



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
TO BE HELD MONDAY MAY 24, 2022 AT 7:00 PM
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

1.0	<u>CALL TO ORDER:</u>	
2.0	<u>ADOPTION OF AGENDA:</u>	
3.0	<u>ADOPTION OF MINUTES:</u> 3.1 May 9, 2022 - Regular Council Meeting Minutes	PP 2,3
4.0	<u>DELEGATIONS:</u> 4.1 Jen England – The Great Canadian Playwright	PP 4-12
5.0	<u>OLD BUSINESS:</u> 5.1 Streaming of Council Meetings – #305-2021-11-08 Deputy Mayor Gena Jones <i>“That Council directs Administration to further investigate the pros, cons and technology required to broadcast public meetings and bring back to Council at a later date in the new year.”</i> 5.2 2022 Tax Rate Bylaw – 3 rd reading required	PP 13,14
6.0	<u>NEW BUSINESS:</u> 6.1 Facility & Fee Waiver Request – GP Synquatics 6.2 Protective Services Terms of Reference 6.3 2022 Alberta Rural Health Week Proclamation – May 30-June 3 6.4 Capital Plan Changes: (a) Road Rehabilitation (b) Manhole Lining 6.5 Treaty 8 Land Acknowledgement 6.6 Road Rehabilitation Contract Award 6.7 Jen England – The Great Canadian Playwright – Letter of Support	PP 15-17 PP 18,19 PP 20,21 PP 22 PP 23-26
7.0	<u>CORRESPONDENCE:</u> 7.1 Committee of the Whole Minutes – May 9, 2022 7.2 Special Council Meeting Minutes – May 4, 2022	PP 27,28 PP 29,30



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TO BE HELD MONDAY MAY 24, 2022 AT 7:00 PM
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

8.0	<u>COMMITTEE AND STAFF REPORTS:</u> 8.1 Action List 8.2 Staff Reports	PP 31 PP 32-43
9.0	<u>CLOSED SESSION:</u>	
10.0	<u>ADJOURNMENT:</u>	



REGULAR COUNCIL MEETING MINUTES

HELD MONDAY MAY 9, 2022 AT 7:00 PM

COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft	Councillor Cyndi Corbett
	Deputy Mayor Gena Jones	Councillor Judy Kokotilo-Bekkerus
	Councillor Cal Mosher	Councillor Cody Moulds
	Councillor Hugh Graw	
STAFF	Jeff Johnston, CAO, absent	Nichole Young, Legislative Services
	Tina Letendre, Deputy CAO	

- 1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**
- 2.0 **ADOPTION OF AGENDA**
#126-2022-05-09 Deputy Mayor Gena Jones
CARRIED: That Council adopts the agenda with the addition of Closed Session Item 9.1 Personnel – CAO Evaluation – FOIP Section 17.
- 3.0 **ADOPTION OF MINUTES**
3.1 April 25, 2022 Regular Council Meeting Minutes
#127-2022-05-09 Councillor Cody Moulds
CARRIED: That Council accepts the minutes of the April 25, 2022 Regular Council Meeting as they are presented.
- 4.0 **DELEGATIONS**
- 5.0 **OLD BUSINESS**
- 6.0 **NEW BUSINESS**
6.1 2022 Mill Rate Bylaw # 1015
#128-2022-05-09 Deputy Mayor Gena Jones
CARRIED: That Council gives the 2022 Property Tax Bylaw #1015 a 1st reading.

#129-2022-05-09 Councillor Cyndi Corbett
CARRIED: That Council gives the 2022 Property Tax Bylaw #1015 a 2nd reading.

#130-2022-05-09 Councillor Hugh Graw
CARRIED: That Council will table the 2022 Property Tax Bylaw #1015, to be brought back to Council at the May 24, 2022 Council meeting for the 3rd and final reading.

7.0 **CORRESPONDENCE:**

7.1 Committee of the Whole Minutes – April 25, 2022

#131-2022-05-09 Deputy Mayor Gena Jones

CARRIED: That Council approves the minutes from the April 25, 2022 Committee of the Whole meeting.

7.2 Protective Services Committee Minutes – Sept 23, 2021

#132-2022-05-09 Councillor Cal Mosher

CARRIED: That Council accepts the minutes from the September 23, 2021 Protective Services Committee meeting for information.

8.0 **COMMITTEE AND STAFF REPORTS**

8.1 Action List

#133-2022-05-09 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts the Action Item list as presented.

8.2 Council Reports

#134-2022-05-09 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts these Council Reports for information as presented.

9.0 **CLOSED SESSION:**

#135-2022-05-09 Councillor Cyndi Corbett

7:23 PM

CARRIED: That Council moves into Closed Session for item 9.1 Personnel – Evaluation – FOIP Section 17.

9.1 Personnel – Evaluation – FOIP Section 17

#136-2022-05-09 Councillor Judy Kokotilo-Bekkerus

7:48 PM

CARRIED: That Council moves out of Closed Session.

10.0 **ADJOURNMENT**

Mayor Gary Rycroft adjourned the meeting.

7:48 PM

Mayor, Gary Rycroft

CAO, Jeff Johnston

DELEGATIONS TO COUNCIL

Name of Delegates(s):

Jen England

Representing:

The Great Canadian Playwright

Phone Number:

587-298-6760

Email:

jen.d.england@gmail.com

Topic:

better of moral support
for the project to be used
to obtain grant funding.

Staff Familiar with topic:

Cyndi & Cody

Attached Information:

- yes

Notes:

Limit presentation to 15 minutes

Delegate Signature:

—

Date:

—

All notifications and documentations must be sent to nyoung@beaverlodge.ca

If you have materials/documentation to be included in the Agenda, they must be received by 1:00pm the Tuesday before the meeting you are scheduled to appear before Council.

**Any documentation submitted (including this Delegate Application)
is considered "Public Information" and will appear in a Council Agenda.**

FOR OFFICE USE ONLY

Date and Time of Council Meeting to attend:

May 24/22

Approved to Present by:

Date:

Project Summary

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Why This Conference is Necessary

This conference for playwrights addresses their main concern: the difficulty in getting scripts staged, especially more than once. The Great Canadian Playwright Showcase (TGCPs) puts them at the table with Canada's artistic directors, agents, and publishers, as well as international decision-makers, to give greater resonance to Canadian playwrights and their work.

According to a report recently published by the Alberta Playwright Network (APN), "Surveying the Landscape: The New Play Ecology in Canada," the vast majority of Canadian playwrights agree that the greatest obstacle in satisfying their current needs as a playwright is the lack of access to programming opportunities and compensation (royalties). TGCPs is a conference that offers playwrights the opportunity to strut their stuff in front of producers, directors, agents, publishers, and community, dinner, and institutional theater programmers.


In addition, a set of TGCPs prestige awards that bear the names of funders and sponsors keeps playwrights in industry news and improves resumes.

Benefit to the Theatre Community

As a one stop shopping approach to script acquisition, TGCPs gives the decision-makers an exclusive, close-up look at proven successes, future trends, and hidden treasures. Those who determine programming at community, dinner, and institutional theatres get a unique peek at mainstream and fringe models while perusing a catalogue that may have previously gone unnoticed. Agents enjoy the double bonus of scouting new talent, as well as leveraging their existing roster with a concentrated group of people who decide what works get produced and who will star in them.

Benefit to the Broader Arts Sector

Local industry, farming, research, healthcare, and administrative workers and their families keep grocery stores, pharmacies, restaurants, bars, hotels, shops, and information offices open in rural areas. It is the visiting customers attracted primarily by art, sports, and nature that keep these local economies thriving. Communities with robust economies and a vested interest in the arts are more likely to attend cultural events as paying customers when they are at home and on vacation. A bigger audience gives more artists and professionals in the arts sector a bigger space to create more art.



Showcase Extensions Benefit Locals

Theatre, as opposed to streaming services, has a direct link to the tourism industry. It is this connection that serves to amplify the marketing strategies of performing arts organizations, tourism professionals, and local businesses. While some may consider streaming services as a superior competitor to live theatre, their popularity only spotlights the insatiable thirst that the general public has for stories. In this light, there is a lot of marketing potential to explore in theatre tourism.

TGCPS culminates in a week-long treasure hunt designed to raise money for charity, while also offering-up prizes relevant to the theme of the festival itself. Participation as part of a network of clues gives local businesses a chance to attract delegates and the general public throughout the festivities. A boost to local tourism, the contest provides an opportunity for stay-and-play packages that invite and encourage industry professionals from all over Canada to discover the Grande Prairie Region as an extension of the showcase experience.

The Sum of its Parts

Altogether, TGCPS (spring) is an innovation in box-office stimulus similar to Fringe Festivals (summer season). The differentiating factor is in the cost effective prerequisite to participation: "write a play" versus "write and stage a play." TGCPS comes with a lot of potential for the host region and other extensions over time. As such, it is a model for further development.

Post event reports to measure the success of the event over time include,

- Total number of subscribers curated*
- Total number of delegates*
- Playwrights' rating (poor/good/great)*
- ~ Networking opportunities*
- ~ Workshops & roundtables: potential for innovation*
- ~ Conference's effect on sectoral support and collaboration*
- ~ Interest to repeat*
- Total number of treasure hunt participants*
- Total amount raised for charity*
- Total number of participating businesses and attractions*
- Business rating (poor/good/great)*
- ~ Effect on local awareness*
- ~ Effect on sales*
- ~ Ratio of effort : result*
- ~ Interest to repeat*

Starving Artists

Increased economic stability for arts sector professionals will, like the water cycle, develop and strengthen the practises which foster a steady flow of cultural offer and demand. The playwright provides the *raison d'être* for everyone else in the venue; without a script there is no show, no audience, and no box office receipts to pay actors, directors, designers, and crew. The aforementioned survey confirms that Canadian playwrights, whether emerging, mid career, or established, all concur that the pay in their field is lousy. The report concludes with overwhelming certainty that Canadian playwrights have sub-par earnings because even successful premieres are rarely produced a second or third time. There is a general consensus that the production process is top-heavy in development and too light on the follow up.



Food for Thought that Pays

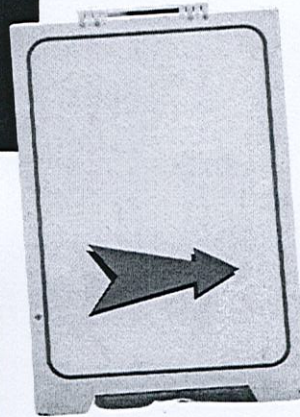
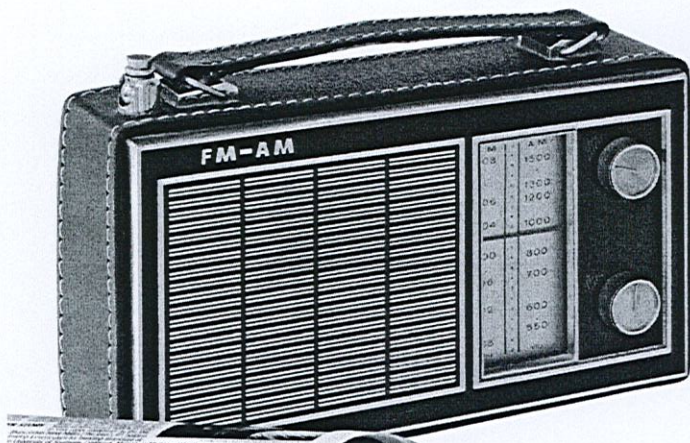
Royalties are a playwright's best friend. TGCPs aims to give exposure to the work while continuously exploring, through workshops and round tables, ways to increase the overall number of theatre productions every year and public interest in them. This year, in addition to the broader-reaching collaboration with the tourism sector, the workshop series, led by Alexander Hurtado, focuses on making theatre accessible to the deaf. Far from token inclusionism, deaf-friendly theatre is a grown-up family activity that doesn't exclude the elderly members who often experience hearing loss. Likewise, theatrical productions that don't assume an exclusively English-as-a-first-language-audience include all generations of Canadians and make scripts more marketable throughout both French and English speaking Canada and on the international stage.



Come One, Come All

All Canadian playwrights are welcome to participate in the Great Canadian Playwright Showcase. Advertising and promotion is targeted at play development centres, as well as all shapes, sizes, and colours of theatre companies, festivals, service organizations, and publishers from every corner of Canada and beyond. Special emphasis is placed on encouraging the inclusion of productions that are deaf-friendly and that otherwise address barriers that traditionally exclude potential theatre lovers. To this end, the organizers will continually reach out to organizations such as the Canadian Association of the Deaf and the Association canadienne-française de l'Alberta. It will also dedicate efforts to, over time, establish contact with all indigenous bands throughout Canada in addition to the associations that represent newcomers and ancestors like the Casal de Països Catalans and the Gambian Canadian Cultural Association, for example. In this way the showcase ensures that the lines of communication are open to all interested parties and that TGCPs continues to grow.

The showcase counts on the support of the associations and guilds to help their members identify and process the grants that they are eligible for in order to cover showcase expenses. Information and links are also easily accessed on the event website.



[illegible]

	June-Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	
Promo & Advertising	Negotiations	Budget confirmed	Continued fundraising and collaborative efforts							Settlement
	Negotiations	First confirmations	Final confirmations							
	Confirm Partners	Main Venues	Confirm remainder of production team	2ndary Venues	Order supplies	Emerge/safety plans	Timelines/schedules	Final. Instructs		
		Book VIP hospitality	Travel packages for delegates	Applications P/L	Confirm Hosp.	Last min. packages	Permits/Licenses	Airport pk-ups, etc.		
	Vendors	Research vendors/suppliers		Place orders		Confirm suppliers	Receive deliveries			
	Treasure Hunt	Graphic design, etc.	Develope info kit for local council, biz, attractions, charities, etc.	Recruit partners	Local promo campaign	Confirm partners	The game is on!			
	PR	Curation of bios, etc.	National press release		Local press release	Invites to local VIPs	Press packages out	Interviews/Photo ops		
		Confirm Partners		Discount rates		Regular rates		Last minute rates		
	Promo & Advertising	Composition/editing	Newsletter '2	Newsletter '2	Newsletter '2	Newsletter '2	Newsletter '2	Newsletter '2	Newsletter '2	
		Scheduling	Guest blgs/interviews	Guest blgs/interviews	Guest blgs/interviews	Guest blgs/interviews	Guest blgs/interviews	Guest blgs/interviews	Guest blgs/interviews	
Graphic design & other content		Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads		
			Social Media Ads			Print & Digital ads	Radio ads	Radio ads		
		Print & Digital ads		Print & Digital ads	Print & Digital ads	Radio ads	Signage/Billboards	Signage		

TGCPS Production Budget

Professional Fees and Honoraris

National Arts Professionals Speakers/Workshop Leaders	\$12,000	12 Professionals * \$1000 (Canada Council for the Arts)
International Arts Professional Workshop Leader	\$2,000	1 Professional from LATAM * \$2000 (Canada Council for the Arts)
Director	\$900	1 Professional at union wages/1 week (Canada Council for the Arts)
Actors	\$4,200	6 Professionals at union wages/1 week (Canada Council for the Arts)
Featured Playwrights	\$2,250	9 Professionals flat fee (Playwrights' Guild of Canada)
Total	\$21,350	

Travel Costs

Professional's Travel	\$7,000	13 Professionals (Canada Council for the Arts)
Playwright's Travel	\$5,400	9 Professionals (Playwrights' Guild of Canada)
Accommodations and meals	\$9,750	13 Professionals (Canada Council for the Arts)
Local transportation	\$2,800	13 Professionals (Canada Council for the Arts)
Total	\$24,950	

Project Costs

2 Sign Language Interpreters	\$2,400	Professionals (Canada Council for the Arts)
Venues/meeting spaces	\$10,000	50% applicant contribution/50% Sponsorships
Printed Programme * 150	\$300	Sponsorships
Misc	\$1,000	Program Advertising
Total	\$13,700	

Marketing, Promotion, and Advertising

Creative	\$2,000	Professional (Canada Council for the Arts)
Publicist/Media Manager	\$2,500	Professional (Canada Council for the Arts)
Paid advertising	\$6,500	GP Regional Tourism Funding
Commemorative merchandise	\$1,200	GP Regional Tourism Funding
Branded Signage	\$2,300	GP Regional Tourism Funding
Total	\$14,500	

Project Administration

Administrative Director	\$4,000	Professional (Canada Council for the Arts)
Production Crew	\$12,000	50% Registration fees/25% Sponsorships/25% Merch sales
Supplies, apps, etc.	\$1,000	Program Advertising
Total	\$17,000	

Revenues

Registration Fees	\$6,000
Commemorative merchandise	\$3,000
Sponsorships	\$8,300
Programme advertising	\$2,000
Canada Council	\$49,550
Grande Prairie Regional Tourism Funding	\$10,000
Playwrights' Guild of Canada	\$7,650
Applicant contribution	\$5,000

Total Revenues \$91,500

Total Costs \$91,500

MORE EVENTS

In the Pipeline

Dram-O-Rama

An annual reunion event that draws community theatre enthusiasts together for a fun, family-friendly weekend of sharing and learning

Classic Canadian

A yearly, outdoor music festival that offers a themed weekend of the country's biggest names packaged with accommodations and other local promotions like restaurants, golf courses, museums, and adventure attractions and marketed to national and international audiences.

Contact Jen England ~ 587 298 6760 ~ jen.d.english@gmail.com

TOWN OF BEAVERLODGE

2022 Property Tax Bylaw No. 1015

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF BEAVERLODGE FOR THE 2022 TAXATION YEAR

Whereas, the Town of Beaverlodge has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on March 16, 2022; and

Whereas, the estimated municipal revenues from all sources other than property taxation total \$3,444,070 and;

Whereas, the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Town of Beaverlodge for 2022 total \$7,442,548; and the balance of \$3,998,478 is to be raised by general municipal property taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm land	\$511,525.81
Non-residential	\$239,295.60
Grande Prairie RCSSD	
Residential/Farm land	\$77,495.14
Non-residential	\$15,048.11
Designated Industrial Property	\$0.00
Grande Spirit Foundation	\$13,833.00

Whereas, the Council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Town of Beaverlodge as shown on the assessment roll is:

	<u>Assessment</u>
Residential	\$218,066,770
Non-residential	\$57,941,750
Farmland	\$58,200
Linear (Non-residential)	\$4,110,250
Machinery and Equipment	<u>\$685,440</u>
Total Assessment	\$ 280,804,210

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Beaverlodge, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Beaverlodge:

	Tax Levy/Req	Assessment	Tax Rate (Per \$1000 of Assessment)
General Municipal			
Residential & Farmland	\$ 2,023,492	\$ 217,977,620	9.24747
Non-residential, Linear, Machinery & Equipment & Designated Industrial Property	\$ 1,117,789	\$ 63,537,580	17.5563
School Boards			
Residential	\$ 589,021	\$ 218,066,770	2.7011
Non-residential	\$ 254,344	\$ 61,995,620	4.1056
Designated Industrial Property	\$ 314.85	\$ 4,110,250	0.0766
Grande Spirit Foundation	\$ 13,833	\$ 280,714,860	0.049276

2. The minimum amount payable per parcel as property tax for general municipal purposes shall be \$250.00.
3. This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the MGA or another enactment or in the bylaw. This bylaw is passed when it receives third reading, and it is signed in accordance with S.213 of the MGA.

Read a first time on this 9th day of May, 2022.

Read a second time on this 9th day of May, 2022.

Read a third time and passed on this 24th day of May, 2022.

Mayor

Chief Administrative Officer

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.

Nichole Young

Subject: FW: Grande Prairie Synquatics Camp - Fee Reduction Application

From: Shaylin Rath <srath@beaverlodge.ca>
Sent: Wednesday, May 18, 2022 1:37 PM
To: Nichole Young <nyoung@beaverlodge.ca>
Subject: RE: Grande Prairie Synquatics Camp - Fee Reduction Application

The total fee would be about \$1,350 (they just told us that the camp will only go until July 27th now, not August 10th anymore).

The organization has been in operation for 25-30 years

The max number of swimmers is 16 kids with 2 coaches, if they get less than 3 swimmers they would be cancelling the camp.

Shaylin Rath

Aquatics Coordinator
Town of Beaverlodge

From: Shaylin Rath <srath@beaverlodge.ca>
Sent: Tuesday, May 10, 2022 9:58 AM
To: Nichole Young <nyoung@beaverlodge.ca>
Cc: Rae Cook <RCook@beaverlodge.ca>
Subject: Grande Prairie Synquatics Camp - Fee Reduction Application

Good morning!

We have a facility and fee waiver application from the Grande Prairie Synquatic, they are a not-for-profit group. They are scheduled to begin their synchronized swimming camp on June 1st here at the pool and are hoping to get 50% of their fees waived for the pool rental. Their camps will run on Wednesdays from 6:30-7:30 beginning June 1st and running until August 10th. Let me know what we can do or if you need any more information from me!

Shaylin Rath

Aquatics Coordinator
Town of Beaverlodge
Box 30
Beaverlodge, AB
T0H0C0
(780)354-2203

Stay Informed! Follow us on...

Facility and Fee Waiver Application

Organization: GPSynquatics Date(s) of event: June 1 - July 27

Charity/Non Profit Registration Number: 507295772

Type of business: ☐ Government ☒ Non-Profit ☐ For Profit ☐ Other: _____

You must attach a copy of the 501(c)3, if Non-profit

Address: #10 Knowledge Way City: Grande Prairie Prov: AB Postal-Code: T8W 2V9

Contact Name: Tara Title: _____

Phone: 780-933-0902 Phone 2: _____ Fax: _____

Email: general@gpsynchro.com Web: gpsynchro.com

Requested facility/location of event: Beaverlodge pool

Requested equipment: _____

Requested Percentage of Fees to be waived: ☒ 25% ☒ 50% ☐ 75% ☐ 100%

Brief Description of Event: Summer swim camp for Artistic Swimming and Mermaids.

Type of event: ☐ Fundraiser ☐ Community Event ☒ Private Event

Please attach any specific details or comments that may assist Town Council in making this decision.

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Signature

Date

May 4 - 2022

For Office Use Only:

Received By:

Date:

Total Amount Requested for Waiver:

Permit #:

Recommendation: ☐ 0% ☐ 25% ☐ 50% ☐ 75% ☐ 100%

Council Approval ☐ 0% ☐ 25% ☐ 50% ☐ 75% ☐ 100%

CAO: _____ Date: _____

Notified by: _____ Date: _____

we are a small non-profit Artistic swim club.
we would love to bring the joy of Dancing in the
water to Beaver lodge for the summer and hopefully
many summers to come.

Committee Terms of Reference

Type of Committee	Standing Committee
Purpose	Identify and recommend to Council the Town of Beaverlodge's Policing, Fire and Bylaw Enforcement priorities.
Establishment	Members are appointed/approved by Council
Composition	The Protective Services Committee shall consist of two (2) Town of Beaverlodge Council Representatives, two (2) Members-At-Large , the Town of Beaverlodge Chief Administrative Officer, the Town of Beaverlodge Fire Chief, the Town of Beaverlodge Peace Officer and one (1) member of the RCMP.
Voting	There are four (4) two (2) voting members, the two (2) Town of Beaverlodge Council Representatives and two (2) Members-At-Large
Authority	Committee will have an advisory role to Council.
Duties	<p>The Protective Services Committee is responsible for the following:</p> <ol style="list-style-type: none"> 1. Recommending by-laws and policies concerning protective services for Council approval; 2. To make recommendations for programs and policies for fire prevention safety and inspection; 3. To make recommendations regarding the Town of Beaverlodge Fire Service's resource needs including equipment, technology, personnel, etc.; 4. To liaise with Provincial and Federal Emergency Measures Officials; 5. To make recommendations for amendments to the Towns' Emergency Plan; 6. To make recommendations for policies and programs relating to education, prevention; investigation and enforcement for fire, peace officers and police; 7. To ensure compliance with Federal and Provincial Statutes and Municipal Bylaws; 8. To make recommendations regarding the Town of Beaverlodge Peace Officer Service's resource needs including equipment, technology, personnel, etc.;

	<p>9. To ensure the implementation and promotion of a Community Policing philosophy;</p> <p>10. To establish policing/peace officer service priorities within a strategic plan and in collaboration with administration;</p> <p>11. Recommend for approval to Council the annual operating/capital protective services budget at the annual meeting normally scheduled in November.</p>
Policies	Committee shall be aware of and review existing policies and/or by-laws that are responsible for bylaw enforcement, fire services and emergency preparedness.
Timelines and Procedures	Meetings will be convened on an as needed basis but no less than quarterly.

Approved by Council: September 27, 2021 #262-2021-09-27

2022 Alberta Rural Health Week Proclamation

Rural health providers are powerful assets in their communities. Not only do their health-care skills and practices enhance their community's quality of life, but these professionals also contribute to rural life on a more personal level. They have special relationships with their patients and community as family, friends, neighbours, volunteers, teachers, and mentors.

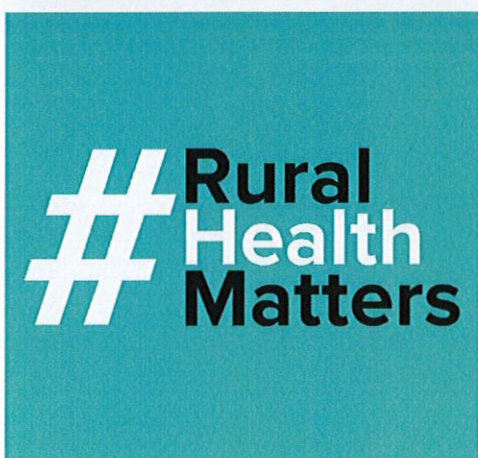
Community volunteers, led by local health professional attraction and retention committees, are the heart and soul of their communities. These local volunteers go above and beyond to support health care and health-care providers in their communities, developing innovative and collaborative approaches to successfully attract and retain health-care providers, and help keep health care close to home.

I, **Gary Rycroft, Mayor** do hereby designate *May 30 – June 3, 2022* as Alberta Rural Health Week in Beaverlodge. I urge all community residents to show appreciation for the contributions of the rural health professionals and community volunteers whose abilities and efforts enhance the quality of life in rural Alberta.

Signed the _____ day of **May, 2022**

Gary Rycroft, Mayor





#ABRuralHealthWeek

May 30 - June 3, 2022 is Alberta Rural Health Week.

Give your local health providers a healthy dose of recognition.

Alberta Rural Health Week is a great opportunity to honour the contributions of the rural Alberta health-care providers and community volunteers who help keep health care close to home.

RhPAP offers a virtual toolkit and suggestions for how you can show appreciation for the health-care heroes who enhance the quality of life in rural Alberta during Alberta Rural Health Week.

For more details on how you can celebrate visit:



Let's celebrate rural Alberta!

rhpap.ca/arhw

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to work, live and learn on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

Request for Decision

2022 Road Rehabilitation Contract Award

Written by: Jeff Johnston, CAO
Meeting: Regular Council Meeting
Meeting Date: May 24, 2022
Agenda Category: New Business

Executive Summary

The Town has committed to a long-term road rehabilitation program commencing in 2022. The November 2018 Pavement Assessment Report completed by MPE Engineering Ltd identified 4th Avenue (11 Street to 5th Avenue) as the first priority followed by 5th Avenue and 10th Street. On March 28, 2022 Council approved the 2022 Capital Plan which included \$1,100,000.00 for the design and construction of 4th Avenue.

Background / Proposal

The Town issued a tender for the rehabilitation of 4th Avenue (11 Street to 5th Avenue) in March and received 3 submissions as follows:

Wapiti Gravel Suppliers	\$1,035,425.40
Knelsen Sand & Gravel Ltd.	\$1,092,180.64
Reco Construction (2010) Ltd	\$1,303,492.00

The low bid submitted by Wapiti Gravel Suppliers in the amount of \$1,035,425.40 and the previously approved engineering proposal from Beairsto and Associates Engineering and Survey in the amount of \$68,683.00 put the total project cost at \$1,104,108.40. This is \$4,108.40 over the approved capital plan.

It is important to note that there is no contingency allocated to this project. The project itself is not complex in nature and is not expected to see material changes in scope. In the event the project encounters unforeseen circumstances, Administration will identify the costs and capital plan change as required.

Options

Option 1: Award the 2022 Road Rehabilitation Program to Wapiti Gravel Suppliers
Option 2: Reduce the scope of the 2022 Road Rehabilitation Program
Option 3: Defer the 2022 Road Rehabilitation Program

Source of Funding

Municipal Sustainability Initiative (MSI) - \$75,000.00
Canada Community Building Fund (previously Gas Tax) - \$625,000.00
Reserve - \$400,000.00

Municipal Plans

Strategic Plan: This project is in alignment with the approved 2022-2026 Strategic Plan – Primary Focus Area No. 2 - Sustainable Infrastructure

Capital Plan: This project is identified in the approved 2022 Capital Plan

Communication / Public Participation

☐ **Inform** (one-way communication)

Goal: to provide balanced, objective information to citizens.

Tools: ☐ Public Notice ☐ Article ☐ Other

☐ **Consult** (two-way communication)

Goal: To obtain feedback, listen and respond to public concerns.

Tools: ☐ Survey ☐ Open House ☐ Public Hearing ☐ Other

☐ **Involve** (involve the public to ensure their concerns and aspirations are considered in decision)

Goal: to work with the public through the process

Tools: ☐ Public Notice ☐ Open House ☐ Community Workshop ☐ Other

☒ **Not Applicable**

Administrative Recommended Action

Administration recommends that Council award of the 2022 Road Rehabilitation Program be awarded to Wapiti Gravel Suppliers a Division of N.P.A. Ltd. in the amount of \$1,035,425.40 plus GST

Attachments

Attachments:

1. Beairsto Ans Associates Engineering and Survey Recommendation to Award – April 14, 2022



April 14th, 2022

Town of Beaverlodge
Jeff Johnston, R.E.T., ICD.D
Chief Administrative Officer
Box 30, Beaverlodge, AB T0H 0C0

Dear Mr. Johnston:

**Re: Town of Beaverlodge – Road Rehabilitation
Street Improvement Program
21GEME6068
Tender Results and Recommendation**

The Tender for the above mentioned project closed on March 25th, 2022 at 2:00:00p.m. M.S.T. Three (3) tender packages were received and the results recorder at the time of tender opening exclusive of GST can be found in the table below:

Company	Bid Amount at Opening
Wapiti Gravel Suppliers a Division of N.P.A. Ltd.	\$ 1,035,425.40
Knelsen Sand and Gravel Ltd.	\$ 1,092,180.64
Reco Construction	\$ 1,303,492.00

The above table shows pricing for the total project tender. The project tender was structured with two phases, with phase 2 being a deletable item in the main tender. Tenderers were to provide pricing for both phases.

Beirsto & Associates Engineering Ltd. has worked with Wapiti Gravel Suppliers a Division of N.P.A. Ltd. (Wapiti) on a variety of projects over many years. They were the successful Contractor for the Local Road Rehabilitation Projects for the City of Grande Prairie for numerous years. We have had excellent interactions with Wapiti and have built a great professional relationship with them. We have had few issues with their finished product and where issues have occurred, the interactions were amicable, respectful, fair and considerate. This has immensely benefited the City of Grande Prairie during the construction process and for the quality of the final product.

Based upon the tender results and information summarized above, available budget, materials availability and tender structure, Beirsto & Associates Engineering Ltd. is in support and recommends **Wapiti Gravel Suppliers a Division of N.P.A. Ltd.** as the successful tenderer for this project.

Please review the information above and contact us if you have any questions or require any additional clarification. If you are in acceptance of this recommendation please notify Beirsto & Associates Engineering Ltd. and we can assist with the preparation of the contract documents.

If you have any questions or concerns please contact me to discuss.

Sincerely,

A handwritten signature in blue ink, appearing to read 'I. Matyka', with a large, sweeping loop at the end.

Izabela Matyka, P.Eng.



COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. May 9, 2022

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Gena Jones
	Councillor Hugh Graw	Councillor Cal Mosher
	Councillor Cody Moulds	Councillor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	
STAFF	Jeff Johnston, CAO, absent	Tina Letendre, Deputy CAO
	Nichole Young, Legislative Services	

1.0 CALL TO ORDER: Mayor Gary Rycroft called meeting to order. **6:00 PM**

2.0 ADOPTION OF AGENDA:
#038-2022-05-09 Councillor Judy Kokotilo-Bekkerus
CARRIED: That the Committee of the Whole accepts the agenda as presented.

3.0 OLD BUSINESS:
 nil

4.0 NEW BUSINESS:

4.1 Treaty 8 Land Acknowledgement
#039-2022-05-09 Councillor Judy Kokotilo-Bekkerus
CARRIED: That the Committee of the Whole directs Administration to develop a policy towards establishing a Treaty 8 Land Acknowledgement and bring to the Regular Council meeting May 24, 2022.

4.2 Public Works Week May 15-21, 2022
It was decided that an appreciation BBQ be held by Council members for Public Works Staff at the Public Works building at a date, next week, that the Public Works Manager approves.

4.3 Protective Services Committee
#040-2022-05-09 Mayor Gary Rycroft
CARRIED: That the Committee of the Whole recommends that Administration change the Protective Services Committee Terms of Reference to reflect the meeting frequency to **AS NEEDED** and bring back to Council for approval.

5.0 TOPICS FOR NEXT AGENDA:
 - Art Walk
 - Community Enhancement Committee

6.0 CLOSED SESSION:
 nil

7.0 ADJOURNMENT: Mayor Rycroft adjourned the meeting.

6:34 PM

Mayor Gary Rycroft

Deputy Mayor Gena Jones



COUNCIL SPECIAL MEETING MINUTES

HELD WEDNESDAY MAY 4, 2022 AT 6:00 P.M.

COUNCIL CHAMBERS, 400-10 ST, BEAVERLODGE

COUNCIL	Mayor Gary Rycroft Deputy Mayor Cal Mosher Councillor Hugh Graw Councillor Gena Jones	Councillor Cyndi Corbett, absent Councillor Judy Kokotilo- Bekkerus Councillor Cody Moulds
STAFF	CAO Jeff Johnston Deputy CAO Tina Letendre	Leg. Serv. Coordinator Nichole Young

1.0 CALL TO ORDER Mayor Rycroft called the meeting to order. **6:03 PM**

2.0 ADOPTION OF AGENDA

#223-2022-05-04 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the agenda be adopted as presented.

4.0 DELEGATIONS:

4.1 Meyers Norris Penny – 2021 Audited Financial Statements

#224-2022-05-04 Councillor Cody Moulds

CARRIED: That Council accepts this presentation for information.

6.0 NEW BUSINESS:

6.1 2021 Audited Financial Statements.

#225-2022-05-04 Councillor Cody Moulds

CARRIED: That Council accepts the 2021 Audited Financial Statements for information.

9.0 CLOSED SESSION:

9.1 Audit Evaluation – FOIP Section 19

#226-2022-05-04 Councillor Hugh Graw

6:21 PM

CARRIED: That Council moves into Closed Session for Item 9.1 Audit Evaluation – FOIP Section 19

#227-2022-05-04 Councillor Judy Kokotilo-Bekkerus

6:26 PM

CARRIED: That Council moves out of Closed Session.

#228-2022-05-04 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council approves the 2021 Auditor's Report on the Annual Financial Statements for the Town of Beaverlodge.

#229-2022-05-04 Deputy Mayor Gena Jones

CARRIED: That Council accepts the Auditor's report on the Annual Financial Statements and financial information return for the Town of Beaverlodge.

4.0 **ADJOURNMENT** Mayor Gary Rycroft adjourned the Special Meeting

6:30 PM

Mayor Gary Rycroft

CAO Jeff Johnston

Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2022 capital plan	In progress	8/1/2022
2	PWSD land	14-Sep-20	Admin	CAO met with Superintendent on Feb 15, 2022.	In progress	Winter 2022
3	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/26/2022
4	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with SuperIntendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
5	PWSB Joint Agreement	22-Nov-21	CAO	Explore a Joint Agreement with Peace Wapiti School Board	In progress	Spring 2022
6	Residential Parking	14-Mar-22	CAO	CAO to look at road parking and possible one-sided parking.	In progress	

Current as of: Tuesday, May 24, 2022

Monthly Report to Council

Date: 24 May 2022

From: Tracy Deets

Department: Library

Project/Event	Highlights/Concerns
Administrative	<p>Compiled results from community consultations in regards to our Plan of Service. Developed the plan based on those results, and plan is set for approval at our next Library Board meeting.</p> <p>Attended Public Library meeting at Peace Library System headquarters on May 2nd. This is a meeting of managers from all libraries in Peace System. Afternoon portion included training on cybersecurity.</p>
Programming / Events	<p>Mother's Day artisan market Tues May 3rd-Sat May 7th was well attended. We welcomed a lot of new people into the library and signed up a number of them to new memberships.</p> <p>Summer programming planning is now in full swing, with the arrival of our summer student. We're looking forward to the return of normal programming this year.</p>



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Department: Fire Department

Date: April 2022

From: Stan Metcalfe, Fire Chief.

In the Month of April, the Beaverlodge Fire Department responded to 13 calls for service.

Town of Beaverlodge	6
County Of GP	6
Monitored Alarm	3
Medical Co-Response	5
Motor Vehicle Accident	3
Wildland Fire	1
Structure Fire	1

Call volumes remain at, or just below average. Cooler/wetter than normal spring weather has kept wildland fires down. Forecasting for above average temperatures from July – September.

2 members will be attending live fire training in Peace River at the Northern Heat conference in May.

Wildland fire training/preparation is underway with all members.

Monthly Report to Council

From: Trudy Hodges

Date: May 11, 2022

Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> ○ Ongoing
Meetings	<ul style="list-style-type: none"> ○ Volunteer Award Ceremony went very well. Plenty of good feedback. 89 in attendance ○ Planning underway for Bi Annual Seniors Tea also with above partners
Programs	<ul style="list-style-type: none"> ○ 112 taxes have been filed so far for the CVITP program along with 20 auto fills ○ Upcoming Babysitting & Home Classes ○ Handi Bus has had a few bookings. People are wanting to get out and about.
Staffing	<ul style="list-style-type: none"> ○ Interviewing taking place week of May 16 for casual home support worker
Training & Development	<ul style="list-style-type: none"> ○ Reanna attended a lunch and learn on Alberta Seniors Benefits and Supplementary Accommodation Benefits and Intergenerational Day ideas meeting ○ Trudy attended the New Directors Conference in Lethbridge.
Other	<ul style="list-style-type: none"> ○ Food Bank: From April 18 – May 2, 2022 \$3125.00 in grocery cards were handed out. 121 people served

Monthly Report to Council

Date: May 16, 2022

From: Nick Kebalo

Department: PW

Project/Event	Highlights/Concerns
Water plant upgrade	The upgrade is currently moving along without issue. Currently the Laboratory is being remodeled and upgraded.
Summer students	All of the towns summer students have been hired. Two have started already, the rest will start July 4 th .
Mowing	Mowing has started in the parks, garbage pick up has started along hwy 43. Full scale mowing will start May 30 th
Pot hole repair	We will be starting the repair of our roads on May 24 th
Road Tender work	Wapiti is anticipating a May 24 th start to the road paving work.

Beaverlodge Report to Council
From: Rae Cook, Parks and Recreation Manager

Date: May 2022
Department: Recreation

Facility	Highlights
Recreation Center	<p>Aquatics:</p> <ul style="list-style-type: none"> The pool chemical controller that was installed in April has been working great for our pools and have cut down on pool chemical issues. Barracudas swim club started up May 1st and it has been running smoothly happy to see them back at full capacity. Public and private swimming lessons were very busy for May – mostly all of the lessons were fully booked. May is the last month of school swimming lessons for the Season. June will be full of school fun swims to wrap up the school year. 2022/2023 school lesson planning and programing has already begun. Annual Summer programming – Wembley Camp and Beaverlodge Daycare is scheduled for swimming lessons again this year in July and August. WIBIT – for June, July and August the WIBIT will be setup every Saturday instead of only having a WIBIT weekend once a month. <p>Fitness Center:</p> <ul style="list-style-type: none"> Lighting upgrade work has been scheduled for the end of May. Daily use in May has remained consistent with April's numbers.
Community Kitchen/Gym	<ul style="list-style-type: none"> Administration teams are meeting to discuss booking process for 2022/2023. Beaverlodge Recreation Centers Summer Kids Camps are tentatively booked at St. Mary's again this year. Tentatively booked the Beaverlodge Daycares Annual Christmas Gala Nov 25th.
Community Center/Multipurpose Room	<ul style="list-style-type: none"> Banquet chairs are being used by both the local dance studio for their year end recital as well the Graduation Ceremony for Beaverlodge Regional High School.
Arena	<ul style="list-style-type: none"> The Arena Attendance continued to work on repairing brine lines and are now making the transition outside to grounds and open spaces. Off season repairs and maintenance include completing the lighting upgrade, fire suppression upgrade, facility door repairs, and flooring repairs. Admin is working on increasing board sponsorship for the upcoming season. Administration and Junior B are working on developing the upcoming agreement, sponsorships and faculty details for the upcoming season. Annual Satin Slippers Dance recital was a success. BRHS grad celebration is May 27th, the committee has access to the facility May 24th.

GPRRC	<ul style="list-style-type: none">○ AWG is continuously working towards reviewing final reports for the next elected meeting.○ Elected officials meeting was rescheduled for June 15th
Balls and Parks	<ul style="list-style-type: none">○ Weather pushed back the start date for Beaverlodge Minor ball but the season has officially started. Fencing and diamond maintenance planning is underway.○ The Contracted Park Inspectors are scheduled for July.
Other	<ul style="list-style-type: none">○ The new office space in the Recreation Center is now complete. All recreation leaders are in their new office spaces and very grateful.

Monthly Report to Council
Date: Period ending APRIL 2022

From: Tina Letendre

Department: Administration

Project/Event	Highlights/Concerns
Financial Administration	<ul style="list-style-type: none">• Completion of Annual Municipal Audit• Submitted 2022 approved Capital Projects to Municipal Sustainability Initiative and Canada Community-Building Fund• Completed the Statement of Funding and Expenditures for the CCBF
Other Initiatives	<ul style="list-style-type: none">• Signed agreement with Campground Attendants for the 2022 season• Worked on creating a policy for Employee Wellness
Development	<ul style="list-style-type: none">• No development permits received for April

April to May, 2022

Continuation Report

**Community Peace Officer
Mark Morrical**

**Community Peace Officer 1's are your community engagement connections.
Peace Officers help ensure the community they serve is a safe secure place
where citizens can live, work and raise families. It is a form of positive proactive
policing versus reactive.**

<p>Projects Initiated</p>	<p>Patrolled the town on a daily basis and documented changes in unsightly properties (minor right now), trailers on road way, semis along roadway etc. throughout the month. Issued 2 unsightly orders to property owners regarding yearly spring mess.</p> <p>Spoke to 3 different individuals about parking in the no parking zone by the A&W on 5th Ave there have been no semi's parked in this area in this time frame. All were advised and warned. This appears to be a convenient spot for people to eat their A+W meals. Due to the new fire hall development new signage and yellow painted curbs should be added in front of the hall to help people realise they should not park in the entrance of the firehall.</p> <p>Inputted tickets in Report Exec and took tickets to Grande Prairie Provincial Court.</p> <p>Filled in a questionnaire regarding the AFRRAC radio situation for the Solicitor Generals office regarding potential number of radios that would have to be re chipped to have access to the RCMP channel. This would have to be done on the Towns cost and having checked in with Bearcom last year it would be about \$900 to get it done.</p> <p>Monitored speed problem areas such as 1 Ave, 2, 3, 5 11, 3 St 10, 10a, 11st. I am now starting to see an increase in speed along 1 Ave. Top end speed was 94 in 50 zone. I was asked to change my standard operating procedures and investigate new areas of speed issue during this period of time. I received complaints of 2 vehicles driving up Cherry St at high rates of speed and being a 30 zone, I have invested some time up there and so far, speed has not been an issue and the individuals that were identified have learned that I am in the area tracking speeders and have adjusted their driving patterns.</p> <p>Promoted interagency cooperation and assistance with RCMP, RCMP traffic, Sherriff traffic, and DOT Sherriff and EMT. Attended last Protective Services meeting.</p> <p>Overiewing and rewriting standing bylaws.</p> <p>Washed, detailed and maintained cruiser once per week at the end of the week.</p>
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	<p>Provided information to people regarding various services that were required.</p> <p>Weekly drive around town with CAO when he was available.</p> <p>Ran stop sign, cell phone, and unregistered motor vehicles ops throughout month. Although it is difficult to determine unregistered vehicles as they are no longer required to have identification stickers on the license plates.</p> <p>Assisted RCMP on 1 call's regarding upset driver driving unregistered and un plated vehicle.</p> <p>Typed monthly report to council.</p> <p>Cleaned dog pound.</p> <p>Was in Las Vegas for 1 week vacation</p> <p>Dealt with neighbor disputes on several different matters throughout the month.</p> <p>Provided information to concerned citizens regarding ongoing pandemic and masking requirements while applicable.</p> <p>Provided RCMP their missing warrants and join report that were sent to me again by mistake as usual.</p> <p>Caught and rehomed 3 feral cats</p> <p>Ensured compliance of the applicable laws in the school zone.</p> <p>No training during this period of time</p>
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Provincial Charges	<table> <tr> <th>Provincial Statutes</th><th>Tickets</th></tr> <tr> <td>Speeding Tickets</td><td>14 tickets</td></tr> <tr> <td>Improperly cross double solid lines</td><td>1 ticket</td></tr> <tr> <td>Fail to obey a traffic control device parking</td><td>1 ticket</td></tr> <tr> <td>Park Mv with no license plate attached</td><td>1 ticket</td></tr> <tr> <td>Uninsured MV</td><td>1 ticket</td></tr> <tr> <td>Unregistered</td><td>3 tickets</td></tr> <tr> <td>Operate mv w/o subsisting operators license</td><td>1 ticket</td></tr> <tr> <td>Fail to stop</td><td>1 ticket</td></tr> <tr> <td>Park un attached trailer on hwy</td><td>4 tickets</td></tr> </table>	Provincial Statutes	Tickets	Speeding Tickets	14 tickets	Improperly cross double solid lines	1 ticket	Fail to obey a traffic control device parking	1 ticket	Park Mv with no license plate attached	1 ticket	Uninsured MV	1 ticket	Unregistered	3 tickets	Operate mv w/o subsisting operators license	1 ticket	Fail to stop	1 ticket	Park un attached trailer on hwy	4 tickets
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Bylaw issues	Dog at Large	Caught 1 dogs they were turned over to County Enforcement
	Wild Cats	1 cats rehomed, cat situation is an issue as bandaged paws is overwhelmed with number of covid animals needing to be rehomed
	Unsightly Property	2 unsightly orders issued
	Court Attended	None this Month