



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
 MONDAY JANUARY 22, 2024 AT 7:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE, AB

Microsoft Teams meeting Join on your computer, mobile app or room device

[Click here to join the meeting](#) Meeting ID: 282 189 487 533 Passcode: aS9XQq

1.0	<u>CALL TO ORDER:</u> <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23</i>	
2.0	<u>LAND ACKNOWLEDGEMENT:</u>	PP 2
3.0	<u>ADOPTION OF AGENDA:</u>	
4.0	<u>ADOPTION OF MINUTES:</u> 4.1 Jan 8, 2024 - Regular Council Meeting Minutes	PP 3-5
5.0	<u>DELEGATIONS:</u> 5.1 South Peace Farmers Market – Tera Born & Danielle Jonzon	PP 6
6.0	<u>OLD BUSINESS:</u>	
7.0	<u>NEW BUSINESS:</u> 7.1 Accounting of 2023 Fee Waivers, Donations & Sponsorships	PP 7
8.0	<u>CORRESPONDENCE:</u> 8.1 Minutes from the January 8, 2024 Committee of the Whole Meeting 8.2 Minutes from the August 24, 2023 Economic Development Committee	PP 8,9 PP 10,11
9.0	<u>COMMITTEE AND STAFF REPORTS:</u> 9.1 Action List 9.2 Staff Reports	PP 12 PP 13-16
10.0	<u>CLOSED SESSION:</u>	
11.0	<u>ADJOURNMENT:</u>	



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As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



REGULAR COUNCIL MEETING MINUTES

MONDAY JANUARY 8, 2024 AT 7:00 PM

COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft Councillor Hugh Graw Councillor Cyndi Corbett Councillor Ryier Hommy	Deputy Mayor Judy Kokotilo-Bekkerus Councillor Cal Mosher Councillor Cody Moulds
STAFF	Jeff Johnston, CAO	Tina Letendre, Deputy CAO Nichole Young, Legislative Services

1.0 CALL TO ORDER Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

2.0 LAND ACKNOWLEDGEMENT

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 ADOPTION OF AGENDA

#001-2024-01-08 Councillor Cyndi Corbett

CARRIED: That Council adopts the agenda with the following change:

- Addition of New Business 7.3 Cold Shot Bus Lines

4.0 ADOPTION OF MINUTES

3.1 December 11, 2023 – Regular Council Meeting Minutes

#002-2024-01-08 Councillor Cyndi Corbett

CARRIED: That Council adopts the minutes of the December 11, 2023 Regular Council Meeting as presented.

5.0 DELEGATIONS:

5.1 Government Frameworks.com – Phillip Hicks & Amy Underwood

#003-2024-01-08 Councillor Cyndi Corbett

CARRIED: That Council accepts this presentation for information.

6.0 OLD BUSINESS:

7.0 NEW BUSINESS:

7.1 Snow Removal Policy PW-01-01

#004-2024-01-08 Councillor Cyndi Corbett

CARRIED: That Council approves the updated Snow Policy PW-01-01 as presented.

7.2 Appointment of Auditors for 2023

#005-2024-01-08 Deputy Mayor Judy Kokotilo-Bekkerus

CARRIED: That Council appoints MNP LLP to be the Auditors for the Town of Beaverlodge for 2023.

7.3 Cold Shot Bus Lines – Support Request (from C.O.W. Jan 8, 2024)

#006-2024-01-08 Councillor Ryier Hommy

CARRIED: That Council directs Administration to issue a letter to Cold Shot Bus Lines, to be signed by Mayor Rycroft, declining any financial support.

8.0 CORRESPONDENCE:

8.1 Committee of the Whole Meeting Minutes – December 11, 2023

#007-2024-01-08 Councillor Cyndi Corbett

CARRIED: That Council adopts the minutes from the December 11, 2023 Committee of a Whole meeting as presented.

8.2 Alberta Transportation & Economic Corridors – Response to Rural Bus Lines

#008-2024-01-08 Councillor Cody Moulds

CARRIED: That Council accepts this report for information.

8.3 Wildfire Prevention Committee – Town of Hinton

#009-2024-01-08 Councillor Ryier Hommy

CARRIED: That Council accepts this for information.

8.4 Beaverlodge Mural Foundation – Thank You Letter

#010-2024-01-08 Councillor Cyndi Corbett

CARRIED: That Council accepts this for information.

9.0 COMMITTEE AND STAFF REPORTS

9.1 Action List

#011-202401-08 Councillor Hugh Graw

CARRIED: That Council accepts the Action Item List as presented.

9.2 Council Reports

#012-2024-01-08 Councillor Hugh Graw

CARRIED: That Council accepts these Council Reports for information as presented.

10.0 CLOSED SESSION

11.0 ADJOURNMENT Mayor Gary Rycroft adjourned the meeting. **7:27 PM**

Mayor Gary Rycroft

CAO Jeff Johnston



Box 30, 400 - 10th Street
Beaverlodge, AB T0H 0C0

DELEGATIONS TO COUNCIL

Name of Delegates(s):

Tera Born

Danielle Jonzon

Representing:

South Peace Farmers Market

Phone Number:

780 - 978 - 1198

Email:

southpeacefm@gmail.com

Topic:

To introduce our organization to the
Town of Beaverlodge.

Staff Familiar with topic:

Jeff Johnston

Attached Information:

- nil -

Notes:

Limit presentation to 15 minutes

Delegate Signature:

Date:

Jan 18, 24

All notifications and documentations must be sent to nyoung@beaverlodge.ca

If you have materials/documentation to be included in the Agenda, they must be received by 1:00pm the Tuesday before the meeting you are scheduled to appear before Council.

**Any documentation submitted (including this Delegate Application)
is considered "Public Information" and will appear in a Council Agenda.**

FOR OFFICE USE ONLY

Date and Time of Council Meeting to attend:

Jan 22, 24

Approved to Present by:

Jeff Johnston

Date:

Jan 18, 24

*Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023
via Council resolution #145-2023-05-23*



Email

town@beaverlodge.ca



Phone

780-354-2201



Website

beaverlodge.ca

Fee Waivers / Reductions 2023

Name of Group/Organization	Comment	Date of Decision / Resolution # if applicable	Total Cost of Permit	% Waived or Reduced (Administration / Council)	Waived Amount	Facility
Barracudas Swimming Club	Region A Swim Meet	#282-2022-11-14	2,480.00	50%	1,240.00	Pool/MPR/C/C
Barracudas Swimming Club	Swim Club Reg. Scheduled Practice Hours	#283-2022-11-14	31,950.00	\$115./HOUR	7,455.00	POOL
AlbertaHealthServices-BeaverlodgeHomecare	Non-Violent Crisis Intervention	#293-2022-11-28	360.00	100%	360.00	MPR
Rebels Volleyball Club	Rebels Volleyball Practice Hours (U14-U15)	#307-2022-12-12	1,625.00	25%	406.25	ST.MARY GYM
Landis Eastman (Family of Jim Nichol)	Celebration of Life for Jim Nichol	#032-2023-02-13	800.00	100%	800.00	C/C
McNaught Homestead Preservation Society	Annual Comedy Night Fundraiser	#073-2023-03-27	950.00	50%	475.00	C/C
Beaverlodge Municipal Hospital	Advanced Cardiac Live Support Class	#088-2023-04-11	540.00	100%	540.00	MPR
Beaverlodge Junior B Blades	2023 Dinner & Dance Fundraiser@CURLING RINK	#194-2023-08-08	1,326.00	100%	1,326.00	ST.MARY KITCHEN
Beaverlodge United Church	Annual Roast Beef Community Dinner	#230-2023-09-25	700.00	50%	350.00	C/C
Paizley'sPurses&Bentley'sBackpacks	Rental of C/C Stage, Black Chairs, Pipe&Draping	#255-2023-10-23	600.00	50%	300.00	C/C EQUIPMENT
Beaverlodge Daycare	Rental of C/C Stage,Pipe&Draping,Bar & Facility	#293-2023-12-11	2,650.00	50%	1,325.00	ST. MARY GYM&KITCHEN
Beaverlodge&District Chamber of Commerce	Annual Christmas Luncheon	#294-2023-12-11	230.00	50%	115.00	C/C

TOTAL WAIVED AMOUNT YEAR-TO-DATE \$ 14,692.25

Donations and Support 2023

Name of Group/Organization	Comment	Date of Decision	Resolution Number	Amount Donated / Value of Support Granted	Facility
Beaverlodge Mural Foundation	Mural Protective Coatings	13-Mar-23	#061-2023-03-13	\$1,500.00	
The Great Canadian Playwright Showcase	Courage and Excellence Award	March 13, 2023	#060-2023-03-13	\$1,500.00	
Beaverlodge Regional High School	Grand March 2023	13-Mar-23	#060-2023-03-13	\$6,300.00	
Beaverlodge Community Garden	Planters, sign, etcetra	8-May-23	#133-2023-05-08		
The Great Canadian Playwright Showcase	Handi Bus Rental (G.P. to Beaverlodge/Return)	11-May-23	Waived by Jeff Johnston	\$501.00	
Beaverlodge Elks Club	Rental Fees for 1 year	12-Jun-23	#161-2023-06-12	\$2,250.00	
Seniors Community Bus Transportation	Senior Community Handi Bus Grant (C.O.W.)	26-Jun-23	#171-2023-06-26	\$1,000.00	
Beaverlodge Fire Fighters' Association	Annual Fireman's Ball/Fundraiser			\$1,990.00	C/C & MPR
G.P. International Street Performers Festival	2023 Sponsorship			\$3,000.00	
Royal Canadian Legion # 121 (Beaverlodge)	2023 Remembrance Day Service	14-Nov-23	#265-11-14	100% Waived for Years 2023-2027	C/C & MPR

TOTAL DONATIONS YEAR-TO-DATE \$ 19,221.00

Budget Allocation

\$ -

Total

33913.25

1.2



COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 St, BEAVERLODGE JANUARY 8, 2024 @ 6:00 PM

COUNCIL Mayor Gary Rycroft Deputy Mayor Judy Kokotilo-Bekkerus
Councillor Cal Mosher Councillor Hugh Graw
Councillor Cody Moulds Councillor Cyndi Corbett
Councillor Ryier Hommy

STAFF Jeff Johnston, CAO Tina Letendre, Deputy CAO
Nichole Young, Legislative Services

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:00 PM**

2.0 **LAND ACKNOWLEDGMENT:**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 **ADOPTION OF AGENDA:**

#001-2024-01-08 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole adopts the agenda with the following addition to New Business:

- 6.8 Excavator Viability

4.0 **DELEGATION:**

5.0 **OLD BUSINESS:**

5.1 Beaverlodge FCSS – Passionate Hearts Invitation Feb. 4, 2024

#002-2024-01-08 Deputy Mayor Judy Kokotilo-Bekkerus

CARRIED: That Deputy Mayor Judy Kokotilo-Bekkerus and Councillor Cyndi Corbett will attend on behalf of Council and Judy will present an award.

6.0 **NEW BUSINESS:**

6.1 Water Meter Update

#003-2024-01-08 Councillor Ryier Hommy

CARRIED: That the Committee of the Whole accepts this update for information.

6.2 2024 Town Budget

#004-2024-01-08 Councillor Hugh Graw

CARRIED: That the Committee of the Whole accepts this for information.

6.3 Cold Shot Bus Lines – Urgent Support Request

#005-2024-01-08 Councillor Ryier Hommy

CARRIED: That the Committee of the Whole moves this item to the Council meeting immediately following, with the recommendation that this request be declined.

6.4 Beaverlodge Elks Letter

#006-2024-01-08 Deputy Mayor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole requests that Administration respond in writing, expressing Councils gratitude for all of their service to the community.

6.5 Mountview Health Complex Committee Update

#007-2024-01-08 Councillor Hugh Graw

CARRIED: That the Committee of the Whole accepts this for information.

6.6 Community Enhancement Committee Update

#008-2024-01-08 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole accepts this for information.

6.7 Economic Development Committee Update

#009-2024-01-08 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole accepts this for information.

6.8 Excavator Viability

#010-2024-01-08 Councillor Cody Moulds

CARRIED: That the Committee of the Whole accepts this for information.

7.0 TOPICS FOR NEXT AGENDA:

- Mountview Health Complex Committee Update
- Community Enhancement Committee Update
- Economic Development Committee Update

8.0 ADJOURNMENT: Mayor Gary Rycroft adjourned the meeting.

6:27 PM

Mayor Gary Rycroft

CAO Jeff Johnston

Minutes for the Town of Beaverlodge Economic Development Committee Meeting

9:30 AM on Thursday, August 24, 2023 CHAIR– Cyndi Corbett

ATTENDANCE:

Cyndi Corbett – Chair

Tracy Ferguson – Member

Mike Wells - Member

Jeff Johnston – CAO, absent

Tina Letendre – Deputy CAO

Cody Moulds – Councillor

Wael Ammar – Member, absent

Donna Haight - Member

Recording Secretary - Nichole Young

1.0 CALL TO ORDER:

The meeting commenced at 9:30 AM.

2.0 ADOPTION OF AGENDA:

#030-2023-08-24 Councillor Cody Moulds

CARRIED: That the agenda be accepted with the addition to Old Business 4.1 – TikTok or FB Interviews of presentation by Xander and 4.2 Angel WINGS update.

3.0 ADOPTION OF MINUTES:

#031-2023-08-24 Member Mike Wells

CARRIED: That the minutes of the May 18, 2023 meeting be accepted as presented.

4.0 OLD BUSINESS:

4.1 TikTok &/or FB Interviews – *Xander gave an overview of what he can do for these ‘Spotlight’ style interviews and can commit to at least one per month if the committee decides to proceed.*

#032-2023-08-24 Member Mike Wells

CARRIED: That the Economic Development Committee accepts this for information.

4.2 WINGS Update

#033-2023-08-24 Councillor Cody Moulds

CARRIED: That the Economic Development Committee accepts this update for information and requests that it be a recurring item under Old Business until it is completed.

5.0 NEW BUSINESS:

5.1 June 22 Workshop Follow-up – *conduct a survey with local businesses but do it in person. Come up with 5 questions for the survey and then follow up with Holly with the results and she will come back to complete the workshop.*

5.2 Survey Questions.

1. *What made you choose Beaverlodge as the location for your business?*
2. *What hurdles/obstacles have you faced as a business?*
3. *When is your busiest time? When is your slowest time? Is there a way to improve it?*
4. *Would you be interested in taking part in our monthly Spotlight video?*
5. *How could the Economic Development Committee help your business?*

#034-2023-08-24 Councillor Cody Moulds

CARRIED: That the Economic Development Committee accepts this for information.

5.3 2023 Frequent Shopper Program Update

#035-2023-08-24 Member Tracy Ferguson

CARRIED: That the Economic Development Committee accepts this update for information.

6.0 ROUND TABLE:

- Cody Moulds – advertise ‘Spotlight your Business’
- Wael Ammar – absent
- Tracy Ferguson – nil
- Donna Haight – nil
- Mike Wells – advertise upcoming opportunity for businesses to participate in survey
- Cyndi Corbett – process to enable the committee to contact new businesses, add to the business license form

8.0 ADJOURNMENT:

The meeting was adjourned at 10:34 AM

Next meeting TBD.

Chair, Cyndi Corbett

Councillor Cody Moulds

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing.	ON HOLD	8/1/2023
2	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/30/2023
3	Grande Prairie & District Catholic School Board	26-Oct-20	CAO/Admin	Sent Draft Joint Use Partnership Agreement to GPDCSD	In progress	9/30/2023
4	Community Bus Policy	8-May-23	Admin	Review and update this policy and it's fees and charges.	In Progress	12/31/2023
5	Main Street Sign	23-Oct-23	Admin	Proceed with updating the Main Street Sign - adding reflective paint on letters and arrow	In progress	
6	Amend Bylaw #1003	14-Nov-23	Admin	Amend Bylaw #1003 - Fire Department Bylaw to reflect the signing of the Fire Services Agreement with the County of Grande Prairie	In progress	
7	Manhole Power	14-Nov-23	Admin	Investigate what running power to the manhole in the center of 10th St and 2nd Ave would look like	In progress	
8	Town Newsletter	11-Dec-23	Admin	Explore options to schedule and plan Council's contribution.		
9	Letter to Elks	8-Jan-24	Admin	Letter to Elks expressing gratitude	Done	
10	Letter to Cold Shot Bus Lines	8-Jan-24	Admin	Decline the option to fund them.	Done	

Current: **Monday, January 22, 2024**



Department: Fire Department

Date: December 2023.

From: Stan Metcalfe, Fire Chief.

In the month of December, the Beaverlodge Fire Department responded to 25 calls for service.

Town of Beaverlodge	10	
County Of GP	15	
Alarms	3	3 in Town.
Outside Fire	3	1 in Town. 2 in County.
Electrical Hazard	1	1 in County.
Motor Vehicle Collision	7	7 in County.
Medical Co-Response	8	6 in Town. 3 in County.
Structure Fire	2	2 in County.

December was a busy month for the Fire Department with increases in medical co-response & motor vehicle collisions.

We finished out the year with 246 calls for service (Our second busiest year on record).

The department also took delivery of Tender 301 (water truck) from the County of GP. This is a welcome addition, and it has already been used to respond to the two structure fires in the County.



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Monthly Report to Council

Date: Jan 15th 2024

From: Nick Kebalo

Department: PW

Project/Event	Highlights/Concerns
2022/2023 Snow clearing	Currently plowing first snowfall of the season, will continue to add sand and salt where it is required in between snowfalls
Outdoor Arena	Was ready for operation Dec 18 th 2023, we have continued to maintain and build ice layers since.
2024 Budget	Public works has been reviewing 2023 budget and developing the budget for 2024.

Monthly Report to Council
From: Reanna Stockman

Date: January 15, 2024
Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> ○ Newsletter and posters are ongoing. ○ Monthly staff newsletter ongoing
Meetings	<ul style="list-style-type: none"> ○ January 5 – Passionate Hearts Meeting ○ January 9 – Transportation Task Force Meeting ○ January 9 – FCSS Advisory Meeting ○ January 11 – Emergency Social Services Meeting ○ January 15 – Healthy Aging Meeting ○ January 16 - Transportation Task Force Meeting ○ January 16 – Safety Committee Meeting ○ January 16 – Directors Network Planning meeting ○ January 19 – University of Calgary practicum meeting ○ January 24 – C.A.R.E. Planning Meeting ○ January 25 – Friendship Network Interagency Meeting ○ January 30 – Passionate Hearts Meeting
Programs	<ul style="list-style-type: none"> ○ Meals on Wheels going well. Have hired a staff member through the Food Bank to help co-ordinate. In talks with GP Meals on Wheels to find new food supplier. ○ Partnership with University of Calgary for Social Work and Nursing practicum students has started. A survey has been developed for youth and seniors to distribute. Meet every two weeks. ○ Child and Youth Mental Health Therapist coming to Beaverlodge every two weeks until January and then will reassess needs and if service was utilized. Open to Beaverlodge and West County residents. Located at the Beaverlodge Hospital. ○ Teen Skill happening January 25/26 with Emergency Scene Management and Friday Karaoke & Games. ○ Partnered with GP Family Education to bring Comfort, Play & Teach to Beaverlodge starting February 9. ○ BRHS has booked the Bus to use Tues/Thurs for students doing work placements around Beaverlodge. ○ Pen-Pal Intergenerational program with seniors & Gr ¾ from Elmworth and Valhalla ○
Staffing	<ul style="list-style-type: none"> ○ 3 casual Bus drivers ○ 2 part-time Home Support Workers

Training & Development	January 23 – Intergenerational Communities of Practice training
Other	<ul style="list-style-type: none">○ Food Bank December 4 – January 15 : \$3400 handed out in gift cards. 129 clients served.○ Probation has been using the office bi-monthly for meeting with clients.○ Odyssey House program is running in the basement of the pool with 5 clients.○ Currently 22 Home Support Clients○ Community bus continues to run Wednesdays with an average of 7 riders. We have added the option of two more pick-up/drop-off locations for riders. One at the entrance to Parkview Village and one at the Big Beaver. Riders MUST call to book as the bus will not stop there unless pre-booked.