



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
TO BE HELD MONDAY JUNE 13, 2022 AT 7:00 PM  
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

1.0	<b><u>CALL TO ORDER:</u></b>	
2.0	<b><u>ADOPTION OF AGENDA:</u></b>	
3.0	<b><u>ADOPTION OF MINUTES:</u></b> 3.1 May 24, 2022 - Regular Council Meeting Minutes	PP 2-4
4.0	<b><u>DELEGATIONS:</u></b>	
5.0	<b><u>OLD BUSINESS:</u></b>	
6.0	<b><u>NEW BUSINESS:</u></b>  6.1 Appointment of 2022 Weed Inspectors  6.2 Grande Prairie Regional Recreation Committee – Administrative Coordinator 2023 Contract Renewal  6.3 Elevator Road, CN Property – <i>C.O.W. May 24, 2022 recommends Council direct Administration to seek out more information and bring back to Council.</i>	PP 5  PP 6,7
7.0	<b><u>CORRESPONDENCE:</u></b>  7.1 Committee of the Whole Minutes – May 24, 2022	PP 8,9
8.0	<b><u>COMMITTEE AND STAFF REPORTS:</u></b> 8.1 Action List  8.2 Council Reports	PP 10  PP 11-13
9.0	<b><u>CLOSED SESSION:</u></b>	
10.0	<b><u>ADJOURNMENT:</u></b>	



**REGULAR COUNCIL MEETING MINUTES**

**HELD TUESDAY MAY 24, 2022 AT 7:00 PM**

**COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft	Councillor Cyndi Corbett
	Deputy Mayor Gena Jones	Councillor Judy Kokotilo-Bekkerus
	Councillor Cal Mosher	Councillor Cody Moulds
	Councillor Hugh Graw, absent	
<b>STAFF</b>	Jeff Johnston, CAO	Nichole Young, Legislative Services
	Tina Letendre, Deputy CAO	

**1.0**     **CALL TO ORDER**     Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

**2.0**     **ADOPTION OF AGENDA**

**#137-2022-05-24**     Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council adopts the agenda with the addition of the following:

- Closed Session 9.1 Personnel – CAO Evaluation – FOIP Section 19
- Closed Session 9.2 Legal – Partnership Contract – FOIP Section 16
- New Business 6.8 Lodgeview Subdivision Extension

**3.0**     **ADOPTION OF MINUTES**

3.1 May 9, 2022 Regular Council Meeting Minutes

**#138-2022-05-24**     Councillor Cyndi Corbett

**CARRIED:** That Council accepts the minutes of the May 9, 2022 Regular Council Meeting as they are presented.

**4.0**     **DELEGATIONS**

4.1 Jen England – The Great Canadian Playwright

**#139-2022-05-24**     Deputy Mayor Gena Jones

**CARRIED:** That Council accepts this presentation for information.

**5.0**     **OLD BUSINESS**

5.1 Streaming of Council Meetings

**#140-2022-05-24**     Councillor Cal Mosher

**CARRIED:** That Council accepts the update provided by the CAO for information.

5.2 2022 Mill Rate Bylaw # 1015

**#141-2022-05-24**     Councillor Cyndi Corbett

**CARRIED:** That Council passes the 2022 Property Tax Bylaw #1015 with a 3<sup>rd</sup> and final reading.

## **6.0 NEW BUSINESS**

### **6.1 Facility & Fee Waiver – GP Synquatics**

**#142-2022-05-24** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council approves the application for a Facility Fee Reduction and directs Administration to apply a 25% reduction to the fees for the GP Synquatics synchronized swim camp.

### **6.2 Protective Services Committee – Terms of Reference**

**#143-2022-05-24** Councillor Cal Mosher

**CARRIED:** That Council approves the amended Terms of Reference for the Protective Services Committee.

### **6.3 2022 Alberta Rural Health Week Proclamation**

**#144-2022-05-24** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council proclaims May 30-June 3, 2022 as Alberta Rural Health Week.

### **6.4 Capital Plan Changes:**

- (a) Road Rehabilitation – reschedule to future Council meeting
- (b) Manhole Lining – CAO

**#145-2022-05-24** Councillor Cal Mosher

**CARRIED:** That Council approves the use of an additional \$60,000 from Capital Reserves to complete the Manhole Lining project in 2022.

### **6.5 Treaty 8 Land Acknowledgement**

**#146-2022-05-24** Deputy Mayor Gena Jones

**CARRIED:** That Council accepts the proposed Treaty 8 Land Acknowledgement statement and directs Administration to bring back a process for the next steps including consultation from Indigenous communities.

### **6.6 Road Rehabilitation Contract Award – CAO Update**

**#147-2022-05-24** Deputy Mayor Gena Jones

**CARRIED:** That Council accepts the awarding of the 2022 Road Rehabilitation Program contract to Wapiti Gravel Suppliers a Division of N.P.A. Ltd in the amount \$1,035,425.40 as per CAO recommendation.

### **6.7 Jen England – The Great Canadian Playwright – Letter of Support**

**#148-2022-05-24** Councillor Cyndi Corbett

**CARRIED:** That Council directs Administration to write a letter of support, on behalf of Council, to Jen England for the Great Canadian Playwright Project.

### **6.8 Lodgeview Subdivision Extension**

**#149-2022-05-24** Deputy Mayor Gena Jones

**CARRIED:** That Council approves the extension for the Lodgeview Subdivision until December 31, 2024.

**7.0**     **CORRESPONDENCE:**

7.1 Committee of the Whole Minutes – May 9, 2022

**#150-2022-05-24**     Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council approves the minutes from the May 9, 2022 Committee of the Whole meeting.

7.2 Special Council Meeting Minutes – May 4, 2022

**#151-2022-05-24**     Deputy Mayor Gena Jones

**CARRIED:** That Council approves the minutes from the May 4, 2022 Special Council Meeting.

**8.0**     **COMMITTEE AND STAFF REPORTS**

8.1 Action List

**#152-2022-05-24**     Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts the Action Item list for information with the amending of the completion date for Item 5 to Fall 2022.

8.2 Staff Reports

**#153-2022-05-24**     Councillor Cyndi Corbett

**CARRIED:** That Council accepts these Staff Reports for information as presented.

**9.0**     **CLOSED SESSION:**

**#154-2022-05-24**     Councillor Cyndi Corbett

**8:17 PM**

**CARRIED:** That Council moves into Closed Session for items

-9.1 Personnel – CAO Evaluation – FOIP Section 19

- 9.2 Legal – Partnership Contract – FOIP Section 16

**#155-2022-05-24**     Councillor Judy Kokotilo-Bekkerus

**8:42 PM**

**CARRIED:** That Council moves out of Closed Session.

**10.0**     **ADJOURNMENT**

Mayor Gary Rycroft adjourned the meeting.

**8:42 PM**

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Mayor, Gary Rycroft

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CAO, Jeff Johnston





Box 30, Beaverlodge, AB T0H 0C0

**Phone: 780.354.2201**  
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From: Administration

Reference: 2022 Appointment of Weed Inspectors

Date: June 13, 2022

Each year the Town of Beaverlodge appoints weed inspectors for the Town from the County of Grande Prairie.

Administration is asking that Council appoints Tracelle Hinze and Carson Foshaug as weed inspectors for the Town of Beaverlodge, expiring on December 31, 2022.

# GRANDE PRAIRIE REGIONAL RECREATION COMMITTEE

## REQUEST FOR DECISION

### GPRRC ADMINISTRATIVE COORDINATOR 2023 CONTRACT RENEWAL

#### Executive Summary

The GPRRC Regional Recreation Coordinator (RRC) position began as 0.5 FTE (Full Time Equivalent) with an original contract from June 2018 to December 31, 2019. In September 2019 the GPRRC approved an a contract extension for the RRC position for the 2020 calendar year and increased the position to a 0.75 FTE with a operational budget of \$76,000.

In 2021 the RRC position remained as a 0.75 FTE and the hosting location changed from the County of Grande Prairie to the City of Grande Prairie, as the previous coordinator moved to a new role. The RRC position was previously approved as a 0.75 FTE until December 2022. A decision is requested from the GPRRC to renew the RRC position for 2023, as a 0.75 FTE. The financial impact of the decision will subsequently require financial approval from all GPRRC partner Municipalities. A decision made at this time will allow for the information to be part of 2023 budget discussions for all Municipalities.

#### Background

RC Strategies initially created a model of how the administrative position could be enhanced over a ten year period as the scope of the committee and the Administrative Working Group increased. The original suggestion was for the position to move from a 0.5 FTE in Stage 1, to a 1.0 FTE in Stage 2, and eventually 1.5 FTE in Stage 3.

As indicated by the chart below the increase to 1.0 FTE was expected by 2022. However, the GPRRC's Administrative Work Group (AWG) agrees that the RRC is providing sufficient administrative support within the current 0.75 FTE, which is equivalent to 26.25 hours per week. The AWG would also like to take into account a projected 2% cost of living increase for the RRC role in 2023. This would add an additional \$795 to the coordinator salary subsequently increasing the budget to \$76,795.

Listed below is the original breakdown of payments by all municipalities, which is based on population. Please note Hythe originally had a 1% share of the total expenses, this has been added to the County of Grande Prairies portion.

Municipality	Population (updated)	% of total	Total Equalized Assessment	% Share of Total	Effective Share	Share of Administrative Costs			
<i>proportion:</i>	60%		40%		100%	Year 1 & 2 0.5 FTE	Year 3 0.75 FTE	Year 4-5 1.0 FTE	Year 5+ 1.5 FTE
City of GP	62320	66%	\$ 10,343,454,374	51.5%	60.2%	\$30,704	\$45,755	\$60,806	\$83,082
County of GP	22303	24%	\$ 8,565,061,132	42.7%	31.5%	\$16,046	\$23,911	\$31,776	\$43,417
Wembley	1516	2%	\$ 181,714,364	0.9%	1.3%	\$681	\$1,015	\$1,348	\$1,842
Beverlodge	2327	2%	\$ 296,258,491	1.5%	2.1%	\$1,063	\$1,583	\$2,104	\$2,875
Sexsmith	2461	3%	\$ 325,397,672	1.6%	2.4%	\$1,249	\$1,861	\$2,473	\$3,379
MD Greenview	2566	3%	\$ 368,225,960	1.8%	2.4%	\$1,214	\$1,809	\$2,404	\$3,285
<b>Total</b>	<b>93493</b>	<b>100%</b>	<b>\$ 20,080,111,993</b>	<b>100.0%</b>	<b>99.9%</b>	<b>\$51,000</b>	<b>\$76,000</b>	<b>\$101,000</b>	<b>\$138,000</b>

#### Contract Services

With the creation of the GPRRC in 2016, the County and the City of Grande Prairie had allocated funds for RC Strategies to develop the GPRRC's Recreation Master Plan. Residual funds left over from this project have subsequently paid RC Strategies to help develop and support the RRC position and the AWG. By the end of 2021 the original agreed upon funds are now fully depleted. The Regional Recreation budget has added the cost of contract services to the operating budget, including consulting expenses incurred in the first quarter of 2022. Thanks to years of work between the AWG, RRC and RC Strategies, the GPRRC is able to work more independently of contract services and will consult RC Strategies when required, and within the existing approved budget. Additional contract services that are not budgeted, will be brought to the GPRRC for review and approval.

GRANDE PRAIRIE REGIONAL  
**RECREATION**  
COMMITTEE

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Alternatives

**Option 1:** Renew the GPRRC Coordinator position at 0.75 FTE for a one-year term in 2023 within the operating budget of \$76,795 pending the approval by all Municipal partners.

**Option 2:** As the Grande Prairie Regional Recreation Committee directs

Recommendation

The Administrative Working Group recommends **Option 1**.





## **COMMITTEE OF THE WHOLE MEETING MINUTES**

### **COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. May 24, 2022**

<b>COUNCIL</b>	Mayor Gary Rycroft	Deputy Mayor Gena Jones
	Councillor Hugh Graw, absent	Councillor Cal Mosher
	Councillor Cody Moulds	Councillor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	
<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO
	Nichole Young, Legislative Services	

**1.0**     **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:00 PM**

**2.0**     **ADOPTION OF AGENDA:**

**#041-2022-05-24**     Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole accepts the agenda with the following amendments:

- 4.5 Community Enhancement Committee – is moved to Topics for Next Agenda
- Co-op Intern Student be added to Topics for Next Agenda.

**3.0**     **OLD BUSINESS:**

nil

**4.0**     **NEW BUSINESS:**

4.1 Elevator Road – CN Property

**#042-2022-05-24**     Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole recommends that Council direct Administration to seek more information and solutions and bring back to the next Council meeting on June 13, 2022.

4.2 Alberta Advantage Immigration Program Request

**#043-2022-05-24**     Councillor Cyndi Corbett

**CARRIED:** That the Committee of the Whole recommends that Council direct Administration to issue a letter of support for the June 13, 2022 Council meeting.

4.3 Beaver Mascot Naming Contest – Economic Development Committee

**#044-2022-05-24**     Councillor Cyndi Corbett

**CARRIED:** That the Committee of the Whole recommends that Council direct Administration to create the contest and bring the information back to Council on June 13, 2022.

4.4 Art Walk – Deputy Mayor Gena Jones

**#045-2022-05-24**     Deputy Mayor Gena Jones

**CARRIED:** That the Committee of the Whole accepts this update for information.



4.5 Community Enhancement Committee – Councillor Judy Kokotilo-Bekkerus  
- to be moved to June 13, 2022 Committee of the Whole, Topics for Next Agenda.

4.6 2022 Seniors' Tea Update

#046-2022-05-24 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole accepts this update for information.

**5.0 TOPICS FOR NEXT AGENDA:**

- *Community Enhancement Committee*
- *Intern Coop Student*
- *John Wallace Park*

**6.0 CLOSED SESSION:**

nil

**7.0 ADJOURNMENT:** Mayor Rycroft adjourned the meeting.

**6:33 PM**

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Mayor Gary Rycroft

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Deputy Mayor Gena Jones

## Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2022 capital plan	In progress	8/1/2022
2	PWSD land	14-Sep-20	Admin	CAO met with Superintendent on Feb 15, 2022.	In progress	Winter 2022
3	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/26/2022
4	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with SuperIntendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
5	PWSB Joint Agreement	22-Nov-21	CAO	Explore a Joint Agreement with Peace Wapiti School Board	In progress	Fall 2022
6	Residential Parking	14-Mar-22	CAO	CAO to look at road parking and possible one-sided parking.	In progress	
7	Alberta Advantage Immigration Program	24-May-22	Admin	Issue a Letter of Support as requested.	In progress	
8	Beaver Mascot Naming Contest	24-May-22	Admin	Create a contest to be run in the schools this Fall to name our mascot.	In progress	
9	Treaty 8 Land Acknowledgement	24-May-22	Admin	Draft a process to enact the use of our Treaty 8 Land Acknowledgement statement, including if necessary, consultation with Indigenous communities and bring back to Council	In progress	
10	Letter of Support - Jen England	24-May-22	Admin	Write a Letter of Support for Jen England's project, the Great Canadian Playwright.	Done	6/13/2022

Current as of: **Monday, June 13, 2022**

## Council Activity Report

Period: May, 2022

Council Name: Judy Kokotilo-Bekkerus		
Date	Committee/Meeting Title	Comments/Purpose
May 05_2022	Other	Fold Newsletters and stuff Water Bills
May 04_2022	Town Council	Special Council Meeting with Auditors
May 05_2022	Other	Nuvista Community Engagement
May 09_2022	Town Council	Committee of the Whole and Regular Council Meeting
May 17_2022	Grande Spirit Foundation	MD of Greenview Committee of the Whole Presentation in Valleyview
May 18_2022	Town Council	Public Works Appreciation Luncheon
May 20_2022	Grande Spirit Foundation	Agenda review and Groundbreaking Zoom Meeting
May 24_2022	Town Council	Committee of the Whole and Regular Council Meeting
May 26_2022	Community Enhancement & Welcoming	Initial Organizing Meeting
May 27_2022	Grande Spirit Foundation	Management Committee Meeting
May 30_2022	Grande Spirit Foundation	City of GP Council Orientation Meeting
May 31_2022	Grande Spirit Foundation	ASCHA Board Orientation With CAO Irene



## Council Activity Report

Period: May 2022

Council Name: Cyndi Corbett		
May 2	Grande Prairie Regional Tourism	Regular Board Meeting
May 3	Travel Alberta	Town Hall Conference
May 9	Committee of the Whole	Treaty 8 acknowledgement
May 9	Town Council Meeting	Regular Town Meeting
May 10	WASP	Noise reduction presentation
May 13	Economic Development Committee	Great Canadian Playwright, egg selfie contest results
May 18	Committee of the Whole	Public Works BBQ
May 24	Committee of the Whole	Art Walk
May 24	Town Council Meeting	Regular Council Meeting



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## Council Activity Report

Period: May 2022

Council Name: Gena Jones		
May 4	Committee of the Whole	Audit Meeting
May 5	Chamber Board	Planning session for Art Walk
May 5	Nu Vista	Open House and Meet and Greet
May 9	Town Council	COW and Regular Council Meeting
May 17	FCSS	Advisory Meeting
May 18	Public Works Week	Appreciation Barbecue
May 24	Town Council	COW and Regular Council Meeting
May 25	SPAARC	Rural Health Matters. - Deliveries to our Health
May 28	Peace Library System	Regular board meeting

May 31 Beaverlodge Public Library. Regular Board Meeting

May 31. ART Walk Delivery of posters and invitations  
West County Health Care Workers