and special. Teach us that whoever we are, we are allowed to live and grow here, and that we should all be treated fairly. Help us understand that we need a family to look after us until we are grown up and can look after ourselves.



NATIONAL CHILD DAY

Proclamation

- Whereas: National Child Day is celebrated on November 20<sup>th</sup> each year; and
- Whereas: This date marks the occasion when Canada adopted the United Nations Convention on the Rights of the Child; and
- Whereas: National Child Day serves to promote and encourage a commitment to the positive development of children in our communities; and
- Whereas: The Town of Beaverlodge has a vision that focuses on people and their quality of life; and
- Whereas: The Town of Beaverlodge works for the best interests of its people by laying the foundation for the future and recognizes that the future success of any community or municipality is largely reliant on the positive development of its children; and
- Whereas: The children of today will be the leaders of tomorrow.
- Now, Therefore: On behalf of the Town of Beaverlodge Council, I \_\_\_\_\_, do hereby proclaim November 20 as National Child Day in the Town of Beaverlodge.

Authorized by \_\_\_\_\_ on this \_\_\_ day of \_\_\_\_\_, 2021.



Policy Title: LONG TERM SERVICE AWARDS	Policy #: HR 2021-10-31
Authority Approval: Mayor and Council	Resolution #:
	Effective Date:
Distribution:	
<input checked="" type="checkbox"/> Master	<input checked="" type="checkbox"/> Fire Department
<input checked="" type="checkbox"/> Administration	<input checked="" type="checkbox"/> Library
<input checked="" type="checkbox"/> Council	<input checked="" type="checkbox"/> Public Works
<input checked="" type="checkbox"/> FCSS	<input checked="" type="checkbox"/> Recreation

**Purpose:** To provide recognition of long-term service of staff to the Town.

**Policy Statement:** 1. Awards shall be presented as follows:

Years of Service	Award
5 Years	Jacket (Value \$150)
10 Years	Jacket (Value \$225) and Cash (\$250)
15 Years	Jacket (Value (250) and Cash (\$500)
20 Years	Jacket (Value \$350) and Cash (\$1,000)
25 Years	Jacket (Value \$375) and Cash (\$1500)
30 Years	Jacket (Value \$400) and Cash (\$2,000)

Reviewed/Amended	Date:
Mayor	CAO



## Town of Beaverlodge

### Request for Action

Meeting:	Regular Council
Meeting Date:	Nov 8, 2021
Originated by:	Nichole Young, Legislative Services Coordinator
Title:	Joint Assessment Review Board Chair and Clerk Appointments
Agenda Item:	6.5

**Background:** Joint Assessment Review Boards Bylaw #991

**Discussion:** Bylaw #991 states that each participating municipality must pass a motion to appoint the Chair and Clerks, sections 5.1 and 7.1 respectively.

**Recommended Action:**

1. Council, by resolution to be recorded as follows: *“That Council agrees with the appointment of Karen Rosvold as the Chair to the LARB (Local Assessment Review Board) and the CARB (Composite Assessment Review Board) as well as the appointment of Carol Gabriel, Mary Kukulski, Megan Beson and Tatiana Catana as Clerks to the Board. ”*

# Bylaw # 991

## “Joint Assessment Review Boards Bylaw”

BEING A BYLAW OF THE TOWN OF BEAVERLODGE IN THE PROVINCE OF ALBERTA TO ESTABLISH JOINT ASSESSMENT REVIEW BOARDS FOR THE COUNTY OF GRANDE PRAIRIE NO.1, TOWN OF WEMBLEY, TOWN OF SEXSMITH, TOWN OF BEAVERLODGE, AND VILLAGE OF HYTHE.

WHEREAS Section 455 of the *Municipal Government Act*, RSA 2000, c. M-26 as amended, authorizes two or more municipal councils to agree to jointly establish the local assessment review board or the composite assessment review board or both to have jurisdiction in their municipalities;

AND WHEREAS the Council of the TOWN OF BEAVERLODGE deems it necessary to establish a joint local assessment review board and a joint composite assessment review board to hear assessment appeals within the municipal boundaries of the County of Grande Prairie No.1, Town of Wembley, Town of Sexsmith, Town of Beaverlodge, and Village of Hythe;

NOW THEREFORE the Council of the TOWN OF BEAVERLODGE duly assembled hereby enacts as follows:

### 1. TITLE

- 1.1. This Bylaw may be cited as the “Joint Assessment Review Boards Bylaw”.

### 2. DEFINITIONS

- 2.1. In this Bylaw, unless the context otherwise requires, the following definitions apply:
  - a. “Joint Assessment Review Boards” means the Joint Local Assessment Review Board and the Joint Composite Assessment Review Board;
  - b. “Clerk” means the designated officer appointed as the clerk of the Joint Assessment Review Boards in accordance with section 456 of the *Municipal Government Act*;
  - c. “County” means the County of Grande Prairie No.1;
  - d. “Joint Composite Assessment Review Board” means a board established to hear and make decisions on complaints about any matter referenced in section 460.1(2) of the *Municipal Government Act*;
  - e. “Joint Local Assessment Review Board” means a board established to hear and make decisions on complaints about any matter referenced in section 460.1(1) of the *Municipal Government Act*;

- f. "Member" means a member of the Joint Assessment Review Boards as appointed by Council for the County of Grande Prairie No.1;
- g. "*Municipal Government Act*" means the Municipal Government Act, RSA 2000, c M-26, as amended from time to time;
- h. "Participating Municipalities" means the County of Grande Prairie No.1, the Town of Wembley, the Town of Sexsmith, the Town of Beaverlodge, and the Village of Hythe; and
- i. "Regulations" means the Matters Relating to Assessment Complaints Regulation, 2018 Alta Reg 201/2017, the Matters Relating to Assessment Complaints Regulations, Alta Reg 310/2009, and any other applicable regulations established under the *Municipal Government Act*.

### 3. ESTABLISHMENT

- 3.1. The Councils of the Participating Municipalities hereby jointly establish a Joint Local Assessment Review Board to exercise the functions of a Local Assessment Review Board in their municipalities.
- 3.2. The Joint Local Assessment Review Board shall have jurisdiction to exercise the functions of a Local Assessment Review Board under the provisions of the *Municipal Government Act* in respect of assessment complaints made by taxpayers of the Participating Municipalities.
- 3.3. The Councils of the Participating Municipalities hereby jointly establish a Joint Composite Assessment Review Board to exercise the functions of a Composite Assessment Review Board in their municipalities.
- 3.4. The Joint Composite Assessment Review Board shall have jurisdiction to exercise the functions of a Composite Assessment Review Board under the provisions of the *Municipal Government Act* in respect of assessment complaints made by taxpayers of the Participating Municipalities.
- 3.5. The Joint Assessment Review Boards shall adhere to the Joint Assessment Review Board Procedures as set out in Schedule "A".

### 4. MEMBERSHIP

- 4.1. The Joint Assessment Review Boards shall consist of up to eight (8) Members, with a maximum of four (4) councillors from the participating municipalities, appointed by resolution of the Council for the County of Grande Prairie at its Annual Organizational Meeting. Members shall be appointed for a three-year term and in a manner that the expiry dates of their appointments are staggered.



- 4.2. All Members must meet the qualifications prescribed in the *Municipal Government Act* and the Regulations.
- 4.3. All Members shall be considered jointly appointed to both the Joint Local Assessment Review Board and the Joint Composite Assessment Review Board.
- 4.4. The County shall make reasonable efforts to attract candidates and appoint Members who are resident in each of the Participating Municipalities. Notwithstanding the foregoing, Council for the County may appoint a Member who is not a resident of any of the Participating Municipalities if:
  - 4.4.1. Council for the County does not receive a sufficient number of applications from candidates who are residents of the Participating Municipalities;
  - 4.4.2. In the opinion of Council for the County, the Member has particular qualifications, skills or experience which will assist the Joint Assessment Review Boards in determining appeals before them.
- 4.5. Up to three (3) Members may be appointed by resolution of Council for the County as alternate Members to fill a vacancy on the Board caused by an absence, retirement or resignation of a member at large, to allow the Joint Assessment Review Boards to continue to conduct business to ensure quorum requirements are fulfilled.
- 4.6. No person shall be appointed as a Member of the Joint Assessment Review Boards who is:
  - 4.6.1. An employee of a Participating Municipality;
  - 4.6.2. An assessor on behalf of a Participating Municipality;
  - 4.6.3. A designated officer having authority to grant or cancel tax exemptions or deferrals under the *Municipal Government Act*;
  - 4.6.4. A person who regularly acts for assessed persons or taxpayers during the assessment complaint process or at hearings before a panel of any assessment review board or the Municipal Government Board; or
- 4.7. Council for the County may, by resolution, remove a Member from the Joint Assessment Review Boards at any time if:
  - 4.7.1. In the opinion of Council for the County, a Member is not performing their duties satisfactorily in accordance with this Bylaw and the Act; or
  - 4.7.2. A member is absent for more than three (3) consecutive meetings of the Joint Assessment Review Boards without adequate excuse.
- 4.8. In the event Council for the County is considering the removal of a Member, Council for the County shall provide the Member or the Member's representative a reasonable opportunity



to be heard by Council for the County and thereafter provide the Member with a decision in writing with reasons.

- 4.9. Council for the County may, by resolution, appoint additional Members to the Joint Assessment Review Boards for a specific term of up to six (6) months, as the Council for the County sees fit to ensure the Joint Assessment Review Boards will have a quorum for a hearing.
- 4.10. Members shall adhere to the Member Rules of Conduct as set out in Schedule "B" to this Bylaw.
- 4.11. Any Member may resign as a Member of the Joint Assessment Review Boards by sending written notice to Council for the County.
- 4.12. Before participating in a hearing before the Joint Assessment Review Boards all Members are required to complete the training requirements defined in the *Municipal Government Act* and the Regulations.
- 4.13. At the discretion of the County, Members must participate in any training offered by the Participating Municipalities or the Province, to assist them in carrying out their duties as Members of the Joint Assessment Review Boards.

## 5. CHAIR

- 5.1. The Chair of the Joint Assessment Review Boards shall be appointed by resolution of the Councils of the Participating Municipalities at their respective Annual Organizational Meetings for a one year term.
- 5.2. The Chair of the Joint Assessment Review Boards shall be jointly appointed as the Chair of the Joint Local Assessment Review Board and the Joint Composite Assessment Review Board.
- 5.3. The Chair may delegate those powers, duties or functions of the Chair to another Member but not a provincial Member of a panel of the Joint Composite Assessment Review Board.
- 5.4. In addition to any other duties and functions prescribed in the *Municipal Government Act* or the Regulations, the Chair:
  - 5.4.1. When a hearing is to be held, shall convene a panel to hear the appeal in accordance with the *Municipal Government Act*;
  - 5.4.2. Shall ensure that all Joint Assessment Review Board hearings are conducted in a fair and impartial manner, in accordance with the rules for such hearings as set out in the *Municipal Government Act* and the rules of natural justice;
  - 5.4.3. Is authorized to rule that evidence presented at a hearing is irrelevant to the matter at issue and may direct the Members to disregard the evidence;
  - 5.4.4. May limit a submission if he determines it to be repetitious.

## 6. QUORUM

- 6.1. Where a panel of the Joint Composite Assessment Review Board consists of three (3) Members, a quorum is two (2) Members, one (1) of whom must be a provincial Member.
- 6.2. Where a panel of the Joint Local Assessment Review Board consists of three (3) Members, a quorum is two (2) Members.

## 7. CLERK

- 7.1. The Clerk shall be appointed by resolution of the Councils of the Participating Municipalities at their respective Annual Organization Meeting.
- 7.2. The responsibilities of the Clerk are as follows:
  - 7.2.1. Ensure all statutory requirements of the Joint Assessment Review Boards are met;
  - 7.2.2. Inform all affected parties of the appeal hearing in accordance with the *Municipal Government Act*;
  - 7.2.3. Inform all statutory parties of the appeal hearing in accordance with the *Municipal Government Act*;
  - 7.2.4. Compile all necessary documentation for distribution to the Members;
  - 7.2.5. Attend all hearings of the Joint Assessment Review Boards;
  - 7.2.6. Provide services for the recording of proceedings of the Joint Assessment Review Boards and for retention of exhibits, including all written submissions to the Joint Assessment Review Boards;
  - 7.2.7. Prepare the minutes for hearings of the Joint Assessment Review Boards, including the names and addresses of all parties making representations to the Joint Assessment Review Boards;
  - 7.2.8. Communicate decisions of the Joint Assessment Review Boards to the affected parties in accordance with the *Municipal Government Act*; and
  - 7.2.9. Such other matters as the Joint Assessment Review Boards may direct.

## 8. DECISIONS

- 8.1. Only Members present for the entire hearing shall participate in the making of a decision on any matter before the Joint Assessment Review Boards.
- 8.2. The decision of the majority of Members present at the meeting shall be deemed to be the decision of the Joint Local Assessment Review Board or Joint Composite Assessment Review Board, as the case may be.



## 9. MEMBER RENUMERATION

- 9.1. Members and the Chair shall be entitled to such remuneration as may be fixed from time to time by the Council for the County.

## 10. GENERAL

- 10.1. Joint Assessment Review Board hearings will be held at the County Administration Building, or other location as provided in the Notice of Hearing.
- 10.2. The County will provide the administrative resources for Joint Assessment Review Board hearings.

## 11. COSTS

- 11.1. The fee for an appeal will be the fee as set by the Council for the County from time to time (the "Appeal Fee"). A refund of the Appeal Fee may be granted by the County if a withdrawal is received in writing and has been delivered to the Clerk prior to notifications of the appeal hearing being sent out.
- 11.2. All costs and expenses incurred by the Joint Assessment Review Boards, including the costs of holding the hearing and any legal or other fees incurred by the Joint Assessment Review Boards shall be paid by the respective Participating Municipality to the County on a cost-recovery basis, with the Appeal Fee applied to offset the cost.
- 11.3. Notwithstanding the foregoing, the County will not offset the costs of holding the hearing so as to pay any portion of the Appeal Fee to the respective Participating Municipality.
- 11.4. Costs and expenses incurred by Members to complete the training requirements as prescribed by the *Municipal Government Act* and the Regulations shall be paid by the County in accordance with the County's remuneration policy for board members.

## 12. GENERAL PROVISIONS

- 12.1. Bylaw 3115 and all amendments thereto are hereby repealed.
- 12.2. Should any provisions of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provisions had not been invalid.
- 12.3. This Bylaw shall come into force and effect upon the date it is passed.



Read a FIRST time this 27 Day of April 2020.

Read a SECOND time this 27 Day of April 2020.

Read a THIRD and FINAL time this 27 Day of April 2020.



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MAYOR



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CHIEF ADMINISTRATIVE OFFICER

**ATTACHMENTS:**

Schedule "A" – Joint Assessment Review Board Procedures

Schedule "B" – Member Rules of Conduct

## SCHEDULE 'A'

### JOINT ASSESSMENT REVIEW BOARD PROCEDURES

#### 1. APPEAL HEARINGS

- 1.1. The Joint Assessment Review Boards shall give notice of the hearing in accordance with the *Municipal Government Act*.
- 1.2. The Joint Assessment Review Boards shall make available for public inspection prior to the hearing all relevant documents and materials respecting the appeal in accordance with the *Municipal Government Act*.
- 1.3. The Joint Assessment Review Boards shall hear from parties in accordance with the *Municipal Government Act*.
- 1.4. The Joint Assessment Review Boards shall hear appeals in public, but it may at any time recess and deliberate in camera.
- 1.5. Electronic or similar recording devices shall not be used during the hearing by anyone in attendance except the Clerk.
- 1.6. The Joint Assessment Review Boards shall make and keep a written record of its proceeding which may be in the form of a summary of the evidence at the hearing.
- 1.7. The Joint Assessment Review Boards shall give a written decision together with the reasons for the decision in accordance with the *Municipal Government Act*.

#### 2. CONDUCT AT HEARINGS

- 2.1. Members of the public in attendance at a hearing:
  - 2.1.1. Shall address the Joint Local Assessment Review Board or Joint Composite Assessment Review Board, as the case may be, through the Chair;
  - 2.1.2. Shall maintain order and quiet; and
  - 2.1.3. Shall not applaud or otherwise interrupt any speech or action of the Members of any other person addressing the Joint Local Assessment Review Board or Joint Composite Assessment Review Board, as the case may be.
- 2.2. The Chair may order a member of the public who disturbs or acts improperly at a hearing by words or actions be expelled. The Chair may request the assistance from a Peace Officer to remove the person.

**SCHEDULE 'B'**  
**MEMBER RULES OF CONDUCT**

**1. PECUNIARY INTEREST**

- 1.1. A Member of the Joint Assessment Review Boards must not hear or vote on any decision that relates to a matter in respect of which the Member has a pecuniary interest.
- 1.2. A Member has a pecuniary interest in a matter to the same extent that a councilor would have a pecuniary interest in the matter as determined in accordance with section 170 of the *Municipal Government Act*.
- 1.3. If a Member is appointed to a panel hearing a complaint, and discovers during the complaint hearing that they have a pecuniary interest in the matter before the panel, the Members shall immediately disclose their pecuniary interest, and shall immediately recuse themselves from the proceedings. If the panel still has quorum as defined in this bylaw and the *Municipal Government Act* after the Member's recusal, it may continue to hear the appeal. If the panel does not have quorum as defined in this bylaw and the *Municipal Government Act* after the Member's recusal, the panel must cease the hearing, and a new panel be appointed to hear the appeal.

**2. CONFLICT OF INTEREST**

- 2.1. Where a Member of the Joint Assessment Review Boards is of the opinion that he or she has a conflict of interest in respect of a matter before the Board, the Member must absent himself or herself from board proceedings while that matter is being discussed, provided that prior to leaving the meeting, the Member:
  - 2.1.1. Declared a conflict of interest; and
  - 2.1.2. Describes in general terms the nature of the conflict of interest.
- 2.2. The Clerk shall cause a record to be made in the Minutes of the Member's absence and the reasons for it.
- 2.3. If a Member is appointed to a panel hearing a complaint, and discovers during the complaint hearing that they have a conflict of interest in the matter before the panel, the Member shall immediately disclose that they are in a conflict of interest and shall immediately recuse themselves from the proceedings. If the panel still has a quorum as defined in this bylaw and the *Municipal Government Act* after the Member's recusal, it may continue to hear the appeal. If the panel does not have quorum as defined in this bylaw and the *Municipal Government Act* after the Member's recusal, the panel must cease the hearing, and a new panel be appointed to hear the appeal.
- 2.4. For further clarity, a Member has a conflict of interest in respect of a matter before the Joint Assessment Review Boards when the member is of the opinion that:
  - 2.4.1. He or she has a personal interest in the matter which would conflict with his or her obligation as a Member to fairly consider the issue; or



- 2.4.2. Substantial doubt as to the ethical integrity of the member would be raised in the minds of a reasonable observer, if that Member were to participate in the consideration of the matter.

**3. A MEMBER SHALL:**

- 3.1. Not discuss any matter under appeal with any party to that appeal, outside of the formal hearing process;
- 3.2. Keep in camera discussions of the Joint Assessment Review Boards and legal advice provided to the Joint Assessment Review Boards confidential, except where required to disclose that information by law; and
- 3.3. Attend all Joint Assessment Review Boards hearings to which he has been assigned unless prior written consent has been received from the Chair.



# Beaverlodge Mural Foundation

The Beaverlodge Mural Foundation  
would like to thank the following sponsors  
for their support during the creation of our murals.

Canadian Natural Resources  
County of Grande Prairie  
EnCana  
BPOE Elks, Beaverlodge  
Beaverlodge Legion  
Town of Beaverlodge  
Barbara and Don Nelson  
Willowlodge IODE  
Prairie Signs  
Beaverlodge PowerSports  
Beaverlodge Hotel  
The Gift Box  
O'Toole's Auto Body

Beaverlodge IGA  
New Horizon Co-op  
Riverbend Golf & Country Club  
Winks  
Anna's Pizza  
Northgate Electric Ltd.  
Loretta and Bob Sherard  
Green Pepper Restaurant  
Beaverlodge A & W  
St Luke's Anglican Church  
Foster's Seed and Feed  
JR's

A special thanks to Del Wiebe and the staff at the Beaverlodge  
Home Building Centre for their generous supply of materials  
and advice during our mural development.

Thank you all very much,  
and we hope everyone enjoys the murals.





November 3, 2021

Town of Beaverlodge  
Attention: Jeff Johnston, CAO  
PO Box 30, 400 – 10<sup>th</sup> Street  
Beaverlodge, AB T0H 0C0

To whom it may concern,

**Re: Mountview Health Complex Committee – County of Grande Prairie Member Appointment**

The County of Grande Prairie No. 1 Council held their annual organizational meeting on October 25<sup>th</sup>, 2021 and has appointed Councillor Bob Marshall and Deputy Reeve Peter Harris as the County Representatives. Contact information is provided for you below.

**Councillor Bob Marshall**  
Box 3044, Wembley AB T0H 3S0  
Home: 780-766-2161  
Cell: 780-933-2053  
Email: [bmarshall@countygp.ab.ca](mailto:bmarshall@countygp.ab.ca)

**Deputy Reeve Peter Harris**  
Box 849, Beaverlodge AB T0H 0C0  
Home: 780-354-2823  
Cell: 780-933-3074  
Email: [pharris@countygp.ab.ca](mailto:pharris@countygp.ab.ca)

Please notify Councillor Marshall and Deputy Reeve Harris of your upcoming meeting dates, times and locations to ensure the appointed Councillors are informed and can RSVP.

In order to keep County Council informed of the important work being done by the Mountview Health Complex Committee, kindly forward any meeting minutes to the County's Legislative Services Department at [legislativeservices@countygp.ab.ca](mailto:legislativeservices@countygp.ab.ca)

Any meeting minutes that are in draft format will not be shared outside of the organization.

Should you have any questions or concerns, please do not hesitate to contact your Councillor or the County office directly at 780-532-9722. On behalf of County Council, we wish you continued success.

Regards,

Carol Gabriel  
Director of Corporate Services





November 3, 2021

Town of Beaverlodge  
Attention: Jeff Johnston, CAO  
PO Box 30, 400 – 10<sup>th</sup> Street  
Beaverlodge, AB T0H 0C0

To whom it may concern,

**Re: Beaverlodge Firehall Building Committee – County of Grande Prairie Member Appointment**

The County of Grande Prairie No. 1 Council held their annual organizational meeting on October 25<sup>th</sup>, 2021 and has appointed Councillor Bob Marshall and Deputy Reeve Peter Harris as the County Representatives. Contact information is provided for you below.

**Councillor Bob Marshall**  
Box 3044, Wembley AB T0H 3S0  
Home: 780-766-2161  
Cell: 780-933-2053  
Email: [bmarshall@countygp.ab.ca](mailto:bmarshall@countygp.ab.ca)

**Deputy Reeve Peter Harris**  
Box 849, Beaverlodge AB T0H 0C0  
Home: 780-354-2823  
Cell: 780-933-3074  
Email: [pharris@countygp.ab.ca](mailto:pharris@countygp.ab.ca)

Please notify Councillor Marshall and Deputy Reeve Harris of your upcoming meeting dates, times and locations to ensure the appointed Councillors are informed and can RSVP.

In order to keep County Council informed of the important work being done by the Beaverlodge Firehall Building Committee, kindly forward any meeting minutes to the County's Legislative Services Department at [legislativeservices@countygp.ab.ca](mailto:legislativeservices@countygp.ab.ca)

Any meeting minutes that are in draft format will not be shared outside of the organization.

Should you have any questions or concerns, please do not hesitate to contact your Councillor or the County office directly at 780-532-9722. On behalf of County Council, we wish you continued success.

Regards,

Carol Gabriel  
Director of Corporate Services



November 3, 2021

FCSS – Town of Beaverlodge  
Attention: Trudy Hodges  
PO Box 30, 400 – 10<sup>th</sup> Street  
Beaverlodge, AB T0H 0C0

To whom it may concern,

**Re: Beaverlodge FCSS Advisory Committee – County of Grande Prairie Member Appointment**

The County of Grande Prairie No. 1 Council held their annual organizational meeting on October 25<sup>th</sup>, 2021 and has appointed Councillor Bob Marshall as the County Representative. Contact information is provided for you below.

**Councillor Bob Marshall**  
Box 33, Wembley AB T0H 3S0  
Home: 780-766-2161  
Cell: 780-933-2053  
Email: [bmarshall@countygpp.ab.ca](mailto:bmarshall@countygpp.ab.ca)

Please notify Councillor Marshall of your upcoming meeting dates, times and locations to ensure the appointed Councillor is informed and can RSVP.

In order to keep County Council informed of the important work being done by the Beaverlodge FCSS Advisory Committee, kindly forward any meeting minutes to the County's Legislative Services Department at [legislativeservices@countygpp.ab.ca](mailto:legislativeservices@countygpp.ab.ca)

Any meeting minutes that are in draft format will not be shared outside of the organization.

Should you have any questions or concerns, please do not hesitate to contact your Councillor or the County office directly at 780-532-9722. On behalf of County Council, we wish you continued success.

Regards,

Carol Gabriel  
Director of Corporate Services

## Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2022 capital plan	In progress	1/1/2022
2	Set Meeting for PWSO land	14-Sep-20	Admin	Contact PWSO and the Chair of the Parents Advisory Council to set up a meeting with council to discuss the future use of the land located on 7th Ave between 10th & 11th Street. Letter regarding Council's preference to wait until in-person meetings are allowed was sent Jan 28, 2021.	On Hold	Winter 2022
3	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	Review all the Recreation Centre Rates	On Hold	1/1/2022
4	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with Superintendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
5	Fiber Optics	9-Aug-21	CAO	Canadian Fiber Optics - NDA has been signed, LOI has been signed. Open House on hold pending COVID.	On Hold	Fall 2021
6	GMHL WEST	9-Aug-21	CAO	Pursue an agreement with GMHL and bring back to Council - currently reviewing sample Ice Use Agreement	In progress	9/27/2021
7	Letter re: Hospital Road	12-Oct-21	CAO	<b>SENT Oct 29, 2021 to MLA &amp; Minister of Finance Travis Toews, Minister of Health Jason Coping, Minister of Infrastructure Prasad Panda as well as Dr. Verna Yiu, AHS.</b>	Completed	10/29/2021

Current as of: **Monday, November 8, 2021**





Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

## Council Activity Report

Period: October, 2021

Council Name: Judy Kokotilo-Bekkerus		
Date	Committee/Meeting Title	Comments/Purpose
Oct 12_2021	Town Council	Regular Council Meeting
Oct 19_2021	Grande Spirit Foundation	GP Chamber Of Commerce Women in Business Lunch
Oct 20_2021	Grande Spirit Foundation	Meeting Metis Association and Elder Shelter Reps
Oct 21_2021	Grande Spirit Foundation	GP Chamber Of Commerce Awards of Distinction
Oct 25_2021	Town Council	Council Swearing in Ceremony
Oct 25_2021	Town Council	Organizational Meeting
Oct 25_2021	Town Council	Regular Council Meeting



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201  
 Fax: 780.354.2207

## Council Activity Report

Period: October

Councillor Name: Gena Jones		
Oct 5	Community Futures	Regular Board Meeting
Oct 6	Councillor Forum.	Councillor Forum at Beaverlodge Community Centre
Oct 12	Beaverlodge Library	Librarian Evaluation
Oct 12	Town Council	Regular Council Meeting
Oct 25	Town Council	Oath and Swearing in Organizational Meeting Regular Council Meeting