



**AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
MONDAY FEBRUARY 26, 2024 AT 7:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE**

*Microsoft Teams meeting Join on your computer, mobile app or room device*

[Click here to join the meeting](#) Meeting ID: 227 589 143 263 Passcode: 2V9HWI

1.0	<p><b><u>CALL TO ORDER:</u></b></p> <p><i>Town of Beaverlodge’s Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23.</i></p>	
2.0	<p><b><u>LAND ACKNOWLEDGEMENT:</u></b></p>	PP 2
3.0	<p><b><u>ADOPTION OF AGENDA:</u></b></p>	
4.0	<p><b><u>ADOPTION OF MINUTES:</u></b></p> <p>4.1 February 12, 2024 - Regular Council Meeting Minutes</p>	PP 3 - 5
5.0	<p><b><u>DELEGATIONS:</u></b></p>	
6.0	<p><b><u>OLD BUSINESS:</u></b></p> <p>6.1 Bylaw #1001 – Procedure for Council Meetings (<i>tabled February 12, 2024</i>)</p>	PP 6 – 14
7.0	<p><b><u>NEW BUSINESS:</u></b></p> <p>7.1 Fee Waiver Request – South Peace Farmer’s Market</p> <p>7.2 Annual Borrowing Bylaw #1022</p>	PP 15-21 PP 22, 23
8.0	<p><b><u>CORRESPONDENCE:</u></b></p> <p>8.1 Minutes from the February 12, 2024 Committee of the Whole Meeting</p> <p>8.2 Minutes from the February 20, 2024 Special Council Meeting</p>	PP 24, 25 PP 26
9.0	<p><b><u>COMMITTEE AND STAFF REPORTS:</u></b></p> <p>9.1 Action List</p> <p>9.2 Staff Reports</p>	PP 27 PP 28-49
10.0	<p><b><u>CLOSED SESSION:</u></b></p>	
11.0	<p><b><u>ADJOURNMENT:</u></b></p>	



Box 30, Beaverlodge, AB T0H 0C0

**Phone: 780.354.2201**

**Fax: 780.354.2207**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



**REGULAR COUNCIL MEETING MINUTES**

**MONDAY FEBRUARY 12, 2024 AT 7:00 PM**

**COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft Councillor Hugh Graw Councillor Cyndi Corbett Councillor Ryier Hommy	Deputy Mayor Judy Kokotilo-Bekkerus Councillor Cal Mosher Councillor Cody Moulds - absent
<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO Nichole Young, Legislative Services

1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

2.0 **LAND ACKNOWLEDGEMENT**

*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

3.0 **ADOPTION OF AGENDA**

#021-2024-02-12 Councillor Cyndi Corbett  
**CARRIED:** That Council adopts the agenda as presented.

4.0 **ADOPTION OF MINUTES**

3.1 January 22, 2024 – Regular Council Meeting Minutes  
#022-2024-02-12 Councillor Cyndi Corbett  
**CARRIED:** That Council adopts the minutes of the January 22, 2024 Regular Council Meeting as presented.

5.0 **DELEGATIONS:**

6.0 **OLD BUSINESS:**

7.0 **NEW BUSINESS:**

7.1 Proclamation - Multiple Myeloma Awareness Month  
#023-2024-02-12 Mayor Gary Rycroft  
**CARRIED:** That Council hereby proclaims March 2024 as Multiple Myeloma Awareness Month in Beaverlodge.

7.2 Annual Review -C-9 Signing Authority Policy

**#024-2024-02-12** Councillor Cyndi Corbett

**CARRIED:** That Council has completed the annual review of C-9 Signing Authority Policy.

7.3 Annual Review – Bylaw #967-1 Code of Conduct for Members of Council

**#025-2024-02-12** Councillor Cyndi Corbett

**CARRIED:** That Council has completed the annual review of Bylaw #967-1 Code of Conduct for Members of Council.

7.4 Annual Review – Bylaw #1001 Procedure for Council Meetings

**#026-2024-02-12** Deputy Mayor Judy Kokotilo-Bekkerus

**CARRIED:** That this annual review of Bylaw #1001 Procedure for Council Meetings be tabled to allow Administration to update with the addition of Committee of the Whole.

## **8.0** **CORRESPONDENCE:**

8.1 Committee of the Whole Meeting Minutes – January 22 2024

**#027-2024-02-12** Councillor Cyndi Corbett

**CARRIED:** That Council adopts the minutes from the January 22, 2024 Committee of a Whole meeting as presented.

8.2 Community Enhancement Meeting Minutes – June 29, 2023

**#028-2024-02-12** Deputy Mayor Judy Kokotilo-Bekkerus

**CARRIED:** That Council adopts the minutes from the June 29, 2023 Community Enhancement Committee meeting as presented.

8.3 Economic Development Committee Meeting Minutes – January 11, 2024

**#029-2024-02-12** Councillor Cyndi Corbett

**CARRIED:** That Council adopts the minutes from the January 11, 2024 Economic Development Committee meeting as presented.

## **9.0** **COMMITTEE AND STAFF REPORTS**

9.1 Action List

**#030-2024-02-12** Councillor Ryier Hommy

**CARRIED:** That Council accepts the Action Item List for information as presented.

9.2 Council Reports

**#031-2024-02-12** Mayor Gary Rycroft

**CARRIED:** That Council accepts the Council Reports for information as presented.



**10.0**    **CLOSED SESSION**

**#032-2024-02-12**      Deputy Mayor Judy Kokotilo-Bekkerus      **7:18 PM**  
**CARRIED:** That Council moves into Closed Session for items 10.1 Personnel – Evaluations – CAO – FOIP Section 19 and 10.2 Land – Evaluation – FOIP Section 16.

**#033-2024-02-12**      Councillor Cyndi Corbett      **8:25 PM**  
**CARRIED:** That Council moves out of Closed Session.

**#034-2024-02-12**      Mayor Gary Rycroft  
**CARRIED:** That Administration is to proceed with item 10.1 as discussed in Closed Session.

**11.0**    **ADJOURNMENT**      Mayor Gary Rycroft adjourned the meeting.      **8:27 PM**

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Mayor Gary Rycroft

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CAO Jeff Johnston

**TOWN OF BEAVERLODGE  
BY-LAW #1001**

A BY-LAW TO PROVIDE FOR THE PROCEDURE OF COUNCIL MEETINGS AND CONDUCT OF  
COUNCIL FOR THE TOWN OF BEAVERLODGE ALBERTA

WHEREAS Council for the Town of Beaverlodge deems it necessary and advisable to establish a Procedural Bylaw;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Beaverlodge, in the Province of Alberta, enacts as follows:

**1. DEFINITIONS:**

For the purpose of this bylaw, the following terms mean:

- a. "Act" or "MGA" means the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto.
- b. "Council" is the Members of Council of the Town of Beaverlodge elected pursuant to the provisions of the Local Authorities Elections Act;
- c. "Council as a Whole" is a committee consisting of all Members of Council. A meeting of "Council as a Whole" may be held in Closed Session or in public session depending on the issue discussed;
- d. "Closed Session" is a Council or committee session which is held in private and may include any person or persons invited to attend by Council;
- e. "Point of Order" means the raising of a question by a member to call attention to any departure from the Procedure Bylaw;
- f. "Public Hearing" is a pre-advertised meeting of Council convened to hear matters pursuant to the Municipal Government Act, any other Act, or any other matter at the direction of Council and is separate from the Regular Meeting of Council.
- g. "Question of Privilege" means or refers to all matters affecting the rights and privileges of the Council collectively or the position and conduct of members in the representative character as elected representatives, and may include such matters as requesting to be excused due to illness or personal emergency or to immediately answer to a charge of misconduct made by another member;
- h. "Recess" is a short break in the meeting to allow Members of Council to attend to personal issues or get refreshments. A recess would not normally extend beyond 15 minutes.
- i. "Town" is the Town of Beaverlodge;

**2. MEETINGS OF COUNCIL:**

- a. The dates, times and place of the Regular Meetings of Council shall be established by resolution at the annual Organizational Meeting, or at a Regular Meeting of Council following the Organizational Meeting as may be appropriate.
- b. Where a Regular Meeting of Council falls on a statutory holiday, the meeting shall be held the following day which is not a statutory holiday, unless otherwise set by resolution of Council.
- c. Notice of Regular Meetings need not be given. However, the dates for Regular Meetings of Council shall be posted on the Town website.
- d. Special Meetings of Council shall be held in accordance with Section 194 of the Municipal Government Act.

- i. Notice of Special Meetings shall be advertised. Minimum notice requirements shall be provided by a poster located at the Town Office. Where possible notice shall be provided in the local paper and on the Town website.
- e. The Mayor shall preside over Regular and Special meetings of Council as the Chairperson. In the absence of the Mayor, the Deputy Mayor shall preside as Chairperson.
- f. The Chairperson shall call the meeting to order as soon after the hour fixed for the meeting as a Quorum of Councillors is formed.
  - i. If the Mayor and Deputy Mayor are not in attendance within 15 minutes after the hour fixed for the meeting, the Chief Administrative Officer shall call the meeting to order and a Chairperson shall be appointed by the Councillors present. The appointed Chairperson shall preside over the meeting until the arrival of the Mayor or Deputy Mayor.
  - ii. If Quorum is not formed within 15 minutes after the time fixed for the meeting, the meeting may, at the discretion of the Chairperson, stand adjourned until the next regular meeting date or until a Special Meeting is called to deal with the matters intended to be dealt with at the adjourned meeting.
  - iii. The Chief Administrative Officer shall record the names of the Councillors present at the expiration of the 15-minute time limit and such record shall be appended to the next Agenda.
  - iv. The only action to be taken in the absence of Quorum is to fix the time to which to adjourn (if more than 15 minutes is being allowed), adjourn, recess or to take measures to obtain a Quorum.
  - v. In the event that Quorum is lost after the meeting is called to order, the meeting shall be suspended until Quorum is obtained. If Quorum is not obtained within 30 minutes, the meeting shall be adjourned.
- g. Regular Meetings of Council shall adjourn no later than three (3) hours after scheduled start time unless Council passes a motion by unanimous consent to extend the meeting. Such a motion must be passed prior to completion of the three (3) hour meeting time frame.
  - i. When a Meeting has been adjourned due to time, any items from that agenda that have not been discussed shall be deemed to be postponed to the next Regular Meeting or to a Special Meeting called by the Mayor to discuss those items.
- h. Council may meet in "Closed Session" if a matter to be discussed is within one of the exceptions to disclosure in Division 2 Part 1 of the Freedom of Information and Protection of Privacy Act.
- i. The only resolution that can be passed in a "Closed Session" meeting of Council is a resolution to revert to a public meeting.

### 3. **CONDUCT OF MEETINGS:**

- a. The Chairperson shall preside over the conduct of the meeting, including the preservation of good order and decorum, ruling on points of order, replying to Points of Procedure and deciding all questions relating to the orderly procedure of the meeting, subject to an appeal by any Councillor from any ruling of the Chair.
  - i. Councillors shall not use offensive or un-parliamentary language in the meeting or against Council, any Councillor or any other person; disobey



- the rules of the meeting or decisions of the Chair; leave their seat or make noise or disturbances during debate and discussion or while a vote is being taken and the result is being declared; interrupt a Councillor during discussion except on a Point of Order.
- ii. The Councillor may resume his/her seat at the Council Table following an apology and/or withdrawal of objectionable statements.
  - iii. When the Chair has asked a Councillor to leave the meeting and the Councillor refuses, the Chair may declare the meeting adjourned.
- b. The Chairperson shall make reasonable efforts, including the calling of a recess, to ensure that all Councillors at a meeting are present while a vote is being taken, unless a Councillor is excused from voting in accordance with the Act or this Bylaw.
  - c. Members of Council and delegate to Council shall address the Chair and shall not speak until recognized by the Chair.
  - d. The Chair shall ensure that each Councillor is allowed equal opportunity to speak on each subject.
    - i. The Chair may limit discussion on any subject if, in the opinion of the Chair, all Councillors have had sufficient opportunity to speak to the subject.
  - e. If the Chair wishes to leave the chair for any reason, he or she must call on the Deputy Mayor to preside.
  - f. If a question relating to the procedures of Council is not answered by this Bylaw, the answer to the question is to be determined in accordance with "Robert's Rules of Order Newly Revised".

#### 4. **MOTIONS OF COUNCIL:**

- a. Resolutions of Council do not require a seconder.
- b. When a motion is before the meeting and the mover wishes to withdraw or modify it, or substitute a different one in its place, and if no one objects, the Chairperson shall grant permission. However, if any objection is made it is necessary to obtain leave by Motion to Withdraw and this motion cannot be debated or amended. Once the motion is withdrawn, the effect is the same as if it had never been made.
- c. A Councillor may require the motion under discussion to be read at any time during the debate, except when another Councillor is speaking.
- d. The mover of a motion must be present when the vote on the motion is taken. Council members participating via teleconference are deemed to be present at the meeting.
- e. The following resolutions are not debatable by Council:
  - i. Recess;
  - ii. Question of Privilege;
  - iii. Point of Order;
  - iv. Limit Debate on the Matter before Council;
  - v. Division of a Question;
  - vi. Table a Matter;
- f. When a matter is under debate, no motion shall be received other than a motion to:
  - i. Fix the time for adjournment;



- ii. Amend;
  - 1. Only one Motion to Amend at a time shall be presented to the main motion. All amendments must relate to the matter being discussed in the main motion and shall not substantially alter the motion as to change the basic intent or meaning of the main motion. The Chairperson shall rule on disputes arising from amendments.
  - 2. The amendment shall be voted on and, if the amendment is carried, the main motion, as amended, shall be put to the vote, unless a further amendment is proposed.
  - 3. Nothing in this Section shall prevent other proposed amendments from being read for the information of the Members of Council.
- iii. Call the Question (that the vote must now be taken);
- iv. Postpone to a certain time or date;
  - 1. A motion to Postpone to a Certain Time or Date is debatable. Debate on the motion must be confined to its merits only, and cannot go into the main question except as necessary for debate of the immediately pending question. A motion to Postpone to a Certain Time or Date is generally used if Council would prefer to consider the main motion later in the same meeting or at another meeting.
- v. Refer;
  - 1. A motion to Refer shall require directions as to the Person or Group to which it is being referred and is debatable. A Motion to Refer is generally used to send a pending question to a committee, department or selected person so that the question may be carefully investigated and put into better condition for Council to consider.
- vi. Table;
  - 1. A motion to Table may be made when a Councillor wishes Council to decline to take a position on the main question. The motion, when passed, may be resurrected by a Motion to Raise from the Table.
- vii. Withdraw.
- g. A Motion to Lay on the Table enables Council to lay the pending Question aside temporarily when something else of immediate urgency has arisen. The motion is not debatable or amendable and, when passed, the Question may only be resurrected by a Motion to Take from the Table. If the Question is not taken from the Table prior to the close of the next regular Council meeting, the Question dies.
- h. A Motion to Postpone enables Council set the pending Question aside, with or without referring it to a committee or staff member for additional information. A Motion to Postpone may set the Question aside to be considered at a specific time and place or indefinitely.
- i. A Motion to Reconsider may be made after a motion has been voted upon, and before moving to the next item on the Agenda or at any time before the Chair declares the meeting adjourned.

- i. Any Councillor who voted with the prevailing side may make a Motion to reconsider and shall state the reason for making a Motion to Reconsider.
- ii. Debate on a Motion to Reconsider must be confined to reasons for or against reconsideration.
- iii. If a Motion to Reconsider is carried the Question on which the vote is to be reconsidered becomes the next order of business in the exact position it occupied the moment before it was voted on originally.
- iv. Reconsideration of the Question shall be open to debate, voted upon, and shall require the votes of a majority of Councillors present to carry it, unless otherwise required by this Bylaw.

5. **AGENDA:**

- a. The Chief Administrative Officer (CAO) shall prepare a statement of the order of business to be known as the "Agenda". The Agenda shall include all business to be brought before the Council at the meeting.
- b. All documents' notices of delegation intended to be submitted to the Council shall be received by the CAO no later than 1 p.m. the Monday prior to the regular meeting.
  - i. Where the Monday prior to the meeting falls on a Statutory Holiday, the documents shall be received on the next business day.
- c. The CAO shall prepare a paper copy of the Agenda with all supporting documents attached for each member of Council no later than 4:30 p.m. the Thursday prior to the regular meeting. The CAO shall also submit to each member of Council the Agenda package in an electronic format no later than 4:30 p.m. the Thursday prior to the regular meeting.
- d. Press packages shall be available prior to the meeting start time. The press package shall include all information being presented to Council with the exception of any item marked "draft", "Working Copy Only", or "Confidential".
- e. Where the deadlines of Items 6b and 6c are not met, the Agenda and supporting documents shall be deemed to be acceptable by Council when the Agenda is adopted at the regular meeting.
- f. The business of Council intended to be dealt with at a regular meeting shall be stated in the agenda in the following order:
  - i. Call to Order
  - ii. Adoption of Agenda
  - iii. Adoption of Minutes
  - iv. Public Hearings
  - v. Delegations
  - vi. Old Business
  - vii. New Business
  - viii. Correspondence
  - ix. Committee and Staff Reports
  - x. Closed Session
  - xi. Adjournment

- g. The business of Council intended to be dealt with at a special meeting shall be stated in the agenda in the following order:
  - i. Call to order
  - ii. Adoption of Agenda
  - iii. Public Hearings
  - iv. Delegations
  - v. Old Business
  - vi. New Business
  - vii. Correspondence
  - viii. Closed Session
  - ix. Adjournment
- h. The order of business established in Sections 6f and 6g shall apply unless altered by the Chairperson without objection by a member of Council, or otherwise determined by a majority vote of the members present, and the vote upon a matter of priority of business shall be decided without debate.
- i. The form and substance of the Agenda may be determined by a separate policy approved by a resolution of Council and reviewed and revised from time to time. The policy shall be supplemental to this Bylaw. If policy or procedure statements are in contradiction to this Bylaw, the Bylaw shall take precedence. Changes to the policy may be made by resolution of Council and do not require amendments to the Bylaw.
- j. A Councillor may make a motion introducing any new matter only if:
  - i. Notice is given at a previous regular council meeting; or
  - ii. A legible copy of the content of the notice is made available to the CAO in accordance with Section 5(b) of this Bylaw; or
  - iii. Council passes a Special Resolution dispensing with notice.
- k. A notice of motion must give sufficient detail so that the subject of the motion and any proposed action can be determined, and it must state the date of the meeting at which the motion will be made. A notice must be given without discussion of the matter, but any written copies distributed may include explanatory paragraphs.

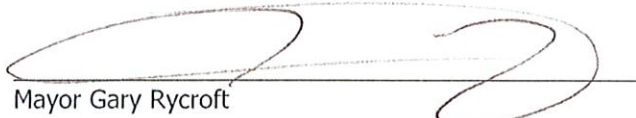
**6. VOTING:**

- a. All Members of Council present, including the Mayor, shall vote on every matter, unless:
  - i. The Councillor is required to abstain from voting under this or any other bylaw or enactment; or
  - ii. The Councillor is permitted to abstain from voting under this or any other bylaw or enactment.
- b. Councillors who have a reasonable belief that they have a pecuniary interest, as defined in the MGA) in any matter before Council, any committee of Council, or any board, commission, committee or agency to which they are appointed as a representative of Council, shall, if present, declare and disclose the general nature of the pecuniary interest prior to any discussion of the matter, abstain from discussion or voting on any question relating to the matter and shall remove



- themselves from Council chambers until the matter concluded. The minutes shall indicate the declaration of disclosure, the time at which the Councillor left the room and the time the Councillor returned.
- c. A Councillor present at a meeting shall make a request for a recess if for any reason they may be away from Council Chambers during a time when a vote on a matter is imminent, unless that Councillor excused from voting pursuant to this section.
  - d. Votes shall be made by raising of hands as the Chairperson calls for those in favour or against.
  - e. Every vote taken at a Meeting shall be recorded in the following manner:
    - i. By noting the number of votes in favour or against, including any absences or abstentions, or
    - ii. By noting that the motion was passed unanimously where all Councillors are present and there are no absences or abstentions.
  - f. Councillors participating via teleconferencing shall be considered to be in their designated Council seat and when the motion is put forth shall be recognized as for the motion by stating clearly "in favour" or "against" the motion.
  - g. At any time before Council takes a vote, a Member of Council may request that the vote be recorded. When a request for a Recorded Vote is made, the Recording Secretary shall record in the minutes the names of each Member of Council present and whether they voted for or against the matter.
  - h. When there are an equal number of votes for and against a resolution or Bylaw, the resolution or Bylaw is defeated.
7. This Bylaw hereby repeals Bylaw 914 and 914-1.


Read a first time this 10 day of May, 2021.

  
\_\_\_\_\_  
Mayor Gary Rycroft

  
\_\_\_\_\_  
Jeff Johnston, Chief Administrator Officer


Read a second time this 10 day of May, 2021.

  
\_\_\_\_\_  
Mayor Gary Rycroft

  
\_\_\_\_\_  
Jeff Johnston, Chief Administrator Officer



Read a third time and passed this 10 day of May, 2021.

  
\_\_\_\_\_  
Mayor Gary Rycroft

  
\_\_\_\_\_  
Jeff Johnston, Chief Administrator Officer

**If any portion of this bylaw Is declared Invalid by a court of competent jurisdiction,  
then the Invalid portion must be severed and the remainder of the bylaw is deemed  
valid.**





Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201  
Fax: 780.354.2207

## Facility and Fee Waiver Application

Organization: \_\_\_ South Peace Farmers

Market \_\_\_\_\_

Type of business: • Government \* This Non-Profit • For-Profit • Other

Charity / Non Profit Registration Number: \_\_\_ We are sponsored through the Beaverlodge Chamber of Commerce. \_\_\_\_\_

You must attach a copy of the 501(c)3, if Non-Profit

Address: \_\_\_ RR2 Site 1 Box 19

City: \_\_\_ Wembley \_\_\_\_\_ Province: AB \_\_\_\_\_ Postal-Code: T0H3S0

Contact Name: \_\_\_ Tera Born \_\_\_\_\_ Title: \_\_\_ Market  
Manager \_\_\_\_\_

Phone: \_\_\_ 7809781198 \_\_\_\_\_ Phone 2: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_ southpeacefm@gmail.com \_\_\_\_\_

Type of Event: • Fundraiser • This Community Event • Private Event

Date(s) of event: \_\_\_ Feb 10, Mar 23, May 11, Aug 1, 8, 15, 22, 29, Oct 26, Dec 6/7 \_\_\_\_\_

Requested Facility/Location of Event: \_\_\_ NuVista Energy  
Center \_\_\_\_\_

Requested Equipment: \_\_\_ Tables and  
chairs \_\_\_\_\_

Requested Percentage of Fees to be Waived:  25%  50% This

NOTE: The maximum amount of any eligible application for waiver or fee reduction is 50%.

Requested Amount of Fees to be Waived: \_\_\_ \$2010 \_\_\_\_\_

Brief Description and Purpose of Event (attach an additional page if needed):

Mission: Connecting businesses to the public in an enjoyable, welcoming environment to build local prosperity and facilitate community.

Vision: To see the market be a fixture in the community. To attract 100+ vendors, creating amazing word of mouth which will bring in 1000+ excited customers to each market.

We will be hosting 5 pop up markets and 5 weekly markets at this location. Currently all expenses are covered through fees paid by the vendors. We feel it is important to keep vendor fees low to encourage more engagement within the community. Our vendors come from Sexsmith, Grande Prairie, Dawson Creek, Hythe, Wembley, Beaverlodge and Vahalla. Feedback we receive indicates the low vendor fees are a contributing factor to vendor participation, given that Beaverlodge is a bit of a drive from a major center. We are so excited to be a hub of activity in the community, drawing customers and vendors from the aforementioned areas! We are focusing heavily on advertising to spread the word about each of our markets. Our goal is to build a market that is self-sustaining and draws a crowd every time!

Last year we received the rent of the hall at half price for the Winter Market. This our first full year at a venue with substantial rent. The financial assistance of the town to help lift this vision off the ground is invaluable to the long term success of this venture. As the market grows, our goal is to increase vendor fees within reason and be able to support the community by paying full price down the road. We want to thank you for your consideration in this matter! We are very excited for what this year will bring in terms of community engagement and the growth of the market. We have an incredible team of volunteers working hard too make this a reality!

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The primary purpose of the organization is: \_\_\_\_\_

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Permit Contract

**Town of Beaverlodge Recreation**  
 P.O. Box 30  
 1016 - 4th Ave  
 Beaverlodge, AB T0H 0C0  
 Phone: (780) 354-2203  
 FAX: (780) 354-2203  
 Email: recreation@beaverlodge.ca

**Permit #4073, Approved**

Feb 7, 2024 9:32 AM



**Company:** South Peace Centennial Farmers Market  
 Box 1535  
 Beaverlodge, AB T0H 0C0

Customer Type: Other Organizations  
 Prepared By: Olivia Horne

**Agent:** Tera Born

Home: (780) 978-1198

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$3,862.86	\$157.14	\$0	\$4,020.00	\$1,014.29	\$35.71	\$0	\$0	\$5,070.00

▼ RESERVATIONS

Event	Resource	Center	Notes
South Peace Farmers Market #4073 Type: Community Centre Special Events Attend/Qty: 40	CC Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Day	Days Requested	Date	Event Begins	Duration	Date	Event Ends	Time
Saturday		May 11, 2024	7:30 AM	10 hours	May 11, 2024	5:30 PM	

Summary	Notes
Total Number of Dates: 1 Total Time: 10 hours	DAMAGE DEPOSIT WILL BE REFUNDED AFTER CLEANUP OF THE COMMUNITY CENTRE BY THE RENTER AS FOLLOWS: PUTTING ALL TABLES AND CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, PROPER CLEANUP OF THE KITCHEN, BAR & WASHROOMS, ALL GARBAGE TAKEN OUTSIDE TO THE GARBAGE BIN, AND REMOVAL OF THE RECYCLE IF DESIRED. PLEASE CONFIRM HOW TO REFUND THE DAMAGE DEPOSIT (CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER)

▼ RESERVATIONS

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South Peace Farmers Market #4073 Type: Community Centre Special Events Attend/Qty: 40	MPR Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

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Saturday		May 11, 2024	7:30 AM	10 hours	May 11, 2024	5:30 PM	

Summary	Notes
Total Number of Dates: 1 Total Time: 10 hours	DAMAGE DEPOSIT WILL BE REFUNDED AFTER CLEANUP OF THE COMMUNITY CENTRE BY THE RENTER AS FOLLOWS: PUTTING ALL TABLES AND CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, PROPER CLEANUP OF THE KITCHEN, BAR & WASHROOMS, ALL GARBAGE TAKEN OUTSIDE TO THE GARBAGE BIN, AND REMOVAL OF THE RECYCLE IF DESIRED. PLEASE CONFIRM HOW TO REFUND THE DAMAGE DEPOSIT (CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER)

▼ RESERVATIONS

Event	Resource	Center	Notes
South Peace Farmers Market Type: Community Centre Special Events Attend/Qty: 40	CC Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Day	Days Requested	Event Begins	Duration	Date	Event Ends
Day	Date	Event Begins	Duration	Date	Time
Thursday	Aug 1, 2024	1:00 PM	7 hours	Aug 1, 2024	8:00 PM
Thursday	Aug 8, 2024	1:00 PM	7 hours	Aug 8, 2024	8:00 PM
Thursday	Aug 15, 2024	1:00 PM	7 hours	Aug 15, 2024	8:00 PM
Thursday	Aug 22, 2024	1:00 PM	7 hours	Aug 22, 2024	8:00 PM
Thursday	Aug 29, 2024	1:00 PM	7 hours	Aug 29, 2024	8:00 PM

Summary	Notes
Total Number of Dates: 5 Total Time: 35 hours	--

▼ RESERVATIONS

Event	Resource	Center	Notes
South Peace Farmers Market Type: Community Centre Special Events Attend/Qty: 40	CC Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Day	Days Requested	Event Begins	Duration	Date	Event Ends
Day	Date	Event Begins	Duration	Date	Time
Saturday	Oct 26, 2024	7:30 AM	10 hours	Oct 26, 2024	5:30 PM

Summary	Notes
Total Number of Dates: 1 Total Time: 10 hours	--

▼ RESERVATIONS

Event	Resource	Center	Notes
South Peace Farmers Market Type: Community Centre Special Events Attend/Qty: 40	MPR Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Day	Days Requested	Event Begins	Duration	Date	Event Ends
Day	Date	Event Begins	Duration	Date	Time
Saturday	Oct 26, 2024	7:30 AM	10 hours	Oct 26, 2024	5:30 PM

Summary	Notes
Total Number of Dates: 1 Total Time: 10 hours	--

▼ RESERVATIONS

Event	Resource	Center	Notes
South Peace Farmers Market Type: Community Centre Special Events Attend/Qty: 40	CC Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--



Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Friday	Dec 6, 2024	12:00 PM	10 hours	Dec 6, 2024	10:00 PM
Saturday	Dec 7, 2024	7:30 AM	10 hours	Dec 7, 2024	5:30 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 2					--
Total Time: 20 hours					

▼ **RESERVATIONS**

Event	Resource	Center	Notes
South Peace Farmers Market Type: Community Centre Special Events Attend/Qty: 40	MPR Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Friday	Dec 6, 2024	12:00 PM	10 hours	Dec 6, 2024	10:00 PM
Saturday	Dec 7, 2024	7:30 AM	10 hours	Dec 7, 2024	5:30 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 2					--
Total Time: 20 hours					

▼ **RESERVATIONS**

Event	Resource	Center	Notes
South Peace Farmers Market Type: Community Centre Special Events Attend/Qty: 40	CC Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Mar 23, 2024	7:30 AM	10 hours	Mar 23, 2024	5:30 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 1					--
Total Time: 10 hours					

▼ **RESERVATIONS**

Event	Resource	Center	Notes
South Peace Farmers Market Type: Community Centre Special Events Attend/Qty: 40	CC Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Feb 10, 2024	7:30 AM	10 hours	Feb 10, 2024	5:30 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 1					--
Total Time: 10 hours					

▼ **CHARGES**



Description	Event / Resource	Unit Fee	Units	Tax	Charge
CC Full Day	South Peace Farmers Market #4073 CC Whole	\$300.00	11.00	GST (I): \$157.14	\$3,300.00
MPR Booking Fee	South Peace Farmers Market #4073 CC Whole	\$180.00	4.00	--	\$720.00

▼ **DEPOSITS**

Deposit Charge	Event / Resource	Charge	Tax	Amount paid	Refunds	Balance
CC Damage Deposit	South Peace Farmers Market #4073 CC Whole	\$250.00	\$0	\$0	\$0	\$250.00
MPR/Pool Deposit	South Peace Farmers Market #4073 CC Whole	\$50.00	\$0	\$0	\$0	\$50.00
Cleaning Fee	South Peace Farmers Market #4073 CC Whole	\$714.29	\$35.71	\$0	\$0	\$750.00

▼ **Payment Schedule for Original Balance of \$5,070.00**

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Apr 27, 2024	\$5,070.00	\$0	\$0	\$5,070.00
			<b>Current Balance</b>	<b>\$5,070.00</b>

▼ **CUSTOM QUESTIONS**

Question	Answer
What is the purpose of your function?	Farmers Market
Do you require use of the PA System?	No
Do you require the projector?	No
How will you be providing Facility User Group Insurance.	Will provide own insurance
Will your event be serving or selling alcohol?	No. I will not be serving or selling alcohol.
Do you require use of the stage?	No
Would you like to purchase the set-up?	No
Would you like to purchase the set-up?	No
Do you need tables or chairs?	Yes
Do you require wireless internet access?	No
Do you require a telephone for telephone conference?	No
Do you wish to purchases janitorial services?	No

Terms & Conditions: This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

Special Events: a. Special Events include, but are not limited to, private pool rentals, rentals of the multi-purpose rooms, community centre, arena, or sports fields. b. 50% of the total booking fee is payable at the time of booking, including the refundable damage. c. Cancellation notice for Special Events must be at least seven (7)

**MUNICIPAL BORROWING BYLAW**  
**For the Purpose Specified in Section 256 of the Municipal Government Act**  
**Bylaw No. 1022**

WHEREAS the Council of the Town of Beaverlodge (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

Financing Operating Expenditures.

NOW THEREFORE pursuant to the provisions of the Municipal Government Act, it is hereby enacted by the Council of the Corporation as a By-law that:

1. The Corporation borrow from ATB Financial, previously Alberta Treasury Branches ("ATB") up to the principal sum of \$1,300,000.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. Deleted due to loan being a revolving line of credit.

Initial CEO \_\_\_\_\_

Initial CAO \_\_\_\_\_

3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
  - a. To apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security of securities to be given to ATB;
  - b. As security for any money borrowed from ATB
    - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
    - ii. To give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interests thereon; and
    - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments, and transfers to and in favor of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:

Taxes

5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.

6. In the event that the Municipal Government Act permits extension of the terms of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.

7. This Bylaw comes into force on the final passing thereof.

**Certificate**

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the day of \_\_\_\_\_, 2024 at which a quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is in full force and effective.

THIS Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile, or other functionally equivalent means.

WITNESS our hands and the seal of the Corporation this \_\_\_\_ day of \_\_\_\_\_, 2024.

READ A FIRST TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

READ A SECOND TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

READ A THIRD TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.





**COMMITTEE OF THE WHOLE MEETING MINUTES**

**COUNCIL CHAMBERS 400 10 St, BEAVERLODGE FEBRUARY 12, 2024 @ 6:00 PM**

<b>COUNCIL</b>	Mayor Gary Rycroft	Deputy Mayor Judy Kokotilo-Bekkerus
	Councillor Cal Mosher	Councillor Hugh Graw
	Councillor Cody Moulds - absent	Councillor Cyndi Corbett
	Councillor Ryier Hommy	
<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO
		Nichole Young, Legislative Services

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:00 PM**

2.0 **LAND ACKNOWLEDGMENT:**  
*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

3.0 **ADOPTION OF AGENDA:**  
**#017-2024-02-12** Councillor Hugh Graw  
**CARRIED:** That the Committee of the Whole adopts the agenda with the addition to New Business of 6.8 FCM – Federation of Canadian Municipalities Conference.

4.0 **DELEGATION:**  
  
4.1 Arena Chiller – Public Works Manager Nick Kebalo  
**#018-2024-02-12** Councillor Ryier Hommy  
**CARRIED:** That Council accepts the presentation for information.

5.0 **OLD BUSINESS:**

6.0 **NEW BUSINESS:**  
  
6.1 Strategic Plan Review  
**#019-2024-02-12** Councillor Ryier Hommy  
**CARRIED:** That the Committee of the Whole requests Administration to book a Special Council Meeting to review and update the Strategic Plan.

6.2 Family Fun Day Invitation & Request  
**#020-2024-02-12** Councillor Hugh Graw  
**CARRIED:** That the Committee of the Whole requests that Administration send out a calendar invite to Council for this event.

6.3 Grande Spirit Invitation & Request

**#021-2024-02-12** Deputy Mayor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole approves \$500 to purchase and present a congratulatory gift of local artwork for this occasion.

6.4 Beaverlodge Mural Foundation Request

**#022-2024-02-12** Councillor Ryier Hommy

**CARRIED:** That the Committee of the Whole approves the request of a \$1500 donation with the funds to come from the Community Enhancement Committee Budget.

6.5 Mountview Health Complex Committee Update

**#023-2024-02-12** Councillor Cyndi Corbett

**CARRIED:** That the Committee of the Whole accepts this update for information.

6.6 Community Enhancement Committee Update

**#024-2024-02-12** Deputy Mayor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole accepts this update for information.

6.7 Economic Development Committee Update

**#025-2024-02-12** Councillor Cyndi Corbett

**CARRIED:** That the Committee of the Whole accepts this update for information.

6.8 Federation of Canadian Municipalities Conference

**#026-2024-02-12** Mayor Gary Rycroft

**CARRIED:** That the Committee of the Whole requests Administration to send information on the 2024 conference to Council once available.

**7.0 TOPICS FOR NEXT AGENDA:**

- Mountview Health Complex Committee Update
- Community Enhancement Committee Update
- Economic Development Committee Update

**8.0 ADJOURNMENT:** Mayor Gary Rycroft adjourned the meeting.

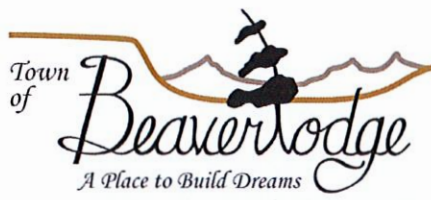
**6:40 PM**

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Mayor Gary Rycroft

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CAO Jeff Johnston



**SPECIAL COUNCIL MEETING MINUTES**

**HELD TUESDAY FEBRUARY 20, 2024 @ 6:00 P.M.**

**COUNCIL CHAMBERS, 400-10 ST, BEAVERLODGE**

<b>COUNCIL</b>	Mayor Gary Rycroft	Deputy Mayor Judy Kokotilo-Bekkerus
	Councillor Hugh Graw	Councillor Cal Mosher
	Councillor Cyndi Corbett	Councillor Cody Moulds
	Councillor Ryier Hommy	
<b>STAFF</b>	CAO Jeff Johnston	
	Deputy CAO Tina Letendre	Legislative Services Nichole Young

1.0 **CALL TO ORDER** Mayor Rycroft called the meeting to order. **6:01 PM**

2.0 **LAND ACKNOWLEDGEMENT:**

3.0 **ADOPTION OF AGENDA**

#001-2024-02-20 Councillor Cyndi Corbett  
**CARRIED:** That the agenda be adopted as presented.

4.0 **DELEGATION:**

5.0 **OLD BUSINESS:**

6.0 **NEW BUSINESS:**

6.1 Strategic Plan Review & Update

#002-2024-02-20 Councillor Ryier Hommy

**CARRIED:** That Council directs Administration to revise Council priorities by combining likeminded priorities, the addition of Residential Development and the removal of all completed items.

9.0 **CLOSED SESSION:**

10.0 **ADJOURNMENT** Mayor Gary Rycroft adjourned the Special Council Meeting **7:01 PM**

\_\_\_\_\_  
Mayor Gary Rycroft

\_\_\_\_\_  
Deputy Mayor Judy Kokotilo-Bekkerus



Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing.	ON HOLD	8/1/2023
2	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/30/2023
3	Grande Prairie & District Catholic School Board	26-Oct-20	CAO/Admin	Sent Draft Joint Use Partnership Agreement to GPDCSD	In progress	9/30/2023
4	Community Bus Policy	8-May-23	Admin	Review and update this policy and it's fees and charges.	In Progress	12/31/2023
5	Main Street Sign	23-Oct-23	Admin	Proceed with updating the Main Street Sign - adding reflective paint on letters and arrow	In progress	
6	Amend Bylaw #1003	14-Nov-23	Admin	Amend Bylaw #1003 - Fire Department Bylaw to reflect the signing of the Fire Services Agreement with the County of Grande Prairie	In progress	
7	Manhole Power	14-Nov-23	Admin	Investigate what running power to the manhole in the center of 10th St and 2nd Ave would look like	In progress	
8	Town Newsletter	11-Dec-23	Admin	Explore options to schedule and plan Council's contribution.		
9	Include C.O.W. in Bylaw #1001	12-Feb-24	Admin	Update Bylaw #1001 to include Committee of the Whole.	In progress	3/11/2024
10						

Current: Monday, February 26, 2024

Monthly Report to Council  
From: Reanna Stockman

Date: February 12, 2024  
Department: FCSS

Project/Event	Highlights/Concerns
Administrative Tasks	<ul style="list-style-type: none"> <li>○ Newsletter and posters are ongoing.</li> <li>○ Monthly staff newsletter ongoing</li> </ul>
Meetings	<ul style="list-style-type: none"> <li>○ February 2 – University of Calgary Practicum Students</li> <li>○ February 6 – OH&amp;S meeting</li> <li>○ February 7 – Indigenous relationships</li> <li>○ February 8 – Navigator Meeting</li> <li>○ February 9 – CYMHT Meeting w/ Beaverlodge Hospital</li> <li>○ February 13 – Health &amp; Safety Meeting</li> <li>○ February 13 – Directors Planning meeting</li> <li>○ February 15 – Community Helpers meeting</li> <li>○ February 15 – ESS Meeting</li> <li>○ February 16 - University of Calgary Practicum Students</li> <li>○ February 20 – Volunteer Awards Planning Meeting</li> <li>○ February 26 – Food Bank Interagency meeting</li> <li>○ February 26 – Seniors Tea Planning Meeting (Bi-Annual)</li> </ul>
Programs	<ul style="list-style-type: none"> <li>○ Meals on Wheels going well. Have hired a staff member through the Food Bank to help coordinate. In talks with GP Meals on Wheels to find new food supplier.</li> <li>○ Partnership with University of Calgary for Social Work and Nursing practicum students has started. A survey has been developed for youth and seniors to distribute. Meet every two weeks.</li> <li>○ Child and Youth Mental Health Therapist coming to Beaverlodge every two weeks until January and then will reassess needs and if service was utilized. Open to Beaverlodge and West County residents. Located at the Beaverlodge Hospital.</li> <li>○ Teen Skill happening February 9 &amp; 10 with Learner’s Licence Prep and Friday Mario Kart Tournament. GREAT TURNOUT to both events.</li> <li>○ Partnered with GP Family Education to bring Comfort, Play &amp; Teach to Beaverlodge starting February 9.</li> <li>○ BRHS has booked the Bus to use Tues/Thurs for students doing work placements around Beaverlodge.</li> <li>○ Pen-Pal Intergenerational program with seniors &amp; Gr ¾ from Elmworth and Valhalla</li> <li>○ Passionate Heart Awards – February 14</li> </ul>

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Staffing	<ul style="list-style-type: none"><li>○ 3 casual Bus drivers</li><li>○ 2 part-time Home Support Workers</li></ul>
Training & Development	February 22 – 23 – Family Justice Symposium
Other	<ul style="list-style-type: none"><li>○ Food Bank January 15- February 15 : \$1355 handed out in gift cards. 72 clients served.</li><li>○ Probation has been using the office bi-monthly for meeting with clients.</li><li>○ Odyssey House program is running in the basement of the pool with 4 clients.</li><li>○ Currently 21 Home Support Clients</li><li>○ Community bus continues to run Wednesdays with an average of 8 riders. We have added the option of two more pick-up/drop-off locations for riders. One at the entrance to Parkview Village and one at the Big Beaver. Riders MUST call to book as the bus will not stop there unless pre-booked.</li></ul>





Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Monthly Report to Council

Date: Feb 20<sup>th</sup> 2024

From: Nick Kebalo

Department: PW/H&S

Project/Event	Highlights/Concerns
2022/2023 Snow clearing	will continue to add sand and salt where it is required in between snowfalls
Budget planning	First draft of both PW and recreation budgets have been reviewed with capital budget review to happen this week.
Summer work	Overall plan for upcoming summer being developed.
Health and Safety committee	The committee has had there initial meeting, we reviewed Elements 4 and 5 at our first meeting and determined some key items. We have formed 2 sub committees to review new employee orientation and current employee training requirements and will meet before the next scheduled H&S committee meeting scheduled in April.

**Monthly Report to Council**

Date: February 2024

From: Tanya Harvey

Department: Recreation

Project/Event	Highlights/Concerns
Recreation Center	<p>Aquatics:</p> <ul style="list-style-type: none"> <li>• School groups fill the pools and MPR Monday through Thursday from 10:00am-3:00pm</li> <li>• March/April Swim Lessons were released.</li> <li>• Both the morning and evening Aquafit classes has seen a consistent increase with there regularly being more then double the participants we have seen in the past.</li> </ul> <p>Fitness Center &amp; Fitness Programs:</p> <ul style="list-style-type: none"> <li>• Beaverlodge Regional High School and St. Mary Catholic School bring a group of students each week.</li> <li>• Beaverlodge Girls Hockey utilized our instructor and equipment to provide dryland training multiple times.</li> </ul>
Community Kitchen/Gym	<ul style="list-style-type: none"> <li>• Pickleball continues to rent the gym weekly.</li> <li>• Rebels Volleyball rents the gym 3 evenings a week.</li> </ul>
Community Center/Multipurpose Room	<ul style="list-style-type: none"> <li>• Drop-In pickleball has started.</li> <li>• Schools are using both spaces during their swim lessons, which assists them with bussing costs.</li> <li>• Weekend birthday party bookings are filling the Multi-Purpose Room most weekends resulting in bookings during weekday public swim times.</li> </ul>
Arena	<ul style="list-style-type: none"> <li>• Town of Beaverlodge Skating Lessons begun and are well received.</li> <li>• Public Skating has been scheduled to occur Friday afternoons and Sundays 11:00am-1:00pm. Friday afternoons are utilized by homeschool groups, young families, and schools.</li> <li>• Public Skating and Stick &amp; Puck ice times are being updated and released to weekly to increase ice utilization. A significant increase in</li> </ul>

	<p>drop-in users has been noted and these options have been well received.</p> <ul style="list-style-type: none"> <li>• Working with the user groups we've been able to book many private rentals (birthday parties) during playoff season when ice time is needed more sporadically.</li> <li>• Requests are consistently being received by regional user groups looking for regular ice times. Working closely with Beaverlodge Minor Hockey we have been able to accommodate several new users for both regular and spontaneous bookings.</li> </ul>
Staffing	<ul style="list-style-type: none"> <li>• A Lifesaving Society Swim Instructor course was organized to run in March and four of our current staff participating.</li> </ul>
Grande Prairie Regional Recreation Committee – Administrative Working Group	<ul style="list-style-type: none"> <li>• Branding redesign is complete, and the new website has been launched. <a href="http://www.gprrc.ca">www.gprrc.ca</a></li> <li>• Recreation Townhalls are being planned to identify barriers regarding sports in rural communities.</li> <li>• Work is being done to complete a regional facility allocation policy and is expected to be presented to the elected officials in March.</li> </ul>





Box 30, 400 - 10th Street  
Beaverlodge, AB T0H 0C0

**Monthly Report to Council**

**Date:** February 20, 2024  
**Report Time:** January 1 to February 19, 2024  
**From:** *W.D.(Wes) Kardash*  
*Senior Peace Officer*  
*Municipal Enforcement Department*

**Projects/Events**

**Highlights/Concerns**

<p><b>Calls for Service/ Occurrences</b></p>	<p><u>Calls for Service/Occurrences received:</u></p> <p>64 total occurrences consisting of 181 incident types:</p> <ul style="list-style-type: none"> <li>• 20 Municipal Occurrences;</li> <li>• 161 Provincial Occurrences;</li> </ul>
<p><b>Violation Tickets/ Warnings</b></p>	<p><u>Violation Tickets/Warnings Issued:</u></p> <p>Total violation tickets issued 507 issued. Violations consisted of the following categories:</p> <ul style="list-style-type: none"> <li>• 165 Provincial Tickets/Summons;</li> <li>• 328 Provincial Warnings;</li> <li>• 9 Bylaw Tickets;</li> <li>• 5 Bylaw Warnings.</li> </ul>
<p><b>Proactive Patrols/Public Engagement</b></p>	<p><u>Proactive Patrols/Public Engagement:</u></p> <p>61 total proactive daily patrols completed. Patrols consisted of:</p> <ul style="list-style-type: none"> <li>• 1 Foot Patrol – Nuvista Rec Centre</li> <li>• 18 General Patrols (Nuvista Rec Centre, Arena, AG Complex, Parking lots etc.)</li> <li>• 40 School/Playground Zone Patrols</li> <li>• 3 School Visits</li> <li>• 1 Town Event – Family Day Activities</li> </ul> <p>1 Ride-along:</p> <ul style="list-style-type: none"> <li>• Facilitated a ride-along for a British Columbia Peace Officer.</li> </ul>

<b>Meetings/Functions</b>	<b><u>Meetings/Functions:</u></b> <ul style="list-style-type: none"><li>• Law Enforcement Agencies (Alberta Crown Prosecution Service) monthly meeting attended.</li><li>• Provincial APIS/APTO update meeting attended.</li><li>• Annual AACPO Peace Officer conference and training sessions attended.</li></ul>
<b>Projects</b>	<b><u>Projects:</u></b> <ul style="list-style-type: none"><li>• Municipal Enforcement department internal audit.</li><li>• Update and create Standard Operating Procedures, SOP manual.</li><li>• Patrol vehicles equipment upgrades and installs.</li></ul>



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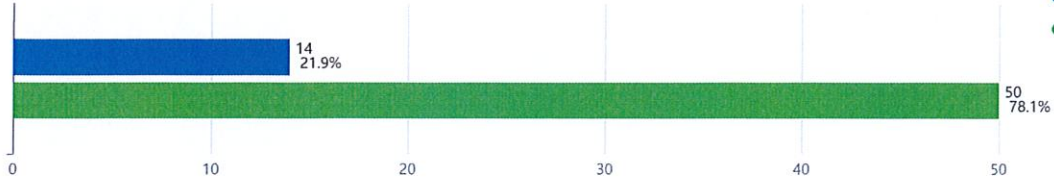
TOWN OF BEAVERLODGE

Statistics from:2024-01-01 to 2024-02-19

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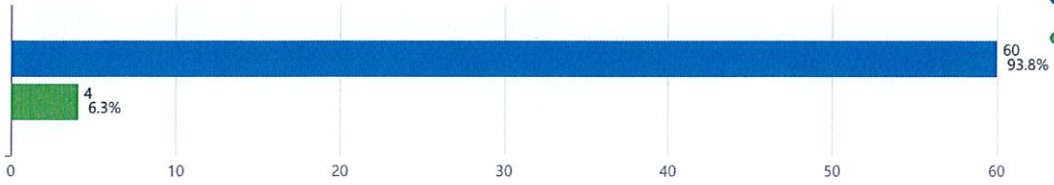
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List of Categories

- MUNICIPAL | 14 | 21.9%
- PROVINCIAL | 50 | 78.1%

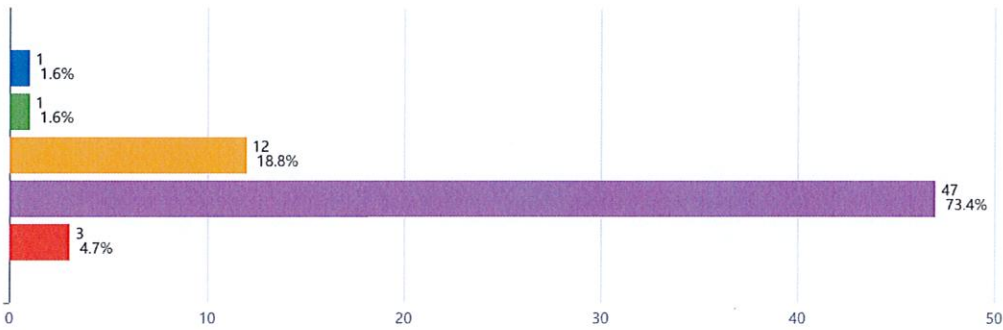
Occurrence Status of Reports Total:64 | 100.0%



List of Occurrence Status

- CONCLUDED | 60 | 93.8%
- UNDER INVESTIGATION | 4 | 6.3%

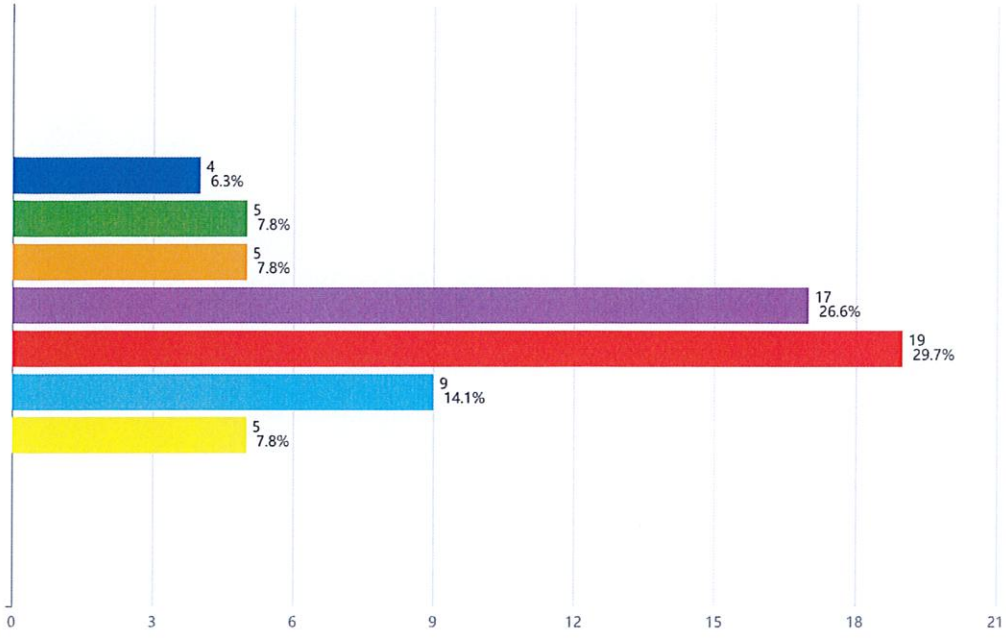
Method Of Complaint of Reports Total:64 | 100.0%



List of Method Of Complaints

- E-MAIL | 1 | 1.6%
- FRONT COUNTER | 1 | 1.6%
- PHONE | 12 | 18.8%
- SELF GENERATED | 47 | 73.4%
- WALK-UP | 3 | 4.7%

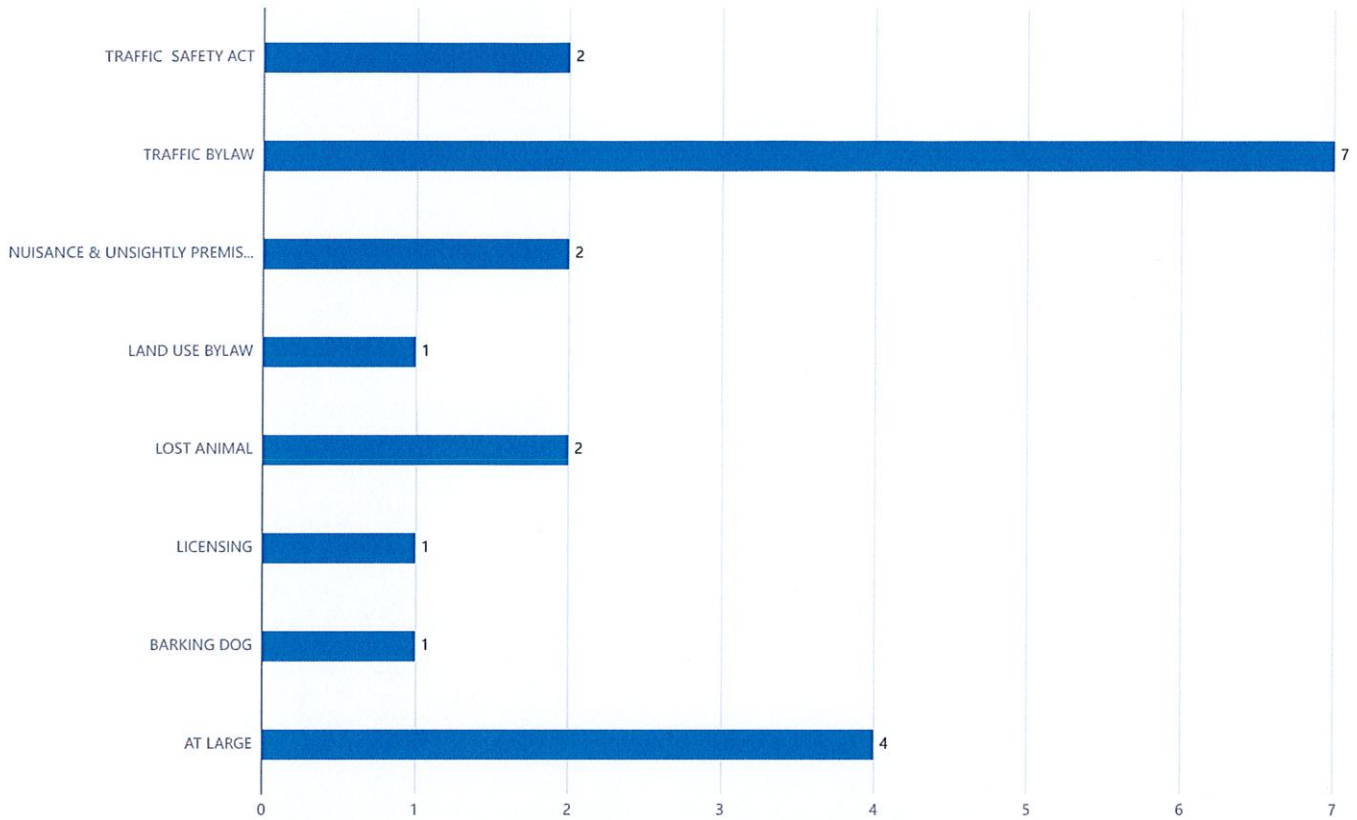
Day of the week of Reports Total:64 | 100.0%



List of Day of the week

- SUNDAY | 4 | 6.3%
- MONDAY | 5 | 7.8%
- TUESDAY | 5 | 7.8%
- WEDNESDAY | 17 | 26.6%
- THURSDAY | 19 | 29.7%
- FRIDAY | 9 | 14.1%
- SATURDAY | 5 | 7.8%

MUNICIPAL Count of Incident Types Total:20 | 100.0%



20.00% # of Reports: 4 Municipal ANIMAL LICENSING AND CONTROL BYLAW: AT LARGE.

5.00% # of Reports: 1 Municipal ANIMAL LICENSING AND CONTROL BYLAW: BARKING DOG.

5.00% # of Reports: 1 Municipal ANIMAL LICENSING AND CONTROL BYLAW: LICENSING.

10.00% # of Reports: 2 Municipal ANIMAL LICENSING AND CONTROL BYLAW: LOST ANIMAL.

5.00% # of Reports: 1 Municipal LAND USE BYLAW.

10.00% # of Reports: 2 Municipal NUISANCE & UNSIGHTLY PREMISES BYLAW.

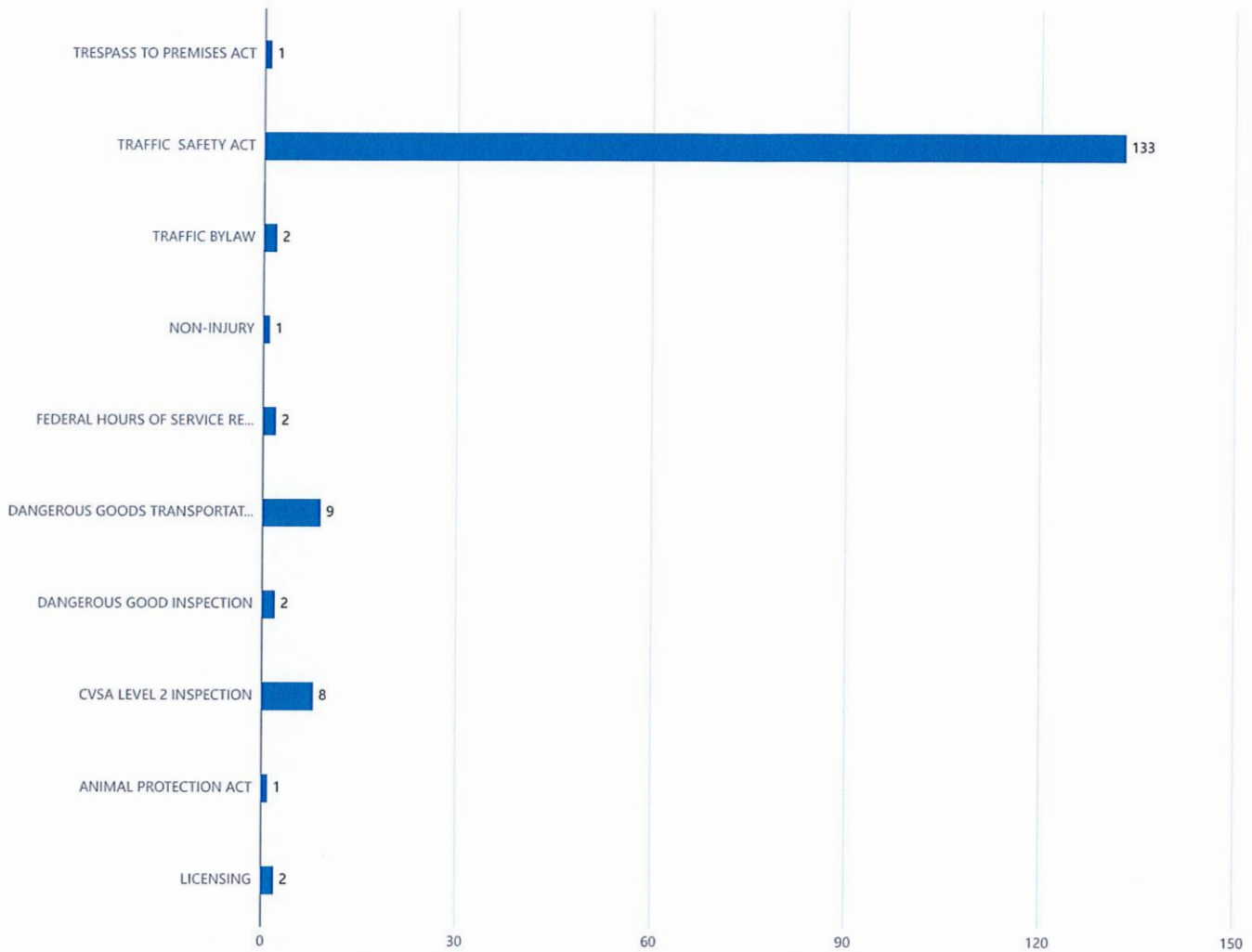
35.00% # of Reports: 7 Municipal TRAFFIC BYLAW.

10.00% # of Reports: 2 Municipal TRAFFIC SAFETY ACT.

Municipal Types:Grand Total: 100.00% Total # of Incident Types Reported:20 Total # of Reports: 14



PROVINCIAL Count of Incident Types Total:161 | 100.0%



1.24% # of Reports: 2 Provincial ANIMAL LICENSING AND CONTROL BYLAW: LICENSING.

0.62% # of Reports: 1 Provincial ANIMAL PROTECTION ACT.

4.97% # of Reports: 8 Provincial COMMERCIAL VEHICLE: CVSA LEVEL 2 INSPECTION.

1.24% # of Reports: 2 Provincial COMMERCIAL VEHICLE: DANGEROUS GOOD INSPECTION.

5.59% # of Reports: 9 Provincial DANGEROUS GOODS TRANSPORTATION & HANDLING ACT.

1.24% # of Reports: 2 Provincial FEDERAL HOURS OF SERVICE REGULATION.

0.62% # of Reports: 1 Provincial MOTOR VEHICLE COLLISION: NON-INJURY.

1.24% # of Reports: 2 Provincial TRAFFIC BYLAW.

82.61% # of Reports: 133 Provincial TRAFFIC SAFETY ACT.

0.62% # of Reports: 1 Provincial TRESPASS TO PREMISES ACT.

Provincial Types:Grand Total: 100.00% Total # of Incident Types Reported:161 Total # of Reports: 50

Grand Total: 100.00% Total # of Incident Types Reported:181



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## Activity Count

TOWN OF BEAVERLODGE

Report Range: 2024-01-01  
Printed on: 2024-02-20 06:29:40

To 2024-02-19

Report Title: Daily Events Report

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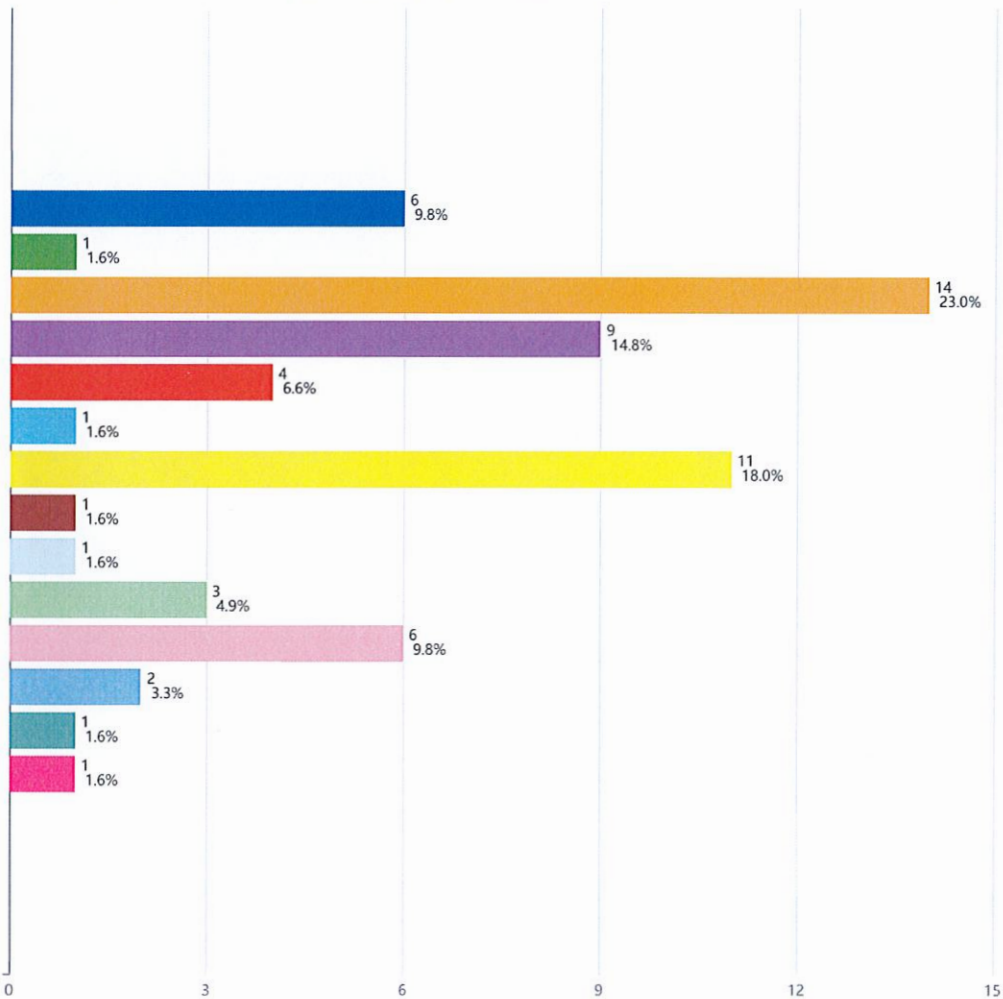
Activity Type of Reports Total:61 | 100.0%



List of Activity Type

- FOOT PATROL | 1 | 1.6%
- PATROL (GENERAL) | 18 | 29.5%
- PATROL (SPECIFIC) | 1 | 1.6%
- SCHOOL ZONE PATROL | 40 | 65.6%
- TOWN EVENT | 1 | 1.6%

Activity Location of Reports Total:61 | 100.0%



List of Activity Location

- BEAVERLODGE AG COMPLEX | 6 | 9.8%
- BEAVERLODGE AGRIPLEX | 1 | 1.6%
- BEAVERLODGE ARENA PARKING LOT | 14 | 23.0%
- BEAVERLODGE ELEMENTARY | 9 | 14.8%
- BEAVERLODGE ELEMENTARY SCHOOL | 4 | 6.6%
- BEAVERLODGE HIGH PARKING LOT | 1 | 1.6%
- BEAVERLODGE HIGH SCHOOL | 11 | 18.0%
- NUVISTA ENERGY CENTER | 1 | 1.6%
- NUVISTA RECREATION CENTER | 1 | 1.6%
- ST MARY CATHOLIC SCHOOL | 3 | 4.9%
- ST. MARY CATHOLIC SCHOOL | 6 | 9.8%
- ST. MARY'S CATHOLIC SCHOOL | 2 | 3.3%
- ST MARYS SCHOOL | 1 | 1.6%
- TOWN OF BEAVERLODGE | 1 | 1.6%

TOWN OF BEAVERLODGE

ACTIVITY TYPE : PATROL (SPECIFIC)				
<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>

2024/01/30 0255	2024/01/30 0255	0 Hr 0 Min	TOWN OF BEAVERLODGE	KARDASH,WES
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<b>TOWN OF BEAVERLODGE</b>	<b>Total Man Hours Primary Officer : 0.00 H</b>	<b>Total Events : 1</b>
	<b>Total Man Hours Backup Officer : 0.00 H</b>	<b>Activity Type Percentage : 1.64%</b>
<b>PATROL (SPECIFIC)</b>	<b>Total Man Hours : 0.00 H</b>	

**TOTALS FOR GROUP TOWN OF BEAVERLODGE**

<b>Group Total Man Hours Primary Officer : 0.00 H</b>	<b>SubTotal Group Events : 1</b>
<b>Group Total Man Hours Backup Officer : 0.00 H</b>	
<b>Group Total Man Hours : 0.00 H</b>	

BEAVERLODGE AG COMPLEX

ACTIVITY TYPE : PATROL (GENERAL)				
<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>

2024/01/30 0308	2024/01/30 0308	0 Hr 0 Min	BEAVERLODGE AG COMPLEX	KARDASH,WES
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2024/01/25 0539	2024/01/25 0539	0 Hr 0 Min	BEAVERLODGE AG COMPLEX	KARDASH,WES
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2024/01/26 0654	2024/01/26 0654	0 Hr 0 Min	BEAVERLODGE AG COMPLEX	KARDASH,WES
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2024/01/31 0117	2024/01/31 0117	0 Hr 0 Min	BEAVERLODGE AG COMPLEX	KARDASH,WES
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2024/02/01 0304	2024/02/01 0304	0 Hr 0 Min	BEAVERLODGE AG COMPLEX	KARDASH,WES
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<b>BEAVERLODGE AG COMPLEX</b>	<b>Total Man Hours Primary Officer : 0.00 H</b>	<b>Total Events : 5</b>
	<b>Total Man Hours Backup Officer : 0.00 H</b>	<b>Activity Type Percentage : 8.20%</b>
<b>PATROL (GENERAL)</b>	<b>Total Man Hours : 0.00 H</b>	

**TOTALS FOR GROUP BEAVERLODGE AG COMPLEX**

<b>Group Total Man Hours Primary Officer : 0.00 H</b>	<b>SubTotal Group Events : 5</b>
<b>Group Total Man Hours Backup Officer : 0.00 H</b>	
<b>Group Total Man Hours : 0.00 H</b>	

BEAVERLODGE ARENA PARKING LOT

ACTIVITY TYPE : PATROL (GENERAL)				
<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>

2024/02/12 0225	2024/02/12 0225	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES
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2024/01/25 0839	2024/01/25 0839	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES
2024/01/26 0833	2024/01/26 0833	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES
2024/01/20 0913	2024/01/20 0913	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES
2024/01/26 0409	2024/01/26 0409	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES
2024/01/26 0705	2024/01/26 0705	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES
2024/01/31 0701	2024/01/31 0701	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES
2024/01/27 0648	2024/01/27 0648	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES

**BEAVERLODGE ARENA PARKING LOT** Total Man Hours Primary Officer : 0.00 H

Total Events : 8

Total Man Hours Backup Officer : 0.00 H

Activity Type Percentage : 13.11%

**PATROL (GENERAL)**

Total Man Hours : 0.00 H

**ACTIVITY TYPE : SCHOOL ZONE PATROL**

<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>
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2024/01/29 0836	2024/01/29 0836	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES
2024/02/01 0309	2024/02/01 0309	0 Hr 0 Min	BEAVERLODGE ARENA PARKING LOT	KARDASH,WES

**BEAVERLODGE ARENA PARKING LOT** Total Man Hours Primary Officer : 0.00 H

Total Events : 2

Total Man Hours Backup Officer : 0.00 H

Activity Type Percentage : 3.28%

**SCHOOL ZONE PATROL**

Total Man Hours : 0.00 H

**TOTALS FOR GROUP BEAVERLODGE ARENA PARKING LOT**

Group Total Man Hours Primary Officer : 0.00 H

SubTotal Group Events : 10

Group Total Man Hours Backup Officer : 0.00 H

Group Total Man Hours : 0.00 H

**ST. MARY CATHOLIC SCHOOL**

**ACTIVITY TYPE : SCHOOL ZONE PATROL**

<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>
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2024/01/30 0310	2024/01/30 0310	0 Hr 0 Min	ST. MARY CATHOLIC SCHOOL	KARDASH,WES
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2024/01/26 0830	2024/01/26 0830	0 Hr 0 Min	ST. MARY CATHOLIC SCHOOL	KARDASH,WES
2024/02/01 0303	2024/02/01 0303	0 Hr 0 Min	ST. MARY CATHOLIC SCHOOL	KARDASH,WES
2024/01/30 0849	2024/01/30 0849	0 Hr 0 Min	ST. MARY CATHOLIC SCHOOL	KARDASH,WES

ST. MARY CATHOLIC SCHOOL Total Man Hours Primary Officer : 0.00 H Total Events : 4  
 Total Man Hours Backup Officer : 0.00 H Activity Type Percentage : 6.56%  
 SCHOOL ZONE PATROL Total Man Hours : 0.00 H

**TOTALS FOR GROUP ST. MARY CATHOLIC SCHOOL**

Group Total Man Hours Primary Officer : 0.00 H SubTotal Group Events : 4  
 Group Total Man Hours Backup Officer : 0.00 H  
 Group Total Man Hours : 0.00 H

BEAVERLODGE ELEMENTARY SCHOOL

ACTIVITY TYPE : SCHOOL ZONE PATROL				
Event Start	Event End	Man Hours	Location	Officer
2024/01/29 0833	2024/01/29 0833	0 Hr 0 Min	BEAVERLODGE ELEMENTARY SCHOOL	KARDASH,WES
2024/01/25 0835	2024/01/25 0835	0 Hr 0 Min	BEAVERLODGE ELEMENTARY SCHOOL	KARDASH,WES
2024/01/12 0938	2024/01/12 1110	1 Hr 53 Min	BEAVERLODGE ELEMENTARY SCHOOL	KARDASH,WES
2024/01/30 0836	2024/01/30 0836	0 Hr 0 Min	BEAVERLODGE ELEMENTARY SCHOOL	KARDASH,WES

BEAVERLODGE ELEMENTARY SCHOOL Total Man Hours Primary Officer : 1.53 H Total Events : 4  
 Total Man Hours Backup Officer : 0.00 H Activity Type Percentage : 6.56%  
 SCHOOL ZONE PATROL Total Man Hours : 1.53 H

**TOTALS FOR GROUP BEAVERLODGE ELEMENTARY SCHOOL**

Group Total Man Hours Primary Officer : 1.53 H SubTotal Group Events : 4  
 Group Total Man Hours Backup Officer : 0.00 H  
 Group Total Man Hours : 1.53 H

BEAVERLODGE ELEMENTARY

ACTIVITY TYPE : SCHOOL ZONE PATROL				
Event Start	Event End	Man Hours	Location	Officer
2024/01/30 0315	2024/01/30 0315	0 Hr 0 Min	BEAVERLODGE ELEMENTARY	KARDASH,WES

2024/02/12 0314	2024/02/12 0314	0 Hr 0 Min	BEAVERLODGE ELEMENTARY	KARDASH,WES
2024/01/25 1233	2024/01/25 1233	0 Hr 0 Min	BEAVERLODGE ELEMENTARY	KARDASH,WES
2024/02/01 0302	2024/02/01 0302	0 Hr 0 Min	BEAVERLODGE ELEMENTARY	KARDASH,WES

BEAVERLODGE ELEMENTARY Total Man Hours Primary Officer : 0.00 H Total Events : 4  
 Total Man Hours Backup Officer : 0.00 H Activity Type Percentage : 6.56%  
 SCHOOL ZONE PATROL Total Man Hours : 0.00 H

**TOTALS FOR GROUP BEAVERLODGE ELEMENTARY**

Group Total Man Hours Primary Officer : 0.00 H SubTotal Group Events : 4  
 Group Total Man Hours Backup Officer : 0.00 H  
 Group Total Man Hours : 0.00 H

BEAVERLODGE HIGH SCHOOL

ACTIVITY TYPE : SCHOOL ZONE PATROL				
Event Start	Event End	Man Hours	Location	Officer
2024/02/12 0309	2024/02/12 0309	0 Hr 0 Min	BEAVERLODGE HIGH SCHOOL	KARDASH,WES
2024/01/29 0837	2024/01/29 0837	0 Hr 0 Min	BEAVERLODGE HIGH SCHOOL	KARDASH,WES
2024/01/25 0841	2024/01/25 0841	0 Hr 0 Min	BEAVERLODGE HIGH SCHOOL	KARDASH,WES
2024/01/26 0835	2024/01/26 0835	0 Hr 0 Min	BEAVERLODGE HIGH SCHOOL	KARDASH,WES
2024/02/14 0836	2024/02/14 0836	0 Hr 0 Min	BEAVERLODGE HIGH SCHOOL	KARDASH,WES
2024/01/19 0948	2024/01/19 0948	0 Hr 0 Min	BEAVERLODGE HIGH SCHOOL	KARDASH,WES
2024/01/30 0852	2024/01/30 0852	0 Hr 0 Min	BEAVERLODGE HIGH SCHOOL	KARDASH,WES
2024/02/01 0310	2024/02/01 0310	0 Hr 0 Min	BEAVERLODGE HIGH SCHOOL	KARDASH,WES

BEAVERLODGE HIGH SCHOOL Total Man Hours Primary Officer : 0.00 H Total Events : 8  
 Total Man Hours Backup Officer : 0.00 H Activity Type Percentage : 13.11%  
 SCHOOL ZONE PATROL Total Man Hours : 0.00 H



**TOTALS FOR GROUP BEAVERLODGE HIGH SCHOOL**

Group Total Man Hours Primary Officer : 0.00 H  
Group Total Man Hours Backup Officer : 0.00 H  
Group Total Man Hours : 0.00 H

SubTotal Group Events : 8

**ST MARYS SCHOOL**

ACTIVITY TYPE : SCHOOL ZONE PATROL				
<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>
2024/01/18 0831	2024/01/18 0831	0 Hr 0 Min	ST MARYS SCHOOL	KARDASH,WES

**ST MARYS SCHOOL**

Total Man Hours Primary Officer : 0.00 H  
Total Man Hours Backup Officer : 0.00 H

Total Events : 1  
Activity Type Percentage : 1.64%

**SCHOOL ZONE PATROL**

Total Man Hours : 0.00 H

**TOTALS FOR GROUP ST MARYS SCHOOL**

Group Total Man Hours Primary Officer : 0.00 H  
Group Total Man Hours Backup Officer : 0.00 H  
Group Total Man Hours : 0.00 H

SubTotal Group Events : 1

**ST MARY CATHOLIC SCHOOL**

ACTIVITY TYPE : SCHOOL ZONE PATROL				
<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>
2024/01/29 0834	2024/01/29 0834	0 Hr 0 Min	ST MARY CATHOLIC SCHOOL	KARDASH,WES
2024/02/12 0311	2024/02/12 0311	0 Hr 0 Min	ST MARY CATHOLIC SCHOOL	KARDASH,WES

**ST MARY CATHOLIC SCHOOL**

Total Man Hours Primary Officer : 0.00 H  
Total Man Hours Backup Officer : 0.00 H

Total Events : 2  
Activity Type Percentage : 3.28%

**SCHOOL ZONE PATROL**

Total Man Hours : 0.00 H

**TOTALS FOR GROUP ST MARY CATHOLIC SCHOOL**

Group Total Man Hours Primary Officer : 0.00 H  
Group Total Man Hours Backup Officer : 0.00 H  
Group Total Man Hours : 0.00 H

SubTotal Group Events : 2

**ST. MARY'S CATHOLIC SCHOOL**

ACTIVITY TYPE : SCHOOL ZONE PATROL				
<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>
2024/01/25 0836	2024/01/25 0836	0 Hr 0 Min	ST. MARY'S CATHOLIC SCHOOL	KARDASH,WES



ST. MARY'S CATHOLIC SCHOOL

Total Man Hours Primary Officer : 1.65 H

Total Events : 2

Total Man Hours Backup Officer : 0.00 H

Activity Type Percentage : 3.28%

SCHOOL ZONE PATROL

Total Man Hours : 1.65 H

TOTALS FOR GROUP ST. MARY'S CATHOLIC SCHOOL

Group Total Man Hours Primary Officer : 1.65 H

SubTotal Group Events : 2

Group Total Man Hours Backup Officer : 0.00 H

Group Total Man Hours : 1.65 H

BEAVERLODGE HIGH PARKING LOT

ACTIVITY TYPE : SCHOOL ZONE PATROL

Event Start	Event End	Man Hours	Location	Officer
2024/02/13 0833	2024/02/13 0833	0 Hr 0 Min	BEAVERLODGE HIGH PARKING LOT	KARDASH,WES

BEAVERLODGE HIGH PARKING LOT Total Man Hours Primary Officer : 0.00 H

Total Events : 1

Total Man Hours Backup Officer : 0.00 H

Activity Type Percentage : 1.64%

SCHOOL ZONE PATROL

Total Man Hours : 0.00 H

TOTALS FOR GROUP BEAVERLODGE HIGH PARKING LOT

Group Total Man Hours Primary Officer : 0.00 H

SubTotal Group Events : 1

Group Total Man Hours Backup Officer : 0.00 H

Group Total Man Hours : 0.00 H

NUVISTA ENERGY CENTER

ACTIVITY TYPE : FOOT PATROL

Event Start	Event End	Man Hours	Location	Officer
2024/01/10 0930	2024/01/10 1114	1 Hr 73 Min	NUVISTA ENERGY CENTER	KARDASH,WES

NUVISTA ENERGY CENTER Total Man Hours Primary Officer : 1.73 H

Total Events : 1

Total Man Hours Backup Officer : 0.00 H

Activity Type Percentage : 1.64%

FOOT PATROL

Total Man Hours : 1.73 H

**TOTALS FOR GROUP NUVISTA ENERGY CENTER**

Group Total Man Hours Primary Officer : 1.73 H  
Group Total Man Hours Backup Officer : 0.00 H  
Group Total Man Hours : 1.73 H

SubTotal Group Events : 1

**BEAVERLODGE AGRIPLEX**

**ACTIVITY TYPE : PATROL (GENERAL)**

<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>
2024/01/20 0749	2024/01/20 0749	0 Hr 0 Min	BEAVERLODGE AGRIPLEX	KARDASH,WES

**BEAVERLODGE AGRIPLEX**

Total Man Hours Primary Officer : 0.00 H  
Total Man Hours Backup Officer : 0.00 H

Total Events : 1  
Activity Type Percentage : 1.64%

**PATROL (GENERAL)**

Total Man Hours : 0.00 H

**TOTALS FOR GROUP BEAVERLODGE AGRIPLEX**

Group Total Man Hours Primary Officer : 0.00 H  
Group Total Man Hours Backup Officer : 0.00 H  
Group Total Man Hours : 0.00 H

SubTotal Group Events : 1

**NUVISTA RECREATION CENTER**

**ACTIVITY TYPE : TOWN EVENT**

<u>Event Start</u>	<u>Event End</u>	<u>Man Hours</u>	<u>Location</u>	<u>Officer</u>
2024/02/19 1200	2024/02/19 0100	1 Hr 0 Min	NUVISTA RECREATION CENTER	KARDASH,WES

**NUVISTA RECREATION CENTER**

Total Man Hours Primary Officer : 1.00 H  
Total Man Hours Backup Officer : 0.00 H

Total Events : 1  
Activity Type Percentage : 1.64%

**TOWN EVENT**

Total Man Hours : 1.00 H

**TOTALS FOR GROUP NUVISTA RECREATION CENTER**

Group Total Man Hours Primary Officer : 1.00 H  
Group Total Man Hours Backup Officer : 0.00 H  
Group Total Man Hours : 1.00 H

SubTotal Group Events : 1

**GRAND TOTALS**

Total Man Hours Primary Officer : 5.92 H  
Total Man Hours Backup Officer : 0.00 H  
Total Man Hours : 5.92 H

Total Events : 45