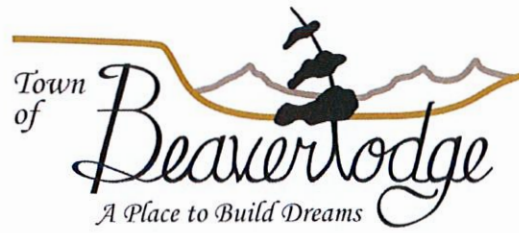


AGENDA FOR THE TOWN OF BEAVERLODGE COMMITTEE OF THE WHOLE MEETING
 TO BE HELD MONDAY MAY 13, 2024 @ 6:00 PM
 COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB
 Microsoft Teams Meeting ID: 213 691 453 983 Passcode: rftjxc

1.0	<u>CALL TO ORDER</u> <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23</i>	
2.0	<u>LAND ACKNOWLEDGEMENT</u>	PP 3
3.0	<u>ADOPTION OF AGENDA</u>	
4.0	<u>DELEGATION</u>	
5.0	<u>OLD BUSINESS:</u>	
6.0	<u>NEW BUSINESS:</u>	
	6.1 PWPSD Meeting Topics – May 15, 2024	
	6.2 2024 Summer Municipal Leaders Caucus	PP 4,5
	6.3 Grande Prairie International Street Performers 2024 Teaser	PP 6,7
	6.4 Grad 2024 – Grand March Committee Request	PP 8-14
	6.5 Grande Prairie Regional Public Transportation Study – next stage	PP 15-43
	6.6 Public Works Appreciation Lunch – May 23 rd	PP 44
	6.7 Chamber of Commerce – Artwalk Request	PP 45,46
	6.8 Fee Waiver Request – Beaverlodge Daycare Society (Nov 22, 2024)	PP 47-50
	6.9 Fee Waiver Request – Swan City Basketball	PP 51-54
	6.10 Water Conservation – Bylaw #885	PP 55-62
	6.11 Mountview Health Complex Committee Update – Mayor Rycroft	
	6.12 Community Enhancement Committee Update – Councillor Moulds	
	6.13 Economic Development Committee Update – Councillor Corbett	



AGENDA FOR THE TOWN OF BEAVERLODGE COMMITTEE OF THE WHOLE MEETING
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Microsoft Teams Meeting ID: 213 691 453 983 Passcode: rftjxc

7.0	<u>TOPICS FOR NEXT AGENDA:</u>	
8.0	<u>ADJOURNMENT:</u>	



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

Nichole Young

From: Jeff Johnston
Sent: Wednesday, May 1, 2024 3:05 PM
To: Council-email
Subject: Fwd: {External}Registration open for Summer 2024 Municipal Leaders Caucus
Attachments: Email to Mayors and CAOs re Registration for Summer 2024 Municipal Leaders Caucus - Attachment.pdf

Fyi

Jeff Johnston, R.E.T, ICD.D
Chief Administrative Officer

From: Tyler Gandam <president@abmunis.ca>
Sent: Wednesday, May 1, 2024 2:57:13 PM
To: Jeff Johnston <jjohnston@beaverlodge.ca>
Subject: {External}Registration open for Summer 2024 Municipal Leaders Caucus

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Registration is now open for Alberta Municipalities' Summer 2024 Municipal Leaders Caucus! This year, Alberta Municipalities is visiting the following five communities:

- June 12 – Town of Falher
- June 13 – Town of Bonnyville
- June 14 – City of St. Albert (also offered virtually)
- June 26 – Village of Stirling
- June 27 – Town of Innisfail

Exact locations within each municipality are still being confirmed. Registrants will receive an update as soon as those details become available.

Caucus will consist of a one-day program and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day. Registration for in-person attendance is \$110 for the day and includes light breakfast refreshments and lunch. The draft agenda is attached for your review and the link to register is on the [ABmunis event webpage](#).

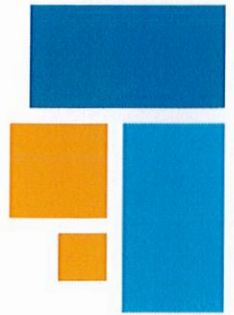
The session on June 14 will be streamed on Zoom to allow for members to participate who are not able to attend in-person, at a cost of \$55.

If you have any other questions, please email events@abmunis.ca. We look forward to seeing you there.

Sincerely,
Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



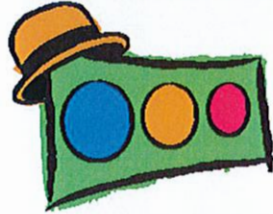


Draft Agenda for Summer 2024 Municipal Leaders' Caucus

Subject to Change

10:00 a.m.	Opening Remarks
10:05 a.m.	Welcome from the Mayor of the Host Municipality
10:10 a.m.	Welcome from MLA of the Host Constituency
10:15 a.m.	Icebreaker Activity
10:30 a.m.	Session I – Water Conservation
11:15 a.m.	ABmunis Advocacy Strategy and President's Report
12:00 p.m.	Lunch
1:00 p.m.	Session II – Local Election and Municipal Governance Changes
1:45 p.m.	Mini-Session I – Assessment Model Review
2:00 p.m.	Mini-Session II – Provincial Infrastructure Funding
2:30 p.m.	Session III (led by host municipality)
2:55 p.m.	Closing Remarks

FUN TIMES RETURN JULY 21, 22, 23, 2023!



Grande Prairie International
**STREET
PERFORMERS
FESTIVAL**



8715-102 Street, Grande Prairie, AB, T8V 2S5
ayling@telusplanet.net

April 29, 2024

Town of Beaverlodge
PO Box 30, 400-1 0th Street
Beaverlodge, Alberta T0H 0C0
Attn: Mayor Gary Rycroft and Council

The 2023 Festival Regional Teaser at Beaverlodge
was a tremendous success!

Thankyou for your support!!

Let's do it again! For July 17, 2024?

And how about for 2025 and 2026?

We are asking your Council to sponsor
this highlight of the 2024 summer by providing a \$3000 sponsorship
and providing your residents with a complimentary lunch. We ask that
you bring greetings from your Council at this event.

We will provide the world class street performers and balloon twister.
As a thank you, your Town will be included in the sponsor recognition
at the main festival, our website and on Facebook

On behalf of the Organizers, Volunteers, and Performers of
this year's festival, we thank you for considering continuing
your support.

If you would confirm your support for 2025 and 2026
we will lock in your sponsorship @ \$3000 for each year.

Wayne Ayling

Wendy Bosh

Festival Founder and Co-Chair

Co-Chair

INVOICE

Grande Prairie International Street Performers Festival Association

8715-102 Street
Grande Prairie, AB T8V 2S5
Phone (780)402-1490 Fax (780) 532-1211

DATE: 2023--05-01
INVOICE # SPF 4472

FOR: 2024 Grande Prairie
International Street
Performers Festival

BILL TO:

Town of Beaverlodge

PO Box 30, 400-10th St., Beaverlodge, AB T0H 0C0

2024 Sponsorship Invoice	1.00	3000.00	\$ 3,000.00
Thank you for your Regional Teaser Wednesday July 17 Sponsorship Would the Town consider sponsoring the Festival again in 2025 & 2026? In return we would keep your sponsorship at \$3000 per year for all three years. Your support has made our festival a huge regional success!! <i>Thank you for your commitment to ensure the success of the 2024 Street Performers Festival!</i>			
		SUBTOTAL	\$ 3,000.00
		TAX RATE	
		SALES TAX	
		OTHER	
		TOTAL	\$ 3,000.00

THANK YOU.



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Facility and Fee Waiver Application

Organization: BRHS Grand March Committee - Grad 2024

Type of business: Government Non-Profit For-Profit Other

Charity / Non Profit Registration Number: _____

You must attach a copy of the 501(c)3, if Non-Profit

Address: _____

City: _____ Province: _____ Postal-Code: _____

Contact Name: Callie Balderston Title: _____

Phone: 780-814-1668 Phone 2: _____ Fax: _____

Email: Callie@ai-bl.ca

Type of Event: Fundraiser Community Event Private Event

Date(s) of event: May 24 + 25

Requested Facility/Location of Event: Arena

Requested Equipment: Pipe + Drape, chairs

Requested Percentage of Fees to be Waived: 25% 50%

NOTE: The maximum amount of any eligible application for waiver or fee reduction is 50%.

Requested Amount of Fees to be Waived: 100%

Brief Description and Purpose of Event (attach an additional page if needed):

High school graduation & Grand March Parade
Class of 2024

The primary purpose of the organization is: _____

Include the following information with your Application:

- Organization profile (documentation may be requested confirming non-profit status);
- Membership information including the number of members residing in and around the Town of Beaverlodge;
- Funding profile and non-profit status (submission of documentation confirming non-profit status);
- An explanation of the purpose or nature of the event or activity and the perceived benefit of the event or activity to the local community;
- A budget for the event including:
 - Funding sources available and accessed by the organization; and, proposed expenses.
 - Additional sources of revenue including grant sources.
- Previous year's financial statement:
 - An Audited Financial Statement, a Balance Sheet, or an Income and Expense report are all examples of acceptable financial information from applicants. Only one type of statement is required to be submitted with an application.
- Incomplete applications will not be accepted.
- Applications to waive or reduce fees and charges must be made at least four (4) weeks prior to the event

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Signature: _____ Date: April 24/24

FOR OFFICE USE ONLY

Received By: _____ Date: _____

Permit #: 4177 Total Amount of Permit: \$6258 -

Amount of Fees Waived: 6258 -

Administration Approval: 0% 25%

Council Approval: 0% 25% 50%

Date: _____

Notified by: _____ Date: _____

Permit Contract

Town of Beaverlodge Recreation
 P.O. Box 30
 1016 - 4th Ave
 Beaverlodge, AB T0H 0C0
 Phone: (780) 354-2203
 FAX: (780) 354-2203
 Email: recreation@beaverlodge.ca

Permit #4177, Approved
 Apr 26, 2024 1:40 PM



Company: Beaverlodge Regional High School
 Bag 700
 Beaverlodge, AB T0H 0C0

Customer Type: School Group
 Prepared By: Tanya Harvey

Agent: Tanya Harvey
 Email: tharvey@beaverlodge.ca

Work: (780) 354-2203 Home: (780) 933-4364

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$5,960.00	\$298.00	\$0	\$6,258.00	\$0	\$0	\$0	\$0	\$6,258.00

▼ RESERVATIONS

Event	Resource	Center	Notes
B.R.H.S Grad 2024 #4177 Type: Arena Rental Attend/Qty: 300	Arena	Arena 306 - 10A Street Beaverlodge, AB T0H 0C0 (780) 354-2597	--

Day	Days Requested		Event Begins	Duration	Event Ends	
	Date	Date			Date	Time
Monday	May 20, 2024	May 20, 2024	8:00 AM	14 hours	May 20, 2024	10:00 PM
Tuesday	May 21, 2024	May 21, 2024	8:00 AM	14 hours	May 21, 2024	10:00 PM
Wednesday	May 22, 2024	May 22, 2024	8:00 AM	14 hours	May 22, 2024	10:00 PM
Thursday	May 23, 2024	May 23, 2024	8:00 AM	14 hours	May 23, 2024	10:00 PM
Friday	May 24, 2024	May 24, 2024	8:00 AM	14 hours	May 24, 2024	10:00 PM
Saturday	May 25, 2024	May 25, 2024	8:00 AM	14 hours	May 25, 2024	10:00 PM
Sunday	May 26, 2024	May 26, 2024	8:00 AM	14 hours	May 26, 2024	10:00 PM

Summary

Total Number of Dates: 7
 Total Time: 98 hours

Notes

--

▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
Chair Rental	B.R.H.S Grad 2024 #4177 Arena	\$3.00	236.00	GST (I): \$33.71	\$708.00
Pipe & Drape Rental	B.R.H.S Grad 2024 #4177 Arena	\$10.00	30.00	GST (I): \$14.29	\$300.00
Private Rental	B.R.H.S Grad 2024 #4177 Arena	\$750.00	7.00	GST (I): \$250.00	\$5,250.00

▼ Payment Schedule for Original Balance of \$6,258.00

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
May 13, 2024	\$6,258.00	\$0	\$0	\$6,258.00
			Current Balance	\$6,258.00

▼ CUSTOM QUESTIONS

Question	Answer
How will you be providing Facility User Group Insurance.	Will provide own insurance
Where do you reside?	Beaverlodge

Terms & Conditions: This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

Special Events: a. Special Events include, but are not limited to, private pool rentals, rentals of the multi-purpose rooms, community centre, arena, or sports fields. b. 50% of the total booking fee is payable at the time of booking, including the refundable damage. c. Cancellation notice for Special Events must be at least seven (7) days prior to the event. Some events may require notice of more than seven (7) days and that notice period will be indicated on contracts. d. In case of a no-show, the booking fee will not be refunded.

BRHS GRAND MARCH COMMITTEE 2024

Callie Balderston

Callie@ai-bl.ca

780-814-1668

Beaverlodge Town Council

1016-4th Ave

Beaverlodge, AB T0H 0C0

RE: Donation Request for Arena and Décor.

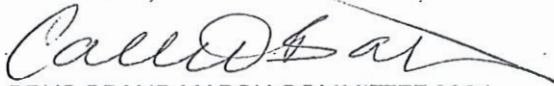
Dear Mayor Rycroft and Town Councillors,

Our BRHS Grand March parent group are working diligently to the Grand March Celebration for the 2024 BRHS graduates. Our event will take place on Saturday, May 25th. The event is now ran by the parents of the graduates. In such case, the event is solely funded through a student fee, as well as from our fantastic local donors.

We would like to formally request consideration for the arena to be donated to the graduates, for their celebration of hard work for the last 12 years. We also understand that the arena has some décor like Pipe and Drape and Chairs that have been used previously for the event. If so, we would like to request use of them from the town please. The graduating class and parent group are working diligently to keep the costs affordable for everyone. We feel that every student and their families should be able to attend this celebration without concerns over financial constraints. A donation like this would greatly help us in achieving this goal.

Thank you in advance for considering our request.

Sincerely,



BRHS GRAND MARCH COMMITTEE 2024

Callie Balderston

callie@ai-bl.ca

780-814-1668

April 24, 2024

BRHS GRAND MARCH COMMITTEE

Graduating Class 2024

Community Parade

Dear Beaverlodge Town Council,

I am writing this request for your support for the upcoming 2024 graduation class parade. As you know, this is a significant event for our community and a time for us to celebrate our graduates.

In order to make this event a success, we require the support of the town council in various ways. Specifically, we would appreciate any assistance that the council can provide in terms of street barricades during the parade on May 25th, 2024, between 5-6pm. We understand that for liability reasons, employees of the town are the only people who can assist in this matter. We hope that the town council can help us in organizing this parade to make it a memorable event for everyone involved.

We believe that this event is an opportunity to showcase the achievements of our youth and to celebrate their accomplishments as they move forward in their lives. This parade will bring together families, friends and members of the community.

We look forward to hearing from you.

Sincerely,

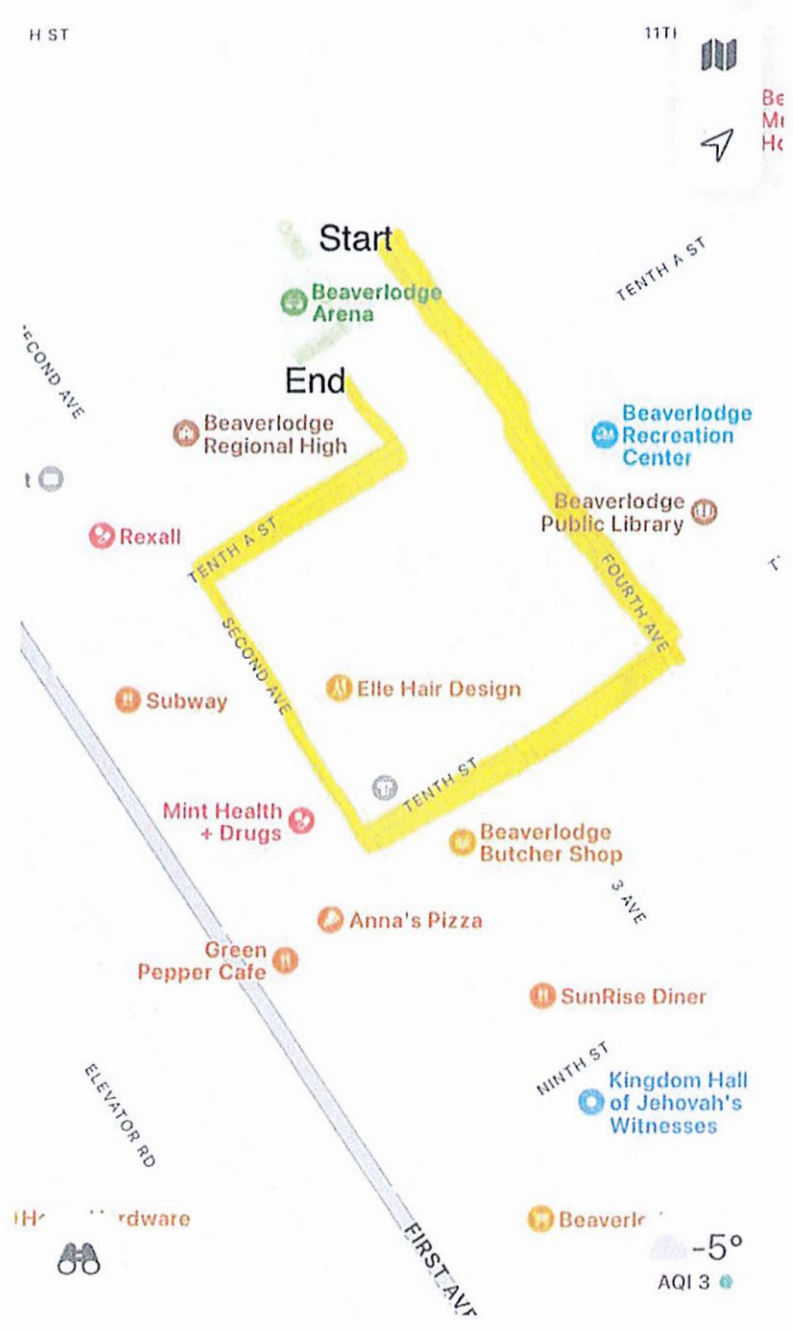


Callie Balderston

Grand March Committee

Callie @ai-bl.ca

Proposed Grad Parade Route 2024



Subject: Grande Prairie Regional Public Transportation Study

Dear Council Members,

The purpose of this email is to share the information on the Grande Prairie Regional Public Transportation Study presented during the Intermunicipal Meeting on April 23, 2024, and to seek feedback from each community's Council on the preliminary recommendations and their desire to proceed to the next stage of the study.

Background:

Insights and preliminary recommendations were shared during the presentation to provide all Councils with the necessary information to decide on whether to move forward to the next study phase. The next phase of the study consists of a detailed analysis to refine the options based on feedback, including more detailed costing, operational plan, and potential cost-sharing models. Confirmation of your Community's interest in participating in this next phase is crucial as the degree of participation from each community will significantly affect both the cost analysis and the feasibility of service delivery.

As outlined during the presentation, the options developed are preliminary and provide a high-level, conservative overview of the costs associated with delivering the services as presented.

Below is a summary of the preliminary anticipated cost ranges for service provision as presented, with the current cost-sharing assumption based on an even split. It is anticipated that the proposed cost-sharing model will be developed based on the refined service proposal and factors such as population, number of trips, and actual participation. **The staff-level Steering Committee would continue to guide this next phase and the results would be brought back to Councils for further deliberations before proceeding to implementation.**

Service Option Summary:

All routes connect to key destinations within the City of Grande Prairie.

- **Option A - North Route (5 days, 4 trip windows/day) serving Clairmont and Sexsmith:**
 - Estimated Annual Operating Cost Range: \$170,000 - \$183,400
 - Cost per community (even split): \$85,000 - \$91,700
- **Option A - West Route (3 days, 3 trip windows/day) serving Wembley, Beaverlodge and Hythe:**
 - Estimated Annual Operating Cost Range: \$212,000 - \$228,600
 - Cost per community (even split): \$70,667 - \$76,200
- **Option B - North Route (6 days, 4 trip windows/day) serving Clairmont and Sexsmith:**
 - Estimated Annual Operating Cost Range: \$200,508 - \$215,600
 - Cost per community (even split): \$100,254 - \$107,800
- **Option B - West Route (5 days, 3 trip windows/day) serving Wembley, Beaverlodge and Hythe:**
 - Estimated Annual Operating Cost Range: \$331,080 - \$356,000
 - Cost per community (even split): \$110,360 - \$118,667

Key Next Steps:

Each community's Council is requested to:

- Provide any further feedback or immediate preferences regarding the options presented.
- Confirm by the end of June 2024 whether their community wishes to advance to the next phase of the study.

Subsequent Tasks That Would Then Take Place:

- Consultants will conduct a more detailed analysis in collaboration with staff from partner communities. This will include refining the options based on the feedback provided and detailing more precise costing, operational plans, and potential cost-sharing models.
- The final refined options will be presented to the participating Councils for consideration.
- Should the final option be approved, the study will move forward with service implementation, including contract development, marketing strategies, and other necessary preparations.

To ensure we are fully prepared to address any inquiries you may have, you are welcome to send us your questions prior to your Council meeting. This preparation will enable us to provide comprehensive answers during the session. Additionally, at least one Steering Committee member is available to be present at the Council meeting to respond to these and any other questions that may arise. Please contact Reanna Stockman @ 780-354-4057 for scheduling.

We kindly request your decision by the end of June 2024.

Best regards,

Reanna Stockman



County of
Grande Prairie No. 1

Grande Prairie Regional Public Transportation Study Intermunicipal Presentation – April 23, 2024

Prepared for and in partnership with:



Prepared by:



INTRODUCTION

Today's objective:

- Study Background Information
- Context and Learnings
- What We Heard
- Overview of Options
- Next Steps



Ultimate goal is to provide Councils with the information needed to make an informed decision on whether their community would like to move to the next phase of the study.

STUDY BACKGROUND INFORMATION

Goals and Objectives:



Engage stakeholders and the community to comprehend and summarize the transportation needs of residents across communities and the region.



Determine the most effective ways to deliver and coordinate inter-regional connections.



Prepare an implementation strategy that includes service types, schedules, recommended operations practices, and governance management.



Develop a strategic funding framework aimed at supporting the recommended inter-regional public transportation services by ensuring a coordinated approach to financial resources.

STUDY BACKGROUND INFORMATION

Study Key Questions:



What are the current transportation choices accessible to residents?



Where are residents travelling, and what are their reasons for travelling?



What are the identified challenges and opportunities in the existing transportation options?



How can we optimize the delivery and coordination of local and regional connections for maximum efficiency?

STUDY BACKGROUND INFORMATION

Study Process & Timelines:



STUDY BACKGROUND INFORMATION

Benefits of Transit to the Community:

Economic



Job creation and encourages income and taxes through transit operations and construction

Safety and Savings



Saves \$ on vehicle costs, reduces collision rates and saves time by reducing SOV congestion

Environmental



Reduces greenhouse gas emissions, land consumption and travel distances

Social and Community



Reduces economic costs of health care, hospital admissions and improves cardiovascular health

Above all, transit is about people and connection.

Transit ensures that people of all ages, abilities, and economic situations can connect to and participate in their community. It is fundamental to the social, economic, and environmental resilience of a community and a factor in why people choose to move to and can stay within a community.

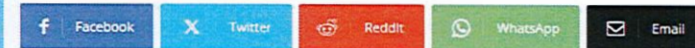
CONTEXT AND LEARNINGS

Community Connector Pilot

- **Adults** largest market of users
- Ridership **increased over time**
- Especially in **Clairmont** where it **doubled** over one year.
- North route had **more service**, more demand most likely linked to **proximity to urban core**.
- Frequency **did not meet demand**
- **Schedule** did not meet commuter needs
- Reason for travel – **shopping and medical** appointments

County connector seeing uptake in passengers

By Emma Mason Wednesday, Feb. 13th, 2019



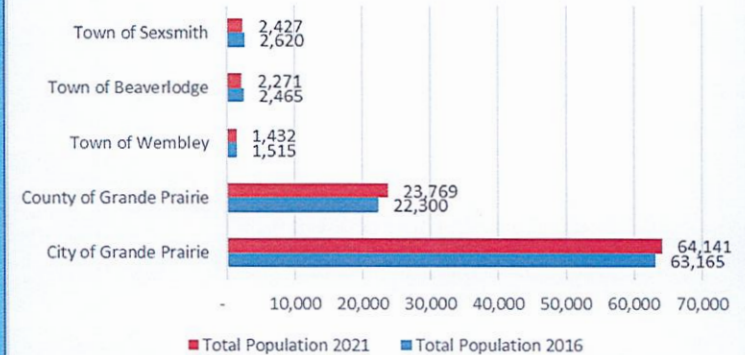
The first County Connector bus, Erica Fisher

CONTEXT AND LEARNINGS

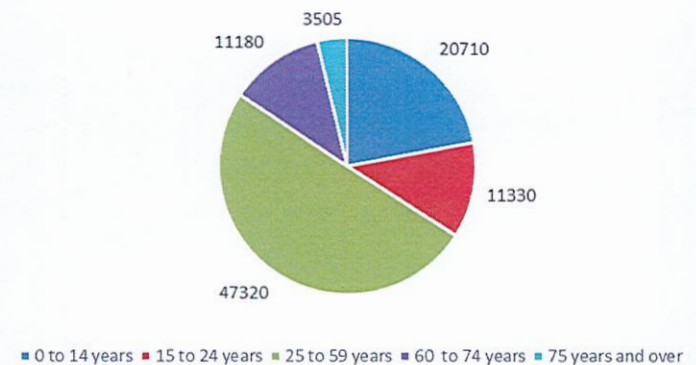
Demographics & Ridership Potential

- **Population growth** in City/County of Grande Prairie
- **Age-group of 60+ years** increasing in the region.
 - Potential continued increase in transit demand as **older adults tend to drive less**.
- **Children & youth < 24** – one-third of the region's population.
 - This is an **emerging market of transit users** and one where demand would be consistent for part-time employment, recreational, or leisure trips.
- **Adults from ages 25-59** ~ half of the region's population.
 - They are the **prime working market**, where demand would be consistent to access full-time employment and shopping trips.

2016-2021 Total Population Comparison



2021 Total Age Groups



WHAT WE HEARD

Engagement Process



11 Interviews with Stakeholder Groups



62 Surveys Completed
March 6-29, 2024

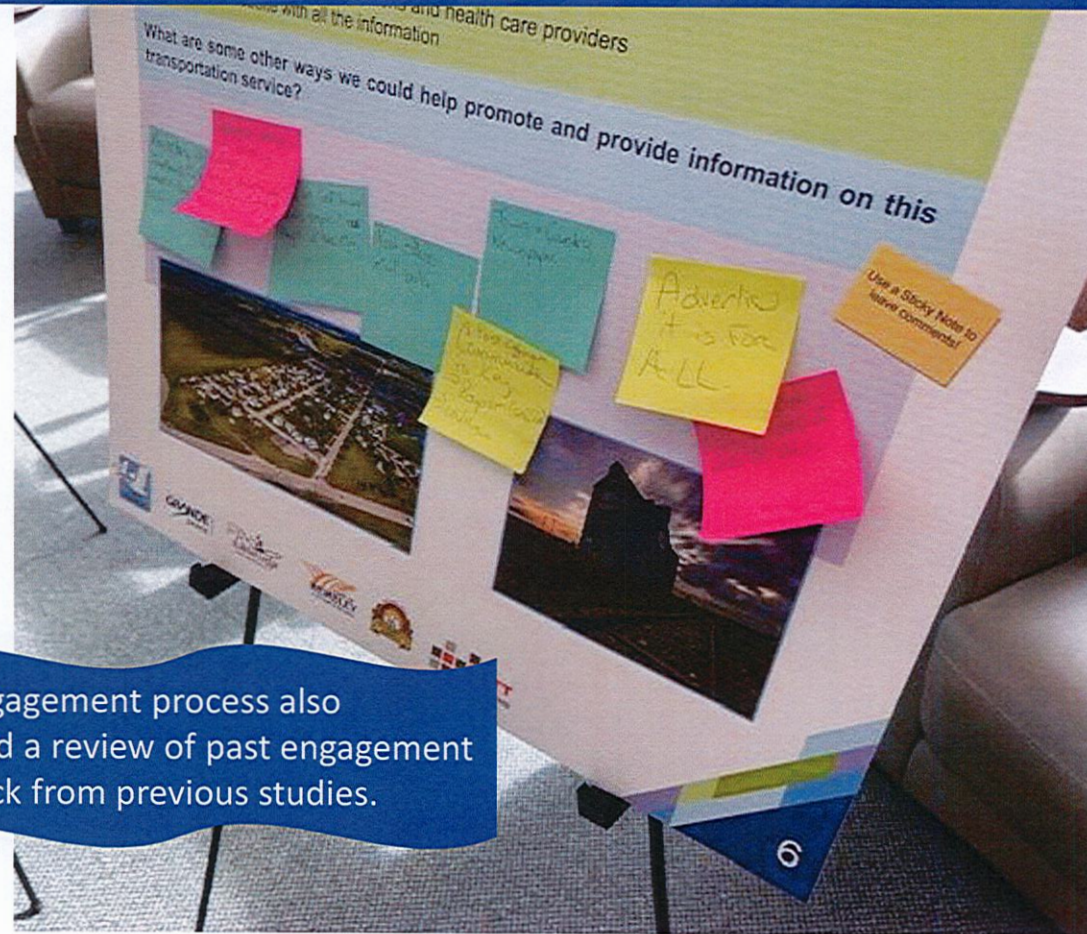


5 Open Houses



8 Meetings with Steering Committee

The engagement process also included a review of past engagement feedback from previous studies.



WHAT WE HEARD



Transportation Challenges

- Current services **not frequent enough, and not accessible to all.**
- Driving in **winter conditions** or for longer distances is dangerous and strenuous.
- Rides from friends and family **not always available.**
- Taxi service is **expensive, not accessible, and limited** in availability.
- Rising fuel costs **limits travel.**
- **Newcomers** rely on transit for access to work (ex: Hythe Pioneer Home/Beaverlodge hospital).
- **Youth** searching for employment rely on parents to commute to City.
- Difficult to **access other communities.**
- Higher travel demand heard from **Clairmont and commuters.**

WHAT WE HEARD



Transportation Opportunities

- Main reasons for regional travel: **shopping, medical, and access to employment.**
- Top four destinations are in City of Grande Prairie: **Prairie Mall Shopping Centre, Wal-Mart, Costco, and the Hospital.**
- There is a desire to access other community **events and recreational facilities.**
- **5\$ one-way fare is** most reasonable with incentives for fixed-income and youth.
- Good communication plan could **attract more people to use transit.**
- **Leverage existing resources** to provide service to all communities.
- **New hospital** in Beaverlodge.
- **Access to recreational facilities** in Clairmont & Wembley
- La Glace **existing service** could connect to any new service.

WHAT WE HEARD



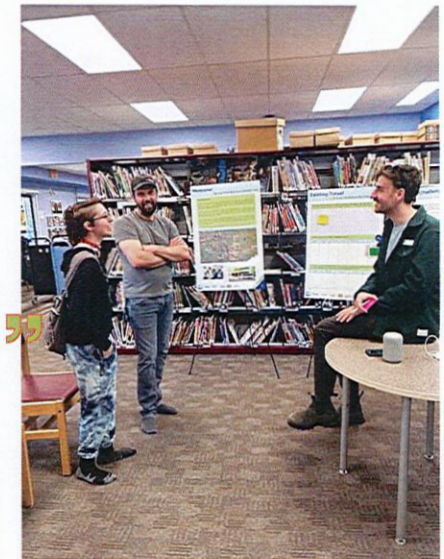
Although there are options for Seniors to access shopping and medical appointments, **service is not frequent or consistent** enough and doesn't always align with my schedule.

The **cost of travel is high** making it more and more difficult to get around. Being in a small town we don't have access to as many supports and having an affordable way to commute to key spots in each town would be incredible.

I have **staff and customers** that experience difficulty accessing my business due to a lack of available transit services.

My wife is a **newcomer** to Canada and she doesn't yet have the ability to drive in Canada. She is forced to stay at home when I am gone to work for 2 weeks because there is no public transport available in **Clairmont**.

It would be a huge help to me and my family if I could easily take a bus to and from **school/work** back home. The extra driving this takes is expensive.



WHAT WE HEARD



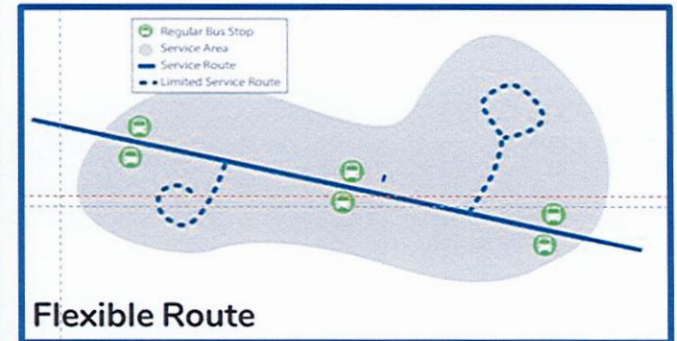
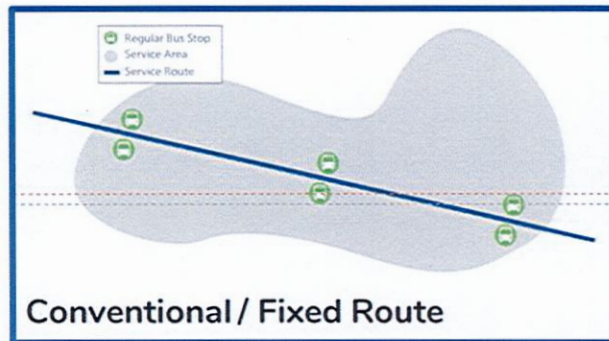
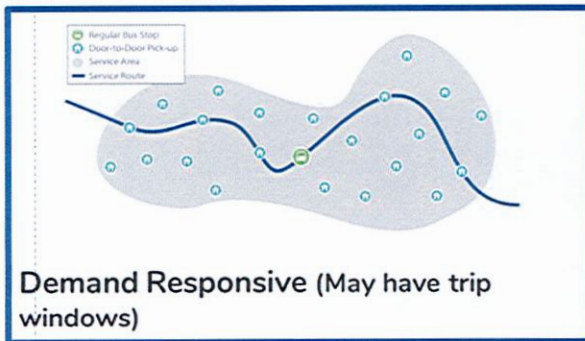
Summary of Key Community Priorities Considered

- Accessible service – serves **range of residents** and trip purposes, **easy to use**
- Access to **top destinations**
- Provides **inter-regional** connectivity
- Leverage **existing resources**
- **Consistent schedules with efficient frequency** that also allow flexibility to add or reduce service to meet future demands.
- More service allocated to **Clairmont and commuter trip times** to meet most of the market demand.
- Comprehensive communication plan within implementation efforts to **attract more people to use transit.**
- **Affordable fares**
- **Sustainable approach** – start with minimum with room to grow as ridership grows

OVERVIEW OF OPTIONS





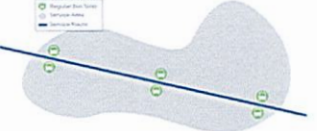

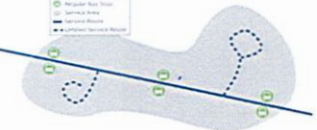



General Service Model Types



“Trip Windows” – Allocating specific times of day when transit service is available, i.e. 7:00am – 8:00am, 11:00am to noon, 4:00pm – 5:00pm

OVERVIEW OF OPTIONS

Service Model	Description	Advantages	Disadvantages	% in Favour
Option 1 - Status Quo (Nothing changes)	This is the option that currently exists	No additional funding required	Some travel needs still not met for Seniors and Youth & Adults not served at all	8.9% 
Option 2  Demand Responsive (May have trip windows)	This option would set up specific times of the day or "trip windows"	Service is only operated/paid for if someone uses it, better collects trips together, and is easy to use	It will require additional resources to provide services	44.6%  
Option 3  Conventional / Fixed Route	Service would operate more like a "typical" transit system	Fixed-routed service has appeal as it feels most like a "typical" transit system and is most accessible to all.	Expensive to operate & buses may run late.	17.9% 
Option 4  Flexible Route	This option offers a blend of Options 2 and 3	Same as options 2 & 3	Most expensive to operate	28.6% 

OVERVIEW OF OPTIONS – DEMAND RESPONSIVE



Service responds and is dispatched to riders in real-time



Flexible and ability to adjust to ensure that resources are directed where they are needed most, minimizing waste.



Reduces barriers for people with disabilities, the elderly, and those without access to personal vehicles



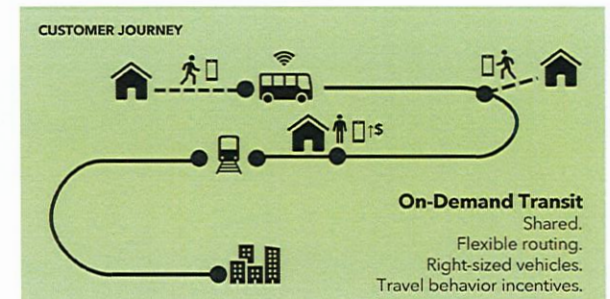
Improves regional inter-connectivity resulting in access to jobs, education, services, fostering economic growth



Easy to use and convenient. May attract more riders

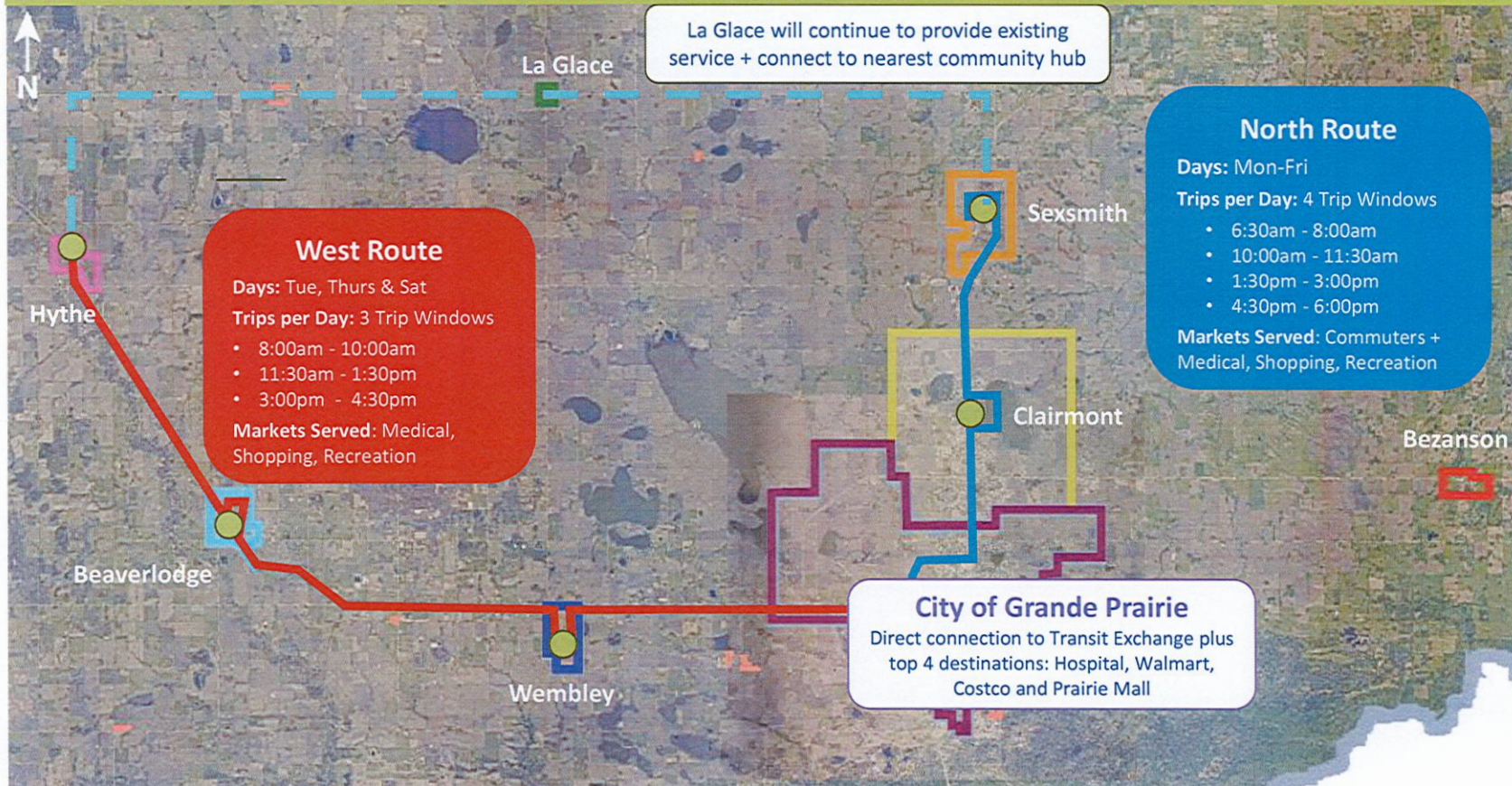


Leveraging the existing solution offered by the City of Grande Prairie but within a rural context; would see a hybrid model with trip time windows due to distances



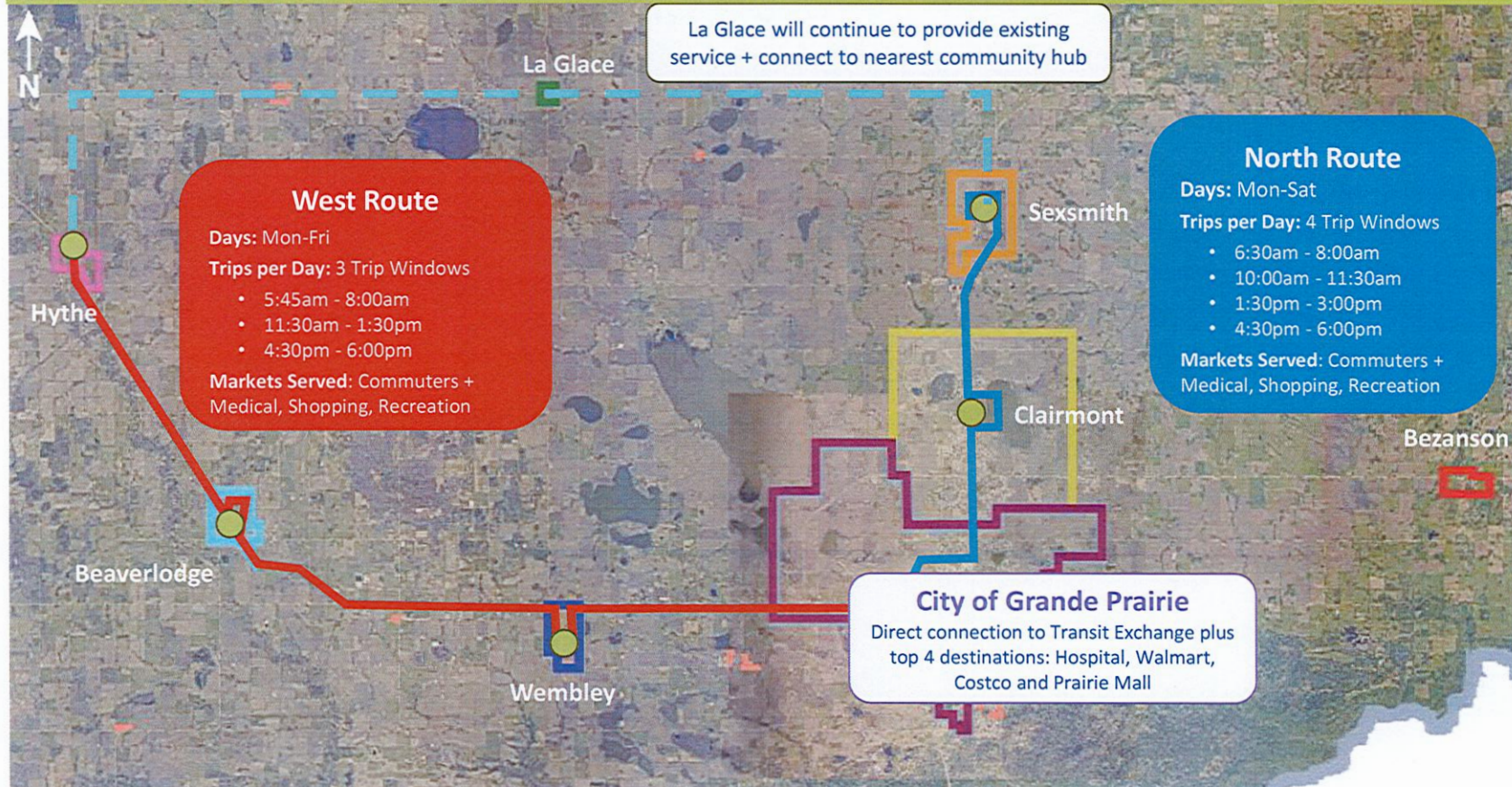
OVERVIEW OF OPTIONS

Option A: Introductory Level Service – 1 bus serves both routes



OVERVIEW OF OPTIONS

Option B: North Introductory Level Service + West Commuter Trips – 2 buses required



OVERVIEW OF OPTIONS

Option	Route	Frequency per Service Day	Days in Service	Number of Trips / Year	Est. Annual Ridership	Cost/ Ride	Rides/ Trip	Est. Annual Revenue	Total Overall Net Cost
Option A	North	Four trips, including commuter and non-commuter times	5 days a week - Monday to Friday	1,004	6,000	\$ 31	6	\$24,100	\$184,300
	West	Three trips, non-commuter times only	3 days a week - Tuesdays, Thursdays & Saturdays	468	1,900	\$ 122	4	\$7,500	\$228,600
Option B	North	Four trips, including commuter and non-commuter times	6 days a week - Monday to Saturday	1,212	8,500	\$ 25	7	\$33,900	\$215,600
	West	Three trips, including commuter and non-commuter times	5 days a week - Monday to Friday	753	4,500	\$ 79	6	\$18,100	\$356,000

Assumptions

Option A will require 1 bus in service, plus one spare.

Option B will require 2 buses during peak trip windows, and 1 bus midday trip window

Costs are high level estimates and will need to be refined as options are further developed

Advantages

Option A – Efficient use of existing resources and addresses most demand.

Option B – Commuter trip windows offered through both North and West Routes

Disadvantages

Option A – West route does not address commuter demands.

Option B – More complexity to coordinate service.

NEXT STEPS

Key Next Step:

- Ideally each community Council to advise:
 - Whether they have any further feedback or immediate preferences regarding the Options presented.
 - By end of June 2024: Whether their community would like to move forward to the next phase of the study.

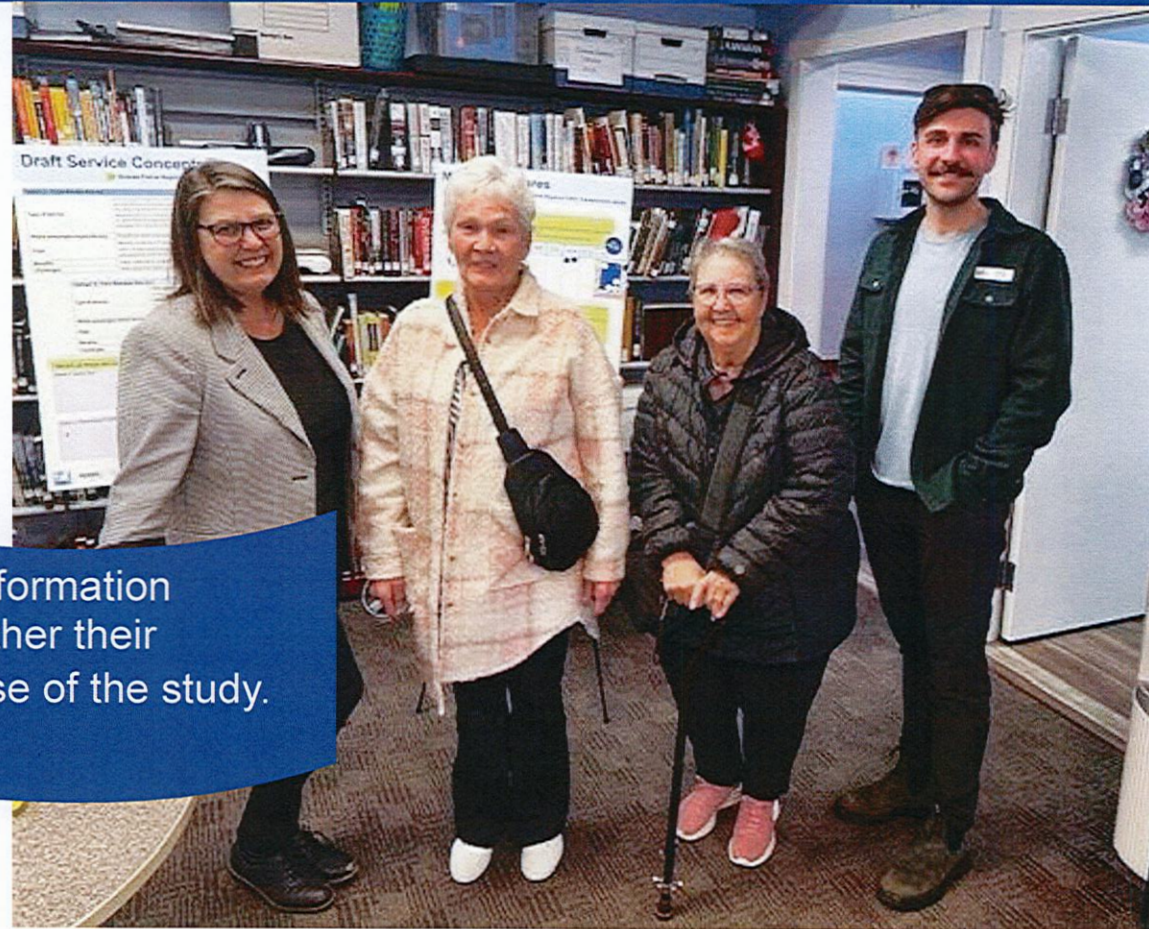
Subsequent Tasks That Would Then Take Place:

- More detailed analysis will be undertaken by Consultants in collaboration with partner community staff to refine the options based on feedback, including more detailed costing, operational plan and potential cost-sharing models.
- Final refined options would then be provided to participating Councils for consideration.
- If final option approved, service implementation would move forward, along with contract development, marketing, etc.

THANK YOU

QUESTIONS?

Ultimate goal is to provide Councils with the information needed to make an informed decision on whether their community would like to move to the next phase of the study.





County of
Grande Prairie No. 1



Grande Prairie Regional Public Transportation Study Supplemental Background Information

Prepared for and in partnership with:



THE CITY OF
GRANDE
prairie

TOWN OF
WEMBLEY

Town of
Beaveridge
A Place to Build Dreams



Prepared by:

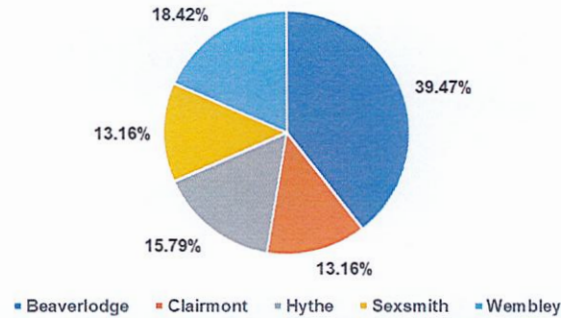


SUPPLEMENTAL INFORMATION: ENGAGEMENT RESULTS

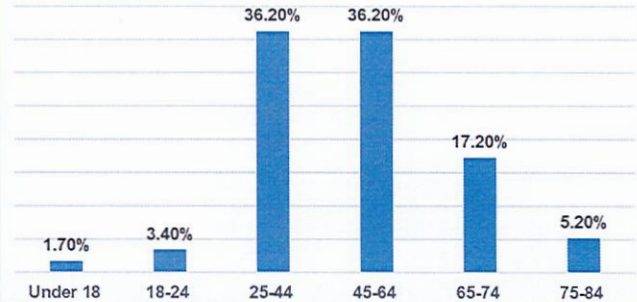
Who we heard from:

- ✓ Survey participation from **all communities and age categories**
- ✓ 72% of respondents between **25-64 years of age**
- ✓ 66% of the survey respondents **don't currently use existing services** in place.
- ✓ Mainly due to **lack of service** in their area.
- ✓ 49% **own a vehicle**, the remaining mostly **rely on family, friends and neighbours** to get around.
- ✓ During open house engagement, mostly older adults 45-65 attended, stating they want to age in place and transportation options will be key to do so.

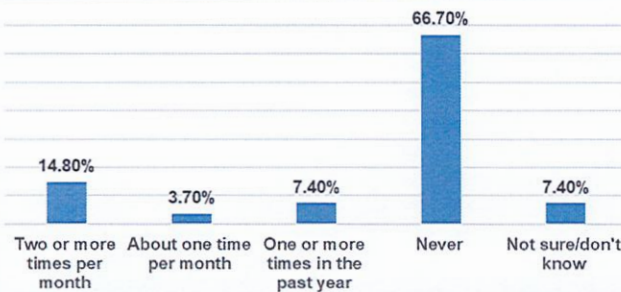
In which community do you currently live?



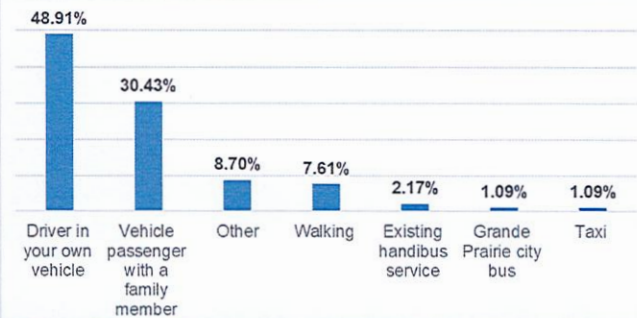
In which of the following age categories do you fall?



How often do you use any of the existing transportation services?



What are the main ways of getting around?

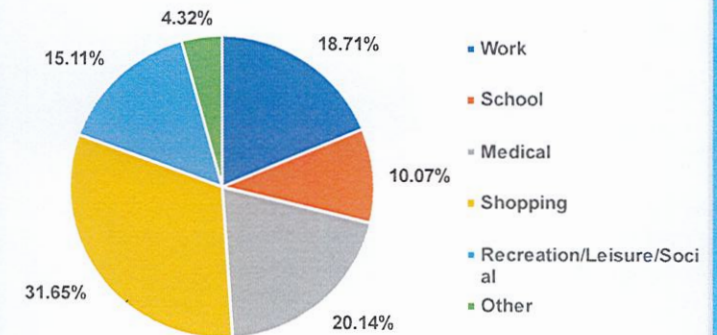


SUPPLEMENTAL INFORMATION: ENGAGEMENT RESULTS

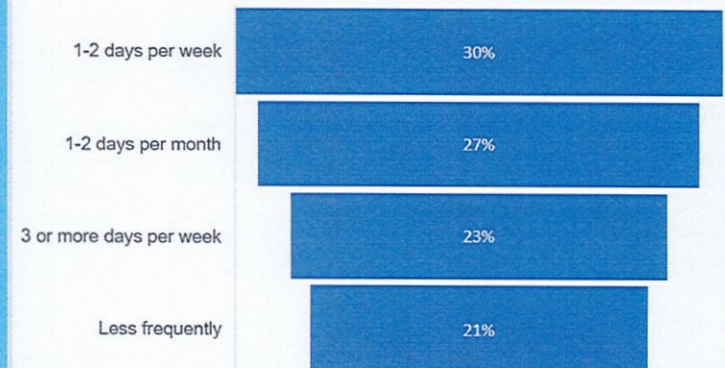
Why and how often are they travelling:

- ✓ **Shopping (31.65%)** is the most popular reason for travel, followed by access to **Medical facilities (20.14%)** and to **work (15.11%)**.
- ✓ To meet this demand, **commuter trips as well as midday trips** for shopping and medical purpose would be best served with operating hours between 6am-6pm.
- ✓ We also heard from participants attending open houses that the **youth population** needs transportation solution to access **school, part time work opportunities, and social/leisure activities**.
- ✓ **Varying degrees of frequency** accessing key locations based on survey results. Based on feedback received during interviews/open houses, we heard commuter trips required ~6am and ~5pm, and shopping and medical trips between 9am to 4pm, plus an additional day on Saturday for shopping and leisure purposes.

What is the purpose of these trips?



How often do you frequent key destinations?



SUPPLEMENTAL INFORMATION: ENGAGEMENT RESULTS

Where they are going:

- ✓ Top four destinations are in Grande Prairie: **Prairie Mall Shopping Centre, Wal-Mart, Costco, and the Hospital.**
- ✓ Other top destinations within Grande Prairie are the Dollar Tree, No Frills, and Superstore, all in walkable proximity to the top destinations or can be accessed with a transfer at the **Town Centre Mall Transit Exchange.**
- ✓ There is a desire for **service locally** within each community.
- ✓ There is also a desire to have transportation options for residents to **visit recreational facilities** in Wembley and Clairmont, and the **hospital** in Beaverlodge.
- ✓ Some residents of the City of Grande Prairie need access to employment - **reverse commuting out of GP** - especially newcomers to the area who typically rely on public transportation or do not yet have a licence to drive.



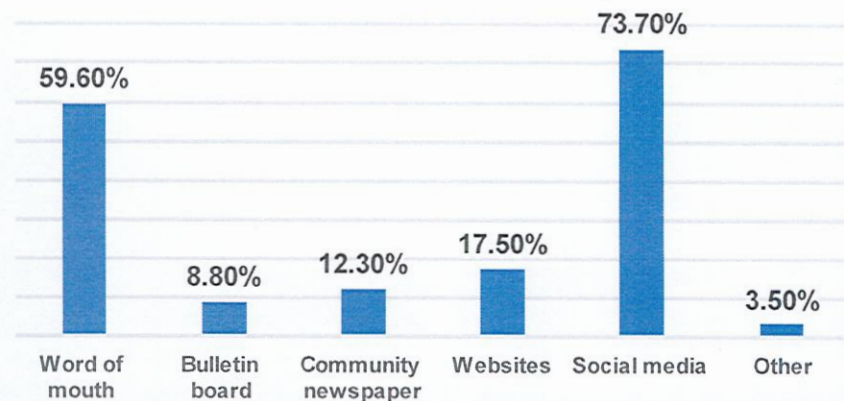
The service model should include the ability to pick up/drop off passengers at these key locations. From here, residents can either walk to their next destination (if in proximity) or transfer to the Grande Prairie Transit system.

SUPPLEMENTAL INFORMATION: ENGAGEMENT RESULTS

Where they go to for information:

- ✓ Participants were asked to select two ways they would prefer to receive information. **Social media and word of mouth** are the two most popular ways residents inform themselves.
- ✓ We heard that advertising and providing as much **information as possible** would be ideal. We heard that if it's too complicated, people won't use it.
- ✓ **Travel training** would be beneficial to those who do not know how to use the service.
- ✓ There was some confusion around the Community Connector as some residents thought it was for seniors only. We heard from several open house participants that **branding the service** and making sure everyone understands that it is not only for seniors would most likely attract more riders.

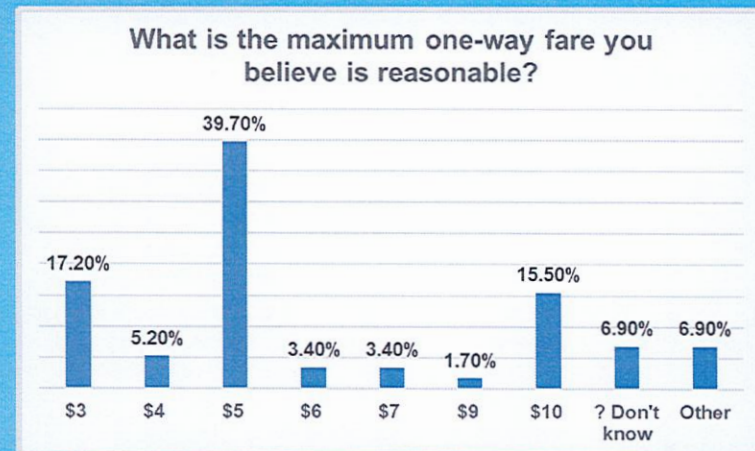
How do you find out what is going on in your community?

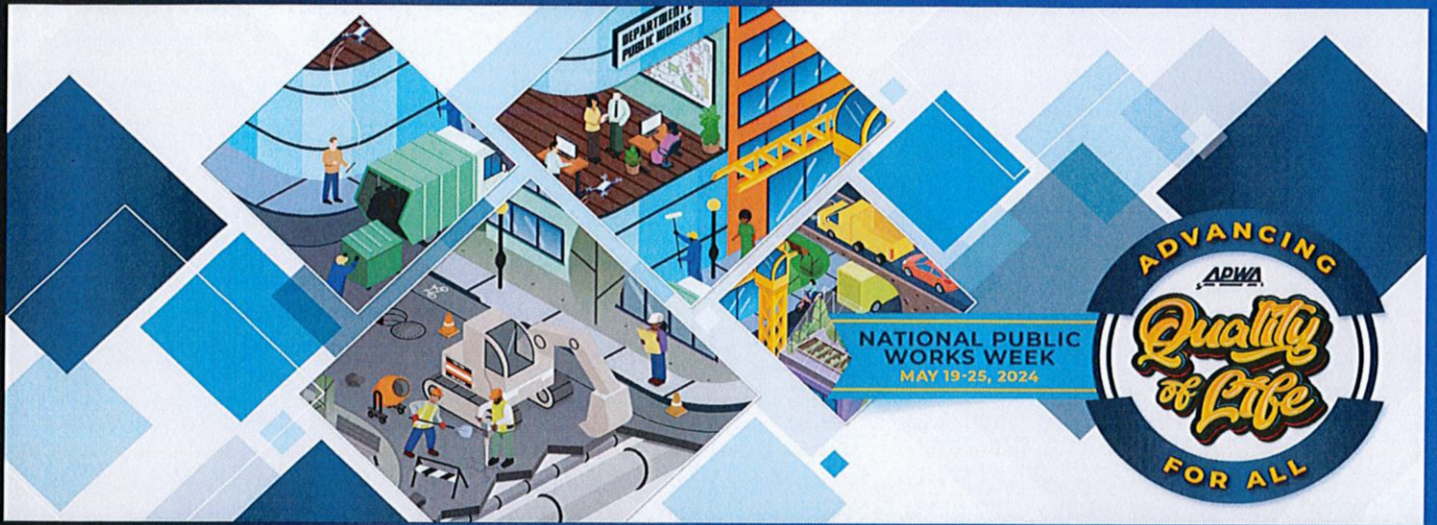


SUPPLEMENTAL INFORMATION: ENGAGEMENT RESULTS

How much are they willing to pay?

- ✓ Revenues help reduce cost of providing service – **40% of residents felt a 5\$ one way trip would be reasonable.** We heard anywhere from 5-10\$ would be reasonable, whereas the furthest communities could have a higher fare.
- ✓ Also heard that incentives for seniors, adults and students would be helpful for those on a fixed-income.
- ✓ Punch passes and/or monthly/annual passes were also requested for ease of use.





YOU'RE INVITED TO AN

Appreciation Lunch

THURSDAY, MAY 23, 2024

11:30AM - 1PM

Council and Administration express their heartfelt appreciation to the diligent Public Works department for their unwavering commitment and tireless efforts in their duties. We extend our gratitude for the invaluable role public works professionals play in enhancing the quality of life for our citizens on a daily basis. Their expertise in planning, constructing, maintaining, and overseeing the vital infrastructure of our local communities is truly commendable and deserving of recognition.



BDCC
Beaverlodge & District
Chamber of Commerce

Town of Beaverlodge

May 08, 2024

Dear Mr. Johnston & Council

RE: Art Walk Request for Assistance

Further to our discussion at Petals earlier this month we are writing to ask the Town for its continued support for the Art Walk on June 7, 2024.

Request for assistance from the Town of Beaverlodge:

- Barricade streets Thursday 5PM until Saturday 12:00PM noon & 6AM on Friday until Saturday 12:00PM. Barricade Beer Garden area from Thursday 6AM-Saturday Noon.
- Provide additional garbage and recycling bins to the downtown area. Please let us know the planned location and how many you can supply.
- Town Sponsorship \$5000 to cover costs entertainment.
- Town Sponsorship \$2040 to cover costs of portable toilets.
- Provide Dumpster for garbage removal.
- Town to share marketing to socials.
- Provide Letter stating the Town allows the street for use for our event (needed to secure AGLC licensing and Alberta Health Event Licensing
- Bins from community center to clear tables
- Street Sweeping of downtown core by Wednesday June 05, 2024
- Downtown flowerpots planted.
- The downtown core evaluated for trip hazards on side walk and asphalt.
- Town to move all available plastic picnic tables to downtown and moved back after the event.
- Extending barriers to go from Mainstreet highway to ATB/CIBC intersection and Highschool intersection on 2nd Ave to past Sunrise Diner.
- We will need an ordinance for a variance on the Noise Bylaw
Event hours are noon until 2AM on Friday June 7, 2023.
- We would also like to put our Art Walk Billboard beside the Town of Beaverlodge sign in the parking lot across from the Tavern (Lot is owned by the Town).

In order, to achieve events like this requires community support including that received from the Town of Beaverlodge. We hope to be able to continue to partner with the Town on events such as the Art Walk.

Sincerely,

Shone Snatic, Executive Director

Ph. 780-876-3744

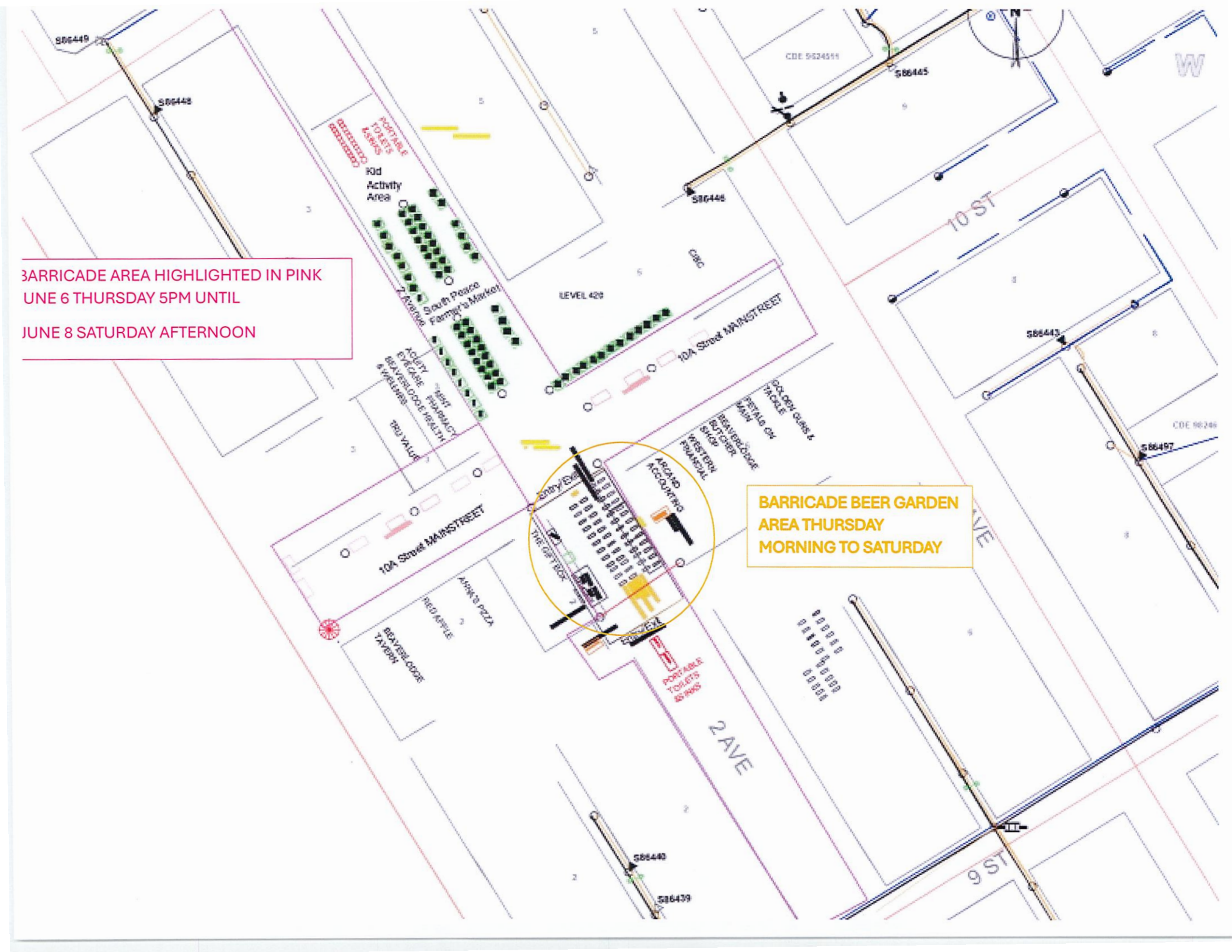
cc. Executive and Board of Directors of Beaverlodge Chamber of Commerce

Box 577 Beaverlodge, Ab T0H 0C0 beavercc@telus.net (email) www.beaverlodgechamber.ca (website)

6/6

BARRICADE AREA HIGHLIGHTED IN PINK
UNE 6 THURSDAY 5PM UNTIL
JUNE 8 SATURDAY AFTERNOON

BARRICADE BEER GARDEN
AREA THURSDAY
MORNING TO SATURDAY





Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

Facility and Fee Waiver Application

Organization: The Beaverlodge Daycare Society

Type of business: Government Non-Profit For-Profit Other

Charity / Non Profit Registration Number: 88764 5158 RT0001
You must attach a copy of the 501(c)3, if Non-Profit

Address: Box 838

City: Beaverlodge Province: AB Postal-Code: T0H0C0

Contact Name: Alysha Martin Title: Executive Director

Phone: 780 354 2855 Phone 2: _____ Fax: _____

Email: brlgdc@telus.net

Type of Event: Fundraiser Community Event Private Event

Date(s) of event: November 27, 2024

Requested Facility/Location of Event: St. Mary

Requested Equipment: Pipe + Drape, Round Tables, Bar, Stage

Requested Percentage of Fees to be Waived: 25% 50%

NOTE: The maximum amount of any eligible application for waiver or fee reduction is 50%.

Requested Amount of Fees to be Waived: _____

Brief Description and Purpose of Event (attach an additional page if needed):

Raise funds for our food program, supplies
and building maintenance

The primary purpose of the organization is: Early Learning and childcare
for children 12 mos - 12 years

Include the following information with your Application:

- Organization profile (documentation may be requested confirming non-profit status);
- Membership information including the number of members residing in and around the Town of Beaverlodge;
- Funding profile and non-profit status (submission of documentation confirming non-profit status);
- An explanation of the purpose or nature of the event or activity and the perceived benefit of the event or activity to the local community;
- A budget for the event including:
 - Funding sources available and accessed by the organization; and, proposed expenses.
 - Additional sources of revenue including grant sources.
- Previous year's financial statement:
 - An Audited Financial Statement, a Balance Sheet, or an Income and Expense report are all examples of acceptable financial information from applicants. Only one type of statement is required to be submitted with an application.
- Incomplete applications will not be accepted.
- Applications to waive or reduce fees and charges must be made at least four (4) weeks prior to the event

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Signature: [Handwritten Signature] Date: Apr. 30/24

FOR OFFICE USE ONLY

Received By: _____ Date: _____

Permit #: 4185 Total Amount of Permit: _____

Amount of Fees Waived: _____

Administration Approval: 0% 25%

Council Approval: 0% 25% 50%

Date: _____

Notified by: _____ Date: _____

Permit Contract

Town of Beaverlodge Recreation
 P.O. Box 30
 1016 - 4th Ave
 Beaverlodge, AB T0H 0C0
 Phone: (780) 354-2203
 FAX: (780) 354-2203
 Email: recreation@beaverlodge.ca

Permit #4185, Approved

May 8, 2024 12:39 PM



Customer Type: Other Organizations
 Prepared By: Tanya Harvey

Company: Beaverlodge Day Care
 Box 838
 Beaverlodge, AB T0H 0C0

Agent: Alysha Martin

Home: (780) 228-3423

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$2,523.81	\$126.19	\$0	\$2,650.00	\$285.71	\$14.29	\$0	\$0	\$2,950.00

▼ **RESERVATIONS**

Event	Resource	Center	Notes
21st Annual Christmas Gala #4185 Type: Private Function Attend/Qty: 150	Community Kitchen & Gymnasium	Community Kitchen & Gymnasium -- 100-13th Street Beaverlodge, AB T0H 0C0 (780) 354-2203	--

Day	Days Requested	Date	Event Begins	Duration	Event Ends	Date	Time
Wednesday		Nov 20, 2024	4:00 PM	8 hours		Nov 21, 2024	12:00 AM
Thursday		Nov 21, 2024	12:00 AM	24 hours		Nov 22, 2024	12:00 AM
Friday		Nov 22, 2024	12:00 AM	26 hours		Nov 23, 2024	2:00 AM
Saturday		Nov 23, 2024	6:00 AM	12 hours		Nov 23, 2024	6:00 PM

Summary	Notes
Total Number of Dates: 4	--
Total Time: 70 hours	

▼ **CHARGES**

Description	Event / Resource	Unit Fee	Units	Tax	Charge
CC Janitorial Fee	21st Annual Christmas Gala #4185 Community Kitchen & Gymnasium	\$50.00	4.00	GST (I): \$9.52	\$200.00
Event Day After	21st Annual Christmas Gala #4185 Community Kitchen & Gymnasium	\$300.00	1.00	GST (I): \$14.29	\$300.00
Event Day Prior	21st Annual Christmas Gala #4185 Community Kitchen & Gymnasium	\$300.00	2.00	GST (I): \$28.57	\$600.00
Event Package	21st Annual Christmas Gala #4185 Community Kitchen & Gymnasium	\$1,250.00	1.00	GST (I): \$59.52	\$1,250.00
Pipe & Drape Rental	21st Annual Christmas Gala #4185 Community Kitchen & Gymnasium	\$10.00	30.00	GST (I): \$14.29	\$300.00

▼ **DEPOSITS**

Deposit Charge	Event / Resource	Charge	Tax	Amount paid	Refunds	Balance
SMG Damage Deposit	21st Annual Christmas Gala #4185 Community Kitchen & Gymnasium	\$285.71	\$14.29	\$0	\$0	\$300.00

▼ **Payment Schedule for Original Balance of \$2,950.00**

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Nov 13, 2024	\$2,950.00	\$0	\$0	\$2,950.00
			Current Balance	\$2,950.00

▼ **CUSTOM QUESTIONS**

Question	Answer
Would you like to purchase the set-up?	No
Would you like to purchase the set-up?	No
How will you be providing Facility User Group Insurance.	Will provide own insurance
Do you wish to purchases janitorial services?	Yes (Charge janitorial fee)
Will your event be serving or selling alcohol?	Yes, I understand I must provide a Liquor Permit.
What is the purpose of your function?	Fundraising Event
Do you need tables or chairs?	Yes

Terms & Conditions: This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

Special Events: a. Special Events include, but are not limited to, private pool rentals, rentals of the multi-purpose rooms, community centre, arena, or sports fields. b. 50% of the total booking fee is payable at the time of booking, including the refundable damage. c. Cancellation notice for Special Events must be at least seven (7) days prior to the event. Some events may require notice of more than seven (7) days and that notice period will be indicated on contracts. d. In case of a no-show, the booking fee will not be refunded.



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201
Fax: 780.354.2207

Facility and Fee Waiver Application

Organization: Swan City Basketball

Type of business: Government Non-Profit For-Profit Other

Charity / Non Profit Registration Number:

You must attach a copy of the 501(c)3, if Non-Profit

Address: Box 1779

City: Beaverlodge Province: AB Postal-Code: T0H0C0

Contact Name: Corrie ~~Walker~~ Walker Title:

Phone: 780 953 2018 Phone 2: 780 354 3499 Fax:

Email: Cormar06@eastlink.ca

Type of Event: Fundraiser Community Event Private Event

Date(s) of event: May 25 June 1 June 15 June 22

Requested Facility/Location of Event: St. Mary's Gym

Requested Equipment: Basketball Hoops

Requested Percentage of Fees to be Waived: 25% 50%

NOTE: The maximum amount of any eligible application for waiver or fee reduction is 50%.

Requested Amount of Fees to be Waived: \$200.00

Brief Description and Purpose of Event (attach an additional page if needed):

Gym to be used for my daughter and her teams basketball practices.

(I have a copy of their insurance if required)

The primary purpose of the organization is: _____

Include the following information with your Application:

- Organization profile (documentation may be requested confirming non-profit status);
- Membership information including the number of members residing in and around the Town of Beaverlodge;
- Funding profile and non-profit status (submission of documentation confirming non-profit status);
- An explanation of the purpose or nature of the event or activity and the perceived benefit of the event or activity to the local community;
- A budget for the event including:
 - Funding sources available and accessed by the organization; and, proposed expenses.
 - Additional sources of revenue including grant sources.
- Previous year's financial statement:
 - An Audited Financial Statement, a Balance Sheet, or an Income and Expense report are all examples of acceptable financial information from applicants. Only one type of statement is required to be submitted with an application.
- Incomplete applications will not be accepted.
- Applications to waive or reduce fees and charges must be made at least four (4) weeks prior to the event

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Signature: L. Waler Date: May 7/24

FOR OFFICE USE ONLY

Received By: _____ Date: _____

Permit #: 4184 Total Amount of Permit: _____

Amount of Fees Waived: _____

Administration Approval: 0% 25%

Council Approval: 0% 25% 50%

Date: _____

Notified by: _____ Date: _____

Permit Contract

Town of Beaverlodge Recreation
 P.O. Box 30
 1016 - 4th Ave
 Beaverlodge, AB T0H 0C0
 Phone: (780) 354-2203
 FAX: (780) 354-2203
 Email: recreation@beaverlodge.ca

Permit #4184, Approved

May 8, 2024 12:26 PM



Corrie Walker
 Box 1779
 Beaverlodge, AB T0H 0C0
 Email:

Customer Type: Private Individual
 Prepared By: Tanya Harvey

Customer ID: 923
 Home: (780) 354-3499

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$380.95	\$19.05	\$0	\$400.00	\$0	\$0	(\$200.00)	\$0	\$200.00

▼ RESERVATIONS

Event	Resource	Center	Notes
Swan City Basketball #4184 Type: Private Function Attend/Qty: 20	Community Kitchen & Gymnasium	Community Kitchen & Gymnasium 100-13th Street Beaverlodge, AB T0H 0C0 (780) 354-2203	--

Day	Days Requested	Event Begins	Duration	Event Ends	Time
Saturday	May 25, 2024	3:00 PM	2 hours	May 25, 2024	5:00 PM
Saturday	Jun 1, 2024	3:00 PM	2 hours	Jun 1, 2024	5:00 PM
Saturday	Jun 15, 2024	3:00 PM	2 hours	Jun 15, 2024	5:00 PM
Saturday	Jun 22, 2024	3:00 PM	2 hours	Jun 22, 2024	5:00 PM

Summary	Notes
Total Number of Dates: 4 Total Time: 8 hours	--

▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
Fitness Group	Swan City Basketball #4184 Community Kitchen & Gymnasium	\$50.00	8.00	GST (I): \$19.05	\$400.00

▼ Payments and Refunds

Receipt #	Date	Charge Description	Resource Event	Payment
1113163.002	May 8, 2024	Fitness Group	Community Kitchen & Gymnasium Swan City Basketball #4184	\$200.00

▼ Payment Schedule for Original Balance of \$400.00

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
			Current Balance	\$200.00

May 8, 2024	\$200.00	\$200.00	\$0	\$0
May 18, 2024	\$200.00	\$0	\$0	\$200.00
			Current Balance	\$200.00

▼ **CUSTOM QUESTIONS**

Question	Answer
Would you like to purchase the set-up?	No
How will you be providing Facility User Group Insurance.	Will provide own insurance
Do you wish to purchase janitorial services?	No
Will your event be serving or selling alcohol?	No. I will not be serving or selling alcohol.
What is the purpose of your function?	Youth Basketball
Do you need tables or chairs?	No

Terms & Conditions: This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

Special Events: a. Special Events include, but are not limited to, private pool rentals, rentals of the multi-purpose rooms, community centre, arena, or sports fields. b. 50% of the total booking fee is payable at the time of booking, including the refundable damage. c. Cancellation notice for Special Events must be at least seven (7) days prior to the event. Some events may require notice of more than seven (7) days and that notice period will be indicated on contracts. d. In case of a no-show, the booking fee will not be refunded.

**TOWN OF BEAVERLODGE
BY-LAW NO. 885**

**A BYLAW OF THE TOWN OF BEAVERLODGE IN THE PROVINCE OF ALBERTA TO
REGULATE THE USE OF WATER**

1. ENACTMENT

1.1 NOW THEREFORE the Council of the Municipality of the Town of Beaverlodge in the Province of Alberta duly assembled enacts as follows:

2. INTERPRETATION

- 2.1 This Bylaw is cited as the Town of Beaverlodge Water Conservation Bylaw.
- 2.2 "Bulk Water Consumers" is a person, firm or corporation who purchases water from the Bulk Water Station.
- 2.3 "Bulk Water Station" is the coin-operated facility, located at Lot 14, Block 1, Plan 892-0799, for the sale of potable water on bulk basis.
- 2.4 "CAO" is the Chief Administrative Officer of the Town of Beaverlodge.
- 2.5 "Consumer" is any person or persons, corporation, any other municipal corporation, the Government of Alberta or the Government of Canada whose property is connected to the water system or any Lessee or occupant of such property or any person who obtains water from any Town owned hydrant or stand pipe.
- 2.6 "New Lawn(s)" is newly laid sod or newly planted grass seed.
- 2.7 "Peace Officer" is a member of the Royal Canadian Mounted Police, or a Special Constable or a County of Grande Prairie No. 1 Municipal Enforcement Officer of the Town of Beaverlodge.
- 2.8 "Non-Residential Water Use" is a service supplied to a premise principally used to conduct a profession, business, trade, industry, occupation or employment, and also includes institutional uses and apartment buildings.
- 2.9 "Raw Water" is water that has not been processed via the Town of Beaverlodge Water Treatment Plant.
- 2.10 "Residential Water Use" is a service supplied to a premise that is used primarily for domestic purposes including but not limited to, single-family dwellings, multi-family dwellings (excluding apartment buildings), mobile home parks and condominium developments.
- 2.11 "Town" is the Municipality of the Town of Beaverlodge, in the Province of Alberta.
- 2.12 "Violation Ticket" is a ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, P-34, as amended or repealed and replaced from time to time.

3. WATER CONSERVATION STRATEGIES:

- 3.1 The Town or CAO may at any time make orders restricting the use of water either by all consumers or by any particular class of consumers and either throughout the Town or in any particular area or areas of the Town. The order may specify that such restricted use of water shall apply during such hours of any day of the week as may be specified in the order.
- 3.2 The CAO is hereby delegated the authority to implement the requirements set out in this bylaw, any new directions provided by Council, and any amendments to directions provided under this bylaw, to ensure compliance with the use of water provided by the Town.
- 3.3 The Town of Beaverlodge presently provides Water to all consumers through either the Town Water distribution system for potable or raw Water, or the Bulk Water Station. At times where drought conditions exist in Northern Alberta, or as otherwise determined by Council, that affect the overall Water supply of the Town, the Town will undertake the following;

- 3.3.1 assist all Consumers by providing information that will encourage Water conservation,
 - 3.3.2 encourage Commercial, Industrial and Institutional Consumers to implement Water conservation technology,
 - 3.3.3 manage the overall supply of Water in the Town in order to comply with the requirements by all Water suppliers and users in the region through regulation, restriction or prohibiting the use of Water as set out in this Bylaw, any amendments hereafter or by a resolution of Council, duly enacted, for specific Water use restriction issues.
- 3.4 The Town or CAO may restrict, regulate or prohibit the hours during which Water may be used for any purpose other than for fire fighting.
 - 3.5 The Town may cause notices to be published:
 - 3.5.1 in a newspaper or general circulation in the Town; or
 - 3.5.2 on Water accounts from the Town; and the Town may give notice by other additional means declaring restriction upon the use of Water for the purpose of conserving and saving water.
 - 3.6 No person shall use any water from the water works system in contravention of the terms of any order made by the CAO under this section.
 - 3.7 The restrictions may include the use of Water for aesthetic purposes.
 - 3.8 The restrictions may include the regulation, restriction or prohibition of the use of Water supplied by the Town for Consumers, Raw Water or Bulk Users, by any method including but not limited to restricting amounts supplied on an ongoing basis, closing off the Water supply during certain times of the day, or totally prohibiting use of Water by permanent closure of Water supply valves for extended periods of time.
 - 3.9 The restrictions may include water lawns and gardens only according to the schedule outlined in Schedule "B" attached hereto and forming part of this bylaw.
 - 3.10 If the water rationing is applied, a consultative Services Committee process between the Town of Beaverlodge Public Works Services Committee and the major non-residential water consumers will be conducted to seek an agreement on reduction of water consumption.

4. PERMITS:

- 4.1 Residential consumers must possess a new lawn permit to be exempt from restrictions by a peace (enforcement) officer.
- 4.2 Applications for new lawn water permits must be made in writing.
- 4.3 New Law water permits may be issued at the Town Office upon inspection and approval of the site by the Town.
- 4.4 New lawn watering permits will be valid for a maximum of six (6) weeks.
- 4.5 New lawn watering permits immediately become null and void if a notice pursuant to paragraph 3.5 is published.

5. WASTING WATER:

- 5.1 All consumers or persons are prohibited from wasting water when water rationing is in effect.
- 5.2 Any consumer or person who in the opinion of a Peace Officer charged with the enforcement of this Bylaw, wastes water supplied by the Town will be guilty of an offense under this bylaw. In determining if an activity constitutes wasting water, consideration will be given to the following:
 - 5.2.1 the volume of water reasonably required to perform the activity undertaken;
 - 5.2.2 the length of time that water has been allowed to run;
 - 5.2.3 the degree of control exercised over the flow of water;
 - 5.2.4 the purpose to which the water is being put;
 - 5.2.5 the degree of restriction on water consumption presently in place; and
 - 5.2.6 the existence of any other factors reasonably suggesting that waste of water is occurring or has occurred.

6. EXCEPTIONS:

- 6.1 Council may by resolution, choose to exempt certain water users from provisions of all or portions of this bylaw.

7. PENALTIES:

- 7.1 A Consumer or person committing a breach of any of the provisions of this Bylaw, upon conviction of breach thereof, may forfeit the right to be supplied with water, and shall be liable to penalty not exceeding eight hundred dollars (\$800.00), in the case of a residential user and ten thousand dollars (\$10,000.00) in the case of a commercial or industrial user, per incident of violation of the provisions of this bylaw.
- 7.2 Where a Peace Officer has reason to believe that any consumer is committing, or has committed, a breach of any provision of this Bylaw, that Peace Officer is hereby authorized and empowered to serve that consumer with a violation ticket pursuant to Part 2 of the Provincial Offences Procedure Act, as amended, or repealed and replace from time to time.
- 7.3 Fines established for the purpose of voluntary payments of tag issued pursuant to this Bylaw are contained within Schedule "A" attached hereto.

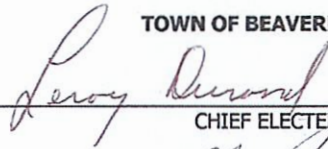
8. ENFORCMENT

- 8.1 In addition to fines, which may be issued under this bylaw, the Town may seek an Order of Court granting an injunction or any other Order necessary to enforce compliance. The Town will seek full recovery of such legal costs either through the court system or by placing the costs of such action to the customers' utility bill.

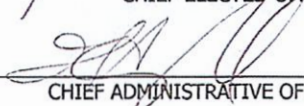
9. EFFECTIVE DATES AND READINGS:

- 9.1 This bylaw is effective the date of the final passing thereof.
- 9.2 READ a first time this 10th day of October, A.D., 2006.
- 9.3 READ a second time this 14th day of November, A.D., 2006.
- 9.4 Upon unanimous consent of those present read a third and final time this 14th day of November, A.D., 2006.

TOWN OF BEAVERLODGE



 CHIEF ELECTED OFFICIAL



 CHIEF ADMINISTRATIVE OFFICER

TOWN OF BEAVERLODGE
BY-LAW #885 - PENALTIES
SCHEDULE "A"

Offense	Amount
1 st Offense	\$100.00
2 nd Offense	\$250.00
3 rd Offense	\$800.00

LEVEL 4:

All outdoor water use is prohibited. Household and non-residential using is controlled through district flow restrictions (reduced pressures subject to Fire Services review and approval). **Bulk water sales are suspended.**



Date: May 9, 2024 File: 2022-3267-00

To: Jeff Johnson, R.E.T., ICD.D Page: Page 1 of 2

From: Grant Dixon

Project: Beaverlodge Operational Support

Subject: Town of Beaverlodge - Drought Response Plan 2024

The Province of Alberta is currently in water shortage management Stage 4 due to on going drought conditions. Stage 4 requires that most municipalities prepare a drought response plan. The Town of Beaverlodge (The Town) has requested that Associated Engineering (AE) assist in preparing the plan. This memorandum serves a draft for the drought response plan for the Town.

1 BACKGROUND

The Town of Beaverlodge obtains water from the Beaverlodge River that runs approximately 1 km south of the Town. Raw water is pumped from the river into a storage pond which is then pumped to the water treatment plant where it is treated and distributed to the community. The Town has a yearly limit of 690,750 m³ and can divert water at a rate of 136 L/s. The Town’s storage capacity in the raw water pond is 593,657 m³. The Town’s approval does not place a time period at which diversion may occur. However, river levels and winter conditions place limits on when water may be diverted. Primarily the elevation of the intake structure.

During spring run off, the Town was able to fill the raw water storage pond to ensure sufficient water levels for the Town.. The latest yearly water demand for the Town was approximately 340,000 m³. Thus, the Town has sufficient water levels for the community for the year. The table below provides a summary of the water capacity values.

Item	Value
Maximum raw water storage	593,657 m ³
Anticipated demand for 2024	340,000 m ³
Water deficit for 2024	0 m ³

* Estimated value, the pond has is filled above the normal operating level.

2 DROUGHT RESPONSE

At the moment mandatory conservation measures are not anticipated for the Town. It is advised that, however; the Town continue to place reasonable non-mandatory conservation measures to ensure efficient use of water for the year.

3 TOWN OF BEAVERLODGE BYLAW REVIEW FOR WATER CONSERVATION

The Town has By-Law No. 885 in place which provides the CAO the authority to enact a broad range of water conservation measures and to enforce those measures through Peace Officers. This includes conservation measures for aesthetic water use, water wasting as determined by a Peace Officer, and may apply water rationing. Council also has the





**Associated
Engineering**

*GLOBAL PERSPECTIVE.
LOCAL FOCUS.*

Memo To: Jeff Johnson

May 09, 2024

- 2 -

authority to pass resolutions to exempt certain users if needed from conservation measures. The bylaw has one specific exemption which may not be subjected to conservation measures, and that is fire fighting.