



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
TO BE HELD TUESDAY OCTOBER 11, 2022 AT 7:00 PM
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

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| 1.0 | <u>CALL TO ORDER:</u> | |
| 2.0 | <u>ADOPTION OF AGENDA:</u> | |
| 3.0 | <u>ADOPTION OF MINUTES:</u> 3.1 September 26, 2022 - Regular Council Meeting Minutes | PP 2-4 |
| 4.0 | <u>DELEGATIONS:</u> | |
| 5.0 | <u>OLD BUSINESS:</u> | |
| 6.0 | <u>NEW BUSINESS:</u> | |
| 7.0 | <u>CORRESPONDENCE:</u> 7.1 Committee of the Whole Minutes – Sept 26, 2022 | PP 5,6 |
| 8.0 | <u>COMMITTEE AND STAFF REPORTS:</u> 8.1 Action List 8.2 Council Reports | PP 7 PP 8,9 |
| 9.0 | <u>CLOSED SESSION:</u> | |
| 10.0 | <u>ADJOURNMENT:</u> | |



REGULAR COUNCIL MEETING MINUTES

HELD MONDAY SEPTEMBER 26, 2022 AT 7:00 PM

COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

| | | |
|----------------|-------------------------------|-------------------------------------|
| COUNCIL | Mayor Gary Rycroft | Councillor Cyndi Corbett |
| | Deputy Mayor Hugh Graw | Councillor Judy Kokotilo-Bekkerus |
| | Councillor Cal Mosher, absent | Councillor Cody Moulds |
| | Councillor Gena Jones | |
| STAFF | Jeff Johnston, CAO | Tina Letendre, Deputy CAO |
| | | Nichole Young, Legislative Services |

1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

2.0 **ADOPTION OF AGENDA**

#237-2022-09-26 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council adopts the agenda with the following additions:

- New Business item 6.4 Alberta Indigenous Games
- New Business item 6.5 Christmas Tree request from Beaverlodge & District Chamber
- Closed Session item 9.2 – Personnel – CAO Evaluation – FOIP Section 17

3.0 **ADOPTION OF MINUTES**

3.1 September 12, 2022 Regular Council Meeting Minutes

#238-2022-09-26 Councillor Gena Jones

CARRIED: That Council accepts the minutes of the September 12, 2022 Regular Council Meeting as they are presented.

4.0 **DELEGATIONS**

5.0 **OLD BUSINESS**

5.1 PUBLIC HEARING: Land Use Bylaw Amendment – Bylaw #1016 regarding 102-7th Street application to rezone property from Highway commercial (C2) to Residential Low Density (R2).

#239-2022-09-26 Councillor Cyndi Corbett **7:03 PM**

CARRIED: That Council moves out of the Regular Council meeting and into the scheduled Public Hearing.

#240-2022-09-26 Councillor Judy Kokotilo-Bekkerus **7:04 PM**

CARRIED: That Council closes the Public Hearing and moves back into the Regular Council meeting.

5.2 Land Use Bylaw Amendment - #1016

#241-2022-09-26 Councillor Gena Jones

CARRIED: That Council gives a 2nd reading of Bylaw #1016 – Land Use Bylaw Amendment.

#242-2022-09-26 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council gives a 3rd reading to pass Bylaw #1016 – Land Use Bylaw Amendment.

5.3 Bylaw #1017 – Business License Bylaw

#243-2022-09-26 Councillor Cyndi Corbett

CARRIED: That Council gives a 2nd reading to Bylaw #1017 – Business Licensing Bylaw.

#244-2022-09-26 Deputy Mayor Hugh Graw

CARRIED: That Council directs Administration to keep the Resident Business License Fee the same, with no increase, and to proceed with the increase for Non-Resident Business License in the Business Licensing Bylaw #1017.

#245-2022-09-26 Councillor Gena Jones

CARRIED: That Council gives a 3rd reading and passes Bylaw #1017- Business Licensing Bylaw.

6.0 NEW BUSINESS

6.1 ATCO Electric Franchise Fee

#246-2022-09-26 Councillor Cyndi Corbett

CARRIED: That Council directs Administration to advise ATCO Electric that the Franchise Fee for 2023 will remain the same with no increase.

6.2 ATCO Gas Franchise Fee

#247-2022-09-26 Councillor Gena Jones

CARRIED: That Council directs Administration to advise ATCO Gas that the Franchise Fee for 2023 will remain the same with no increase.

6.3 Firehall Building Committee Change Orders – Councillor Graw

#248-2022-09-26 Councillor Hugh Graw

CARRIED: That Council delegates their authority for change orders to the CAO Jeff Johnston.

6.4 Alberta Indigenous Games

#249-2022-09-26 Councillor Gena Jones

CARRIED: That Council directs Administration to confirm our support for the City of Grande Prairie in their bid for the Alberta Indigenous Games in 2024.

6.5 Christmas Tree Request – Beaverlodge & District Chamber of Commerce

#250-2022-09-26 Councillor Gena Jones

CARRIED: That Council directs Administration to inform the Beaverlodge & District Chamber of Commerce of their approval for this request.

7.0 CORRESPONDENCE:

7.1 Committee of the Whole Minutes – September 12, 2022

#251-2022-09-26 Councillor Cyndi Corbett

CARRIED: That Council approves the minutes from the September 12, 2022 Committee of the Whole meeting as presented.

7.2 Alberta Municipalities – Victim Services

#252-2022-09-26 Councillor Gena Jones

CARRIED: That Council accepts this for information.

7.3 Peace Library System Annual Report

#253-2022-09-26 Councillor Gena Jones

CARRIED: That Council accepts this for information.

8.0 COMMITTEE AND STAFF REPORTS

8.1 Action List

#254-2022-09-26 Councillor Cyndi Corbett

CARRIED: That Council the action List with the following changes:

- Remove Item 6 – Beaver Mascot Naming Contest
- Remove Item 10 – Town Hall
- Item 1 – change Status to ON HOLD
- Item 7 – Extend the Target Date to Oct 31, 2022 due to a loss in the family.

8.2 Staff Reports

#255-2022-09-26 Councillor Cody Moulds

CARRIED: That Council accepts these Staff Reports for information as presented.

9.0 CLOSED SESSION:

#256-2022-09-26 Councillor Cyndi Corbett

7:39 PM

CARRIED: That Council moves into Closed session for Items **9.1** Legal – Legal Opinion – FOIP Section 16 and **9.2** Personnel – CAO Evaluation – FOIP Section 17.

#257-2022-09-26 Councillor Cyndi Corbett

7:59 PM

CARRIED: That Council moves out of Closed Session.

10.0 ADJOURNMENT

Mayor Gary Rycroft adjourned the meeting.

7:59 PM

Mayor, Gary Rycroft

CAO, Jeff Johnston



COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. SEPTEMBER 26, 2022

| | | |
|----------------|-------------------------------------|-------------------------------|
| COUNCIL | Mayor Gary Rycroft | Deputy Mayor Hugh Graw |
| | Councillor Gena Jones | Councillor Cal Mosher, absent |
| | Councillor Cody Moulds | Councillor Cyndi Corbett |
| | Councillor Judy Kokotilo-Bekkerus | |
| STAFF | Jeff Johnston, CAO | Tina Letendre, Deputy CAO |
| | Nichole Young, Legislative Services | |

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:00 PM**

2.0 **ADOPTION OF AGENDA:**

#074-2022-09-26 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole accepts the agenda with the following changes:

- Remove New Business Items 4.8 Community Enhancement Committee & 4.9 Walking Trails.
- Add New Business Item 4.8 National Day for Truth and Reconciliation Crosswalk Painting

3.0 **OLD BUSINESS:**

4.0 **NEW BUSINESS:**

4.1 Continuation of Committee of the Whole Meetings

#075-2022-09-26 Deputy Mayor Hugh Graw

CARRIED: That the Committee of the Whole recommends to Council that the Committee of the Whole meetings continue for another 6 months and then be reviewed.

4.2 Christmas Craze Tree Request

#076-2022-09-26 Deputy Mayor Hugh Graw

CARRIED: That the Committee of the Whole recommends that Council approve this request by the Beaverlodge & District Chamber of Commerce to have the Christmas tree in the center of downtown, at the Council meeting that immediately follows.

4.3 AUMA Conference 2022

4.4 Minister Meetings at AUMA – *a brief summary of the convention was given.*

4.5 Water & Sanitary Modeling – Lodgeview Estates Phase I

#077-2022-09-26 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole recommends that Administration move this item to the Council meeting on October 11, 2022 and proceed with the Water & Sanitary Modeling.

The Committee of the Whole requested Administration to present the Area Structure Plan for Lodgeview Estates to Council for a refresher.

4.6 Strategic Plan

#078-2022-09-26 Councillor Gena Jones

CARRIED: That the Committee of the Whole accepts this for information.

4.7 Intermunicipal Meeting

Councillors need to submit topics for the meeting.

4.8 September 30, 2022 – National Day for Truth and Reconciliation

Councillor Gena Jones has arranged for BRHS students to join Council on September 28 to paint the crosswalk on 10th Street where it meets 4th Avenue.

5.0 TOPICS FOR NEXT AGENDA:

- Intermunicipal Meeting – Councillor Corbett
- Community Enhancement Committee – Councillor Kokotilo-Bekkerus
- Walking Trails – Councillor Jones

6.0 CLOSED SESSION:

nil

7.0 ADJOURNMENT: Mayor Rycroft adjourned the meeting.

6:45 PM

Mayor Gary Rycroft

Deputy Mayor Hugh Graw

Council Action Items

| Item Number | Subject | Requested On | People Responsible | Item Notes | Status | Target Date of Completion |
|-------------|---|--------------|--------------------|---|-------------|---------------------------|
| 1 | 10A St & Highway 43 (Subway Intersection) | 22-Jun-20 | CAO/Admin | Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing. | ON HOLD | 8/1/2023 |
| 2 | PWSD land | 14-Sep-20 | Admin | CAO met with Superintendent on Feb 15, 2022. | In progress | Winter 2022 |
| 3 | Recreation Centre Rate Review | 27-Sep-21 | CAO/Admin | CAO has received the rates and will review and bring to next Council meeting. | In progress | 9/26/2022 |
| 4 | Grande Prairie & District Catholic School Board | 26-Oct-20 | Admin | Met with SuperIntendent and Principal. Requested a meeting between the Board and Council. | In progress | Winter 2022 |
| 5 | PWSB Joint Agreement | 22-Nov-21 | CAO | Explore a Joint Agreement with Peace Wapiti School Board | In progress | Fall 2022 |
| 6 | Treaty 8 Land Acknowledgement | 24-May-22 | Admin | Draft a process to enact the use of our Treaty 8 Land Acknowledgement statement, including if necessary, consultation with Indigenous communities and bring back to Council | In progress | 10/31/2022 |
| 7 | CN Property - Elevator Road | 13-Jun-22 | CAO | Look for more information and what options we have. To be brought back to Council for decision. | In progress | Fall 2022 |
| 8 | Selfie Stand @ Beaver Statue | 27-Jun-22 | Admin | Council directs Admin to look into the cost of installing a Selfie stand | In progress | |

Current as of: **Tuesday, October 11, 2022**

Council Activity Report

Period: September, 2022

| Council Name: Judy Kokotilo-Bekkerus | | |
|--------------------------------------|--|---|
| Date | Committee/Meeting Title | Comments/Purpose |
| Sept_01_2022 | Grande Spirit Foundation | CAO 5 year celebration and P3 Capital Partners Steering Committee Meeting |
| Sept_02_2022 | Other | Fold Newsletters |
| Sept_08_2022 | South Peace Physician Attraction and Retention | Medical Student Tour Prep and Decorate Town Float |
| Sept_09_2022 | Grande Spirit Foundation | Inclusion Alberta Rotary Event |
| Sept_10_2022 | South Peace Physician Attraction and Retention | Annual Medical Student Bus Tour |
| Sept_12_2022 | Town Council | COW and Regular Council Meeting |
| Sept_15_2022 | Grande Spirit Foundation | Labor Management Committee Meeting and Friends of Foundation Meeting |
| Sept_16_2022 | Other | ASCHA Board Meeting |
| Sept_19_2022 | Other | ASCHA Member Engagement Committee Meeting |
| Sept_20-23_2022 | Other | ABmunis Conference in Calgary |
| Sept_26_2022 | Town Council | COW and Regular Council Meeting |
| Sept_27_2022 | Town Council | Town Hall |
| Sept_28_2022 | Town Council | Truth and Reconciliation Sidewalk Paint |
| Sept_30_2022 | Grande Spirit Foundation | Full Board Meeting |
| | | |

Council Activity Report

Period: September 2022

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|-----------------------------|---|--|
| Council Name: Cyndi Corbett | | |
| Sept 2 | Communication Enhancement | Folding weekly newsletters for distribution |
| Sept 2, 9, 16, 29 | Community Economic Development Committee | Weekly Draws for Frequent Shoppers Program |
| Sept 10 | Community Enhancement Committee | Participated in the Parade and cooked breakfast |
| Sept 12 | Committee of the Whole | |
| Sept 12 | Town Council Meeting | Regular Council Meeting |
| Sept 13 | WASP | Networking |
| Sept 21-23 | 2022 Alberta Municipalities Convention and Trade show | Met with Minister McIver and Minister Panda |
| Sept 26 | Committee of the Whole | |
| Sept 26 | Town Council Meeting | Regular Council Meeting |
| Sept 28 | Community Enhancement Committee | Truth and Reconciliation |
| Sept 28 | Grande Prairie Regional Tourism | 2 new members, (160 total) VP tabled to next month |
| Sept 30 | Other | Indigenous Cultural Awareness Training |
| | | |