

Agenda for The Town of Beaverlodge Protective Services Meeting

January 20, 2021 at 5:00 PM

Walker Room, 1016 -4th Ave

1.0	<u>CALL TO ORDER:</u>	
2.0	<u>ADOPTION OF AGENDA:</u>	
3.0	<u>ADOPTION OF MINUTES:</u> 3.1 February 10, 2020 Protective Services Meeting Minutes	PP 2,3
4.0	<u>DELEGATIONS:</u>	
5.0	<u>OLD BUSINESS:</u> 5.1 Speed Control – Signage Changes	
6.0	<u>NEW BUSINESS:</u> 6.1 Committee Terms of Reference – Review & Update 6.2 Town access to the RCMP AFFRAC radio system 6.3 Firehall Update	PP 4,5
7.0	<u>STAFF REPORTS:</u> 7.1 Enforcement Report/Update 7.2 Fire Report/Update 7.3 RCMP Report/Update	PP 6-12
9.0	<u>ADJOURNMENT:</u>	

Minutes for the Town of Beaverlodge Protective Services Meeting

Monday February 10, 2020 at 5:00 PM

400 – 10 St Beaverlodge, AB

ATTENDANCE:

Chair – Hugh Graw

Cal Mosher – Councillor

Karen Gariepy – Chief Administrative Officer

Mark Morrival – Enforcement

Ash Browne – RCMP

Stan Metcalfe – Fire Chief

Recording Secretary – Nichole Young, Executive Assistant

1.0 Call to Order

- The meeting was called to order at 5:00 PM.

2.0 Adoption of Agenda

- The agenda was adopted as presented.

3.0 Adoption of Minutes

- There was no record of minutes from previous meeting on October 15, 2019 due to previous recording secretary not recording any and no longer being employed by the Town of Beaverlodge.

4.0 Delegations

- None

5.0 Old Business

5.1 Speed Control within the Town

- Mark and Cal spoke to this issue, providing town maps with current speed zones and stop/yield signs as well as a map with proposed changes. Changes include 3 way stop signs on 11th Ave at Redlow Drive, Hazelmere Drive, Stacey Drive and Hayfield Drive, 4 way stops at 7th Ave & 10th St, 9th St and 7th Ave, 9th St and 5th Ave. A new Stop sign coming out of the Parkview Trailer Park at 5th Ave. Implementation of 30 KM/hr zones along the length of 10 St, on 2nd Ave from 8th St to 11th St, on 3rd Ave from 8th St to 10A St, as well as between Redlow Drive and 3rd St West. Also, we need to clear up signage in the school zones and playground zones to ensure compliance.

6.0 New Business

6.1 Lockdowns

- Required for all town facilities as part of Health & Safety. Ash will provide one from a school to look at and perhaps adjust for our purposes.

6.2 Disasters

- Karen will obtain wallet cards with the process for council members to declare a state of emergency

6.3 Firehall Fundraising

- Hope is to raise funds from the community for as this project. Discussed ways to foster community 'buy-in' including forming a committee, holding a concert
- Discussed a specific levy for the project
- Karen and Stan to meet with Beairsto Engineers to update plans

6.4 Electronic Speed Sign

- Cost is \$5000 – too prohibitive to consider

6.5 Speed Bumps

- Cost is \$600 for 8 ft speed bump. We would require 4 to cover the area so it would be a minimum cost of \$2400.

7.0 Staff Reports

7.1 Enforcement Report/Update

- Explained the change in the breakdown of ticket revenue – previously 26.75% of each ticket went to the province for court costs and 15% to victim services. Now 40% goes to the province and 15% to victim services. Ash said he will check to make sure his members are using 1st Ave for tickets as opposed to highway 43 if they issue tickets on the highway through town limits to ensure we receive our share.

7.2 Fire Report/Update

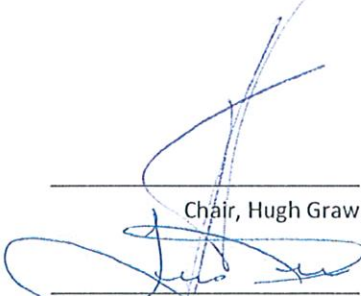
- Recruiting is in progress. 2 new applicants, one of which previously was a Hythe member that has moved to Beaverlodge as well as one completely new recruit.
- County offering Fire training 101
- The latest vehicle donation from the County is nearly ready
- Blue card orientation just completed across the region
- 3 members took part in ASSIST this year
- Online training to update knowledge and skill development
- March 7, 2020 is “Move Over” campaign which raises public awareness to be careful around emergency vehicles
- On track to field 300 calls in 2020

7.3 RCMP Report/Update

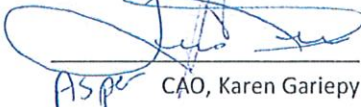
- New member (Corporal) starts April 1.
- Property crimes are up over 2018
- Youth camps for grade 11 & 12 as well as Aboriginal Youth camps put on by RCMP – he will forward information for them to administration.
- Ash will be hosting a Live Facebook Town Hall on Feb 27 @ 7 PM. The goal is to reach a different demographic than the classic town hall.

8.0 Adjournment

- Chair Hugh Graw adjourned the meeting at 6:24 PM.



Chair, Hugh Graw



ASpe CAO, Karen Gariepy

Committee Terms of Reference

Type of Committee	Standing Committee
Purpose	Identify and recommend to council the Town of Beaverlodge Policing, Fire and Bylaw enforcement priorities.
Establishment	Members are appointed/approved by Council
Composition	The Protective Services Committee shall consist of Two (2) Beaverlodge Municipal Council Representatives, Town of Beaverlodge Fire Chief, One (1) member of the RCMP and the Town of Beaverlodge Peace Officer.
Authority	Committee will have an advisory role to Council.
Duties	<p>The Protective Services Committee is responsible for the following:</p> <ol style="list-style-type: none"> 1. Recommending by-laws and policies concerning protective services for Council approval; 2. To make recommendations for programs and policies for fire prevention safety and inspection; 3. To make recommendations regarding the Town of Beaverlodge Fire Service’s resource needs including equipment, technology, personnel, etc; 4. To liaise with Provincial and Federal Emergency Measures Officials; 5. To make recommendations for amendments to the Towns’ Emergency Plan; 6. To make recommendations for policies and programs relating to education, prevention; investigation and enforcement for fire, peace officers and police; 7. To ensure compliance with Federal and Provincial Statutes and Municipal Bylaws; 8. To make recommendations regarding the Town of Beaverlodge Peace Officer Service’s resource needs including equipment, technology, personnel, etc; 9. To ensure the implementation and promotion of a Community Policing philosophy; 10. To establish policing/peace officer service priorities within a strategic plan and in collaboration with administration;

	11. Recommend for approval to Council the annual operating/capital protective services budget at the annual meeting normally scheduled in November.
Policies	Committee is to be aware of and review existing policies and/or by-laws that are responsible for bylaw enforcement, fire services and emergency preparedness.
Timelines and Procedures	Meetings will be convened on an as needed basis but no less than quarterly.

Approved by Council

TOWN of BEAVERLODGE

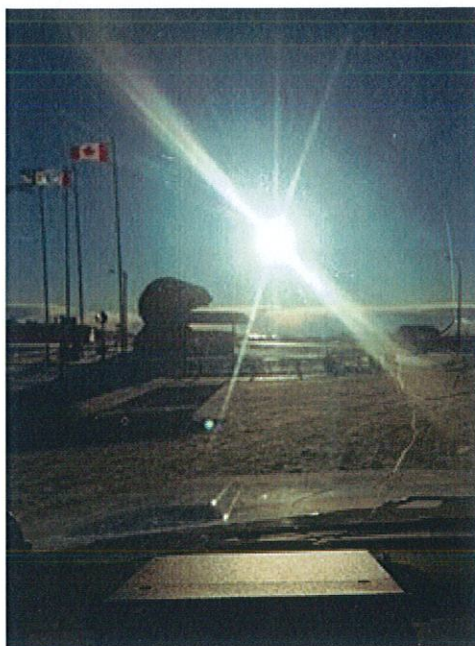
ENFORCEMENT SERVICES

COMMUNITY PEACE OFFICER 1

2020

ANNUAL REPORT

January 1, 2020 to December 31, 2020



Beaverlodge Community Peace Officer 1

The Town of Beaverlodge Enforcement Services was established in 2015. At that time, one (1) full time Community Peace Officer 1 (CPO1) was hired. The duties performed by the CPO1 are diverse and public service oriented. This secondary level of policing allows for a direct proactive and educational approach through effective communication that addresses most areas of concern within the town.

The key focus and overall mandate is to protect people and property while preserving and maintaining public peace. The Community Peace Officer 1 has a non-aggressive approach to traffic enforcement, and is encouraged to achieve compliance through education supplemented with written citations.

2020 was an unprecedented year with the onset of the COVID-19 pandemic in March throughout the remainder of the year and into 2021. Throughout the pandemic, Beaverlodge residents and visitors have appreciated my nature of being approachable to discuss the ever-changing rules and regulations.



“Unightly Property that was cleaned up.”

Reporting Requirement

The Community Peace Officer reports directly to the Town of Beaverlodge CAO. All citations have been completed in Ominigo/Report Exec as well as the JOIN (Justice Online Information Network) Reports for 2020. All matters that occurred throughout the year have been discussed with the CAO/Acting CAO and documented. Weekly meetings have been set up with new CAO Jeff Johnston..

Authorities

The Community Peace Officer’s authorities are approved and appointed by the Alberta Solicitor General through the Alberta Peace Officer Act. The CPO1 has the authority to enforce ten (10) Provincial Statutes and Regulations;

- The Traffic Safety Act
- The Provincial Offences and Procedures Act
- The Gaming and Liquor Act Regulations
- The Environmental Protection and Enhancement Act
- The Dangerous Dog Act
- The Animal Protection Act
- The Stray Animal Act
- The Petty Trespass Act
- The Tobacco Reduction Act

- The Trespass to Premise Act

In addition to these Provincial Acts the Community Peace Officer 1 enforces the following Municipal Bylaws which are granted authority under the Municipal Government Act;

- Traffic Bylaw
- Unsightly Bylaw
- Animal Control Bylaw
- Fire Protection Bylaw
- Land Use Bylaw
- Business License Bylaw

Over the course of 2020 regulatory bylaws were reviewed and some were amended. It is the intent that these bylaws are reviewed annually.



“Reuniting dogs with their owners.”



“Fastest speed in 2020 was 119km/hr in the 50km/hr

Enforcement Responsibilities

The Enforcement component of the Town's Highway Management program continues to be a priority for the CPO1. Through regular patrols and proactive enforcement, the CPO1 has assisted the local RCMP in ensuring a safe and unobstructed traffic flow through the town at the appropriate rate of speed. Due to the shutdown in March 2020, traffic and movement through town was greatly reduced. As the economy recovers traffic will certainly return to pre-pandemic status.

Enforcement and Complaint Activities

A combination of barking dogs, dogs at large, unsightly properties, abandoned vehicles and speeding through town were among the most common complaints received in 2020. All bylaw complaints were dealt with in a timely manner through education and/or citations. Some complaints of neighbor disputes were unable to be resolved as they were not under the CPO1's powers. Since the beginning of the pandemic many residents feel the need to talk about the ever-changing rules, regulations and expectations. Updated information or where to locate information continues to be provided by the CPO1 to mitigate the impact on the Town's residents.

"Removal of abandoned vehicles"



Other Duties Include;

- Assisting EMS as requested
- Assisting Fire Department as requested
- Assisting RCMP as requested
- Preparing annual operating/capital budget
- Preparation and revision of municipal bylaws
- Liaise with Beaverlodge Regional High School
- Assisting with public safety programs

Again, due to the pandemic, there was a reduction of public safety programs. Modified services were provided for the schools Terry Fox Run. Issues of stunting, speeding, seatbelts as well as a school lockdown were dealt with in 2020. The PARTY program, Bike Rodeo, Candy Cane Check Stop and Car Seat Inspection clinic were all cancelled.

Provincial Ticket/Bylaw Stats

Drive Uninsured Vehicle on Highway	2
Drive/Park Vehicle with Expired Plate	13
Trespassing	1
Expired Driver's License	4
Fail to Obey Traffic Control Device	5
Fail to Stop	1
Follow to Closely	1
Make U turn Unsafely	2
Operate Motor Vehicle without Registration	4
Passenger not Wearing Seatbelt	1
Speeding	140
Use of Highways Rules of Road Act	1
Arrested for Public Intoxication	6
Unightly Property	23
Dog at Large	20
Dog bite Dog	2 (euthanized by owner)
Feral Cat	16

Of the twenty-three unsightly properties, three cleanups had to be organized and executed by myself and public works throughout the summer months. Two unsightly properties are being dealt with at the moment. The salvage yard has seen a great

improvement and is monitored on a daily basis. The dogs at the large are dealt with as they appear. All but two were returned to owners. One was rehomed and the other was delivered to Bandaged Paws.

Enforcement Obstacles and Improvements

2020 has been a challenging but still very busy year for the CPO1. The ever-changing rules of the pandemic and the safety of the residents in the Town of Beaverlodge has been the priority.. Dogs at large continue to be a problem although feral cat issues have diminished substantially. Speed issues will always be there but are monitored on a daily basis.

Through dedication, hard work and support from community members there has been many positive accomplishments in 2020. I look forward to supporting and positively influencing the residents of Beaverlodge towards a safer and better future.