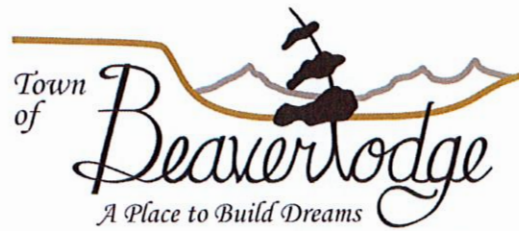


AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
 TO BE HELD TUESDAY APRIL 11, 2023 AT 7:00 PM  
 IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

1.0	<b><u>CALL TO ORDER:</u></b>	
2.0	<b><u>LAND ACKNOWLEDGEMENT:</u></b>	PP 2
3.0	<b><u>ADOPTION OF AGENDA:</u></b>	
4.0	<b><u>ADOPTION OF MINUTES:</u></b> 4.1 March 27, 2023 - Regular Council Meeting Minutes	PP 3-5
5.0	<b><u>DELEGATIONS:</u></b>	
6.0	<b><u>OLD BUSINESS:</u></b> 6.1 Utility Rate Bylaw 923J – with amendments (first reading done March 27, 2023)	PP 6-8
7.0	<b><u>NEW BUSINESS:</u></b> 7.1 Property Tax Arrears – Reserve Bids & Public Auction Conditions  7.2 AHS Courses – Facility & Fee Waiver – from C.O.W. March 27/23 <i>“That the Committee of the Whole recommends that Council approves a 100% fee waiver as requested at the April 11, 2023 Council meeting.”</i>  7.3 Separation of Facility & Fee Waivers from Donations & Sponsorships - from C.O.W. March 27/23 <i>“That the Committee of the Whole recommends that at the April 11, 2023 Council meeting, Council directs Administration to provide an annual accounting of these amounts.”</i>  7.4 National Public Works Week Proclamation – May 21-27, 2023 - from C.O.W. March 27/23 <i>“That the Committee of the Whole recommends that Council make this Proclamation at the April 11, 2023 Council meeting.”</i>  7.5 Economic Development Week Proclamation – May 8-12, 2023 - from C.O.W. March 27/23 <i>“That the Committee of the Whole recommends that Council make this Proclamation at the April 11, 2023 Council meeting.”</i>  7.6 Community Rail Advocacy Alliance - from C.O.W. March 27/23 <i>“That the Committee of the Whole recommends that this item be moved to the April 11, 2023 Council meeting.”</i>  7.7 Member-at-large for South Peace Physician Attraction & Retention Committee - from C.O.W. March 27/23 <i>“That the Committee of the Whole recommends that this item be brought forward to the April 11, 2023 Council meeting for the recruitment process.”</i>	PP 9-11  PP 12-14   PP 15  PP 16



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
TO BE HELD TUESDAY APRIL 11, 2023 AT 7:00 PM  
IN COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

8.0	<u><b>CORRESPONDENCE:</b></u> 8.1 Committee of the Whole Minutes – March 27, 2023	PP 17
9.0	<u><b>COMMITTEE AND STAFF REPORTS:</b></u>  9.1 Action List  9.2 Council Reports	PP 18  PP 19
10.0	<u><b>CLOSED SESSION:</b></u>	
11.0	<u><b>ADJOURNMENT:</b></u>	



Box 30, Beaverlodge, AB T0H 0C0

**Phone: 780.354.2201**

**Fax: 780.354.2207**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



**REGULAR COUNCIL MEETING MINUTES**  
**MONDAY MARCH 27, 2023 AT 7:00 PM**  
**COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft Councillor Hugh Graw Councillor Cyndi Corbett, absent	Deputy Mayor Cal Mosher Councillor Judy Kokotilo-Bekkerus Councillor Cody Moulds
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<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO Nichole Young, Legislative Services
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**1.0**    **CALL TO ORDER**    Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

**2.0**    **LAND ACKNOWLEDGEMENT**

*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

**3.0**    **ADOPTION OF AGENDA**

**#071-2023-03-27**        Councillor Cody Moulds

**CARRIED:** That Council adopts the agenda as presented.

**4.0**    **ADOPTION OF MINUTES**

3.1 March 13, 2023 Regular Council Meeting Minutes

**#072-2023-03-27**        Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts the minutes of the March 13, 2023 Regular Council Meeting as they are presented.

**5.0**    **DELEGATIONS**

Nil

**6.0**    **OLD BUSINESS**

Nil

**7.0**    **NEW BUSINESS**

7.1 McNaught Homestead Preservation Society Facility & Fee Waiver – *from C.O.W. Mar 13/23*

**#073-2023-03-27**        Deputy Mayor Cal Mosher

**CARRIED:** That Council approves waiving 50% of the \$950.00 rental fee for this annual event.



7.2 Farm Safety Centre Request – from C.O.W. Mar 13/23

**#074-2023-03-27** Councillor Hugh Graw

**CARRIED:** That Council approves a \$500 donation to Alberta Farm Safety Centre and directs Administration to request information about when and how the Beaverlodge schools are affected.

7.3 #923J – Utility Rate Bylaw

**#075-2023-03-27** Councillor Hugh Graw

**CARRIED:** That Council gives a 1<sup>st</sup> reading to #923J – Utility Rate Bylaw.

7.4 2023 Operating Budget

**#076-2023-03-27** Deputy Mayor Cal Mosher

**CARRIED:** That Council approves the 2023 Operating Budget as amended.

7.5 2023 Capital Budget

**#077-2023-03-27** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council approves the 2023 Capital Budget as presented.

## **8.0 CORRESPONDENCE:**

8.1 Committee of the Whole Minutes – March 13, 2023

**#078-2023-03-27** Councillor Cody Moulds

**CARRIED:** That Council approves the minutes from the Committee of the Whole on March 13, 2023 as presented.

8.2 Special Council Budget Meeting Minutes – March 15, 2023

**#079-2023-03-27** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council approves the minutes from the March 15, 2023 Special Council Budget Meeting.

## **9.0 COMMITTEE AND STAFF REPORTS**

9.1 Action List

**#080-2023-03-27** Councillor Hugh Graw

**CARRIED:** That Council accepts the Action Item List for information with the following amendments:

- Removal of item 2 as it is the same as item 5
- Removal of item 7 & 8 as completed
- Add Information from Alberta Farm Safety Centre

9.2 Staff Reports

**#081-2023-03-27** Councillor Cody Moulds

**CARRIED:** That Council accepts these Council Reports for information as presented.

## **10.0 CLOSED SESSION**

Nil

11.0 ADJOURNMENT

Mayor Gary Rycroft adjourned the meeting.

7:19 PM

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Mayor, Gary Rycroft

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CAO, Jeff Johnston

TOWN OF BEAVERLODGE

BY-LAW 923J - WATER UTILITY BY-LAW

BEING A BY-LAW OF THE TOWN OF BEAVERLODGE IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING SCHEDULE "A" OF THE WATER UTILITY BYLAW 923

WHEREAS Town of Beaverlodge, being a municipal corporation in the Province of Alberta, owns and operates a water treatment and distribution system for supplying potable water and fire protection as public utilities for the benefit of municipal, domestic and industrial users and all other consumers in the Town of Beaverlodge, and subject to Council approval;

AND WHEREAS pursuant to the Municipal Government Act being Chapter M-26 R.S.A., 2000 and amendments thereto, the Council of the Town of Beaverlodge has the authority to enact a bylaw affecting, controlling and regulating the public utilities known as the "Water System";

NOW THEREFORE the Municipal Council for the Town of Beaverlodge duly assembled hereby enact as follows:

**1. TITLE:**

This By-Law may be sighted as "The Water Utility By-Law, Amendment 923-J

**2. GENERAL**

A. Schedule "A-10" is hereby deleted in its entirety.

B. Schedule "A-11" is hereby approved and attached as an amendment to Bylaw 923:

**3. VALIDITY**

The invalidity of any Section, clause, sentence, or provision of this By-Law shall not affect the validity of any other part of this By-Law which can be given effect without such invalid part or parts.

**This By-Law takes effect June 1, 2023.**

READ A FIRST TIME this 27<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Mayor Gary Rycroft

\_\_\_\_\_  
CAO Jeff Johnston

READ A SECOND TIME this \_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Gary Rycroft

\_\_\_\_\_  
CAO Jeff Johnston

READ A THIRD TIME this \_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Gary Rycroft

\_\_\_\_\_  
CAO Jeff Johnston

### Schedule "A-11" Rate Schedule

#### **Distribution Rate**

1. All consumers connected to municipal water shall pay a monthly water distribution charge and this charge shall be based on water meter size:
  - a. 5/8 inch (15 mm) \$ 16.50
  - b. 3/4 inch (18 mm) \$ 17.25
  - c. 1 inch (25 mm) \$ 26.10
  - d. 1 ½ inch (37.5 mm) \$ 69.50
  - e. 2 inch (50 mm) \$112.50
  - f. Greater than 2 inch (50 mm) \$130.00
  
2. All consumers connected to municipal sewer shall pay a monthly sewer distribution charge and this charge shall be based on water meter size:
  - a. 5/8 inch (15 mm) \$ 6.50
  - b. 3/4 inch (18 mm) \$ 7.25
  - c. 1 inch (25 mm) \$ 8.20
  - d. 1 ½ inch (37.5 mm) \$31.50
  - e. 2 inch (50 mm) \$38.50
  - f. Greater than 2 inch (50 mm) \$60.00

#### **Consumption Rate**

1. All consumers connected to municipal water shall pay a consumption rate based on the meter reading of the supply to the consumer. The rate shall be **\$1.80** per cubic metre (m<sup>3</sup>) of water used per month.
2. All consumers connected to municipal sewer shall pay a consumption rate based on the meter reading of the supply of water to the consumer. The rate shall be **\$1.80** per cubic metre (m<sup>3</sup>) of water used per month.
3. That the combined annual charge for Accounts 11690000 and 11690001 be capped at \$67,500.

#### **Bulk Water Rate**

All purchasers of water from the truck fill station at the Water Plant shall pay \$9.50 per cubic metre (m<sup>3</sup>).



**Miscellaneous Rates**

1. New Service Connection Fee
  - a. Where a property was not previously connected to water and/or sewer and the property owner requires a connection to water and/or sewer, a connection fee shall be charged as follows:
    - i. \$2,500 for ¾ inch (18mm) or smaller plus the cost of the meter.
    - ii. \$4,000 for 1 inch (25mm) or larger plus the cost of the meter.
2. New Service Connection Rate Rider
  - a. Where the property within or comprising, the following lands were not previously connected to water and sewer, and the property owner requests connection subject to costs being paid by way of a rate rider, the property and owner (and all subsequent owners) will be subject to the corresponding connection cost rate rider:

DESCRIPTION	LOCATED WITHIN	LINK NUMBER	CONNECTION COST	RATE RIDER
Portion of SW-2-72-10-W6	SW-2-72-10-W6	0014296529	\$30,000.00	\$166.67/month
310-7th Street West	SW-2-72-10-W6	0014296537	\$22,000.00	\$122.22/month
820-8th Ave West I/PA	NE-3-72-10-W6	0012474961	\$24,000.00	\$133.33/month

- b. The connection cost rate rider shall be payable over a maximum of Fifteen (15) Years, being One Hundred and Eighty (180) months.
  - c. The connection shall be subject to the then required form of connection agreement.
3. A penalty of 4.75% on the arrears amount will be evoked on all accounts in arrears on the first day of the new billing period. All accounts in arrears for two (2) consecutive months may be shut off. A \$75 connection fee will be charged once the account is paid and the water is turned back on. This service is not available outside of regular office hours as the water account must be paid in full prior to water being turned back on.
4. The monthly administrative fee of (non-electronic billing notification) \$2.00 per month per account.
5. For the purpose of this section regular office hours shall be 9:00 AM – 12:00 (noon) and 1:00 PM – 5:00 PM Monday through Friday excluding all statutory holidays.

<b>Meeting:</b>	Regular Meeting of Council
<b>Meeting Date:</b>	April 11, 2023
<b>Originated By:</b>	Tina Letendre, Deputy CAO
<b>Title:</b>	Property Tax Arrears - Reserve Bids & Public Auction Conditions

**PARCELS OF LAND TO BE OFFERED AT THE PUBLIC AUCTION**

Property Roll Number	Linc Number	Short/Long Legal	Title	Reserve Bid
5011000	0030597357	Plan 0424396; Block 19; Lot 6A	172186984	\$ 364,640.00

**BACKGROUND**

The Municipal Government Act (MGA) provides Municipalities with the authority to levy property taxes and requires that specific measures be taken to collect those taxes.

Section 326(c) of the MGA defines “tax arrears” as “taxes that remain unpaid after December 31 of the year in which they are imposed”. Prior to March 31<sup>st</sup> each year, a municipality must prepare a “Tax Arrears List” and submit it to the Land Title Office (LTO). The tax arrears list includes the properties that are more than one year in arrears. For example, properties with unpaid taxes for 2020 were included in the list prepared in 2022. LTO then registers a tax notification against the property title. The notification is only removed when property taxes are paid in full.

Where property taxes remain unpaid and are more than two years in arrears, the MGA, Section 418, states that the municipality **MUST** offer the land for sale by public auction. In order to avoid sale by public auction, a landowner may enter into a tax payment agreement whereby regular payments are made, and taxes are paid in full within three years.

**THE PROCESS**

As part of the public auction process, Council must establish a reserve selling price before it can auction a property. The reserve bid is set at a level that is as close as reasonably possible to market value of the parcel. The municipality may use a current assessment value or acquire the services of an independent, professional appraiser. For these bids we have used the current assessment value.

The public auction must be advertised in accordance with Section 421. A property owner or other interested party may pay the taxes at any time prior to the auction. A property owner may enter



into a tax agreement. Where a property owner enters into a tax agreement and the property owner does not meet the conditions of the agreement, the Town must then proceed with a tax sale in accordance with the requirements of the MGA.

If the property is sold at public auction, the purchaser acquires the property free of all encumbrances, except encumbrances listed in Section 423(1) of the MGA.

If a property is sold at public auction (Section 427), the municipality must first pay the taxes and any remedial costs related to the parcel and any expenses owing to the Crown (Section 553). If there is money remaining, the municipality must take specific steps to notify the owners and secured creditors that application must be made to recover their monies.

Where properties are not sold at the public auction, the Town may take additional steps in collecting taxes. This includes transferring the title of the property to the Town and disposing of the property in another manner, or, in the case of a rental property, giving notice to the tenant that all rents are to be paid to the Town. Where rents are collected, the rents are distributed against the taxes. Once the taxes are paid, the title is revived in the name of the previous owner. Usually, where a property is not sold at public auction, a municipality will take title to the property and offer the property for sale in another manner such as by sealed tender.

### **COSTS**

There are specific costs related to registration of the tax notices on the property titles, advertising, and administration charges. These costs are recoverable and are distributed between the specific tax accounts.

As of January 1, 2023 tax arrears owing to the Town for the above properties totaled \$12,560.69.

### **RECOMMENDATIONS**

1. That Council establish the date, time and place for the public auction of tax arrears properties listed above in this report as Friday, June 9, 2023, at 10 am in the Beaverlodge Community Centre, 1016-4<sup>th</sup> Avenue.
2. That Council set the reserve bids as listed above under Parcels of Land to be offered at the Public Auction.
3. That Council set the conditions of sale as follows:

### **CONDITIONS OF SALE**

The conditions are as follows:

- GST will be added to all successful bids,
- A deposit of 10% of the successful bid payable in cash, certified cheque, bank draft or money order must be received upon acceptance of the bid at public auction,
- The balance payable in the same manner is due within 30 days of the date of the public auction,
- All properties are to be sold on an “as is, where is” basis and the Town of Beaverlodge gives no warranty whatsoever to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the ability to develop the subject land for any use proposed by the Purchaser,

- No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel,
- No terms and conditions of sale will be considered other than those specified by the Town.
- All sales are subject to the reserve bid and any conditions and/or reservations on the existing title, and
- Taxes to be adjusted as of December 31, 2023.

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 **Email**  
town@beaverlodge.ca

 **Phone**  
780-354-2201

 **Website**  
beaverlodge.ca





Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

## Facility and Fee Waiver Application

Organization: Beaverlodge Municipal Hospital Date(s) of event: May 3, 2023 & May 4/5, 2023

Charity/Non Profit Registration Number: \_\_\_\_\_

Type of business:  Government  Non-Profit  For Profit  Other: Hospital

You must attach a copy of the 501(c)3, if Non-profit

Address: 422-10A Street City: Beaverlodge Prov: Ab Postal-Code: T0H 0C0

Contact Name: Dawnel Hotte Title: Admin Support

Phone: 780-354-2136 Phone 2: My cell: 780-814-2819 Fax: 780-354-8355

Email: dawnel.hotte@ahs.ca Web: \_\_\_\_\_

Requested facility/location of event: Large enough so participants can practise scenarios

Requested equipment: \_\_\_\_\_

Requested Percentage of Fees to be waived:  25%  50%  75%  100%

Brief Description of Event: Advanced Cardiac Live Support Class

Emphasis on early intervention and prevention, design to educate staff on how to best manage a crisis during all levels of escalation.

Type of event:  Fundraiser  Community Event  Private Event

Please attach any specific details or comments that may assist Town Council in making this decision.

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Dawnel Hotte  
Signature

March 10, 2023  
Date

For Office Use Only:

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Total Amount Requested for Waiver: \_\_\_\_\_ Permit #: \_\_\_\_\_

Recommendation:  0%  25%  50%  75%  100%

Council Approval  0%  25%  50%  75%  100%

CAO: \_\_\_\_\_ Date: \_\_\_\_\_

Notified by: \_\_\_\_\_ Date: \_\_\_\_\_



Permit Contract

Town of Beaverlodge Recreation  
 P.O. Box 30  
 1016 - 4th Ave  
 Beaverlodge, AB T0H 0C0  
 Phone: (780) 354-2203  
 FAX: (780) 354-2203  
 Email: recreation@beaverlodge.ca

**Permit #3539, Approved**

Mar 17, 2023 1:57 PM



**Company:** Beaverlodge Hospital  
 Box 480  
 Beaverlodge, AB T0H 0C0

Customer Type: Other Organizations

Prepared By: Sarah Miller

**Agent:** Dawnel Hotte  
 Email: dawnel.hotte@ahs.ca

Work: (780) 354-2136 Home: (780) 354-2136

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$514.29	\$25.71	\$0	\$540.00	\$0	\$0	\$0	\$0	\$540.00

▼ RESERVATIONS

Event	Resource	Center	Notes
ACLS for BL Hospital Emergency Staff #3539 Type: MPR/Pool Private Functions Attend/Qty: 20	MPR Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Day	Days Requested	Date	Event Begins	Duration	Date	Event Ends	Time
Wednesday		May 3, 2023	8:00 AM	8 hours	May 3, 2023	4:00 PM	
Thursday		May 4, 2023	8:00 AM	8 hours	May 4, 2023	4:00 PM	
Friday		May 5, 2023	8:00 AM	8 hours	May 5, 2023	4:00 PM	

Summary	Notes
Total Number of Dates: 3 Total Time: 24 hours	REFUND OF THE DAMAGE DEPOSIT INCLUDES CLEANUP BY THE RENTER AS FOLLOWS: PUTTING TABLES & CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, TAKING ALL OF THE GARBAGE TO THE GARBAGE BIN OUTSIDE AS WELL AS REMOVAL OF RECYCLE IF DESIRED. PLEASE CONFIRM WITH THE CSR AT THE FRONT COUNTER HOW TO REFUND THE DAMAGE DEPOSIT (BY CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER)

▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
MPR Full Day	ACLS for BL Hospital Emergency Staff #3539 MPR Whole	\$180.00	3.00	GST (I): \$25.71	\$540.00

▼ Payment Schedule for Original Balance of \$540.00

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Apr 26, 2023	\$540.00	\$0	\$0	\$540.00
			<b>Current Balance</b>	<b>\$540.00</b>

▼ CUSTOM QUESTIONS

Question	Answer
What is the purpose of your function?	Training
Do you need tables or chairs?	Yes
Would you like to purchase the set-up?	No

▼ WAIVERS

**Multi-Purpose Room Usage Waiver**

Due Date: May 3, 2023

CONDITIONS OF USE OF THE ORGANIZATION'S FACILITY:

1) You are responsible for your group and/or parties actions and conduct during your reservation. Your current and future reservation requests may be cancelled if the following should occur:  
- Fighting; Unseemly conduct; and Health Violations (spitting, smoking, etc.).  
- Abuse of staff or property; Negligent or delinquent in remitting payment.

2) There is a 50% deposit is required at the time of booking.

3) A \$50 refundable damage deposit is required at the time of the booking. The deposit will be refunded by cheque or credited to your member account, after inspection with regards to item #'s 6 and 8 below, and upon authorization of a supervisor.

4) Groups must provide at least 10 business days? notice of cancellation of their booking. We reserve the right to partially refund deposits when cancellation occurs less than 10 business days? of original reservation. No Shows will be charged 100% of the deposit.

5) Contract changes/cancellations will only be accepted from the individual originally booking the facility(s).

6) Your group must assume responsibility for providing adequate supervision, facility cleanliness and general order while using the facility.

7) Alcoholic beverages are strictly prohibited.

8) Damage and/or destruction of the above named property(s) will result in repair and/or replacement fees billed directly to you.

9) In all circumstances, the Organization retains full authority for final approval and denial of facility reservation requests.

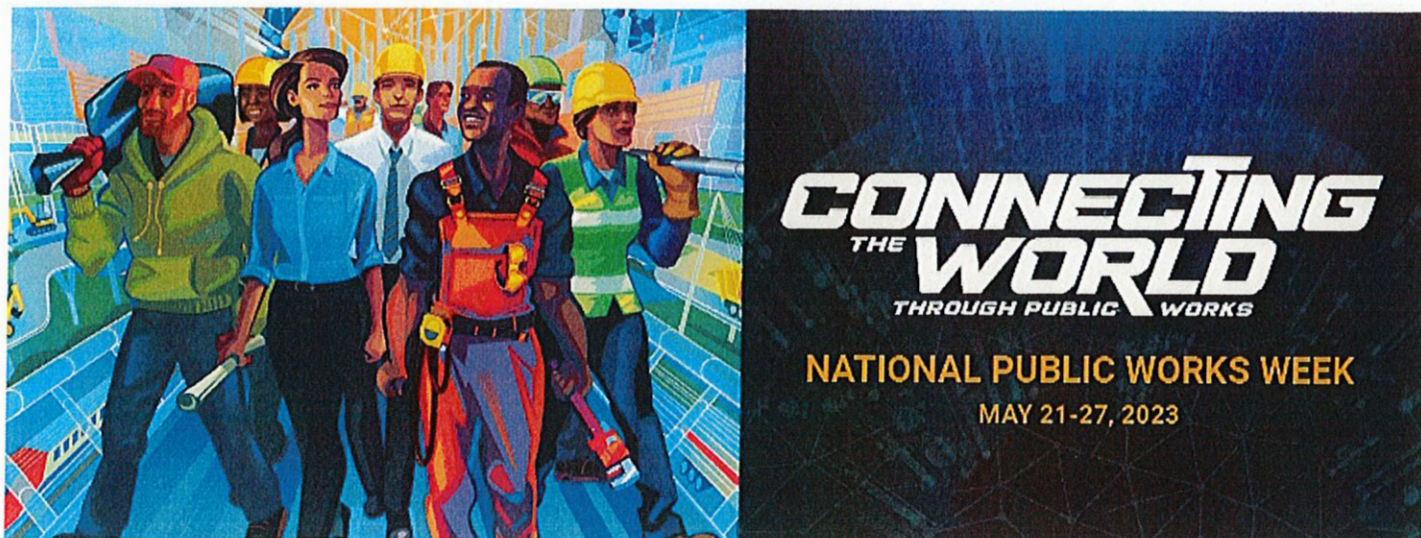
Waiver Signed

Signature: \_\_\_\_\_

Terms & Conditions: This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

Special Events: a. Special Events include, but are not limited to, private pool rentals, rentals of the multi-purpose rooms, community centre, arena, or sports fields. b. 50% of the total booking fee is payable at the time of booking, including the refundable damage. c. Cancellation notice for Special Events must be at least seven (7) days prior to the event. Some events may require notice of more than seven (7) days and that notice period will be indicated on contracts. d. In case of a no-show, the booking fee will not be refunded.





National Public Works Week

May 21–27, 2023

“Connecting the World Through Public Works”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **BEAVERLODGE**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **BEAVERLODGE** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2023 marks the 63<sup>rd</sup> annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **GARY RYCROFT, MAYOR, TOWN OF BEAVERLODGE**, do hereby designate the week May 21–27, 2023 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the **TOWN OF BEAVERLODGE** (to be affixed),

DONE at the **TOWN OF BEAVERLODGE, ALBERTA** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**GARY RYCROFT, MAYOR**

ECONOMIC DEVELOPMENT WEEK

May 8 - May 12, 2023

**Whereas**, communities rely on economic development professionals to promote economic well-being and quality of life; for communities like BEAVERLODGE that means coordinating activities that create, retain, and expand jobs in order to facilitate growth, enhance wealth, and provide a stable tax base; and

**Whereas**, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

**Whereas**, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

**Whereas**, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

**Whereas**, economic developers work in the TOWN OF BEAVERLODGE within the Province of Alberta.

**NOW THEREFORE BE IT RESOLVED**, that BEAVERLODGE, Alberta recognizes May 8 through May 12, 2023 as Economic Development Week, and reminds individuals of the importance of this community celebration which supports expanding business opportunities and making lives better.

DONE at the TOWN OF BEAVERLODGE, ALBERTA this \_\_\_\_ day of \_\_\_\_\_, 2023.

GARY RYCROFT, MAYOR





**COMMITTEE OF THE WHOLE MEETING MINUTES**

**COUNCIL CHAMBERS 400 10 St, BEAVERLODGE @ 6:00 P.M. MARCH 27, 2023**

<b>COUNCIL</b>	Mayor Gary Rycroft Councillor Judy Kokotilo-Bekkerus Councillor Cody Moulds	Deputy Mayor Cal Mosher Councillor Hugh Graw Councillor Cyndi Corbett, absent
<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO Nichole Young, Legislative Services

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. 6:00 PM

2.0 **LAND ACKNOWLEDGMENT:**  
*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

3.0 **ADOPTION OF AGENDA:**  
#035-2023-03-27 Councillor Judy Kokotilo-Bekkerus  
**CARRIED:** That the Committee of the Whole accepts the agenda with the following additions:

- New Business 6.9 – Community Rail Advocacy Alliance
- New Business 6.10 – Member at large for SPPARC

4.0 **DELEGATION:**

5.0 **OLD BUSINESS:**

6.0 **NEW BUSINESS:**  
6.1 AHS Courses – Facility & Fee Waiver  
#036-2023-03-27 Deputy Mayor Cal Mosher  
**CARRIED:** That the Committee of the Whole recommends that Council approves a 100% fee waiver as requested at the April 11, 2023 Council meeting.

6.2 Separation of Facility & Fee Waivers from Donations & Sponsorships  
#037-2023-03-27 Councillor Judy Kokotilo-Bekkerus  
**CARRIED:** That the Committee of the Whole recommends that at the April 11, 2023 Council meeting, Council directs Administration to provide an annual accounting of these amounts.

6.3 National Public Works Week Proclamation – May 21-27, 2023  
#038-2023-03-27 Councillor Hugh Graw  
**CARRIED:** That the Committee of the Whole recommends that Council make this Proclamation at the April 11, 2023 Council meeting.



6.4 Economic Development Week Proclamation – May 8-12, 2023

**#039-2023-03-27** Councillor Cody Moulds

**CARRIED:** That the Committee of the Whole recommends that Council make this Proclamation at the April 11, 2023 Council meeting.

6.5 Firehall Building Committee Update

**#040-2023-03-27** Councillor Hugh Graw

**CARRIED:** That the Committee of the Whole accepts this update for information.

6.6 Mountview Health Complex Committee Update

**#041-2023-03-27** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole accepts this update for information.

6.7 Community Enhancement Committee Update

**#042-2023-03-27** Councillor Cody Moulds

**CARRIED:** That the Committee of the Whole accepts this update for information.

6.8 Economic Development Committee Update

**#043-2023-03-27** Councillor Hugh Graw

**CARRIED:** That the Committee of the Whole accepts this update for information.

6.9 Community Rail Advocacy Alliance

**#044-2023-03-27** Deputy Mayor Cal Mosher

**CARRIED:** That the Committee of the Whole recommends that this item be moved to the April 11, 2023 Council meeting.

6.10 Member-at-large for South Peace Physician Attraction & Retention Committee

**#045-2023-03-27** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole recommends that this item be brought forward to the April 11, 2023 Council meeting for the recruitment process.

**7.0 TOPICS FOR NEXT AGENDA:**

- Firehall Building Committee Update
- Mountview Health Complex Committee Update
- Community Enhancement Committee Update
- Economic Development Committee Update
- Artwalk June 9, 2023 – Councillor Moulds

**8.0 ADJOURNMENT:** Mayor Rycroft adjourned the meeting.

**6:25 PM**

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Mayor Gary Rycroft

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Deputy Mayor Cal Mosher

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing.	ON HOLD	8/1/2023
2	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/26/2022
3	Grande Prairie & District Catholic School Board	26-Oct-20	Admin	Met with SuperIntendent and Principal. Requested a meeting between the Board and Council.	In progress	Winter 2022
4	PWSB Joint Agreement	22-Nov-21	CAO	In process - approx. 6 weeks to complete	In progress	6/1/2023
5	Selfie Stand @ Beaver Statue	27-Jun-22	Admin	Council directs Admin to look into the cost of installing a Selfie stand	In progress	
6	Aquatera Presentation	27-Feb-23	CAO	Invite Aquatera to present to council. Contact has been made with mid-June as a target date.	In progress	
7	Alberta Farm Safety Centre	27-Mar-23	Admin	Request information about when and how the Alberta Farm Safety Centre dealt with Beaverlodge schools.	In progress	5/31/2023

Current as of: **Tuesday, April 11, 2023**



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## Council Activity Report

Period: March, 2023

Council Name: Judy Kokotilo-Bekkerus		
Date	Committee/Meeting Title	Comments/Purpose
March 01_23	Other	Virtual Budget Review-Alberta Counsel
March 08_23	Grande Spirit Foundation	ASH Stakeholder Call - Budget Update
March 13_23	Town Council	Special Organizational Meeting, Committee of the Whole and Regular Council Meeting
March 15_23	Town Council	Special Budget Meeting
March 16_23	Grande Spirit Foundation	P3CP, Covenant, City and NWP Steering Committee Meeting-Virtual
March 17_23	Grande Spirit Foundation	ASCHA Member Discussion - Supporting Continuing Care Meeting-Virtual
March 17_23	Grande Spirit Foundation	Meet with CAO - Administration Office in GP
March 21_23	South Peace Physician Attraction and Retention	Grow Your Own Healthcare Professionals: Post-secondary in Northwest Alberta
March 22_23	Grande Spirit Foundation	Auditor Finacial Statement Review and Meeting, MNP, CAO and Finance Controller at Amisk
March 23_23	Grande Spirit Foundation	ASCHA Member Discussion - Supporting Continuing Care Meeting-Virtual
March 24_23	Grande Spirit Foundation	Full Board Meeting at Lakeview
March 27_23	Grande Spirit Foundation	Presentation to City of GP Council
March 27_23	Town Council	Committee of the Whole and Regular Council Meeting