



AGENDA FOR THE TOWN OF BEAVERLODGE COMMITTEE OF THE WHOLE MEETING
 TO BE HELD MONDAY MARCH 27, 2023 @ 6:00 PM
 COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB

1.0	<u>CALL TO ORDER</u>	
2.0	<u>LAND ACKNOWLEDGEMENT</u>	PP 2
3.0	<u>ADOPTION OF AGENDA</u>	
4.0	<u>DELEGATION</u>	
5.0	<u>OLD BUSINESS:</u>	
6.0	<u>NEW BUSINESS:</u>	
	6.1 AHS Courses – Facility & Fee Waiver	PP 3-5
	6.2 Separation of Facility & Fee Waivers from Donations & Sponsorships	
	6.3 National Public Works Week Proclamation – May 21-27, 2023	PP 6-9
	6.4 Economic Development Week Proclamation – May 8-12, 2023	PP 10
	6.5 Firehall Building Committee Update – Councillor Graw	
	6.6 Mountview Health Complex Committee Update – Mayor Rycroft	
	6.7 Community Enhancement Committee Update – Councillor Kokotilo-Bekkerus	
	6.8 Economic Development Committee Update – Councillor Corbett	
7.0	<u>TOPICS FOR NEXT AGENDA:</u>	
8.0	<u>ADJOURNMENT:</u>	



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201
Fax: 780.354.2207

Facility and Fee Waiver Application

Organization: Beaverlodge Municipal Hospital Date(s) of event: May 3, 2023 & May 4/5, 2023

Charity/Non Profit Registration Number: _____

Type of business: Government Non-Profit For Profit Other: Hospital

You must attach a copy of the 501(c)3, if Non-profit

Address: 422-10A Street City: Beaverlodge Prov: Ab Postal-Code: T0H 0C0

Contact Name: Dawnel Hotte Title: Admin Support

Phone: 780-354-2136 Phone 2: My cell: 780-814-2819 Fax: 780-354-8355

Email: dawnel.hotte@ahs.ca Web: _____

Requested facility/location of event: Large enough so participants can practise scenarios

Requested equipment: _____

Requested Percentage of Fees to be waived: 25% 50% 75% 100%

Brief Description of Event: Advanced Cardiac Live Support Class

Emphasis on early intervention and prevention, design to educate staff on how to best manage a crisis during all levels of escalation.

Type of event: Fundraiser Community Event Private Event

Please attach any specific details or comments that may assist Town Council in making this decision.

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Dawnel Hotte
Signature

March 10, 2023
Date

For Office Use Only:	
Received By: <u>Tanya Harvey</u>	Date: <u>March 17, 2023</u>
Total Amount Requested for Waiver: <u>540.00</u>	Permit #: <u>3539</u>
Recommendation: <input type="checkbox"/> 0% <input type="checkbox"/> 25% <input type="checkbox"/> 50% <input type="checkbox"/> 75% <input type="checkbox"/> 100%	
Council Approval <input type="checkbox"/> 0% <input type="checkbox"/> 25% <input type="checkbox"/> 50% <input type="checkbox"/> 75% <input type="checkbox"/> 100%	
CAO: _____	Date: _____
Notified by: _____	Date: _____

6.1

Permit Contract

Town of Beaverlodge Recreation
 P.O. Box 30
 1016 - 4th Ave
 Beaverlodge, AB T0H 0C0
 Phone: (780) 354-2203
 FAX: (780) 354-2203
 Email: recreation@beaverlodge.ca

Permit #3539, Approved

Mar 17, 2023 1:57 PM



Customer Type: Other Organizations

Prepared By: Sarah Miller

Company: Beaverlodge Hospital
 Box 480
 Beaverlodge, AB T0H 0C0

Agent: Dawnel Hotte
 Email: dawnel.hotte@ahs.ca

Work: (780) 354-2136 Home: (780) 354-2136

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$514.29	\$25.71	\$0	\$540.00	\$0	\$0	\$0	\$0	\$540.00

RESERVATIONS

Event	Resource	Center	Notes
ACLS for BL Hospital Emergency Staff #3539 Type: MPR/Pool Private Functions Attend/Qty: 20	MPR Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Wednesday	May 3, 2023	8:00 AM	8 hours	May 3, 2023	4:00 PM
Thursday	May 4, 2023	8:00 AM	8 hours	May 4, 2023	4:00 PM
Friday	May 5, 2023	8:00 AM	8 hours	May 5, 2023	4:00 PM

Summary	Notes
Total Number of Dates: 3 Total Time: 24 hours	REFUND OF THE DAMAGE DEPOSIT INCLUDES CLEANUP BY THE RENTER AS FOLLOWS: PUTTING TABLES & CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, TAKING ALL OF THE GARBAGE TO THE GARBAGE BIN OUTSIDE AS WELL AS REMOVAL OF RECYCLE IF DESIRED. PLEASE CONFIRM WITH THE CSR AT THE FRONT COUNTER HOW TO REFUND THE DAMAGE DEPOSIT (BY CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER)

CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
MPR Full Day	ACLS for BL Hospital Emergency Staff #3539 MPR Whole	\$180.00	3.00	GST (I): \$25.71	\$540.00

Payment Schedule for Original Balance of \$540.00

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Apr 26, 2023	\$540.00	\$0	\$0	\$540.00
			Current Balance	\$540.00

▼ CUSTOM QUESTIONS

Question	Answer
What is the purpose of your function?	Training
Do you need tables or chairs?	Yes
Would you like to purchase the set-up?	No

▼ WAIVERS

Multi-Purpose Room Usage Waiver

Due Date: May 3, 2023

CONDITIONS OF USE OF THE ORGANIZATION'S FACILITY:

- 1) You are responsible for your group and/or parties actions and conduct during your reservation. Your current and future reservation requests may be cancelled if the following should occur:
 - Fighting; Unseemly conduct; and Health Violations (spitting, smoking, etc.).
 - Abuse of staff or property; Negligent or delinquent in remitting payment.
- 2) There is a 50% deposit is required at the time of booking.
- 3) A \$50 refundable damage deposit is required at the time of the booking. The deposit will be refunded by cheque or credited to your member account, after inspection with regards to item #'s 6 and 8 below, and upon authorization of a supervisor.
- 4) Groups must provide at least 10 business days? notice of cancellation of their booking. We reserve the right to partially refund deposits when cancellation occurs less than 10 business days? of original reservation. No Shows will be charged 100% of the deposit.
- 5) Contract changes/cancellations will only be accepted from the individual originally booking the facility(s).
- 6) Your group must assume responsibility for providing adequate supervision, facility cleanliness and general order while using the facility.
- 7) Alcoholic beverages are strictly prohibited.
- 8) Damage and/or destruction of the above named property(s) will result in repair and/or replacement fees billed directly to you.
- 9) In all circumstances, the Organization retains full authority for final approval and denial of facility reservation requests.

Waiver Signed

Signature: _____

Terms & Conditions: This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

Special Events: a. Special Events include, but are not limited to, private pool rentals, rentals of the multi-purpose rooms, community centre, arena, or sports fields. b. 50% of the total booking fee is payable at the time of booking, including the refundable damage. c. Cancellation notice for Special Events must be at least seven (7) days prior to the event. Some events may require notice of more than seven (7) days and that notice period will be indicated on contracts. d. In case of a no-show, the booking fee will not be refunded.



March 16, 2023

**Attention: Honourable Mayor/Reeve,
Members of Council and Chief Administrative Officers**

Re: National Public Works Week, May 21-27, 2023 – “Connecting the World Through Public Works”

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 21 - 27, 2023 as National Public Works Week in your community. This year's theme is "Connecting the World Through Public Works". Public works is the thread that connects us all, no matter where we live in the world. Every public works professional strives to improve the quality of life for the community they serve, leading to healthier, happier communities.

The "Connecting the World Through Public Works" theme highlights the way public works professionals connect us physically, through infrastructure, and inspirationally, through service to their communities, whether as first responders, or daily workers carrying out their duties with pride.

Public works connectors help keep communities strong by providing an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. Join us in celebrating the quiet work these professionals do that makes life better for all of us.

National Public Works Week is observed each year during the third full week of May and this is the 63rd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to

office@publicworks.ca or by mail to:

APWA Alberta Chapter

PO BOX 44095 Garside Postal Outlet

EDMONTON AB T5V 1N6

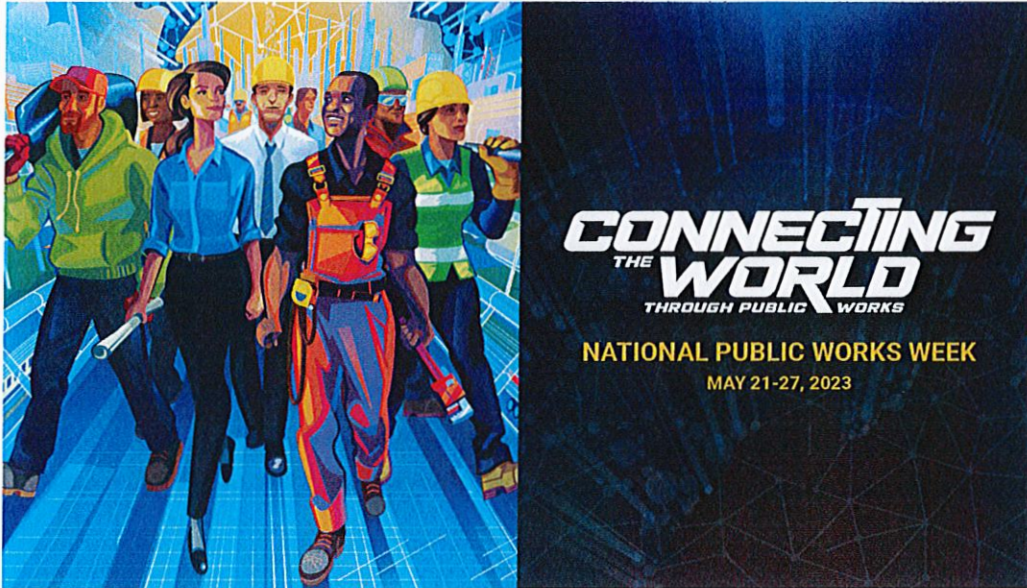
Yours truly,

A handwritten signature in blue ink, appearing to read 'Mike Haanen', with a long horizontal line extending to the right.

Mike Haanen, APWA President



Celebrate Public Works Week



What You Can Do

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! Contact us for a sample proclamation office@publicworks.ca

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Rodeo and participate in the "Boots to Boardroom" Annual Technical Conference & Snow Show May 29 – June 1, 2023 at the River Cree Resort in Enoch AB.

See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.



Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.

Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

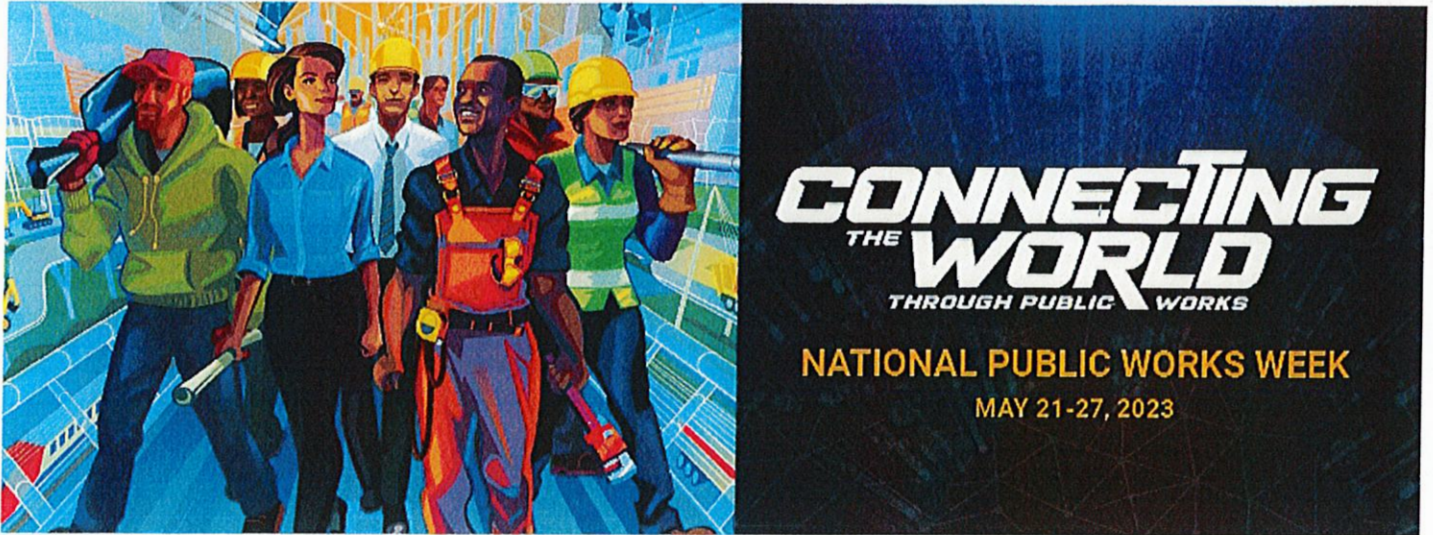
- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

For further information see our website: www.publicworks.ca

Or contact Jeannette Austin

Executive Director

admin@publicworks.ca



National Public Works Week

May 21–27, 2023

“Connecting the World Through Public Works”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **BEAVERLODGE**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **BEAVERLODGE** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **GARY RYCROFT, MAYOR, TOWN OF BEAVERLODGE**, do hereby designate the week May 21–27, 2023 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the **TOWN OF BEAVERLODGE** (to be affixed),

DONE at the **TOWN OF BEAVERLODGE, ALBERTA** this _____ day of _____ 2023.

GARY RYCROFT, MAYOR



Box 30, 400 - 10th Street
Beaverlodge, AB T0H 0C0

ECONOMIC DEVELOPMENT WEEK

May 8 - May 12, 2023

Whereas, communities rely on economic development professionals to promote economic well-being and quality of life; for communities like BEAVERLODGE that means coordinating activities that create, retain, and expand jobs in order to facilitate growth, enhance wealth, and provide a stable tax base; and

Whereas, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

Whereas, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

Whereas, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

Whereas, economic developers work in the TOWN OF BEAVERLODGE within the Province of Alberta.

NOW THEREFORE BE IT RESOLVED, that BEAVERLODGE, Alberta recognizes May 8 through May 12, 2023 as Economic Development Week, and reminds individuals of the importance of this community celebration which supports expanding business opportunities and making lives better.

DONE at the TOWN OF BEAVERLODGE, ALBERTA this ____ day of _____, 2023.

GARY RYCROFT, MAYOR

 **Email**
town@beaverlodge.ca

 **Phone**
780-354-2201

 **Website**
beaverlodge.ca