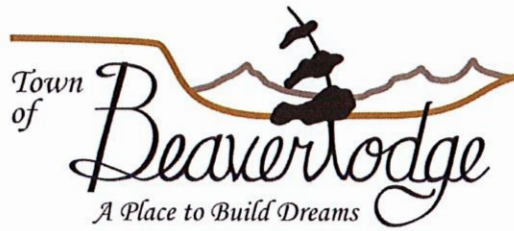




AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
TO BE HELD MONDAY OCTOBER 24, 2022 AT 7:00 PM
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

1.0	<u>CALL TO ORDER:</u>	
2.0	<u>ADOPTION OF AGENDA:</u>	
3.0	<u>ADOPTION OF MINUTES:</u> 3.1 October 11, 2022 - Regular Council Meeting Minutes	PP 2,3
4.0	<u>DELEGATIONS:</u> 4.1 Beaverlodge Elementary School Council – Stacey Korzenowski & Chelsea Ray – Junior High in Beaverlodge	PP 4
5.0	<u>OLD BUSINESS:</u>	
6.0	<u>NEW BUSINESS:</u> 6.1 Regional Economic Development – Administrative Working Group From: Committee of the Whole October 11, 2022 #080-2022-10-11 Councillor Cal Mosher CARRIED: <i>That the Committee of the Whole recommends this item be brought forward to the Council meeting on Oct 24, 2022.</i> 6.2 Community Enhancement Committee – Member -at-large From: Community Enhancement Committee October 18, 2022 #017-2022-10-18 Councillor Gena Jones CARRIED: <i>That the Community Enhancement Committee recommends that Council approve the member-at-large application of Rhonda Matheson and appoint her to this Committee.</i>	PP 5-14 PP 15-18
7.0	<u>CORRESPONDENCE:</u> 7.1 Committee of the Whole Minutes – October 11, 2022 7.2 Special Council Meeting Minutes – October 17, 2022 7.3 Community Enhancement Committee Minutes – August 24, 2022 7.4 Community Economic Development Committee Minutes – June 16, 2022	PP 19,20 PP 21 PP 22-24 PP 25-27



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
TO BE HELD MONDAY OCTOBER 24, 2022 AT 7:00 PM
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

8.0	<u>COMMITTEE AND STAFF REPORTS:</u> 8.1 Action List 8.2 Staff Reports	PP 28 PP 29-32
9.0	<u>CLOSED SESSION:</u> 9.1 Legal – Mount View Health Complex – FOIP Section 21	
10.0	<u>ADJOURNMENT:</u>	



REGULAR COUNCIL MEETING MINUTES
HELD MONDAY OCTOBER 11, 2022 AT 7:00 PM
COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft Deputy Mayor Hugh Graw Councillor Cal Mosher Councillor Gena Jones	Councillor Cyndi Corbett Councillor Judy Kokotilo-Bekkerus Councillor Cody Moulds
STAFF	Jeff Johnston, CAO	Tina Letendre, Deputy CAO, absent Nichole Young, Legislative Services

1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

2.0 **ADOPTION OF AGENDA**

#258-2022-10-11 Councillor Cody Moulds

CARRIED: That Council adopts the agenda with the following additions to New Business:

- 6.1 Facility Fee Waiver Request – Beaverlodge United Church
- 6.2 Water & Sanitary Modeling – Lodgeview Estates Phase 1

3.0 **ADOPTION OF MINUTES**

3.1 September 26, 2022 Regular Council Meeting Minutes

#259-2022-10-11 Deputy Mayor Hugh Graw

CARRIED: That Council accepts the minutes of the September 26, 2022 Regular Council Meeting as they are presented.

4.0 **DELEGATIONS**

5.0 **OLD BUSINESS**

6.0 **NEW BUSINESS**

6.1 Facility Fee Waiver Request – Beaverlodge United Church

#260-2022-10-11 Councillor Gena Jones

CARRIED: That Council approves the fee reduction of 50% for a total fee of \$250.00 for this event.

6.2 Water & Sanitary Modeling – Lodgeview Estates Phase 1

#261-2022-10-11 Councillor Gena Jones

CARRIED: That Council approves and directs Administration to proceed.

7.0 **CORRESPONDENCE:**

7.1 Committee of the Whole Minutes – September 26, 2022

#262-2022-10-11 Councillor Cyndi Corbett

CARRIED: That Council approves the minutes from the September 26, 2022 Committee of the Whole meeting as presented.

8.0 COMMITTEE AND STAFF REPORTS

8.1 Action List

#263-2022-10-11 Councillor Cal Mosher

CARRIED: That Council accepts the Action Item List as presented.

8.2 Council Reports

#264-2022-10-11 Deputy Mayor Hugh Graw

CARRIED: That Council accepts these Council Reports for information as presented.

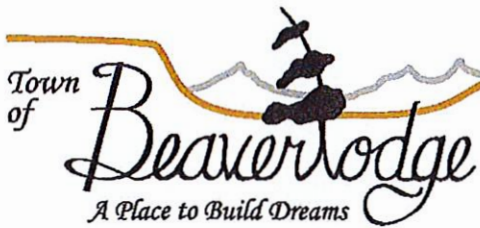
9.0 CLOSED SESSION:

10.0 ADJOURNMENT Mayor Gary Rycroft adjourned the meeting.

7:24 PM

Mayor, Gary Rycroft

CAO, Jeff Johnston



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

DELEGATIONS TO COUNCIL

Name of Delegates(s):

Stacey Korzenowski
Chelsa Ray

Representing:

Beaverlodge Elementary School Council

Phone Number:

780-832-8581 (Stacey)

Email:

stacc19@telus.net

Topic:

Jr. High in the Town of
Beaverlodge.

Staff Familiar with topic:

Gena Jones, Jeff Johnston.

Attached Information:

Notes:

Limit presentation to 15 minutes

Delegate Signature:

Date:

Oct 17/22

All notifications and documentations must be sent to nyoung@beaverlodge.ca

If you have materials/documentation to be included in the Agenda, they must be received by 1:00pm the Tuesday before the meeting you are scheduled to appear before Council.

Any documentation submitted (including this Delegate Application) is considered "Public Information" and will appear in a Council Agenda.

FOR OFFICE USE ONLY

Date and Time of Council Meeting to attend:

Oct 24/22

Approved to Present by:

Date:

Oct 17/22

Nichole Young

Subject: FW: Follow up to 2022 Intermunicipal Meeting
Attachments: Economic Development Regional Project Update_.pptx

From: Rachel Wueschner <admin@sexsmith.ca>
Sent: August 9, 2022 1:42 PM
Subject: Follow up to 2022 Intermunicipal Meeting

Good afternoon,

I am writing as a follow up to the April 12, 2022 intermunicipal meeting.

At this meeting we had a presentation by MDB Insight reviewing the Regional Economic Development Strategy project that has been worked on by the regional partners. After the presentation it was recommended that each municipality discusses with their Council whether there was interest to continue the work with the implementation of an Administrative working group. The Town of Sexsmith has approved the establishment of an administrative working group to explore the implementation of the Regional Economic Development Strategy on May 16, 2022.

We have recently gained a new Assistant CAO, Hasan Akhtar. His main focus is Economic Development and Planning and Development. We have been waiting for his arrival to start the process of determining if an administrative group will be started to carry on this project. Hasan will be leading this project from this point forward. Please advise if your Council was in favor of forming the Administrative working group or whether this is something your Council has not yet discussed so that we can determine what steps to take next.

Email address for Hasan: assistcao@sexsmith.ca

Please also include me in your response so that I can stay up to date with the progress.

As a refresher, this project was started through an Alberta Community Partnership grant opportunity. It was a two year project at a cost of \$200,000 which was entirely grant supported.

We look forward to hearing from you.

Rachel Wueschner, CLGM
Chief Administrative Officer
Town of Sexsmith
Office: 780-568-3681
Direct Line: 780-568-7246





Jordan Tidey



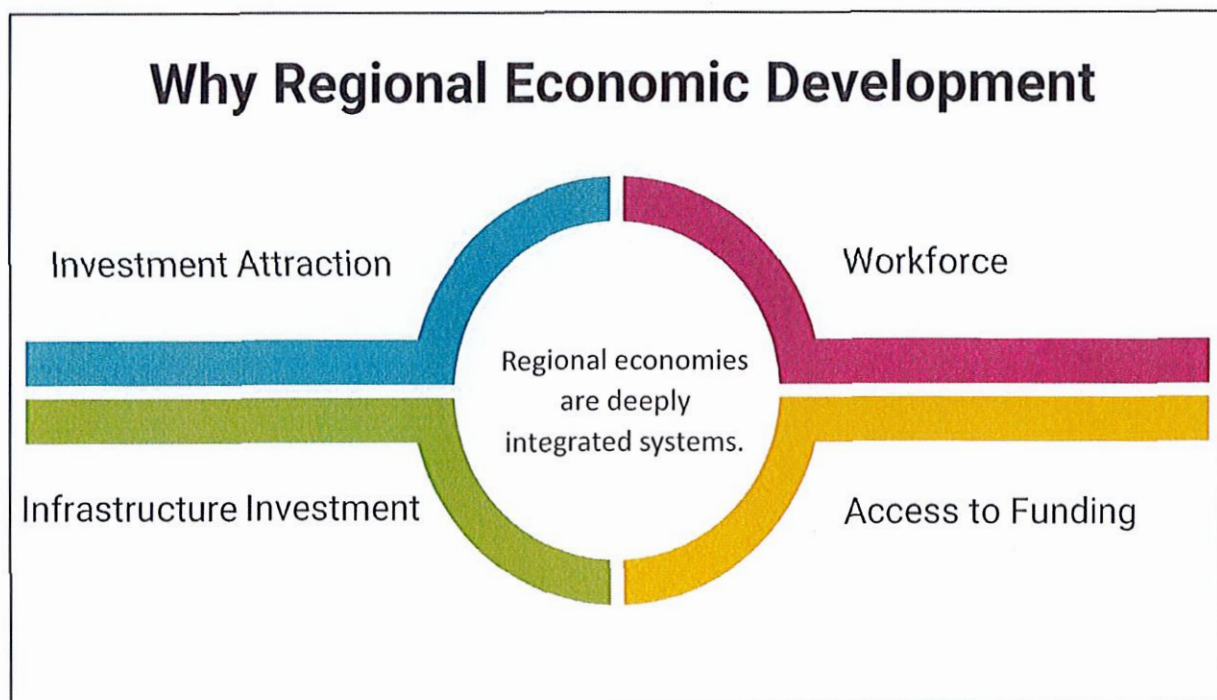
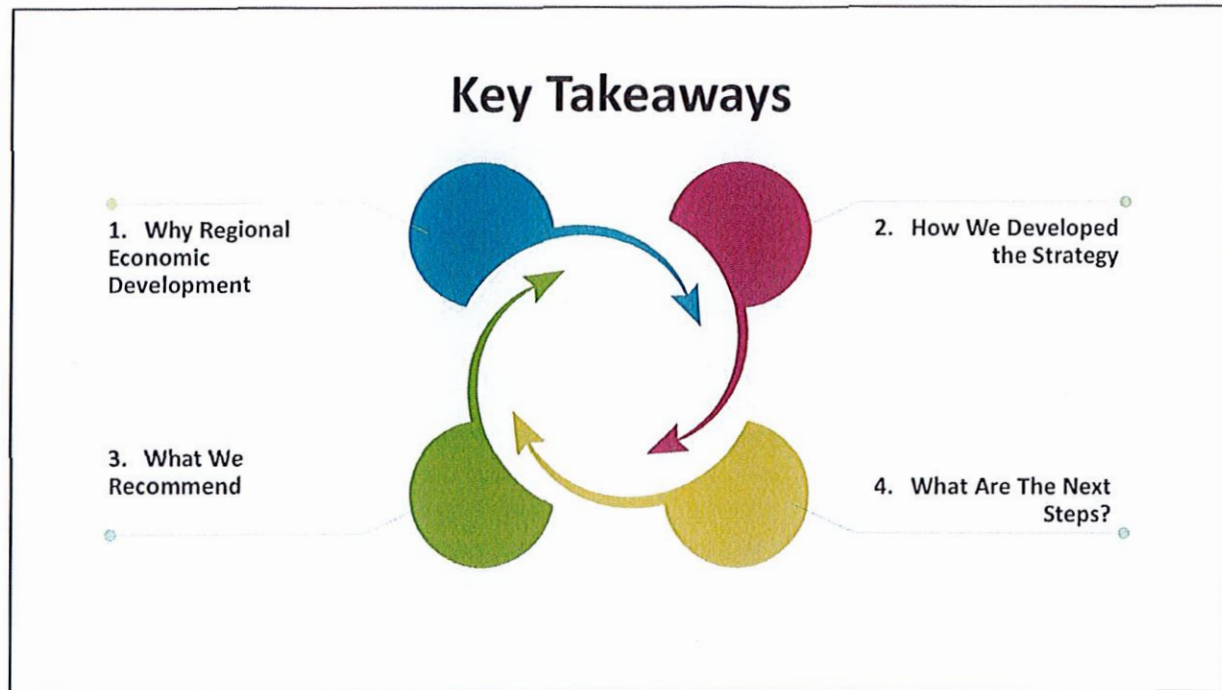
Professional Experience

- Nine years of experience in economic development
- Extensive BR+E Experience
- CRM Administrator
- Member Economic Developers of Alberta
- Board member with Economic Development Association of Manitoba



Role at MDB Insight

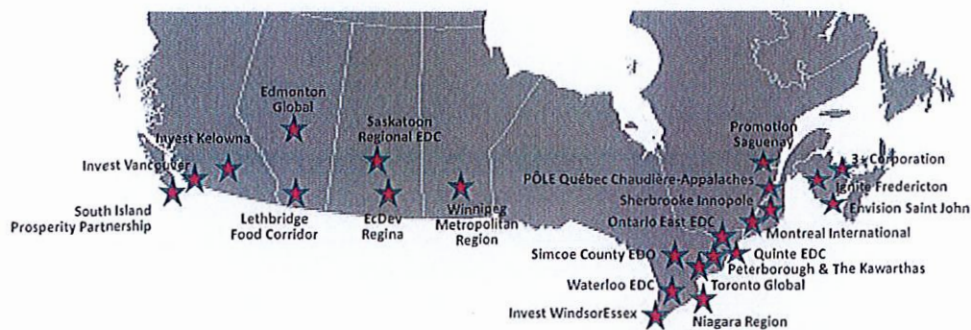
- Senior Consultant
- Works with municipalities across North America on community and business surveys and economic development projects





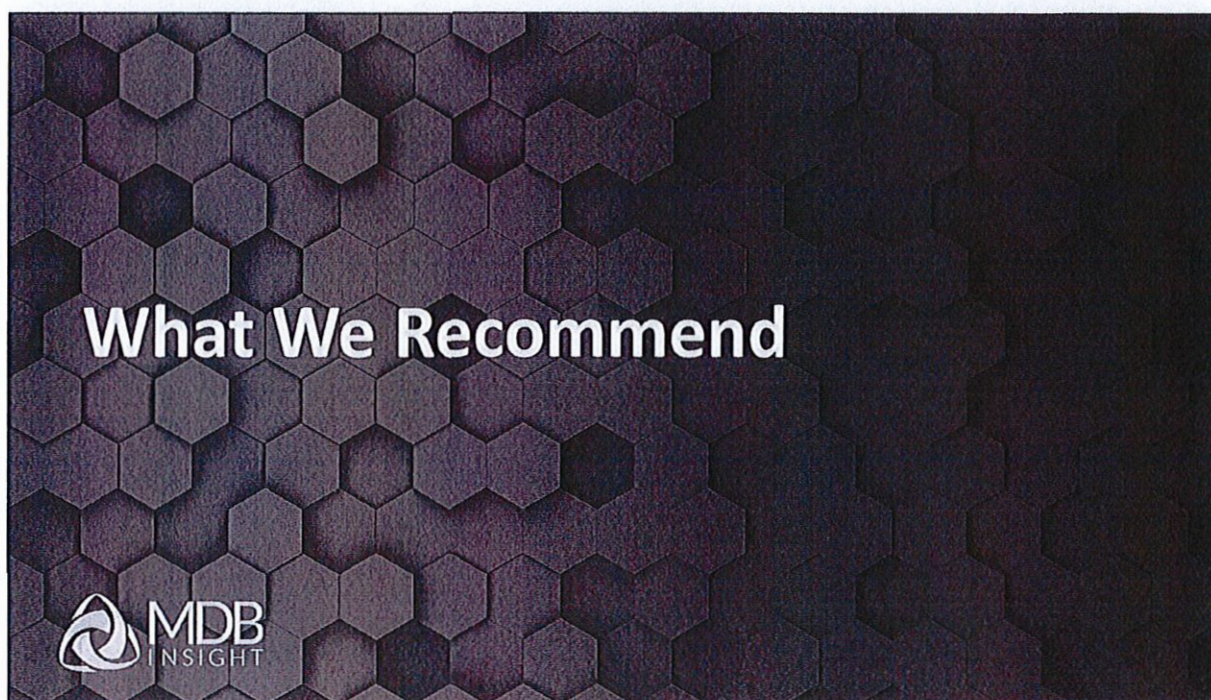
Why Regional Economic Development


Regional Economic Development Services in Canada's Most Populous Metros




Overview

Regional Economic Development Strategy Development





Regional Economic Development Strategy



Playbooks


Playbook 1: Investment Attraction and Infrastructure

Playbook 2: BR+E and Business Friendliness


Playbook 3: Entrepreneurship

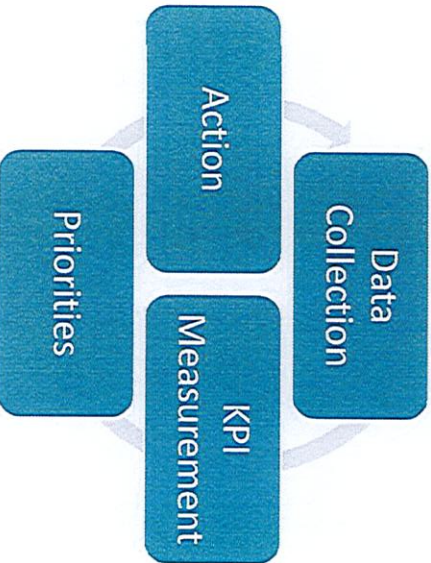
Playbook 4: Development Process and Investment Readiness

9

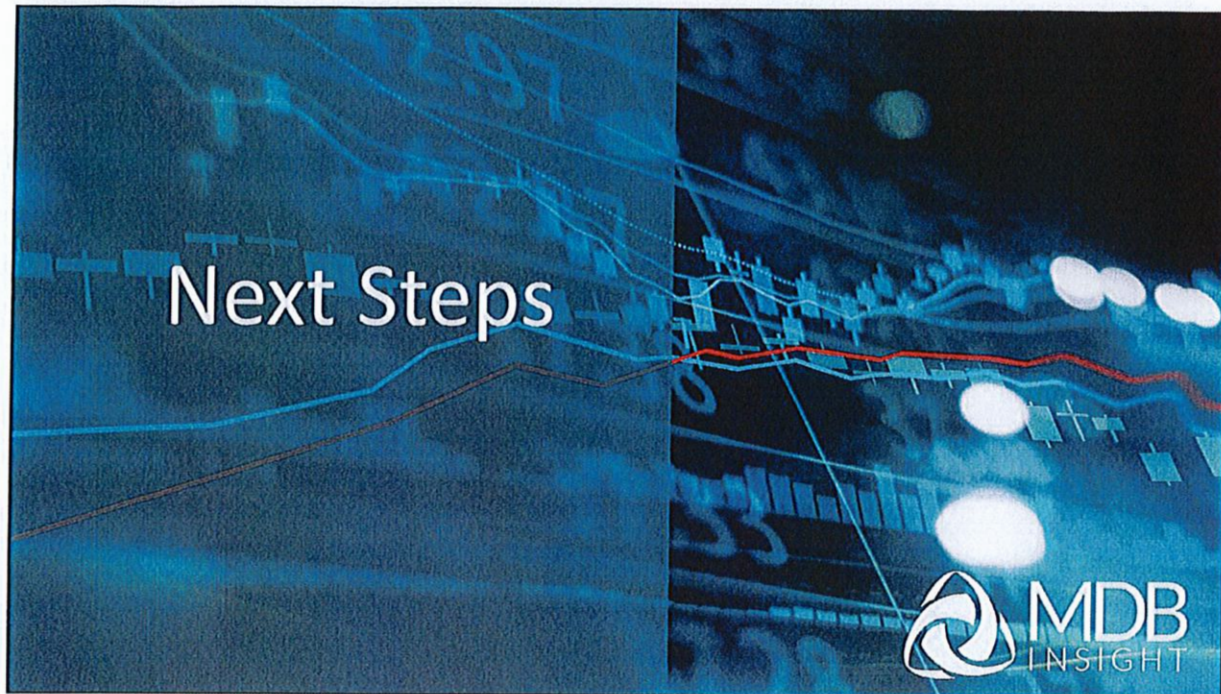


Continuous Improvement





The diagram illustrates a continuous improvement cycle. It consists of four blue rounded rectangular boxes arranged in a circle, connected by curved arrows indicating a clockwise flow. The boxes are labeled: 'Data Collection' at the top, 'KPI Measurement' on the right, 'Priorities' at the bottom, and 'Action' on the left. The cycle is set against a background of faint, stylized mountain peaks.



Implementation



Playbook	Objectives
Playbook 1: Investment Attraction and Infrastructure	1.1. Develop a Regional Lead Generation Pipeline
	1.2. Marketing Collateral
	1.3. Develop a "Certified Site" Program
	1.4. Secure Key Infrastructure Projects
Playbook 2: BR+E and Business Friendliness	2.1. Establish Regional BR+E Framework
	2.2. Support Ongoing Business Engagement
Playbook 4: Development Process and Investment Readiness	4.1. Develop Investment Readiness Guidelines



Implementation



Proposed Implementation

- The opportunity is a regional position that works closely with the City of Grande Prairie, County of Grande Prairie, Town of Sexsmith, Town of Beaverlodge and Town of Wembley to coordinate investment attraction initiatives.
- The position is intended to be a three-year pilot with funding initially from the regional communities with the goal of developing other funding sources.
- The position will have a robust communication and reporting plan to highlight the benefits to the region.

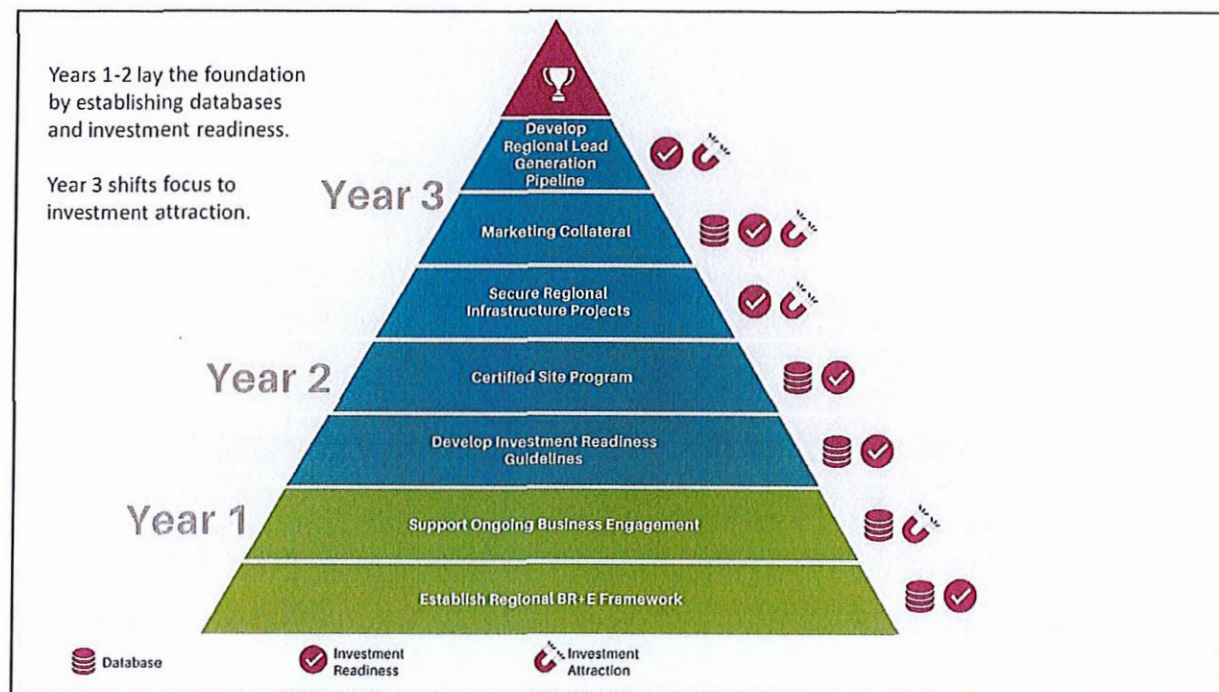


Implementation



Implementation Details

- The regional position is supported by the partner's marketing, administrative and business development resources.
- Objectives have been broken down into three categories:
 - Database: Activities that develop data assets that support the strategic objectives,
 - Investment Readiness: Activities that support the region's ability to support investment attraction,
 - Investment Attraction: Using the databases and investment readiness platforms to develop leads and support investors.



Implementation



Long-term and Project Funding Sources

In the long term the region will work to secure additional funding from other levels of government and the private sector to support programming.

Source	Yearly Cost	Percentage
Municipalities	\$60,000	30%
Private Sector	\$20,000	10%
Federal Government	\$60,000	30%
Provincial Government	\$60,000	30%
Total	\$200,000	100%



Next Steps



Long-term and Project Funding Sources

- Establish an administrative regional working group to oversee the project.
- Second an existing staff member or invest \$100,000 to establish the position.
- Approve three-year operational budget, gauging the interest of non-municipal funding opportunities and securing federal/provincial support.
- Drafting the agreements between the municipal partners.
- Working with the municipalities to balance activities.
- Creating project lead handling protocols.

**On behalf of our
team, thank you!**



Contact Details

Jordan Tidey | Senior Consultant
jtidey@mdbinsight.com
p. 1.855.367.3535 ext. 244



Box 30, Beaverlodge, AB T0H 0C0
Phone: 780.354.2201
Fax: 780.354.2207

COUNCIL COMMITTEE APPLICATION FORM
PLEASE RETURN COMPLETED FORM AND ATTACHMENTS
TO: #400-10 STREET BEAVERLODGE, AB T0H 0C0
TOWN@BEAVERLODGE.CA

PERSONAL INFORMATION			
First Name:	Rhonda	Last Name:	Matheson
Address:	Box 1086		
Town/Province:	Beaverlodge AB	Postal Code:	T0H0C0
Home Phone:		Cell Phone:	780 933 9879
Email Address:	rhonhurl@telus.net		
Length of Residence in Beaverlodge:	20+ years		
Academic/Professional Qualifications:	You are encouraged to enclose a copy of your resume or a synopsis outlining any additional information you deem important.		
Bachelor of HR & HR CPHR Designation (Human Resources Professional)			
COUNCIL COMMITTEE INFORMATION			
What Council Committee are you interested in serving on?			
Community Enhancement			
What skills do you feel you could contribute to this Committee?			
- Have been past member of several nfp boards - lifelong learner - Very active lifestyle - Healthcare Professional			
What goals do you hope to achieve by being a member on this Committee?			
Enhance the current active living initiatives and healthy community initiatives in Beaverlodge & area.			
What type of volunteer activities have you been involved with over the past 5 years?			
- Member of several nfp boards - CIP lifelong learning, Daycare Society - Volunteer board member of CIP HR Chapter Community Village			
Are you currently serving on a Beaverlodge Council Committee?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, which Committee are you serving on and when does your term expire?	
Have you served on a Beaverlodge Council Committee or any other municipal board/committee in the past?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, what committee did you serve on and what was the last year served?	
If necessary, please indicate the name of the municipality where you served.			
City of RM			
SIGNATURE			
Applicant's Signature:		Date:	
Rhonda Matheson		September 8, 2022	
Personal information on this form is being collected for the purpose of determining eligibility of an applicant to serve as a member on a Town of Beaverlodge Council Committee. This information is collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. The name of successful applicants will be provided to the public. Questions regarding the collection of this information can be directed to the Town of Beaverlodge Legislative Services at 780-354-2201, PO Box 30 Beaverlodge, AB T0H 0C0.			

Experienced Human Resources Professional

Rhonda Matheson

Box 1086 Beaverlodge Alberta

[linkedin.com/in/Rhonda Matheson](https://www.linkedin.com/in/RhondaMatheson)

rhonhurl@telus.net

780-933-9879

Professional Profile

Experienced Human Resources professional who excels at people engagement while fostering and maintaining collaborative working relationships.

Career Summary

2018 to Present Human Resources Advisor, Alberta Health Services

RESPONSIBILITIES

- Build and sustain collaborative relationships with AHS leaders, HR networks, and Union representatives.
- Provide proactive human resources consultation advice and services to AHS leaders within an assigned client group.
- Support clients - coaching, advising, and cheering on a variety of HR functions: recruitment and workforce strategies, workplace investigations, labour relations, employee relations, performance management, terminations, job design and evaluation, special projects, workplace accommodations, and special project assignments including essential services negotiations.
- Project work – essential service plans, portfolio specific training, outsourcing, recall and layoff

2018 Human Resources Manager, Compass Access Solutions Ltd., Grande Prairie

RESPONSIBILITIES

- Provide direction and advisement to Managers and employees in all areas of HR including performance management, total compensation package, employee relations, terminations, and dismissals, mentoring and coaching.
- Oversee all recruitment
- Revise and Update employee handbook; development of HR policies and procedure and implementation
- CASLs employee benefit administration with payroll
- CASLs workforce planning, talent management, performance evaluation, and professional development program.
- Member of the senior leadership team

2016 to 2017 Human Resources Advisor (seconded position), City of Grande Prairie.

KEY ACHIEVEMENTS

- Reviewed and revised all current City of Grande Prairie job classifications concepts
- Co-project lead for the development of a learning and development strategy for the organization
- Project lead in the development of a sacred smudging policy and procedure for the City (at the time the only municipality in Alberta to have such a policy), chairing the committee of internal and community stakeholders and preparing/providing educational sessions for supervisors and facility workers

- Received an award from a provincial publication for Sacred Smudging policy/procedure project
- Project work included developing Employee Code of Conduct
- Talent Development - development workshops for City leadership including a collaboration with a well-known Indigenous Elder of local Indigenous culture

RESPONSIBILITIES

- Providing direction and support to employees and leaders in all areas of HR such as: recruitment, compensation, performance management, labour/employee relations, grievance management, ability management, talent development. recruitment, and coaching leaders, and workforce initiatives.

2011 – 2017 Facility Manager, City of Grande Prairie and Community Village Society of the Peace, Grande Prairie

RESPONSIBILITIES

- Built a high performing motivated team providing custodial services to six City facilities
- Developed standardized operating policies and procedures manual
- Recruitment, performance management, scheduling, terminations and staff development
- Responsible for overseeing the daily facility operations, such as : leading staff, event management, facility security, public and external partner relations, lease negotiations, budget reporting, on-site health and safety leadership, reports to Corporate Committees.
- Project lead on the high-profile naming of a newly developed public space, worked closely with local Indigenous Elders to select a name which honored and recognized Indigenous members of the community
- A key contributor in the success of a floundering not for profit organization creating a more financially stable organization

1997 – 2010 Health Promotion Facilitator, Alberta Health Services

RESPONSIBILITIES

- Project Lead for special projects - tobacco reduction, healthy eating, injury prevention and active living
- Project lead for Women's Wellness Clinics which provided annual exams and screenings to marginalized women.

- Project Lead in the Indigenous Cervical Cancer Screening toolkit; provincially recognized initiative by the Alberta Cervical Cancer Screening Program. Toolkit was adopted and used by several health regions across the Province.
- Project lead for Community Action Grant Program which funded select projects across the health region addressing determinants of health in communities across the health region.

Education and Professional Development

- Degree in Human Resources and Labour Relations Athabasca University
- Bachelor of Education (two years) University of Alberta
- Registered Dental Assistant, RDA II NAIT
- CPHR Designation
- Certificate in Advanced Skills for Leadership
- Certificate in Municipal Management and Leadership (ongoing)

Competencies

Effective communicator

Excellent report writing

Strong analytical skills.

An influencer with the ability to inspire confidence in Leaders encouraging them to reach their full potential.

Detail orientated during research and report writing

An advocate for learning encouraging others to reach their full potential.

Over ten years of healthcare experience – public health and human resources.

Project Management - a proven record of leading successful corporate projects in line with strategic direction.

Extensive experience working within Union and Non-Union work environments.

Volunteer/Community Work

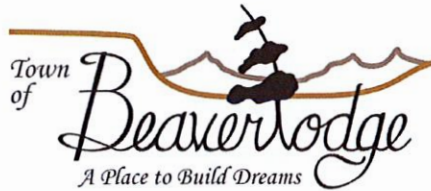
Grande Prairie Council for Lifelong Learning Board of Directors – Human Resources Committee – past member

HRIA Grande Prairie Chapter Committee – past member

Looking for more volunteer opportunities

References

Available upon request



COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. October 11, 2022

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Hugh Graw
	Councillor Gena Jones	Councillor Cal Mosher
	Councillor Cody Moulds	Councillor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	
STAFF	Jeff Johnston, CAO	Tina Letendre, Deputy CAO, absent
	Nichole Young, Legislative Services	

1.0 CALL TO ORDER: Mayor Gary Rycroft called meeting to order. **6:00 PM**

2.0 ADOPTION OF AGENDA:

#079-2022-10-11 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole accepts the agenda with the following additions to New Business:

- 4.5 Coffee with Cops – Councillor Corbett
- 4.6 Frequent Shopper Program Final Update – Councillor Corbett

3.0 OLD BUSINESS:

4.0 NEW BUSINESS:

4.1 Regional Economic Development – Administrative Working Group

#080-2022-10-11 Councillor Cal Mosher

CARRIED: That the Committee of the Whole recommends this item be brought forward to the Council meeting on October 24, 2022.

4.2 Intermunicipal Meeting – Councillor Corbett

#081-2022-10-11 Councillor Cody Moulds

CARRIED: That the Committee of the Whole accepts this for information.

4.3 Community Enhancement Committee – Councillor Kokotilo-Bekkerus

#082-2022-10-11 Deputy Mayor Hugh Graw

CARRIED: That the Committee of the Whole accepts this for information.

4.4 Walking Trails – Councillor Jones

#083-2022-10-11 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole recommends that the Community Enhancement Committee take this item and form a working group.

4.5 Coffee with Cops – Councillor Corbett

#084-2022-10-11 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole accepts this for information.

4.6 Frequent Shopper Program Update – Councillor Corbett

#085-2022-10-11 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole accepts this update for information.

5.0 TOPICS FOR NEXT AGENDA:

- Intermunicipal Meeting – Councillor Corbett
- Community Enhancement Committee – Councillor Kokotilo-Bekkerus
- Walking Trails – Councillor Jones

6.0 CLOSED SESSION:

nil

7.0 ADJOURNMENT: Mayor Rycroft adjourned the meeting.

6:51 PM

Mayor Gary Rycroft

Deputy Mayor Hugh Graw



SPECIAL COUNCIL MEETING MINUTES
HELD MONDAY OCTOBER 17, 2022 AT 6:00 P.M.
COUNCIL CHAMBERS, 400-10 ST, BEAVERLODGE

COUNCIL	Mayor Gary Rycroft Councillor Cal Mosher Councillor Gena Jones Councillor Cal Mosher	Deputy Mayor Hugh Graw Councillor Judy Kokotilo- Bekkerus Councillor Cody Moulds
STAFF	CAO Jeff Johnston Deputy CAO Tina Letendre	Leg. Serv. Coordinator Nichole Young

1.0 CALL TO ORDER Mayor Rycroft called the meeting to order. **6:00 PM**

2.0 ADOPTION OF AGENDA

#265-2022-10-17 Councillor Cyndi Corbett

CARRIED: That the agenda be adopted as presented.

4.0 DELEGATIONS:

6.0 NEW BUSINESS:

6.1 Committees of Council & Appointments

#266-2022-10-17 Councillor Cyndi Corbett

CARRIED: That Council accepts the Committees of Council & Appointments list with the amendments discussed and directs Administration to bring forward to the Organizational meeting on October 24, 2022 for approval.

9.0 CLOSED SESSION:

10.0 ADJOURNMENT Mayor Gary Rycroft adjourned the Special Meeting **6:53 PM**

Mayor Gary Rycroft

CAO Jeff Johnston

7.2

Minutes for the Town of Beaverlodge

Community Enhancement Committee Meeting

Wednesday August 24, 2022 at 4:15 PM - CHAIR– Judy Kokotilo-Bekkerus

ATTENDANCE:

Judy Kokotilo-Bekkerus – Chair

Cody Moulds - Councillor

Megan Hauger - Member

Jeff Johnston – CAO, absent

Gena Jones - Councillor

Margie Weiss – Member, absent

Christy Martin - Member

Recording Secretary - Nichole Young

1.0 CALL TO ORDER:

- The meeting commenced at 4:16 PM.

2.0 ADOPTION OF AGENDA:

#011-2022-08-24 Councillor Gena Jones

CARRIED: That the Committee accepts the agenda for August 24, 2022 with the addition of New Business Item 5.4 Walking Trails.

3.0 ADOPTION OF MINUTES:

#012-2022-08-24 Member Megan Hauger

CARRIED: That the Committee accepts the minutes from July 12, 2022 as presented.

4.0 OLD BUSINESS:

4.1 Service Clubs & Organizations List – discussion about the updates and additions to the list. Committee is to have updates sent in by Aug 29 so the list can be completed.

4.2 Status Pursuit of Non-Profit and Charitable Foundation – Christy Martin
Christy spoke with Roger Arcand who advised that a legal opinion be sought as well.

#013-2022-08-24 Councillor Gena Jones

CARRIED: That the Community Enhancement Committee recommends to Council that Administration be directed to research the status of and what all is tied to the Build A Dream name for the Town of Beaverlodge.

5.0 NEW BUSINESS:

5.1 Fall Town Hall – Topics and Invitations – invite should request a response as to who the organization will send as a representative.

5.2 Playground Equipment Replacement from Karman Willis Park –

#014-2022-08-24 Member Megan Hauger

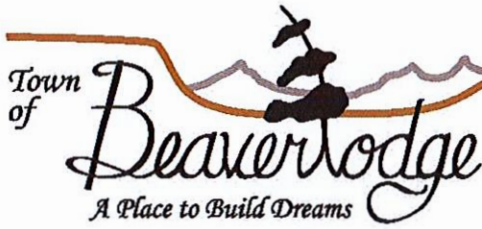
CARRIED: That the Community Enhancement Committee recommends that Council approach the Beaverlodge Elementary School Parent Advisory Council regarding partnership of playground equipment with special designation to a former student, Karman Willis, as a memorial.

5.3 Harvest Festival 2022 – There will be a parade at the Museum, Council will have a float as well they will cook and serve breakfast. Look at having the Handi-Bus transport seniors.

5.4 Walking Trails – Reanna from FCSS is looking at a \$50k grant, Gena has 3 letters of support and AHS would like to set up a walkability study.

5 ROUND TABLE:

- Gena Jones:
 - o Christmas Craze is Dec 2
 - o Continue to work on Walking Trails
- Cody Moulds:
 - o Blades Dine & Dance went very well, raised more than they hoped, all tables sold and 248 plates were served. No incidents at all.
- Judy Kokotilo-Bekkerus: nil
- Christy Martin: nil
- Megan Hauger:
 - o Nov 25th is Christmas Festival
 - o 2022 Event list –
 - Art Walk June 10,
 - Pioneer Days @ South Peace Centennial Museum July 17 & 17
 - McNaught Festival & IODE Strawberry Tea July 24 – Festival 1-5 pm Tea 2-4 pm
 - Noah Grant Memorial Baseball Tournament July 29, 30 & 31
 - Peace Country Gospel Jamboree July 29, 30 & 31 @ SPCM
 - Blades Dine and Dance August 20
 - Harvest Festival Sept 10
 - Lobsterfest September 10
 - Truth & Reconciliation Day Sept 30
 - McNaught Ghost Walk October
 - Christmas Festival Nov 25
 - Christmas Craze December 2
 -



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Next meeting:

- October 5, 2022 @ 4:15 PM

6 ADJOURNMENT:

The meeting was adjourned at 5:47 PM

Chair, Judy Kokotilo-Bekkerus

Councillor Cody Moulds

Minutes for the Town of Beaverlodge Economic Development Committee Meeting

9:30 AM on Thursday, June 16, 2022, CHAIR– Cyndi Corbett

ATTENDANCE:

Cyndi Corbett – Chair

Jeff Johnston – CAO

Cody Moulds - Councillor

Wael Ammar – Member

Tracy Ferguson – Member

Recording Secretary - Nichole Young

1.0 CALL TO ORDER:

- The meeting commenced at 9:31 AM.

2.0 ADOPTION OF AGENDA:

#023-2022-06-16 Councillor Cody Moulds

CARRIED: That the agenda be accepted with the following changes: New Business Item 5.4 Jim Barr #ExploreNWAB Update moved to Old Business Item 4.3 and the addition of a Closed Session Item 7.1 to discuss the application for a member-at-large.

3.0 ADOPTION OF MINUTES:

#024-2022-06-16 Councillor Cody Moulds

CARRIED: That the minutes of the May 13, 2022 meeting be accepted as presented.

4.0 OLD BUSINESS:

4.1 Selfie Stand at the Beaver Statue – research is ongoing and will be brought back.

#025-2022-06-16 Councillor Cody Moulds

CARRIED: That this Committee recommends Council approve the installation of a Selfie Stand at the Beaver Mascot.

4.2 Community Yard Sale - Donna Haight – it went well, the map was great and will be keeping the date the same going forward. With the suggestion that the Community Center could be used to centralize the event or perhaps the arena, Donna is glad to be working cooperatively.

#026-2022-06-16 Councillor Cody Moulds

CARRIED: That the Committee accepts this for information.

4.3 Jim Barr #ExploreNWAB – Chair Cyndi Corbett explained about the changes to this program and the costs.

#027-2022-06-16 Member Wael Ammar

CARRIED: That the Committee approves proceeding with the Jim Barr #ExploreNWAB program at a cost of \$1750 + GST as well as 3 hotel rooms for 1 night from the approved budget.

5.0 NEW BUSINESS:

5.1 Community Futures Invitation – Networking BBQ on July 6, RSVP to Cyndi by June 27/22.

#28-2022-06-16 Councillor Cody Moulds

CARRIED: That the Economic Development Committee accepts this item for information.

5.2 TNC Publishing Update – we are getting 1200 copies of the Business and Community Profile Booklet with additional copies being approximately \$3.80 each. We will see how far the initial 1200 takes us.

#029-2022-06-16 Councillor Cody Moulds

CARRIED: That the Committee accepts this for information.

5.3 Frequent Shopper Program 2022 – will start on August 8 and the final weekly draw AND the Grand Prize Draw will be on October 7, prior to the long weekend.

#030-2022-06-16 Member Wael Ammar

CARRIED: That the Committee accepts this for information.

6.0 ROUND TABLE:

- Cody Moulds – nil
- Wael Ammar – nil
- Cyndi Corbett – Economic Development Expert – possibly look at how to get and fund one, not a regional one.
- Tracy Ferguson – Reminder that ATB is getting the Street Performers 'Teaser' this summer on July 19 and will forward event advertising when available.
- Jeff – nil
- Donna Haight - nil

7.0 CLOSED SESSION:

#031-2022-06-16 Councillor Cody Moulds 10:08 AM

CARRIED: That the Committee moves into a Closed Session for discussion about the Member-at-large application.

#032-2022-06-16 Councillor Cody Moulds 10:10 AM

CARRIED: That the Committee moves out of Closed Session.

#033-2022-06-16 Member Wael Ammar

CARRIED: That the Committee recommends to Council that they approve the Member-at-large application of Donna Haight.

Next meeting:

- TBD



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ADJOURNMENT:

The meeting was adjourned at 10:11 AM.

Chair, Cyndi Corbett

Councillor Cody Moulds

Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing.	ON HOLD	8/1/2023
2	PWSD land	14-Sep-20	Admin	CAO met with Superintendent on Feb 15, 2022.	In progress	Winter 2022
3	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/26/2022
4	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with SuperIntendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
5	PWSB Joint Agreement	22-Nov-21	CAO	Explore a Joint Agreement with Peace Wapiti School Board	In progress	Fall 2022
6	Treaty 8 Land Acknowledgement	24-May-22	Admin	Draft a process to enact the use of our Treaty 8 Land Acknowledgement statement, including if necessary, consultation with Indigenous communities and bring back to Council	In progress	10/31/2022
7	CN Property - Elevator Road	13-Jun-22	CAO	Preparing response	In progress	Fall 2022
8	Selfie Stand @ Beaver Statue	27-Jun-22	Admin	Council directs Admin to look into the cost of installing a Selfie stand	In progress	

Current as of: **Monday, October 24, 2022**

Monthly Report to Council

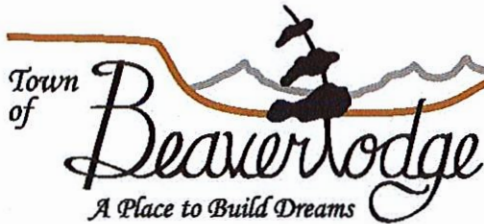
From: Reanna Stockman

Date: October 14, 2022

Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> ○ Newsletter, Newspaper, and posters are ongoing
Meetings	<ul style="list-style-type: none"> ○ Emergency Social Services Meeting: Discussed upcoming training, AEMA roles ○ Passionate Hearts Planning Mtg (October 3) ○ Directors Meeting (Oct 7) ○ Rural Homelessness Mtg (Oct 20)
Programs	<ul style="list-style-type: none"> ○ Working on Meals on Wheels – Food Bank setting up account with Sysco so can order stock ○ Actively seeking grants for Meals on Wheels ○ Teaching Home Alone Course Oct 21 (Full) ○ Power of Play – Mom's & Tots program running Wednesdays for 6 weeks. Focusses on developmental stages through play. ○ Sensory and Songs starting Nov. 3 – Dec 12 ○ Planning for Teen Halloween Dance for Oct 28 underway ○ Name the Beaver Mascot Contest w/ Economic Development ○ Christmas Hamper applications open Oct. 24 ○ Fire Truck Food Round Up Nov 28 ○ 3 new Home Support Clients ○ Men's Shed conference was informative. Planning a presentation for the Elks club to pitch some partnership ideas. ○ Planning a 4-week youth program for boy & girls with Beth Zazula (focus on connection with peers and positive self image)
Staffing	<ul style="list-style-type: none"> ○ Reanna continues to be a one-woman show 😊
Training & Development	<ul style="list-style-type: none"> ○
Other	<ul style="list-style-type: none"> ○ Food Bank: From Sept 19 – October 11, 2022, \$2650 in grocery cards were handed out. 102 people served ○ Probation has been using the office bi-weekly for meeting with clients ○ Odyssey House program is running at the library (7 clients currently) Starting Group Programming on October 24 ○ Beaver Naming Contest to go out to public as well. Ballots at Town office ○ Received \$12,000 donation for Odyssey House services from Tidewater Midstream

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| | <ul style="list-style-type: none">○ Received \$800 donation for Youth Programming from BL Run, Walk & Boogie Club○ Bus CVIP failed until windshield replaced. Completed and now has a pass. |
|--|--|



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Monthly Report to Council

Date: Oct 13th 2022

From: Nick Kebalo

Department: PW

Project/Event	Highlights/Concerns
Tree planting	Planting rescheduled for April 2023, locates have been and issue for the arborist. As a result of the delay I have negotiated a better price per tree for 2023.
Lagoon lift station pump replacement	Pumps are on site now, will be installed over the next week.
Annual lagoon release	We are pulling final samples today (Oct 13th) for lab testing. Testing results should be back to us within two weeks. Once we confirm appropriate results from the lab we will start our scheduled annual
Sidewalk and gutter repair	This works has been completed and all landscaping has been completed for all water digs and paving repairs as of today.
Seasonal maintenance	Seasonal maintenance of all winter equipment is scheduled to start next week, additionally all summer equipment is scheduled to be winterized and stored.
Campground/Parks	Water is scheduled to be shut off this Friday and washrooms closed for the season.

Monthly Report to Council

Date: 24 October 2022

From: Tracy Deets

Department: Library

Project/Event	Highlights/Concerns
Programming / Events	<p>Have continued our partnership with other services to offer space for their programs (Play and Learn, Sensory Stories and Songs, etc)</p> <p>Plans in works to start a new Mom's meet-up group</p> <p>Resuming concerts at the library. First one is Tuesday Oct. 25, second will be Saturday Nov 19.</p> <p>Annual Artisan Fair will be Saturday Nov 26</p> <p>Letters to Santa will happen again, dates announced soon</p>
Administrative	<p>Resumed Library Board meetings in September</p> <p>Attended virtual Peace Library System library manager's meeting</p> <p>Dealing with aftermath of inventory (cleaning up item records with errors, etc)</p> <p>Entering period of end-of -year ordering, much time spent researching books to order before deadline</p>
Other	