



AGENDA FOR THE TOWN OF BEAVERLODGE COMMITTEE OF THE WHOLE MEETING  
TO BE HELD MONDAY MARCH 14, 2022 @ 6:00 PM  
COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB

1.0	<b><u>CALL TO ORDER:</u></b>	
2.0	<b><u>ADOPTION OF AGENDA:</u></b>	
3.0	<b><u>OLD BUSINESS:</u></b>	
4.0	<b><u>NEW BUSINESS:</u></b>  4.1 FCSS – Staff Presentation 4.2 Terms of Reference – Community Enhancement Committee 4.3 Strategic Plan 4.4 Employee Memberships at Recreation Centre 4.5 Street Parking – accessibility for emergency vehicles (Deputy Mayor Jones) 4.6 Beaverlodge Curling Club Fee Waiver Request – Alarm System 4.7 2022 Budget Process 4.8 Economic Development Committee – Terms of Reference	      PP 2   PP 3,4
5.0	<b><u>TOPICS FOR NEXT AGENDA:</u></b>	
6.0	<b><u>CLOSED SESSION:</u></b>	
7.0	<b><u>ADJOURNMENT:</u></b>	



Box 1206  
Beaverlodge, AB T0H 0C0

February 23, 2022

Town of Beaverlodge  
Box 30  
Beaverlodge, AB  
T0H 0C0

Attention: Rae Cook

Dear Rae,

The Beaverlodge Curling Club (BCC) is seeking funding assistance from the Town of Beaverlodge to cover the BCC's portion of the fire alarm upgrade that is to occur at the arena this year. Exact costs for the BCC's portion have not been determined as the project has not gone to tender and only the total construction cost of \$37,500 has been estimated by Williams Engineering.

The BCC operates as a not-for-profit organization and, like many organizations, was hit very hard by the COVID 19 pandemic. In the 2019/2020 season we had to shut down before our closing bonspiel which, is a major source of revenue for the club. In the 2020/2021 season we had put the ice in, but our leagues only were able to use it for one week before we were shutdown again. The only other use was for the high school's gym class. Other BCC fundraisers, such as the Christmas dance, were also unable to proceed. The BCC operated at a (\$42,718) loss during the 2020/2021 season. We are back up and running this season but with lower numbers than before the pandemic.

The BCC would like to proceed with the alarm upgrade at the same time as the arena as there are obvious efficiencies and cost savings created by doing so. Further, the overall safety of the attached buildings is increased by not having the BCC upgrade lag. That said, the BCC does not have the funds to proceed with the upgrade as presented in the Williams Engineering Report at this time. Any funding received from the Town of Beaverlodge would be greatly appreciated.

You can reach us via email at [beavercurl@gmail.com](mailto:beavercurl@gmail.com), or alternately you can contact Barry Sideroff at 780-831-5557.

Thanks for your consideration,

A handwritten signature in blue ink, appearing to read 'Andrea Moncrieff'.

Andrea Moncrieff, President  
The Beaverlodge Curling Club

## Town of Beaverlodge Economic Development Committee

### Committee Terms of Reference

<b>Type of Committee</b>	Standing Committee
<b>Purpose</b>	To advocate for and seek out opportunities that have the potential to stimulate economic growth within the Town of Beaverlodge.
<b>Establishment</b>	Council formally establishes the Economic Development Committee (EDC) upon approval of the Committee Terms of Reference.
<b>Authority</b>	The EDC has an advisory role providing information/ recommendations to Council
<b>Composition</b>	Members shall be appointed by Council and include: Two (2) Town of Beaverlodge Council Representatives, one of whom will be appointed Chair by Council. Three (3) Members-At-Large, One (1) Member of the Beaverlodge & District Chamber of Commerce (BDCC) The Town of Beaverlodge Chief Administrative Officer (or designate)
<b>Term</b>	The term for all members at large is three (3) years.
<b>Time Commitment</b>	It is expected that Committee members volunteer approximately ten (10) hours including the formal meetings.
<b>Attendance</b>	Any Committee member not in attendance for three (3) consecutive meetings or three (3) meetings in a twelve (12) month period may have their appointment rescinded by Council.
<b>Voting</b>	There are six (6) voting members including the two (2) Town of Beaverlodge Council Representatives and three (3) Members-At-Large and one (1) Member of the Beaverlodge & District Chamber of Commerce
<b>Quorum</b>	Quorum will be established by 50% +1 of eligible voting committee members
<b>Duties</b>	<ul style="list-style-type: none"> <li>• Promoting of the Town to potential businesses/investors</li> <li>• Identifying potential partnerships to stimulate economic growth in the Town and surrounding area</li> <li>• Identifying initiatives to market and create awareness of the Town and its services/amenities for business and tourism attraction</li> <li>• Promoting Tourism</li> <li>• Identifying incentives for existing business expansion and/or retention</li> <li>• Collaborating with the Town Community Enhancement Committee on initiatives that have synergies</li> <li>• Collaborating with Regional municipalities, and associations including the Beaverlodge &amp; District Chamber of Commerce and Grande Prairie Regional Tourism Association</li> <li>• Recommending potential Committee members to Council</li> <li>• Reporting to Council quarterly on EDC meetings, initiatives and their progress</li> <li>• Making recommendations to Council for changes to Town of Beaverlodge Policies and/or By-Laws</li> </ul>



<b>Policies</b>	Committee members are to review/understand all policies and/or bylaws that govern EDC activities.
<b>Budgetary Allowances</b>	The Committee shall prepare an I budget prior to February 28 to be included in the annual budget planning process and Council's consideration. The budget shall reflect the costs associated with planned economic development initiatives for the budget year. .
<b>Meeting Frequency</b>	Meetings are to be held a minimum of quarterly. The Committee can agree to a more frequent meeting schedule or additional meetings may be called as determined by the Chair.

**Approved By Council:**