



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
MONDAY APRIL 8, 2024 AT 7:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE
Microsoft Teams meeting Join on your computer, mobile app or room device
 Meeting ID: 246 698 124 986 Passcode: 6YyozC

1.0	<u>CALL TO ORDER:</u> <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23.</i>	
2.0	<u>LAND ACKNOWLEDGEMENT:</u>	PP 2
3.0	<u>ADOPTION OF AGENDA:</u>	
4.0	<u>ADOPTION OF MINUTES:</u> 4.1 March 25, 2024 - Regular Council Meeting Minutes	PP 3 - 6
5.0	<u>DELEGATIONS:</u>	
6.0	<u>OLD BUSINESS:</u>	
7.0	<u>NEW BUSINESS:</u> 7.1 Fee Waiver Request – McNaught Homestead Preservation Society	PP 7 - 14
8.0	<u>CORRESPONDENCE:</u> 8.1 Minutes from the March 25, 2024 Committee of the Whole Meeting	PP 15, 16
9.0	<u>COMMITTEE AND STAFF REPORTS:</u> 9.1 Action List 9.2 Council Reports	PP 17
10.0	<u>CLOSED SESSION:</u>	
11.0	<u>ADJOURNMENT:</u>	



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



REGULAR COUNCIL MEETING MINUTES

MONDAY MARCH 25, 2024 AT 7:00 PM

COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft Councillor Hugh Graw Councillor Cyndi Corbett Councillor Ryier Hommy	Deputy Mayor Judy Kokotilo-Bekkerus Councillor Cal Mosher Councillor Cody Moulds
STAFF	Jeff Johnston, CAO	Tina Letendre, Deputy CAO, absent Nichole Young, Legislative Services

1.0 CALL TO ORDER Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

2.0 LAND ACKNOWLEDGEMENT

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 ADOPTION OF AGENDA

#054-2024-03-25 Councillor Cyndi Corbett
CARRIED: That Council adopts the agenda as presented.

4.0 ADOPTION OF MINUTES

4.1 March 11, 2024 – Regular Council Meeting Minutes
#055-2024-03-25 Councillor Cyndi Corbett
CARRIED: That Council adopts the minutes of the March 11, 2024 Regular Council Meeting as presented.

5.0 DELEGATIONS:

6.0 OLD BUSINESS:

7.0 NEW BUSINESS:

7.1 Fee Waiver Request – Paizley’s Purses & Bentley’s Backpacks

#056-2024-03-25 Councillor Ryier Hommy

CARRIED: That Council approves the 50% rate reduction requested for this event.

7.2 2024 Budget Approval

#057-2024-03-25 Councillor Hugh Graw

CARRIED: That Council approves the 2024 Budget for the Town of Beaverlodge as presented.

7.3 Livestream Review

#058-2024-03-25 Councillor Ryier Hommy

CARRIED: That Council directs Administration to continue to Livestream all Legislative meetings for the remainder of this current Council's term.

7.4 Borrowing Bylaw #1024

#059-2024-03-25 Councillor Cyndi Corbett

CARRIED: That Council completes a 1st reading of Borrowing Bylaw #1024.

#060-2024-03-25 Deputy Mayor Judy Kokotilo-Bekkerus

CARRIED: That Council completes the 2nd reading of Borrowing Bylaw #1024.

#061-2024-03-25 Councillor Cal Mosher

CARRIED: That Council will proceed to a 3rd reading of Borrowing Bylaw #1024.

#062-2024-03-25 Councillor Ryier Hommy

CARRIED: That Council completes the 3rd and final reading and passes Borrowing Bylaw #1024.

7.5 Utility Bylaw 923-K with Updated Rate Schedule "A-12"

#063-2024-03-25 Councillor Cyndi Corbett

CARRIED: That Council completes the 1st reading of the Utility Bylaw 923-K with Updated Rate Schedule "A-12".

#064-2024-0-25 Councillor Cody Moulds

CARRIED: That Council completes the 2nd reading of the Utility Bylaw 923-K with Updated Rate Schedule "A-12".

#065-2024-03-25 Councillor Hugh Graw

CARRIED: That Council will proceed to a 3rd reading of the Utility Bylaw 923-K with Updated Rate Schedule "A-12".

#066-2024-03-25 Deputy Mayor Judy Kokotilo-Bekkerus

CARRIED: That Council completes the 3rd and final reading and passes the Utility Bylaw 923-K with Updated Rate Schedule "A-12".

7.6 Garbage and Landfill Fee Bylaw 959-A with Schedule "A"

#067-2024-03-25 Councillor Cyndi Corbett

CARRIED: That Council completes the 1st reading of the Garbage and Landfill Fee Bylaw 959-A with Schedule "A".

#068-2024-03-25 Councillor Ryier Hommy

CARRIED: That Council completes the 2nd reading of the Garbage and Landfill Fee Bylaw 959-A with Schedule "A".

#069-2024-03-25 Councillor Hugh Graw

CARRIED: That Council will proceed to a 3rd reading of the Garbage and Landfill Fee Bylaw 959-A with Schedule "A".

#070-2024-03-25 Councillor Cal Mosher

CARRIED: That Council completes the 3rd and final reading and passes the Garbage and Landfill Fee Bylaw 959-A with Schedule "A".

8.0 **CORRESPONDENCE:**

8.1 Committee of the Whole Meeting Minutes – March 11, 2024

#071-20241-03-25 Councillor Cyndi Corbett

CARRIED: That Council adopts the minutes from the March 11, 2024 Committee of the Whole meeting as presented.

8.2 Minutes from the March 19, 2024 Special Council Budget Meeting

#072-2024-03-25 Councillor Ryier Hommy

CARRIED: That Council adopts the minutes from the March 19, 2024 Special Council Budget Meeting as presented.

9.0 **COMMITTEE AND STAFF REPORTS:**

9.1 Action List

#073-2024-03-25 Councillor Cal Mosher

CARRIED: That Council accepts the updated Action Item List for information with the removal of Item 5 – Main Street Sign and Item 8 – Town Newsletter.

9.2 Staff Reports

#074-2024-03-25 Councillor Cyndi Corbett

CARRIED: That Council accepts the Staff Reports for information as presented.

10.0 **CLOSED SESSION:**

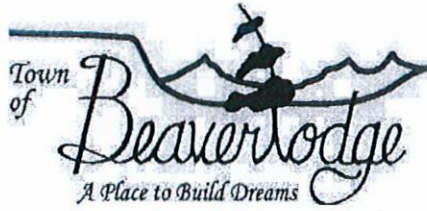
11.0 ADJOURNMENT

Mayor Gary Rycroft adjourned the meeting.

7:31 PM

Mayor Gary Rycroft

CAO Jeff Johnston



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Facility and Fee Waiver Application

Organization: McNaught Homestead Preservation Society

Type of business: Government Non-Profit For-Profit Other

Charity / Non Profit Registration Number: 862233780-RR001
You must attach a copy of the 501(c)3, if Non-Profit

Address: Box 879

City: Beaverlodge Province: AB Postal-Code: T0H 0C0

Contact Name: Kyla Martin Title: Board member

Phone: 780-882-2807 Phone 2: _____ Fax: _____

Email: kmartin2864@gmail.com

Type of Event: Fundraiser Community Event Private Event

Date(s) of event: April 27

Requested Facility/Location of Event: Community Center.

Requested Equipment: _____

Requested Percentage of Fees to be Waived: 25% 50%

NOTE: The maximum amount of any eligible application for waiver or fee reduction is 50%.

Requested Amount of Fees to be Waived: \$475.00

Brief Description and Purpose of Event (attach an additional page if needed):

Event is annual fundraiser - Comedian, supper, auction

The primary purpose of the organization is: Restoration of McNaught
Homestead

Include the following information with your Application:

- Organization profile (documentation may be requested confirming non-profit status);
- Membership information including the number of members residing in and around the Town of Beaverlodge;
- Funding profile and non-profit status (submission of documentation confirming non-profit status);
- An explanation of the purpose or nature of the event or activity and the perceived benefit of the event or activity to the local community;
- A budget for the event including:
 - Funding sources available and accessed by the organization; and, proposed expenses.
 - Additional sources of revenue including grant sources.
- Previous year's financial statement:
 - An Audited Financial Statement, a Balance Sheet, or an Income and Expense report are all examples of acceptable financial information from applicants. Only one type of statement is required to be submitted with an application.
- Incomplete applications will not be accepted.
- Applications to waive or reduce fees and charges must be made at least four (4) weeks prior to the event

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Received By: Tanya Harvey Date: March 21, 2024

Permit #: 4063 Total Amount of Permit: \$950.00

Amount of Fees Waived: _____

Administration Approval: 0% 25%

Council Approval: 0% 25% 50%

Date: _____

Notified by: _____ Date: _____

Organization Profile (mnaught-homestead-heritage.com)
McNaught Homestead Preservation Society
was established in 2005 to restore the
original homestead of Euphemia McNaught the
homestead was designated as a provincial Historical
Resource on July 23, 2003.

Membership Information

16 lifetime members

13 annual members (11 local)

Not-for-profit status

Charity # 862233780-RR0001

balance sheet attached.

Event Budget

Community Center - \$950

Entertainment \$2250

meal \$2000

Advertising \$300

Additional Costs \$500

The purpose of the event is to raise funds toward
cost of recent restoration of the McNaught house
as well as annual ~~major~~ maintenance of the property.

Permit Contract

Town of Beaverlodge Recreation
 P.O. Box 30
 1016 - 4th Ave
 Beaverlodge, AB T0H 0C0
 Phone: (780) 354-2203
 FAX: (780) 354-2203
 Email: recreation@beaverlodge.ca

Permit #4063, Approved

Jan 24, 2024 1:52 PM



Company: McNaught Homestead Preservation Society
 Box 879
 Beaverlodge, AB T0H 0C0

Customer Type: Other Organizations
 Prepared By: Olivia Horne

Agent: Kyla Martin
 Email: beavercc@telus.net

Home: (780) 882-2807

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$904.76	\$45.24	\$0	\$950.00	\$250.00	\$0	(\$475.00)	\$0	\$725.00

▼ RESERVATIONS

Event	Resource	Center	Notes
McNaught Homestead Comedy Night #4063 Type: Community Centre Special Events Attend/Qty: 150	CC Whole	Beaverlodge/West County Pool 1016 4th Ave Beaverlodge, AB T0H 0C0 (780) 354-2201	--

Day	Days Requested	Event Begins	Duration	Event Ends
Friday	Apr 26, 2024	12:00 PM	38 hours	Apr 28, 2024 2:00 AM
Sunday	Apr 28, 2024	8:00 AM	4 hours	Apr 28, 2024 12:00 PM

Summary	Notes
Total Number of Dates: 2 Total Time: 42 hours	DAMAGE DEPOSIT WILL BE REFUNDED AFTER CLEANUP OF THE COMMUNITY CENTRE BY THE RENTER AS FOLLOWS: PUTTING ALL TABLES AND CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, PROPER CLEANUP OF THE KITCHEN, BAR & WASHROOMS, ALL GARBAGE TAKEN OUTSIDE TO THE GARBAGE BIN, AND REMOVAL OF THE RECYCLE IF DESIRED. PLEASE CONFIRM HOW TO REFUND THE DAMAGE DEPOSIT (CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER)

▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
Event Package	McNaught Homestead Comedy Night #4063 CC Whole	\$950.00	1.00	GST (I): \$45.24	\$950.00

▼ DEPOSITS

Deposit Charge	Event / Resource	Charge	Tax	Amount paid	Refunds	Balance
CC Damage Deposit	McNaught Homestead Comedy Night #4063 CC Whole	\$250.00	\$0	\$0	\$0	\$250.00

▼ **Payments and Refunds**

Receipt #	Date	Charge Description	Resource Event	Payment
1110471.002	Feb 6, 2024	Event Package	CC Whole McNaught Homestead Comedy Night #4063	\$475.00

▼ **Payment Schedule for Original Balance of \$1,200.00**

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Apr 19, 2024	\$1,200.00	\$475.00	\$0	\$725.00
			Current Balance	\$725.00

▼ **CUSTOM QUESTIONS**

Question	Answer
What is the purpose of your function?	comedy night
Do you require use of the PA System?	Yes (Fill out Equipment Checklist)
Do you require a tutorial of the equipment?	No
Do you require the projector?	Yes (Charge rental fee)
Do you require a tutorial of the equipment?	No
How will you be providing Facility User Group Insurance.	Will provide own insurance
Will your event be serving or selling alcohol?	Yes, I understand I must provide a Liquor Permit.
Do you require use of the stage?	No
Would you like to purchase the set-up?	No
Would you like to purchase the set-up?	No
Do you need tables or chairs?	Yes
Do you require wireless internet access?	No
Do you require a telephone for telephone conference?	No
Do you wish to purchases janitorial services?	No

Terms & Conditions: This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

Special Events: a. Special Events include, but are not limited to, private pool rentals, rentals of the multi-purpose rooms, community centre, arena, or sports fields. b. 50% of the total booking fee is payable at the time of booking, including the refundable damage. c. Cancellation notice for Special Events must be at least seven (7) days prior to the event. Some events may require notice of more than seven (7) days and that notice period will be indicated on contracts. d. In case of a no-show, the booking fee will not be refunded.

12:12 PM
03/03/24
Accrual Basis

McNaught Homestead Preservation Society
Profit & Loss
January through December 2023

	Jan - Dec 23
Income	
41800 · Foundation Donations	3,987.50
41955 · Donation in Kind - Homestead	1,082.54
42000 · Donations	1,849.00
42500 · Gala Income	
42520 · Gala Tickets	6,400.00
42525 · Gala Auction	19,655.10
42530 · Gala Donations	2,475.00
42535 · Gala 50/50	430.00
42536 · Gala Raffle	620.00
42537 · Gala gifts in kind	10,253.64
42560 · Gala Liquor Sales	2,228.35
Total 42500 · Gala Income	42,062.09
43000 · Ghost Walk Donations	7,767.75
44000 · Grants	
44100 · Alta Hist Resources Foundation	12,443.00
44220 · Operating Grant	1,000.00
Total 44000 · Grants	13,443.00
45000 · Interest Income	2,121.31
46105 · Life Membership	200.00
46171 · Membership 2023	130.00
47000 · Rent Income	2,400.00
Total Income	75,043.19
Expense	
61000 · Advertising & Website	
61100 · Advertising & Promotions	1,250.27
61150 · Website	669.96
Total 61000 · Advertising & Website	1,920.23
61220 · BACS Room Rent	400.00
61280 · Equipment Maintenance	967.71
61500 · Gala Expenses	
61527 · 2023 Gala Expenses	20,337.21
Total 61500 · Gala Expenses	20,337.21
61700 · Ghost Walk	2,804.46
61725 · Honorarium	2,000.00
61750 · Insurance	4,157.30
61900 · Legal & Accounting	663.42
62000 · Office Supplies & postage	197.81
62500 · Materials & Supplies	197.94
64150 · Repair and maintenance	12,057.34
64200 · Property Taxes	882.52
64500 · Site clean up and maint	1,811.69
64700 · Utilities	4,795.81
Total Expense	53,193.44
Net Income	21,849.75

12:11 PM
03/03/24
Accrual Basis

McNaught Homestead Preservation Society
Balance Sheet
As of December 31, 2023

	<u>Dec 31, 23</u>
Total Other Assets	250,650.00
TOTAL ASSETS	<u>715,958.44</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
25500 · GST/HST Payable	25.61
Total Other Current Liabilities	<u>25.61</u>
Total Current Liabilities	<u>25.61</u>
Total Liabilities	25.61
Equity	
38000 · Unrestricted Net Assets	694,083.08
Net Income	<u>21,849.75</u>
Total Equity	<u>715,932.83</u>
TOTAL LIABILITIES & EQUITY	<u>715,958.44</u>

12:11 PM
03/03/24
Accrual Basis

McNaught Homestead Preservation Society
Balance Sheet
As of December 31, 2023

Dec 31, 23

ASSETS	
Current Assets	
Chequing/Savings	
11100 · ATB Accounts	
11110 · Homestead Chequing Acco...	48,071.06
11112 · Foundation Project Account	<u>-39,802.88</u>
Total 11100 · ATB Accounts	8,268.18
11122 · 2 year GIC Sep 24	26,050.00
11123 · 2 year GIC sep 25	26,000.00
11150 · GIC Account	<u>10,645.62</u>
Total Chequing/Savings	70,963.80
Accounts Receivable	
11000 · Accounts Receivable	<u>1,797.71</u>
Total Accounts Receivable	<u>1,797.71</u>
Total Current Assets	72,761.51
Fixed Assets	
12500 · Automotive	
12510 · Automotive Orig Cost	<u>9,767.00</u>
Total 12500 · Automotive	9,767.00
12600 · Tools & Equipment	
12610 · Tools & Equipment Orig Cost	<u>7,250.90</u>
Total 12600 · Tools & Equipment	7,250.90
13100 · Buildings	
13110 · House	125,057.17
13120 · Studio	84,596.00
13130 · Barn	91,332.88
13140 · Chop House	4,910.26
13142 · Wood Shed	1,653.50
13145 · Se Can 53ft	<u>8,600.00</u>
Total 13100 · Buildings	316,149.81
13150 · Boardwalk Asset	55,984.81
13200 · Furniture & Fixtures	
13210 · Permanent Art Collection Sto...	<u>3,394.41</u>
Total 13200 · Furniture & Fixtures	<u>3,394.41</u>
Total Fixed Assets	392,546.93
Other Assets	
14000 · Artifacts - Euphemia	5,650.00
15000 · Land	<u>245,000.00</u>



COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 St, BEAVERLODGE MARCH 25, 2024 @ 6:00 PM

COUNCIL Mayor Gary Rycroft Deputy Mayor Judy Kokotilo-Bekkerus
Councillor Cal Mosher Councillor Hugh Graw
Councillor Cody Moulds Councillor Cyndi Corbett
Councillor Ryier Hommy

STAFF Jeff Johnston, CAO Tina Letendre, Deputy CAO, absent
Nichole Young, Legislative Services

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:00 PM**

2.0 **LAND ACKNOWLEDGMENT:**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 **ADOPTION OF AGENDA:**

#042-2024-03-25 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole adopts the agenda as presented.

4.0 **DELEGATION:**

4.1 University of Calgary Social Work Student Sierra Miller – Indigenous Inclusion / Truth & Reconcili-action.

#043-2024-03-25 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole accepts this presentation for information.

5.0 **OLD BUSINESS:**

6.0 **NEW BUSINESS:**

6.1 County of Grande Prairie Biannual Seniors Tea Invitation

#044-2024-03-25 Deputy Mayor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole accepts this for information.

6.2 Donation Request – Saskatoon Lake Agricultural Society Spring Fling

#045-2024-03-25 Councillor Ryier Hommy

CARRIED: That the Committee of the Whole accepts this for information.

6.3 Mountview Health Complex Committee Update

#046-2024-03-25 Councillor Hugh Graw

CARRIED: That the Committee of the Whole accepts this update for information.

6.4 Community Enhancement Committee Update - *no update at this time*

6.5 Economic Development Committee Update – *no update at this time*

7.0 TOPICS FOR NEXT AGENDA:

- Mountview Health Complex Committee Update
- Community Enhancement Committee Update
- Economic Development Committee Update

8.0 ADJOURNMENT: Mayor Gary Rycroft adjourned the meeting.

6:32 PM

Mayor Gary Rycroft

CAO Jeff Johnston

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing.	ON HOLD	8/1/2023
2	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review and bring to next Council meeting.	In progress	9/30/2023
3	Grande Prairie & District Catholic School Board	26-Oct-20	CAO/Admin	Sent Draft Joint Use Partnership Agreement to GPDCSD	In progress	9/30/2023
4	Community Bus Policy	8-May-23	Admin	Review and update this policy and it's fees and charges.	In Progress	12/31/2023
5	Amend Bylaw #1003	14-Nov-23	Admin	Amend Bylaw #1003 - Fire Department Bylaw to reflect the signing of the Fire Services Agreement with the County of Grande Prairie	In progress	
6	Manhole Power	14-Nov-23	Admin	Investigate what running power to the manhole in the center of 10th St and 2nd Ave would look like	In progress	
7	Create a Committee of the Whole Bylaw	26-Feb-24	Admin	Create a procedural bylaw for Committee of the Whole Meetings. Include that Bylaw 967-1 Council Code of Conduct is applicable to COW.	In progress	3/11/2024
8	PWSD Base Property	26-Feb-24	Admin	Engage in discussion about acquiring this land for development - meeting with Superintendent on March 26, 2024.	In progress	

Current: Monday, April 8, 2024

9.1