



AGENDA FOR THE TOWN OF BEAVERLODGE COMMITTEE OF THE WHOLE MEETING
 TO BE HELD MONDAY FEBRUARY 28, 2022 @ 6:00 PM
 COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB

1.0	<u>CALL TO ORDER:</u>	
2.0	<u>ADOPTION OF AGENDA:</u>	
3.0	<u>DELEGATIONS:</u> 3.1 Family & Community Support Services Presentation	
4.0	<u>OLD BUSINESS:</u>	
5.0	<u>NEW BUSINESS:</u> 5.1 Committee Terms of Reference (Councillor Graw) 5.2 Home of the Worlds Largest Beaver Sign in Jasper – Economic Development Committee 5.3 Coffee with Council	PP 2
6.0	<u>TOPICS FOR NEXT AGENDA:</u>	
7.0	<u>CLOSED SESSION:</u> 7.1 Legal – Contracts – FOIP Section 16	PP
8.0	<u>ADJOURNMENT:</u>	

Committee Terms of Reference

Type of Committee	Council Committee
Purpose	The purpose of the Committee of the Whole is for members of Council to have an opportunity to discuss and debate in a less formal structure than a Council meeting.
Composition	The membership of the Committee of the Whole is comprised of all members of Council. The term of the Committee of the Whole is four (4) years which coincides with the term of Council. The Chair of the meeting may be a Councillor, shared on a rotating basis, as determined by the Mayor.
Authority	Committee will have an advisory role to Council.
Mandate	<p>The business discussed at Committee of the Whole meetings can include the following:</p> <ul style="list-style-type: none"> - Awards; - Open Forum; - Delegations; and, - Committee of the Whole Business Items <p>The Committee of the Whole will consider and provide recommendations to Council or direction to staff such as, but not limited to, the following "Business Items":</p> <ul style="list-style-type: none"> - Long term planning and policy development; - Annual budget deliberations; - Zoning and Land Development plans and strategies; - Parks, Recreation and community services plans and strategies; and, - Other matters that may require Council's in-depth consideration and community input. <p>Recommendations and Minutes from Committee of the Whole meetings will be addressed at the next Council meeting on a separate date.</p> <p>* As per Section 203(2.e) of the MGA, the Committee of the Whole meetings may not hold Public Hearings.</p>
Meetings	<p>The meeting rules and procedures will be in alignment with the Council Procedural Bylaw.</p> <p>Meetings will be convened prior to each Council Meeting.</p>
Staff Support	<ul style="list-style-type: none"> - The Chief Administrative Officer will provide strategic support and act as liaison; - The Deputy chief Administrative Officer will provide procedural and other support; - Legislative Services staff will prepare agendas, minutes and provide administrative support; - Management staff (or their designated representative) will provide subject matter expertise
Review of Terms of Reference	These Terms of Reference will be reviewed during the Committee's first meeting each term.