



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
TO BE HELD MONDAY MARCH 28, 2022 AT 7:00 PM
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

7.0	<p><u>CORRESPONDENCE:</u></p> <p>7.1 Committee of the Whole Minutes – March 14, 2022</p> <p>7.2 Committee of the Whole Minutes – March 16, 2022</p> <p>7.3 Economic Development Committee Minutes – March 3, 2022</p>	<p>PP 25.26</p> <p>PP 27</p> <p>PP 28,29</p>
8.0	<p><u>COMMITTEE AND STAFF REPORTS:</u></p> <p>8.1 Action List</p> <p>8.2 Staff Reports</p>	<p>PP 30</p> <p>PP 31-39</p>
9.0	<p><u>CLOSED SESSION:</u></p> <p>9.1 Personnel – Evaluation – CAO – FOIP Section 17</p>	
10.0	<p><u>ADJOURNMENT:</u></p>	



REGULAR COUNCIL MEETING MINUTES
HELD MONDAY MARCH 14, 2022 AT 7:00 PM
COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft	Councillor Cyndi Corbett
	Deputy Mayor Gena Jones	Councillor Judy Kokotilo-Bekkerus
	Councillor Cal Mosher	Councillor Cody Moulds
	Councillor Hugh Graw	
STAFF	Jeff Johnston, CAO	Nichole Young, Legislative Services
	Tina Letendre, Deputy CAO	

- 1.0 CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**
- 2.0 ADOPTION OF AGENDA**
#069-2022-03-14 Councillor Cal Mosher
CARRIED: That Council adopts the agenda with the addition of New Business Item 6.6 Beaverlodge Mural Foundation Request and 6.7 Municipal Fire Protection Agreement.
- 3.0 ADOPTION OF MINUTES**
3.1 February 28, 2022 Regular Council Meeting Minutes
#070-2022-03-14 Councillor Cyndi Corbett
CARRIED: That Council accepts the minutes of the February 28, 2022 Regular Council Meeting as they are presented.
- 4.0 DELEGATIONS**
4.1 NWJHL – Ed Widdifield, General Manager & Tim Warner, Vice President NWJHL
#071-2022-03-14 Councillor Judy Kokotilo-Bekkerus
CARRIED: That Council accepts this presentation for information.

4.2 Rebecca Dika – Town & Country News Marketing Proposal
#072-2022-03-14 Deputy Mayor Gena Jones
CARRIED: That Council accepts this presentation for information.
- 5.0 OLD BUSINESS**
5.1
- 6.0 NEW BUSINESS**
6.1 Beaverlodge and Area Minor Soccer Request

Councillor Cyndi Corbett declared a conflict of interest with this item, 6.1, and left the meeting at 7:24 PM.

#073-2022-03-14 Deputy Mayor Gena Jones

CARRIED: That Council approves the Beaverlodge and Area Minor Soccer request to use this area.

Councillor Cyndi Corbett returned to the meeting at 7:27 PM.

6.2 Beaver Sign in Jasper

#074-2022-03-14 Councillor Cyndi Corbett

CARRIED: That Council tables this item until an update is available.

6.3 Beaverlodge Firehall Tender – CAO Jeff Johnston explained that the cost of the new Firehall is over the previously approved budget of \$2 million and comes in at \$2.9 million, leaving a \$900,000 shortfall.

#075-2022-03-14 Councillor Cal Mosher

CARRIED: That Council directs Administration to write a letter to the County of Grande Prairie as well as the Beaverlodge Firefighters Association requesting additional funds for this project.

6.4 North West Junior Hockey League

#076-2022-03-14 Councillor Cody Moulds

CARRIED: That Council directs Administration to cease their efforts with the Greater Metro Hockey League and instead pursue the opportunity presented by the NWJHL to have the Beaverlodge Blades return to our community.

6.5 Marketing Proposal – Rebecca Dika, Town & Country News

#077-2022-03-14 Deputy Mayor Gena Jones

DEFEATED: That Council proceeds with the proposal as presented.
1 in favor, 6 opposed

#078-2022-03-14 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council directs Administration to include a hard copy of the monthly newsletter, Beaver Tails E-News, inside each utility bill sent out.

6.6 Beaverlodge Mural Foundation Request

#079-2022-03-14 Deputy Mayor Gena Jones

CARRIED: That Council approves the request for a \$1000 donation for the Beaverlodge Mural Foundation.

6.7 Municipal Fire Protection Agreement

#080-2022-03-14 Deputy Mayor Gena Jones

CARRIED: That Council accepts the Agreement as presented and directs Administration to sign and return the agreement as discussed.

7.0 CORRESPONDENCE:

7.1 Committee of the Whole Minutes – Feb 28, 2022

#081-2022-03-14 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts these minutes for information.

7.2 Community Economic Development Committee Minutes – Feb 10, 2022

#082-2022-03-14 Councillor Cyndi Corbett

CARRIED: That Council accepts these minutes for information.

8.0 COMMITTEE AND STAFF REPORTS

8.1 Action List

#083-2022-03-14 Councillor Hugh Graw

CARRIED: That Council accepts the action list as presented with the addition of One-sided Parking.

8.2 Council Reports

#084-2022-03-14 Councillor Hugh Graw

CARRIED: That Council accepts these written and verbal Council Reports for information as presented.

9.0 CLOSED SESSION:

nil

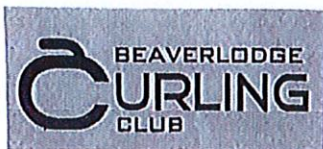
10.0 ADJOURNMENT

Mayor Gary Rycroft adjourned the meeting.

8:46 PM

Mayor, Gary Rycroft

CAO, Jeff Johnston



Box 1206
Beaverlodge, AB T0H 0C0

February 23, 2022

Town of Beaverlodge
Box 30
Beaverlodge, AB
T0H 0C0

Attention: Rae Cook

Dear Rae,

The Beaverlodge Curling Club (BCC) is seeking funding assistance from the Town of Beaverlodge to cover the BCC's portion of the fire alarm upgrade that is to occur at the arena this year. Exact costs for the BCC's portion have not been determined as the project has not gone to tender and only the total construction cost of \$37,500 has been estimated by Williams Engineering.

The BCC operates as a not-for-profit organization and, like many organizations, was hit very hard by the COVID 19 pandemic. In the 2019/2020 season we had to shut down before our closing bonspiel which, is a major source of revenue for the club. In the 2020/2021 season we had put the ice in, but our leagues only were able to use it for one week before we were shutdown again. The only other use was for the high school's gym class. Other BCC fundraisers, such as the Christmas dance, were also unable to proceed. The BCC operated at a (\$42,718) loss during the 2020/2021 season. We are back up and running this season but with lower numbers than before the pandemic.

The BCC would like to proceed with the alarm upgrade at the same time as the arena as there are obvious efficiencies and cost savings created by doing so. Further, the overall safety of the attached buildings is increased by not having the BCC upgrade lag. That said, the BCC does not have the funds to proceed with the upgrade as presented in the Williams Engineering Report at this time. Any funding received from the Town of Beaverlodge would be greatly appreciated.

You can reach us via email at beavercurl@gmail.com, or alternately you can contact Barry Sideroff at 780-831-5557.

Thanks for your consideration,

A handwritten signature in dark ink, appearing to read 'Andrea Moncrieff'.

Andrea Moncrieff, President
The Beaverlodge Curling Club

Town of Beaverlodge Economic Development Committee

Committee Terms of Reference

Type of Committee	Standing Committee
Purpose	To advocate for and seek out opportunities that have the potential to stimulate economic growth within the Town of Beaverlodge. .
Establishment	Council formally establishes the Economic Development Committee (EDC) upon approval of the Committee Terms of Reference.
Authority	The EDC has an advisory role providing information/ recommendations to Council
Composition	Members shall be appointed by Council and include: Two (2) Town of Beaverlodge Council Representatives, one of whom will be appointed Chair by Council. Three (3) Members-At-Large, One (1) Member of the Beaverlodge & District Chamber of Commerce (BDCC) The Town of Beaverlodge Chief Administrative Officer (or designate)
Term	The term for all members at large is three (3) years.
Time Commitment	It is expected that Committee members volunteer approximately ten (10) hours including the formal meetings.
Attendance	Any Committee member not in attendance for three (3) consecutive meetings or three (3) meetings in a twelve (12) month period may have their appointment rescinded by Council.
Voting	There are six (6) voting members including the two (2) Town of Beaverlodge Council Representatives and three (3) Members-At-Large and one (1) Member of the Beaverlodge & District Chamber of Commerce
Quorum	Quorum will be established by 50% +1 of eligible voting committee members
Duties	<ul style="list-style-type: none"> • Promoting of the Town to potential businesses/investors • Identifying potential partnerships to stimulate economic growth in the Town and surrounding area • Identifying initiatives to market and create awareness of the Town and its services/amenities for business and tourism attraction • Promoting Tourism • Identifying incentives for existing business expansion and/or retention • Collaborating with the Town Community Enhancement Committee on initiatives that have synergies • Collaborating with Regional municipalities, and associations including the Beaverlodge & District Chamber of Commerce and Grande Prairie Regional Tourism Association • Recommending potential Committee members to Council • Reporting to Council quarterly on EDC meetings, initiatives and their progress • Making recommendations to Council for changes to Town of Beaverlodge Policies and/or By-Laws

Policies	Committee members are to review/understand all policies and/or bylaws that govern EDC activities.
Budgetary Allowances	The Committee shall prepare an I budget prior to February 28 to be included in the annual budget planning process and Council's consideration. The budget shall reflect the costs associated with planned economic development initiatives for the budget year. .
Meeting Frequency	Meetings are to be held a minimum of quarterly. The Committee can agree to a more frequent meeting schedule or additional meetings may be called as determined by the Chair.

Approved By Council:



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Facility and Fee Waiver Application

Organization: McNaught Homestead Preservation Society

Type of business: ☐ Government ☒ Non-Profit ☐ For-Profit ☐ Other

Charity / Non Profit Registration Number: 862233780 RR0001
You must attach a copy of the 501(c)3, if Non-Profit

Address: PO Box 879

City: Beaverlodge Province: AB Postal-Code: T0H 0C0

Contact Name: Erin Dwernychuk Title: fundraising chair

Phone: (780)354-8836 Phone 2: (780)518-3901 Fax: _____

Email: markerin.dwernychuk@gmail.com

Type of Event: ☒ Fundraiser ☐ Community Event ☐ Private Event

Date(s) of event: Apr. 9 / 2022

Requested Facility/Location of Event: Community Centre

Requested Equipment: Kitchen / Bar / PA.

Requested Percentage of Fees to be Waived: ☐ 25% ☒ 50%

NOTE: The maximum amount of any eligible application for waiver or fee reduction is 50%.

Requested Amount of Fees to be Waived: \$475.00

Brief Description and Purpose of Event (attach an additional page if needed):

Annual Fundraising Gala with a Watered Supper
& Silent Auction. This event is our main fundraiser
it helps us with operating costs to run the
homestead. Each year we host a festival, a ghost walk,
and art courses as well as the Beaverlodge Boogie in
conjunction with St. Mary School.

The primary purpose of the organization is: Preserve the homestead which is a historical site & home of Euphemia McNaught's family as well as to promote art & nature

Include the following information with your Application:

- Organization profile (documentation may be requested confirming non-profit status);
- ✓ Membership information including the number of members residing in and around the Town of Beaverlodge;
- Funding profile and non-profit status (submission of documentation confirming non-profit status);
- ✓ An explanation of the purpose or nature of the event or activity and the perceived benefit of the event or activity to the local community;
- ✓ A budget for the event including:
 - Funding sources available and accessed by the organization; and, proposed expenses.
 - Additional sources of revenue including grant sources.
- ✓ Previous year's financial statement:
 - An Audited Financial Statement, a Balance Sheet, or an Income and Expense report are all examples of acceptable financial information from applicants. Only one type of statement is required to be submitted with an application.
- Incomplete applications will not be accepted.
- Applications to waive or reduce fees and charges must be made at least four (4) weeks prior to the event

acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Signature: E. Avery Date: Mar 9 / 20

FOR OFFICE USE ONLY

Received By: _____ Date: _____

Permit #: _____ Total Amount of Permit: _____

Amount of Fees Waived: _____

Administration Approval: ☐ 0% ☐ 25%

Council Approval: ☐ 0% ☐ 25% ☐ 50%

Notes: _____

McNaught Homestead Preservation Society

FINANCIAL STATEMENTS

December 31, 2021

(unaudited)

Sam Kitt
Box 1393
Beaverlodge, Alberta
T0H 0C0

ACCOUNTANTS COMMENTS:

To the members of the McNaught Homestead Preservation Society:

We have prepared the accompanying balance sheet as of December 31, 2021 and the statement of earnings and members equity for the year then ended from the books and records of McNaught Homestead Preservation Society and from such other information as supplied by the Treasurer.

In order to prepare these statements, we made a review consisting mainly of enquiry, comparison and discussion of such information. Accordingly such information has been verified and the records found to be without error.

Therefore, I, Sam Kitt, hereby approve these financial statements as a true and accurate record of the Society.

Beaverlodge, Alberta
February 10, 2022

Sam Kitt

A handwritten signature in dark ink, appearing to read 'Sam Kitt', with a large, sweeping flourish extending from the bottom left.

McNaught Homestead Preservation Society
BALANCE SHEET
 December 31, 2021
 (unaudited)

<u>ASSETS:</u>	<u>2021</u>	<u>2020</u>
Current Assets:		
Bank	\$ 28,780	\$ 32,570
GIC	\$ 10,572	\$ 10,752
GST receivable	250	233
Total current assets:	\$ 39,602	\$ 43,555
Fixed Assets:		
Automotive equipment	\$ 9,767	\$ 9,767
Boardwalk	55,985	55,985
Buildings	257,645	257,645
Furniture and Fixtures	3,394	-
Tools, other equipment	7,251	7,251
Total fixed assets:	\$ 334,042	\$ 330,647
Other Assets:		
Artifacts-McNaught	\$ 150	\$ 150
Land	245,000	245,000
<u>TOTAL ASSETS:</u>	<u>\$ 618,794</u>	<u>\$ 619,352</u>
<u>LIABILITIES:</u>		
Current Liabilities:		
Accounts payable	\$ 808	\$ -
Long-term Liabilities	\$ -	\$ -
<u>TOTAL LIABILITIES:</u>	<u>\$ 808</u>	<u>\$ -</u>
<u>MEMBERS EQUITY:</u>		
Members surplus	\$ 619,352	\$ 609,336
Net Income	(1,367)	10,016
<u>TOTAL EQUITY & LIABILITY</u>	<u>\$ 618,794</u>	<u>\$ 619,352</u>

This Financial statement has been reviewed and approved by:-

 Peter Martin
 President

 Lori Dalglish
 Treasurer

 Date

 Date

McNaught Homestead Preservation Society
STATEMENT OF EARNINGS AND MEMBERS EQUITY
For the year ended December 31, 2021
(unaudited)

<u>REVENUE:</u>	<u>2021</u>	<u>2020</u>
Art sales-prints, cards, videos,commission	\$ -	\$ -
Donations	9,214	3,241
Gifts-tax receipted	2,320	11,984
Fundraisers		5,068
Memberships	390	1,287
Rent-land		<u>1,440</u>
Net Revenue-operating	\$ 11,924	\$ 23,020
 <u>EXPENSES:</u>		
Advertising, donations	\$ 265	\$ 125
Art Cards		-
BACS room rent	800	400
Bank Charges/Late Fees	27	-
Building, yard maintenance, equipment repair	1,478	-
Equipment Maintenance	97	609
Fundraising expenses	2,300	2,154
Fundraising expenses-gifted	-	6,075
Honorarium	2,000	2,000
Insurance	3,350	1,264
Legal, professional fees	198	198
Materials, supplies, printing	62	-
Office supplies	404	258
Property taxes	885	873
Repairs & Maintenance		3,147
Utilities	4,367	4,847
Wages, remittances	3,966	3,326
Website	325	303
Total Expenses	<u>\$ 20,525</u>	<u>\$ 25,578</u>
 <u>GROSS PROFIT (LOSS): before other income</u>	 \$ (8,601)	 \$ (2,558)
OTHER INCOME: Grants	7,422	12,700
Interest	62	107
<u>GROSS PROFIT (LOSS): before GST expense</u>	<u>\$ (1,117)</u>	<u>\$ 10,250</u>
GST expense	<u>250</u>	<u>233</u>
<u>NET PROFIT (LOSS)</u>	<u>\$ (1,367)</u>	<u>\$ 10,016</u>
 MEMBERS EQUITY: Beginning of year	 \$ 619,352	 \$ 609,336
MEMBERS EQUITY: End of year	<u>\$ 617,985</u>	<u>\$ 619,352</u>

McNaught Homestead Preservation Society
NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

(unaudited)

NOTE 1: FIXED ASSETS

Fixed assets are presented at cost. Restoration costs are added to the value of the asset in the year that the restoration work is completed.

	2021 Value
Buildings:	
House	\$ 66,552.05
Studio	\$ 84,596.00
Barn	\$ 91,332.88
Boardwalk	\$ 55,984.81
Chop House	\$ 4,910.26
Wood Shed	\$ 1,653.50
Sea Can	<u>\$ 8,600.00</u>
Total Buildings	\$ 313,629.50
Collection Storage	\$ 3,394.41
Yard Equipment	\$ 17,017.90
Artifacts	\$ 150.00
Land	\$ 245,000.00
Total Fixed Assets	<u>\$ 579,191.81</u>

NOTE 2: COMPARATIVE FIGURES

Comparative figures are for the eleventh period of operation.

NOTE 3: PROPERTY

Gift of property, land and buildings in May, 2006.

NOTE 4: UNUSUAL ITEM

On December 14, 2010 Canada Revenue Agency requested we amend financial statements to reflect the fair market value of the gifted property.

This transaction resulted in increased revenue and increased members equity.

Note 5: BOARDWALK OBSERVATION POINT

As the Boardwalk Project is 99% completed the total cost has been shown as an asset in the 2015 financial statements

EXPENSES	2021	EXPENSES	2022	Variance
COUNCIL	165,498.00	COUNCIL	177,605.00	-12,107.00
ADMINISTRATION	946,235.34	ADMINISTRATION	958,885.32	-12,649.98
SAFETY CODES	21,500.00	SAFETY CODES	21,500.00	0.00
RCMP POLICING	73,358.00	RCMP POLICING	97,741.00	-24,383.00
FIRE SERVICE	217,574.19	FIRE SERVICE	238,667.10	-21,092.91
EMERGENCY MANAGEMENT	17,000.00	EMERGENCY MANAGEMENT	16,500.00	500.00
BYLAW ENFORCEMENT	127,157.67	BYLAW ENFORCEMENT	133,155.77	-5,998.10
PUBLIC WORKS ADMINISTRATION	597,423.81	PUBLIC WORKS ADMINISTRATION	569,100.34	28,323.47
ROAD MAINTENANCE	497,505.92	ROAD MAINTENANCE	583,647.81	-86,141.89
GROUNDS & OPEN SPACES	138,089.77	GROUNDS & OPEN SPACES	190,859.67	-52,769.90
WATER TREATMENT & DISTRIBUTION	805,024.90	WATER TREATMENT & DISTRIBUTION	779,676.49	25,348.41
SEWER COLLECTION & TREATMENT	252,394.58	SEWER COLLECTION & TREATMENT	248,551.48	3,843.10
GARBAGE & RECYCLING	208,500.00	GARBAGE & RECYCLING	235,898.20	-27,398.20
FCSS	236,250.71	FCSS	277,126.98	-40,876.27
TAX REQUISITIONS	830,718.92	TAX REQUISITIONS	854,025.57	-23,306.65
PLANNING & DEVELOPMENT	154,406.25	PLANNING & DEVELOPMENT	60,814.00	93,592.25
RECREATION FACILITIES DEBENTURE	247,216.38	RECREATION FACILITIES DEBENTURE	247,216.38	0.00
LIBRARY	227,304.50	LIBRARY	232,155.72	-4,851.22
CAMPGROUND	41,407.01	CAMPGROUND	32,726.95	8,680.06
ARENA	300,163.78	ARENA	374,687.19	-74,523.41
RECREATION CENTRE	936,558.79	RECREATION CENTRE	1,082,007.29	-145,448.50
TOTAL OPERATING EXPENSES	7,041,288.52	TOTAL OPERATING EXPENSES	7,412,548.25	-371,259.73

2022 Administration Capital Plan

Project Name	2021 Approved	2021 Carry- Forward	2022 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
Town Office Upgrades (2021)	50,000.00	14,512.00		50,000.00		50,000.00			
Council Chamber Renovations			25,000.00	25,000.00			25,000.00		
Council Technology Upgrades			15,000.00	15,000.00			15,000.00		
Server Replacement			12,500.00	12,500.00			12,500.00		
Library R/T Unit Replacement			10,000.00	10,000.00			10,000.00		
Total	50,000.00	14,512.00	62,500.00	112,500.00	-	50,000.00	62,500.00	-	-

2022 Fire Service Capital Plan

Project Name	2021 Approved	2021 Carry- Forward	2022 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
Fence	35,000.00	35,000.00			Deffered		-		
Firehall Design	74,750.00	63,615.00		74,750.00			74,750.00		
Firehall Construction	1,925,250.00		900,000.00	2,825,250.00		350,000.00	145,250.00	630,000.00	1,700,000.00
Vehicle Extrication Rams			15,000.00	15,000.00			15,000.00		
Total	2,035,000.00	98,615.00	915,000.00	2,915,000.00	-	350,000.00	235,000.00	630,000.00	1,700,000.00

2022 Public Works Capital Plan

Project Name	2021 Approved	2021 Carry- Forward	2022 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
Roads									
Disaster Recovery Repairs	200,000.00	200,000.00		200,000.00					200,000.00
Road Rehabilitaion 2022-23	75,000.00	61,148.61	1,025,000.00	1,100,000.00	625,000.00	75,000.00	400,000.00		
Sidewalk Rehabilitation			75,000.00	75,000.00		75,000.00			
10A Street/Hwy 43 Intersection Drainage			50,000.00	50,000.00		50,000.00			
Water									
Valve Replacement	262,500.00	54,566.82	45,000.00	307,500.00	193,000.00	69,500.00	45,000.00		
Water Treatment Plant Upgrade (2021/22)	3,640,000.00	3,157,919.44		3,640,000.00			325,000.00	1,110,252.00	2,204,748.00
Wastewater									
Lift Station Upgrade	285,000.00	73,921.09		285,000.00			60,000.00		225,000.00
Anerobic Cell Desludge	80,000.00	43,548.62		80,000.00		80,000.00			
Manhole Replacement	150,000.00	110,189.00		150,000.00		150,000.00			
Lagoon Upgrade Assessment	93,300.00	75,375.00		93,300.00					93,300.00
Administration									
Asset Management Plan	75,000.00	75,000.00		75,000.00			25,000.00		50,000.00
Total	4,860,800.00	3,851,668.58	1,195,000.00	6,055,800.00	818,000.00	499,500.00	855,000.00	1,110,252.00	2,773,048.00

2022 Recreation Capital Plan

Project Name	2021 Approved	2021 Carry- Forward	2022 New Approvals	Total Project Cost	Gas Tax	MSI	Reserve	Borrowing	Other
Arena Fire Panel / Alarm	60,000.00	60,000.00		60,000.00		60,000.00			
Playground Border & Sand			25,000.00	25,000.00			25,000.00		
Ball Diamond Infields			25,000.00	25,000.00			25,000.00		
CC Enrty Upgrade (Outdoor)			10,000.00	10,000.00		10,000.00			
CC Furnace Replacement (x5)			20,000.00	20,000.00		20,000.00			
CC Cold Storage			52,500.00	52,500.00		52,500.00			
Pool Aquatouch Controllers (x3)			34,250.00	34,250.00			34,250.00		
Pool Office			13,350.00	13,350.00			13,350.00		
AcidRite 450 And Tank Mixers (x3)			22,500.00	22,500.00			22,500.00		
Fitness Centre Lighting Upgrade			10,000.00	10,000.00			10,000.00		
Equipment Replacement			20,000.00	20,000.00			20,000.00		
New Soccer Fields			25,000.00	25,000.00			25,000.00		
				-					
Total	60,000.00	60,000.00	257,600.00	317,600.00	-	142,500.00	175,100.00	-	-

2022 Fleet

Dept.	Vehicle Detail	2022	Reserve	Borrowing	Other
FCSS	Community Bus	135,000.00	40,000.00		95,000.00
Enforcement	SUV Cruiser				
PW	Mower Deck	25,000.00	25,000.00		
PW	Mower	25,000.00	25,000.00		
	Total	185,000.00	90,000.00	-	95,000.00

2022 to 2026 Fleet

Dept.	Vehicle Detail	2022	2023	2024	2025	2026	Reserve	Borrowing	Other
FCSS	Community Bus	135,000.00					40,000.00		95,000.00
Enforcement	SUV Cruiser		50,000.00						
PW	Mower Deck	25,000.00					25,000.00		
PW	Mower	25,000.00					25,000.00		
PW	Sander (Tandem Mounted)				110,000.00				
PW	Sweeper (Used Unit)		150,000.00						
PW	Loader Refurbishment		50,000.00						
PW	Combo Unit (Used Unit)			200,000.00					
PW	Mower			25,000.00					
PW	Excavator			116,100.00					
PW	Tandem				160,000.00				
FD	Brush 311 Replacement (20 yrs)					195,000.00			
FD	Wildland ATV Replacement (20 yrs)			30,000.00					
Total		185,000.00	250,000.00	371,100.00	270,000.00	195,000.00	90,000.00	-	95,000.00

March 15, 2022

Mayor Gary Rycroft
PO Box 30, 400-10th Street
Beaverlodge, AB T0H 0C0

RE: 2024 Alberta Winter Games

Dear Mayor Rycroft,

I am writing to invite your municipality to consider joining the City of Grande Prairie in submitting a regional bid for the 2024 Alberta Winter Games.

Our region last hosted the Alberta Winter Games in 1980, and as you know, most recently held the 2018 Alberta Summer Games. The Games were tremendously successful, resulting in significant social and economic impact on the Grande Prairie region. Previous multi-sport games have left behind a legacy of infrastructure and funds that have directly affected local sport.

The 2018 Alberta Summer Games Economic Impact Assessment identified a contribution of 4.6 million dollars of economic activity in the Grande Prairie area and \$5.5 million across the province. From the 2010 Arctic Winter Games Economic Impact Report, there was a direct impact of \$7.65 million in the Grande Prairie area, with a total of \$10.81 million across the province, with just over \$367,000 in legacy funds. A similar impact can be expected for the 2024 Games.

The 2016 Grande Prairie Area Joint Recreation Master Plan identifies several recommendations in support of the City, along with our regional partners, hosting an event such as this. I encourage your municipality to consider this invitation and look forward to your response on or before **April 8, 2022.**

Respectfully,



Mayor Jackie Clayton



Sent: March 23, 2022 9:15 AM

Subject: 2024 Alberta Winter Games Bid

Dear Valued Member,

The GPRTA is part of a group of Community Agencies that have formed a Bid Committee for the 2024 Alberta Winter Games. We are seeking any letters of support from our membership to increase our community presence & solidarity. If you are able to provide a letter, I would ask that you send it directly to Laura LaValley at laura@buildingtomorrowtoday.com from the Community Foundation no later than April 11th. Thank you in advance for your support.

Kind regards,

Ken Loudon

EXECUTIVE DIRECTOR



d: 780-539-7688

c: 780-876-4688

e: director@gptourism.ca

a: Suite 114 - 11330 106 Street,

Grande Prairie, AB, Canada

T8V 7X9

"We acknowledge the homeland of the many diverse First Nations and Métis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on the traditional territory of Treaty 8."



COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. MARCH 14, 2022

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Gena Jones
	Councillor Hugh Graw	Councillor Cal Mosher
	Councillor Cody Moulds	Councillor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	
STAFF	Jeff Johnston, CAO	Tina Letendre, Deputy CAO
	Nichole Young, Legislative Services	

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:00 PM**

2.0 **ADOPTION OF AGENDA:**

#016-2022-03-14 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole accepts the agenda as presented.

3.0 **OLD BUSINESS:**

4.0 **NEW BUSINESS:**

4.1 Family & Community Support Services Presentation – Trudy Hodges & Reanna Stockman.

#017-2022-03-14 Mayor Gary Rycroft

CARRIED: That the Committee of the Whole accepts the staff presentation by FCSS for information.

4.2 Committee Terms of Reference – Community Enhancement Committee

#018-2022-03-14 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee recommends Council activate the Community Enhancement Committee, in principle, and approve the Terms of Reference which will be brought forward at the March 28, 2022 Council meeting.

4.3 Strategic Plan

#019-2022-03-14 Deputy Mayor Gena Jones

CARRIED: That the Committee recommends Council approves the Strategic Plan when it is brought forth to the Council meeting on March 28, 2022.

4.4 Employee Memberships at the Recreation Centre

#020-2022-03-14 Deputy Mayor Gena Jones

CARRIED: That the Committee recommends that Council approve this at the March 28, 2022 Council meeting.

4.5 Street Parking – Accessibility for emergency vehicles

#021-2022-03-14 Mayor Gary Rycroft

CARRIED: That the Committee requests Administration to look into the legalities of restricting parking.

#022-2022-03-14 Councillor Cyndi Corbett

CARRIED: That New Business items 4.6 & 4.8 be moved to the March 28, 2022 Committee of the Whole meeting due to time constraints.

4.7 2022 Budget Process – CAO Jeff Johnston explained that he will present the operating budget and then the capital budget on March 16, 2022 and request the Committee to recommend it to Council for approval on March 28, 2022.

5.0 TOPICS FOR NEXT AGENDA:

nil

6.0 CLOSED SESSION:

nil

7.0 ADJOURNMENT: Mayor Rycroft adjourned the meeting.

6:58 PM

Mayor Gary Rycroft

Deputy Mayor Gena Jones



COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 9:00 A.M. MARCH 16, 2022

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Gena Jones
	Councillor Hugh Graw	Councillor Cal Mosher
	Councillor Cody Moulds	Councillor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	
STAFF	Jeff Johnston, CAO	Tina Letendre, Deputy CAO
	Nichole Young, Legislative Services	

- 1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **9:07 AM**
- 2.0 **ADOPTION OF AGENDA:**
#023-2022-03-16 Councillor Judy Kokotilo-Bekkerus
CARRIED: That the Committee of the Whole accepts the agenda as presented.
- 3.0 **OLD BUSINESS:**
- 4.0 **NEW BUSINESS:**
4.1 2022 Operating Budget
#024-2022-03-16 Deputy Mayor Gena Jones
CARRIED: That the Committee of the Whole recommends that Council approve the 2022 Operating Budget as presented, at the March 28, 2022 Council meeting.

4.2 2022 Capital Budget
#025-2022-03-16 Deputy Mayor Gena Jones
CARRIED: That the Committee of the Whole recommends the Council approve the 2022 Capital Budget as presented, at the March 28, 2022 Council meeting.
- 5.0 **TOPICS FOR NEXT AGENDA:**
nil
- 6.0 **CLOSED SESSION:**
nil
- 7.0 **ADJOURNMENT:** Mayor Rycroft adjourned the meeting. **12:18 PM**

Mayor Gary Rycroft

Deputy Mayor Gena Jones

Minutes for the Town of Beaverlodge Economic Development Committee Meeting

Thursday March 3, 2022 at 9:15AM **CHAIR– Cyndi Corbett**

ATTENDANCE:

Cyndi Corbett – Chair

Cody Moulds - Councillor

Tracy Ferguson – Member, Absent

Jeff Johnston - CAO

Tracy Brekkaas – Member, absent

Wael Ammar – Member

Recording Secretary - Nichole Young

1.0 CALL TO ORDER:

- The meeting commenced at 9:20 AM.

2.0 ADOPTION OF AGENDA:

#011-2022-03-03 Councillor Cody Moulds

CARRIED: That the agenda be accepted as presented.

3.0 ADOPTION OF MINUTES:

#012-2022-03-03 Member Wael Ammar

CARRIED: That the minutes of the February 10, 2022 meeting be accepted as presented.

4.0 OLD BUSINESS:

4.1 Review Updated Committee Terms of Reference – the only change will be that the Time Commitment of 10 hours per year should include regular meetings.

#013-2022-03-03 Councillor Cody Moulds

CARRIED: That the Committee recommends Council approve the Terms of Reference at the March 14, 2022 Council meeting.

5.0 NEW BUSINESS:

5.1 2022 Budget – Shop Local, Easter, Christmas craze, Tourism Explore Northwest Alberta, miscellaneous initiatives.

#014-2022-03-03 Councillor Cody Moulds

CARRIED: That Council approves the annual budget for the Economic Development Committee of \$10,000.

5.2 Members at Large – CAO explained the process of acquiring Members at Large.

#015-2022-03-03 Councillor Cody Moulds

CARRIED: That the Committee accepts this for information.

5 ROUND TABLE:

- Cody Moulds –
 - Could the Committee budget be used to sponsor/grant a local start-up? Yes, but we would need to develop a process for it.

- Wael Ammar – nil
- Cyndi Corbett – WASP Meeting at the Dino Museum – Cyndi will give to Nichole for Town Calendar and website.
 - Formula 1 Aviation – no update
 - Community futures @ BRHS – Cody will discuss with Holly.
 - Livewire with Economic Development Committee for Indigenous youth?
 - Donna from Farmer's Market asked about the Annual Yard sale. This item is to be **tabled** until the next meeting.

Next meeting:

- March 22, 2022 @ 9:15 AM – Easter Planning, Community futures (Cody), Yard sale (Cyndi), Travel Alberta Capital Grant (Cyndi).

6 **ADJOURNMENT:**

The meeting was adjourned at 10:26 AM.

Chair, Cyndi Corbett

Councillor Cody Moulds

Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2022 capital plan	In progress	8/1/2022
2	PWSD land	14-Sep-20	Admin	CAO met with Superintendent on Feb 15, 2022.	In progress	Winter 2022
3	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	On Hold	4/11/2022
4	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with SuperIntendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
5	PWSB Joint Agreement	22-Nov-21	CAO	Explore a Joint Agreement with Peace Wapiti School Board	In progress	Spring 2022
6	GMHL WEST	9-Aug-21	CAO	Pursue an agreement with GMHL and bring back to Council - currently reviewing sample Ice Use Agreement	In progress	Winter 2021/2022
7	Residential Parking	14-Mar-22	CAO	CAO to look at road parking and possible one-sided parking.	In progress	

Current as of: **Monday, March 28, 2022**

Monthly Report to Council

From: Trudy Hodges

Date: March 14, 2022

Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> ○ Ongoing
Meetings	<ul style="list-style-type: none"> ○ Directors Network in GP. Northwest directors met up to discuss what is up and coming in their programs. ○ Planning for upcoming bi-annual seniors tea ○ Reanna attended SPARKED meeting. Works with ages 0-6 ○ Getting ready for Budget meeting and Council report
Programs	<ul style="list-style-type: none"> ○ Nomination forms & posters are out for the Volunteer Awards & Recognition Dinner on April 27, 2022. ○ Somebody's Someone – The Opioid Exhibit had a great turnout for opening ceremonies. Through out the week we had 340 students attend from each of the schools in the West County and over 100 members of the public attend.
Staffing	<ul style="list-style-type: none"> ○
Training & Development	<ul style="list-style-type: none"> ○ Trudy & Reanna took Centre Person Training through Centre Point Facilitation. Funding for this course was provided through the Government of Canada's Reaching Home Grant.
Other	<ul style="list-style-type: none"> ○ Food Bank numbers continue to be up. From February 14 – March 14, 2022 \$4050.00 in grocery cards were handed out. 85 individuals and families were served for a total 146 people.



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Monthly Report to Council

Date: March 24th 2022

From: Nick Kebalo

Department: PW

Project/Event	Highlights/Concerns
Culvert steaming	Steaming is currently underway and ongoing. Cleaning the culvert ends and ditches has helped mitigate any issues with major backups.
Fencing	Replaced game fence with proper fence behind pool.
DRP Continued review	Nicole and I have been working on getting the province to finalize what they intend on covering through the DRP program, so the town can tender whatever work is approved.
Road tender	This tender is currently out and closes next week.



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Department: Fire Department

Date: February 2022

From: Stan Metcalfe, Fire Chief.

In the Month of January, the Beaverlodge Fire Department responded to 16 calls for service.

Town of Beaverlodge	6
County Of GP	2
Monitored Alarm	2
Medical Co-Response	3
Motor Vehicle Accident	1
Structure Fire	1
Lift Assist	1

There was significantly reduced call volume in February for the Fire Department, with less than half of the average call volume.

All in person & external training has resumed with the lifting of restrictions.

Monthly Report to Council

Date: 28 March 2022

From: Tracy Deets

Department: Library

Project/Event	Highlights/Concerns
Administrative	<p>Board meeting via Zoom</p> <p>Completed Joint Use Agreement with County Library Board, have received the funding</p> <p>Provided audit samples to auditor as part of Town audit</p> <p>Began hiring process for two staff positions</p> <p>Developed and distributed Needs Assessment surveys for our 2022-2025 Plan of Service.</p> <p>Attended library system Zoom meeting with other library managers and staff from PLS</p>
Programming	<p>Planning for in-person and summer programming is under way. Final decisions will be made once we have hired new staff and determine how we can best use them.</p>
Operations	<p>Since mask mandates were dropped on March 1st, we've seen a substantial increase in traffic through the library.</p> <p>Partnerships with other groups have resumed. We hosting some children's programming presented by SPRCL, as well as facilitating client sessions held by Odyssey House. The main advantage for these organizations is that we can offer space for them to operate.</p> <p>Exam proctoring is very busy. We're almost fully booked for the first two weeks of April, which means having both morning and afternoon slots used.</p>

February to March, 2022

Continuation Report

**Community Peace Officer
Mark Morrical**

Community Peace Officer 1's are your community engagement connections.

Peace Officers help ensure the community they serve is a safe secure place where citizens can live, work and raise families. It is a form of positive proactive policing versus reactive.

<p>Projects Initiated</p>	<p>Patrolled the town on a daily basis and documented changes in unsightly properties (minor right now), trailers on road way, semis along roadway etc. throughout the month. Issued an unsightly order to property owner regarding a sofa thrown on front lawn.</p> <p>Spoke to 3 different individuals about parking in the no parking zone by the A&W on 5th Ave there have been no semi's parked in this area in this time frame. All were advised and warned. This appears to be a convenient spot for people to eat their A+W meals. Due to the new fire hall development new signage and yellow painted curbs should be added in front of the hall to help people realise they should not park in the entrance of the firehall.</p> <p>Inputted tickets in Report Exec and took tickets to Grande Prairie Provincial Court.</p> <p>Sat in 6 meeting with Justice Department Techs regarding APIS and e ticketing. Received specialized training to become a super user to have the power to both issue citations and remove them from system. Contacted agencies about the set up in the cruiser. The new system is supposed to be operational February 2022 and on February 1 we were told that the start date was being shifted again to 120 days so the government could talk to the stake holders of the program. But due to the continuous issues to the suspended driver/Dui/ tow APIS program the AACPO association has voiced our doubts.</p> <p>At this time, it appears the JTI program is being scrapped and we will have to wait and see what this actually means.</p> <p>Monitored speed problem areas such as 1 Ave, 2, 3, 5 11, 3 St 10, 10a, 11st. I am now starting to see an increase in speed along 1 Ave. Top end speed was 95 in 50 zone. I was asked to change my standard operating procedures and investigate new areas of speed issue during this period of time. I received complaints of 2 vehicles driving up Cherry St at high rates of speed and being a 30 zone, I have invested some time up there and so far, speed has not been an issue.</p> <p>Promoted interagency cooperation and assistance with RCMP, RCMP traffic, Sherriff traffic, and DOT Sherriff and EMT. Attended Protective Services meeting.</p> <p>Overiewing and rewriting standing bylaws.</p>
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Washed, detailed and maintained cruiser once per week at the end of the week.

Provided information to people regarding various services that were required.

Cruiser repairs were done to the 4 Wheel drive system.

Weekly drive around town with CAO when he was available.

Ran stop sign, cell phone, and unregistered motor vehicles ops throughout month. Although it is difficult to determine unregistered vehicles as they are no longer required to have identification stickers on the license plates.

Assisted RCMP on 3 different calls regarding traffic violations observed coming into Beaverlodge.

Typed monthly report to council.

Cleaned dog pound.

Dealt with neighbor disputes on several different matters throughout the month.

Provided information to concerned citizens regarding ongoing pandemic and masking requirements while applicable.

Provided RCMP their missing warrants and join report that were sent to me again by mistake as usual.

Report of 2 dogs having ingested antifreeze resulting in one of the dogs dying the owners of the dogs put up a reward for any information and as of yet nothing new has come up.

	<p>Caught and rehomed 1 tame feral rabbit</p> <p>Did multiple walk throughs at arena and had to advise a few people to wear their masks in the facility. It appears that the clients of the arena are being more diligent now and are in compliance but we will maintain our watch on it.</p> <p>Came down with covid.</p> <p>Ensured compliance of the applicable laws in the school zone.</p> <p>Completed my 3-year required training in TPR (Threat Pattern Recognition), This provides coverage to ensure that Baton and OC Spray is used appropriately and all hand-to-hand combat situations are resolved using appropriate force.</p>	
Provincial Charges	Provincial Statutes	Tickets
	Speeding Tickets	7 tickets issued
	Occupy 2 Traffic lanes	1 tickets issue (and paid already)
	Fail to obey a traffic control device	1 ticket issued
	Park Mv with expired license plate	1 ticket

Bylaw issues	Dog at Large	Caught 1 dogs they were turned over to County Enforcement as it was initially picked up at saskatoon mtn and then dropped off in town
	Wild Cats	3 cats rehomed, cat situation is problematic
	Unsightly Property	1 unsightly orders issued
	Court Attended	None this Month