



AGENDA FOR THE TOWN OF BEAVERLODGE COMMITTEE OF THE WHOLE MEETING
TO BE HELD MONDAY FEBRUARY 14, 2022 @ 5:30 PM
COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB

1.0	<u>CALL TO ORDER:</u>	
2.0	<u>ADOPTION OF AGENDA:</u>	
3.0	<u>DELEGATIONS:</u>	
4.0	<u>OLD BUSINESS:</u>	
5.0	<u>NEW BUSINESS:</u> 5.1 Committee Terms of Reference 5.2 Town Weed Inspection Agreement 5.3 Resolution for Economic Development Week May 9-13, 2022 5.4 Farm Safety Centre Request 5.5 Minister of Culture, Ron Orr – 2024 Alberta Games 5.6 Schedule for Newsletter Submissions 5.7 Council Technology 5.8 Beaverlodge & District Chamber of Commerce Request 5.9 Firehall Building Committee Update	
6.0	<u>TOPICS FOR NEXT AGENDA:</u>	
7.0	<u>CLOSED SESSION:</u>	
8.0	<u>ADJOURNMENT:</u>	

Committee Terms of Reference

Type of Committee	Council Committee
Purpose	The purpose of the Committee of the Whole is for members of Council to have an opportunity to discuss and debate in a less formal structure than a Council meeting.
Composition	The membership of the Committee of the Whole is comprised of all members of Council. The term of the Committee of the Whole is four (4) years which coincides with the term of Council. The Chair of the meeting may be a Councillor, shared on a rotating basis, as determined by the Mayor.
Authority	Committee will have an advisory role to Council.
Mandate	<p>The business discussed at Committee of the Whole meetings can include the following:</p> <ul style="list-style-type: none"> - Awards; - Open Forum; - Delegations; and, - Committee of the Whole Business Items <p>The Committee of the Whole will consider and provide recommendations to Council or direction to staff such as, but not limited to, the following "Business Items":</p> <ul style="list-style-type: none"> - Long term planning and policy development; - Annual budget deliberations; - Zoning and Land Development plans and strategies; - Parks, Recreation and community services plans and strategies; and, - Other matters that may require Council's in-depth consideration and community input. <p>Recommendations and Minutes from Committee of the Whole meetings will be addressed at the next Council meeting on a separate date.</p> <p>* As per Section 203(2.e) of the MGA, the Committee of the Whole meetings may not hold Public Hearings.</p>
Meetings	<p>The meeting rules and procedures will be in alignment with the Council Procedural Bylaw.</p> <p>Meetings will be convened prior to each Council Meeting.</p>
Staff Support	<ul style="list-style-type: none"> - The Chief Administrative Officer will provide strategic support and act as liaison; - The Deputy chief Administrative Officer will provide procedural and other support; - Legislative Services staff will prepare agendas, minutes and provide administrative support; - Management staff (or their designated representative) will provide subject matter expertise
Review of Terms of Reference	These Terms of Reference will be reviewed during the Committee's first meeting each term.



January 14, 2022

Town of Beaverlodge
Box 30
Beaverlodge, AB
T0H 0C0

Attention: Jeff Johnston, CAO

Dear Jeff,

Please find enclosed two copies of the Town Weed Inspection Service Agreement with the County of Grande Prairie.

I ask the Mayor and you sign both copies and return them back to me. Once our CAO and Reeve have signed, I will return one duly signed copy back to you.

Thank you,

Shannon Baird
Executive Assistant to CAO and County Council
County of Grande Prairie

RECEIVED
JAN 21 2022

5,2

TOWN WEED INSPECTION
SERVICE AGREEMENT

BETWEEN:

THE TOWN OF BEAVERLODGE, a body corporate, having its office in the Town of
BEAVERLODGE, in the Province of Alberta
(hereinafter called the 'Town') OF THE FIRST PART

And

THE COUNTY OF GRANDE PRAIRIE NO. 1, a body corporate, having its office in the
County of Grande Prairie, in the Province of Alberta
(hereinafter called the 'County') OF THE SECOND PART

This agreement made in duplicate this ____ day of _____, 2022

WHEREAS Section 7(1) of the *Weed Control Act of Alberta* states "A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality",

AND WHEREEAS Section 9 of the *Weed Control Act of Alberta* states "An inspector appointed by a municipality may, with the consent of the local authority of another municipality, enforce and monitor compliance with this Act within the other municipality",

AND WHEREAS The Town and the County (hereinafter called the municipalities) have agreed to enter into an agreement for the provision of town weed inspection services

THEREFORE, THIS AGREEMENT WITNESSES:

1. ASSUMPTION OF AUTHORITY:

1.1 The County shall be the unit authority for the operation and administration of weed inspection on behalf of the municipalities.

1.2 At the end of November of each year, the County shall provide an invoice for the town, as per the charges in the County Schedule of Fees, and including an administration fee of 11%.

1.3 Notices will be issued as required. Should the individual fail to comply with the Notice, and enforcement become necessary, the Town shall be notified, and subsequently provided with the bill for service, which will be due in 30 days. As per Section 4 of the *Weed Control Act of Alberta*: A local authority may then recover the debt due from any person who is given a debt recovery notice in either or both of the following manners:

- (a) In the same manner as property taxes against land to which the inspector's notice or local authority's notice relates;
- (b) By filing a certificate with the clerk of the Court of Queen's Bench at any judicial district certifying the amount owing

1.4 Should the individual appeal the Weed Notice, the County of Grande Prairie Weed Notice Appeal Board shall preside over the appeal, following the *Weed Control Act of Alberta*.

2. DUTIES AND RESPONSIBILITIES:

2.1 The Agricultural Fieldman shall recommend Inspectors to be appointed by the Town annually, for the purpose of providing weed inspection services. The Agricultural Fieldman, by virtue of their position, shall be considered a weed inspector for the municipality, not requiring annual appointment.

2.2 The Town shall appoint recommended Inspectors annually and provide the Agricultural Fieldman with the date and motion number confirming appointment.

2.3 The Town shall assist with lot ownership information as required by the Inspector.

2.4 The Inspector shall advise the Town Office when they are in the Town for inspection purposes.

2.5 Complaints regarding weeds in the Town shall be forwarded to the County Agriculture Department for follow-up.

2.6 The appointed Inspectors shall provide weed inspection services in accordance with the *Weed Control Act* and County policy.

2.7 The County shall provide to the town a written summary of weed inspection activities in the Town at the end of each month. A final written report summarizing all weed inspection activities in the town for the year will be provided no later than December 31st of each year.

2.8 The hiring of staff members shall be in accordance with County policy.

2.9 The County Agricultural Fieldman shall report to the municipalities as requested.

3. GENERAL

3.1 **This agreement shall inure to the benefit of and be binding upon the Parties hereto, effective April 30, 2022 and continuing until December 31, 2024**

3.2 Either party proposing to withdraw from this agreement must give at least 60 days written notice of its intent to do so to the Councils of the participating municipalities.

3.3 Upon dissolution of the Town Weed Inspecting Agreement, the Town then assumes all responsibility for weed inspection within their municipality as required by law under the *Weed Control Act* of Alberta.

4. OWNERSHIP AND CONFIDENTIALITY OF RECORDS

4.1 All records shall be under the custody and control of the County so long as this agreement is in effect

4.2 All records shall be managed in accordance with the Freedom of Information and Protection of Privacy Act

5.3 Any request for information regarding records in custody of the County, shall be directed to the County.

5.4 All records in the custody of the County shall be maintained by the County to ensure that the records are housed securely and the confidentiality of the information they contain is maintained. All information contained within the records shall be used by the Agency in a manner consistent with the purposes for which the information was created.

5.5 Upon dissolution of this agreement, the following records shall be transferred to the Town:

5.5.1 Weed Inspection Reports, Complaint Inspection Reports, Notices

5.5.2 Other administrative records as mutually agreed to

IN WITNESS WHEREOF the parties hereto have affixed their corporate seals attested under the hands of their proper officers, in that behalf, on the day and year first above written:

TOWN OF BEAVERLODGE

Chief Administrative Officer

Mayor

COUNTY OF GRANDE PRAIRIE
NO. 1

Chief Administrative Officer

Reeve

Town of Beaverlodge Resolution for Economic Development Week

Resolution

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for almost 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers work in the TOWN OF BEAVERLODGE; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor does hereby recognize May 9-13, 2022 as "Economic Development Week" in BEAVERLODGE and remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life.

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to transmit an appropriate copy of this resolution to Economic Developers Alberta in support of these provincial celebrations.

Mayor

Nichole Young

From: Jeff Johnston
Sent: Monday, January 24, 2022 6:43 PM
To: Nichole Young
Subject: Fwd: 2022 Economic Development Week - Community Challenge in Alberta

Next agenda

Jeff Johnston, R.E.T.

From: Cody Moulds <cmoulds@beaverlodge.ca>
Sent: Monday, January 24, 2022 6:41:27 PM
To: Jeff Johnston <jjohnston@townofbeaverlodge.onmicrosoft.com>
Subject: Fwd: 2022 Economic Development Week - Community Challenge in Alberta

Cody Moulds
Beaverlodge Town Council
780-876-5899
<https://beaverlodge.ca/>

Begin forwarded message:

From: "Economic Developers Alberta (EDA)" <admin@edaalberta.ca>
Date: January 24, 2022 at 10:21:19 AM MST
To: Cody Moulds <cmoulds@beaverlodge.ca>
Subject: 2022 Economic Development Week - Community Challenge in Alberta
Reply-To: Nancy Toombs <nancy.toombs@edaalberta.ca>





2022 Economic Development Week

May 9 -13, 2022

2022 Community Challenge in Alberta

Dear Cody Moulds,

For the second year in a row; Alberta Municipalities and Rural Municipalities of Alberta are joining EDA to amplify the importance of economic development by inviting you to take part in the 2022 Community Challenge.

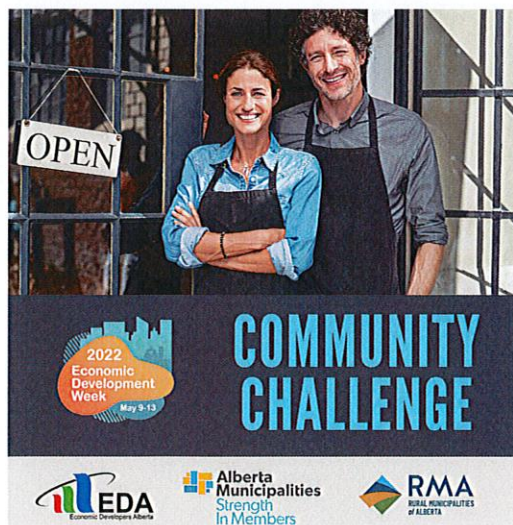
You can participate by having your community officially proclaim May 9 - 13 as "Economic Development Week."

Last year, 34 Alberta Communities made the official proclamation, exceeding our goal of 25 communities.

This year, we're upping the ante: **our goal is to have 50 Alberta Communities make the official proclamation!** Let's get it on your community's calendar now.

The pandemic has made economic recovery a top priority. Support this priority by encouraging municipalities, large and small, to formally recognize and celebrate Economic Development Week.

It's easy; here's how:



2022 Economic Development Week Information

1. Customize a sample resolution
2. Have your Council/Mayor officially proclaim the week in your community and sign the resolution.
3. Share the proclamation with local media, and on your social media pages.
4. Don't forget to tag us: Twitter: @edaalberta; LinkedIn: @Economic Developers Alberta (EDA) and Facebook: @EconomicDevelopersofAlberta
4. Email us at admin@edaalberta.ca and it will be added to the EDA website.

Click the button to download the sample resolution, and see the list of 2021 Community Challenge participants.

We recognize how economic developers are bolstering municipalities and helping Alberta's communities to recover.

Your involvement in the 2022 Community Challenge gives you a voice.

It lets your community know you value the contribution of economic development, and helps you strengthen support for the work your economic development staff does throughout the year.

You have been sent this email because you either: are a member of Economic Developers Alberta (EDA); enquired about our services; or publicly disclosed your email address without stating you do not wish to receive commercial electronic messages. If you wish to stop receiving commercial electronic messages from EDA, please click unsubscribe below to withdraw consent.

www.edaalberta.ca

Suite 127

#406, 917-85 Street SW

Calgary, Alberta

Canada T3H 5Z9

1-866-671-8182

[Unsubscribe](#)



265 East 400 South | Box 291 | Raymond | Alberta | T0K 2S0 | 403 752-4585 | www.abfarmsafety.com

Town of Beaverlodge
PO Box 30
Beaverlodge AB
T0H 0C0

RECEIVED
JAN 26 2022

January 17, 2022

Dear Town of Beaverlodge Town Manager,

The 2021-2022 school year is the 24th consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated in support of the important outreach of our charitable organization.

As you know, this past year was filled with unique challenges related to the Covid pandemic. However, we have managed to keep both our Safety Smarts and our Sustainable Farm Families programs running albeit in a slightly different fashion than in previous years.

The Safety Smarts program has been adapted to allow for both virtual delivery via Zoom as well as safe face-to-face delivery in schools. Our Safety Smarts team has been well trained and fully equipped with all the necessary skills and tools to be able to successfully and safely deliver Safety Smarts presentations to rural elementary students across the province. In the 2021 calendar year, our Safety Smarts team delivered a total of 1,586 Safety Smarts presentations to 31,330 elementary students in 285 rural elementary schools across the province.

The Sustainable Farm Families program, also known as the Rural Health Initiative, is a newer program designed to promote health, well-being and safety to rural adults. In 2021, the Sustainable Farm Families program made significant adaptations to allow for one-on-one in-depth health assessments and personal education instead of the traditional group setting. This new approach has enabled us to safely deliver Rural Health Initiative workshops within the current Covid restrictions. More information about the Rural Health Initiative is attached. Please let us know if your organization would like to host a Rural Health Initiative workshop for families in your area.

You may also know, that in October of 2020, the Farm Safety Centre was informed by Government of Alberta representatives that ALL their involvement in and support of farm safety learning and extension would end in December 2020. True to their word, their departmental staff were laid off and online resources were withdrawn at the end of 2020. This has created a significant funding challenge for the Farm Safety Centre and other agriculture based charities in the province that care about the well-being of farmers and their families. To put into perspective, about 35% of our annual funding came from the GOA in the form of government grants designated for program delivery.

With this in mind, the Farm Safety Centre is hopeful that in 2022 your organization will consider supporting our extension efforts, as we continue the search for alternate funding partners. **As budget realities allow, we invite the Rural Communities in Alberta to consider a modest 2022 donation of \$150 - \$350.** If this does not work within your budget then a donation of any amount will be greatly appreciated.

As a charity registered with CRA, any donation in support of our mission is eligible for a charitable tax receipt.

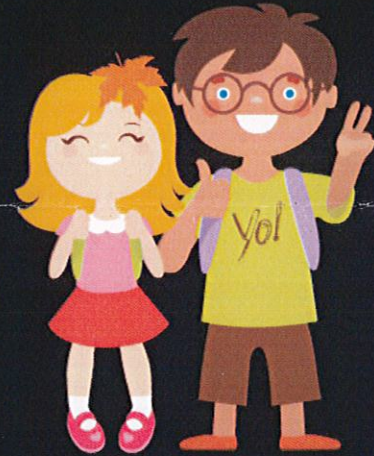
Thank-you for your continued support,

Jordan Jensen | Executive Director
Farm Safety Centre
j.jensen@abfarmsafety.com

SAFETY SMARTS

DELIVERY FOR THE 2021 CALENDAR YEAR

31,435
STUDENTS



1,591
PRESENTATIONS

285 SCHOOLS



Rural Health Initiative



Brought to you by
Sustainable Farm Families

IT'S NEVER TOO EARLY OR
TOO LATE
TO WORK TOWARDS BEING THE
HEALTHIEST YOU

Research into the state of rural health has identified several health and well-being disadvantages faced by rural people which negatively impact their quality of life. The Sustainable Farm Families Rural Health Initiative aims to remedy many of these disadvantages by providing rural Albertans who participate in this program with 3 annual, in-depth physical & mental health assessments. In addition to these health assessments, participants are educated about each aspect of the assessment to ensure they fully understand each of their measurements and know how to better manage their health and well-being. Those who participate in this program are only asked to commit 1 hour of their time each year over the course of the 3-year program.

The preventative approach used by the Sustainable Farm Families Rural Health Initiative takes seemingly healthy people living in rural communities and seeks to either uncover undiagnosed conditions or confirm their healthy status. Since 2014, the Farm Safety Centre has delivered over 135 SFF workshops to more than 1,300 participants across the province. Participant feedback from our external evaluations have identified that 97% of SFF participants felt the workshops were a good investment of their time and that 92% recommended the program to others.

What you can expect in your one-on-one personal health assessment with our Registered Nurses:

- Blood Pressure
- Cholesterol
- Metabolic Age
- Visceral Fat
- Body Mass Index
- Muscle Mass
- Basal Metabolism
- Body Water Percentage
- Bone Density
- Mental Health Assessment
- Blood Sugar
- Diabetic Risk
- Triglyceride Levels
- Oxygen Saturation
- Eyesight

SFF workshops are currently being delivered in rural communities throughout Alberta. For more information about this program or to schedule a workshop for your community or organization please contact Keylan Kado. If you would like to register for an existing workshop in your community, please visit www.abfarmsafety.com.

Keylan Kado | Program Manager
Sustainable Farm Families™ Alberta
programs@abfarmsafety.com

Office: (403) 752-4585 | Cell: (403) 330-3967



Office of the Minister

FEB 01 2022

His Worship Gary Rycroft
Mayor
Town of Beaverlodge
PO Box 30
Beaverlodge AB T0H 0C0

Dear Mayor Rycroft:

As Minister of Culture responsible for sport in Alberta, I am pleased to invite your community to submit a bid to host either the 2024 Alberta Winter Games or the 2024 Alberta Summer Games.

I encourage your community to consider this invitation and the many benefits that can result from hosting this event. The Alberta Games are key in Alberta's Recovery Plan and provide an economic impact of approximately \$3 million to a host community. A successful host community is offered the opportunity to showcase its community and talents to approximately 3,000 participants from all regions of the province, along with numerous spectators and special guests.

Communities with populations of less than 10,000 are encouraged to collaborate with neighbouring communities to submit a joint bid or consider the smaller, modified games format. The community awarded a 2024 Alberta Games will receive a \$420,000 operating grant.

A letter of interest to host either the 2024 Alberta Winter or Summer Games, together with a letter of support from municipal or band council must be received by March 25, 2022. Completed bids must be received by April 29, 2022.

Bid guidelines and staff consultation are available by contacting Ms. Suzanne Becker at 403-297-2909, toll-free by first dialing 310-0000 or email suzanne.becker@gov.ab.ca.

Sincerely,

Ron Orr
Minister

RECEIVED
FEB - 8 2022



Town of Beaverlodge

January 31, 2022

Dear Mr. Johnston

RE: Annual Contribution to the Chamber of Commerce

Further to our discussion at the executive meeting earlier this month we are writing to ask the Town for its continued financial support in the amount of \$5000 to the Beaverlodge Chamber of Commerce.

Over the past 2 years, many businesses, associations and individuals dealt with many challenges faced due to COVID-19. During these difficult times we waived our fees in 2021 to our member and refrained from pursuing town grants. In order for our organization to continue to thrive we have decided to reinstate membership fees and pursue additional grants to ensure we are operating appropriately.

The Chamber has a long history of existence and participation in the community and over the past few years has looked at ways to be more innovative and impacting.

We have started to look at ways to be more engaging and serve our membership. Some of the things we have accomplished are:

1. Website was updated to increase our connection and service to existing and future members and to market the business community to visitors and investors.
2. Developed a strong Facebook following which we hope to continue to increase to further aid in communicating and promotion. To compliment this, we've added an Instagram account.

Some additional goals we hope to accomplish include:

1. Have core events that we promote to include Town Parade & Fair, Fall Festival, Small Business week and Christmas Craze.
2. Promote and encourage use of the Alberta Chamber website portal that includes an online store, online payment options, as well as online recruitment opportunities.

In order to achieve things like this requires community support including that received from the Town of Beaverlodge. We hope to be able to continue to partner with the Town on events like the above.

We ask that the Town continue to offer financial support and we are certainly open to looking at ways to better partner and serve the business community.

Sincerely,

Shone Snatic, Executive Director

Ph. 780-876-3744

cc. Executive and Board of Directors of Beaverlodge Chamber of Commerce