



AGENDA FOR THE TOWN OF BEAVERLODGE COMMITTEE OF THE WHOLE MEETING  
 TO BE HELD MONDAY MARCH 13, 2023 @ 6:30 PM  
 COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB

1.0	<b><u>CALL TO ORDER</u></b>	
2.0	<b><u>LAND ACKNOWLEDGEMENT</u></b>	PP 2
3.0	<b><u>ADOPTION OF AGENDA</u></b>	
4.0	<b><u>DELEGATION</u></b>	
5.0	<b><u>OLD BUSINESS:</u></b>	
6.0	<b><u>NEW BUSINESS:</u></b>  6.1 McNaught Homestead Preservation Society – Facility & Fee Waiver  6.2 FCSS Volunteer Awards Request  6.3 Farm Safety Centre Request  6.4 Firehall Building Committee Update – Councillor Graw  6.5 Mountview Health Complex Committee Update – Mayor Rycroft  6.6 Community Enhancement Committee Update – Councillor Kokotilo-Bekkerus  6.7 Economic Development Committee Update – Councillor Corbett	PP 3-8  PP 9  PP 10,11
7.0	<b><u>TOPICS FOR NEXT AGENDA:</u></b>	
8.0	<b><u>ADJOURNMENT:</u></b>	



Box 30, Beaverlodge, AB T0H 0C0

**Phone: 780.354.2201**

**Fax: 780.354.2207**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



## Facility and Fee Waiver Application

Organization: McNaught Homestead Preservation Society

Type of business:  Government  Non-Profit  For-Profit  Other

Charity / Non Profit Registration Number: 8622378 RR0001

You must attach a copy of the 501(c)3, if Non-Profit

Address: \_\_\_\_\_

City: Beaverlodge Province: AB Postal-Code: T0H 0C0

Contact Name: Kyla Martin Title: Board member

Phone: (780) 882-2807 Phone 2: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: kmartin2864@gmail.com

Type of Event:  Fundraiser  Community Event  Private Event

Date(s) of event: April 15, 2023

Requested Facility/Location of Event: Community Center

Requested Equipment: \_\_\_\_\_

Requested Percentage of Fees to be Waived:  25%  50%

NOTE: The maximum amount of any eligible application for waiver or fee reduction is 50%.

Requested Amount of Fees to be Waived: \_\_\_\_\_

Brief Description and Purpose of Event (attach an additional page if needed):

Annual fundraiser: Live / silent auction, comedian, dinner  
approx 150 guests

The primary purpose of the organization is: \_\_\_\_\_

Include the following information with your Application:

- Organization profile (documentation may be requested confirming non-profit status);
- Membership information including the number of members residing in and around the Town of Beaverlodge;
- Funding profile and non-profit status (submission of documentation confirming non-profit status);
- An explanation of the purpose or nature of the event or activity and the perceived benefit of the event or activity to the local community;
- A budget for the event including:
  - Funding sources available and accessed by the organization; and, proposed expenses.
  - Additional sources of revenue including grant sources.
- Previous year's financial statement:
  - An Audited Financial Statement, a Balance Sheet, or an Income and Expense report are all examples of acceptable financial information from applicants. Only one type of statement is required to be submitted with an application.
- Incomplete applications will not be accepted.
- Applications to waive or reduce fees and charges must be made at least four (4) weeks prior to the event

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Signature: Kyle H Date: Feb 16, 2023

FOR OFFICE USE ONLY

Received By: Tanya Harvey Date: 02.24.2023

Permit #: 3505 Total Amount of Permit: \$950 rental + \$250 D.D.

Amount of Fees Waived: \_\_\_\_\_

Administration Approval:  0%  25%

Council Approval:  0%  25%  50%

Date: \_\_\_\_\_

Notified by: \_\_\_\_\_ Date: \_\_\_\_\_



Sent April 19/22

working copy  
Protected B when completed

Registered Charity Information Return

Section A: Identification

To help you fill out this form, refer to Guide T4033, Completing the Registered Charity Information Return. It can be found at [canada.ca/cra-forms](http://canada.ca/cra-forms).

Note: Even if a charity is inactive, an information return must be filed to maintain its registered status.

Complete the following:

1. Charity name:

McNaught Homestead Preservation Society

2. Return for fiscal period ending:

Year: 2021 | Month: 12 | Day: 31

3. BN/registration number:

8622378 RR 0001

4. Web address (if applicable):

McNaught-homestead-heritage.com

Was the charity in a subordinate position to a head body?  Yes  No  
If yes, give the name and BN/registration number of the organization.

Name: \_\_\_\_\_ BN (9 digits, 2 letters, 4 digits. Example: 123-56789RR0001)

Has the charity wound-up, dissolved, or terminated operations?  Yes  No

Is the charity designated as a public foundation or private foundation?  Yes  No

If yes, you must complete Schedule 1, Foundations. To confirm the charity's designation, go to [canada.ca/charities-list](http://canada.ca/charities-list) and refer to the charity's detail page.

Section B: Directors trustees and like officials

All charities must complete Form T1235, Directors/Trustees and Like Officials Worksheet. Only the public information section of the worksheet is available to the public.

For charities subject to the Ontario Corporations Act.

As of May 15, 2021, the Canada Revenue Agency no longer collects this information on behalf of the Ontario Ministry of Government and Consumer Services. For more information on filing an Ontario annual information return, visit [ontario.ca/businessregistry](http://ontario.ca/businessregistry).

Note: If you would like these individuals to have the authority to communicate with the CRA on behalf of your charity, their name must also appear as an owner for your Business Number (BN). For more information, go to [canada.ca/charities-giving](http://canada.ca/charities-giving), select "Operating a registered charity," then "Making a change to your organization" and see "Change director."

Section C: Programs and general information

Was the charity active during the fiscal period?  Yes  No  
If no, explain why in the "Ongoing programs" space below at C2.

Describe all ongoing and new charitable programs the charity carried on during this fiscal period to further its purpose(s) (as defined in its governing documents). "Programs" includes all of the charitable activities that the charity carries out on its own through employees or volunteers as well as through qualified donees and intermediaries. The charity may also use this space to describe the contributions of its volunteers in carrying out its activities, for example, number of volunteers and/or hours. Do not include the names of employees or volunteers. Grant-making charities should describe the types of organizations they support. Do not describe fundraising activities in this space.

Do not attach additional sheets of paper or annual reports.

Ongoing programs

1/ Preservation and restoration of historical buildings at the McNaught family homestead.

New programs

2/ Providing facilities for teaching, and enjoying the nature trails  
bird watching and X-country skiing

3/ Ghost walk and summer art festival

4/ Kids mini marathon and adults 1/2 marathon

Permit Contract

**Town of Beaverlodge Recreation**  
 P.O. Box 30  
 1016 - 4th Ave  
 Beaverlodge, AB T0H 0C0  
 Phone: (780) 354-2203  
 FAX: (780) 354-2203  
 Email: recreation@beaverlodge.ca

**Permit #3505, Approved**  
 Feb 23, 2023 3:09 PM



**Company:** McNaught Homestead Preservation Society  
 Box 879  
 Beaverlodge, AB T0H 0C0

Customer Type: Other Organizations  
 Prepared By: Sarah Miller

**Agent:** Don Nelson

Home: (780) 354-8612

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$904.76	\$45.24	\$0	\$950.00	\$250.00	\$0	(\$475.00)	\$0	\$725.00

▼ RESERVATIONS

Event	Resource	Center	Notes
McNaught Homestead Comedy Night Fundraiser #3505 Type: Community Centre Special Events Attend/Qty: 150	CC Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

  

Day	Days Requested	Date	Event Begins	Duration	Date	Event Ends	Time
Friday		Apr 14, 2023	12:00 PM	12 hours	Apr 15, 2023	12:00 AM	
Saturday		Apr 15, 2023	12:00 PM	11 hours, 59 minutes	Apr 15, 2023	11:59 PM	
Sunday		Apr 16, 2023	9:00 AM	3 hours	Apr 16, 2023	12:00 PM	

  

Summary	Notes
Total Number of Dates: 3 Total Time: 26 hours, 59 minutes	DAMAGE DEPOSIT WILL BE REFUNDED AFTER CLEANUP OF THE COMMUNITY CENTRE BY THE RENTER AS FOLLOWS: PUTTING ALL TABLES AND CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, PROPER CLEANUP OF THE KITCHEN, BAR & WASHROOMS, ALL GARBAGE TAKEN OUTSIDE TO THE GARBAGE BIN, AND REMOVAL OF THE RECYCLE IF DESIRED. PLEASE CONFIRM HOW TO REFUND THE DAMAGE DEPOSIT (CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER)

▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
Event Package	McNaught Homestead Comedy Night Fundraiser #3505 CC Whole	\$950.00	1.00	GST (I): \$45.24	\$950.00

▼ DEPOSITS

Deposit Charge	Event / Resource	Charge	Tax	Amount paid	Refunds	Balance
CC Damage Deposit	McNaught Homestead Comedy Night Fundraiser #3505 CC Whole	\$250.00	\$0	\$250.00	\$0	\$0



▼ **Payments and Refunds**

Receipt #	Date	Charge Description	Resource Event	Payment
1101031.002	Feb 23, 2023	CC Damage Deposit	CC Whole McNaught Homestead Comedy Night Fundraiser #3505	\$250.00
1101031.002	Feb 23, 2023	Event Package	CC Whole McNaught Homestead Comedy Night Fundraiser #3505	\$225.00

▼ **Payment Schedule for Original Balance of \$1,200.00**

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Feb 23, 2023	\$475.00	\$475.00	\$0	\$0
Apr 7, 2023	\$725.00	\$0	\$0	\$725.00
			<b>Current Balance</b>	<b>\$725.00</b>

▼ **CUSTOM QUESTIONS**

Question	Answer
What is the purpose of your function?	private party
Do you require use of the PA System?	Yes (Fill out Equipment Checklist)
Do you require a tutorial of the equipment?	Yes
Do you require the projector?	Yes (Charge rental fee)
Do you require a tutorial of the equipment?	Yes
How will you be providing Facility User Group Insurance.	Will provide own insurance
Will your event be serving or selling alcohol?	Yes, I understand I must provide a Liquor Permit.
Do you require use of the stage?	No
Would you like to purchase the set-up?	No
Do you need tables or chairs?	Yes
Do you require wireless internet access?	No
Do you require a telephone for telephone conference?	No
Do you wish to purchase janitorial services?	No

▼ **CHECKLIST ITEMS**

Checked	Description
<input checked="" type="checkbox"/>	Liquor Permit
<input checked="" type="checkbox"/>	Liability Insurance

▼ **WAIVERS**

**Community Centre Waiver**  
Due Date: Apr 14, 2023

**CONDITIONS OF USE OF THE ORGANIZATION'S FACILITY:**

- 1) You are responsible for your group and/or parties actions and conduct during your reservation. Your current and future reservation requests may be cancelled if the following should occur: a) Fighting; Unseemly conduct; Health Violations (spitting, smoking, etc.); Abuse of staff or property; Negligent or delinquent in remitting payment.
- 2) There is a 50% booking fee required at the time of booking.

- 3) A \$250 refundable damage deposit is required two weeks prior to the event. The deposit will be refunded by cheque or credited to your member account, upon authorization of supervisor.
- 4) Groups must provide at least 10 business days? notice of cancellation of their booking. We reserve the right to partially refund deposits when cancellation occurs less than 10 business days? of original reservation. No Shows will be charged 100% of the deposit.
- 5) Contract changes/cancellations will only be accepted from the individual originally booking the facility(s).
- 6) Your group must assume responsibility for providing adequate supervision, facility cleanliness and general order while using the facility.
- 7) When serving alcoholic beverages you are responsible for providing a valid liquor licence.
- 8) Damage and/or destruction of the above named property(s) will result in repair and/or replacement fees billed directly to you.
- 9) In all circumstances, the Organization retains full authority for final approval and denial of facility reservation requests.

Waiver Signed

Signature: \_\_\_\_\_

**Terms & Conditions:** This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

**Special Events:** a. Special Events include, but are not limited to, private pool rentals, rentals of the multi-purpose rooms, community centre, arena, or sports fields. b. 50% of the total booking fee is payable at the time of booking, including the refundable damage. c. Cancellation notice for Special Events must be at least seven (7) days prior to the event. Some events may require notice of more than seven (7) days and that notice period will be indicated on contracts. d. In case of a no-show, the booking fee will not be refunded.



## Nichole Young

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**From:** Reanna Stockman  
**Sent:** Thursday, March 2, 2023 11:54 AM  
**To:** Nichole Young  
**Subject:** REQUEST FOR COUNCIL

Hey Nichole,

Could I please put in a request for Council to help set up, serve, and take down for the Volunteer Awards on Thursday, April 20<sup>th</sup>?

Thank you,

## Reanna Stockman

Program Coordinator  
Family & Community Support Services (FCSS)  
Town of Beaverlodge  
Box 506  
Beaverlodge, AB  
T0H 0C0  
Phone: (780) 354-4057 Fax: (780) 354-2207  
Email: [rstockman@beaverlodge.ca](mailto:rstockman@beaverlodge.ca) Web: [beaverlodge.ca](http://beaverlodge.ca)

***As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nations & Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.***

Stay Informed! Follow us on...



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265 East 400 South | Box 291 | Raymond | Alberta | T0K 2S0 | 403 752-4585 | [www.abfarmsafety.com](http://www.abfarmsafety.com)

February 1, 2023

Town of Beaverlodge  
PO Box 30  
Beaverlodge AB T0H 0C0

**RECEIVED**  
FEB - 7 2023

The Farm Safety Centre is a community based organization led by farmers and ranchers with an interest in helping things go right for all individuals in rural Alberta. The centre began a farm safety education effort called Safety Smarts in 1998. The 2022-2023 school year is the 25<sup>th</sup> consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated in support of the important outreach of our charitable organization.

The program has been delivered continuously since 1998 and over the course of its 25 years the Safety Smarts Program is offered province wide by a regional team of instructors. The program has continued to evolve into what we have and see today. Rural children across the province receive farm safety presentations in their individual school classrooms. Since 1998 Safety Smarts learning and engagement has involved 846,376 rural children, 41,952 presentations and 7,629 school visits have been made.

The Safety Smarts program has been adapted to allow for both virtual delivery via Zoom as well as safe face-to-face delivery in schools. Our Safety Smarts team has been well trained and fully equipped with all the necessary skills and tools to be able to successfully and safely deliver Safety Smarts presentations to rural elementary students across the province. In the 2022 calendar year, our Safety Smarts team delivered a total of 1,676 Safety Smarts presentations to 36,413 elementary students in 399 rural elementary schools across the province. Feedback from both students and teachers is both positive and encouraging.

The Farm Safety Centre runs another program for adults called the SFF Rural Health Initiative. This is a newer program designed to promote health, well-being and safety to rural adults. We partner with towns, municipalities, counties and or specialty groups like ag. societies to offer free one-on-one in-depth health assessments and personalized education for those that choose to participate. It is all about creating awareness and helping rural Albertans be more proactive about their health, well-being and safety. Please let us know if your organization would like to host a Rural Health Initiative workshop for families in your area.

The Farm Safety Centre is hopeful that in 2023 your organization will consider supporting our continual efforts to bring awareness of farm safety to children and promote health, well-being and safety to all Rural Albertans. **As budget realities allow, we invite the Rural Communities in Alberta to consider a modest 2023 donation of \$350 - \$500.** If this does not work within your budget then a donation of any amount will be greatly appreciated.





# SAFETY SMARTS

## 2022 DELIVERY UPDATE

The Farm Safety Centre, first and foremost would like to express our sincere gratitude for all your generous support over the years to the Safety Smarts Program and the Farm Safety Centre!

In 2022 our team was able to achieve:

**1,676 Presentations**

in

**399 Rural Elementary Schools**

and reached

**36,413 Students**

25 Years  
of  
Safety  
Smarts  
Delivery

846,376  
Children  
Have Been  
Reached

41,952  
Presentations  
Have Been  
Given

7,629  
Schools  
Have Been  
Visited