



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
TO BE HELD MONDAY JUNE 27, 2022 AT 7:00 PM
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

1.0	<u>CALL TO ORDER:</u>	
2.0	<u>ADOPTION OF AGENDA:</u>	
3.0	<u>ADOPTION OF MINUTES:</u> 3.1 June 13, 2022 - Regular Council Meeting Minutes	PP 2,3
4.0	<u>DELEGATIONS:</u> 4.1 Beaverlodge Art & Cultural Center – Maurissa Heitland, Administrator	PP 4
5.0	<u>OLD BUSINESS:</u>	
6.0	<u>NEW BUSINESS:</u> 6.1. Alarm Upgrade – Arena & Curling Rink 6.2 Capital Plan Amendment - Valves 6.3 Community Economic Development Committee - #025-2022-06-16 <i>“That the Committee recommends that Council approve the installation of a Selfie Stand at the Beaver Statue.”</i> 6.4 Community Economic Development Committee - #033-2022-06-16 <i>“That the Committee recommends to Council that they approve the Member-at-large application of Donna Haight.”</i> 6.5 Community Enhancement Committee – <i>Committee recommends that Council approve the three applicants for Member-at-large.</i> 6.6 Hugh Graw, Deputy Mayor as of July 1, 2022 6.7 Highway 40X Connector Letter of Support Request	PP 5,6 PP PP 7 PP 8-12 PP 13,14
7.0	<u>CORRESPONDENCE:</u> 7.1 Committee of the Whole Minutes – June 13, 2022 7.2 West Grande Prairie Solid Waste Authority Meeting Minutes, Mar. 22/22 7.3 Peace Library System – Annual Financial Statements	PP 15,16 PP 17-21 PP 22-40



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
TO BE HELD MONDAY JUNE 27, 2022 AT 7:00 PM
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

8.0	<u>COMMITTEE AND STAFF REPORTS:</u>	
	8.1 Action List	PP 41
	8.2 Staff Reports	PP 42-50
9.0	<u>CLOSED SESSION:</u>	
10.0	<u>ADJOURNMENT:</u>	



REGULAR COUNCIL MEETING MINUTES

HELD MONDAY JUNE 13, 2022 AT 7:00 PM

COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft	Councillor Cyndi Corbett
	Deputy Mayor Gena Jones	Councillor Judy Kokotilo-Bekkerus
	Councillor Cal Mosher	Councillor Cody Moulds
	Councillor Hugh Graw	
STAFF	Jeff Johnston, CAO, absent	Tina Letendre, Deputy CAO
		Nichole Young, Legislative Services

1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 02 PM**

2.0 **ADOPTION OF AGENDA**

#154-2022-06-13 Deputy Mayor Gena Jones

CARRIED: That Council adopts the agenda with the following additions to New Business, from the Committee of the Whole meeting June 13, 2022:

- 6.4 Municipal Intern Co-op Student
- 6.5 Meeting with Minister McIver

3.0 **ADOPTION OF MINUTES**

3.1 May 24, 2022 Regular Council Meeting Minutes

#155-2022-06-13 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts the minutes of the May 24, 2022 Regular Council Meeting as they are presented.

4.0 **DELEGATIONS**

5.0 **OLD BUSINESS**

6.0 **NEW BUSINESS**

6.1 Appointment of 2022 Weed Inspectors

#156-2022-06-13 Councillor Cyndi Corbett

CARRIED: That Council appoints Tracelle Hinze and Carson Foshaug as weed inspectors for the Town of Beaverlodge, expiring on December 31, 2022.

6.2 Grande Prairie Regional Recreation Committee – Administrative Coordinator 2023 Contract Renewal

#157-2022-06-13 Councillor Cody Moulds

CARRIED: That Council supports renewing the GPRRC coordinator position at 0.75 FTE for a one-year term in 2023 within the operating budget of \$76,795 pending approval by all Municipal partners.

6.3 Elevator Road, CN Property – *C.O.W. May 24, 2022 recommends that Council directs Administration to seek out more information and bring back to Council.*

#158-2022-06-13 Councillor Cyndi Corbett

CARRIED: That Council directs Administration to seek out more information and bring back to Council.

6.4 Municipal Intern Co-op Student

#159-2022-06-13 Councillor Judy Kokotilo- Bekkerus

CARRIED: That Council directs Administration to pursue more information about a municipal intern and bring back to council for a decision.

6.5 Meeting with Minister Mclver

#160-2022-06-13 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council directs Administration to book a time with Minister Mclver with the subject, for now, of MSI Funding Changes (LGFF) at the Fall AM Convention.

7.0 **CORRESPONDENCE:**

7.1 Committee of the Whole Minutes – May 24, 2022

#161-2022-06-13 Deputy Mayor Gena Jones

CARRIED: That Council approves the minutes from the May 24, 2022 Committee of the Whole meeting as presented.

8.0 **COMMITTEE AND STAFF REPORTS**

8.1 Action List

#162-2022-06-13 Deputy Mayor Gena Jones

CARRIED: That Council accepts the Action Item list for information.

8.2 Council Reports

#163-2022-06-13 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts these Council Reports for information as presented.

9.0 **CLOSED SESSION:**

10.0 **ADJOURNMENT**

Mayor Gary Rycroft adjourned the meeting.

7:34 PM

Mayor, Gary Rycroft

CAO, Jeff Johnston

DELEGATIONS TO COUNCIL

Name of Delegates(s):

Naurissa Hietland-Administrator

Representing:

BACS

Phone Number:

Email:

Topic:

Introduction to
Council

Staff Familiar with topic:

Jeff

Attached Information:

Notes:

Limit presentation to 15 minutes

Delegate Signature:

Date:

All notifications and documentations must be sent to nyoung@beaverlodge.ca

If you have materials/documentation to be included in the Agenda, they must be received by 1:00pm the Tuesday before the meeting you are scheduled to appear before Council.

**Any documentation submitted (including this Delegate Application)
is considered "Public Information" and will appear in a Council Agenda.**

FOR OFFICE USE ONLY

Date and Time of Council Meeting to attend: June 27

Approved to Present by: Jeff

Date: June 10/22

Nichole Young

From: Jeff Johnston
Sent: Thursday, June 16, 2022 4:08 PM
To: Council-email
Cc: Rae Cook
Subject: Arena/Curling Club Fire Alarm
Attachments: 43771.01 - Beaverlodge Fire Alarm - Tender Review.pdf

We received the tender submissions for the fire alarm upgrade for the Arena and Curling Club

The low bid as Gray Electric for \$61,090. This includes \$39,574.66 for the Arena and \$21,515.72 for the Curling Club.

To date we have committed to the engineering for the entire project in the amount of \$21,960. This includes \$14,250 for the Arena and \$7,710 for the Curling Club.

If we were to move forward the entire project would be \$83,050. Currently we have \$60,000 allocated in the capital plan.

It sounds like there would be extra costs (unknown) to move forward with our portion and making their old system work as we share a panel. Would Council consider a no interest 5 year loan to the CC or other options to make this work?

We will discuss this at Council on the 27th but wanted to plant the seed. We will likely have to amend the capital plan regardless.

J.

Jeff Johnston, R.E.T., ICD.D

Chief Administrative Officer
Town of Beaverlodge
Box 30
Beaverlodge, AB
T0H0C0
780-354-2201 ext: 1016

File No. 43771.01

June 10, 2022

Via: email

Attention: Jeff Johnston & Rae Cook
Town of Beaverlodge

Subject: Beaverlodge Arena & Curling Rink Fire Alarm Replacement
Tender Review

This is to advise that we have reviewed the tender submissions received on June 3, 2022 for the fire alarm replacement scope of work.

We have reviewed 2 bids that were received, and both were compliant. A bid summary is shown below:

Tender Summary		
Company	Bid Price	Compliant
Terel Electric	\$83,182.00	Yes
Gray Electric	\$61,090.38	Yes

Based upon these results we recommend that Gray Electrical be chosen to perform the work as the lowest bidder with a compliant bid.

Yours truly,

Williams Engineering Canada Inc.



YANNICK LETAILLEUR, Engineer-in-Training., LEED Green Associate
Electrical

Suite 1700, 10065 Jasper Avenue | Edmonton | Alberta | T5J 3B1

T: 780.409.3112 M: 780.868.8931

williamsengineering.com

X:\01-Edmonton\Projects\0043771.01\50_Tender\43771.01 - Beaverlodge Fire Alarm - Tender Review.docx



Box 30 Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

COUNCIL COMMITTEE APPLICATION FORM

PLEASE RETURN COMPLETED FORM AND ATTACHMENTS

TO: #400-10 STREET BEAVERLODGE, AB T0H 0C0

TOWN@BEAVERLODGE.CA

PERSONAL INFORMATION

First Name:	Donna	Last Name:	Haight
Address:	#102, Bx 771		
Town/Province:	Beaverlodge, AB.	Postal Code:	T0H0C0
Home Phone:	780-354-2154	Cell Phone:	780-518-6562
Email Address:	haightd@telus.net		
Length of Residence in Beaverlodge:	22+ yrs		
Academic/Professional Qualifications:	You are encouraged to enclose a copy of your resume or a synopsis outlining any additional information you deem important.		

COUNCIL COMMITTEE INFORMATION

What Council Committee are you interested in serving on?

Economic Development

What skills do you feel you could contribute to this Committee?

Former educator, current manager.

What goals do you hope to achieve by being a member on this Committee?

Aid in my Ltd capacity..

What type of volunteer activities have you been involved with over the past 5 years?

Farmers' Market

Are you currently serving on a Beaverlodge Council Committee?

YES ☐NO ☒

If yes, which Committee are you serving on and when does your term expire?

Have you served on a Beaverlodge Council Committee or any other municipal board/committee in the past?

YES ☐NO ☒

If yes, what committee did you serve on and what was the last year served?

If necessary, please indicate the name of the municipality where you served.

SIGNATURE

Applicant's Signature:

Date:

May 16th 22

Personal information on this form is being collected for the purpose of determining eligibility of an applicant to serve as a member on a Town of Beaverlodge Council Committee. This information is collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. The name of successful applicants will be provided to the public. Questions regarding the collection of this information can be directed to the Town of Beaverlodge Legislative Services at 780-354-2201, PO Box 30 Beaverlodge, AB T0H 0C0.



Phone 780.354.2201

COUNCIL COMMITTEE APPLICATION FORM
PLEASE RETURN COMPLETED FORM AND ATTACHMENTS
TO: #400-10 STREET BEAVERLODGE, AB T0H 0C0
TOWN@BEAVERLODGE.CA

PERSONAL INFORMATION			
First Name:	Christy	Last Name:	Martin
Address:	PO Box 1572		
Town/Province:	Beaverlodge	Postal Code:	T0H 0C0
Home Phone:	780-512-6540	Cell Phone:	
Email Address:	christylmm45@gmail.com		
Length of Residence in Beaverlodge:	20 years		
Academic/Professional Qualifications:	You are encouraged to enclose a copy of your resume or a synopsis outlining any additional information you deem important.		
Post Secondary- Massage Therapy. Rural Health Administration .			
COUNCIL COMMITTEE INFORMATION			
What Council Committee are you interested in serving on?			
Community Enhancement			
What skills do you feel you could contribute to this Committee?			
Passionate to succeed. Committed to an organization's objectives. Providing leadership to members. Co-ordinating donors and sponsorship. Planning/organizing community fundraising events. Critical thinking being objective and impartial.			
What goals do you hope to achieve by being a member on this Committee?			
Eager to see new, exciting things developed; as well as improvements to the existing. Establishing community events for all to attend.			
What type of volunteer activities have you been involved with over the past 5 years?			
Vice President Beaverlodge Minor Hockey, Vice President/All Peace League Representative Beaverlodge Girls Hockey, Chair for The Beaverlodge Christmas Festival, McNaught Homestead Preservation			
Are you currently serving on a Beaverlodge Council Committee?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, which Committee are you serving on and when does your term expire?	
Have you served on a Beaverlodge Council Committee or any other municipal board/committee in the past?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, what committee did you serve on and what was the last year served?	
If necessary, please indicate the name of the municipality where you served.			
SIGNATURE			
Applicant's Signature:		Date:	
		June 20/2022	
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Beaverlodge AB T0H 0C0
Phone: 780-354-2201
Fax: 780-354-2202

COUNCIL COMMITTEE APPLICATION FORM
PLEASE RETURN COMPLETED FORM AND ATTACHMENTS
TO: #400-10 STREET BEAVERLODGE, AB T0H 0C0
TOWN@BEAVERLODGE.CA

PERSONAL INFORMATION			
First Name:	Megan	Last Name:	Hauger
Address:	1105 Redlow Drive		
Town/Province:	Beaverlodge, AB	Postal Code:	T0H 0C0
Home Phone:	(403) 850-8001	Cell Phone:	(403) 850-8001
Email Address:	meganhauger@pwpsd.ca		
Length of Residence in Beaverlodge:	3 years.		
Academic/Professional Qualifications:	You are encouraged to enclose a copy of your resume or a synopsis outlining any additional information you deem important.		
See attached resume			
COUNCIL COMMITTEE INFORMATION			
What Council Committee are you interested in serving on?			
Community Enhancement			
What skills do you feel you could contribute to this Committee?			
I would contribute creative ideas, paired with organizational & planning skills.			
What goals do you hope to achieve by being a member on this Committee?			
To make Beaverlodge a beautiful community filled with activities and events to not only bring back a better sense of community (like in the past), but also to attract new families to settle here.			
What type of volunteer activities have you been involved with over the past 5 years?			
See attached resume			
Are you currently serving on a Beaverlodge Council Committee?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, which Committee are you serving on and when does your term expire?	
Have you served on a Beaverlodge Council Committee or any other municipal board/committee in the past?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, what committee did you serve on and what was the last year served?	
If necessary, please indicate the name of the municipality where you served.			
SIGNATURE			
Applicant's Signature:		Date:	
M Hauger		June 21, 2022	
<small>Personal Information on this form is being collected for the purpose of determining eligibility of an applicant to serve as a member on a Town of Beaverlodge Council Committee. This information is collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. The name of successful applicants will be provided to the public. Questions regarding the collection of this information can be directed to the Town of Beaverlodge Legislative Services at 780-354-2201, PO Box 30 Beaverlodge, AB T0H 0C0.</small>			

MEGAN HAUGER

Phone: (403) 850-8001

E-mail: meganhauger@pwpsd.ca

CORE COMPETENCIES

Team Oriented: determined to work collaboratively and communicate effectively with other educators

Promoting Success: devoted to providing students with the opportunities to reach their goals while providing support and positive feedback.

EDUCATION

Bachelor of Education, Elementary Education **2006**
University of Alberta

Bachelor of Science in Psychology minoring in Biological Sciences **2004**
University of Alberta

RELATED EXPERIENCE

Grade 6 Teacher **September 2020-present**
Beaverlodge Elementary School
Peace Wapiti School Division, Beaverlodge, Alberta

Temporary Teacher, Grade 4 Science & Math **March – May 2020**
Beaverlodge Elementary School
Peace Wapiti School Division, Beaverlodge, Alberta

Substitute Teacher **December 2019-June 2020**
Peace Wapiti School Division

Temporary Teacher, Grade 4 LA & Math, Grade 4-6 French **September-December 2020**
Beaverlodge Elementary School
Peace Wapiti School Division, Beaverlodge, Alberta

Kindergarten, Grade One, Two & Three Teacher **February 2007-2019**
Langévin Science School
Calgary Board of Education, Calgary, Alberta

- Planned, developed and taught lessons in an inquiry-based setting through the lens of science, focusing on a strong understanding of literacy and numeracy.
- Engaged students in integrated curricular learning through scientific exploration and project-based work
- Honoured student voice and interest in my daily planning to ensure students' ideas and experiences were valued
- Personalized student learning to accommodate the diverse needs of my students
- Planned, organized and facilitated integrated field study opportunities within Calgary, Nanton, Okotoks, Cochrane and Kananaskis.
- Worked collaboratively with grade team partners, divisionally and with Junior High buddy classes
- Assessed student work through a variety of formal assessment strategies including, but not limited to, class discussions, journal entries, anecdotal notes, student teacher conferencing and photographs

- Planned and organized school wide events including: Science Olympics, Cardboard Challenge, Volunteer Appreciation Night, Open House, and New Parent night
- Supporting teachers new to the science alternative program by collaborating during team teaching and planning sessions, and providing teacher resources.

Substitute Teacher

January 2007-February 2007

Calgary Board of Education, Calgary, Alberta

- Maintained a positive and productive learning environment through utilization of effective classroom management strategies
- Provided instruction to students in all core subject areas

PRACTICUM EXPERIENCE

Grade Three Practicum Teacher

February-April 2006

Beaverlodge Elementary School, Beaverlodge, Alberta

- Worked collaboratively with my partner teacher to plan and teach all subject areas (excluding Health & Music)
- Addressed the need for differentiated instruction and made adaptations to my lessons in order to suit the needs of the children, including 4 students identified with significant special needs

Grade One Practicum Teacher

April 2005

Hythe Regional School, Hythe, Alberta

- Provided small group and whole class instruction to students in grades one and two in science, literacy and health
- Supported students both one-on-one and in small groups with math skills
- Participated in supervisory roles, including playground lunch hour, in-class recess, field trips, and judging of school Science Fair

PROFESSIONAL DEVELOPMENT

- Early Childhood Education Council Conference: Sparking Creativity in the Rockies, Banff Alberta **2017**
- Alberta Teachers Convention: Get Outside Write Now: Nature Journaling, Calgary, Alberta **2017**
- Standard First Aid, Child-Safe Canada, Calgary, Alberta **2016**
- Early Childhood Education Conference: PLAY...IT AGAIN! Kananaskis, Alberta **2013**
- Member of the Calgary Reggio Network Association **2011-present**
- North American Educators of Young Children Annual Conference, Washington, DC **2009**
- Space Educators Conference, Canadian Space Agency, Quebec **2008**
- Member of the Early Childhood Education Council **2008-present**

SPEAKING/PRESENTING & VOLUNTEER COMMITTEES

- Calgary Beginning Teachers' Conference: A Beginning Teachers Guide To Connecting Curriculum & Field Study **2008**
- Early Childhood Education Conference: Weaving Webs of Wonder **2007**
- Planning Committee for APEGGA Science Olympics **2008-2009**
- Calgary City Teachers' Convention: Field Study in the Primary Grades **2013**
- Director, Crossroads Preschool **2014-2015**
- McNaught Homestead Summer Art Camp, Beaverlodge **2018-present**
- Member of McNaught Homestead Preservation Society **2022**



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

COUNCIL COMMITTEE APPLICATION FORM

PLEASE RETURN COMPLETED FORM AND ATTACHMENTS

TO: #400-10 STREET BEAVERLODGE, AB T0H 0C0

TOWN@BEAVERLODGE.CA

PERSONAL INFORMATION

First Name:	MARGIE	Last Name:	WEISS
Address:	918 10th St		
Town/Province:	Beaverlodge AB	Postal Code:	T0H0C0
Home Phone:		Cell Phone:	780-831-5391
Email Address:	margreidweiss@gmail.com		
Length of Residence in Beaverlodge:	3 yrs.		
Academic/Professional Qualifications:	You are encouraged to enclose a copy of your resume or a synopsis outlining any additional information you deem important.		

Worked for 22 years in serving the people of Beaverlodge. IPA / GIFT Box

COUNCIL COMMITTEE INFORMATION

What Council Committee are you interested in serving on?

What skills do you feel you could contribute to this Committee?

Planning, decorating, fund raising

What goals do you hope to achieve by being a member on this Committee?

Betterment for the community togetherness.

What type of volunteer activities have you been involved with over the past 5 years?

Very few the past 5 years - everything you name it previous years!

Are you currently serving on a Beaverlodge Council Committee?

YES ☐NO ☒

If yes, which Committee are you serving on and when does your term expire?

Have you served on a Beaverlodge Council Committee or any other municipal board/committee in the past?

YES ☐NO ☒

If yes, what committee did you serve on and what was the last year served?

If necessary, please indicate the name of the municipality where you served.

SIGNATURE

Applicant's Signature:

Date:

June 21/2022

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Nichole Young

To: Cyndi Corbett
Subject: RE: Highway 40X connector Letter of Support Request

Good afternoon Cyndi,

The County of Grande Prairie has been advocating for the development of the Hwy 40X SW connector. We will greatly appreciate receiving a letter of support from Town of Beaverlodge for this initiative. A [template letter](#) is available, please modify it as you deem appropriate. Please note the letter could be addressed directly to the Minister if your organization is comfortable with this, or the letter could be addressed to the Reeve and Council and we will make sure the Minister receives copies of these letters. We also will appreciate gaining greater knowledge and understanding of the impacts of this highway will have on your business as this will equip us with more powerful information in support of this project.

If sending the letter to the Minister, please email the signed letter to transportation.minister@gov.ab.ca and ryan.hastman@gov.ab.ca and **copy me** on it, please.

Background:

On January 13, the County of Grande Prairie met with the Honourable Rajan Sawhney, Minister of Transportation to receive an update on progress on the Highway 40X Southwest Connector.

Highway 40 serves several large industrial developments ranging from oil/gas, forestry and proposed blue hydrogen projects while Highway 43 is a crucial provincial highway that is also part of the CANAMEX/North-South Trade Corridor that links Canada to Mexico through the United States. There is currently over \$16 billion in new private investment slated for the region which is solely serviced by Highway 40 and Highway 43. Despite this, there is a lack of highway connectivity in the area which is a rarity in the province and a major reason why Highway 40X is vital to economic growth, highway safety and supply chain resiliency.

Coming away from that meeting, we were encouraged by Alberta Transportation's commitment to review funding options to begin preliminary engineering and land acquisition in 2022, as well as giving consideration for future discussion regarding including construction funding as part of the next capital planning process. The project is of immense importance to the County, the region, and Alberta.

As a preliminary engineering procurement and land acquisition can be a lengthy process, we are hopeful that Alberta Transportation will soon provide an update on the status of these project milestones being met. We understand that care needs to be taken with a project of this scale and have requested an opportunity to provide input and feedback while options are being developed.

Thank you,

Hetti Huls

Economic Development Officer
County of Grande Prairie

Phone: 780-532-9722 Ext. 1201

Cell: 780-831-8864

Fax: 780-539-7686

Web: www.countygp.ab.ca

Address: 10001 - 84 Avenue, Clairmont, AB T8X 5B2



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

June 27, 2022

The Honourable Prasad Panda
Minister of Transportation
132 Legislature Building
10800-97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Panda,

Re: Letter of Support for Highway 40X

The Highway 40X project is vital to the Town of Beaverlodge, the County, the region, and Alberta.

Key industrial developments in the oil/gas, forestry and proposed blue hydrogen sectors are serviced by Highway 40. As part of the CANAMEX/North-South Trade Corridor, linking Canada to Mexico through the United States, Highway 43 is a crucial provincial highway.

Our region is positioned to receive \$16 billion in new private investment which is solely serviced by Highways 40 and 43. The lack of highway connectivity in the area is a rarity in the province and a major reason why the Highway 40X Connector is vital to economic growth, highway safety and supply chain resiliency.

Connectivity between Highways 40 and 43 will provide our organization with ... <list any additional benefits of the Highway 40X connector specific to your business needs.>

Thank you for the support you have provided to date on this project. We look forward to any progress toward work commencing on the Highway 40X connector for the benefits it will bring to our organization.

Sincerely,

Gary Rycroft, Mayor, Town of Beaverlodge

Cc: Name, Title
Name, Title



COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. June 13, 2022

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Gena Jones
	Councillor Hugh Graw	Councillor Cal Mosher
	Councillor Cody Moulds	Councillor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	
STAFF	Jeff Johnston, CAO, absent	Tina Letendre, Deputy CAO
	Nichole Young, Legislative Services	

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:01 PM**

2.0 **ADOPTION OF AGENDA:**

#047-2022-06-13 Deputy Mayor Gena Jones

CARRIED: That the Committee of the Whole accepts the agenda as presented.

3.0 **OLD BUSINESS:**

nil

4.0 **NEW BUSINESS:**

4.1 2022 AM Fall Convention – Minister McIver meeting & topic

#048-2022-06-13 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole recommends that Council directs Administration to book a time with Minister McIver with the subject, for now, of MSI Funding Changes at the Fall AM Convention.

4.2 Community Enhancement Committee – Councillor Judy Kokotilo-Bekkerus

Councillor Judy Kokotilo-Bekkerus provided an update from the organizational meeting of the Community Enhancement Committee.

4.3 Intern Co-op Student – Councillor Judy Kokotilo-Bekkerus

#049-2022-06-13 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole recommends that Council directs Administration to pursue more information about a municipal intern and bring back to Council for a decision.

4.4 John Wallace Park – Deputy Mayor Gena Jones

#050-2022-06-13 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole accepts this for information and refers the item to the Community Enhancement Committee to develop a plan for the park.

5.0 **TOPICS FOR NEXT AGENDA:**

Committee of the Whole

June 13, 2022

6.0 CLOSED SESSION:
nil

7.0 ADJOURNMENT: Mayor Rycroft adjourned the meeting.

7:02 PM

Mayor Gary Rycroft

Deputy Mayor Gena Jones

West Grande Prairie Solid Waste Authority Meeting

Minutes

3/22/2022

2:00 p.m.

Via Microsoft Teams

Attendance Present were:

Authority Member:

- Peter Harris – Chair – County of Grande Prairie No. 1 Representative
- Jonathan Siggelkow – Vice Chair - Sexsmith Representative
- Brian Peterson – County of Grande Prairie No. 1 Representative
- Bob Marshall – County of Grande Prairie No.1 Representative
- Karen Rosvold – County of Grande Prairie Representative
- Jeff Johnston - Beaverlodge Representative
- Noreen Zhang – Wembley Representative

County of Grande Prairie No. 1 Staff:

- Lynda Caron
- Jennifer Besinger
- Nichole Armstrong
- Dalen Peterson
- Mark Schonken

Recording Secretary:

- Katrina Oravec

1. Call to Order

The meeting was called to order at 2:02 p.m.

2. Adoption of Agenda

Resolution # RL20220322.001

MOVED by Jonathan Siggelkow that the agenda for the March 22, 2022 West Grande Prairie Solid Waste Authority be approved with the following additions:

7.5 – Budget Reconsideration; and

7.6 – Water Request from Kelt

CARRIED

3. **Organizational Meeting**

Election commenced:

Nominations for Chair:

Jonathan Siggelkow nominated Peter Harris

Bob Marshall moved nominations cease.

Declare – Peter Harris as Chair

Nominations for Vice Chairperson:

Bob Marshall nominated Jonathan Siggelkow

Bob Marshall moved Nominations cease.

Declare – Jonathan Siggelkow as Vice Chair

Resolution # RL20220322.002

MOVED by Bob Marshall to appoint the County of Grande Prairie to continue as Financial Representative for the West Grande Prairie Solid Waste Authority.

4. **Delegation**

4.1 2:10 p.m. – Metrix Group -Financial Audit Findings

Jeff Alliston, representative from Metrix Group, was in attendance to present the 2021 financial audit results.

Mr. Alliston discussed:

- Audit overview – what the audit does and means;
- Independent auditors report;
- Statement of financial position in 2020 and 2021;
- Landfill closure and post closure liability;
- Accumulated surplus;
- Operating revenue and expenses;
- Expenses by object;
- Other income;
- Reconciliation of operating results; and
- Overall summary.

Chairman Harris inquired about closure costs; specifically reserve funds adjusted for inflation.

Audit findings were discussed including:

- Responsibilities;
- Materiality – benchmarks explained;
- Audit results – risk, response, and lack of significant findings;
- Adjustments;
- Required communications;

- Management representation; and
- New and revised accounting standards for 2023, including financial instruments and asset retirement obligations.

Chairman Harris inquired further about the anticipated surplus due to inflation on the closure/post closure costs.

The Authority thanked Jeff Alliston for the presentation.

Resolution # RL20220322.003

MOVED by Jeff Johnston that the financial statements be approved as presented.

CARRIED

5. Minutes Approval

5.1 November 30, 2021 West Grande Prairie County Regional Landfill Minutes

Resolution # RL20220322.004

MOVED by Bob Marshall that the minutes for the November 30, 2021 West Grande Prairie Solid Waste Authority Meeting be approved as presented.

CARRIED

6. Operation Summaries

6.1 2021 Regional Landfill Summary Report

Jennifer Besinger, Technical Services Manager, briefly reviewed the 2021 report.

Highlights included:

- 3-year overall comparison of dollars and tonnage – slightly under previous years.

6.2 2022 Regional Landfill Summary Report – January 1, 2022 to February 28, 2022

The 2022 report was briefly reviewed including:

- Total incoming waste and tonnage; and
- Comparison graphs for dollars and tonnage.

7. New Business

7.1 Secure Signed Agreement

- The signed Joint Facilities and Operating Agreement with Secure Energy was presented for the Authorities viewing.

7.2 2021 Airspace Report

- Jennifer Besinger noted that the Regional Landfill airspace drawings are completed annually and were present to display how the landfill is progressing over time.

- Additional waste material and remaining airspace were discussed including maps displaying available Cell airspace.
- Authority member Marshall inquired about airspace use and what triggers Administration to investigate additional Cells. Jennifer stated that it is monitored year after year and that a report from 3 years ago estimated that the landfill could sustain for 7 years, and thus predicts additional Cells may be required within 3 years.
- There was additional discussion regarding the use of shredders. Despite failed attempts in the past the goal is to reinvestigate their use this Summer. Discussions are underway to use a shredder that is currently being used by Weyerhaeuser.
- Mr. Harris emphasized the need to establish possible costs.

7.3 Bulldozer Repair

- Jennifer Besinger informed the Authority that machinery is down and currently being repaired for an approximate cost of \$1600-\$1800.

7.4 Fogdog Updates

Jennifer Besinger presented the Fogdog Energy renewable energy system to the Authority.

- The system uses CODE Pyrolysis which is a Catalytic Oxygen-Free Waste Decomposition System process that converts carbonaceous materials like wood and food waste into useful convenient gaseous fuels or chemical feedstock.

Mrs. Besinger sought the Authority's opinion on seeking further information on the system.

- Mr. Marshall said it would be nice to see how the system works but worries that all the data is hypothetical, and reliability is a constant issue. He would prefer to observe the system in use, rather than being the guinea pig, trailblazer user of the system.
- Authority member Rosvold inquired if the presented system was different than the previous model that was presented to the Authority. Further noting that the Town of Sylvan Lake had explored use of this system and choose not to pursue usage.
- Authority member Peterson expressed that patience would be well advised.
- Vice chair Siggelkow agreed with ensuring that the system worked before engaging further.
- Chairman Harris expressed his agreement with the Authority members comments.
- Authority member Marshall inquired further about the pricing and availability of the units.
- The Authority members requested more information before deciding how to proceed with the Fogdog renewable energy system.

7.5 Budget Reconsideration

Municipal contributions were discussed in light of the landfill surplus. There was discussion surrounding:

- Increase to municipal contributions;
- Softening the blow;
- Municipalities have already budgeted for the increase but would have preferred a phased in increase over three (3) years;
- Surplus includes inflation adjusted projected closure costs;
- Contribution cost includes adjusting for new cell development; and
- Reassess next year because budgets have been formed and approved.

7.6 Water Request from Kelt

Jennifer Besinger noted that Kelt has requested water from storm pond for fracking.

Water is available and cost will be the same as what County charges for access to water.

The exact amount of water and total cost were not known at the time of discussion.

8. Roundtable

Vice chairman Siggelkow inquired about the voting process for the Authority. Mrs. Besinger explained that voting representation is one (1) vote per member that can be either an elected official or member of the municipalities Administration.

Authority member Rosvold requested that the Authority terms of reference be sent to all members.

Administration and other Authority members had nothing to note.

The next meeting date was discussed and determined to be June 21, 2022 at 2:00 p.m.

9. Adjournment

Resolution # RL20220322.005

MOVED by Karen Rosvold that the meeting be adjourned at 3:24 p.m.

CARRIED

These minutes approved the ____ day of _____ 2022.

Resolution # _____

CHAIRPERSON

May 31, 2022

Gary Rycroft, Mayor
Town of Beaverlodge
P.O. Box 30
BEAVERLODGE AB T0H 0C0

Dear Mayor Rycroft:

Enclosed is one copy of the Peace Library System's 2021 Annual Report for information. Also included is a copy of Peace Library System's 2021 Audited Financial Statements for your files. For distribution to your Council members, the report is available electronically on the PLS website front page. Both were adopted by the System's Board of Directors at its May 28, 2022 meeting.

2021 saw the re-opening of public and school libraries after the pandemic closures. PLS continues to support libraries as much as possible with programming adaptations and alternate service delivery models. We continue to put resources into virtual services, increased purchases of eBooks and eAudiobooks, increased online training options for library staff and continue to offer online memberships for new patrons to access eResources. PLS consultants have provided ongoing support to libraries both in person and virtually. Ordering, cataloguing, receiving and delivery activities continued through closures and into the present. Libraries are an important element in creating the "new normal" for community services going forward and continue to look for opportunities to contribute to community growth.

Through the Indigenous Populations Grant, PLS continued to work with member libraries to extend programs and services to 22 Indigenous communities near High Prairie, High Level, Grimshaw and Valleyview. While pandemic access restrictions meant that much of the in-person programming was not possible, our Indigenous Services Coordinators worked hard to make sure that the communities were getting take and make kits, books to go and other craft and literacy projects they could take and do in the safety of their own homes, as well as participating in community events as they began again. PLS worked with Yellowhead Regional Library, Parkland Regional Library System and The Alberta Library to present the Stronger Together Conference for two days over Zoom in place of the usual in-person regional conference.

We thank all municipalities and libraries that work together through Peace Library System to provide excellent library service in their communities and across the region. This partnership strengthens individual libraries and provides area residents with access to a wide range of resources. Should you have any questions about the enclosed documents, please contact me or Louisa Robison, CEO.

Sincerely,



Carolyn Kolebaba, Chair
Peace Library Board

Enclosures

RECEIVED
JUN - 8 2022

Peace Library System
Financial Statements
December 31, 2021

Management's Responsibility

To the Board of Directors of Peace Library System:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed entirely of Directors who are neither management nor employees of the Organization. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Organization's external auditors.

MNP LLP is appointed by the Board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

May 28, 2022



Chief Executive Officer

Independent Auditor's Report

To the Board of Peace Library System:

Opinion

We have audited the financial statements of Peace Library System (the "Organization"), which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net assets, cash flows and the related schedules for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The financial statements for the year ended December 31, 2020 were audited by another auditor who expressed an unmodified opinion on those statements on March 11, 2021.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Grande Prairie, Alberta

May 28, 2022

MNP LLP

Chartered Professional Accountants

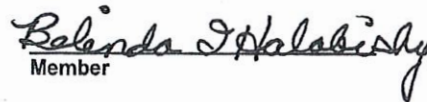
MNP

Peace Library System
Statement of Financial Position
As at December 31, 2021

	2021	2020
Assets		
Current		
Cash (Note 3)	600,282	585,219
Accounts receivable (Note 4)	22,268	33,046
Short-term investments (Note 5)	223,062	207,150
Prepaid expenses and deposits	52,438	106,144
Inventory	34,242	43,873
	932,292	975,432
Investments (Note 5)	424,211	350,844
Capital assets (Note 6)	768,107	848,742
	2,124,610	2,175,018
Liabilities		
Current		
Accounts payable and accrued liabilities (Note 7)	148,660	117,971
Deferred contributions (Note 8)	355,022	227,617
Unexpended book allotments (Note 9)	224,101	384,208
Unearned revenue	27,570	-
	755,353	729,796
Deferred contributions related to capital assets (Note 10)	22,738	29,559
	778,091	759,355
Contingencies (Note 11)		
Net Assets		
Operating surplus	99,768	65,857
Equity in capital assets	745,369	819,183
Reserves (Note 12)	501,382	530,623
	1,346,519	1,415,663
	2,124,610	2,175,018

Approved on behalf of the Board


Member


Member

The accompanying notes are an integral part of these financial statements

Peace Library System Statement of Operations

For the year ended December 31, 2021

	2021 Budget	2021	2020
Revenue			
Grant revenue			
Provincial grant - system operating	803,489	803,488	803,488
Other grants	427,945	113,250	357,423
Provincial grant - libraries	67,482	1,096	1,096
Municipalities with library boards	1,038,864	1,038,839	1,038,864
Library board allotment	448,489	80,224	81,972
School jurisdictions	126,537	41,490	44,220
Municipalities without library boards	110,890	82,869	82,877
Webhosting and licensing income	30,000	24,208	47,433
Interest income	15,000	20,288	23,894
Library board services	8,143	7,923	7,923
Other income	25,500	150	-
Charges for additional funds	3,000	55	6,595
Additional funds from libraries	50,000	-	-
Additional funds from schools	500	-	-
	3,155,839	2,213,880	2,495,785
Expenses (Schedule 1)	3,106,567	2,280,788	2,373,349
Excess (deficiency) of revenue over expenses before other items	49,272	(66,908)	122,436
Other items			
Foreign exchange loss	(2,000)	(2,236)	(2,435)
Gain on disposal of capital assets	-	-	7,728
Excess (deficiency) of revenue over expenses	47,272	(69,144)	127,729

The accompanying notes are an integral part of these financial statements

Peace Library System
Statement of Changes in Net Assets
For the year ended December 31, 2021

	<i>Operating surplus</i>	<i>Equity in capital assets</i>	<i>Reserves</i>	<i>2021</i>	<i>2020</i>
Net assets, beginning of year	65,857	819,183	530,623	1,415,663	1,287,934
Excess (deficiency) of revenue over expenses	(69,144)	-	-	(69,144)	127,729
	(3,287)	819,183	530,623	1,346,519	1,415,663
Amortization	104,738	(104,738)	-	-	-
Amortization of deferred contribution relating to capital assets	(6,821)	6,821	-	-	-
Transfers from reserves	5,138	24,103	(29,241)	-	-
Net assets, end of year	99,768	745,369	501,382	1,346,519	1,415,663

The accompanying notes are an integral part of these financial statements

Peace Library System
Statement of Cash Flows
For the year ended December 31, 2021

	2021	2020
Cash provided by (used for) the following activities		
Operating		
Excess (deficiency) of revenue over expenses	(69,144)	127,729
Amortization	104,738	97,842
Amortization of deferred contributions related to capital assets	(6,821)	(16,618)
Gain on disposal of capital assets	-	(7,728)
	28,773	201,225
Changes in working capital accounts		
Accounts receivable	10,778	(3,373)
Prepaid expenses and deposits	53,706	22,714
Inventory	9,631	(26,173)
Accounts payable and accrued liabilities	30,689	(4,103)
Deferred contributions	127,405	(101,956)
Unexpended book allotments	(160,107)	156,839
Unearned revenue	27,570	(2,135)
	128,445	243,038
Investing		
Purchase of capital assets	(24,103)	(263,286)
Purchase of investments	(260,494)	(82,229)
Proceeds on disposal of investments	171,215	190,953
	(113,382)	(154,562)
Increase in cash resources	15,063	88,476
Cash resources, beginning of year (Note 3)	585,219	496,743
Cash resources, end of year (Note 3)	600,282	585,219

The accompanying notes are an integral part of these financial statements

1. Incorporation and nature of the organization

Peace Library System (the "Organization") is a regional library system which connects public libraries and schools. The organization was incorporated in 1986 under the Libraries Act of Alberta as a not-for-profit organization without share capital and thus is exempt from income taxes under section 149 of the Income Tax Act ("the Act").

The Organization is funded by local municipalities, library boards and the province. The Organization provides centralized ordering, purchasing and processing, e-resources, IT support, reciprocal borrowing, information and reference service, and professional library consultants.

Impact on operations of COVID-19 (coronavirus)

In March 2020, the impact of the global outbreak of COVID-19 (coronavirus) began to have a significant impact on businesses through the restrictions put in place by Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders.

At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Organization as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus. While the extent is unknown, we anticipate this outbreak may cause increased government regulations, which may negatively impact the Organization's operations and financial condition.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations as issued by the Accounting Standards Board and include the following significant accounting policies:

Cash and cash equivalents

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined by the specific item method. Net realizable value is the estimated selling price in the ordinary course of business, less estimated costs of completion and selling costs.

Investments

Investments are portfolio investments recorded at fair value for those with prices quoted in an active market, and cost less impairment for those that are not quoted in an active market. They have been classified as short and long-term assets in concurrence with the nature of the investment.

Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution plus all costs directly attributable to the acquisition.

Amortization is provided using the declining balance method at rates intended to amortize the cost of assets over their estimated useful lives. In the year of acquisition, asset additions are amortized at one-half the normal rate.

	Rate
Buildings	4 %
Automotive	30 %
Computer equipment	30 %
Furniture and fixtures	20 %
Website	100 %

2. Significant accounting policies *(Continued from previous page)*

Long-lived assets and discontinued operations

Long-lived assets consist of capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Organization writes down long-lived assets held for use when conditions indicate that the asset no longer contributes to the Organization's ability to provide goods and services. The assets are also written-down when the value of future economic benefits or service potential associated with the asset is less than its net carrying amount. When the Organization determines that a long-lived asset is impaired, its carrying amount is written down to the asset's fair value.

Revenue recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions and allotment revenue are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Financial instruments

The Organization recognizes financial instruments when the Organization becomes party to the contractual provisions of the financial instrument.

Arm's length financial instruments

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

At initial recognition, the Organization may irrevocably elect to subsequently measure any arm's length financial instrument at fair value. The Organization has not made such an election during the year.

The Organization subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those designated in a qualifying hedging relationship or that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Fair value is determined by published price quotations. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, are subsequently measured at cost less impairment. With the exception of financial liabilities indexed to a measure of the Organization's performance or value of its equity and those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in excess (deficiency) of revenue over expenses. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Financial asset impairment

The Organization assesses impairment of all its financial assets measured at cost or amortized cost. The Organization groups assets for impairment testing when there are indicators of possible impairment. Management considers whether the issuer is having significant financial difficulty or whether there has been a breach in contract in determining whether objective evidence of impairment exists. When there is an indication of impairment, the Organization determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year.

With the exception of related party debt instruments and related party equity instruments initially measured at cost, the Organization reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets. Any impairment, which is not considered temporary, is included in current year excess (deficiency) of revenue over expenses.

2. Significant accounting policies *(Continued from previous page)*

Financial asset impairment *(Continued from previous page)*

For related party debt instruments initially measured at cost, the Organization reduces the carrying amount of the asset (or group of assets), to the highest of: the undiscounted cash flows expected to be generated by holding the asset, or group of similar assets, excluding the interest and dividend payments of the instrument; the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets.

For related party equity instruments initially measured at cost, the Organization reduces the carrying amount of the asset (or group of assets), to the amount that could be realized by selling the asset(s) at the statement of financial position date.

Any impairment, which is not considered temporary, is included in current year excess (deficiency) of revenue over expenses.

The Organization reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in excess (deficiency) of revenue over expenses in the year the reversal occurs.

Monetary assets and liabilities of the organization which are denominated in foreign currencies are translated at year-end exchange rates. Other assets and liabilities are translated at rates in effect at the date the assets were acquired and liabilities incurred. Revenue and expenses are translated at the rates of exchange in effect at their transaction dates. The resulting gains or losses are included in operations.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Provisions are made for slow moving and obsolete inventory. Amortization is based on the estimated useful lives of capital assets and deferred contributions related to capital assets.

By their nature, these judgments are subject to measurement uncertainty, and the effect on the financial statements of changes in such estimates and assumptions in future years could be material. These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess (deficiency) of revenue over expenses in the period in which they become known.

Contributed materials and services

Contributions of materials and services are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials and services are used in the normal course of the Organization's operations and would otherwise have been purchased.

3. Cash

	2021	2020
Deposits in financial institutions	600,082	585,019
Petty cash	200	200
	600,282	585,219

Peace Library System
Notes to the Financial Statements
For the year ended December 31, 2021

4. Accounts receivable

	2021	2020
Trade accounts receivable	7,429	32,797
Goods and services tax	14,839	249
	22,268	33,046

5. Investments

Investments consist of Guaranteed Investment Certificates with interest rates ranging from 1.02% to 3.20% (2020 - 1.02% to 3.20%) per annum, maturing from January 2022 to October 2024. Certificates maturing within twelve months of the year have been classified as current assets. Included in investments is \$501,382 (2020 - \$530,523) that is internally restricted for future purchases and replacements of capital assets.

6. Capital assets

	<i>Cost</i>	<i>Accumulated amortization</i>	<i>2021 Net book value</i>	<i>2020 Net book value</i>
Buildings	1,735,422	1,197,595	537,827	560,236
Automotive	189,463	109,968	79,495	113,564
Computer equipment	187,734	108,557	79,177	105,462
Furniture and fixtures	496,142	424,534	71,608	69,480
Website	88,205	88,205	-	-
	2,696,966	1,928,859	768,107	848,742

7. Accounts payable and accrued liabilities

Included in accounts payable and accrued liabilities are \$34,632 (2020 - \$nil) of source deductions payable to the Canada Revenue Agency.

Peace Library System
Notes to the Financial Statements
For the year ended December 31, 2021

8. Deferred contributions

	2021	2020
Indigenous Populations Grant		
Balance, beginning of year	188,227	199,882
Amounts received in the year	215,446	215,445
Amounts expended in the year	(88,041)	(227,100)
Balance, end of year	315,632	188,227
Other grants		
Balance, beginning of year	39,390	39,390
Amounts received in the year	-	23,399
Amounts expended in the year	-	(23,399)
Balance, end of year	39,390	39,390
Infrastructure Grant		
Balance, beginning of year	-	90,301
Income earned in the year	-	5
Amounts expended in the year	-	(90,306)
Balance, end of year	-	-
	355,022	227,617

9. Unexpended book allotments

A percentage of local appropriations revenue is allocated for book purchases for each municipality or school jurisdiction. The unused balance at the end of the year is carried forward to the following year.

	2021	2020
Balance, beginning of year	384,208	227,904
Local appropriation and school levies allocated to members	466,380	476,024
Additional allotments purchased in the year by members	27,511	109,861
Amounts expended during the year	(653,998)	(429,581)
	224,101	384,208

10. Deferred contributions related to capital assets

	2021	2020
Community Initiatives Program (CIP) Grant		
Balance, beginning of year	29,559	46,177
Revenue recognized in the year	(6,821)	(16,618)
	22,738	29,559

Peace Library System
Notes to the Financial Statements
For the year ended December 31, 2021

11. Contingencies

The Organization received funding from various funding contracts. Requirements specify that amounts not expended in the specified time frame must be repaid. The amount that may have to be repaid is unknown at the date of the financial statements issued. Until such amounts, if any, are determined or paid, they are not reflected in these financial statements as payable.

12. Internally restricted reserves

The Board of Directors have internally restricted certain net assets for the future purchase and replacement of capital assets as follows:

- The technology reserve was established to purchase technology upgrades for the Organization;
- The vehicle reserve was established to purchase vehicle assets for the Organization;
- The furnishing and equipment reserve was established to purchase furnishings and equipment for the Organization;
- The general building reserve was established to maintain the building in which the Organization is located.

	<i>Technology reserve</i>	<i>Vehicle reserve</i>	<i>Furnishing and equipment reserve</i>	<i>General building reserve</i>	2021	2020
Balance, beginning of year	154,218	81,578	50,000	244,827	530,623	572,784
Assets purchases	(24,103)	-	-	-	(24,103)	(182,039)
Transfer to operating	(1,994)	-	(687)	(2,457)	(5,138)	(8,920)
Transfer from operating	-	-	-	-	-	148,798
	128,121	81,578	49,313	242,370	501,382	530,623

13. Indigenous populations grant expenses

During the year, the following expenses were incurred from funding under the Indigenous Populations Grant:

	2021	2020
Salaries and benefits	56,636	16,665
Travel	4,051	565
Digital resource subscription	4,132	8,139
Office	2,730	9,840
Other	-	15,575
Program supplies	20,492	134,078
Meetings and workshops	-	41,267
Training	-	971
	88,041	227,100

14. Related party transactions

The Organization is a member of The Regional Automation Consortium (TRAC). The Organization paid \$118,122 (2020 - \$110,774) to TRAC for regional computer network services.

During the year, the Organization reimbursed board members for expenses related to the attendance of board meetings, committee meetings and conferences they attended in the amount of \$3,092 (2020 - \$9,335).

These transactions were in the normal course of operations and measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

15. Economic dependence

The Organization's primary sources of revenue are provincial government grants and funding from members comprising 72% (2020 - 71%) of total revenue. The Organization's ability to continue viable operations is dependent upon continuation of provincial government grants and funding from members.

16. Financial instruments

The Organization, as part of its operations, carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Foreign currency risk

Foreign currency risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The organization has foreign currency transactions and therefore is exposed to foreign currency risk.

Interest rate risk

Interest rate risk is the risk that fair values or future cash flows of a financial instrument will fluctuate because of changes in market rates. The organization is exposed to interest rate risk primarily on its investments. Interest on investments are fixed, which exposes the organization to risk from changes in fair value.

17. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation. The following changes have no impact to the overall surplus:

- Library board allotment revenue decreased by \$366,517;
- Municipalities without library boards revenue decreased by \$25,382;
- School jurisdictions revenue decreased by \$84,089;
- Additional funds from libraries revenue decreased by \$109,254;
- Purchases allotment expense decreased by \$585,242;
- Provincial grant - libraries revenue decreased by \$65,238;
- Grant fund transfer expense decreased by \$65,238;
- Indigenous populations grant expense decreased by \$211,525;
- Program supplies expense increased by \$134,078;
- Workshop expense increased by \$41,266;
- Contract services expense increased by \$9,840;
- Salaries expense increased by \$16,665;
- Eresources expense increased by \$8,139;
- Staff development expense increased by \$971;
- Travel expense increased by \$565.

Peace Library System
Schedule 1 - Schedule of Expenses
For the year ended December 31, 2021

	<i>2021 Budget</i>	<i>2021</i>	<i>2020</i>
Expenses			
Amortization	-	104,738	97,842
Digital resource subscription	120,000	119,877	136,881
Freight	35,500	23,128	8,783
Grant fund transfer	65,238	-	-
Indigenous populations grant	306,445	-	-
Insurance	10,500	9,561	9,552
Interlibrary loan	13,700	12,632	19,385
Marketing	15,000	4,357	126
Meetings and workshops	15,800	2,644	42,920
Membership fees	12,300	11,434	11,309
Office	14,985	17,897	26,327
Postage	14,000	7,656	7,368
Printing and promotion	7,900	5,241	4,033
Professional fees	20,350	16,577	18,811
Programming event	13,850	5,940	8,365
Purchases - allotment	555,934	21,246	15,697
Purchases - headquarters	13,700	12,330	8,176
Regional computer network	122,550	125,367	126,920
Repairs and maintenance	43,600	39,803	50,439
Salaries and benefits	1,419,515	1,488,455	1,419,437
Special projects	11,000	4,176	2,794
Staff development	10,200	3,411	9,188
Supplies	-	20,492	134,078
Telephone	11,000	8,917	9,585
The Regional Automatic Consortium fees	119,000	118,122	110,774
Travel and accommodation	49,500	42,195	33,046
Trustee expenses and meetings	53,000	7,818	18,505
Utilities	32,000	46,774	43,008
	3,106,567	2,280,788	2,373,349



ANNUAL REPORT 2021

Connecting libraries, people and resources through teamwork, technology and training

OUR MEMBERS

- 46 public libraries & 34 school libraries
- 799,918 items circulated to 32,053 patrons



OUR COLLECTION

- 26,154 items ordered, 38,051 items catalogued
- 62,525 digital items made available
- 11,130,611 visits to our virtual catalogue

eRESOURCES

- Niche Academy: 3,127 views
- cloudLibrary: 8,332 checkouts
- Consumer Reports: 1,376 views
- OverDrive : 119,706 checkouts
- eMagazines: 11,372 checkouts
- Lynda.com: 9,575 views



DELIVERY AND INTERLIBRARY LOAN

- 91,5635 outgoing ILLs
- 61,857 incoming ILLs
- PLS courier vans traveled 133,700 KM, delivering 386,700 items

TRAINING AND PROGRAMS

- 99 training events & 19 library manager meetings
- 36 programs sponsored at public libraries
- 1123 registered delegates at Stronger Together Virtual Conference with 28 sessions and 2 keynote speakers



INDIGENOUS SERVICES

- Hosted events for Orange Shirt Day and Indigenous Peoples Day
- 100 programs offered in outreach locations
- 307 cardholders from Indigenous communities

BOARD MEMBERS

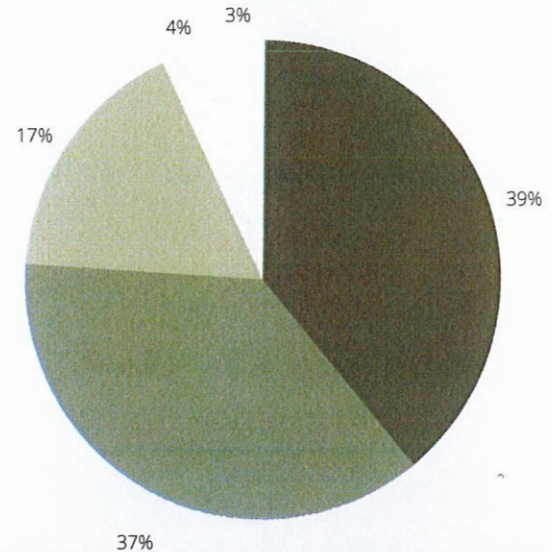
(AS OF DECEMBER 2021)

- Town of Beaverlodge — Gena Jones
- Village of Berwyn — Cindy Hockley*
- Big Lakes County — Ann Stewart
- Birch Hills County — Denise Joudrey*
- Clear Hills County — Amber Bean*
- Village of Donnelly — Vacant
- MD of Fairview No. 136 — Dalen Richardson*
- Town of Fairview — Stan Golob*
- Town of Falher — Lindsay Brown
- Town of Fox Creek — Meesha Bainton
- Village of Girouxville — Vacant
- City of Grande Prairie — Mike O'Connor*
- County of Grande Prairie #1 — Karen Rosvold*
- MD of Greenview No. 16 — Tom Burton
- Town of Grimshaw — Carmen Johnson
- Town of High Level — Brent Anderson
- Town of High Prairie — James Waikle
- Village of Hines Creek — Alison Bjornson
- MD of Lesser Slave River No. 124 — Brad Pearson
- Town of Manning — Greg Pasichnuk
- Town of McLennan — Margaret Jacob
- Village of Nampa — Agnus Roshuk
- County of Northern Lights — Belinda Halabisky*
- Northern Sunrise County — Carolyn Kolebaba*
- MD of Opportunity No. 17 — Tahirih Wiebe
- Paddle Prairie Métis Settlement — Reta Nooskey
- MD of Peace No. 135 — Theresa Johnson
- Town of Peace River — Elaine Manzer
- Town of Rainbow Lake — Michelle Farris
- Village of Rycroft — Roxann Dreger
- Saddle Hills County — Kristen Smith
- Town of Sexsmith — Clinton Froehlick
- Town of Slave Lake — Kimberly Hughes
- MD of Spirit River No. 133 — Elaine Garrow*
- MD of Smoky River No. 130 — Alain Blanchette
- Town of Spirit River — Harry Ezio
- Town of Valleyview — Tanya Boman
- Town of Wembley — Anna Underwood

*Executive Committee members**

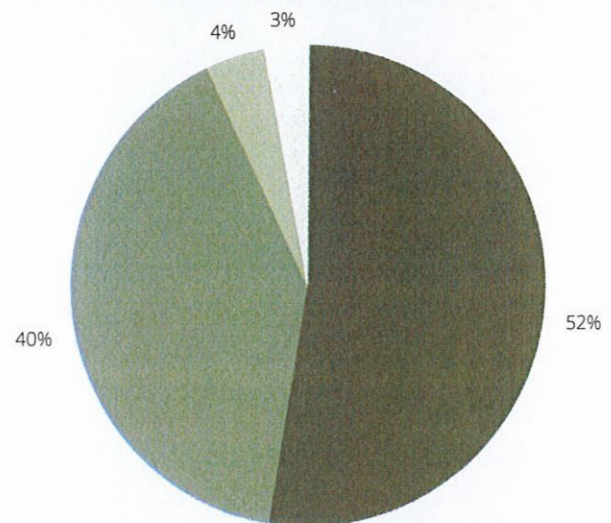
FINANCIALS

REVENUES



Member Municipalities - 39%
 Province of Alberta - 37%
 Library Board Allotments - 17%
 School Contracts - 4%
 Other - 3%

EXPENDITURES

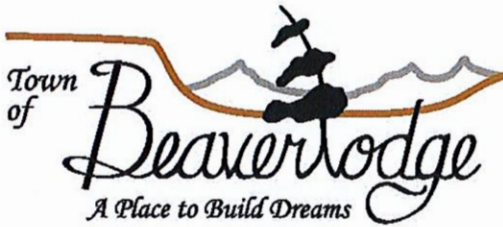


Staffing - 52%
 Services to Members - 40%
 Administration - 4%
 Building and Maintenance - 3%
 Trustee Expenses - 0%

Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2022 capital plan	In progress	8/1/2022
2	PWSD land	14-Sep-20	Admin	CAO met with Superintendent on Feb 15, 2022.	In progress	Winter 2022
3	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/26/2022
4	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with Superintendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
5	PWSB Joint Agreement	22-Nov-21	CAO	Explore a Joint Agreement with Peace Wapiti School Board	In progress	Fall 2022
6	Residential Parking	14-Mar-22	CAO	CAO to look at road parking and possible one-sided parking.	In progress	
7	Alberta Advantage Immigration Program	24-May-22	Admin	Issue a Letter of Support as requested.	In progress	
8	Beaver Mascot Naming Contest	24-May-22	Admin	Create a contest to be run in the schools this Fall to name our mascot.	In progress	
9	Treaty 8 Land Acknowledgement	24-May-22	Admin	Draft a process to enact the use of our Treaty 8 Land Acknowledgement statement, including if necessary, consultation with Indigenous communities and bring back to Council	In progress	
10	CN Property - Elevator Road	13-Jun-22	CAO	Look for more information and what options we have. To be brought back to Council for decision.	In progress	7/11/2022

Current as of: **Monday, June 27, 2022**



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201
Fax: 780.354.2207

Department: Fire Department

Date: May 1st – 31st 2022.

From: Stan Metcalfe, Fire Chief.

In the Month of May, the Beaverlodge Fire Department responded to 15 calls for service.

Town of Beaverlodge	6
County of GP	8
Town of Wembley	1
Structure Fire	2
Wildland Fire	2
Gas Leak	1
Medical Co-Response	3
Monitored Alarm	7

Call numbers for the department continue to be below average. There was a significant uptick in monitored alarms, caused by cooking.

Two members attended live fire training during the Northern Heat fire training conference in Peace River.

Monthly Report to Council

From: Reanna Stockman

Date: June 13, 2022

Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> ○ Ongoing
Meetings	<ul style="list-style-type: none"> ○ Planning underway for Bi Annual Seniors Tea with partners ○ Reanna meeting with Drive Happiness Project to see about program availability in our area. ○ Meeting w/ Wiseguyz (programming for gr 9 boys) ○ Meeting with AHS, AMA and Blue Herron for Bike Road-E-O
Programs	<ul style="list-style-type: none"> ○ Babysitting Course May 30 with 10 Participants ○ Reanna taught a Home Alone Class June 3 with 12 Participants ○ Bi-Annual Seniors Tea Evergreen Park June 9th approx. 250 participants ○ Beaverlodge Seniors Tea @ Art Walk approx. 45 participants ○ Caffeinate and Educate Seniors Scams coming up June 14 at Amisk ○ Handi Bus has had a few private bookings as well as two Seniors Tea events.
Staffing	<ul style="list-style-type: none"> ○ A new Casual Home Support Worker was hired. ○ FCSS went down to one employee
Training & Development	<ul style="list-style-type: none"> ○ Reanna is attending Outcomes Training for 4 weeks (ending June 16) ○ Reanna attended Disability Tax Credit and Medical Expenses training ○ Reanna attended Level 3 Navigator Training for Helpseeker ○ Reanna Attended Be Scam Smart Training
Other	<ul style="list-style-type: none"> ○ Food Bank: From May 9 -June 13, 2022, \$5050 in grocery cards were handed out. 176 people served ○ Bus needs new door window – has been ordered (2-3 week estimate) ○ Probation has been using the office bi-weekly for meeting with clients

Monthly Report to Council

Date: 27 June 2022

From: Tracy Deets

Department: Library

Project/Event	Highlights/Concerns
Administrative	<p>Attended TRAC Advisory meeting at Yellowhead Library System headquarters in Spruce Grove on May 17th. (TRAC is the provincial lending network)</p> <p>Plan of Service approved at May 31st Library Board meeting. It has now been submitted to the Public Library Services Branch at Municipal Affairs</p> <p>Received final paperwork required for provincial funding grant, and it has been submitted.</p>
Programming / Events	<p>Summer programs have been developed, and will be announced around the third week of June. This year's program will be a mix of in-person activities and at-home craft activities and reading.</p>
Staff	<p>New staff and summer student are working out well, and have been collaborating on the summer program planning.</p>
Other	<p>Library staff joined the Friends of the Beaverlodge Library to complete the County Roadside Cleanup on Saturday May 14th. Funds go towards library programming and materials.</p>

Monthly Report to Council

Date: June 13th, 2022

From: Nick Kebalo

Department: PW

Project/Event	Highlights/Concerns
Dust control	Has just been completed for 2022.
Stump grinding, tree planting	Stump grinding will start at the end of June, tree planting will occur in early Oct.
Water valve repair	Has started the week of June 13 th 7 valves will be repaired or replaced on this years cycle.
Pot hole repair	Spring repair completed, we will do an additional 2 or 3 days in September.
Road work. Crack sealing, line painting	Anticipate 4 th street to be completed by the end of June. Crack sealing will commence shortly. Line painting will start after 4 th street completion.

May To June, 2022

Continuation Report

**Community Peace Officer
Mark Morrical**

Community Peace Officer 1's are your community engagement connections.

Peace Officers help ensure the community they serve is a safe secure place where citizens can live, work and raise families. It is a form of positive proactive policing versus reactive.

<p>Projects Initiated</p>	<p>Patrolled the town on a daily basis and documented changes in unsightly properties (minor right now), trailers on road way, semis along roadway etc. throughout the month. Issued 22 unsightly orders and 5 encroachment letters to property owners regarding yearly spring mess and various stuff on our property.</p> <p>Spoke to 2 different individuals about parking in the no parking zone by the A&W on 5th Ave there have been no semi's parked in this area in this time frame. All were advised and warned. This appears to be a convenient spot for people to eat their A+W meals. One company received citations for parking without trailer attached and parking trailer in 12hour parking for extended period of time, and then did it again 3 weeks later and had their trailer towed for the violation. Due to the new fire hall development new signage and yellow painted curbs should be added in front of the hall to help people realise they should not park in the entrance of the firehall.</p> <p>Inputted tickets in Report Exec and took tickets to Grande Prairie Provincial Court.</p> <p>Filled in a questionnaire regarding the AFRRAC radio situation for the Solicitor Generals office regarding potential number of radios that would have to be re chipped to have access to the RCMP channel. This would have to be done on the Towns cost and having checked in with Bearcom last year it would be about \$900 to get it done. Of the 135 communities that responded to the request the Solicitor General reported a huge return and all in favor of supplying Peace Officers with the required access.</p> <p>Monitored speed problem areas such as 1 Ave, 2, 3, 5 11, 3 St 10, 10a, 11st. I am now starting to see an increase in speed along 1 Ave. Top end speed was 93 in 50 zone. I was asked to change my standard operating procedures and investigate new areas of speed issue during this period of time regarding the speed along 11 Ave as there was a dust issue that was reported due to speed. I have done several days (at ½ hour per session and have stopped 1 individual for speeding (71 in the 50 zone) and that individual did not want to stop for me as they were not aware of the requirement of stopping for a Police Vehicle with its lights and siren on.</p> <p>Promoted interagency cooperation and assistance with RCMP, RCMP traffic, Sherriff traffic, and DOT Sherriff and EMT. Attended last Protective Services meeting.</p> <p>Overiewing and rewriting standing bylaws.</p>
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Washed, detailed and maintained cruiser once per week at the end of the week.

Provided information to people regarding various services that were required.

Weekly drive around town with CAO when he was available.

Ran stop sign, cell phone, and unregistered motor vehicles ops throughout month. Although it is difficult to determine unregistered vehicles as they are no longer required to have identification stickers on the license plates.

Assisted RCMP on 2 call's regarding upset driver driving unregistered and un plated vehicle and requested their assistance on 2 traffic stops.

Typed monthly report to council.

Received access to the Police BOLF (Be On Lookout For) data base that provides inf from across the province and country thanks to the assistance that Tina provided.

Cleaned dog pound.

Dealt with neighbor disputes on several different matters throughout the month.

Provided RCMP their missing warrants and join report that were sent to me again by mistake as usual.

Caught and rehomed 3 feral cats

Ensured compliance of the applicable laws in the school zone.

No training during this period of time

Provincial Charges	Provincial Statutes	Tickets
	Speeding tickets	18 tickets
	Improperly cross double solid lines	1 ticket
	Fail to obey a traffic control device parking	2 ticket
	Fail to obey traffic control device	2 ticket
	Park trailer with unattached mv	2 ticket
	Learner drive w/o supervision	1 ticket
	Permit unqualified person to drive	1 tickets
	Operate mv w/o subsisting operators license	1 ticket
	Park where prohibited	1 ticket

Bylaw issues	Dog at Large	Caught 2 dogs they were turned over to owners
	Wild Cats	3 cats rehomed, cat situation is an issue as bandaged paws is overwhelmed
	Unsightly Property	22 unsightly orders issued and 5 encroachment letters
	Court Attended	None this Month