

AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING TO BE HELD MONDAY SEPTEMBER 12, 2022 AT 7:00 PM IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

	IN COUNCIL CHAIVIBERS #400-10 STREET BEAVERLODGE, AB					
1.0	CALL TO ORDER:					
2.0	ADOPTION OF AGENDA:					
3.0	ADOPTION OF MINUTES: 3.1 August 8, 2022 - Regular Council Meeting Minutes	PP 2,3				
4.0	DELEGATIONS: 4.1 Maurissa Heitland – Beaverlodge Area Cultural Society Request	PP 4,5				
5.0	OLD BUSINESS: 5.1					
6.0	NEW BUSINESS:					
	6.1 Bylaw #1016 – Land Use Amendment (1st reading & set Public Hearing)	PP 6				
	6.2 Beaverlodge Library Board Trustee Applications for Approval	PP 7-11				
	6.3 Bylaw #1017 – Business License Bylaw (repeals previous) PP 12-27					
	6.4 Year -to-date Financial Statements	To be sent				
	6.5 Raw Water Pump Station Upgrade Funding	PP 28-30				
	6.6 Facility Fee Waiver – Beaverlodge Municipal Hospital – Oct 6/7	PP 31,32				
	6.7 Facility Fee Waiver – Beaverlodge Municipal Hospital – Oct 17/18	PP 33,34				
	6.8 Facility Fee Waiver – Beaverlodge Municipal Hospital – Oct 25/26	PP 35,36				
	6.9 Facility Fee Waiver – Beaverlodge Municipal Hospital – Nov 2/3	PP 37,38				
	6.10 Facility Fee Waiver – Beaverlodge Municipal Hospital – Nov 9/10	PP 39,40				
7.0	CORRESPONDENCE:					
	7.1 Committee of the Whole Minutes – August 8, 2022	PP 41,42				
	7.2 Community Enhancement Committee Minutes – June 23, 2022	PP 43-46				
	7.3 Community Enhancement Committee Minutes – July 12, 2022	PP 47-49				



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING TO BE HELD MONDAY SEPTEMBER 12, 2022 AT 7:00 PM IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

8.0	COMMITTEE AND STAFF REPORTS: 8.1 Action List	PP 50
	8.2 Council Reports	PP 51,52
9.0	CLOSED SESSION:	
4	9.1 Legal – IT Assessment – FOIP Section 16	
	9.2 Personnel – Evaluation – Fire Services – FOIP Section 17	
	9.3 Personnel – Evaluation – Recreation – FOIP Section 17	
	9.4 Personnel – Evaluation – CAO – FOIP Section 17	
10.0	ADJOURNMENT:	



REGULAR COUNCIL MEETING MINUTES HELD MONDAY AUGUST 8, 2022 AT 7:00 PM COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

COUNCIL

Mayor Gary Rycroft

Councillor Cyndi Corbett

Deputy Mayor Hugh Graw

Councillor Judy Kokotilo-Bekkerus

Councillor Cal Mosher

Councillor Cody Moulds

Councillor Gena Jones

Tina Letendre, Deputy CAO

Nichole Young, Legislative Services

STAFF

Jeff Johnston, CAO

1.0 CALL TO ORDER Mayor Gary Rycroft called the meeting to order.

7:00 PM

2.0 ADOPTION OF AGENDA

#201-2022-08-08

Councillor Cyndi Corbett

CARRIED: That Council adopts the agenda with the addition of New Business Item 6.2 – Beaverlodge Motocross Club - Letter of Support.

3.0 ADOPTION OF MINUTES

3.1 July 11, 2022 Regular Council Meeting Minutes

#202-2022-08-08

Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts the minutes of the July 11, 2022 Regular Council Meeting as they are presented.

4.0 DELEGATIONS

5.0 OLD BUSINESS

5.1 Garbage & Recycling Bylaw # 1014

#203-2022-08-08

Councillor Gena Jones

CARRIED: That Council does a 3rd reading and passes the Garbage & Recycling Bylaw #1014.

6.0 NEW BUSINESS

6.1 Student Bursaries

#204-2022-08-08

Councillor Cyndi Corbett

CARRIED: That Council directs Administration to refer this item to Budget 2023.

6.2 Beaverlodge Motocross Club - Aaron Hommy

#205-2022-08-08

Councillor Gena Jones

CARRIED: That Council directs Administration to issue a letter of support for the Beaverlodge Motocross Club regarding their development permit approval.

7.0 CORRESPONDENCE:

7.1 Committee of the Whole Minutes – July 11, 2022

#206-2022-08-08

Councillor Gena Jones

CARRIED: That Council approves the minutes from the July 11, 2022 Committee of the Whole meeting as presented.

7.2 Grande Spirit Foundation – Revised Bylaw

#207-2022-08-08

Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts this revised bylaw for information.

8.0 COMMITTEE AND STAFF REPORTS

8.1 Action List

#208-2022-08-08

Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council directs Administration to remove the Action List Item regarding the Regional Handibus.

#209-2022-08-08

Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council directs Administration to send their three priority topics, along with their meeting request, to Transportation Minister Panda during the Alberta Municipalities Convention in September 2022:

- 1. Bypass getting put onto the Capital Plan
- 2. CN Realignment
- 3. Grant Funding

#210-2022-08-08

Councillor Hugh Graw

CARRIED: That Council accepts the Action Item List for information.

8.2 Council & Staff Reports

#211-2022-08-08

Councillor Cyndi Corbett

CARRIED: That Council accepts these Council & Staff Reports for information as presented.

9.0 CLOSED SESSION:

10.0	ADJOURNMENT	Mayor Gary Rycroft adjourned the meeting.	7:34 PM		
		Mayor, Gary Rycroft			
		CAO, Jeff Johnston			



Phone: 780.354.2201 Fax: 780.354.2207

Name of Delegates(s):	Maurissa Heitland -BACS				
Representing: Phone Number:	Beaverbodge Area Cultural Societa 180-354-3600				
Email:	bacs@ telus.net				
Topic:	County Grant - request				
	for funding				
Staff Familiar with topic:	Jeff Johnston				
Attached Information:	- UPS-				
Notes: <u>Limit pr</u>	resentation to 15 minutes				
Delegate Signature:					
Date:					
If you have materials/docume the Tuesday befor Any documen	d documentations must be sent to nyoung@beaverlodge.ca Intation to be included in the Agenda, they must be received by 1:00pm The the meeting you are scheduled to appear before Council. Intation submitted (including this Delegate Application) Public Information" and will appear in a Council Agenda.				
	FOR OFFICE USE ONLY				
Date and Time of Council Meeti	ng to attend: Vept 12/22				
Approved to Present by: Jed Johnston Date: Aug 31/22					

Nichole Young

From:

BACS <bacs@telus.net>

Sent:

Thursday, September 8, 2022 12:20 PM

To:

Nichole Young

Subject:

Monday's Delegation for the Beaverlodge Art and Cultural Center

Good Afternoon Nicole,

Here at BACS we are looking to start up music lessons again. We have vacant space (it used to be After Hours Framing) that we are looking to renovate. We have already applied for funding from swan city rotary (we asked for \$5000) and are applying to the county (matching capital assistance/funding) grant. We are asking the Town for \$2500. We need a dividing wall put up and some electrical work. Hopefully we'll have some quotes by monday, but if there is any money left, we will purchase materials for the room (metronome, sound baffles, etc).

Thanks so much, Maurissa

BYLAW #1016 TOWN OF BEAVERLODGE

A BYLAW TO AMEND LAND USE BY-LAW #1004 OF THE TOWN OF BEAVERLODGE, IN THE PROVINCE OF ALBERTA.

WHEREAS, Council of the Town of Beaverlodge, in the Province of Alberta had adopted the Land Use By-Law; and

WHEREAS, the Council has the authority under the provisions of the Municipal Government Act, Chapter M-26 and amendments thereto, to amend the Land Use By-Law;

NOW THEREFORE, the Council of the Town of Beaverlodge, duly assembled, enacts as follows:

1) THAT the Land Use ByLaw #1004 is hereby amended as follows:

That the following plans be rezoned from Highway Commercial (C2) to Residential Low Density (R2):

- Plan 1619NY Block 14 Lot 21
- 2) THIS bylaw comes into effect upon the date of it finally being passed.

Read a FIRST time this 12 th Day of September 2022.	
Read a SECOND time this Day of	2022.
Read a THIRD and FINAL time this Day of	2022.
	MAYOR

CHIEF ADMINISTRATIVE OFFICER



Town of Beaverlodge Library Board

Box 119 406 10 Street Beaverlodge AB TOH 0C0

September 1, 2022

Beaverlodge Town Council P.O Box 30 Beaverlodge, AB T0H 0C0

Dear Council

RE: Library Board Appointments

Please consider the attached applications for the Town of Beaverlodge Library Board.

Via a special email vote, with the vote being entered into our next in-person meeting minutes, the Board reviewed these applications and passed a motion to accept them and forward to you for appointment at your next Council meeting.

These appointments would each be for the full 3-year term.

Thank you very much

Sincerely

Gena Jones

Chair - Town of Beaverlodge Library Board

Attached: 2 trustee applications

Cc: Beaverlodge Public Library



CANDIDATE INFORMATION



Town of Beaverlodge Library Board

Box 119 406 10 Street Beaverlodge AB TOHOCO

TOWN OF BEAVERLODGE LIBRARY BOARD APPLICATION FOR MEMBERSHIP

The Town of Beaverlodge Library Board ensures the Beaverlodge Public Library operates in accordance with the Alberta Libraries Act by providing a comprehensive and efficient public library service that reflects the community's unique needs. The Board usually meets five times per year.

Complete the following application and submit to the Beaverlodge Public Library, in person, at 406 10th Street. Submissions can also be mailed to the library at PO Box 119 Beaverlodge AB TOH OCO.

Name Emily Bamforth
Residential Address 835 Cherry St. Benverlodge, AB. TOH OCO.
Mailing Address to Box 1469 (Benverlodge)
Home Phone N/A Cell Phone 514 - 604 - 6113
Email Address _ ebamforth @ dinomuseum. ca
QUALIFICATIONS
Explain your interest in applying to become a member:
I am always looking for ways to get involved with the community.
I am an avid library user, and believe strongly in the importance of
libraries. I have prior experience on a library board in a rural community.
Briefly state the skills, strengths, education, and experience that would make you an asset to this Board:
I was the chair of the Fastend Public Library Board in Eastend, Sk
For six years (2015-2021). I also have experience on governnce
boards (Southwest District of Culture, Recreation & Sport) and on operational
boards (Eastend Arts Council, Chamber of Commerse, Tourism Authority).
Form P17-2 November 2018

I have experience being a board secretary on both community				
and academic boards, as well as chairing experience on several				
boards. In am organized, dadicated and enthusastic, good at problem				
solving and in helping to facilitate conflict resolution. In terms of education, I have a PhD in science, as well as a BSc and MSc.				
History of community involvement (past and present):				
· Easterd Library Board (Chair) - 2015 - 2021				
*Eastehol Arts Coincil (Secretary) = 2015 - Present Board Southwest District of Culture, Recretation & Sport - 2016-Present				
· Eastend Chamber of Commerce Board (Secretary) - 2014 - 2018 · Eastend Housing Authority (Co-Chair) - 2017 - 2020 · Eastend Tourism Authority Board (Secretary) - 2015 - 2020 DECLARATION AND CONSENT OF THE APPLICANT				
I solemnly declare that I am eligible to be appointed to the Town of Beaverlodge Library Board, am not an elected official, officer, or employee of the Town of Beaverlodge or the Beaverlodge Public Library, and I reside in the Town of Beaverlodge or the County of Grande Prairie.				
C. Bufu July 11, 2022 (07/11/22).				
Signature of Applicant Date (month/date/year)				
Emily BamForth Name of Applicant (please print)				
For more information regarding the duties and responsibilities of this position, please contact the Beaverlodge Public Library at 780-354-2569 or librarian@beaverlodgelibrary.ab.ca				
This personal information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, and is protected under the Act.				



CANDIDATE INFORMATION



Town of Beaverlodge Library Board

Box 119 406 10 Street Beaverlodge AB TOHOCO

TOWN OF BEAVERLODGE LIBRARY BOARD APPLICATION FOR MEMBERSHIP

The Town of Beaverlodge Library Board ensures the Beaverlodge Public Library operates in accordance with the Alberta Libraries Act by providing a comprehensive and efficient public library service that reflects the community's unique needs. The Board usually meets five times per year.

Complete the following application and submit to the Beaverlodge Public Library, in person, at 406 10th Street. Submissions can also be mailed to the library at PO Box 119 Beaverlodge AB TOH 0CO.

Name_Linda Cramer
Residential Address 1049 - 10th St. Beaverlodge.
Mailing Address Box 196, Beauchdge, AB
Home Phone 780. 354. 3107 Cell Phone 780-814. 2769
Email Addressljeramer@east link, ea
QUALIFICATIONS
Explain your interest in applying to become a member:
The library is an important service to the Low
and county. It shauer be supported + user by
the recibents
Briefly state the skills, strengths, education, and experience that would make you an asset to this Board:
I worked many years as a nume in this
community. I know the community, well, Have
Valunturea for reveral organisations. I believe I have
good organizational skills and want the library to
good organizational skulls and want the library to Form P17-2 November 2018

2	
-	
History of community involvement (pa	st and present):
Presently serving	BACS BOALD + Valentier @ BACS. ember. Guine & Brownie leader
Stre. Server m	BACS board + Valuntura BACS.
FCSS board n	onher. Guine & Brownie leader
DECLARATION AND CONSENT OF THE	APPLICANT
	be appointed to the Town of Beaverlodge Library Board, am not an elected
	on of Beaverlodge or the Beaverlodge Public Library, and I reside in the Town
K	
Deunel	aug 15/2022
Signature of Applicant	Date (month/date/year)
Linda Cramer	
Name of Applicant (please print)	
	ng the duties and responsibilities of this position, please contact the orary at 780-354-2569 or librarian@beaverlodgelibrary.ab.ca
This personal information is bein and Protection of Privacy Act, an	ng collected under the authority of Section 33(c) of the Freedom of Information and is protected under the Act.

TOWN OF BEAVERLODGE

BYLAW 1017

A Bylaw for the Licensing and Regulation of Businesses within the Town of Beaverlodge

WHEREAS, pursuant to the *Municipal Government Act*, RSA 2000, Chapter M-26, Beaverlodge Town Council may pass bylaws for municipal purposes respecting services provided by or on the behalf of the municipality;

AND WHEREAS, pursuant to Section 7(e) of the *Municipal Government Act*, a council may pass bylaws for municipal purposes respecting businesses, business activities and persons engaged in business;

AND WHEREAS, pursuant to section 7(i) of the *Municipal Government Act*, a council may pass bylaws for municipal purposes respecting the enforcement of bylaws made under the *Municipal Government Act* or any other enactment including any or all of the matters listed therein;

AND WHEREAS, pursuant to section 8 of the *Municipal Government Act*, a council may in a bylaw:

- (a) Regulate or prohibit;
- (b) Deal with any development, activity, industry, business or thing in different ways, divide each of them into classes and deal with each class in different ways; and
- (c) Provide for a system of licences, permits or approvals, including any or all of the matters listed therein.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF BEAVERLODGE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED HEREBY ENACTS AS FOLLOWS:

SHORT TITLE

1. This Bylaw shall be called the "Business Licence Bylaw".

PART I - INTERPRETATION

DEFINITIONS

- 2.1 In this Bylaw, the following terms will have the following definitions:
 - "Act" means the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended, or any statute enacted in its place.
 - "Application" means a written Application for a Business Licence and includes an Application to renew, transfer or amend a Business Licence.

- "Business" means as per the Municipal Government Act:
- (a) a commercial, merchandising or industrial activity or undertaking;
- (b) a profession, trade, occupation, calling or employment; or
- (c) an activity providing goods and services;

Whether for profit or Non-Profit and however organized or formed, including a cooperative or association of Persons.

- "Business Licence" or "Licence" means any Business Licence issued pursuant to the provisions of this Bylaw.
- "Business Location" means the premises used or occupied by any Person in the conduct of Business.
- "Charitable or Non-Profit Organization" means an organization defined pursuant to the *Charitable Fund-Raising Act* and registered as such.
- "Chief Business Licence Inspector" means the Development Officer for the Town of Beaverlodge, unless otherwise appointed.
- "Contractor" means a Business of offering to any Person to perform or arrange to perform work including but not limited to involving anything; built, placed, altered or repaired which is in, upon, over or under land or water, including a building and any clearing, dismantling, digging, drilling, excavating, grading, filling or tunneling.
- "Council" means the duly elected municipal Council of the Town.
- "Direct Seller" means a Person who goes from house to house, Business to Business or Person to Person selling any merchandise and/or service.
- "Entrepreneurial Youth" means any Person under the age of eighteen (18) years.
- "Home Occupation" means a business that is located in a residential dwelling, or combination of a residential dwelling and an accessory building, in a residential neighbourhood to conduct a business activity by at least one (1) permanent resident of the dwelling. This includes Home Occupations as defined in the Town's Land Use Bylaw 1004. This does not include business entities where the entirety of the operations of the business occur off site.
- "Licence Inspector" means a Licence Inspector appointed by the Chief Business Licence Inspector.
- "Mobile Cooking Operation" means a motor vehicle, trailer, pushcart, or similar mobile structure designed for the purpose of offering food products or beverages ready for immediate consumption.
- "Mobile Vending Unit" means a Non-Resident Business who has a temporary sales location in the Town selling or attempting to sell goods or services.

- "Municipal Tag" means a form approved by the Chief Business Licence Inspector providing for the payment of a voluntary penalty in lieu of prosecution.
- "Non-Resident Business" means a Business that does not reside or maintain a permanent Business Location in Town.
- "Peace Officer" means any member of the Royal Canadian Mounted Police, a Peace Officer and a Bylaw Enforcement Officer of the Town.
- "Person" means without limiting the generality of the term, any individual, or any Business entity including, but not limited to, a firm, partnership, association, corporation, society, or legal entity.
- "Private Child Care Provider" means the provision of care in a residence for six (6) or less children under the age of thirteen (13) years, not including the operator's children and provides care for more than six (6) hours per week.
- "Resident Business" means a Business which is carried on from a permanent Business Location within the Town limits.
- "Temporary Business" means a Business which is carried on for a pre-determined period.
- "Town" means the municipal corporation of the Town of Beaverlodge having jurisdiction under the *Act* and other applicable legislation.
- "Violation Ticket" means a Violation Ticket as defined in the *Provincial Offences Procedures Act.*
- 2.2 Terms which are not defined in this Bylaw will, where the context permits, have the meanings assigned to them in the <u>Land Use Bylaw 1004</u>.
- 2.3 Any reference to legislation of Canada or the Province of Alberta is deemed to include a successor legislation.

PART II - LICENCE PROVISIONS

NECESSITY FOR LICENCE

- 3.1 This Bylaw shall apply to any trade, Business or occupation with the intent of making a profit. No Person shall engage in or operate a Business within the Town unless a Business Licence has been issued pursuant to the provisions of this Bylaw.
- 3.2 No Business shall operate in the Town unless in compliance with any Federal, Provincial or Municipal statute, regulation or Bylaw.
- 3.3 A separate Business Licence is required for each Separate Business Entity.
- 3.4 A separate Business Licence is required for each Business Location.

EXEMPTIONS

4.1 A Business Licence is not required for the following organizations or Businesses, but shall nonetheless comply with the provisions of this Bylaw and must be carried out in accordance with all other applicable legislation, regulations and bylaws:

- (a) Municipal Government offices and services;
- (b) Provincial Government offices and services;
- (c) Federal Government offices and services;
- (d) Charitable or Non-Profit Organizations;
- (e) any Person specifically exempt from municipal licensing by legislation;
- (f) any institution, association or other entity which is not conducted for gain, as determined by the Chief Business Licence Inspector;
- (g) a Business that rents a stall, table or space as a vendor at a tradeshow, farmer's market or community event;
- (h) a Non-Resident Business whose only Business activity is the supply or delivery of wholesale or bulk goods to a Resident Business;
- (i) any Person who is an employee of another Person who holds a Business Licence, or a Person or other entity not required to obtain a Licence pursuant to this Section 4, unless otherwise provided in this Bylaw; and
- 4.2 For the purpose of Section 4.1(g), a tradeshow, farmer's market, or community event, the organizer is required to obtain a Business Licence. Businesses that rent a stall, table or space as a vendor at a tradeshow, farmer's market, or community event do not require a Business Licence and are limited to operating only during the scheduled hours of the event and only at that location. A Business operating outside of these specific event hours or location will require a Business Licence.
- 4.3 For the purpose of Section 4.1(i), an "employee" is a Person who is paid a salary or wage with respect to which there are deductions for any Income Tax, Canada Pension Plan, or Employment Insurance.

APPOINTMENT, AUTHORITY AND DUTIES OF CHIEF BUSINESS LICENCE INSPECTOR AND LICENCE INSPECTOR

- 5.1 The Town shall appoint a Chief Business Licence Inspector and may employ one or more other Licence Inspectors.
- 5.2 The Chief Business Licence Inspector and the Licence Inspectors are authorized to:
 - (a) administer and enforce this Bylaw;

- (b) approve or refuse Business Licence Applications, either with or without conditions;
- (c) cancel, suspend, alter, add conditions to, or revoke any Business Licence where it is deemed to be appropriate;
- (d) issue a minor variance or exemption from the terms of this Bylaw where it is deemed to be appropriate;
- (e) inspect or investigate any Business to determine whether it is in compliance with this Bylaw;
- (f) issue orders requiring compliance with this Bylaw;
- (g) initiate and conduct prosecutions for violations of this Bylaw; and
- (h) collect Business Licence fees on behalf of the Town.

PREREQUISITES FOR A BUSINESS LICENCE

- 6.1 Any Business requiring any other permit(s) related to ensuring the eligibility of the proposed Business Location, which may include but not limited to a Development Permit under the Land Use Bylaw 1004 or permit(s) under the *Safety Codes Act*, must obtain these permit(s) prior to the issuance of a Business Licence.
- 6.2 Notwithstanding Section 4.1(e), the Chief Business Licence Inspector may request any other information or involve any agency, authorities or department deemed necessary to issue a Business Licence in accordance with this Bylaw.
- 6.3 Applicants for Businesses under Part III of this Bylaw shall comply with the regulatory requirements as stipulated under the specific Business type by delivering the appropriate document or documents to the Chief Business Licence Inspector.

APPLICATION PROCESS

- 7.1 An Application as per Schedule "B" must be submitted for:
 - (a) a new Business Licence;
 - (b) amendments to an existing Business Licence, including a change to a different Business name, a change to a different Business Location or a change to the nature of the Business;
 - (c) a transfer of a Business Licence to another Person; and
 - (d) an exemption as described in Section 4.1.
- 7.2 An applicant for a Business Licence shall make Application to the Town on a form prescribed by the Chief Business Licence Inspector and include the following:
 - (a) the name of the Business, including the legal or corporate name if any and any trade

names under which the Business is to be conducted:

- (b) the applicant's name;
- (c) the phone number of the Business;
- (d) the email address of the Business;
- (e) the physical address of the Business;
- (f) the mailing address of the Business;
- (g) the proper name of the owner(s) of the Business;
- (h) the address of the owner(s) of the Business;
- (i) the phone number of the owner(s) of the Business;
- (j) the email address of the owner(s) of the Business;
- (k) the main contact name, position, phone number, and email address of the Business, if different from the applicant or owner(s);
- (l) a description of the nature of the Business that includes, primary type of business as classified by the North American Industry Classification System (NAICS), the approximate square footage of the business premises, if the business premises is owned, leased, or rented, if the business is part of a franchise, the number of full-time and part-time employees;
- (m) the provincial licence number if the Business is required to be licensed by the province;
- (n) the signature of the applicant or applicant's representative; and
- 7.3 An applicant shall not submit any information with respect to an Application which is false, misleading, incomplete or inaccurate.
- 7.4 If a Person ceases to carry on the Business for which a Business Licence is granted, that Person shall immediately notify the Chief Business Licence Inspector.

BUSINESS LICENCE APPLICATION FEE, DURATION OF LICENCE, CONDITIONS AND VALIDITY

- 8.1 All Business Licence Applications shall be accompanied by the relevant fee in accordance with Schedule "A".
 - (a) if a new Application for a Business Licence is received after June 30th of the current year, the fee will be pro-rated;

(b) if an Application for a Business Licence is refused because a Development Permit cannot be obtained, the fee for the Business Licence will be refunded;

- (c) if an Application for a Business Licence is withdrawn prior to processing, the fee for the Business Licence will be refunded; or
- (d) if a complete Business Licence Application is not received within three (3) months of the application date, the fee will not be refunded, and the Application will be closed.
- 8.2 Unless otherwise specifically determined, every Business Licence shall expire at 12:00 a.m., December 31st of the current year, unless revoked by the Chief Business Licence Inspector.
- 8.3 Notwithstanding Section 8.2, a Temporary Business Licence shall be issued for a Non-Resident Business that intends to conduct Business for a period of three (3) consecutive months or less. A Business which exceeds the term of this Licence for its operations must apply for a Non-Resident Business Licence.
- 8.4 The Chief Business Licence Inspector may issue a Licence for a limited term or for a specified date in any case where the Chief Business Licence Inspector considers it appropriate to do so. A Person:
 - (a) may not appeal a decision to issue a Licence for a limited term or for a specified date.
- 8.5 Renewal notices will be sent out one (1) month prior to the Business Licence expiring. Businesses that have not renewed their Business Licence by month end of its anniversary month will receive a final notice and be deemed delinquent. Delinquent Businesses will be subject to the renewal fee and late fee in accordance with Schedule "A". Businesses that fail to renew will receive a late fee for each month that they remain delinquent.
- 8.6 At any relevant time, the Chief Business Licence Inspector may impose conditions on a new or existing Business Licence in relation to the establishment or operation of the applicable Business.
- 8.7 The Chief Business Licence Inspector may refuse to issue a Business Licence or may impose conditions on a Business Licence if the Chief Business Licence Inspector:
 - (a) has revoked or suspended a Business Licence of the applicant for the same or a similar Business within past twelve (12) months;
 - (b) has reasonable grounds for believing that the applicant does not or will not comply with this Bylaw, with any Federal, Provincial or other Municipal statue, regulation, bylaw or other requirement;
 - (c) has reasonable grounds for believing that issuing a Business Licence with respect to the proposed Business is not in the public interest; or

(d) has determined that it is inappropriate to issue a Licence to an applicant where the safety, health or welfare of the public may be at risk due to the issuance of a Licence.

8.8 A Business Licence is not valid until it has been signed and sealed by a Licence Inspector.

TRANSFER OF LICENCE

9.1 A Business Licence may be transferred from one location to another location or from one Person to another Person with consent of a Licence Inspector and provided that the transfer fee, in accordance with Schedule "A" is paid.

GENERAL PROVISIONS TO ALL BUSINESS LICENCES

- 10.1 No Business shall:
 - (a) display adult video tapes or sexually explicit material so that it is visible from outside the Business Location;
 - (b) display any sign or other form of advertisement that indicated that sexually explicit displays, shows or material will be available in the Business Location; or
 - (c) engage in or allow any employee or other Person on the Business Location, to engage in or offer to engage in any act of prostitution.
- 10.2 A Business Licence does not relieve the Licence holder from the obligation to obtain any other permit, Licence or other approval that may be required under another bylaw of the Town or any other governmental authority.
- 10.3 All Business Licences granted are subject to the provisions of any land use or development regulations of the Town and issuance of a Licence shall not be deemed as approval to carry on a Business in or on any Business Location in contravention of the provisions in the Town's Land Use Bylaw 1004.

POSTING OF LICENCE

- 11.1 A Business Licence shall be posted in a conspicuous place at the Business Location so that is it visible to the customers of the Business.
- 11.2 A Business Licence issued with respect to a Business that is not conducted at a fixed location shall be carried on the Person of the Licence holder or in or on the vehicle or apparatus from which such Business is conducted and shall be shown to a Licence Inspector upon request. If there is more than one employee conducting Business off site, each employee shall be required to provide a copy of the Business Licence upon request.
- 11.3 If a Business Licence is lost or damaged, a new one may be issued provided that the replacement fee, in accordance with Schedule "A" is paid.
- 11.4 All Business Licences remain the property of the Town.

REVOCATION OR SUSPENSION OF A BUSINESS LICENCE

- 12.1 The Chief Business Licence Inspector may revoke or suspend a Business Licence if:
 - (a) the Person to whom the Licence is issued contravenes any Federal, Provincial or Municipal statute, regulation, directive or Bylaw, including this Bylaw, in the course of carrying on the Business covered by the Licence;
 - (b) a Licence has been issued in error without all the necessary approvals required;
 - (c) in the opinion of the Chief Business Licence Inspector, there are just and reasonable grounds to suspend or revoke a Business Licence; or
 - (d) any certification, authority, Licence or other document of qualification under any Federal, Provincial or Municipal statute, regulation or Bylaw required for the operation of the Business covered by the Licence is suspended, cancelled, terminated or surrendered effective on the date of the suspension, cancellation, termination or surrender.
- 12.2 Upon a Business Licence being suspended or revoked, the holder shall be notified:
 - (a) by personal service of a notice on the holder; or
 - (b) by mailing a notice to the holder by registered mail to the holder's Business Location or mailing address noted on the application for the Business Licence.
- 12.3 A notice of suspension or revocation of a Business Licence shall be deemed to be received on the date of service or five (5) working days after the date it is mailed.
- 12.4 Upon receiving a notice of suspension or revocation of a Business Licence, a Person shall cease to carry on the Business with respect to which the Licence was issued.

APPEAL

- Where an application for a license or for a transfer of license has been refused or has been authorized subject to conditions, the applicant may appeal:
 - a) Every appeal shall be made in writing within thirty (30) days after a license has been refused or revoked by the Designated Officer's being the Royal Canadian Mounted Police, Bylaw Enforcement Officer or the Chief Business Licence inspector, otherwise the right of appeal shall be barred and extinguished.
 - b) In the event of an appeal or refusal or revoking of a license the appeal shall be heard by the Council and the Council shall be the final judge of whether the refusal or revoking of a license was just and reasonable.

PART III - SPECIAL PROVISIONS RELATING TO CERTAIN BUSINESSES

CANNABIS RETAIL STORE

- 14.1 Cannabis Retail Store hours of operation:
 - (a) a Cannabis Retail Store may set its hours of operation between the maximum allowable hours of 10:00 a.m. and 12:00 a.m., Monday through Sunday. A store may operate reduced hours;
 - (b) Council has the authority to reduce or increase hours of operation; and
 - (c) a Cannabis Retail Store must be closed:
 - (i) on Christmas Day (December 25); and
 - (ii) at all times other than the hours endorsed for cannabis sales on the Licence.

CONTRACTOR

- 15.1 A Contractor that makes application for a permit with the Town including but not limited to a Building Permit, a Development Permit, Plumbing and Gas Permit, an Electrical Permit or a Mechanical Permit, must have a Business Licence.
- 15.2 Prior to a Licence being issued to an individual or company, the Chief Business Licence Inspector shall be satisfied by the complete submission of a perquisite form confirming that:
 - (a) the individual or company; or
 - (b) an employee of the individual or company actively engaged by the individual or company;

has a valid and subsisting provincial certificate for the trade or trades in which the individual or company wishes to engage.

- 15.3 Any Licence granted to an individual or company is granted subject to the following conditions:
 - (a) if the Licence was granted to an individual or company based upon their or its qualifications under Section 15(1) and they or it ceases to be actively engaged in the Business or ceases to be so qualified the Licence shall be revoked; or
 - (b) if the Licence was granted based upon the qualifications of an employee actively engaged by the individual or company and that employee ceases to be actively engaged by that individual or company or ceases to be qualified, the Licence shall be revoked.

DIRECT SELLER

16.1 Seven (7) full days prior to the commencement of the Business operation, a Direct Seller Business shall provide the following information:

- (a) the names and addresses of the Persons comprising the representatives' team, including their temporary or permanent places of residence in the Town;
- (b) a recent identification photo of each representative; and
- (c) the contact information of the regional lead hand responsible for the Direct Sellers in the Town.
- 16.2 A Direct Seller Business shall hold a valid Business Licence during the soliciting, negotiating or concluding in Person, of sale contracts for goods and services of the Business' representatives.
- 16.3 A separate Licence is required for each Direct Seller regardless of whether that Direct Seller is an employee of some other Person.
- 16.4 A Direct Seller may not carry on Business between the hours of 8:00 p.m. and 9:00 a.m.
- 16.5 A Direct Seller must display their company issued ID card when soliciting sales for goods and services.
- 16.6 A Direct Seller's Licence shall be valid for six (6) months from when the Licence is issued.

ENTREPRENEURIAL YOUTH

- 17.1 An Entrepreneurial Youth is eligible for a Business Licence free of charge.
- 17.2 A Business Licence is not an obligatory process and a youth proprietor will not be penalized if a Business Licence Application is not made.

MOBILE COOKING OPERATIONS

- 18.1 Prior to a Licence or a renewal of a Licence being issued to a Mobile Cooking Operation, the Chief Business Licence Inspector shall be satisfied that the unit has passed all inspections governed under the Safety Codes Act for Mobile Cooking Operations and has received approval from Alberta Health Services.
- 18.2 Mobile Cooking Operations shall only carry on Business on non-residential private property with permission of the property owner or on public/Town-owned property approved by the Town.
- 18.3 Mobile Cooking Operations shall provide recycling and waste receptacles to customers when in operation, unless participating in an event where receptacles are provided by the event organizer.
- 18.4 The Chief Business Licence Inspector may, in his/her sole discretion, waive the business

licensing fees payable by an applicant for a business license for a Mobile Cooking Operation in the event that the Mobile Cooking Operation is invited to a Town sanctioned event.

MOBILE VENDING UNITS

19.1 Mobile Vending Units shall only carry on Business on non-residential private property with permission of the property owner or on public/Town-owned property approved by the Town.

PRIVATE CHILD CARE PROVIDER

- 20.1 A Private Child Care Provider shall provide:
 - (a) a new Criminal Record Check with Vulnerable Sector Check for every new or renewal Application. A Criminal Record Check with Vulnerable Sector Check is required for each Child Care Provider and for any Person residing in the residence over the age of eighteen (18) years. Criminal Record Checks older than ninety (90) days will not be accepted for a Private Child Care Provider's Application; and
 - (b) a valid First Aid Certificate in Child Care.

TRADE-SHOW, FARMER'S MARKET OR COMMUNITY EVENTS

21.1 A Person who is a participant in a tradeshow, farmer's market, or community event is entitled to accept orders or payments of money at the event location for performance of services, sales of goods or for delivery of goods.

PART IV - OFFENCES AND PENALTIES

- 22.1 A Person who breaches provisions of this Bylaw is guilty of an offence and is liable for the following specified fine amounts:
 - (a) \$500.00 for commencing Business operations without a valid Business Licence;
 - (b) \$50.00 for failing to display a valid Business Licence;
 - (c) \$500.00 for continuing Business activity after the Business Licence has been suspended or cancelled;
 - (d) \$1,000.00 for any offence of Section 10.1; and/or
 - (e) \$250.00 for any offence for which a fine is not otherwise established in this section.
- 22.2 Each day that a violation continues to exist shall constitute a separate offence.
- 22.3 In addition to any fine imposed for an offence under Section 3.1, a court may impose a fine in the amount of the Licence fee for each Business being engaged in or operating without a Licence.

22.4	TO TT				
22.4	22.4 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:				
	(a)	specify the fine amount established by this Bylaw fo	r the offence; or		
	(b)	require a Person to appear in court without the alterr payment.	ative of making a voluntary		
22.5	A Pers	rson who commits an offence:			
	(a)	if a Violation Ticket is issued in respect of the offend	ee; and		
	(b)	if the Violation Ticket states the fine amount spec offence;	eified in this Section for the		
	may m	make a voluntary payment equal to the specified fine.			
	REPE	EAL EXISTING BYLAW			
23.1	Effecti	tive, Bylaw 977 and all amendments a	re hereby repealed.		
	READ	DINGS			
24.1	This B	Bylaw shall come into force on			
READ	a first	time this day of, 2022.			
READ	a secoi	ond time this day of, 202	2.		
		Mayor			
		Chief A	dministrative Officer		
READ	a third	d time and finally passed this day of	, 2022.		
		Mayor			
		Chief A	dministrative Officer		

DESCRIPTION	FEE
Resident Busines Licence	\$100.00
Non-Resident Business Licence	\$200.00
Mobile Cooking Operation	\$200.00/Year \$20.00/Day
Moblie Vending Unit	\$200.00/Year \$20.00/Day
Home Occupation	\$100.00
3-Day Temporary Licence	\$60.00
3-Month Temporary Licence	\$150.00
Private Child Care Provider	\$100.00
Direct Seller's Permit	\$200.00/Year \$20.00/Day
Late Payment Fee	\$5.00/Month
Replacement of Business Licence Certificate or Permit	\$20.00
Transfer of Licence	\$15.00

Annual Licenses shall cover the calendar year - January to December 31st.

Schedule "B" Business Licence Application



Completed Applications can be submitted to town@beaverlodge.ca Brought into the Town Office at 400-10th Street
Or mailed to P.O. Box 30, Beaverlodge AB TOH 0C0

Applicable payment can be E-transferred to accountspayble@beaverlodge.ca or via Credit Card (using authorization form)

着您可见到这个人的				White the Committee of	
	nmercial / Industrial / Institution me Occupation	onal	Renewal – Business	s Licence No.	
Business Information	on				
Legal/Corporate Name			If you do not have a Registered Co	rporation, please enter your first and I	ast name.
Operating /Trade Name (If applicable)					
Business Activity Description					
Phone			Business Email		
No. of Full-Time Employe	ees		No. of Part-Time Employe	ees	
Approx. sq. ft. of Business Premise			Franchise Business		Yes No
Physical Business Address	(PO Boxes will not be accepted)				
Street Address				City	
Province/State		Postal/Zip Code		Country	
Business Mailing Address	,		311111111111111111		
Same as physical ad	dress				
Street Address				City	
Province/State		Postal/Zip Code		Country	
Lease/Rent Business	s Premise or 🔲 Own Bus	siness Premise			
Business Contact Informa	ition				
Owner Name					
Street Address				City	
Province/State		Postal/Zip Code		Country	
Email				Phone	
Main Contact Name (If different from Owner)					
Position		Phone		Email	



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Prov	incial	Licensi	ng
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If your business requires to have a provincial licence, please provide a copy of the valid provincial licence.

Licence No.

I hereby certify that the above information is true and properly sets out the business which is presently carried on by the applicant, owner, or operator. Approval of this Business Licence does not exempt the applicant from obtaining necessary permits required though Municipal Bylaws, Federal and Provincial Statutory Regulations.

Applicant Name	Position	
Applicant Signature	Date	

NOTE: By typing your name into the signature box below (or by signing a printed version of this application), you agree that all information submitted on this declaration is true and accurate.

The personal information on this form is collected under the authority of the Town of Beaverlodge Section 33(c) of the Freedom of Information and Protection of Privacy Act, RSA 2000, c. F-25 (the "FOIP Act"), as amended from time to time, and will be used to administer the Town of Beaverlodge's Business Licensing Program. The Town may request input from employees of other Town of Beaverlodge departments, Alberta Health Services, Beaverlodge RCMP, and/or Alberta Gaming Liquor Cannabis Commission in order to properly assess your application for this license or to determine appropriate conditions, if any, for this license. In addition, the Town of Beaverlodge may use your personal information to connect with you on Economic Development matters such as survey invites or to participate in engagement opportunities. The personal information provided will be protected in accordance with Part 2 of the FOIP Act. If you have any questions regarding the collection, use and disclosure of personal information, please contact the Town Office at 780-354-2201.

Email Application	town@beaverlodge.ca
Mailing Address	PO Box 30, Beaverlodge AB T0H 0C0



TOWN OF BEAVERLODGE

Administrative Variance Report For the Period Ending August 31, 2022

General Ledger	Description	2022 Budget	2022 YTD Budget	2022 YTD Actual	2022 YTD \$ Variance	2022 Budget Remaining %
TOWN REVEN	IUE					
1-00-110-0001	Current Taxes - Residential	(2,023,491.75)	(2,023,491.75)	(2,024,113.64)	621.89	(0.03)
1-00-110-0002	Current Taxes - Non-Residential	(1,016,459.90)	(1,016,459.90)	(1,016,569.25)	109.35	(0.01)
1-00-110-1001	ASFF Residential	(511,525.81)	(511,525.81)	(510,467.80)	(1,058.01)	0.20
1-00-110-1002	ASFF Non-Residential	(239,295.60)	(239,295.60)	(223,032.42)	(16,263.18)	6.79
1-00-110-2001	SS Residential	(77,495.14)	(77,495.14)	(78,417.99)	922.85	(1.19)
1-00-110-2002	SS Non-Residential	(15,048.11)	(15,048.11)	(15,876.83)	828.72	(5.50)
1-00-110-3000	Grande Spriit Foundation Requsition	(13,833.00)	(13,833.00)	(13,610.47)	(222.53)	1.60
1-00-110-4000	DIP Requisition	(101,328.88)	(101,328.88)	(101,715.85)	386.97	(0.38)
1-00-510-0000	Penalties on Taxes	(60,000.00)	(40,000.00)	(41,287.06)	1,287.06	31.18
1-00-540-0001	ATCO Franchise - Power	(189,496.23)	(126,330.80)	(125,584.51)	(746.29)	33.72
1-00-540-0002	ATCO Franchise - Gas	(102,926.00)	(68,617.36)	(76,033.72)	7,416.36	26.12
1-00-550-0001	Interest - General Accounts	(2,700.00)	(1,800.00)	(3,305.25)	1,505.25	(22.41)
1-00-550-0002	Interest - Reserves	(8,000.00)	(5,333.36)	(20,847.88)	15,514.52	(160.59)
1-00-550-0003	Interest - Operating	(500.00)	(333.36)	(535.46)	202.10	(7.09)
1-00-550-0004	Interest - Health Complex	(900.00)	(600.00)	(915.26)	315.26	(1.69)
1-00-550-0005	Interest - Grants	(5,000.00)	(3,333.36)	(16,249.85)	12,916.49	(224.99)
1-00-550-0006	Interest-Salaries	(1,300.00)	(866.64)	(1,379.63)	512.99	(6.12)
1-00-592-0000	Commissions, Rebates & Dividends	0.00	0.00	(74.28)	74.28	0.00
1-00-597-0000	Sale of Land - Tax Recovery	0.00	0.00	(17,475.63)	17,475.63	0.00
1-12-410-0000	Fees & Charges - Administration	(7,050.00)	(4,700.00)	(5,971.80)	1,271.80	15.29
1-12-411-0000	Tax Certificates	(4,500.00)	(3,000.00)	(4,550.00)	1,550.00	(1.11)
1-12-413-0000	Miscellaneous	(500.00)	(333.36)	(4,157.77)	3,824.41	(731.55)
1-12-413-0002	Sale of Merchandise	(750.00)	(500.00)	(909.54)	409.54	(21.27)
1-12-510-0000	General Penalties - Administration	(200.00)	(133.36)	(38.77)	(94.59)	80.61
1-12-521-0000	Business Licenses	(12,000.00)	(8,000.00)	(11,540.00)	3,540.00	3.83
1-12-563-0000	Land Lease & Signs Rental	(2,191.61)	(1,461.04)	(1,461.07)	730.54	33.34
1-12-563-0001	Rental of Office Space	(4,000.00)	(2,666.64)	(4,099.76)	1,433.12	2.50
1-12-590-0000	Other Revenue - Leases	(6,512.50)	(4,341.68)	(2,500.00)	(1,841.68)	61.61
1-12-840-0000	Provincial MSI Operating Grant	(28,988.00)	(19,325.36)	(28,988.00)	9,662.64	0.00
1-12-999-0000	Cash Over/Short	0.00	0.00	146.29	(146.29)	0.00
1-20-520-0001	Building Permits - Safety Codes	(12,000.00)	(8,000.00)	(9,952.40)	1,952.40	17.06
1-20-520-0002	Gas Permit	(750.00)	(500.00)	(654.00)	154.00	12.80
1-20-520-0003	Electrical Permits - Safety Codes	(3,000.00)	(2,000.00)	(2,445.00)	445.00	18.50
1-20-520-0004	Plumbing Permits - Safety Codes	(1,000.00)	(666.64)	(200.00)	(466.64)	80.00

1-20-520-0006	Safety Code Council Fees	(1,000.00)	(666.64)	(547.17)	(119.47)	45.28
1-23-350-0001	County Contract - General Operating	(110,632.90)	(55,316.46)	(55,316.46)	0.00	49.99
1-23-350-0003	County Contract - Fuel & Equip R & M	(2,000.00)	(1,333.36)	(1,241.56)	(91.80)	37.92
1-23-410-0000	Fees & Charges - Fire Dept	(500.00)	(333.36)	0.00	(333.36)	100.00
1-23-590-0000	Fire Dept Miscellaneous Revenue	0.00	0.00	(3,496.50)	3,496.50	0.00
1-26-520-0000	Animal Licensing	(3,000.00)	(2,000.00)	(2,483.93)	483.93	17.20
1-26-530-0001	Fines - Traffic & Bylaw Enforcement	(20,000.00)	(13,333.36)	(11,050.48)	(2,282.88)	44.74
1-26-530-0002	Fines - Animal Control - Bylaw Enf	(1,000.00)	(666.64)	0.00	(666.64)	100.00
1-26-530-0003	Fines - Municipal Tag	(500.00)	(333.36)	0.00	(333.36)	100.00
1-26-530-0004	Bylaw - Unsightly Cleanup	(2,000.00)	0.00	(117.50)	117.50	94.12
1-32-590-0000	Other Revenues - Roads - General	(5,000.00)	(3,333.36)	(8,900.68)	5,567.32	
1-32-830-0001	Conditional Grants - Federal	(10,000.00)	(5.00)	0.00	(5.00)	(78.01)
1-32-840-0001	Conditional Grants -Provincial	(5,000.00)	0.00	0.00	0.00	100.00
1-34-250-0000	Weed Control	(3,000.00)				100.00
1-41-120-0000	Local Improvement Charges - Water		(3,000.00)	0.00	(3,000.00)	100.00
1-41-410-0001	— Sale of Water	(2,146.29)	(2,146.29)	(2,146.29)	0.00	0.00
1-41-410-0001	- Bulk Water Sales	(770,000.00)	(513,333.28)	(405,280.98)	(108,052.30)	47.36
1-41-410-0002	Water Meter Sales	(140,000.00)	(93,333.36)	(62,928.40)	(30,404.96)	55.05
1-41-510-0000	Penalties	(2,500.00)	(2,500.00)	(1,800.53)	(699.47)	27.97
		(18,000.00)	(12,000.00)	(7,870.88)	(4,129.12)	56.27
1-41-590-0000	Connection Fees	(5,000.00)	(3,333.36)	(733.32)	(2,600.04)	85.33
1-42-120-0000	Local Improvement Charges - Sewer	(2,603.90)	(2,603.90)	(2,603.90)	0.00	0.00
1-42-410-0000	Sewer Services Fees	(512,500.00)	(341,666.64)	(271,926.04)	(69,740.60)	46.94
1-42-590-0002	- Treated Effluent	(40,000.00)	0.00	0.00	0.00	100.00
1-43-410-0000	Garbage Collection Fees	(275,000.00)	(183,333.36)	(143,153.51)	(40,179.85)	47.94
1-43-410-0001	Recycle Collection Fees	(430.00)	(286.64)	(233.10)	(53.54)	45.79
1-43-590-0000	Other Fees - Garbage/Recycling	(500.00)	(333.36)	(487.50)	154.14	2.50
1-51-410-0001	Miscellaneous Revenue - FCSS	(33,000.00)	(31,700.00)	(15,850.00)	(15,850.00)	51.96
1-51-410-0002	Fees & Charges - FCSS - Handi-bus	(5,000.00)	(3,333.36)	(2,845.10)	(488.26)	43.09
1-51-410-0003	County Grant - Handi Bus	(4,900.00)	(4,900.00)	(4,000.00)	(900.00)	18.36
1-51-410-0004	Home Support	(6,000.00)	(4,000.00)	(3,814.00)	(186.00)	36.43
1-51-410-0005	FCSS Urban Grant - County of GP	(30,400.00)	(30,400.00)	(30,400.00)	0.00	0.00
1-51-560-0002	Rental - NRC - FCSS	0.00	0.00	(955.12)	955.12	0.00
1-51-840-0000	Conditional Grants - Provincial - FCSS	(60,800.00)	(40,533.36)	(45,601.00)	5,067.64	24.99
1-61-520-0000	Development Permit Revenue	(5,000.00)	(3,333.36)	(2,600.00)	(733.36)	48.00
1-61-590-0001	Subdivision & Other Fees - Plan/Dev/Ec D	(1,000.00)	(666.64)	(550.00)	(116.64)	45.00
1-72-400-0002	Community Centre Rentals	(5,000.00)	(3,333.36)	(4,265.02)	931.66	14.69
1-72-400-0003	Rentals MPR/POOL	(25,000.00)	(16,666.64)	(60,529.50)	43,862.86	(142.11)
1-72-400-0004	Rentals St. Mary's	(2,000.00)	(1,333.36)	0.00	(1,333.36)	100.00
1-72-410-0001	Recreation Fees - Arena	(65,000.00)	(16,250.00)	(44,308.58)	28,058.58	31.83
1-72-410-0002	Recreation Fees - Campsite	(45,000.00)	(28,438.09)	(39,648.72)	11,210.63	11.89
1-72-410-0003	Recreation Fees - Dance Studio	(6,000.00)	(4,000.00)	(3,265.00)	(735.00)	45.58
1-72-410-0004	Recreation Fees - Sports/Rec Programs	0.00	0.00	0.00	0.00	0.00
1-72-410-0005	Recreation Fees - Swimming Pool	(200,000.00)	(133,333.36)	(149,929.76)	16,596.40	25.03
1-72-415-0000	Recreation Fees-Curling/Ice Plant Power	(9,000.00)	(6,000.00)	(5,000.03)	(999.97)	44.44
1-72-590-0000	Recreation Donations	(2,500.00)	0.00	(40,100.00)	40,100.00	
1-72-830-0006	Conditional Grant - Federal - Recreation	(20,000.00)	(20,000.00)	0.00	(20,000.00)	(1,504.00) 100.00
1-72-850-0001	Conditional Grant - County - Arena	(131,328.13)	(131,328.13)	(131,328.00)	(0.13)	0.00
		(10.,020.10)	(101,020.10)	(101,020.00)	(0.13)	0.00

1-72-850-0005	Conditional Grant - County - Pool	(367,749.50)	(367,749.50)	(367,719.00)	(30.50)	0.00
1-72-850-0006	Conditional Grant-County-Green Space	(25,215.00)	(25,215.00)	(25,215.00)	0.00	0.00
1-74-590-0001	Other Revenue - Chargebacks to Board	(3,600.00)	(1,800.00)	(1,800.00)	0.00	50.00
1-83-510-0005	Merchandise Revenue - Recreation	(4,000.00)	(2,666.64)	(7,873.65)	5,207.01	(96.84)
* TOTAL REVEN	IUE	(7,442,548.25)	(6,413,493.68)	(6,334,730.81)	(78,032.36)	14.90
** TOTAL TOWN	REVENUE	(7,442,548.25)	(6,413,493.68)	(6,333,269.74)	(78,032.36)	14.90

Council & Legi	islative Expenses					
2-11-000-0000	Council & Legislative Expense	5,000.00	3,333.36	0.00	3,333.36	100.00
2-11-130-0000	Benefits	5,000.00	3,333.36	2,938.78	394.58	41.22
2-11-148-0000	Training	2,500.00	1,666.64	0.00	1,666.64	100.00
2-11-151-0001	Meeting Fees - Mayor	18,000.00	12,000.00	10,950.00	1,050.00	39.16
2-11-151-0002	Meeting Fees - Council	105,000.00	70,000.00	64,472.50	5,527.50	38.59
2-11-211-0000	Travel, Subs., Memberships - Council	23,000.00	15,333.36	11,937.22	3,396.14	48.09
2-11-211-0003	Public Relations	1,000.00	666.64	921.28	(254.64)	7.87
2-11-274-0000	Insurance - Council	525.00	525.00	525.00	0.00	0.00
2-11-510-0000	General Supplies - Council	500.00	333.36	77.26	256.10	84.54
2-11-510-0001	Mayor's Fund	2,500.00	1,666.64	2,441.57	(774.93)	2.33
2-11-510-0002	Community Economic Development Fund	10,000.00	6,666.64	4,686.34	1,980.30	53.13
2-11-530-0000	Furniture	2,080.00	1,386.64	571.35	815.29	72.53
2-11-530-0001	Computers and Computer Supplies	2,500.00	1,666.64	565.27	1,101.37	77.38
* TOTAL Cour	ncil & Legislative Ex	177,605.00	118,578.28	100,086.57	18,491.71	43.65
Administrative	Expenses					
2-12-110-0000	Salaries & Wages - Administration	475,838.85	311,125.44	323,461.30	(12,335.86)	32.02
2-12-130-0000	Benefits	110,479.38	72,236.53	77,606.97	(5,370.44)	29.75
2-12-148-0000	In-Service Training/Development - Admin	8,000.00	5,333.36	1,100.73	4,232.63	86.24
2-12-211-0000	Travel & Subsistence	5,500.00	3,666.64	3,748.91	(82.27)	31.83
2-12-211-0003	Public Relations	1,000.00	666.64	238.16	428.48	76.18
2-12-212-0000	Memberships & Subscriptions	8,000.00	5,333.36	2,925.62	2,407.74	63.42
2-12-215-0000	Freight & Postage	10,000.00	6,666.64	6,638.48	28.16	33.61
2-12-217-0000	Telephone, Communication, Website - Admi	20,000.00	13,333.36	17,375.89	(4,042.53)	13.12
2-12-220-0000	Advertising	15,000.00	10,000.00	10,152.65	(152.65)	32.31
2-12-220-0001	Printing	1,200.00	800.00	0.00	800.00	100.00
2-12-230-0001	Professional Services - Auditors	40,000.00	26,666.64	42,533.76	(15,867.12)	(6.33)
2-12-230-0002	Professional Services	25,000.00	16,666.64	35,880.78	(19,214.14)	(43.52)
2-12-250-0001	Contracted R & M - Building	5,000.00	3,333.36	1,457.51	1,875.85	70.84
2-12-250-0002	Contracted Services - Janitorial	45,000.00	30,000.00	33,700.00	(3,700.00)	25.11
2-12-251-0001	Contracted - Business Systems Contracts	32,948.33	21,965.52	34,482.49	(12,516.97)	(4.65)
2-12-260-0000	Equipment Rental/Lease	10,000.00	6,666.64	12,865.50	(6,198.86)	(28.65)
2-12-274-0000	Insurance Premiums	32,817.91	32,817.91	32,817.92	(0.01)	0.00
2-12-350-0000	Contracted with County - Assessors	32,000.00	21,333.36	18,120.06	3,213.30	43.37
2-12-510-0000	Stationary Supplies	5,000.00	3,333.36	4,183.36	(850.00)	16.33
2-12-510-0003	Cleaning Supplies	7,500.00	5,000.00	8,504.01	(3,504.01)	(13.38)
2-12-510-0004	Team Fund	5,000.00	3,333.36	1,407.02	1,926.34	71.85
2-12-510-0005	Merchandise & Promotional Items	2,020.00	1,346.64	649.08	697.56	67.86
2-12-519-0000	Other Expenses	2,500.00	1,666.64	1,321.53	345.11	47.13
2-12-519-0001	Other Expenses - Tax Recovery	2,000.00	1,333.36	4,991.39	(3,658.03)	(149.56)
2-12-519-0002	Other Exoenses - Claims	855.75	570.48	3,607.98	(3,037.50)	(321.61)
2-12-530-0002	Office Furniture	2,000.00	1,333.36	0.00	1,333.36	100.00
2-12-530-0003	Computers	2,500.00	1,666.64	3,004.48	(1,337.84)	(20.17)

2-12-540-0001	Water/Sewer	643.40	428.96	314.18	114.78	51.16
2-12-550-0001	Health & Safety	1,000.00	666.64	0.00	666.64	100.00
2-12-563-0000	Land Lease	1,500.00	1,000.00	0.00	1,000.00	100.00
2-12-810-0000	Short-Term Borrowing/Bank Charges - Admi	18,000.00	12,000.00	16,599.46	(4,599.46)	7.78
2-12-810-0001	Interest & Penalties Paid	250.00	166.64	1.03	165.61	99.58
2-12-910-0000	Tax Rebates & Discounts	16,280.03	10,853.36	1,072.08	9,781.28	93.41
* TOTAL Admi	inistrative Expenses	955,833.65	640,644.84	706,473.45	(65,828.61)	26.09
Safety Code Ex	xpenses					
2-20-200-0000	General Services - Safety Codes Council	1,500.00	1,000.00	482.45	517.55	67.83
2-20-350-0000	Contracted Services - Building Inspector	20,000.00	13,333.36	29,193.61	(15,860.25)	(45.96)
* TOTAL Safet	ty Code Expenses	21,500.00	14,333.36	29,676.06	(15,342.70)	(38.03)
Policing Exper	nses					
2-21-750-0000	Policing Costs	97,741.00	65,160.64	65,160.64	0.00	33.33
* TOTAL Polic	ing Expenses	97,741.00	65,160.64	65,160.64	0.00	33.33
Fire Departme	nt Expenses					
2-23-000-0000	Fire Prevention & Public Education	3,500.00	2,333.36	0.00	2,333.36	100.00
2-23-148-0000	Training & Development	10,000.00	6,666.64	5,434.94	1,231.70	45.65
2-23-159-0001	Volunteer Force - Fire Chief	6,000.00	4,000.00	0.00	4,000.00	100.00
2-23-159-0002	Volunteer Force - Deputy Chief	3,000.00	2,000.00	0.00	2,000.00	100.00
2-23-159-0003	Volunteer Force - Fire Dept	20,000.00	13,333.36	210.74	13,122.62	98.94
2-23-211-0000	Travel, Subs., Registrations	6,000.00	4,000.00	335.00	3,665.00	94.41
2-23-215-0000	Freight & Postage	1,000.00	666.64	677.43	(10.79)	32.25
2-23-217-0000	Telephone, Communications	23,000.00	15,333.36	14,050.23	1,283.13	38.91
2-23-220-0000	Advertising	250.00	166.64	0.00	166.64	100.00
2-23-220-0001	General Services - Bldg R & M	5,500.00	3,666.64	1,471.77	2,194.87	73.24
2-23-220-0002	Gen Services - Equip R & M	12,500.00	8,333.36	5,422.00	2,911.36	56.62
2-23-260-0000	Equipment Rental/Lease	1,000.00	666.64	1,141.93	(475.29)	(14.19)
2-23-274-0000	Insurance	7,967.10	7,967.10	8,028.72	(61.62)	(0.77)
2-23-510-0000	Stationery & Office Supplies	1,000.00	666.64	0.00	666.64	100.00
2-23-510-0001	General Supplies	1,500.00	1,000.00	9,477.00	(8,477.00)	(531.80)
2-23-510-0003	Equipment, Uniforms	17,500.00	11,666.64	8,216.72	3,449.92	53.04
2-23-510-0011	Fuel Supplies	5,000.00	3,333.36	2,070.87	1,262.49	58.58
2-23-520-0000	Parts/Supplies - Veh/Equip	6,500.00	4,333.36	5,156.45	(823.09)	20.67
2-23-540-0000	Utilities	6,500.00	4,333.36	5,020.97	(687.61)	22.75
2-23-540-0001	Water/Sewer	450.00	300.00	204.29	95.71	54.60
2-23-550-0001	Health & Safety Supplies	500.00	333.36	46.30	287.06	90.74
2-23-762-0000 2-23-831-0000	Contributed to Capital Res - Fire Dept Debenture Interest - Fire Hall	100,000.00	66,666.64	66,666.64	0.00	33.33
2-23-831-0000	Debenture Interest - Fire Hall Debenture Principal - Fire Hall	19,396.60 33,516.10	9,828.00 16,628.35	9,828.00 16,628.35	0.00 0.00	49.33 50.38
						50.38
10TAL Fire I	Department Expenses	291,579.80	188,223.45	160,088.35	28,135.10	67.96

Emergency Ma	anagement Expenses					
2-24-510-0000	General Supplies - Emergency Management	500.00	333.36	0.00	333.36	100.00
2-24-750-0000	Contrib to Other Local Gov't - Emerg Mng	11,000.00	7,333.36	0.00	7,333.36	100.00
2-24-770-0000	Grants to Organizations - Emerg Mgn	5,000.00	3,333.36	5,000.00	(1,666.64)	0.00
* TOTAL Eme	rgency Management Exp	16,500.00	11,000.08	5,000.00	6,000.08	69.70
Bylaw Enforce	ement Expenses					
2-26-110-0000	Salaries & Wages - Bylaw	90,367.18	59,086.24	59,086.21	0.03	34.61
2-26-130-0000	Benefits	21,069.25	13,776.04	15,258.88	(1,482.84)	27.57
2-26-148-0000	Training & Development	1,000.00	666.64	600.00	66.64	40.00
2-26-211-0000	Travel & Subsistence	1,250.00	833.36	820.44	12.92	34.36
2-26-212-0000	Memberships & Subscriptions	2,500.00	1,666.64	2,866.60	(1,199.96)	(14.66
2-26-217-0000	Telephone & Communications	3,249.98	2,166.64	2,611.95	(445.31)	19.63
2-26-251-0001	Contracted Repair - Equipment	5,000.00	3,333.36	2,277.45	1,055.91	54.45
2-26-274-0000	Insurance	469.36	469.36	469.35	0.01	0.00
2-26-510-0000	General Supplies	750.00	500.00	54.40	445.60	92.74
2-26-510-0001	Team Fund	100.00	66.64	229.37	(162.73)	(129.37
2-26-510-0004	Clothing Allowance	1,900.00	1,266.64	0.00	1,266.64	100.00
2-26-510-0011	Fuel Supplies	5,500.00	3,666.64	3,587.39	79.25	34.77
TOTAL Byla	w Enforcement Expens	133,155.77	87,498.20	87,862.04	(363.84)	34.0
2-31-000-0000	PW ADMINISTRATION & FACILITIES	0.00	0.00	460.00	(460.00)	0.00
2-31-110-0000	Salaries & Wages	407,458.52	266,415.17	264,585.28	1,829.89	35.06
2-31-130-0000	Benefits	90,151.60	58,945.29	58,204.53	740.76	35.43
2-31-148-0000	In Serv Training/Development	7,500.00	5,000.00	1,505.00	3,495.00	79.93
2-31-211-0000	Travel, Subsistence	5,000.00	3,333.36	812.48	2,520.88	83.75
2-31-212-0000	Memberships	2,300.00	1,533.36	3,558.20	(2,024.84)	(54.70
2-31-215-0000	Freight & Postage	16,250.00	10,833.36	11,349.42	(516.06)	30.15
2-31-217-0000	Telephone, Communications	5,500.00	3,666.64	2,653.87	1,012.77	51.74
2-31-220-0001	Printing	1,250.00	833.36	42.73	790.63	96.58
2-31-250-0001	Contracted Building Repairs	4,000.00	2,666.64	5,431.50	(2,764.86)	(35.78
2-31-250-3000	Contracted Service	7,500.00	5,000.00	24,944.20	(19,944.20)	(232.58
2-31-274-0000	Insurance	7,990.22	7,990.22	7,990.22	0.00	0.00
2-31-510-0001	Supplies - Building Repairs	1,200.00	800.00	5,060.02	(4,260.02)	(321.66
2-31-510-0004	Team Fund	800.00	533.36	172.08	361.28	78.49
2-31-530-0000	Computers	1,200.00	800.00	0.00	800.00	100.00
2-31-540-0000	Utilities	4,500.00	3,000.00	439.12	2,560.88	90.24
2-31-540-0001	Water/Sewer	1,500.00	1,000.00	936.89	63.11	37.54
2-31-550-0000	Health & Safety/PPE	5,000.00	3,333.36	2,969.89	363.47	40.60
TOTAL PW	Administration Expens	569,100.34	375,684.12	391,115.43	(15,431.31)	31.2
Roads/Streets	& Lighting Expen					
2-32-217-0000	Telephone & Communication	2,500.00	1,666.64	1,675.80	(9.16)	32.96
		_,~~~	.,500.01	.,570.00	(0.10)	52.90

2-32-230-0003	ProfessionalServices-Engineering	2,500.00	1,666.64	0.00	1,666.64	100.00
2-32-251-0001	Contracted Repairs - Equipment	75,000.00	50,000.00	76,254.21	(26,254.21)	(1.67)
2-32-260-0000	Equipment Rental/Lease	85,500.00	57,000.00	57,191.60	(191.60)	33.10
2-32-270-0000	Miscellaneous Expenses	200.00	133.36	46.07	87.29	76.96
2-32-270-0005	Contracted Services - Other	17,500.00	11,666.64	15,849.99	(4,183.35)	9.42
2-32-274-0000	Insurance	1,947.81	1,947.81	1,947.81	0.00	0.00
2-32-350-0000	Contracted w/County	17,500.00	11,666.64	15,687.12	(4,020.48)	10.35
2-32-510-0001	General Supplies - Tools & Parts	2,000.00	1,333.36	2,707.87	(1,374.51)	(35.39)
2-32-510-0002	General Supplies - Gravel	20,000.00	13,333.36	7,107.54	6,225.82	64.46
2-32-510-0003	General Supplies - Winter Control	22,500.00	15,000.00	21,211.96	(6,211.96)	5.72
2-32-510-0006	Road Patching Materials	70,000.00	46,666.64	67,261.55	(20,594.91)	3.91
2-32-510-0007	Sign Replacement/Repair	1,500.00	1,000.00	1,504.96	(504.96)	(0.33)
2-32-510-0011	Fuel Supplies	45,000.00	30,000.00	36,624.92	(6,624.92)	18.61
2-32-520-0001	Parts/Supplies - Equip R & M	20,000.00	13,333.36	13,779.25	(445.89)	31.10
2-32-540-0000	Utilities	125,000.00	83,333.36	86,614.10	(3,280.74)	30.70
2-32-540-0001	Do Not Use - Water/Sewer	0.00	0.00	54.62	(54.62)	0.00
2-32-700-0000	Contribution to Capital Reserve	20,000.00	13,333.36	13,333.33	0.00	33.33
* TOTAL Road	ds/Streets & Lighting	528,647.81	353,081.17	418,852.70	(65,771.56)	20.77
	•	•		,	(60,111100)	20.71
Grounds & Op	oen Spaces Expenses					
2-34-110-0000	Salaries & Wages - Grounds/Open Spaces	102,745.50	68,496.96	61,926.45	6,570.51	39.72
2-34-130-0000	Benefits	16,096.31	10,730.88	8,105.32	2,625.56	49.64
2-34-230-0000	Professional Fees	5,000.00	3,333.36	730.50	2,602.86	85.39
2-34-250-0000	Contracted Service	13,500.00	9,000.00	21,813.85	(12,813.85)	(61.58)
2-34-250-0001	Weed Control	5,458.73	3,639.12	1,853.28	1,785.84	66.04
2-34-274-0000	Insurance	109.13	109.13	117.12	(7.99)	(7.32)
2-34-510-0000	General Supplies	7,500.00	5,000.00	4,343.66	656.34	42.08
2-34-510-0001	Trees, Flower & Weed Control Maintenace	30,000.00	20,000.00	8,610.22	11,389.78	71.29
2-34-510-0002	Portable Toilets	2,500.00	1,666.64	26.76	1,639.88	98.92
2-34-510-0011	Fuel	7,500.00	5,000.00	4,593.27	406.73	38.75
2-34-540-0001	Water/Sewer	450.00	300.00	300.86	(0.86)	33.14
* TOTAL Grou	unds & Open Spaces Ex	190,859.67	127,276.09	112,421.29	14,854.80	41.10
Matar Cumpbell	Diatribution Fund					
15 11 15 15 15 15 15 15 15 15 15 15 15 1	Distribution Expe		***************************************			
2-41-110-0000	Salaries & Wages - Water	161,459.48	105,569.66	120,074.49	(14,504.83)	25.63
2-41-130-0000	Benefits	35,521.09	23,225.32	26,190.66	(2,965.34)	26.26
2-41-212-0000	Memberships	700.00	466.64	57.14	409.50	91.83
2-41-217-0000	Telephone & Communications	17,000.00	11,333.36	13,872.59	(2,539.23)	18.39
2-41-217-0001	Alarm Monitoring	3,000.00	2,000.00	0.00	2,000.00	100.00
0 44 000 0000	Professional Services-Engineering	15,000.00	10,000.00	11,409.50	(1,409.50)	23.93
2-41-230-0002		45,000.00	30,000.00	26,863.52	3,136.48	40.30
2-41-230-0003	Professional Services - Lab Testing					
2-41-230-0003 2-41-250-0001	Contracted Repairs - Building	7,500.00	5,000.00	3,796.93	1,203.07	49.37
2-41-230-0003 2-41-250-0001 2-41-250-0002	Contracted Repairs - Building Contracted Repairs - Lines	7,500.00 50,000.00	5,000.00 33,333.36	3,796.93 72,407.06	1,203.07 (39,073.70)	
2-41-230-0003	Contracted Repairs - Building	7,500.00	5,000.00			49.37 (44.81) 63.47

2-41-250-0006	Contracted Repairs - Equipment	5,000.00	3,333.36	2,603.81	729.55	47.92
2-41-260-0000	Equipment Rental/Lease	300.00	200.00	0.00	200.00	100.00
2-41-273-0000	County Land Taxes - Lagoon	163.40	108.96	121.80	(12.84)	25.45
2-41-274-0000	Insurance	14,839.72	14,839.72	14,839.72	0.00	0.00
2-41-510-0001	General Supplies - Tools & Parts	5,000.00	3,333.36	2,435.18	898.18	51.29
2-41-510-0002	Treatment Supplies - Chemicals	137,500.00	91,666.64	109,539.97	(17,873.33)	20.33
2-41-510-0003	Water Meters	7,500.00	5,000.00	5,429.94	(429.94)	27.60
2-41-510-0004	Repairs/Maintenance-Live Valves Hydrants	3,500.00	2,333.36	424.28	1,909.08	87.87
2-41-510-0007	Consumable Treatment Supplies	2,500.00	1,666.64	335.49	1,331.15	86.58
2-41-510-0008	Testing Supplies & Equipment	2,750.00	1,833.36	1,330.25	503.11	51.62
2-41-510-0011	Fuel - Propane Only	5,000.00	3,333.36	4,115.57	(782.21)	17.68
2-41-530-0001	Small Equipment/Computer Replacement	4,000.00	2,666.64	4,302.40	(1,635.76)	(7.56)
2-41-540-0000	Utilities	125,000.00	83,333.36	77,847.52	5,485.84	37.72
2-41-540-0001	Water/Sewer	21,500.00	14,333.36	11,660.21	2,673.15	45.76
2-41-831-0000	Debenture Interest	50,118.74	25,436.16	25,436.16	0.00	49.24
2-41-832-0000	Debenture Principal	97,637.24	48,441.83	48,441.83	0.00	50.38
* TOTAL Wate	er Supply/Distributio	826,989.67	529,121.81	587,452.89	(58,331.08)	28.96
Sewer Service	e & Treatment Expe					
2-42-217-0000	Telephone, Communications	2,500.00	1,666.64	531.21	1,135.43	78.75
2-42-230-0002	Professional Services-Engineering	10,000.00	6,666.64	0.00	6,666.64	100.00
2-42-230-0003	Sewer Lagoon Samples	4,000.00	2,666.64	0.00	2,666.64	100.00
2-42-250-0000	Contracted Repairs Building	2,500.00	1,666.64	844.00	822.64	66.24
2-42-250-0001	Contracted Repairs - Mains & Lines	25,000.00	16,666.64	755.00	15,911.64	96.98
2-42-250-0002	Contracted Repairs - Equipment	4,000.00	2,666.64	100.00	2,566.64	97.50
2-42-260-0000	Equipment Rental/Lease	1,500.00	1,000.00	270.00	730.00	82.00
2-42-274-0000	Insurance - Sewer	740.39	740.39	740.39	0.00	0.00
2-42-510-0001	General Supplies - Tools & Parts	1,000.00	666.64	24.70	641.94	97.53
2-42-510-0002	Supplies - Treatment	3,000.00	2,000.00	0.00	2,000.00	100.00
2-42-510-0004	Repairs & Maintenance - Lines/Manholes	15,000.00	10,000.00	909.70	9,090.30	93.93
2-42-510-0011	Fuel Supplies - Propane Only	1,100.00	733.36	0.00	733.36	100.00
2-42-540-0000	Utilities	40,000.00	26,666.64	21,735.40	4,931.24	45.66
2-42-540-0001	Water/Sewer	20,000.00	13,333.36	11,535.69	1,797.67	42.32
2-42-590-0000	Sewer Line Land Lease	2,000.00	1,333.36	0.00	1,333.36	100.00
2-42-831-0000	Debenture Interest	71,002.96	32,248.32	32,248.32	0.00	54.58
2-42-832-0000	Debenture Principal	70,533.92	24,439.31	24,439.31	(0.00)	65.35
* TOTAL Sew	er Service & Treatmen	273,877.27	145,161.22	94,133.72	51,027.50	65.63
Carlaga /Daga	alian Francisco					
	cling Expenses					
2-43-270-0001	Contracted Services - Garbage Collection	80,500.00	53,666.64	46,851.00	6,815.64	41.80
2-43-270-0002	Contracted Services - Recycle Collection	78,000.00	52,000.00	45,017.00	6,983.00	42.28
2-43-350-0000	Landfill - Contracted with other Gov's	77,398.20	51,598.80	19,349.55	32,249.25	75.00
* TOTAL Garb	page/Recycling Expens	235,898.20	157,265.44	111,217.55	46,047.89	52.85

FCSS Expenses

2-51-110-0000	Salaries & Wages - Administration	121,068.32	79,160.07	114,129.65	(34,969.58)	5.73
2-51-110-0001	Salaries & Wages - Home Support	12,000.00	7,846.17	7,607.89	238.28	36.60
2-51-130-0000	Benefits - Admin	27,672.35	18,093.44	16,559.84	1,533.60	40.15
2-51-130-0001	Benefits - Homes Support	1,440.00	941.54	521.61	419.93	63.77
2-51-148-0000	In Service Training/Development - Admin	2,000.00	1,333.36	179.00	1,154.36	91.05
2-51-148-0001	In Service Training/Development - HS	250.00	166.64	0.00	166.64	100.00
2-51-200-0000	Contracted Services - Community Bus	7,500.00	5,000.00	4,379.75	620.25	41.60
2-51-211-0000	Travel & Subsistence- Administration	2,500.00	1,666.64	1,433.08	233.56	42.67
2-51-211-0001	Travel & Subsistance - Home Support	250.00	166.64	0.00	166.64	100.00
2-51-211-0002	Public Relations	5,000.00	3,333.36	3,206.06	127.30	35.87
2-51-211-0003	Odyssey House	3,500.00	2,333.36	4,614.38	(2,281.02)	(31.83)
2-51-212-0000	Memberships & Subscriptions	750.00	500.00	100.00	400.00	86.66
2-51-217-0000	Telephone, Communication	1,750.00	1,166.64	1,002.90	163.74	42.69
2-51-230-0000	Professional Services	5,000.00	3,333.36	1,401.09	1,932.27	71.97
2-51-250-0002	Contracted R & M - Community Bus	5,000.00	3,333.36	4,580.59	(1,247.23)	8.38
2-51-274-0000	Insurance	3,246.31	3,246.31	3,246.31	0.00	0.00
2-51-510-0001	General Supplies	1,200.00	800.00	403.04	396.96	66.41
2-51-510-0002	Supplies - Home Support	300.00	200.00	29.97	170.03	90.01
2-51-510-0003	Office Furniture/Computer	1,000.00	666.64	0.00	666.64	100.00
2-51-510-0004	Team Fund	200.00	133.36	48.07	85.29	75.96
2-51-510-0011	Fuel Supplies - Community Bus	5,000.00	3,333.36	1,485.91	1,847.45	70.28
2-51-762-0000	Community Bus Reserve	70,000.00	46,666.64	46,666.64	0.00	33.33
2-51-770-0000	Grants - Community Agencies	500.00	333.36	0.00	333.36	100.00
* TOTAL FCS	S Expenses	277,126.98	183,754.25	211,595.78	(27,841.53)	23.65
Requisition Ex	xnenses					
	•			UV 200 00		
2-53-750-0000	Grande Spirit Foundation Requisition	13,833.00	9,222.00	13,863.00	(4,641.00)	(0.21)
2-55-750-0001	ASFF Alberta School Foundation Fund	750,821.41	500,547.60	364,765.90	135,781.70	51.41
2-55-750-0002	Grande Prairie RCSSD	89,371.16	59,580.80	89,371.16	(29,790.36)	0.00
* TOTAL Req	uisition Expenses	854,025.57	569,350.40	468,000.06	101,350.34	45.20
Planning/Deve	elop/Economic Expe					
2-61-211-0000	Travel, Sub., Memberships	5,814.00	3,876.00	7,564.00	(3,688.00)	(30.09)
2-61-220-0000	Advertising	500.00	333.36	232.57	100.79	53.48
2-61-230-0002	Professional Services	20,000.00	13,333.36	0.00	13,333.36	100.00
2-61-510-0001	Supplies-Events, Fundraising	10,000.00	6,666.64	643.36	6,023.28	93.56
2-61-510-0002	Beaverlodge Fair	5,000.00	3,333.36	5,860.00	(2,526.64)	
2-61-770-0000	Grants to Com Orgs - EcDec/Planning	17,000.00	11,333.36	6,000.00	5,333.36	(17.20) 64.70
						04.70
* TOTAL Plan	ning/Develop/Economi	58,314.00	38,876.08	20,299.93	18,576.15	65.19
Recreation Fa	cilities Expenses					
2-72-211-0001	St. Mary School Kitchen	0.00	0.00	1,130.00	(1,130.00)	0.00
2 72 924 0000	100 y			Na. 2017 (1977)	, , , , , , , , , , , , , , , , , , , ,	0.50
2-72-831-0000	Debenture Int - Arena & Pool	125,230.81	63,161.90	63,161.90	0.00	49.56
Z=/ Z=03 =UUUU	Debenture Int - Arena & Pool	125 230 81	63 161 90	63 161 00	0.00	

* TOTAL Reci	reation Facilities Ex	247,216.38	123,608.19	124,738.19	(1,130.00)	49.5
Library Expen	ses					
2-74-110-0000	Salary & Wages - Library	176,537.69	115,428.47	107 127 22	9 201 25	20.24
2-74-130-0000	Benefits	34,945.65	22,849.10	107,127.22	8,301.25	39.3
2-74-250-0001	Cont Services - Library Bldg	2,000.00	2000	23,535.42	(686.32)	32.65
2-74-274-0000	Insurance - Library	100	1,333.36	653.80	679.56	67.3
2-74-510-0000	General Supplies - Library	2,072.37 250.00	2,072.37	2,072.37	0.00	0.0
2-74-540-0001	Water/Sewer	600.00	166.64	1,267.24	(1,100.60)	(406.8
2-74-770-0001	Membership to Peace Library System	15,750.00	400.00 10,500.00	357.47 16,460.08	42.53 (5,960.08)	40.4
						(4.5
101AL Libra	ary Expenses	232,155.71	152,749.94	151,473.60	1,276.34	34.7
Campsite Exp	enses					
2-81-211-0000	Travel, Sub., Memberships	500.00	333.36	395.00	(61.64)	21.0
2-81-217-0000	Telephone & Communications	1,000.00	666.64	1,988.24	(1,321.60)	(98.8
2-81-250-2000	ContractedServCampsiteAttendant	15,000.00	10,000.00	12,250.00	(2,250.00)	18.3
2-81-250-2001	Cont Services - Campsite	5,000.00	3,333.36	717.09	2,616.27	85.6
2-81-274-0000	Insurance	526.95	526.95	526.95	0.00	0.0
2-81-510-0000	General Supplies	2,500.00	1,666.64	1,444.95	221.69	42.2
2-81-540-0000	Utilities	8,000.00	5,333.36	2,699.24	2,634.12	66.2
2-81-540-0001	Water/Sewer	200.00	133.36	86.58	46.78	56.7
* TOTAL Cam	psite Expenses	32,726.95	21,993.67	20,108.05	1,885.62	38.5
Arena Expens	es					
2-82-110-0000	Salaries & Wages - Arena	103,757.26	67,841.30	64,340.15	3,501.15	37.98
2-82-130-0000	Benefits	22,461.91	14,686.63	15,168.18	(481.55)	32.4
2-82-148-0000	In Serv Training/Development	3,000.00	2,000.00	2,360.00	(360.00)	21.3
2-82-211-0000	Travel, Subsistence	2,000.00	1,333.36	3,960.98	(2,627.62)	
2-82-217-0000	Telephone & Communications	2,500.00	1,666.64	1,793.35	(126.71)	(98.0
2-82-230-0000	Professional Services	3,000.00	2,000.00	3,040.00	(1,040.00)	28.2
2-82-250-1000	Cont Services - Bldg	40,000.00	26,666.64	19,157.43	7,509.21	(1.3
2-82-250-1001	Cont Services - Equipment	50,000.00	33,333.36	52,557.38		52.1
2-82-274-0000	Insurance	9,168.02	9,168.02	9,168.02	(19,224.02)	(5.1
2-82-510-0000	General Supplies	7,500.00	5,000.00	2,803.75		0.0
2-82-510-0004	Team Fund	300.00	200.00	2,803.75	2,196.25	62.6
2-82-540-0000	Utilities	90,000.00	60,000.00	56,225.22	197.50	99.1
2-82-540-0001	Water/Sewer	2,000.00	1,333.36	713.78	3,774.78	37.5
2-82-540-0002	Propane	3,000.00	2,000.00		619.58	64.3
2-82-550-0001	Health & Safety	1,000.00	666.64	0.00 169.00	2,000.00 497.64	100.0 83.1
* TOTAL Aren		339,687.19	227,895.95	231,459.74	(3,563.79)	31.8
	•			,	(3,000.10)	31.0
	entre Expenses	400 040 70			1900 00000000	
2-83-110-0000 2-83-130-0000	Salary & Wages - Swimming Pool	486,810.73	318,299.33	348,342.99	(30,043.66)	28.44
2-03-130-0000	Benefits	85,661.46	56,009.40	48,551.44	7,457.96	43.32

2-83-148-0000	In Serv Training/Development	7,500.00	5,000.00	3,556.25	1,443.75	52.58
2-83-211-0000	Travel, Subsistence	3,000.00	2,000.00	4,996.05	(2,996.05)	(66.53)
2-83-211-0003	Public Relations	1,000.00	666.64	659.95	6.69	34.00
2-83-212-0000	Memberships	3,500.00	2,333.36	4,017.85	(1,684.49)	(14.79)
2-83-215-0000	Freight & Postage	3,000.00	2,000.00	3,087.39	(1,087.39)	(2.91)
2-83-217-0000	Telephone & Communications	10,000.00	6,666.64	6,129.79	536.85	38.70
2-83-220-0000	Advertising	1,000.00	666.64	469.07	197.57	53.09
2-83-220-0001	Printing	1,000.00	666.64	0.00	666.64	100.00
2-83-230-0000	Professional Services	22,500.00	15,000.00	6,177.51	8,822.49	72.54
2-83-230-0001	AHS - Water Testing	1,800.00	1,200.00	755.00	445.00	58.05
2-83-250-0000	Cont Services - Bldg	50,000.00	33,333.36	25,259.69	8,073.67	49.48
2-83-250-0001	Cont Service - Repairs & Maintenance	15,000.00	10,000.00	1,473.25	8,526.75	90.17
2-83-250-0002	Contracted Services - Electric	7,000.00	4,666.64	795.95	3,870.69	88.62
2-83-250-0003	Contracted Services - Cleaning	5,000.00	3,333.36	2,117.73	1,215.63	57.64
2-83-250-0004	Contracted Services - Elevator	3,000.00	2,000.00	1,896.52	103.48	36.78
2-83-250-0005	Contracted Services - Activenet	10,000.00	6,666.64	3,116.96	3,549.68	68.83
2-83-250-0007	Contracted Services - Other	2,000.00	1,333.36	1,844.76	(511.40)	7.76
2-83-260-0000	Equipment/Rental Lease	3,500.00	2,333.36	2,301.59	31.77	34.24
2-83-274-0000	Insurance	12,721.85	12,721.85	12,721.85	0.00	0.00
2-83-510-0000	General Supplies	4,000.00	2,666.64	3,797.38	(1,130.74)	5.06
2-83-510-0001	Chemicals	32,500.00	21,666.64	35,498.56	(13,831.92)	(9.22)
2-83-510-0002	Stationery Supplies	2,500.00	1,666.64	1,837.40	(170.76)	26.50
2-83-510-0004	Clothing Allowance	1,000.00	666.64	(731.36)	1,398.00	173.13
2-83-510-0005	Merchandise Sales - Pool	5,000.00	3,333.36	5,957.60	(2,624.24)	(19.15)
2-83-510-0006	Programming Supplies	7,000.00	4,666.64	5,667.17	(1,000.53)	19.04
2-83-510-0007	Team Fund	1,200.00	800.00	1,134.16	(334.16)	5.48
2-83-520-0000	Equipment, Repairs & Maintenance	15,000.00	10,000.00	20,804.75	(10,804.75)	(38.69)
2-83-540-0000	Utilities	160,000.00	106,666.64	99,196.65	7,469.99	38.00
2-83-540-0001	Water/Sewer	67,500.00	45,000.00	39,375.00	5,625.00	41.66
2-83-550-0001	Health & Safety	1,500.00	1,000.00	905.33	94.67	39.64
* TOTAL Recr	reation Centre Expens	1,032,194.04	685,030.42	691,714.23	(6,683.81)	32.99
	_			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(3,000.1)	0
Fitness Centre	e Expenses					
2-84-217-0000	Telephone, Communications - Fitness	1,000.00	666.64	605.20	61.44	39.48
2-84-250-0000	Cont Service - Fitness Centre - Bldg	2,000.00	1,333.36	0.00	1,333.36	100.00
2-84-250-0001	Cont Service - Fitness Centre - Equip	3,500.00	2,333.36	0.00	2,333.36	100.00
2-84-251-0001	Contracted Services - Fitness Instructor	6,500.00	4,333.36	150.00	4,183.36	97.69
2-84-510-0000	General Supplies - Fitness	1,000.00	666.64	31.10	635.54	96.89
2-84-520-0000	Equipment	10,000.00	6,666.64	192.60	6,474.04	98.07
* TOTAL Fitne	ess Centre Expenses	24,000.00	16,000.00	978.90	15,021.10	95.92
D	F					
	ness Facility Ex					
2-85-250-0000	Contracted Services - Bldg	5,000.00	3,333.36	29,355.00	(26,021.64)	(487.10)
2-85-250-0001	Contracted Services - Equipment	2,500.00	1,666.64	600.00	1,066.64	76.00
2-85-250-0004	Elevator	0.00	0.00	1,776.52	(1,776.52)	0.00

2-85-510-0000 General Supplies 1,000.00 666.64 1,654.84 (988.20) (65.4 2-85-540-0000 Utilities 12,500.00 8,333.36 7,229.13 1,104.23 42.1 2-85-770-0000 Grants/Waiver of Fees C/C Organizations 1,000.00 666.64 3,967.50 (2,967.50) (29.67.50)	** TOTAL TOW	/N EXPENSES	7,442,548.25	4,850,767.49	4,838,305.41	12,795.41	35.89
2-85-510-0000 General Supplies 1,000.00 666.64 1,654.84 (988.20) (65.4 2-85-540-0000 Utilities 12,500.00 8,333.36 7,229.13 1,104.23 42.1	* TOTAL Recr	eation/Fitness Facil	25,813.25	18,479.89	48,396.24	(29,582.99)	-87.49
2-85-510-0000 General Supplies 1,000.00 666.64 1,654.84 (988.20) (65.4)	2-85-770-0000	Grants/Waiver of Fees C/C Organizations	1,000.00	666.64	3,967.50	(2,967.50)	(29.67)
	2-85-540-0000	Utilities	12,500.00	8,333.36	7,229.13	1,104.23	42.16
2-85-274-0000 Insurance 3,813.25 3,813.25 0.00 0.0	2-85-510-0000	General Supplies	1,000.00	666.64	1,654.84	(988.20)	(65.48)
	2-85-274-0000	Insurance	3,813.25	3,813.25	3,813.25	0.00	0.00



Associated Engineering Alberta Ltd. 500, 9888 Jasper Avenue NW Edmonton, AB T5J 5C6 Canada

> TEL: 780.451.7666 FAX: 780.454.7698 www.ae.ca

September 1, 2022 File: 2015-3613-01

Jeff Johnston, R.E.T., ICD.D Chief Administrative Officer Town of Beaverlodge 400 - 10 Street P.O. Box 30 Beaverlodge, AB TOH OCO

Re: BEAVERLODGE WTP PHASE 2 - RAW WATER PUMPHOUSE FUNDING

Dear Sir:

1 PROJECT BACKGROUND

The design of the Town of Beaverlodge's upgrades for the Water Treatment Plant (WTP) and the Raw Water Pumphouse (RWPH) was completed in October 2021. When the design was issued for tender in November 2021, the cost to complete the upgrades for the raw water pumphouse and water treatment plant exceeded the original budget. The exceedance was primarily due to the supply chain cost increases.

As part of the WTP's upgrades were a time-sensitive concern, it was important that the construction of the upgrades began immediately. A partial award of the WTP's upgrades was provided to Alpha Construction Inc. The RWPH upgrades were excluded at the time of award due to the budget constraints.

The RWPH upgrades originally designed are an important upgrade to the water system, as a failure of the RWPH may result in the shutdown of water production for the Town of Beaverlodge.

The Town submitted an additional application to Alberta Transportation for complete funding of the RWPH upgrades, totalling \$1,330,000. The funding request was approved for 60.15% of the costs incurred from completing the RWPH upgrades to a maximum of \$800,000.

2 INTERIM RAW WATER PUMPHOUSE UPGRADES

The RWPH upgrades include several replacements to the existing HVAC, electrical, and process equipment, such as:

- Replacement of all process equipment, including pumps, valves, and piping.
- Replacement of all HVAC components and removal of propane fueled equipment.
- Transition from propane tank to standby diesel generator.







September 1, 2022 Jeff Johnston, R.E.T., ICD.D Page 2

- Replacement of existing electrical systems.
- Installation of a PLC expansion module for additional process and building controls.

3 RAW WATER PUMPHOUSE UPGRADE COSTS

Associated Engineering issued a contemplated Change Notice (CCN) to Alpha Construction Inc. to obtain pricing to complete the RWPH upgrades. The following table outlines the additional costs required to complete the upgrades:

Cost Description	Cost
Construction Fees	\$1,122,247
Engineering Fees (Construction Management)	\$50,000
Contingency (~10%)	\$127,753
Total (Excluding GST)	\$1,300,000

The removal of the raw water transfer pumps has some risks due to the unknown condition of the pump cans, which can only be inspected once the pumps are removed. A 10% contingency is recommended for the project budget due to these unknowns.

4 RECOMMENDATION AND BUDGETS

Alpha Construction Inc. has currently shown to complete construction within budget and schedule and their proposed fees are appropriate for the scope of work provided. In addition, there is a reduced project risk with having the same Contractor complete both upgrades, due to their understanding of the project and system's design intent. As well, there will be cost savings attributed to the Contractor for completing the RWPH upgrades, while they are completing the WTP upgrades, as the construction administration fees can be minimized.

Associated Engineering recommends that a Change Order for the RWPH upgrades of \$1,300,000, due to the economy of scale, provided by Alpha Construction Inc., as well as the cost savings attributed to approving the change order, during the ongoing contract, be approved.





September 1, 2022 Jeff Johnston, R.E.T., ICD.D Page 3

4.1 RECOMMENDED BUDGET

The following table outlines the recommended budget to be carried for the Phase 2 Upgrades.

Cost Description	Cost
WTP Upgrades (including Engineering & Change Orders-To-Date)	\$3,334,662.21
Remaining WTP Contingency (~14%)	\$305,337.79
Current Budget	\$3,640,000
Raw Water Pumphouse Upgrades (including 10% Contingency & Engineering Fees)	\$1,300,000
Total Budget	\$4,940,000

It is recommended that the existing budget of \$3,640,000 should be reserved solely for the WTP upgrades; therefore, an additional \$1,300,000 will be required to complete RWPH upgrades. As the grant approved by Alberta Transportation will provide \$781,950, the Town of Beaverlodge will need to provide \$518,050.

5 NEXT STEPS

If the Town of Beaverlodge is in agreement with Associated Engineering's recommendation, the next step is to approve the attached Change Order and return the signed copy to Associated Engineering for distribution to Alpha Construction Inc.

Yours truly,

Grant Dixon Project Manager



Request for Decision

Raw Water Pump Station Upgrades

Written by:

Jeff Johnston, CAO

Meeting:

Regular Council Meeting

Meeting Date:

September 12, 2022

Agenda Category:

New Business

Executive Summary

In November 2021 the tender closed for the Water Treatment Plant Upgrade (2021/22). The pricing submissions received all exceeded the Engineer's pre-tender estimate putting the project cost outside the approved capital budget. In December, at time of award, the project scope was decreased by removing the upgrade at the Raw Water Pump Station (RWPS). This allowed for the project to proceed within the approved budget.

The upgrades at the RWPS are critical to the sustainable supply of water to the Town and need to be completed. Throughout the winter and spring Administration sought out additional funding from Alberta Transportation. In July, a letter was received from the Minister of Transportation granting the Town of Beaverlodge \$805,709 representing 60.15% of the cost of the deferred project costs. The Town of Beaverlodge is required to make up the additional 39.85%.

Background / Proposal

The approved 2021/2022 capital budget identified the Water Treatment Plant Upgrade Project at a cost of \$3,640,000 to be completed by December 31, 2022. At the time the original project was approved, the scope included specific work related to the RWPS that had to be deferred at time of award due to costs. This project is on schedule and budget with approximately \$300,000 in contingency remaining.

Associated Engineering has received current pricing from the Water Treatment Plant Upgrade contractor that totals \$1,300,000 with engineering and contingency. With the approximate \$800,000 in grant funding from Alberta Transportation the Town of Beaverlodge's additional commitment is \$500,000 to complete the RWPS upgrades.

Administration proposes to create a separate capital project called Raw Water Pump Station Upgrades with a total project cost of \$1,300,000 funded from the \$800,000 Alberta Transportation grant and \$500,000 from the Town of Beaverlodge's Capital Reserve

Unused contingency from either the Water Treatment Upgrade Phase 2 or Raw Water Pump Station Upgrades will reduce the Town of Beaverlodge's overall financial commitment.

Options			
Option 1: Amend the 2022 Capital Plan and award the RWPS upgrade project as proposed. Option 2: Reduce the proposed scope for the RWPS upgrades, the total project cost, and the Provincial/Town commitment Option 3: Defer all RWPS upgrades			
Source of Funding			
Capital Reserve - \$500,000.00			
Municipal Plans			
<u>Strategic Plan:</u> This project is in alignment with the approved 2022-2026 Strategic Plan – Primary Focus Area No. 2 - Sustainable Infrastructure			
<u>Capital Plan:</u> This project was previously identified in the 2021/2022 Capital Plan as part of the Water Treatment Plan Upgrades (2021/2022)			
Communication / Public Participation			
□ <u>Inform</u> (one-way communication) Goal: to provide balanced, objective information to citizens. Tools: □Public Notice □Article □Other			
□ <u>Consult</u> (two-way communication) Goal: To obtain feedback, listen and respond to public concerns. Tools: □ Survey □ Open House □ Public Hearing □ Other			
□ Involve (involve the public to ensure their concerns and aspirations are considered in decision) Goal: to work with the public through the process Tools: □ Public Notice □ Open House □ Community Workshop □ Other			
⊠ Not Applicable			
Administrative Recommended Action			
Administration recommends:			
The a new capital project be created called Raw Water Pump Station Upgrades at a total project cost of \$1,300,000 funded from the \$800,000 Alberta Transportation grant and \$500,000 from the Town of Beaverlodge's Capital Reserve.			
That the 2022 Capital Plan be amended accordingly			
That the Raw Water Pump Station Upgrade Project be awarded to Alpha Construction in the amount of \$1,122,247.			

Attachments

Attachments:

Associated Engineering Letter September 1, 2022



Facility and Fee Waiver Application

Organization: Beaverlodge Municipal Hospital Date(s) of event: Oct 6/7, 2022
Charity/Non Profit Registration Number:
Type of business: ☐ Government ☐ Non-Profit ☐ For Profit ☑ Other: Hospital
You must attach a copy of the 501(c)3, if Non-profit
Address: 422-10A StreetCity: BeaverlodgeProv: AbPostal-Code:T0H 0C0
Contact Name: Dawnel HotteTitle: _Admin Support
Phone: 780-354-2136 Phone 2: My cell: 780-814-2819 Fax: 780-354-8355
Email: dawnel.hotte@ahs.ca
Requested facility/location of event: Large enough so participants can practise scenarios
Requested equipment:
Requested Percentage of Fees to be waived: □ 25% □ 50% □ 75% ☑ 100%
Brief Description of Event: For all Staff @ the hospital - Nonviolent Crisis Intervention Course
Emphasis on early intervention and prevention, design to educate staff on how to best manage a crisis during all levels of escalation.
Type of event: ☐ Fundraiser ☐ Community Event ☐ Private Event
Please attach any specific details or comments that may assist Town Council in making this decision.
l acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.
Dawnel Hotte 31-8-2022
Signature Date
For Office Use Only: Received By: Date: 08.31.2022
Total Amount Requested for Waiver: Permit #: 3090
Recommendation: 0% 25% 50% 75% 100%
Council Approval 0% 25% 50% 75% 100% CAO: Date:
Notified by:

Permit Contract

Town of Beaverlodge Recreation

P.O. Box 30 1016 - 4th Ave

Beaverlodge, AB T0H 0C0 Phone: (780) 354-2203

FAX: (780) 354-2203

Email: recreation@beaverlodge.ca

Permit #3296, Approved

Sep 1, 2022 9:57 AM



Customer Type: Other Organizations

Prepared By: Tanya Harvey

Company: Beaverlodge Hospital

Box 480

Beaverlodge, AB T0H 0C0

Agent: Dawnel Hotte

Email: dawnel.hotte@ahs.ca

Work: (780) 354-2136 Home: (780) 354-2136

Charges Taxes Discounts Total Charges Deposits Deposit Taxes Total Payments Refunds Balance \$342.86 \$17.14 \$0 \$360.00 \$0 \$0 \$0 \$360.00 \$0

RESERVATIONS

Event Resource Center Notes NVCI - Beaverlodge Municipal Hospital #3296 Beaverlodge/West County Pool

Type: MPR/Pool Private Functions

Attend/Qty: 20

MPR Whole

1016 4th Ave

Beaverlodge, AB T0H 0C0

(780) 354-2201

Days Requested **Event Ends** Event Duration Begins Day Date Date Time Thursday Oct 6, 2022 8:00 AM 8 hours, 15 minutes Oct 6, 2022 4:15 PM Friday Oct 7, 2022 8 hours, 15 minutes 8:00 AM Oct 7, 2022 4:15 PM

Summary Notes

Total REFUND OF THE DAMAGE DEPOSIT INCLUDES CLEANUP BY THE RENTER AS FOLLOWS:

Number PUTTING TABLES & CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, TAKING ALL OF THE GARBAGE TO THE GARBAGE BIN OUTSIDE AS WELL AS REMOVAL OF RECYCLE of Dates:

IF DESIRED. 2

Total PLEASE CONFIRM WITH THE CSR AT THE FRONT COUNTER HOW TO REFUND THE DAMAGE

Time: 161/2 hours DEPOSIT (BY CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER)

CHARGES

Event / Description Unit Fee Units Charge Resource

NVCI - Beaverlodge Municipal Hospital #3296 MPR Full Day \$180.00 2.00 GST (I): \$17.14 \$360.00 MPR Whole

Payment Schedule for Original Balance of \$360.00

Due Date Amount Due Amount Paid Withdrawal Adjustment Balance Sep 29, 2022 \$360.00 \$0 \$0 \$360.00 **Current Balance** \$360.00



Facility and Fee Waiver Application

Organization: Beaverlodge Municipal Hospital	Date(s) of event: Oct 17/18, 2022
Charity/Non Profit Registration Number:	
Type of business: ☐ Government ☐ Non-Profit ☐ You must attach a copy of the 501(c)3, if Non-profit	For Profit ☑ Other: Hospital
Address: 422-10A StreetCity: Beaverlodge	Prov: <u>Ab</u> Postal-Code: T0H 0C0
Contact Name: Dawnel Hotte	Title: _Admin Support
Phone: 780-354-2136 Phone 2: My cell:	780-814-2819 Fax: 780-354-8355
Email: dawnel.hotte@ahs.ca	Web:
Requested facility/location of event: Large enough so	participants can practise scenarios
Requested equipment:	
Requested Percentage of Fees to be waived: □ 25%	□ 50% □ 75% ☑ 100%
Brief Description of Event: This course if for our new	wer Emergency Room nurses - Advance Cardiac Lif
Support course. Very valuable to all of us living in t	he community to have properly educated ER staff.
Type of event: ☐ Fundraiser ☐ Community Eve	nt
Please attach any specific details or comments that	may assist Town Council in making this decision.
I acknowledge that this request and any subsequent approval or of equipment. I further understand that I must have completed all a application including but not limited to reserving the facility and/further acknowledge that if the request is denied or a reduction of remaining fees by the due date and that all established regulation.	pplicable reservation procedures prior to submitting this or equipment and paying a security deposit and booking fee. I f fees is granted the organization I represent must pay all
Dawnel Hotte	30-8-2022
Signature	Date
For Office Use Only: Received By:	Date: 08 · 31 · 2022
Total Amount Requested for Walver:	Permit #: 3297
Recommendation: 0% 25% 50% 75	% 🔲 100%
Council Approval 0% 25% 50% 75 CAO:	%
Notified by:	Date:

Permit Contract

Town of Beaverlodge Recreation

P.O. Box 30 1016 - 4th Ave

Beaverlodge, AB T0H 0C0 Phone: (780) 354-2203 FAX: (780) 354-2203

Email: recreation@beaverlodge.ca

Company: Beaverlodge Hospital

Box 480

Beaverlodge, AB T0H 0C0

Agent: Dawnel Hotte

Email: dawnel.hotte@ahs.ca

Permit #3297, Approved

Sep 1, 2022 10:22 AM



Customer Type: Other Organizations

Prepared By: Tanya Harvey

Work: (780) 354-2136 Home: (780) 354-2136

Charges Taxes Discounts Total Charges Deposits Deposit Taxes Total Payments Refunds Balance

\$342.86 \$17.14 \$360.00 \$0 \$0 \$0 \$0 \$360.00

RESERVATIONS

Event Resource Center Notes

ACLS #3297 CC Banquet Room Only Beaverlodge/West County Pool

Type: Community Centre Special Events 1016 4th Ave

Attend/Qty: 30 Beaverlodge, AB T0H 0C0 (780) 354-2201

Days Requested Event **Event Ends** Duration Begins Day Date Date Time

Monday Oct 17, 2022 8:00 AM 8 hours, 15 minutes Oct 17, 2022 4:15 PM Tuesday Oct 18, 2022 8:00 AM 8 hours, 15 minutes Oct 18, 2022 4:15 PM

Summary Notes

Total DAMAGE DEPOSIT WILL BE REFUNDED AFTER CLEANUP OF THE COMMUNITY CENTRE BY

Number THE RENTER AS FOLLOWS: PUTTING ALL TABLES AND CHAIRS AWAY, SWEEPING AND SPOT of Dates: MOPPING OF THE FLOOR, PROPER CLEANUP OF THE KITCHEN, BAR & WASHROOMS, ALL GARBAGE TAKEN OUTSIDE TO THE GARBAGE BIN, AND REMOVAL OF THE RECYCLE IF

2 Total DESIRED. PLEASE CONFIRM HOW TO REFUND THE DAMAGE DEPOSIT (CHEQUE OR BY

CREDIT TO ACCOUNT IN THE COMPUTER) Time:

161/2

hours

CHARGES Event / Description Unit Fee Units Tax Charge Resource CC Full Day ACLS #3297 \$180.00 2.00 GST (I): \$17.14 \$360.00

CC Banquet Room Only

■ Payment Schedule for Original Balance of \$360.00

Due Date Amount Due **Amount Paid** Withdrawal Adjustment Balance Oct 10, 2022 \$360.00 \$0 \$360.00 **Current Balance** \$360.00



Facility and Fee Waiver Application

Organization: Beaverlodge Municipal Hospital Date	e(s) of event: Oct 25/26, 2022
Charity/Non Profit Registration Number:	
Type of business: ☐ Government ☐ Non-Profit ☐ For Profit	t ☑ Other: Hospital
You must attach a copy of the 501(c)3, if Non-profit	
Address: 422-10A Street City: Beaverlodge Pro	v: <u>Ab</u> Postal-Code: T0H 0C0
Contact Name: Dawnel Hotte	Title: _Admin Support
Phone: 780-354-2136 Phone 2: My cell: 780-814-2	2819 Fax: 780-354-8355
Email: dawnel.hotte@ahs.ca Web:	
Requested facility/location of event: Large enough so participant	s can practise scenarios
Requested equipment:	
Requested Percentage of Fees to be waived: ☐ 25% ☐ 50%	□ 75% ☑ 100%
Brief Description of Event: For newer Emergency Room nurs	es - Pediatric Advance (Cardiac) Life
Support course. Very valuable to all of us living in the comm	unity to have properly educated ER staff.
Type of event: ☐ Fundraiser ☐ Community Event ☐	Private Event
Please attach any specific details or comments that may assist	Town Council in making this decision.
I acknowledge that this request and any subsequent approval or denial does nequipment. I further understand that I must have completed all applicable resapplication including but not limited to reserving the facility and/or equipment further acknowledge that if the request is denied or a reduction of fees is grant remaining fees by the due date and that all established regulations and policity.	ervation procedures prior to submitting this t and paying a security deposit and booking fee. I ted the organization I represent must pay all
Dawnel Hotte 30-8-2	2022
Signature Date	
For Office Use Only: Received By: Date: O	31.2022
Total Amount Requested for Waiver: Permit #:	3298
Recommendation: 0% 25% 50% 75% 10	0%
Council Approval	0%
Notified by: Date:	
www.beaverlodge.c	a

Permit Contract

Town of Beaverlodge Recreation

P.O. Box 30 1016 - 4th Ave

Beaverlodge, AB T0H 0C0 Phone: (780) 354-2203

FAX: (780) 354-2203

Email: recreation@beaverlodge.ca

Permit #3298, Approved Sep 1, 2022 10:26 AM



Customer Type: Other Organizations Prepared By: Tanya Harvey

Company: Beaverlodge Hospital

Box 480

Beaverlodge, AB T0H 0C0

Agent: Dawnel Hotte

Email: dawnel.hotte@ahs.ca

Work: (780) 354-2136 Home: (780) 354-2136

Deposit Taxes Total Payments Refunds Balance Charges Taxes Discounts Total Charges Deposits

\$342.86 \$17.14

\$0

\$360.00

\$0

\$0

\$0

\$360.00 \$0

RESERVATIONS

Event Resource Center Notes PALS#3298

Type: MPR/Pool Private Functions

Attend/Qtv: 30

MPR Whole

Beaverlodge/West County Pool

1016 4th Ave

Beaverlodge, AB T0H 0C0

(780) 354-2201

Days Requested **Event Ends** Event Duration

Day

Date

Begins

Date

Time

Tuesday

Oct 25, 2022

8:00 AM

8 hours, 15 minutes

Oct 25, 2022

4:15 PM

Wednesday

Oct 26, 2022

8:00 AM

8 hours, 15 minutes

Oct 26, 2022

4:15 PM

Summary Notes

Total

REFUND OF THE DAMAGE DEPOSIT INCLUDES CLEANUP BY THE RENTER AS FOLLOWS:

Number

PUTTING TABLES & CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, TAKING of Dates: ALL OF THE GARBAGE TO THE GARBAGE BIN OUTSIDE AS WELL AS REMOVAL OF RECYCLE

2

IF DESIRED.

Total

PLEASE CONFIRM WITH THE CSR AT THE FRONT COUNTER HOW TO REFUND THE DAMAGE

Time: 161/2 hours DEPOSIT (BY CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER)

CHARGES

Event / Description Resource

Unit Fee

Units

Tax

Charge

MPR Full Day

PALS#3298 MPR Whole

\$180.00

2.00

GST (I): \$17.14

\$360.00

Payment Schedule for Original Balance of \$360.00

Due Date

Amount Due

Amount Paid

Withdrawal Adjustment

Balance

Oct 18, 2022

\$360.00

\$0

\$0

\$360.00

Current Balance

\$360.00



Facility and Fee Waiver Application

Organization: Beaverlodge Municipal Hospital	Date(s) of event: Nov 2/3, 2022
Charity/Non Profit Registration Number:	
Type of business: ☐ Government ☐ Non-Profi You must attach a copy of the 501(c)3, if Non-profit	t □ For Profit ☑ Other: Hospital
Address: 422-10A StreetCity: Beaver	odge Prov:Ab Postal-Code: T0H 0C0
Contact Name: Dawnel Hotte	Title: _Admin Support
Phone: 780-354-2136 Phone 2: My	cell: 780-814-2819 Fax: 780-354-8355
	Web:
Requested facility/location of event: Large enough	n so participants can practise scenarios
Requested equipment:	
Requested Percentage of Fees to be waived:	25% □ 50% □ 75% ☑ 100%
Brief Description of Event: This course if for our	r newer Emergency Room nurses - Advance Cardiac Life
Support course. Very valuable to all of us living	in the community to have properly educated ER staff.
Type of event: ☐ Fundraiser ☐ Community	Event
Please attach any specific details or comments	that may assist Town Council in making this decision.
equipment. I further understand that I must have completed application including but not limited to reserving the facility further acknowledge that if the request is denied or a reduct	al or denial does not guarantee the availability of facilities and/or lall applicable reservation procedures prior to submitting this and/or equipment and paying a security deposit and booking fee. I cion of fees is granted the organization I represent must pay all lations and policies will be followed during and after the event.
Dawnel Hotte	30-8-2022
Signature	Date
For Office Use Only: Received By:	Date: 08.31.2022.
Total Amount Requested for Walver:	Permit #: 3299
Recommendation: 0% 25% 50%	75% 🔲 100%
Council Approval 0% 25% 50% C	75% 100% Date:
Notified by:	Date:
CONTRACTOR OF THE SECRETARY OF THE SECRE	

Permit Contract

Town of Beaverlodge Recreation

P.O. Box 30 1016 - 4th Ave

Beaverlodge, AB T0H 0C0 Phone: (780) 354-2203

FAX: (780) 354-2203

Email: recreation@beaverlodge.ca

Permit #3299, Approved Sep 1, 2022 10:34 AM



Work: (780) 354-2136 Home: (780) 354-2136

Customer Type: Other Organizations

Prepared By: Tanya Harvey

Company: Beaverlodge Hospital

Box 480

Beaverlodge, AB T0H 0C0

Agent: Dawnel Hotte

Email: dawnel.hotte@ahs.ca

Charges Taxes Discounts Total Charges Deposits Deposit Taxes Total Payments Refunds Balance

\$342.86 \$17.14 \$0 \$360.00 \$0 \$0 \$0 \$360.00

RESERVATIONS

Event Resource Center Notes

ACLS#2 - Beaverlodge Municipal Hospital#3299 MPR Whole Beaverlodge/West County Pool

Type: MPR/Pool Private Functions 1016 4th Ave

Attend/Qty: 30 Beaverlodge, AB T0H 0C0 (780) 354-2201

Days Requested **Event Ends** Event Duration Begins Day Date Date Time

Wednesday Nov 2, 2022 8:00 AM 8 hours, 15 minutes Nov 2, 2022 4:15 PM Thursday Nov 3, 2022 8:00 AM 8 hours, 15 minutes Nov 3, 2022 4:15 PM

Summary Notes

REFUND OF THE DAMAGE DEPOSIT INCLUDES CLEANUP BY THE RENTER AS FOLLOWS: Total

Number PUTTING TABLES & CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, TAKING of Dates: ALL OF THE GARBAGE TO THE GARBAGE BIN OUTSIDE AS WELL AS REMOVAL OF RECYCLE

IF DESIRED. 2 PLEASE CONFIRM WITH THE CSR AT THE FRONT COUNTER HOW TO REFUND THE DAMAGE Total

DEPOSIT (BY CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER) Time:

161/2 hours

CHARGES

Event / Description Unit Fee Units Charge Tax Resource

MPR Full Day ACLS#2 - Beaverlodge Municipal Hospital#3299 \$180.00 2.00 GST (I): \$17.14 \$360.00

MPR Whole

Payment Schedule for Original Balance of \$360.00

Due Date Amount Due Amount Paid Withdrawal Adjustment Balance Oct 26, 2022 \$360.00 \$0 \$0 \$360.00

Current Balance \$360.00



Facility and Fee Waiver Application

Organization: Beaverlodge Municipal Hospital Date(s) of event: Nov 9/10, 2022
Charity/Non Profit Registration Number:
Type of business: ☐ Government ☐ Non-Profit ☐ For Profit ☑ Other: Hospital You must attach a copy of the 501(c)3, if Non-profit
Address: 422-10A Street City: Beaverlodge Prov: Ab Postal-Code: T0H 0C0
Contact Name: Dawnel HotteTitle: _Admin Support
Phone: 780-354-2136 Phone 2: My cell: 780-814-2819 Fax: 780-354-8355
Email: dawnel.hotte@ahs.ca Web:
Requested facility/location of event: Large enough so participants can practise scenarios
Requested equipment:
Requested Percentage of Fees to be waived: □ 25% □ 50% □ 75% ☑ 100%
Brief Description of Event: For newer Emergency Room nurses - Pediatric Advance (Cardiac) Life
Support course. Very valuable to all of us living in the community to have properly educated ER staff.
Type of event: ☐ Fundraiser ☐ Community Event ☐ Private Event
Please attach any specific details or comments that may assist Town Council in making this decision.
I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.
Dawnel Hotte 30-8-2022
Signature Date
For Office Use Only: Received By: Date: 08.31.2020
Total Amount Requested for Waiver: Permit #: 3300
Recommendation: 0% 25% 50% 75% 100%
Council Approval 0% 25% 50% 75% 100% CAO: Date:
Notified by: Date:

Permit Contract

Town of Beaverlodge Recreation

P.O. Box 30 1016 - 4th Ave

Beaverlodge, AB T0H 0C0 Phone: (780) 354-2203

FAX: (780) 354-2203

Email: recreation@beaverlodge.ca

Permit #3300, Approved

Sep 1, 2022 10:39 AM



Customer Type: Other Organizations

Prepared By: Tanya Harvey

Company: Beaverlodge Hospital

Box 480

Beaverlodge, AB T0H 0C0

Agent: Dawnel Hotte

Email: dawnel.hotte@ahs.ca

Work: (780) 354-2136 Home: (780) 354-2136

Charges Taxes Discounts Total Charges Deposits Deposit Taxes Total Payments Refunds Balance

\$342.86 \$17.14

\$0

\$360.00

\$0

\$0

\$0

\$360.00 \$0

Notes

RESERVATIONS

Event PALS#2 - Beaverlodge Municipal Hospital #3300

Type: MPR/Pool Private Functions

Attend/Qtv: 30

Resource Center

Beaverlodge/West County Pool

1016 4th Ave

Beaverlodge, AB T0H 0C0

(780) 354-2201

Days Requested

Event Begins

Duration

Date

Time

Event Ends

Day Wednesday

Nov 9, 2022

Date

8:00 AM

8 hours, 15 minutes

MPR Whole

Nov 9, 2022

Thursday

Nov 10, 2022

8:00 AM

8 hours, 15 minutes

Nov 10, 2022

4:15 PM 4:15 PM

Summary Notes

Total

REFUND OF THE DAMAGE DEPOSIT INCLUDES CLEANUP BY THE RENTER AS FOLLOWS:

PUTTING TABLES & CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, TAKING

Number of Dates:

ALL OF THE GARBAGE TO THE GARBAGE BIN OUTSIDE AS WELL AS REMOVAL OF RECYCLE

IF DESIRED.

Total Time: PLEASE CONFIRM WITH THE CSR AT THE FRONT COUNTER HOW TO REFUND THE DAMAGE DEPOSIT (BY CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER)

161/2 hours

CHARGES

Event / Description

Resource

Unit Fee Units

Tax Charge

PALS#2 - Beaverlodge Municipal Hospital #3300

MPR Full Day

MPR Whole

\$180.00 2.00 GST (I): \$17.14 \$360.00

Payment Schedule for Original Balance of \$360.00

Due Date

Amount Due

Amount Paid

Withdrawal Adjustment

Balance

Nov 2, 2022

\$360.00

\$0

\$0

\$360.00

Current Balance

\$360.00



COMMITTEE OF THE WHOLE MEETING MINUTES COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. AUGUST 8, 2022

COUNCIL

Mayor Gary Rycroft

Councillor Gena Jones

Councillor Cody Moulds

Councillor Judy Kokotilo-Bekkerus

STAFF

Jeff Johnston, CAO

Nichole Young, Legislative Services

Deputy Mayor Hugh Graw

Councillor Cal Mosher

Councillor Cyndi Corbett

Tina Letendre, Deputy CAO

1.0 CALL TO ORDER: Mayor Gary Rycroft called meeting to order.

6:00 PM

2.0 ADOPTION OF AGENDA:

#064-2022-08-08

Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole accepts the agenda with the removal of New Business Item 4.4 – Community Enhancement Committee.

3.0 OLD BUSINESS:

4.0 NEW BUSINESS:

4.1 Support for Beaverlodge Motocross - Aaron Hommy

#065-2022-08-08

Councillor Gena Jones

CARRIED: That the Committee of the Whole recommends that this item be moved to the Council meeting immediately following this Committee of the Whole meeting, August 8, 2022.

4.2 Artwalk Debrief - Councillor Jones

#066-2022-08-08

Councillor Gena Jones

CARRIED: That the Committee accepts this for information

4.3 Noah Grant Memorial Baseball Tournament - Councillor Moulds

#067-2022-08-08

Councillor Cody Moulds

CARRIED: That the Committee accepts this for information.

4.4 Community Enhancement Committee - Councillor Kokotilo-Bekkerus - REMOVED ITEM

4.5 Blades Updates incl. Dinner & Dance Aug 20 - Councillor Moulds

#068-2022-08-08

Councillor Cody Moulds

CARRIED: That the Committee accepts this for information.

Committee of the Whole

August 8, 2022

4.6 Harvest Festival 2022 – Councillor Jones
 #069-2022-08-08 Councillor Gena Jones
 CARRIED: That the Committee accepts this for information.

5.0 TOPICS FOR NEXT AGENDA:

- Community Enhancement Committee Minutes Councillor Kokotilo-Bekkerus
- Frequent Shopper Program update Councillor Corbett
- September 30 National Truth and Reconciliation Day
- Emergency Services BBQ
- Arena and improvements
- Town Hall Sept. 27, 2022
- Intermunicipal meeting Beaverlodge to host

6.0	CLOSED	SESSION:
0.0	CLUJED	0 - 0 0 1 0 1 1 1

nil

7.0 ADJOURNMENT: Mayor Rycroft adjourned the meeting.

6:36 PM



Minutes for the Town of Beaverlodge

Community Enhancement Committee Meeting

Thursday June 23, 2022 at 9:00AM - CHAIR- Judy Kokotilo-Bekkerus

ATTENDANCE:

Judy Kokotilo-Bekkerus – Chair Cody Moulds - Councillor

Gena Jones - Councillor Jeff Johnston - CAO

Recording Secretary - Nichole Young

1.0 CALL TO ORDER:

The meeting commenced at 9:02 AM.

2.0 ADOPTION OF AGENDA:

#001-2022-06-23

Councillor Cody Moulds

CARRIED: That the Committee accepts the agenda for June 23, 2022 as presented.

3.0 ADOPTION OF MINUTES:

#002-2022-06-23

Councillor Gena Jones

CARRIED: That the Committee accepts the Notes from the May 26, 2022 Organizational meeting with the replacement of the word Minutes to Notes.

4.0 OLD BUSINESS:

n/a

5.0 NEW BUSINESS:

5.1 Operational Procedure for Committee during Member-at-large Recruitment – CAO advised that the Committee operate the same as if there were a full compliment of members, until they achieve the full compliment of membership.

#003-2022-06-23

Councillor Cody Moulds

CARRIED: That the Committee accepts this for information.

5.2 Potential John Wallace Park – This item was referred to the Committee by Council to develop a plan to create this park. The Committee discussed the need to survey and stake the perimeter of the property as the first step. Fall would likely be the soonest time for this to happen. Committee acknowledges that the Beaverlodge Art & Cultural Society has a John Wallace Memorial Garden and that the property was originally given to the Town by Esso in 1965 for a Centennial park in 1967. Firstly, a survey with the results used to design the park, ideally going into Budget 2023. There was also discussion about the Town Welcome signs which are deteriorating and possible rebranding, again with 2023 Budget in mind.



5.3 Information letters/Invitations to local service clubs and organizations – previously these connections came from Town Halls, will discuss having one in the Fall of 2022. Invite to a Town Hall of send invitation letters to meet and discover where each group reaches within the community and where they may overlap. Compose a letter about this Committee and its vision to inform and reach out. Look at youth groups for younger ideas, i.e., Minor hockey, ball and soccer, etc. Request delegations from the groups to attend Town Hall.

#004-2022-06-23

Councillor Gena Jones

CARRIED: That this Committee recommends that Council move ahead and plan a Town Hall meeting for the Fall of 2022 to bring together service clubs and the community at large.

5.4 Member-at-large Applications -

#005-2022-06-23

Councillor Cody Moulds

CARRIED: That the Committee recommends that Council approves the three applications for Members-at-large at the June 27, 2022 Council meeting.

5.5 <u>Committee Meeting Schedule</u> – terms of reference for the Committee indicate minimum one meeting per quarter. Committee will meet informally with Member-at-large applicants over the next few weeks providing Council approves the applicants.

#006-2022-06-23

Councillor Gena Jones

CARRIED: That the Committee would like to amend New Business Item 5.4 to show 3 applicants.

#007-2022-06-23

Councillor Cody Moulds

CARRIED: That the Committee would like to add the 3rd applicant to the 5.4 motion for Council approval.

5 ROUND TABLE:

- Gena Jones:
 - Artwalk was a huge success. Suggestions for improvements for next year include the placement of the food trucks and tables, dust control for the parking lot across the highway as well as perhaps a system where vendors are offered breaks during the day by volunteers.
 - More ideas for next time: Community profile booklets, meet and greet new citizens, surveys of attendants, more food trucks, more volunteers, Chamber needs more members and Anna's Restaurant more involved there was a lot of takeout but perhaps an event related special. Clothing to identify the volunteers would help.
 - Beaverlodge & District Chamber of Commerce may be looking at doing a parade during the
 Fall Fair, perhaps the Town Council or this Committee could do a pancake breakfast?
 - Will create and keep a list of volunteers for appreciation at the April Volunteer Awards.



 Acknowledge June 21 as National Indigenous Peoples Day as well as plan for Sept 30 Truth and Reconciliation Day/ Orange Shirt Day.

Guest – Pat Wearmouth

Pat attended because he is very interested in walking trails for the community and had questions about this Committees involvement in getting walking trails done. Would be interested in participating on a possible sub-committee dedicated to walkability. Would like to know if there is any realistic chance something could be in place for this winter? It was recommended that Pat attend a Council meeting with his request.

- Cody Moulds:

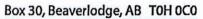
- O Grande Prairie Regional Recreation Committee Survey results Beaverlodge clubs had very little representation with only the Barracudas and the Rebel Volleyball responding to the survey. Recreation & Parks manager Rae Cook sent it to other groups but none responded. Cody will send out the survey results. Items making the Top 5 were Trails, Sports Fields, Outdoor Boarded Ice Rinks, Bike Trails & Parks and Ball Diamonds.
- Upcoming Memorial Ball Tournament will write a request for 300 Town pins and tattoos for the participants.
- Discussion about if Council could sponsor the 3 first place trophies and perhaps be present during the opening of the event when Noah Grants parents will be on hand to throw out the first pitch. Take the request for the Trophies to Council on June 27/22.

Judy Kokotilo-Bekkerus:

- o Keep service groups and club contacts up to date
- Plan for Canada Day 2023 as there is not enough time this year
- Identifying clothing items for Councillors to wear at events, not the blue Town of Beaverlodge golf shirts. Vests, sweatshirts or hoodies?
- Blades Jerseys for Councillors would they wear them? Cody & Jeff will discuss.
- Firefighters have moved Lobsterfest to the same weekend as the Fall Fair.

Event list –

- Art Walk June 10,
- Noah Grant Memorial Baseball Tournament July 29, 30 & 31
- Blades Pageant August 20,
- Fall Fair Sept 10,
- Lobsterfest September 10,
- Brogan Cup Sept 17,
- Christmas Craze December,
- Truth & Reconciliation Day Sept 30,
- Canada Day RCMP & Firefighter Breakfast served by Council?





A Pli	ace to Build Dreams	
-	Next meeting: TBD	
	DJOURNMENT: he meeting was adjourned at 11:00 AM.	
		Chair, Judy Kokotilo-Bekkerus
		Councillor Cody Moulds



Minutes for the Town of Beaverlodge

Community Enhancement Committee Meeting

Tuesday July 12, 2022 at 4:15 PM - CHAIR- Judy Kokotilo-Bekkerus

ATTENDANCE:

Judy Kokotilo-Bekkerus - Chair

Gena Jones - Councillor

Cody Moulds - Councillor

Margie Weiss - Member

Megan Hauger - Member

Christy Martin - Member

Jeff Johnston - CAO

Recording Secretary - Nichole Young

1.0 CALL TO ORDER:

The meeting commenced at 4:15 PM.

2.0 ADOPTION OF AGENDA:

#008-2022-07-12

Councillor Gena Jones

CARRIED: That the Committee accepts the agenda for July 12, 2022 as presented.

3.0 ADOPTION OF MINUTES:

#009-2022-07-12

Councillor Cody Moulds

CARRIED: That the Committee accepts the minutes from June 23, 2022 as presented.

4.0 OLD BUSINESS:

4.1 Potential John Wallace Park - tabled

5.0 NEW BUSINESS:

- 5.1 <u>Welcome to New Members</u> Introductions were made for all members on the Committee including Members-at-large.
- 5.2 <u>Committee Operational Procedure</u> Chair Judy Kokotilo-Bekkerus outlined how the committee meetings will proceed.
- 5.3 <u>Information letters/Invitations to local service clubs and organizations</u> A list of the current service clubs, cultural and sports organizations from the Town's website were handed out to members for updating and any additions. It was asked that members submit any changes to Nichole by August 15, 2022 so the information can then be compiled. The plan is to issue the invitations by September 1 for the Fall Town Hall.
- 5.4 <u>Karman Willis Park</u> This used to be the park at the outdoor pool that was replaced in 2012. Discussion of what and where this could be re-established. A suggestion of partnering with Peace Wapiti School Division to dedicate one of the play areas at the school was made by Megan.



#010-2022-07-12

Councillor Cody Moulds

CARRIED: That the Committee establish an Action Item List.

5.5 <u>Committee Meeting Schedule</u> – terms of reference for the Committee indicate minimum one meeting per quarter. Next meeting is set as August 24, 2022 at 4:15 PM.

5 ROUND TABLE:

- Gena Jones:
 - Fall fair Chamber is going to do a parade, Town may do a Pancake Breakfast, Museum has events as well.
 - o There is no October or November event yet perhaps Minor Hockey?
 - Would like to see the Christmas Festival of Trees take place this year.

Cody Moulds:

- Upcoming Noah Grant Memorial Ball Tournament
- o Blades Dine & Dance & Hypnotist
- Passed on Grande Prairie Regional Recreation Committee Survey results. May look at doing a similar survey to our community groups, perhaps at the Fall Town Hall.
- Brogan Cup if it proceeds it will be done by the Oilmen's Association but it is tentative.

Judy Kokotilo-Bekkerus:

- Possible additions to list of clubs & organizations
 - Schools
 - Churches
 - 4-H
 - Farmers Markets
 - Running Club
 - Rebels Volleyball
 - Hospital foundation Theresa DeWitt
 - Parents For Progress Sherri
 - Pickleball
 - North Peace Bracket Racing Association
 - Hythe Choir
 - Riverbend Golf Club
 - West county Athletic Association Callie Balderston

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- Christy Martin:
 - Many grant dollars are available to Non-profit and Charitable Foundations. Christy would like to see this committee form a Non-profit so that these funds can be accessed. Currently the funding has come from municipal funds and grants and she would like to see the community be able to take advantage of both sources of grants. Would prefer that this be done under the "Build A Dream" name because it is already recognized. Suggested that Roger Arcand could be asked to speak about the options.

❖ 2022 Event list –

- Art Walk June 10,
- Pioneer Days @ South Peace Centennial Museum July 17 & 17
- McNaught Festival & IODE Strawberry Tea July 24 Festival 1-5 pm Tea 2-4 pm
- Noah Grant Memorial Baseball Tournament July 29, 30 & 31
- Peace Country Gospel Jamboree July 29, 30 & 31 @ SPCM
- Blades Pageant August 20
- Fall Fair Sept 10
- Lobsterfest September 10
- Brogan Cup Sept 17
- Christmas Craze December,
- Truth & Reconciliation Day Sept 30
- Canada Day RCMP & Firefighter Breakfast served by Council?
- McNaught Ghost Walk October

Next meeting:

August 24, 2022 @ 4:15 PM

6	AD	JOL	JRN	IM	EN	T:
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The meeting was adjourned at 5:47 PM

Chair, Judy Kokotilo-Bekkerus
Chair, sady Rokotilo Berkera.
Councillor Cody Moulds

Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing.	In progress	8/1/2023
2	PWSD land	14-Sep-20	Admin	CAO met with Superintendent on Feb 15, 2022.	In progress	Winter 2022
3	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/26/2022
4	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with SuperIntendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
5	PWSB Joint Agreement	22-Nov-21	CAO	Explore a Joint Agreement with Peace Wapiti School Board	In progress	Fall 2022
6	Beaver Mascot Naming Contest	24-May-22	Admin	Create a contest to be run in the schools this Fall to name our mascot.	In progress	
7	Treaty 8 Land Acknowledgement	24-May-22	Admin	Draft a process to enact the use of our Treaty 8 Land Acknowledgement statement, including if necessary, consultation with Indigenous communities and bring back to Council	In progress	
8	CN Property - Elevator Road	13-Jun-22	CAO	Look for more information and what options we have. To be brought back to Council for decision.	In progress	Fall 2022
9	Selfie Stand @ Beaver Statue	27-Jun-22	Admin	Council directs Admin to look into the cost of installing a Selfie stand	In progress	
10	Town Hall	27-Jun-22	Admin	Plan a Town Hall for September and bring back to Council in August	In progress	

Current as of:

Monday, September 12, 2022



Council Activity Report

Period: July, 2022

Date	Committee/Meeting Title	Comments/Purpose
August 05_2022	Town Council	Fold Newsletters and Museum Catering
August 08_2022	Town Council	Committee of the Whole and Regular Council Meeting
August 16_2022	Grande Spirit Foundation	MD of Spirit River Zoom Meeting
August 17_2022	Grande Spirit Foundation	ASCHA Nomination Committee Meeting- Virtual
August 17_2022	Grande Spirit Foundation	5 year staff celebration, Agenda review and Exit Interview Process
August 24_2022	Grande Spirit Foundation	Lakeview 5 Year Celebration
August 24_2022	Community Enhancement & Welcoming	Scheduled Monthly Meeting
August 25_2022	Grande Spirit Foundation	360 Review Startup Meeting Transitional Solutions Inc
August 26_2022	Grande Spirit Foundation	Full Board Meeting
August 30_2022	Grande Spirit Foundation	Labor Union Negotiations
August 31_2022	Grande Spirit Foundation	Labor Union Negotiations



Council Activity Report

Period: August 2022

August 8	Committee of the Whole	Fall Fair
August 8	Town Council Meeting	Regular Council Meeting
August 12	Community Economic	Frequent Shoppers Program 1st
	Development	Weekly Draw
August 19	Community Economic	Second Weekly Draw
	Development	
August 20	Community Enhancement	Blades Fundraiser Hypnotist
August 24	Grande Prairie Regional Tourism	Table VP, Full Grant from Travel
	Association	Alberta, float for Sept 10
August 26	Community Economic	Third Weekly Draw
	Development	*



Council Activity Report

Period:August 2022

	Regular meetings
Community Enhancement	MEETING
Beaverlodge Chamber	Planning Fall Fair
Community enhancement	Float planning
Community enhancement	Blades fundraiser
	Beaverlodge Chamber Community enhancement