

AGENDA FOR THE TOWN OF BEAVERLODGE COMMITTEE OF THE WHOLE MEETING
 TO BE HELD MONDAY DECEMBER 11, 2023 @ 6:00 PM
 COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB
Microsoft Teams meeting Join on your computer, mobile app or room device
[Click here to join the meeting](#) Meeting ID: 231 920 379 913 Passcode: nZ3u6G

1.0	<u>CALL TO ORDER</u> <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23</i>	
2.0	<u>LAND ACKNOWLEDGEMENT</u>	PP 2
3.0	<u>ADOPTION OF AGENDA</u>	
4.0	<u>DELEGATION</u>	
5.0	<u>OLD BUSINESS:</u>	
6.0	<u>NEW BUSINESS:</u> 6.1 Snow Removal Policy 6.2 Beaverlodge FCSS – Passionate Hearts Invitation – Feb 14, 2024 6.3 McNaught Homestead Donation Request 6.4 Town Newsletter – Council Contribution 6.5 Mountview Health Complex Committee Update – Mayor Rycroft 6.6 Community Enhancement Committee Update – Councillor Moulds 6.7 Economic Development Committee Update – Councillor Corbett	PP 3-16 PP 17 PP 18,19
7.0	<u>TOPICS FOR NEXT AGENDA:</u>	
8.0	<u>ADJOURNMENT:</u>	



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

Policy Title:	Snow Removal Policy	Policy #: PW-01-01A
Authority Approval:	MAYOR & COUNCIL	Resolution #:
		Effective Date: 2023-12-05
Distribution:	<input checked="" type="checkbox"/> Master <input checked="" type="checkbox"/> Administration <input checked="" type="checkbox"/> Council <input type="checkbox"/> FCSS	<input type="checkbox"/> Fire Department <input type="checkbox"/> Library <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Recreation

Purpose: To establish the levels of service and set priorities in regards to removing of snow from the Town's streets and sidewalks.

Policy Statement:

The Town of Beaverlodge desires to ensure that public roadways within the corporate limits of the Town of Beaverlodge are maintained in a condition that:

1. Maximizes public safety; and
2. Allows response to emergencies by Fire, Ambulance and Police Services; and
3. Allows access to the Town of Beaverlodge Hospital; and
4. Allows access to the schools; and
5. Allows access to essential utility services; and
6. Permits reasonable vehicular access to primary highways, businesses, industry, schools, residences recreational facilities, and public services.

Therefore, the Town of Beaverlodge will undertake roadway snow plowing and snow removal operations on a priority basis.

The policy must remain flexible and serves as a guideline for snow plowing and removal operations. Operational and administrative decisions that affect snow plowing and priorities are made by the CAO or designate.

Definitions:

1. As Required

A statement which means that the level of service is not set at a pre-determined number of activity occurrences per season or year. It allows operating forces to apply field judgement and expertise to varying weather conditions.

2. Boulevard

The area between a roadway curb and a separate sidewalk or between a roadway curb and property line where there is no sidewalk.

3. Cul-de-sac

A dead-end road with a hub at the dead end to allow for vehicle 180 degree turning movements.

4. Drifting

Depositing of wind-blown snow on roadways or lanes which make the passage of vehicle difficult or impossible.

5. Monolithic Sidewalk

A sidewalk which is integral with the curb and gutter structure.

6. Rutting

The formation of troughs or ridges in excess of 5 centimeters in depth in compacted snow or ice.

7. Sanding

The application of sand-chips-salt-calcium or other mixture to a roadway surface for the purpose of improving traction, reduction of skidding and/or reduction of ice formation. Emphasis is placed on intersections, corners, hills, school zones, playground zones and other known problem areas.

8. Snow Pack

The buildup thickness of packed snow on roadway surfaces.

9. Snow Plowing

The grading of accumulated snow from roadway surfaces to the sides or middle of a roadway.

10. Snow Removal

The loading and hauling of snow from roadway surfaces to a designated snow disposal site.

11. Temporary No Parking Signage

Temporary signage in the form of sSandwich boards, or other posted signage, indicating a temporary 24 hour parking ban for snow maintenance.

12. Windrowing

The temporary storage and accumulation of plowed snow onto boulevards, the middle of the roadway, and ditches.

Guidelines:

The Town of Beaverlodge will undertake roadway sanding, snowplowing, and snow removal operations in the following order of priority. There may be extreme snowfall events which exceed the capacity of available manpower and equipment to carry out the work listed within the time allotted; however, in that case the order of priority will not change.

1. Hospital, Fire, Ambulance, Access routes
2. **Central Business District, and Schools**
3. Arterial and Collector Roads
4. Local Residential Roadways
5. **Industrial**

1. Hospital, Fire, Ambulance access routes

These are noted on attached map "Schedule A"

Snow is plowed and stored to side or middle of the roadway after each snowfall as determined by Public Works Manager or designate. The Town will remove windrows once **they reach a height of 100cm (40") or** there is potential to cause safety or drainage problems as determined by the Public Works Manager or designate.

- 1.1 Sanding operations will be undertaken in the same manner and frequency as Arterial and Collector Roads.
- 1.2 The Town will endeavor to keep Fire Hydrants clear of snow at all times. Property owners are strongly encouraged to clear snow from fire hydrants on or around their property to ensure the Town can quickly gain access in the event of a fire.
- 1.3 Parking ban signage is in effect to allow for snow removal. Vehicles parked in the restricted area will be towed as per **Bylaw 1010 Traffic Bylaw.**

2. **Central Business District, Schools**

These are noted on attached map "Schedule B"

Snow is plowed and stored to side or middle of the roadway after each snowfall as determined by Public Works Manager or designate. The Town will remove windrows once there is potential to cause safety or drainage problems as determined by the Public Works Manager or designate.

- 2.1 Sanding operations will be undertaken in the same manner and frequency as Arterial and Collector Roads.
- 2.2 The Town will endeavor to keep Fire Hydrants clear of snow at all times. Property owners are strongly encouraged to clear snow from fire hydrants on or around their property to ensure the Town can quickly gain access in the event of a fire.
- 2.3 Parking ban signage is in effect to allow for snow removal. Vehicles parked in the restricted area will be towed as per Bylaw 1010 Traffic Bylaw.

3. Arterial and Collector Roads

These are noted on attached map "Schedule C"

Snow is plowed and stored to side or middle of the roadway after each snowfall as determined by Public Works Manager or designate. The Town will remove windrows once ~~they reach a height of 100cm (40")~~ or they reach a height where there is potential to cause safety or drainage problems as determined by the Public Works Manager or designate.

3.1 Snow plowing operations will generally utilize road right-of-way for snow storage as follows:

- 3.1.1 On roads that have boulevards and/or median, snow may be plowed onto the boulevard and/or median.
- 3.1.2 On Roads that have monolithic curb and sidewalk on 1 side only, snow may be plowed onto the opposite side or to the middle.
- 3.1.3 On roads that have monolithic curb and sidewalk on both sides, snow may be plowed to the side that does not have a driving lane directly adjacent to the curb. Or where there is parking on both sides of the street, snow may be plowed to the middle or to the side that has fewer driveways facing the roadway.
- 3.1.4 Snow will not be placed on municipal sidewalks.
- 3.1.5 Plowing operations may continue on an ongoing basis after initial road plowings in order to address rutting and drifting.
- 3.1.6 Snow windrows up to 12.5 cm (5") average height of the length of the driveway of un-compacted snow may be left in front of driveways and laneway entrances. Where windrows exceed 12.5 cm in height, the Town will endeavor to open up windrows to either side as soon as reasonably possible.

- 3.1.7 Where a snow windrow is placed across designated handicap parking or any type of pedestrian crosswalk, the Town will endeavor to open up the windrow to either side within eight hours of the windrow being placed.
- 3.1.8 Where a snow windrow is placed around a parked vehicle, the town will endeavor to remove the windrow after the vehicle has been removed.
- 3.1.9 Snow windrows placed in front of private sidewalks will not be removed.
- 3.1.10 Snow clearing and sanding operations of Town of Beaverlodge arena and pool facilities parking lots will generally commence following completion of arterial and collector roadways.

4. Local Residential Roadways and Laneways

These are noted on attached map "Schedule D"

- 4.1 A "snow pack" condition will be maintained on these roadways and laneways. Once the snow pack has reached a compacted ~~average depth of 10 cm that hinders driver~~that has the potential to cause safety or drainage problems it will either be:
 - 4.1.1. Plowed, where there is sufficient room on boulevards, medians or park areas to store snow. Plowing will be undertaken in the same manner as Arterial, and Collector Roadways. In cul-de-sac with central park areas, the snow would be plowed onto the park areas. In cul-de-sac areas without central park areas, the snow would be plowed into the centre of the cul-de-sac and removed at the earliest opportunity.
 - 4.1.2. Removed, where there is not sufficient room within the carriageway to store snow. Removal will be undertaken in the same manner as Arterial and Collector Roadways.
- 4.2 Removal and plowing operations would be completed on a neighbourhood-by-neighbourhood basis. This would rotate after each snowfall so that different neighbourhoods would be completed first.
- 4.3 If a significant snow fall should occur during operations in a local residential neighbourhood, the remainder of the local residential neighbourhood will be completed after the Arterial and Collector and Downtown Business Districts are completed.
- 4.4 Areas prone to drifting snow or with steep gradients may be plowed or sanded more frequently.

4.5 Snow windrows up to 12.5 cm (5") average height of the length of the driveway of un-compacted snow may be left in front of driveways. Where windrows exceed 12.5 cm in height, the Town will endeavor to open-up windrows to either side ~~within 8 hours of being placed~~ a reasonable time period as soon as operationally possible.

5. Industrial

These are noted on attached map "Schedule E"

5.1 A "snow pack" condition will be maintained on these roadways and laneways. Once the snow pack has reached a compacted depth that has the potential to cause safety or drainage problems, it will be plowed.

6. Temporary No Parking Signage Parking Ban for Snow Maintenance

6.1 ~~Anywhere~~ All roads within the Town of Beaverlodge other than specified routes is-are subject to temporary 24-hour parking ban signage—in order to allow for snow plowing/removal/windrowing ~~-as required~~. Temporary no parking signage will be posted -prior to snow maintenance occurring when a parking ban is required. Vehicles parked in the restricted area will be towed as per Bylaw 1010 Traffic Bylaw at the owner's expense.

6.2 Sanding operations will be undertaken as follows:

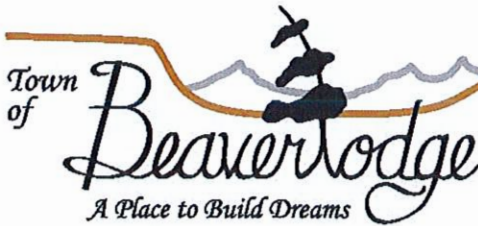
6.2.1. Generally, sanding will occur between the hours of 5:00 am and 5:00 p.m. in effort to have the roads sanded before the bulk of the commuter traffic leaves in the morning and returns in the evening.

6.2.2 Sanding between the hours of 5:00 p.m. and 10:00 p.m. would be completed as determined by the CAO or designate.

6.2.3. Sanding between the hours of 10:00 p.m. and 6:00 a.m. would be completed by call out only, as determined by the CAO or designate.

6.2.4 Sanding routes and priorities follow Arterial, Collector and Downtown Business District Roadways.

6.2.5 Sanding operations conducted on a seven day per week basis, as determined by the CAO or designate.



Sidewalks

The Town of Beaverlodge will undertake, sanding, snowplowing, and snow removal operations for the sidewalks identified in red in the attached "Schedule F" within 24 hours of the end of a snowfall of 10 centimeters or more. There may be extreme snowfall events which exceed the capacity of available manpower and equipment to carry out the work listed within the time allotted; however, in that case the list of priority will not change.

The Town of Beaverlodge will not be responsible for snow clearing or sanding of sidewalks adjacent to businesses, privately-owned homes, or non-Town owned facilities.

Snow Disposal Site

The Town has two locations for snow disposal as noted on attached map "Schedule G" The first site, marked "1", is located at Highway Ave and is for the use of Town operations only. The second location, marked "2", can be used by businesses and residents and Sports grounds. Access to these locations will be maintained by the Public Works Department, and will have the same priority as the residential plowing.

Date: _____

Mayor

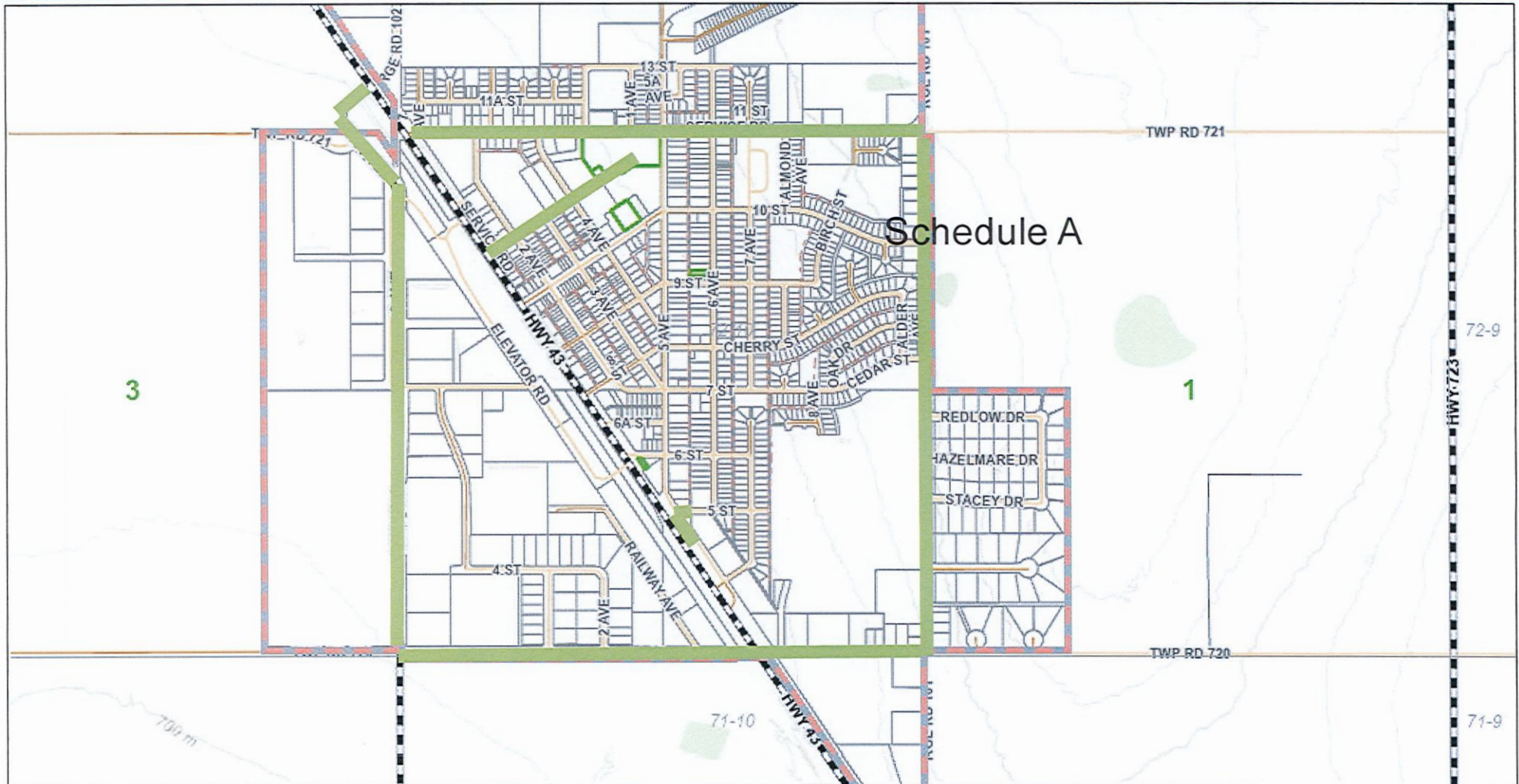
CAO



County of
Grande Prairie No. 1
Alberta, Canada

Town of Beaverlodge

Town of Beaverlodge



Scale 1:30,070

Legend

Municipal Boundaries

City / County

Village / Town
Township and Range Grid

Quarter Labels
Road Labels

Provincial Highways

Major Roads

Highway

Arterial
Collector

Unnamed Access Road
Turnaround

Ramp
Service Rd



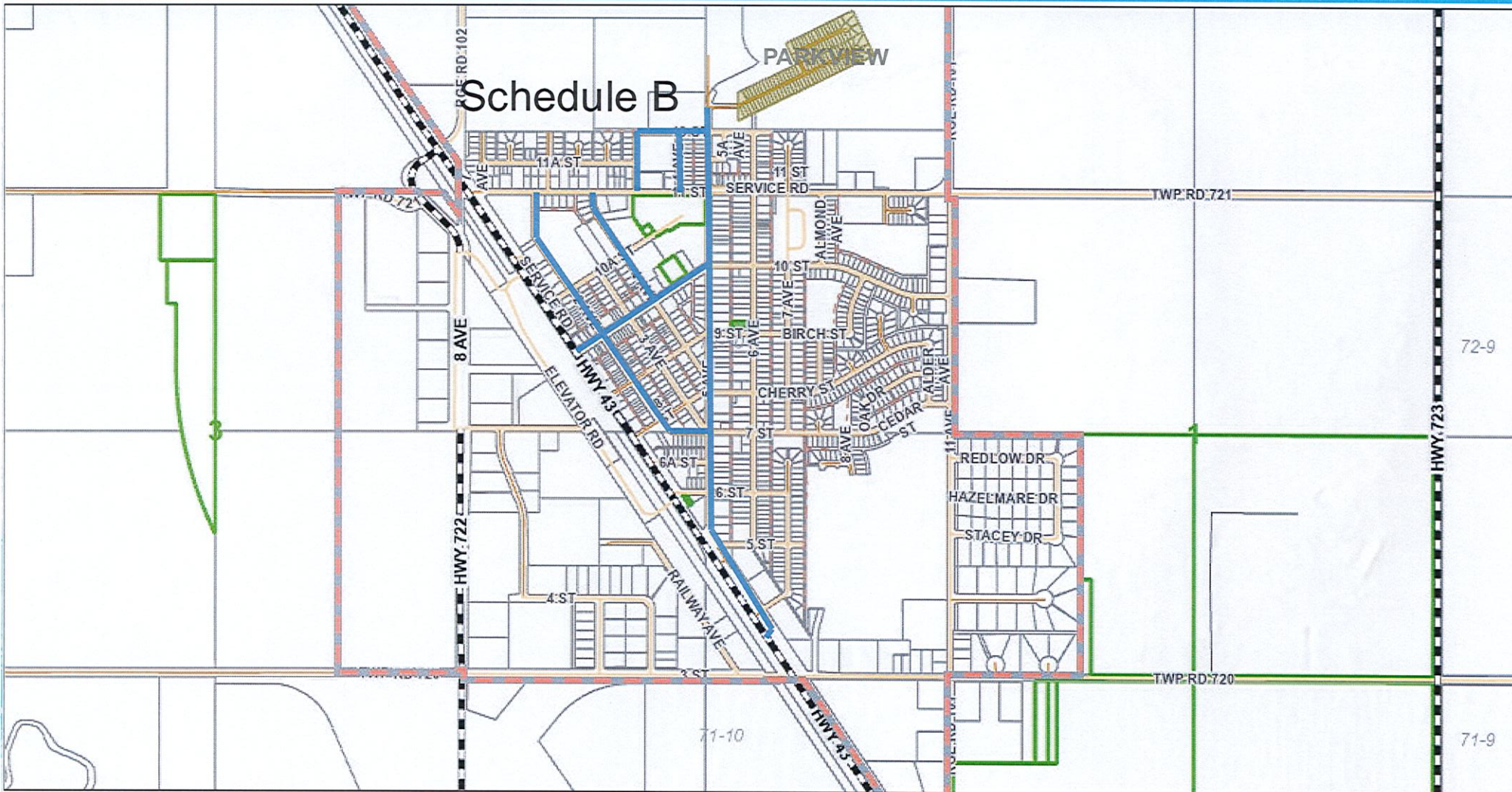
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County of
Grande Prairie No. 1
Alberta, Canada

County of Grande Prairie No. 1

County of Grande Prairie No. 1



Scale 1:32,638

Legend

Municipal Boundaries

City / County

Village / Town

Neighbourhoods / Subdivisions

Manufactured Home Community

Road Labels

Provincial Highways



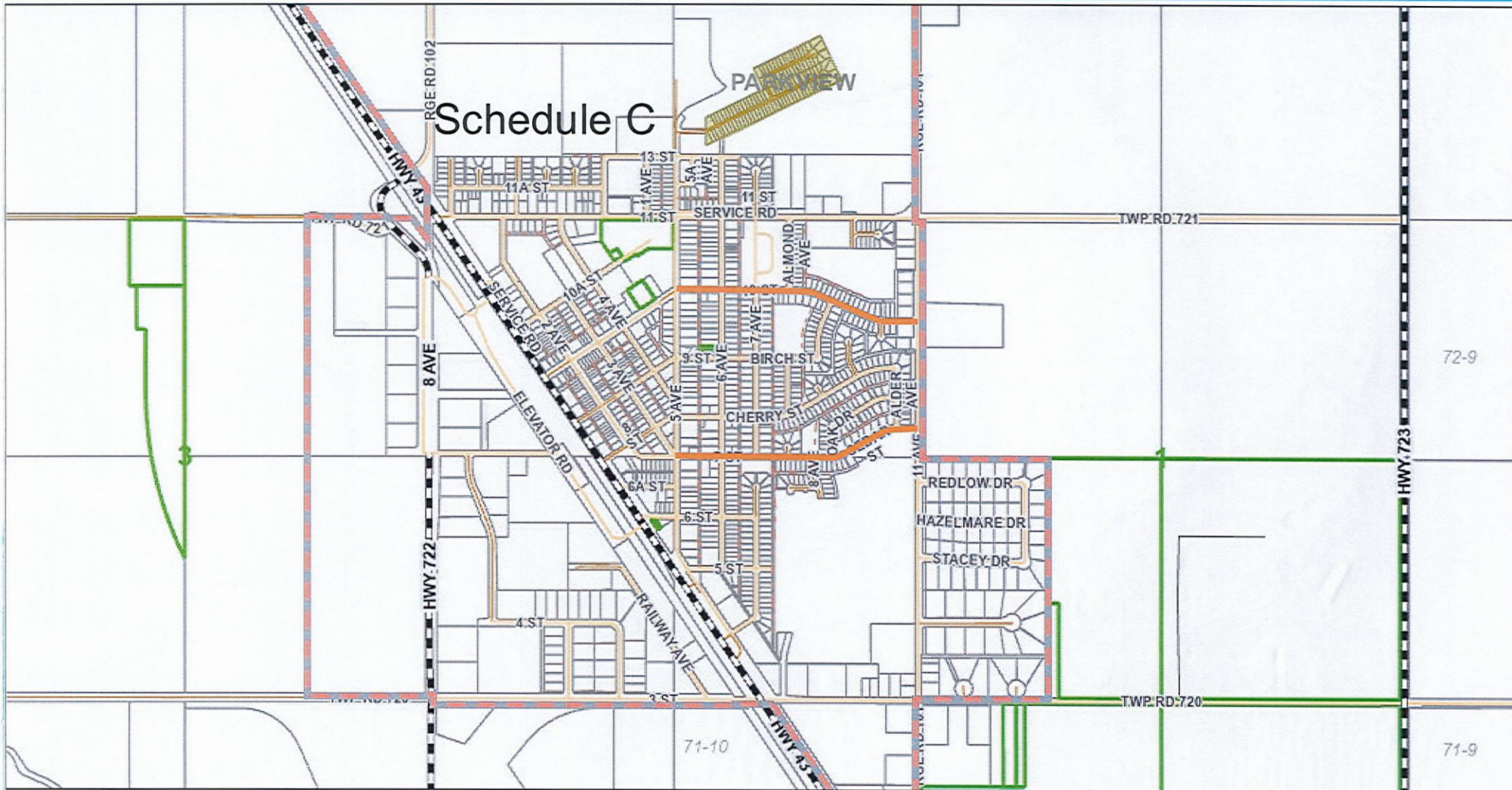
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County of
Grande Prairie No. 1
Alberta, Canada

County of Grande Prairie No. 1

County of Grande Prairie No. 1



Scale 1:32,804

Legend

**Municipal
Boundaries**

City / County

Village / Town

**Neighbourhoods /
Subdivisions**

Manufactured
Home
Community

Road Labels

Provincial
Highways



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Schedule D

Town of Beaverlodge Utilities Viewer

Find address or place

1000ft

-119.434 55.208 Degrees

Canada | Esri Community Maps Contributors, District of Fraser-Fort George, Esri Canada, Esri, HERE, Garm... esri

3°C Mostly cloudy 3:38 PM 2022-11-04

Schedule E

The screenshot shows a web browser window with the following elements:

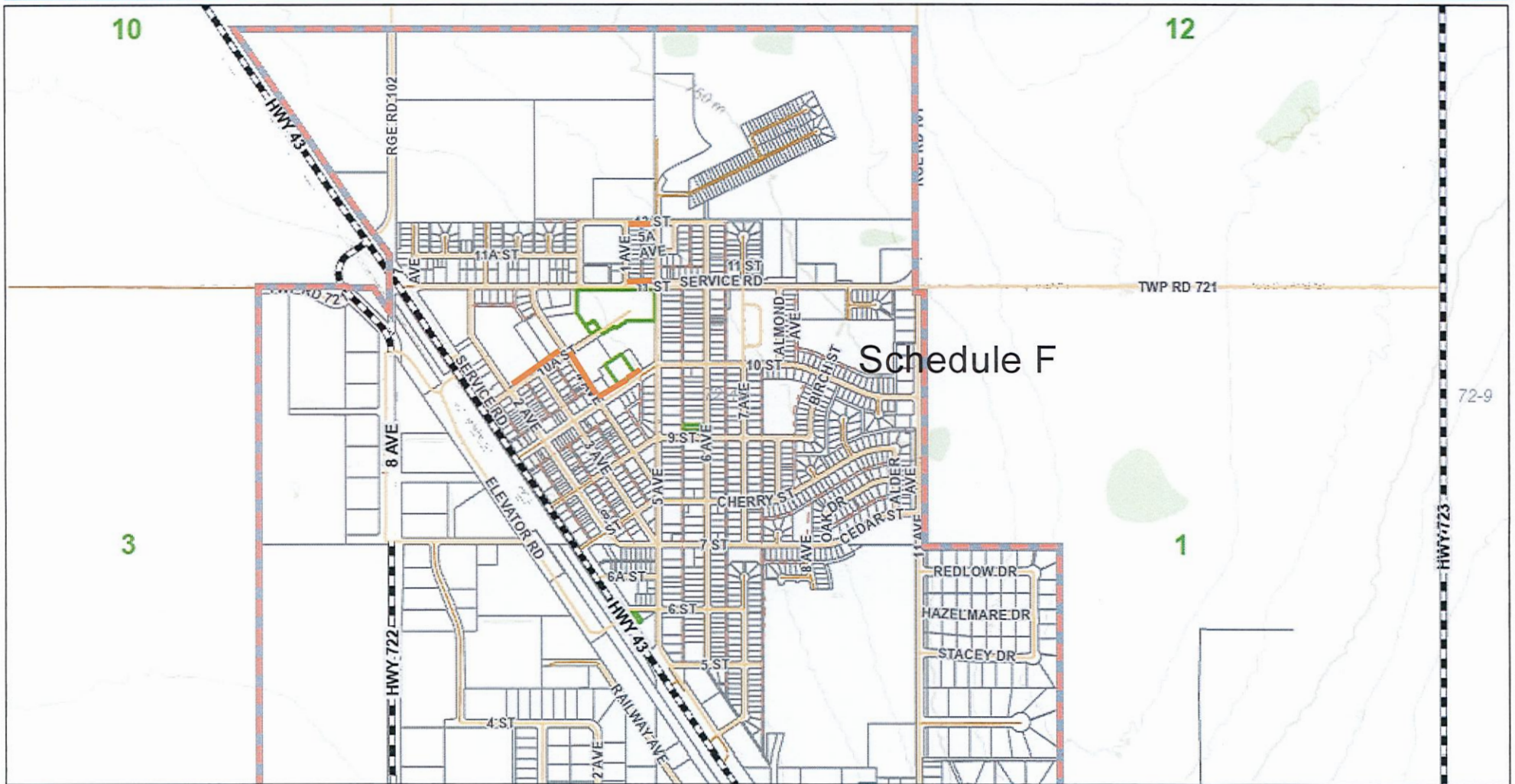
- Browser Tabs:** "Town of Beaverlodge" and "Utilities Viewer".
- Address Bar:** <https://beaverlodge.maps.arcgis.com/apps/webappviewer/index.html?id=69b811f4d37247c28b94938e4ba660a8>
- Page Header:** "Utilities Viewer" and "Town of Beaverlodge".
- Map Interface:** A search bar with the text "Find address or place", navigation icons (home, refresh, zoom in, zoom out, full screen), and a map showing a street grid with a purple utility line highlighted. The map is labeled "Beaverlodge".
- Scale Bar:** A scale bar indicating 1000ft.
- Coordinates:** -119.418 55.211 Degrees.
- Footer:** "Canada | Esri Community Maps Contributors, District of Fraser-Fort George, Esri Canada, Esri, HERE, Garm..." and the Esri logo.
- Windows Taskbar:** Includes a search bar with "Type here to search", application icons (File Explorer, Edge, Mail, Teams, Office, Word), system tray (3°C Mostly cloudy, ENG, 3:42 PM, 2022-11-04).



County of
Grande Prairie No. 1
Alberta, Canada

Town of Beaverlodge

Town of Beaverlodge



Scale 1:30,223

Legend

Municipal Boundaries

City / County



Village / Town

Township and
Range Grid

Quarter Labels

Road Labels

Provincial
Highways

Major Roads

Highway

Arterial

Collector

Unnamed
Access Road

Turnaround

Ramp

Service Rd

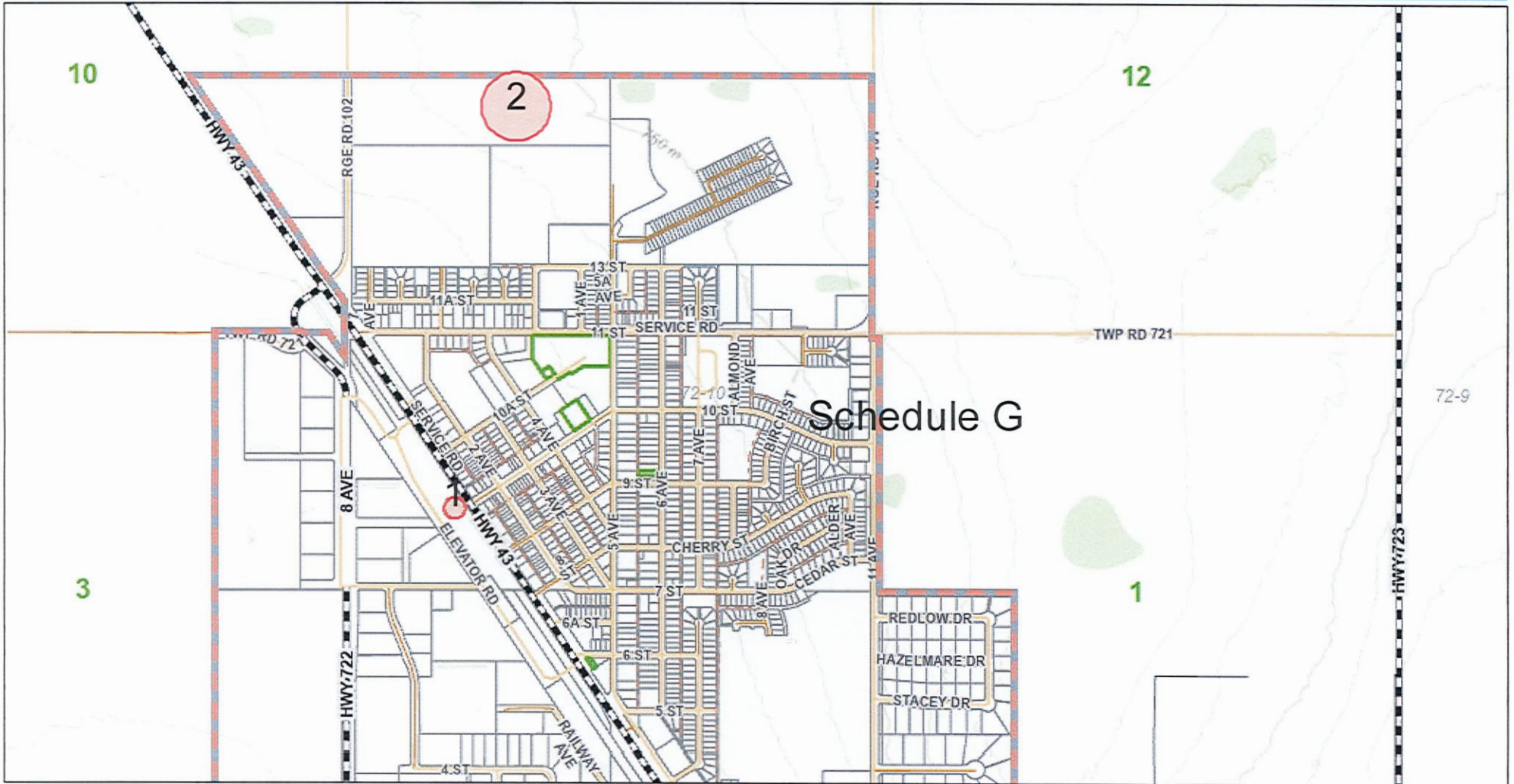


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Town of Beaverlodge

Town of Beaverlodge



Scale 1:30,223

Legend

Municipal Boundaries

City / County

Village / Town

Township and Range Grid

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Road Labels

Provincial Highways

Major Roads

Highway

Arterial

Collector

Unnamed Access Road

Turnaround

Ramp

Service Rd



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Beaverlodge FCSS
 400 10 St
 Beaverlodge, AB T0H 0C0

December 1, 2023

Town of Beaverlodge Council
 400 10th Street
 Beaverlodge, AB T0H 0C0

Beaverlodge Town Council,

The 2024 Passionate Heart planning committee formally invites you to our annual Passionate Heart Celebration to celebrate and honor individuals and organizations who contribute significantly to their community, enhance social services in the region, and are dedicated to improving quality of life in our community.

The celebration will be taking place at the Bowes Family Crystal Gardens on February 14, 2024 starting at 11:30am where all nominees will be recognized, and award winners will be announced and honored.

We are requesting your attendance at the 2024 Passionate Heart Celebration to present the Passionate Heart Award in one of the four award categories.

Thank you for considering our invitation. Please provide a response to rstockman@beaverlodge.ca with the name of who will announce the award winner by January 24, 2024. Additional tickets for the event can be purchased for \$30.00 at bonnettsenergycentre.com for any further attendees. Should you have any questions, I can be reached by phone or email.

Sincerely,

Reanna Stockman
 FCSS Director
 Town of Beaverlodge
 780-354-4057
rstockman@beaverlodge.ca



McNaught Homestead Preservation Society

Update: McNaught Homestead 1912 House Project

Over the past 10 years the Board of Directors of the McNaught Homestead Preservation Society has been working toward placing a proper foundation under the 1912 log house on site. Costs of initial estimates were beyond our finances.

In 2022 this finally came together and an application was prepared for a Provincial Heritage Preservation grant. Applying for any Government grant takes a lot of input including background information and estimates from all contractors.

When the estimates were finally in place a grant application was submitted to the Alberta Provincial Heritage Preservation Partnership Program. This program funds only up to half of the project costs. However, with the Provincial Election and then the appointment of a new Minister, the approval was delayed.

In early June work did begin by first lifting and moving the house and then shortly

afterward constructing the insulated foundation forms and then the cement work. Next was the placement of the support beams and repairs to the under-structure of the house. In early September all was in place and the house was moved onto the foundation.

The first half of the grant funding was received in early September and the remainder will come upon completion of the project and the submission of all receipts. But after the grant application was submitted we were notified that all grants from the Heritage Preservation Partnership Program will be cut by 21% from the submitted application request... Thus the maximum the Homestead can now receive is about \$24,800 of the submitted estimates of \$63,300.

However, as the bills are coming in we estimate the final cost will be closer to \$75,000.

To help cover the cost to the McNaught Homestead Society we are seeking donations from individuals, companies and local businesses for this important heritage project. If you can contribute please let us know by filling out the form below.

Name: _____

Address: _____

Phone: _____ Email: _____

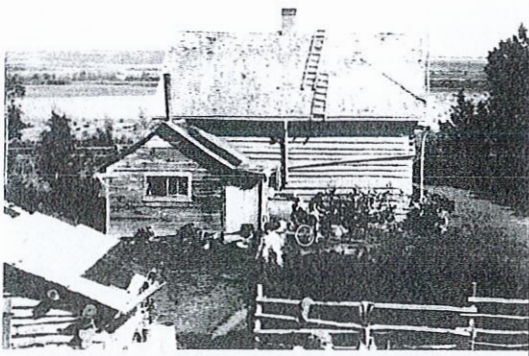
Donation: \$\$ _____ any donation of \$25 or more will receive a **tax receipt**;

Donor's names will be placed on a plaque of contributors and displayed at the Homestead

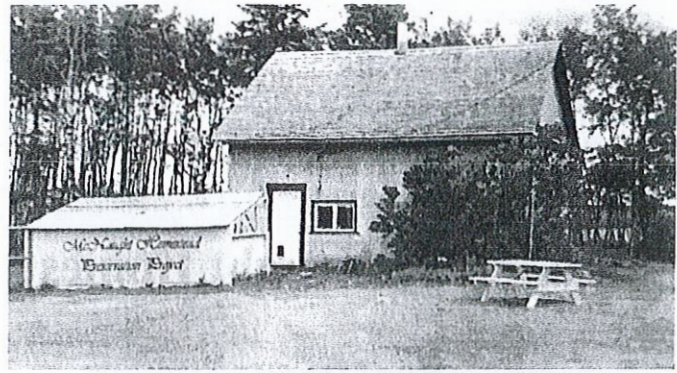
Send to McNaught Homestead PO Box 879 Beaverlodge, AB T0H 0C0

Or e-transfer to MCNaughthomeps@gmail.com

Contacts are Peter Martin 780-354-2864 or Don Nelson 780-354-8612 See Over ►



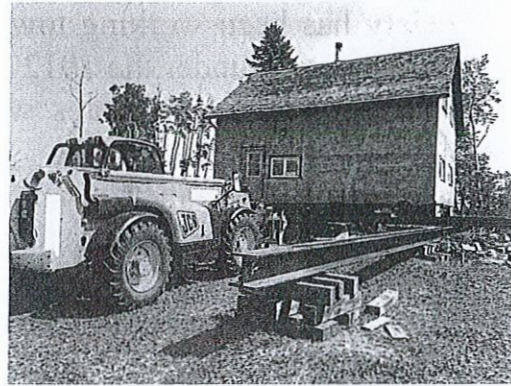
McNaught House circa 1925



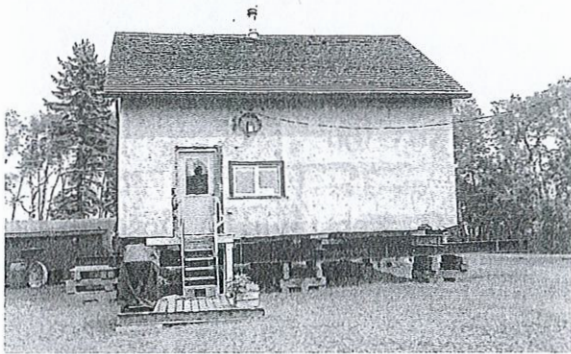
McNaught House 2018



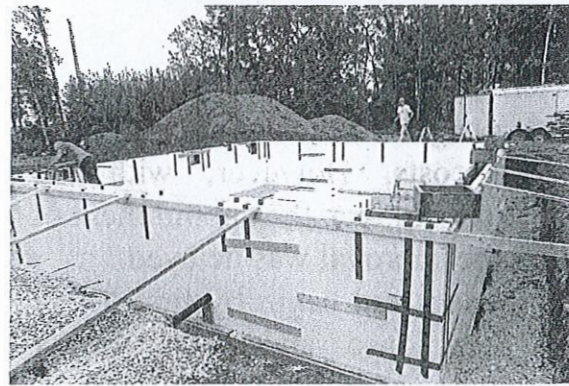
Debris under the house



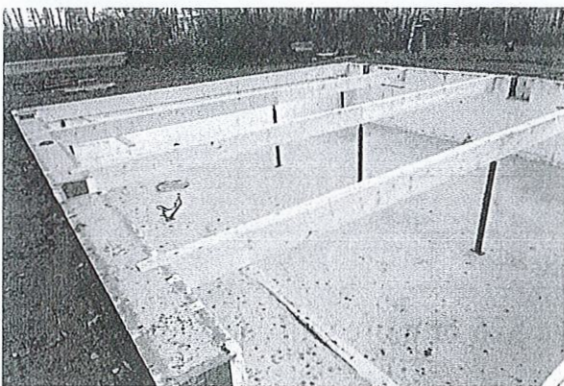
The move off the old location



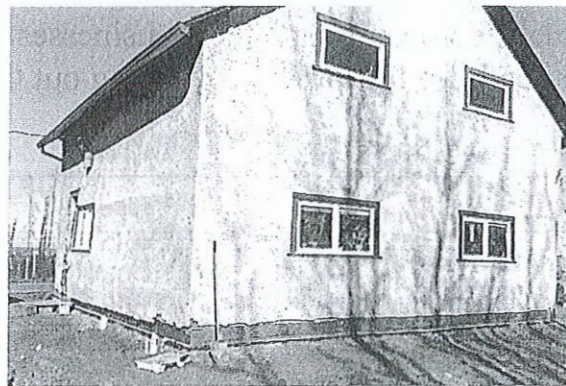
Resting place for about 2 months



Insulated foundation forms



Support beams and tela-posts



Resting on new foundation. Yay!