

AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
TO BE HELD MONDAY APRIL 11, 2022 AT 7:00 PM
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

1.0	<u>CALL TO ORDER:</u>	
2.0	<u>ADOPTION OF AGENDA:</u>	
3.0	<u>ADOPTION OF MINUTES:</u> 3.1 March 28, 2022 - Regular Council Meeting Minutes	PP 2-4
4.0	<u>DELEGATIONS:</u>	
5.0	<u>OLD BUSINESS:</u>	
6.0	<u>NEW BUSINESS:</u> 6.1 Beaverlodge Curling Club Request 6.2 National Public Works Week May 15-21, 2022 Proclamation	PP 5 PP 6-9
7.0	<u>CORRESPONDENCE:</u> 7.1 Committee of the Whole Minutes – March 28, 2022 7.2 Letter RE: Increasing Utility Fees – Town of Fox Creek	PP 10,11 PP 12
8.0	<u>COMMITTEE AND STAFF REPORTS:</u> 8.1 Action List 8.2 Council Reports	PP 13 PP 14-17
9.0	<u>CLOSED SESSION:</u> 9.1 Legal - Mountview Health Complex Committee - FOIP Section 16	
10.0	<u>ADJOURNMENT:</u>	



REGULAR COUNCIL MEETING MINUTES
HELD MONDAY MARCH 28, 2022 AT 7:00 PM
COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft	Councillor Cyndi Corbett, absent
	Deputy Mayor Gena Jones	Councillor Judy Kokotilo-Bekkerus
	Councillor Cal Mosher	Councillor Cody Moulds
	Councillor Hugh Graw	
STAFF	Jeff Johnston, CAO, absent	Nichole Young, Legislative Services
	Tina Letendre, Deputy CAO	

- 1.0 CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**
- 2.0 ADOPTION OF AGENDA**
#085-2022-03-28 Councillor Judy Kokotilo-Bekkerus
CARRIED: That Council adopts the agenda with the addition of Correspondence item 7.4 Beaverlodge Fire Fighters Association letter.
- 3.0 ADOPTION OF MINUTES**
3.1 March 14, 2022 Regular Council Meeting Minutes
#086-2022-03-28 Councillor Hugh Graw
CARRIED: That Council accepts the minutes of the March 14, 2022 Regular Council Meeting as they are presented.
- 4.0 DELEGATIONS**
- 5.0 OLD BUSINESS**
- 6.0 NEW BUSINESS**
6.1 Beaverlodge Curling Club Request
#087-2022-03-28 Councillor Hugh Graw
CARRIED: That Council defers this item to the April 11, 2022 Council meeting.
- 6.2 Economic Development Committee Terms of Reference
#088-2022-03-28 Councillor Cody Moulds
CARRIED: That Council approves the Economic Development Committee Terms of Reference as presented.
- 6.3 Fee Waiver Request – McNaught Homestead Preservation Society

#089-2022-03-28 Deputy Mayor Gena Jones

CARRIED: That Council approves the Fee Reduction request of 50% (\$400) for the McNaught Homestead Preservation Society Annual Fundraising Gala on April 9, 2022.

#090-2022-03-28 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council directs Administration to provide an annual accounting of all Fee Waiver and Reduction amounts, after Year-End.

6.4 2022 Budget Approval – C.O.W, March 16, 2022

#091-2022-03-28 Deputy Mayor Gena Jones

CARRIED: That Council approves the amended Operating Budget as presented at the Committee of the Whole meeting on March 28, 2022.

#092-2022-03-28 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council approves the 2022 Capital Budget as presented at the March 16, 2022 Committee of the Whole Budget meeting.

6.5 2024 Winter Games – Letter of Support for bid

#093-2022-03-28 Councillor Cody Moulds

CARRIED: That Council directs Administration to write a letter of support from the Town of Beaverlodge to the City of Grande Prairie in their bid for the 2024 Alberta Winter Games.

6.6 Employee Memberships at the Recreation Centre – C.O.W. March 14, 2022

#094-2022-03-28 Deputy Mayor Gena Jones

CARRIED: That Council approves offering employees free membership at the Recreation Centre to support employee wellness.

6.7 Strategic Plan Approval – C.O.W. March 14, 2022

#095-2022-03-28 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council approves the Strategic Plan as presented at the Committee of the Whole meeting on March 14, 2022.

7.0 CORRESPONDENCE:

7.1 Committee of the Whole Minutes – March 14, 2022

#096-2022-03-28 Deputy Mayor Gena Jones

CARRIED: That Council approves the minutes from the March 14, 2022 Committee of the Whole meeting.

7.2 Committee of the Whole Minutes – March 16, 2022

#097-2022-03-28 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council approves the minutes from the March 16, 2022 Committee of the Whole Budget meeting.

7.3 Economic Development Committee Minutes – March 3, 2022

#098-2022-03-28 Councillor Cody Moulds

CARRIED: That Council accepts the minutes from the March 3, 2022 Economic Development Committee for information.

7.4 Beaverlodge Fire Fighters Association Letter dated March 28, 2022

#099-2022-03-28 Councillor Hugh Graw

CARRIED: That Council accepts this letter for information.

8.0 **COMMITTEE AND STAFF REPORTS**

8.1 Action List

#100-2022-03-28 Deputy Mayor Gena Jones

CARRIED: That Council directs Administration to remove the item concerning GMHL West from the Action Item List.

#101-2022-03-28 Councillor Hugh Graw

CARRIED: That Council accepts the Action Item list with the removal of GMHL West.

8.2 Staff Reports

#102-2022-03-28 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts these Staff Reports for information as presented.

9.0 **CLOSED SESSION:**

#103-2022-03-28 Mayor Gary Rycroft

7:20 PM

CARRIED: That Council moves into closed session for item 9.1 Personnel – Evaluation – CAO – FOIP Section 17.

9.1 Personnel – Evaluation – CAO – FOIP Section 17

#104-2022-03-28 Mayor Gary Rycroft

CARRIED: That Council moves out of closed session.

7:38 PM

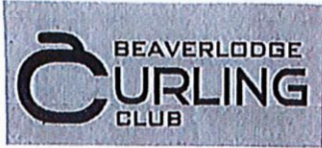
10.0 **ADJOURNMENT**

Mayor Gary Rycroft adjourned the meeting.

7:39 PM

Mayor, Gary Rycroft

CAO, Jeff Johnston



Box 1206
Beaverlodge, AB T0H 0C0

February 23, 2022

Town of Beaverlodge
Box 30
Beaverlodge, AB
T0H 0C0

Attention: Rae Cook

Dear Rae,

The Beaverlodge Curling Club (BCC) is seeking funding assistance from the Town of Beaverlodge to cover the BCC's portion of the fire alarm upgrade that is to occur at the arena this year. Exact costs for the BCC's portion have not been determined as the project has not gone to tender and only the total construction cost of \$37,500 has been estimated by Williams Engineering.

The BCC operates as a not-for-profit organization and, like many organizations, was hit very hard by the COVID 19 pandemic. In the 2019/2020 season we had to shut down before our closing bonspiel which, is a major source of revenue for the club. In the 2020/2021 season we had put the ice in, but our leagues only were able to use it for one week before we were shutdown again. The only other use was for the high school's gym class. Other BCC fundraisers, such as the Christmas dance, were also unable to proceed. The BCC operated at a (\$42,718) loss during the 2020/2021 season. We are back up and running this season but with lower numbers than before the pandemic.

The BCC would like to proceed with the alarm upgrade at the same time as the arena as there are obvious efficiencies and cost savings created by doing so. Further, the overall safety of the attached buildings is increased by not having the BCC upgrade lag. That said, the BCC does not have the funds to proceed with the upgrade as presented in the Williams Engineering Report at this time. Any funding received from the Town of Beaverlodge would be greatly appreciated.

You can reach us via email at beavercurl@gmail.com, or alternately you can contact Barry Sideroff at 780-831-5557.

Thanks for your consideration,

A handwritten signature in blue ink, appearing to read 'Andrea Moncrieff'.

Andrea Moncrieff, President
The Beaverlodge Curling Club



March 12, 2022

Attention: Honourable Mayor,
Members of Council and Chief Administrative Officers

¹⁵
Re: National Public Works Week, May 12-21, 2022 – "Ready & Resilient"

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2022 as National Public Works Week in your community. This year's theme is "Ready & Resilient." Within every public works professional lies a superhero, which is dramatically represented in this year's poster. Public works professionals are always READY to serve their communities and RESILIENT as ever in their abilities to pick themselves up off the ground after encountering challenges.

The "Ready & Resilient" theme highlights the ability of these professionals to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters and overcome trials seen in the field.

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So join us in celebrating these superheroes!

National Public Works Week is observed each year during the third full week of May and this is the 62nd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

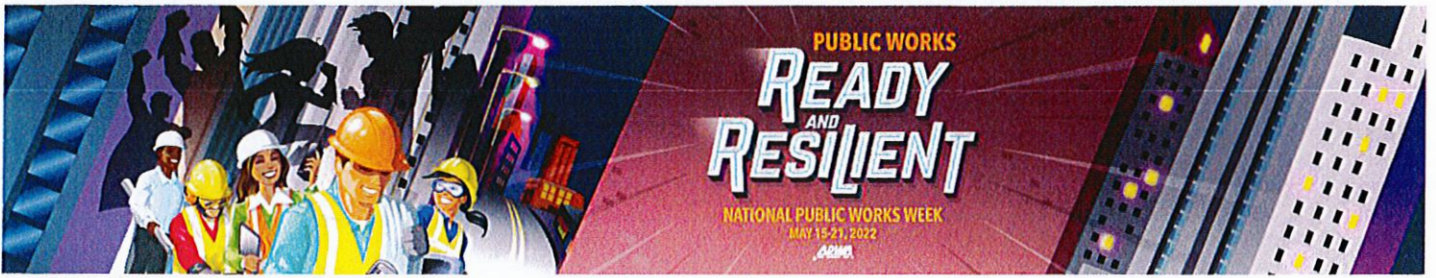
Please note that declarations should be forwarded to
office@publicworks.ca or by mail to:
APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

A handwritten signature in blue ink, appearing to read 'Mike Haanen'.

Mike Haanen, APWA President

RECEIVED
MAR 31 2022



National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2022.

[Insert Full Name of Premier]

[SEAL]



Celebrate Public Works Week

May 15-21, 2022

Ready & Resilient

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation
www.publicworks.ca

What You Can Do



Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Rodeo and participate in the "Stronger Together We are One" Annual Technical Conference & Snow Show June 6 – 9, 2022 at the River Cree Resort in Enoch AB.



See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.

Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

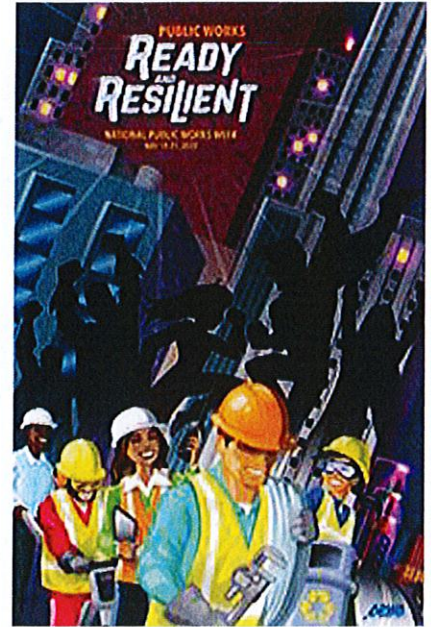
- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.



Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

For further information see our website: www.publicworks.ca

Or contact Jeannette Austin
Executive Director
admin@publicworks.ca

**READY
AND
RESILIENT**



COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. MARCH 28, 2022

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Gena Jones
	Councillor Hugh Graw	Councillor Cal Mosher
	Councillor Cody Moulds	Councillor Cyndi Corbett, absent
	Councillor Judy Kokotilo-Bekkerus	
STAFF	Jeff Johnston, CAO, absent	Tina Letendre, Deputy CAO
	Nichole Young, Legislative Services	

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:00 PM**

2.0 **ADOPTION OF AGENDA:**

#026-2022-03-28 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole accepts the agenda with the addition by Deputy CAO Tina Letendre of New Business item 4.3 - 2022 Budget Amendments.

3.0 **OLD BUSINESS:**

nil

4.0 **NEW BUSINESS:**

4.1 Geoff Walker Celebration

Deputy Mayor Gena Jones spoke about coordinating with the Beaverlodge Curling Club and the Chamber of Commerce on a celebration of Geoff's achievements, likely April 25 & 26.

4.2 Use of Public Lands – Councillor Hugh Graw

#027-2022-03-28 Deputy Mayor Gena Jones

CARRIED: That the Committee of the Whole requests Administration to distribute the Use of Public Lands Bylaw to Council for review.

4.3 2022 Budget Amendments – Deputy CAO Tina Letendre

#028-2022-03-28 Deputy Mayor Gena Jones

CARRIED: That the Committee of the Whole recommends that Council approve the 2022 Capital Budget as presented and the 2022 Operating Budget with the following amendments:

- A \$30,000 increase to the FCSS revenue
- A reduction of \$5,551.67 to the Administration expenses
- An increase of \$52,912.70 to the Fire Services expenses reflecting the debenture principal & interest
- A \$55,000 reduction to the Roads Reserve
- An increase of \$47,313.18 to the Water Treatment expenses to reflect the debenture principal & interest
- A \$25,325.79 increase to the Sewer Treatment debentures
- A reduction of \$35,000 to the Arena Reserves.

5.0 TOPICS FOR NEXT AGENDA:

1. *Use of Public Lands - review*
2. *Community Enhancement Committee Terms of Reference discussion*
3. *Geoff Walker Celebration Update*
4. *Volunteer Appreciation*

6.0 CLOSED SESSION:

nil

7.0 ADJOURNMENT: Mayor Rycroft adjourned the meeting.

6:36 PM

Mayor Gary Rycroft

Deputy Mayor Gena Jones



March 23, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 Street
Edmonton, AB T5J 2Y2

RE: INCREASING UTILITY FEES

Dear Utilities Commission,

There has been a growing concern in our community, and likely across the province, of the rising utility fees for both natural gas and electricity.

Over the course of the past two years, our residents have dealt with the strain of the pandemic, rising costs of groceries, rising gas prices, and job insecurity. Now they can add the stress of maintaining utilities in their homes to that list.

But it is not just residents that are struggling with these rising costs. Also greatly effected are the non-profits of our community and our province. Our non-profits offer us services that are greatly needed for our physical, mental, and social wellbeing however these services are now in jeopardy as they focus what funds they have on paying utility fees.

Instead of retaining funds for savings, for food, to pay rent or a mortgage, or to offer services that improve a community's wellness, people are being forced to pay exorbitant delivery charges to maintain utility services.

We at the Town of Fox Creek believe now is not the time to be taking more and more money from the pockets of Albertans, now is the time to support our people.

So, with the abovementioned in mind, the Town of Fox Creek would like to strongly encourage the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit the corporations are making off Albertans.

Your time and consideration of our residents and non-profits is greatly appreciated.

Sincerely,

Mayor Sheila Gilmour
Town of Fox Creek
sheila@foxcreek.ca

cc The Honourable Sonya Savage, Minister of Energy
Todd Loewen, MLA
Alberta Municipalities

Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2022 capital plan	In progress	8/1/2022
2	PWSD land	14-Sep-20	Admin	CAO met with Superintendent on Feb 15, 2022.	In progress	Winter 2022
3	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	On Hold	4/25/2022
4	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with SuperIntendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
5	PWSB Joint Agreement	22-Nov-21	CAO	Explore a Joint Agreement with Peace Wapiti School Board	In progress	Spring 2022
6	Residential Parking	14-Mar-22	CAO	CAO to look at road parking and possible one-sided parking.	In progress	

Current as of: **Monday, April 11, 2022**

Council Activity Report

Period: March, 2022

Council Name: Judy Kokotilo-Bekkerus		
Date	Committee/Meeting Title	Comments/Purpose
MAR 03_2022	Grande Spirit Foundation	Lunch Meeting with GP Chamber of Commerce Board Chair and CAO
MAR 04_2022	Grande Spirit Foundation	GP Chamber of Commerce: Finance Minister Budget Presentation
MAR 08_2022	Grande Spirit Foundation	ASCHA/GOA Board Competency Consultation Session (virtual)
MAR 08_2022	Grande Spirit Foundation	Debolt Social Housing Project Meeting (virtual)
MAR 10_2022	Grande Spirit Foundation	Travel to St. Albert for GOA Minister Meeting and P3 Capital Partners
MAR 11_2022	Grande Spirit Foundation	Breakfast Meeting with ASH staff in St. Albert and CAO of Continuing Care Facility in Mayerthorpe
MAR 14_2022	Committee of the Whole	Regular Scheduled Meeting
MAR 14_2022	Town Council	Regular Scheduled Meeting
MAR 15_2022	Grande Spirit Foundation	Review Audited Financial Statements and Agenda Review
MAR 16_2022	Town Council	Budget Meeting
MAR 17_2022	Grande Spirit Foundation	Job Fair at Evergreen Tara Centre
Mar 23_2022	Grande Spirit Foundation	Debolt Senior Housing Meeting- Virtual
Mar 24_2022	Grande Spirit Foundation	ASH Stronger Foundations monthly update - virtual
Mar 25_2022	Grande Spirit Foundation	Full Board Meeting

[illegible]

Council Activity Report

Period: March 2022

Council Name: Gena Jones		
Date	Committee/Meeting Title	Comments/Purpose
March 2	Presentation	Opioid Interactive Journey Opening
March 3	Volunteered	Opioid Interactive Journey
March 7	FCSS	Volunteer Appreciation Planning
March 8	SPPARC	Banner Building
March 14	Town Council	Committee of the Whole and Regular Council Meeting
March 15	GPREP	Mobile Emergency Control Centre Information
March 16	Town Council	Budget Deliberations

March 22	Beaverlodge Public Library.	Regular Board Meeting
March 24.	Other	Chamber of Commerce Meeting
March 28.	Town Council.	Committee of the Whole and Regular Council Meeting

Council Activity Report

Period: MARCH 2022

Council Name: Cyndi Corbett14		
March 1	Grande Prairie Regional Tourism Association	Board Meeting
March 2	Other	Opioid Exhibit
March 3	Community Economic Development Committee	Annual Garage Sale June 4, recruiting for members
March 7	Community Economic Development Committee	Jim Barr #ExploreNWAB
March 14	Committee of the Whole	FCSS Presentation
March 14	Town Council Meeting	Regular Council Meeting
March 15	Grande Prairie Regional Emergency Partnership	Emergency Mobile Set up
March 16	Committee of the Whole	Budget Meeting
March 22	Community Economic Development Committee	Easter Planning
March 23	Other	Alberta Police Transitional Study
March 23	Grande Prairie Regional Tourism Association	Board Meeting