



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
TO BE HELD MONDAY FEBRUARY 27, 2023 AT 7:00 PM  
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

1.0	<b><u>CALL TO ORDER:</u></b>	
2.0	<b><u>LAND ACKNOWLEDGEMENT:</u></b>	PP 2
3.0	<b><u>ADOPTION OF AGENDA:</u></b>	
4.0	<b><u>ADOPTION OF MINUTES:</u></b> 4.1 February 13, 2023 - Regular Council Meeting Minutes	PP 3-5
5.0	<b><u>DELEGATIONS:</u></b>	
6.0	<b><u>OLD BUSINESS:</u></b>	
7.0	<b><u>NEW BUSINESS:</u></b>  7.1 Aquatera – from Feb 13, 2023 Committee of the Whole  7.2 Economic Development Committee – Member-at-large approval  7.3 Arena Chiller Replacement  7.4 Arena Assessment – Final Report  7.5 Resignation of Councillor Jones  7.6 2023 By-Election Timing	PP 6      PP 7
8.0	<b><u>CORRESPONDENCE:</u></b> 8.1 Committee of the Whole Minutes – February 13, 2023 8.2 Economic Development Committee Minutes - Jan 12, 2023 8.3 Alberta – NWT Command Legion Thank You	PP 8,9 PP 10,11 PP 12
9.0	<b><u>COMMITTEE AND STAFF REPORTS:</u></b>  9.1 Action List  9.2 Staff Reports	PP 13  PP 14-17
10.0	<b><u>CLOSED SESSION:</u></b>	
11.0	<b><u>ADJOURNMENT:</u></b>	



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As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



**REGULAR COUNCIL MEETING MINUTES**  
**MONDAY FEBRUARY 13, 2023 AT 7:00 PM**  
**COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA**

**COUNCIL** Mayor Gary Rycroft Councillor Cyndi Corbett  
Deputy Mayor Cal Mosher Councillor Judy Kokotilo-Bekkerus  
Councillor Hugh Graw Councillor Cody Moulds  
Councillor Gena Jones

**STAFF** Jeff Johnston, CAO Tina Letendre, Deputy CAO  
Nichole Young, Legislative Services

1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. 7: 00 PM

2.0 **LAND ACKNOWLEDGEMENT**

*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

3.0 **ADOPTION OF AGENDA**

#029-2023-02-13 Councillor Hugh Graw

CARRIED: That Council adopts the agenda with the following amendments:

- Add New Business Item 7.2 – Fee Waiver Request – Family of Jim Nichol
- Add New Business Item 7.3 – NuVista Energy Ltd
- Remove Closed Session Item 10.1 – Personnel – CAO – FOIP Section 17

4.0 **ADOPTION OF MINUTES**

3.1 January 23, 2023 Regular Council Meeting Minutes

#030-2023-02-13 Councillor Gena Jones

CARRIED: That Council accepts the minutes of the January 23, 2023 Regular Council Meeting as they are presented.

5.0 **DELEGATIONS**

6.0 **OLD BUSINESS**

Nil

7.0 NEW BUSINESS

7.1 Arena Update

#031-2023-02-13 Deputy Mayor Cal Mosher

CARRIED: That Council directs Administration to seek letters of endorsement in the pursuit of the arena retrofit grant funding.

7.2 Fee Waiver Request – Family of Jim Nichol

#032-2023-02-13 Councillor Gena Jones

CARRIED: That Council waives 100% of the fees for the Celebration of Life event for Jim Nichol in recognition of his many years of service.

7.3 NuVista Energy Ltd

#033-2023-02-13 Councillor Hugh Graw

CARRIED: That Council accepts this for information.

8.0 CORRESPONDENCE:

8.1 Committee of the Whole Minutes – January 23, 2023

#034-2023-02-13 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council approves the minutes from the Committee of the Whole on January 23, 2023 as presented.

9.0 COMMITTEE AND STAFF REPORTS

9.1 Action List

#035-2023-02-13 Councillor Cyndi Corbett

CARRIED: That Council accepts the Action Item List.

9.2 Council Reports

#036-2023-02-13 Mayor Gary Rycroft

CARRIED: That Council accepts these Council Reports for information as presented.

10.0 CLOSED SESSION

11.0 ADJOURNMENT

Mayor Gary Rycroft adjourned the meeting.

7:41 PM

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Mayor, Gary Rycroft

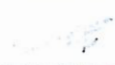
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CAO, Jeff Johnston



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**COUNCIL COMMITTEE APPLICATION FORM**  
 PLEASE RETURN COMPLETED FORM AND ATTACHMENTS  
 TO: #400-10 STREET BEAVER LODGE, AB T0H 0C0  
 TOWN@BEAVERLODGE.CA

PERSONAL INFORMATION			
First Name:	Mike	Last Name:	Wells
Address:	Box 2038		
Town/Province:	Beaverlodge AB,	Postal Code:	T0H-0C0
Home Phone:	780-518-5807	Cell Phone:	780-518-5807
Email Address:	mikew@uecgp.com		
Length of Residence in Beaverlodge:	17 Years		
Academic/Professional Qualifications:	<i>You are encouraged to enclose a copy of your resume or a synopsis outlining any additional information you deem important.</i>		
COUNCIL COMMITTEE INFORMATION			
What Council Committee are you interested in serving on?			
Economic Development			
What skills do you feel you could contribute to this Committee?			
Local business owners perspective			
What goals do you hope to achieve by being a member on this Committee?			
Would like to see the town of Beaverlodge continue to be a great community to raise a family and run a successful business.			
What type of volunteer activities have you been involved with over the past 5 years?			
Coach / board member with Beaverlodge Minor Hockey			
Are you currently serving on a Beaverlodge Council Committee?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, which Committee are you serving on and when does your term expire?	
Have you served on a Beaverlodge Council Committee or any other municipal board/committee in the past?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, what committee did you serve on and what was the last year served?	
If necessary, please indicate the name of the municipality where you served.			
SIGNATURE			
Applicant's Signature:		Date:	
		Jan 26, 2023	
<small>Personal information on this form is being collected for the purpose of determining eligibility of an applicant to serve as a member on a Town of Beaverlodge Council Committee. This information is collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. The name of successful applicants will be provided to the public. Questions regarding the collection of this information can be directed to the Town of Beaverlodge Legislative Services at 780-354-2201, PO Box 30 Beaverlodge, AB T0H 0C0.</small>			

**From:** Gena Jones

**Sent:** February 24, 2023 10:33 AM

**Subject:** Re: Resignation

I, Gena Jones would tender my resignation as a Beaverlodge Town Councilor effective immediately.

Thank you.

Sincerely

Gena Jones.

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**COMMITTEE OF THE WHOLE MEETING MINUTES**

**COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. FEBRUARY 13, 2023**

<b>COUNCIL</b>	Mayor Gary Rycroft	Deputy Mayor Cal Mosher
	Councillor Gena Jones	Councillor Hugh Graw
	Councillor Cody Moulds	Councillor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	
<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO Nichole Young, Legislative Services

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. 6:00 PM

2.0 **LAND ACKNOWLEDGMENT:**  
*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

3.0 **ADOPTION OF AGENDA:**  
**#012-2023-02-13** Councillor Cyndi Corbett  
**CARRIED:** That the Committee of the Whole accepts the agenda as presented.

4.0 **DELEGATION:**

5.0 **OLD BUSINESS:**

6.0 **NEW BUSINESS:**

6.1 Annual Review – Bylaw 967-1 Code of Conduct for Council Members  
**#013-2023-02-13** Councillor Cyndi Corbett  
**CARRIED:** That the Committee of the Whole has completed the annual review of Bylaw 967-1 Code of Conduct for Council Members.

6.2 Annual Review – Bylaw 1001 Procedure of Council Meetings and Conduct of Council  
**#014-2023-02-13** Councillor Hugh Graw  
**CARRIED:** That the Committee of the Whole has completed the annual review of Bylaw 1001 Procedure of Council Meetings and Conduct of Council.

6.3 Annual Review – C-9 Signing Authority Policy  
**#015-2023-02-13** Councillor Hugh Graw  
**CARRIED:** That the Committee of the Whole has completed the annual review of C-9 Signing Authority Policy.

6.4 Annual Review – Strategic Plan 2022-2026

#016-2023-02-13 Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole has completed the bi-annual review of the 2022-2026 Strategic Plan and accepts it with the following amendment:

- Page 7, Council Term Priorities – change Annexation to IDP/Annexation.

6.5 New Physician Welcome – Councillor Kokotilo-Bekkerus

#017-2023-02-13 Councillor Gena Jones

**CARRIED:** That the Committee of the Whole accepts this for information.

6.6 Coffee with Council – Feb 28/23

#018-2023-02-13 Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole accepts this item for information.

6.7 Road Hockey Tournament – Councillor Jones

*The Family Day Street Hockey event is from 1pm-4pm. Any available Councillors will attend and wear their Blades jerseys.*

6.8 Aquatera – Councillor Jones

#019-2023-02-13 Councillor Gena Jones

**CARRIED:** That the Committee of the Whole directs Administration to move this item to the Council agenda on February 27, 2023.

6.9 Firehall Project Update

#020-2023-02-13 Councillor Hugh Graw

**CARRIED:** That the Committee of the Whole accepts this item for information.

6.10 Health Complex Update

*No update at this time.*

7.0 **TOPICS FOR NEXT AGENDA:**

-

8.0 **ADJOURNMENT:** Mayor Rycroft adjourned the meeting.

6:57 PM

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Mayor Gary Rycroft

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Deputy Mayor Cal Mosher





Minutes for the Town of Beaverlodge Economic Development Committee Meeting

9:30 AM on Thursday, January 12, 2023 CHAIR- Cyndi Corbett

**ATTENDANCE:**

Cyndi Corbett – Chair

Jeff Johnston – CAO

Cody Moulds – Councillor

Wael Ammar – Member - via phone

Tracy Ferguson – Member

Donna Haight - Member

Recording Secretary - Nichole Young

**1.0 CALL TO ORDER:**

- The meeting commenced at 9:30 AM with a welcome to Beaverlodge Mural Foundation members in attendance, Jim Drabble & Coralie Rycroft.

**2.0 ADOPTION OF AGENDA:**

#001-2023-01-12 Member Tracy Ferguson

**CARRIED:** That the agenda be accepted with the amendment of New Business Item 5.4 Member-at-large Applicant – Jim Drabble be moved to Closed Session – FOIP Section 17.

**3.0 ADOPTION OF MINUTES:**

#002-2023-01-12 Councillor Cody Moulds

**CARRIED:** That the minutes of the November 17, 2022 meeting be accepted as presented.

**4.0 OLD BUSINESS:**

**5.0 NEW BUSINESS:**

5.1 Wings Mural Reply - Giftbox

Discussed with members of the Beaverlodge Mural Foundation what their plan was for the building and if there would be room for our WINGS mural.

5.2 Tourism Rack Cards – Mail out to Mount Robson, Jasper, Valemount, Grande Cache and Dawson Creek Tourist booths. Chair Corbett will inquire if the local gas stations would carry them for tourists.

5.3 2023 Economic Development Committee Budget – members to bring back ideas and initiatives for 2023 for February meeting.

#003-2023-01-12 Member Tracy Ferguson

**CARRIED:** That the Community Economic Development table this item until the Feb 16, 2023 meeting.

**6.0 ROUND TABLE:**

- Cody Moulds – waiting to hear back from the Chamber of Commerce about doing interview videos with business owners.
- Wael Ammar – Sunrise Diner to open Jan 18, 2023



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- Tracy Ferguson – Christmas Craze was a great success despite the weather. Thanks to the Town for all their contributions. There is a Chamber meeting tomorrow so Tracy will bring back an update on the Artwalk 2023.
- Donna Haight – Consensus is divisive regarding a rodeo with the younger members enthusiastic and the older members not. Town Garage Sale scheduled June 3<sup>rd</sup> – early advertising and sign-up. Perhaps coordinate with the United Church so there is only one going on the same day.
- Jim Drabble – would like to see a map of the Mural locations at one of the kiosks near #JustinBeaver. Could be amalgamated with our map or a separate one that they can make changes to.
- Cyndi Corbett – #JustinBeaver should have a BLOG?
  - o QR code at the GP Airport & an area for our tourist & town information like Sexsmith has
  - o Need to leverage our #JustinBeaver

**7.0 CLOSED SESSION:**

#004-2023-01-12      Councillor Cody Moulds      10:21 AM

**CARRIED:** That the Economic Development Committee moves into Closed Session for Item 7.1 Member-at-large Applicant – FOIP Section 17

7.1 Member-at-large Applicant – FOIP Section 17

#005-2023-01-12      Councillor Cody Moulds      10:42 AM

**CARRIED:** That the Economic Development Committee moves out of Closed Session.

#005-2023-01-12      Member Tracy Ferguson

**CARRIED:** That this item, Member-at-large Applicant be tabled until the next meeting in February.

**8.0 ADJOURNMENT:**

The meeting was adjourned at 10:58

Next meeting will be February 17, 2023 at 9:30 am.

\_\_\_\_\_  
Chair, Cyndi Corbett

\_\_\_\_\_  
Councillor Cody Moulds



DEAR VALUED SUPPORTER:

Thank you for your pledge to the MILITARY SERVICE RECOGNITION BOOK, a project of The Royal Canadian Legion, Alberta-NWT Command.

This annual publication helps identify and recognize our Veterans in Alberta and the Northwest Territories who served our country. As Keepers of Remembrance, The Royal Canadian Legion strives to perpetuate the sacrifices that our Veterans and their families made for our freedom. The Military Service Recognition book will serve as a reminder, for generations to come, of the contributions our Veterans made to the creation of our nation and the continuance of Canada as a protector of freedom.

The Royal Canadian Legion has been active in communities across the country for over 90 years. By supporting our Veterans and their families, the Legion has made a significant difference in the lives of many.

Every day, the Legion makes a difference, whether it is providing emergency funds for food, shelter or clothing to a Veteran, to funding groundbreaking research in mental and physical health. In addition, through the annual Poster and Literary contest, the Legion provides opportunities for our youth to showcase their writing and artistic talents.

The Alberta-NWT Command Service Officers focus on supports to our Veterans by advocating on their behalf and preparing disability and pension claims through Veterans Affairs Canada. Annually, over 900 Veterans in the Alberta-NWT Command, benefit from the expertise provided by our professional Service Officers.

As a stalwart in many communities across Alberta and the Northwest Territories, The Royal Canadian Legion will continue to change lives every day.

Thank you for your support in helping to improve the lives of our Veterans and their families and making our communities greater.

Sincerely,

**Rosalind LaRose**  
President  
Alberta-NWT Command

## Council Action Items

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing.	ON HOLD	8/1/2023
2	PWSD land	14-Sep-20	Admin	CAO met with Superintendent on Feb 15, 2022.	In progress	Winter 2022
3	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/26/2022
4	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with SuperIntendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
5	PWSB Joint Agreement	22-Nov-21	CAO	Meeting January 10, 2023 - postponed for 1 week	In progress	6/1/2023
6	Selfie Stand @ Beaver Statue	27-Jun-22	Admin	Council directs Admin to look into the cost of installing a Selfie stand	In progress	
7	New Medical Clinic Funding Support	9-Jan-23	CAO	Negotiate an acceptable plan regarding a new medical clinic regarding taxes and utilities.	Complete	2/13/2023
8	Camera Proposal	23-Jan-23	CAO	Investigate the proposal (legalities and costs) to install cameras at the entrances to Town. Currently waiting for a legal opinion on this matter.	In progress	Fall 2023
9	Fee Waiver/Reduction in Newsletter	23-Jan-23	CAO	That the monthly newsletter contains information about the fee waivers and reductions that Council approved in 2022.	In progress	2/28/2023

Current as of: Monday, February 27, 2023

Monthly Report to Council

Date: Feb 13, 2023

From: Nick Kebalo

Department: Public Works, Parks & Rec

Project/Event	Highlights/Concerns
2022/2023 Snow clearing	Continue to remove areas of safety concern (i.e., blind spots for small cars).
Outdoor Arena	Continue to maintain the rink and add more ice, currently the rink is being flooded 3 to 4 times per week to maintain it. High level of traffic from kids this year on the ice.
Budget/capital programs	I am currently working on 2023 budgets, capital, and fleet purchases for the town. We will be looking at doing more internal work this year and relying on contractors where we do not have internal expertise.
Recreation Center	<p>Aquatics:</p> <ul style="list-style-type: none"> <li>○ Lifesaving Society Swim lessons have begun. The instructors have all transitioned and are doing great.</li> <li>○ Vicki Leman, Inspiration Fitness, has been teaching evening Aquafit lessons with turnout increasing weekly.</li> <li>○ National Lifeguard recertification is being offered to staff and the public.</li> <li>○ Maintenance and upgrades were completed in the leisure pool.</li> </ul> <p>Fitness Center:</p> <ul style="list-style-type: none"> <li>○ Broken benches and accessories have been replaced.</li> <li>○ St. Mary's Catholic School Junior High students access the facility weekly for their options class.</li> </ul> <p>The free walking track option has been well utilized.</p>
Community Kitchen/Gym	<ul style="list-style-type: none"> <li>○ Rebels Volleyball and a local pickleball group are regularly renting the gym.</li> </ul>
Community Center/Multipurpose Room	<ul style="list-style-type: none"> <li>○ Multipurpose Room is full with school lessons Tuesday through Thursdays during the day.</li> <li>○ Pickleball courts have been installed and are open to the public Tuesday through Thursday mornings.</li> <li>○ Both spaces are booked regularly for fitness and yoga classes.</li> </ul>



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Arena

- Learn to Skate is being offered for another session.
- Public skating is being regularly offered Fridays and Sundays with Shiny filling in available ice time.
- The arena calendar has been made 'public'.

Monthly Report to Council  
From: Reanna Stockman

Date: February 22, 2023  
Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> <li>○ Newsletter, Newspaper, and posters are ongoing</li> <li>○ Working on year-end stats and budget</li> </ul>
Meetings	<ul style="list-style-type: none"> <li>○ Recovery Oriented Systems of Care (Feb 1)</li> <li>○ Passionate Hearts Meeting (Feb 2)</li> <li>○ Trauma Drama Meeting (Feb 7)</li> <li>○ GPREP ESS Committee Meeting (Feb 16)</li> <li>○ Teen Chill Zone info meeting (Feb 22)</li> <li>○ U of C rural services meeting (Feb 22)</li> <li>○ Rural Homelessness Taskforce Meeting (Feb 23)</li> <li>○ Trauma Drama Meeting (Feb 23)</li> <li>○ Interagency Meeting (Feb 27)</li> </ul>
Programs	<ul style="list-style-type: none"> <li>○ Meals on Wheels – finally have account set up. Waiting on Sysco representative to send samples</li> <li>○ Actively seeking grants for Meals on Wheels</li> <li>○ Family Day Street Hockey (had up to 68 participants)</li> <li>○ Passionate Heart Awards luncheon</li> <li>○ Amisk Court – How to Use Your Devices (Thursday's Feb 9 -Mar 2)</li> <li>○ March 1<sup>st</sup> start CVITP – taxes for low-income families and seniors</li> <li>○ March 3 – Adulting 101 – presentation @ BRHS on taxes</li> <li>○ Volunteer Week – April 16-22 ( Awards Night April 20 )</li> </ul>
Staffing	<ul style="list-style-type: none"> <li>○ Hired a new driver. He used to drive the old bus 10 years ago.</li> </ul>
Training & Development	<ul style="list-style-type: none"> <li>○ Looking into Class 4 license for Community Bus back-up</li> <li>○ Emergency Social Services – Operational Guide Training (Feb 1)</li> </ul>
Other	<ul style="list-style-type: none"> <li>○ Food Bank: From January 23, 2023, to February 21, 2023, \$3350 in grocery cards were handed out. 128 people served</li> <li>○ Probation has been using the office bi-weekly for meeting with clients.</li> <li>○ Odyssey House program is running at the library (7 clients currently) will be moving to the basement of the pool</li> </ul>

- New bus arrived February 16. Took to Amisk Court Feb 17 for the seniors to have a look
- Currently 16 Home Support Clients

