

AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
 MONDAY JUNE 24, 2024 AT 7:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE  
 Microsoft Teams Meeting ID: 233 879 174 484 Passcode: ziUBYf

<b>1.0</b>	<b><u>CALL TO ORDER:</u></b>  <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23.</i>	
<b>2.0</b>	<b><u>LAND ACKNOWLEDGEMENT:</u></b>	PP 2
<b>3.0</b>	<b><u>ADOPTION OF AGENDA:</u></b>	
<b>4.0</b>	<b><u>ADOPTION OF MINUTES:</u></b>  4.1 June 10, 2024 - Regular Council Meeting Minutes	PP 3-5
<b>5.0</b>	<b><u>DELEGATIONS:</u></b>	
<b>6.0</b>	<b><u>OLD BUSINESS:</u></b>	
<b>7.0</b>	<b><u>NEW BUSINESS:</u></b>  7.1 Rural Renewal Stream Program – <i>from Committee of the Whole June 10, 2024</i>  7.2 Bylaw #1027 – Intermunicipal Development Plan Bylaw Town of Beaverlodge / County of Grande Prairie	PP 6-7  PP 8-32
<b>8.0</b>	<b><u>CORRESPONDENCE:</u></b>  8.1 Minutes from the June 10, 2024 Committee of the Whole Meeting  8.2 Minister Ric McIver – Canada Community - Building Fund (CCBF)	PP 33-34  PP 35
<b>9.0</b>	<b><u>COMMITTEE AND STAFF REPORTS:</u></b>  9.1 Action List  9.2 Council Reports	PP 36  PP 37-38
<b>10.0</b>	<b><u>CLOSED SESSION:</u></b>	
<b>11.0</b>	<b><u>ADJOURNMENT:</u></b>	



Box 30, Beaverlodge, AB T0H 0C0

**Phone: 780.354.2201**

**Fax: 780.354.2207**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



**REGULAR COUNCIL MEETING MINUTES**

**MONDAY JUNE 10, 2024 AT 7:00 PM**

**COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft	Deputy Mayor Cody Moulds
	Councillor Hugh Graw	Councillor Cal Mosher, absent
	Councillor Cyndi Corbett	Councillor Judy Kokotilo-Bekkerus
	Councillor Ryier Hommy	
<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO Nichole Young, Legislative Services

**1.0 CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

**2.0 LAND ACKNOWLEDGEMENT**

*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

**3.0 ADOPTION OF AGENDA**

#127-2024-06-10 Councillor Cyndi Corbett  
**CARRIED:** That Council adopts the agenda as presented.

**4.0 ADOPTION OF MINUTES**

4.1 May 27, 2024 – Regular Council Meeting Minutes  
 #128-2024-06-10 Councillor Hugh Graw  
**CARRIED:** That Council adopts the Minutes of the May 27, 2024 Regular Council Meeting as presented.

**5.0 DELEGATIONS:**

**6.0 OLD BUSINESS:**

6.1 West County Regional Landfill – from Committee of the Whole May 27, 2024

**#129-2024-06-10** Councillor Cyndi Corbett

**CARRIED:** That Council supports Option 2, the Transfer Station Option, from the West County Regional Landfill Presentation.

**#130-2024-06-10** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council supports Sexsmith residents having free tipping at the Clairmont Landfill.

## **7.0 NEW BUSINESS:**

7.1 Appointment of Councillor Cody Moulds as Deputy Mayor

**#131-2024-06-10** Mayor Gary Rycroft

**CARRIED:** That Council appoints Councillor Cody Moulds as Deputy Mayor, effective June 1, 2024.

7.2 Alberta Munis – Bill 20 Messaging & Requested Motion – from Committee of the Whole May 27, 2024

**#132-2024-06-10** Councillor Ryier Hommy

**CARRIED:** That Council accepts this for information.

7.3 Peace Officer & Bylaw Service Request – County Response

**#133-2024-06-10** Councillor Hugh Graw

**CARRIED:** That Council agrees to the County's response to our request.

## **8.0 CORRESPONDENCE:**

8.1 Committee of the Whole Meeting Minutes – May 27, 2024

**#134-2024-06-10** Councillor Cyndi Corbett

**CARRIED:** That Council adopts the Minutes from the May 27, 2024 Committee of the Whole meeting as presented.

## **9.0 COMMITTEE AND STAFF REPORTS:**

9.1 Action List

**#135-2024-06-10** Councillor Cyndi Corbett

**CARRIED:** That Council accepts the updates to the Action Item List for information as presented.

9.2 Council Reports

**#136-2024-06-10** Councillor Cyndi Corbett

**CARRIED:** That Council accepts the Council Reports for information as presented.

**10.0** CLOSED SESSION:

**11.0** ADJOURNMENT

Mayor Gary Rycroft adjourned the meeting.

**7:41 PM**

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Mayor Gary Rycroft

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CAO Jeff Johnston

June 10, 2024

## Rural Renewal Stream (RRS) Program

### Background:

The community partnership of the County of Grande Prairie, the Town of Beaverlodge, the Town of Sexsmith, the Town of Wembley and the Village of Rycroft is a designated community partnership for the Alberta Advantage Rural Renewal Stream (RRS) Program. This means that any business located within these communities can apply to participate. Businesses must be in good standing with the Municipality, Alberta Corporations, WCB, and Alberta Occupational Health and Safety. This program is designed to assist rural employers fill the workforce gaps by allowing them to hire newcomers, without the process of a Labour Market Needs Assessment. This also allows newcomers to settle and create a life in our communities within Rural Alberta and obtain their Permanent Residency status.

To date the following employers and endorsement letters have been approved:

	Employers	Endorsement Letters
Town of Beaverlodge	5	6
County of Grande Prairie	37	83
Town of Sexsmith	7	10
Town of Wembley	1	7
Village of Rycroft	0	0

The program has been running since 2022 on a three-year cycle with an option to renew for an additional two years. The partners are encountering some challenges with administering the program and want a pause placed on accepting any new applications at this time. There are a number of factors leading to this pause which are discussed below in greater detail.

### Discussion:

The partners noted that many foreign workers under the RRS Program are being hired at a minimum wage of \$15/hr to \$20/hr from India, followed by the Philippines. These wages are not enough for a newcomer to live in the Grande Prairie area. The situation is especially dire as many of these foreign workers are coming with their spouses and children.

The partners have also noted high turnovers of foreign workers in some businesses, and they are requesting endorsements to hire replacements from overseas. Some businesses appear to be leasing office spaces for short-term in the partner communities with bare minimum investments and requesting approval for enlisting under RRS and/or hiring a relatively large number of foreign workers.

Housing within each municipality is already at a crunch and the province has enforced the regulation that the newcomer needs to live within the municipality that is writing the endorsement letter.

- Recently there have been newcomers asking things such as: “Am I allowed to rent a camper and live on my boss's land?” “If I move into a shared apartment with my friend, is an email or letter from my friend equivalent to a rental agreement?”

We are receiving unsolicited emails from immigration consultants on behalf of companies seeking information to move into the region, or on behalf of newcomers looking for jobs.

Things that we have heard from other municipalities that are participating in the program:

- Forged endorsement letters have been circulated.
- Employers receive the endorsement letter and are holding the newcomer hostage with the letter.
- Employers are holding newcomer's passports or other documentation.
- Employers are charging newcomers upwards of \$ 50,000 for an endorsement letter.

Other municipalities that have paused the program are Sylvan Lake, Barhead, and Town of Edson.

#### **Conclusion:**

As there are 7 alternative immigration streams that are available to assist with immigration into the community, including the following three streams that are available to employers: Tourism and Hospitality Stream, Alberta Opportunity Stream, and Alberta Express Entry Stream, the partners have to pause the program for an undetermined amount of time. The County of Grande Prairie will be making their decision to pause at their meeting on June 24<sup>th</sup>

#### **Recommendations:**

- 1) Pause the Rural Renewal Stream Program for an undetermined amount of time. The committee will endorse any eligible newcomer application that is in the queue and will confirm any endorsement letter written up to and including July 15, 2024.
- 2) Other Council decision.

## **BYLAW # 1027**

### **Town of Beaverlodge / County of Grande Prairie Intermunicipal Development Plan Bylaw**

**A bylaw of the Town of Beaverlodge in the Province of Alberta to adopt an Intermunicipal Development Plan between the Town of Beaverlodge and the County of Grande Prairie No. 1 in accordance with provisions of the Municipal Government Act, RSA 2000, c. M-26 and amendments thereto.**

**WHEREAS:** pursuant to the Municipal Government Act, RSA 2000, c. M-26 and amendments thereto, a Council may pass bylaws to adopt an Intermunicipal Development Plan; and

**WHEREAS:** the Town of Beaverlodge wishes to establish an Intermunicipal Development Plan with the County of Grande Prairie.

**NOW THEREFORE,** under the authority of the Municipal Government Act, the Council of the Town of Beaverlodge, in the Province of Alberta, hereby enacts as follows:

1. That the Town of Beaverlodge / County of Grande Prairie Intermunicipal Development Plan and its attachments, shown as Schedule "A" are hereby adopted as a bylaw.
2. That the provisions of this Bylaw apply to all lands within the area outlined with a red dashed line on the Intermunicipal Development Plan Map 2, Future Predominant Land Use.

#### **SEVERABILITY**

3. Every provision of this bylaw is independent of all other provisions and if any provision is declared invalid by a Court, then the invalid provisions shall be severed and the remainder provisions shall remain valid and enforceable.



**EFFECTIVE DATE**

4. This Bylaw shall come into force and effect on the third and final reading thereof.

PUBLIC HEARING held this 22<sup>nd</sup> day of May 2024.

Read a FIRST time this 24<sup>th</sup> day of June 2024.

Read a SECOND time this 24<sup>th</sup> day of June 2024.

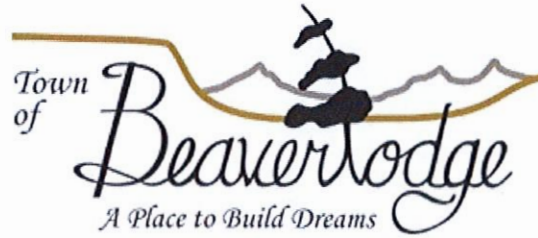
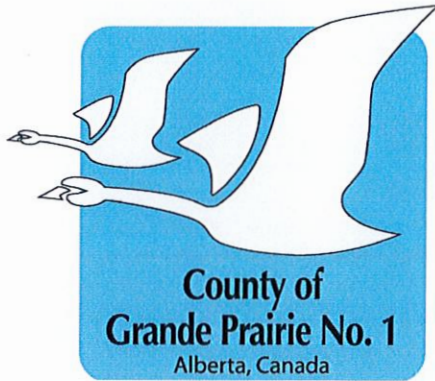
Read a THIRD time and finally passed this 24<sup>th</sup> day of June 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**ATTACHMENTS**

Schedule "A" – Town of Beaverlodge / County of Grande Prairie Intermunicipal Development Plan



# INTERMUNICIPAL DEVELOPMENT PLAN

**DRAFT**



May 2024

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## **SECTION 1: INTRODUCTION**

### **1.1 Purpose of Plan**

The Municipal Government Act (MGA) requires all municipalities to adopt an Intermunicipal Development Plan (IDP) with each of its municipal neighbours. The MGA also allows municipalities to opt out of the IDP process by mutual agreement, but the County of Grande Prairie (County) and Town of Beaverlodge (Town) have determined that it is in their interests to enter into an IDP.

This IDP identifies a long-term development strategy between the County and the Town. An IDP is a collaborative plan that is intended to address the long-term growth and development of lands that are of joint interest to the municipalities in a coordinated fashion, and to promote regional partnerships. Matters of interest include land use, transportation, servicing, future growth, economic development, intermunicipal programs, and the funding of future growth.

### **1.2 Enabling Legislation**

This IDP has been prepared in accordance with Section 631(8) of the MGA, which states that an IDP:

- must address:
  - the future land use within the area,
  - the manner of and the proposals for future development in the area,
  - the provision of transportation systems for the area, either generally or specifically,
  - the co-ordination of intermunicipal programs relating to the physical, social, and economic development of the area,
  - environmental matters within the area, either generally or specifically, and
  - any other matter related to the physical, social, or economic development of the area that the councils consider necessary, and
- must include:
  - a procedure to be used to resolve or attempt to resolve any conflict between the municipalities that have adopted the plan,
  - a procedure to be used, by one or more municipalities, to amend or repeal the plan, and
  - provisions relating to the administration of the plan.

This IDP also meets the requirements of the Provincial Land Use Policies to encourage cooperative approaches to managing growth and development:

“To foster cooperation and coordination between neighbouring municipalities and between municipalities and provincial departments and other jurisdictions in addressing planning issues and in implementing plans and strategies”.

### 1.3 Plan Process

The IDP preparation process included four phases<sup>1</sup> as shown below.



Each phase included engagement with each municipality's Council and Administration. A Steering Committee consisting of two Councillors and CAO or designate from the County and Town was established to oversee preparation of the IDP, review and discuss issues, gather feedback, and make refinements.

Community engagement with residents and stakeholders occurred in Phase 1 and 3. The community engagement strategy included a combination of Community Open Houses, landowner follow-up, and online engagement.

#### Phase 1 Engagement

Phase 1 engagement consisted of a community open house conducted in Beaverlodge on June 12, 2018, and an on-line survey. The open house was advertised via the Town and County websites and social media, and notice mailed to area landowners. A total of 30 residents and stakeholders attended. An online survey and mapping tool was also available from June 12 to July 22, 2018 and 8 participants used that opportunity to provide a response.

A high-level summary of key themes heard is as follows:

- Future residential development should be towards the north and east side of Town.
- Increased opportunities for walking such as pathways and sidewalks are desired.
- Consideration of environmental management in future development, especially around the Beaverlodge River corridor, is important; flooding concerns to the east side of Town.
- Noise from industrial and intensive recreational activities is a concern.
- Highway Bypass could result in business loss to the Town.
- Additional amenities and services in Town including seniors housing, and commercial and retail opportunities are desired.
- Concerns over the use of the airport runway for racing activities.

#### Phase 3 Engagement

Phase 3 engagement consisted of an open house conducted on September 21, 2023. The session was advertised via the Town and County's website and social media, and notice was mailed to area landowners. 17 members of the public attended the open house. No concerns directly related to the IDP were raised.

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<sup>1</sup> The IDP process was suspended in January 2019 as the municipalities were focused on other priorities. The process was reopened in June 2022.

## 1.4 Plan Context

The IDP applies to all lands located within a 3.2 km radius of the Town, an area consisting of approximately 7,150 ha of land as shown on Map 1. Land uses within the IDP area are predominately agriculture with scattered country residential development, primarily to the west and south along the Beaverlodge River, and to the northeast. The federally run Beaverlodge Research Farm is located to the west, and the Town's sewage treatment facilities are located to the south. Highway 43 bisects the community but is proposed for realignment around the Town to the south and west. In addition, there are some wetlands located within the IDP area and the Beaverlodge River corridor runs through the west portion of the IDP area.

This IDP is based on a 50-year time horizon. Estimates of population growth and associated land requirements were generated to help inform the establishment of future growth areas. The detailed findings are contained in the Opportunities and Constraints Discussion Paper (ISL, 2018) prepared in support of this IDP, but a summary of the results is provided below for reference.

Population projections were prepared based on 1.0% (low), 1.5% (medium), and 2.0% (high) growth scenarios, presented in Table 2.1 below.

*Table 2.1: Population Estimates*

Year	Low (1%)	Medium (1.5%)	High (2%)
2023	2,317	2,340	2,363
2053	3,122	3,657	4,280
2073	3,810	4,926	6,360

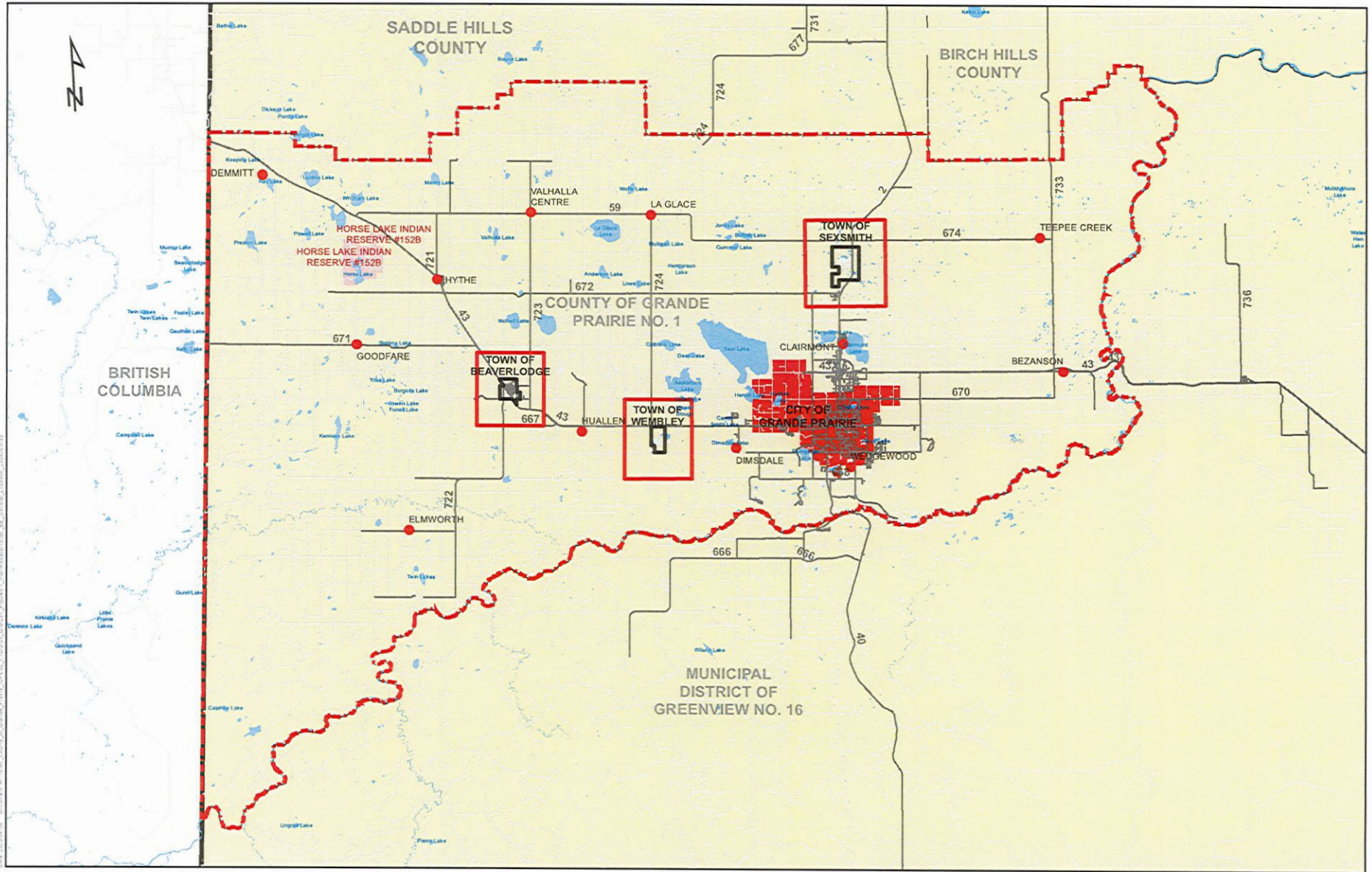
Although three scenarios were generated for the purpose of comparison, the municipalities determined that the high growth scenario was the preferred approach.

Table 2.2 provides a summary of estimated land requirement projections that support the identification of future growth areas for the Town within the IDP area. Estimated land requirements for the Town beyond its current boundaries by core land use – residential, commercial, and industrial (institutional is embedded within residential) – were generated for the three population projection scenarios.

*Table 2.2: 50-Year Land Requirements Beyond Boundary*

Growth Scenario	Land Requirements Beyond Boundary*			
	Residential	Commercial	Industrial	Total
Low	112.6 ha required	15.5 ha surplus	71.3 ha required	168.4 ha required
Medium	193.1 ha required	26.6 ha surplus	122.2 ha required	288.7 ha required
High	295.5 ha required	40.8 ha required	187.1 ha required	523.4 ha required

\*Gross surplus land areas before removing undevelopable lands such as wetlands, pipeline corridors, oil/gas wells and their setbacks, and contaminated lands.



- Hamlet
- Major Roads
- Roads
- ▭ County of Grande Prairie
- ▭ City of Grande Prairie
- ▭ Town
- ▭ First Nation Reserve
- ▭ IDP Study Area (2 mile)



**TOWN OF BEAVERLODGE /  
COUNTY OF GRANDE PRAIRIE  
NO. 1 INTERMUNICIPAL  
DEVELOPMENT PLAN**

MAP 1:  
LOCATION

## **1.5 Plan Consistency**

The IDP is consistent with the County and Town Municipal Development Plans (MDP), which reflect the content of this IDP. Should a conflict or inconsistency occur in relation to the development of the land identified within the IDP area and a MDP, Area Structure Plan or Area Redevelopment Plan, the IDP is the superseding bylaw to the extent of the conflict or inconsistency.

## **1.6 Interpretation**

The IDP policies contain “shall”, “must”, “will”, “should”, and “may” statements. All instances of the words “shall”, “must” or “will” in policy are mandatory requirements to implement this IDP and achieve a desired result. The word “should” is a directive term encouraging a strongly preferred action in a policy. “May” is a discretionary term indicating that interpretation is dependent on the circumstances where it is not practical or reasonable to apply the policy.

All words and expressions have the meanings as per the MGA, and the County’s MDP and Land Use Bylaw (LUB), unless otherwise defined in this IDP.



## **SECTION 2: POLICY FRAMEWORK**

### **2.1 Plan Objectives**

Based on a review of background and technical information and input from the IDP Steering Committee, County and Town Councils, Administrations, stakeholders and residents, objectives for the IDP were developed. The objectives are to:

- 1) Provide a collaborative framework for the planning and development of lands in the County in proximity to the Town.
- 2) Establish and protect future growth areas for the Town.
- 3) Promote new development that benefits both municipalities.
- 4) Provide for both urban growth and rural development opportunities in the IDP area.
- 5) Identify and protect environmentally sensitive areas, water resources and other naturally significant features.
- 6) Establish a collaborative approach to the planning and development of transportation and utility systems.
- 7) Formalize lines of communication between the County and Town on matters of mutual interest.
- 8) Provide an equitable and efficient dispute resolution process.
- 9) To further enhance regional partnerships and relationships between the County and Town.
- 10) To contribute to the long-term fiscal sustainability of both municipalities through the promotion of intermunicipal economic development initiatives and other partnerships.

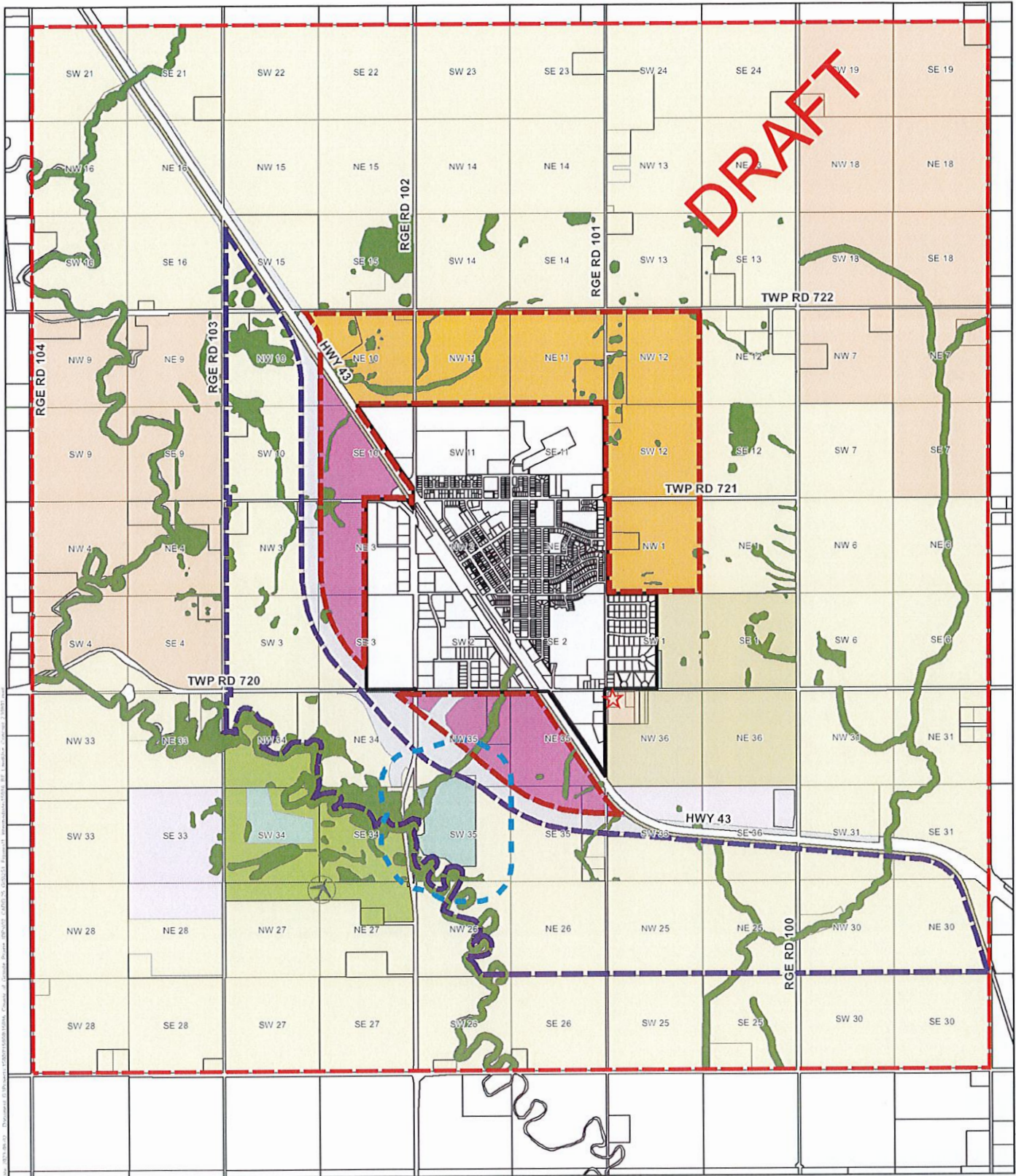
### **2.2 Plan Area**

As noted previously, the IDP area incorporates a portion of County lands located within 3.2 km (2 miles) of the Town's municipal boundary.

As shown on Map 2, the IDP area consists of:

- Future Urban Growth Areas adjacent to the Town boundary that identify areas for future residential and industrial/commercial development for the Town,
- Future Study Areas where the County and Town may cooperate in the promotion of new development opportunities, or are areas of unique or historical interest,
- Rural development areas in which agricultural, rural industrial and country residential opportunities are provided,
- Environmentally sensitive areas and recreation areas, and
- Public Utilities.

DRAFT



- IDP Boundary
- Municipal Boundary
- Lagoon Setback Area
- Future Study Area
- Future Urban Growth Area
- Henn Residence
- Airport
- Rural Industrial
- Agriculture
- Urban Residential
- Country Residential
- Urban Industrial
- Recreation
- Public Utility
- Beaverlodge Research Farm
- Railway
- Future Highway 43 Alignment
- Environmentally Sensitive Lands



TOWN OF BEAVERLODGE /  
 COUNTY OF GRANDE PRAIRIE  
 NO. 1 INTERMUNICIPAL  
 DEVELOPMENT PLAN

MAP 2:  
 FUTURE PREDOMINANT  
 LAND USE

## 2.3 General Development Policies

The Town and County agree that development of the IDP area is important to support future growth and development that is mutually beneficial to both municipalities. The policies direct the strategic coordination of land use, transportation, and services over the next 50 years to meet the objectives of this IDP.

General policies applying across the IDP area are outlined below. Subsequent sections of this IDP address policy content related to specific land use areas.

- 1) All future land use, subdivision, and development in the IDP area shall comply with the general land uses identified in Map 2 and the policies of this IDP.
- 2) All pre-existing development located in the IDP area shall be permitted to continue in accordance with the conditions of its original approval.
- 3) In cases where a particular matter is not addressed in this IDP, the provisions of the County's MDP and all applicable ASPs shall apply.

## 2.4 Growth Areas

Future Urban Growth Areas for the Town have been identified for lands adjacent to the current municipal boundaries. These Growth Areas provide for the logical extension of future residential, commercial, and industrial development and identifies where it is anticipated the Town will focus future growth and consider annexation opportunities.

In identifying these Future Growth Areas, the following was taken into consideration:

- The agreed-upon high population growth scenario and associated land requirement forecast as outlined in Section 1.4,
- The intent to accommodate long-term residential, commercial, and industrial land supplies, and
- The growth areas may also include lands that represent a logical extension of the Town beyond the 50-year requirement.

### Policies

- 1) Subject to the policies contained in Section 2.11, future expansion of the Town to accommodate future residential, commercial, or industrial growth shall be in accordance with the Future Growth Areas as shown in Map 2.
- 2) In order that the development rights of landowners are not overly restricted, some development and subdivision of land may be permitted in a Growth Area in advance of annexation by the Town, to allow for some future growth without impacting the ability of the Town to grow in the future. Development may be permitted for the following uses:
  - (a) Farmstead separation, vacant first parcel, or physical severance,
  - (b) Country residential subdivision in accordance with Policy 2.6(2),
  - (c) A residence where permitted in the County's LUB,
  - (d) Home based businesses,
  - (e) Public uses and utilities,
  - (f) Recreational uses, and

- (g) Other unforeseen developments that are mutually beneficial to the County and Town. The application shall be reviewed on its individual merits.
- 3) All rezoning and permit applications shall be consistent with the relevant planning policies of the respective municipalities.
- 4) When a subdivision application triggers the dedication of Municipal Reserve (MR), the balance of the MR shall be deferred, through the registration of a Deferred Reserve Caveat to ensure that the MR is available for use by the Town following annexation for future park and open space development. Exceptions to this policy may be considered if MR is required for trail development pursuant to Section 2.8 or buffering between incompatible land uses.
- 5) Landscaped or treed buffers, berming, and/or fencing, provided in accordance with the requirements of the LUB of the municipality having jurisdiction, shall be provided along the boundaries of residential developments or subdivisions that are located adjacent to industrial areas, rail lines or truck routes.

## **2.5 Agriculture**

Protection of agricultural lands and the encouragement of a diversity of agricultural activities is important for the County and Town. Prime agricultural land located within the IDP area should be protected where possible and premature development of existing agricultural land should be avoided until necessary.

### Policies

- 1) Existing agricultural operations shall be allowed to continue unencumbered. Where the Town annexes agricultural lands, the Town will support the continuation of existing agricultural uses, until such time as the land is converted to an urban use.
- 2) Unless otherwise provided in this Plan, the County's MDP and LUB shall apply regarding the use and development of agricultural land.
- 3) Premature development of existing agricultural land within the IDP area should be avoided and land should continue to be used for agricultural purposes until the land is required for other purposes.
- 4) The development of new Confined Feeding Operations (CFOs) shall not be supported within the IDP area.

## **2.6 Country Residential Development**

Country residential development in the IDP area consists of subdivision along the Beaverlodge River to the west and south of the Town, and to the northeast. These lands will remain as country residential in the long term. New country residential development may occur in the IDP area outside of urban growth areas, as identified in the Future Predominant Land Use Map.

### Policies

- 1) Multi-lot country residential development shall be directed to those areas identified for future country residential use on Map 2. These areas correspond to those that have been identified as having development potential based on local site conditions or are identified for residential use in the County's MDP.
- 2) Notwithstanding (1), future country residential subdivision shall be dependent on the Rural Farmland Assessment (RFA) rating of the subject land in accordance with the maximum land consumption requirements for rural subdivision contained in the County's MDP in place at the time of adoption of this IDP.
- 3) All country residential subdivision applications shall meet the intent of the County's MDP and LUB, and provide assessments, such as groundwater supply, a geotechnical assessment indicating the suitability of the subject lands to accommodate sanitary systems, and a storm water management plan, if necessary.
- 4) An Area Structure Plan or Outline Plan may be required for any new multi-lot country residential subdivision proposed within the IDP area.
- 5) Country residential development shall be serviced by on-site or communal water and sewer services. It shall not be served by municipal water or sewer systems except in instances as identified in Policy 2.10.2(3)(c).
- 6) Future country residential development is to be developed in cluster form to minimize fracturing of prime agricultural lands.
- 7) A landscaped or treed buffer and/or fencing shall be provided along the boundaries of country residential lots that are located adjacent to agricultural or other non-residential uses.

## **2.7 Rural Industrial and Commercial Development**

As populations and the economies of the IDP area and Town grow, the demands for industrial and commercial land may also increase. Both the County and Town recognize the important role industrial and commercial development have in supporting the local and regional economy.

### Policies

- 1) Rural Industrial areas shown on Map 2 refers to those lands identified for future industrial and/or commercial use based on local site conditions or are identified for industrial use in the County's MDP or LUB.
- 2) All subdivision applications for industrial or commercial use shall meet the location and technical requirements of the County's MDP and LUB prior to being rezoned to the applicable Land Use District.
- 3) An Area Structure Plan or Outline Plan may be required for any new industrial or commercial subdivision or development proposed within the IDP area.

- 4) Rural industrial or commercial development may be serviced by on-site or communal water and sewer services. It may be served by municipal water or sewer systems in accordance with Policy 2.10.2(3).
- 5) All future development shall ensure that relevant LUB setbacks are maintained between industrial or commercial uses and agricultural or residential uses.
- 6) Industrial and commercial development shall maintain a high aesthetic standard in design and construction.
- 7) A landscaped or treed buffer and/or fencing shall be provided along the boundaries of industrial or commercial lots that are located adjacent to agricultural or residential uses.

## **2.8 Natural Environment and Open Space**

The IDP area contains many environmentally significant areas, including several wetlands, forested areas, and the Beaverlodge River corridor, and may contain future parks and trails. These areas not only provide amenity areas and destinations for residents and visitors, but are also wildlife corridors, provide a habitat to a diversity of plants and animal species, and serve a stormwater management function.

### Policies

- 1) Recreation areas shown on Map 2 refers to those lands identified for future recreational use based on local site conditions or are identified for recreational use in the County's MDP or LUB.
- 2) At the time of subdivision, the County and Town may acquire environmentally significant areas, critical natural linkages, wildlife corridors, and buffer zones in the IDP area through the application of Environmental Reserve or Conservation Reserve, in accordance with the MGA.
- 3) During the subdivision approval process, a strip of land dedicated as Environmental Reserve, not less than 6.0 m in width, shall be provided adjacent to the bed and shore of the Beaverlodge River and other wetlands.
- 4) Current development located within a 1:100-year flood plain in the IDP area shall continue to exist. All new subdivisions or development of lands located within the 1:100-year flood plain of the Beaverlodge River or other watercourses subject to flooding shall only be considered if appropriate setbacks, based on soil conditions and slope stability, from the high-water mark and/or top of bank are identified through engineering studies or geotechnical analyses.
- 5) The County and Town shall explore the development of trail networks in the IDP area that connect between the Town and external features and key points of interest (e.g., Beaverlodge River, Saskatoon Mountain).
- 6) Municipal Reserve dedication shall be provided in accordance with the MGA. Lands dedicated as Municipal Reserve may be used for the development of future trail networks.

- 7) The County and Town should collaborate and coordinate with partners, including landowners and stakeholders such as developers, provincial government departments and non-profit organizations to encourage the restoration or enhancement of natural areas.
- 8) Public access should be supported in areas where any potential negative impacts to environmentally sensitive areas are minimal.

## **2.9 Area-Specific Policies**

Within the IDP area there are some pre-existing uses that will continue to operate unencumbered. The area-specific policies are intended to minimize any potential conflicts between the pre-existing uses and future development within the IDP area.

- 1) **Beaverlodge Research Farm**  
Located to the southeast of the Town within the IDP area is the Beaverlodge Research Farm, operated by Agriculture and Agri-Food Canada. It is important that future development does not prohibit or impact the ability of the Research Farm to undertake necessary and important crop and livestock research.

The Beaverlodge Research Farm as shown on Map 2 shall be protected from encroachment by any future incompatible development and shall not be subject to future annexation by the Town.

- 2) **Beaverlodge Airport**  
The Beaverlodge airport is located in the IDP area, southwest of the Town. In addition to providing a traditional use to the region as an airport, it also acts as a recreational facility for car racing. It is important that both the roles of an airport and racing facility are maintained. A motocross facility is also located adjacent to the north boundary of the airport.

The County and Town shall continue to support the ongoing use of the Beaverlodge Airport as facility for both aviation and recreation purposes and protect the Airport from incompatible uses on adjacent lands that may negatively impact the function and operations.

- 3) **Former Hospital Site**  
The Town's original hospital is located in a subdivision of approximately 9 ha in size abutting the Town's southwest boundary. This building is of historic interest to both the County and the Town.

The County and Town, in cooperation with the landowner, may collaborate in the historic preservation of this site.

## **2.10 Infrastructure**

### **2.10.1 Transportation Network**

The development and maintenance of safe, efficient, and multi-modal road, walkway and trail networks is important to the future growth of the IDP area. The County and Town have been working with Alberta Transportation on the realignment of Highway 43 as shown on Map 3. These changes will impact the future development pattern in the IDP area. It is critical that both municipalities work together to ensure road infrastructure and necessary upgrades are a coordinated effort between both the County and the Town.

#### Policies

- 1) The IDP recognizes that Highway 43 may be realigned and upgraded by Alberta Transportation in the future as shown on Map 3. The County and Town shall coordinate their efforts to work with Alberta Transportation respecting the future realignment of Highway 43 around the Town to optimize future access opportunities into the Town.
- 2) The County and Town shall provide each other with advance notice of proposed major transportation infrastructure projects or initiatives to facilitate collaboration and coordinated planning.
- 3) The County's Transportation Plan shall be revised to reflect IDP priorities, if required.
- 4) The County and Town shall cooperate in the design and upgrading of Priority Roadways as illustrated in Map 3. The County and Town shall also cooperate in the protection of right-of-way required for the future upgrading of these roadways with no obligation for financial contribution from one municipality to the other for their construction.
- 5) The County and Town should support the efficient use of transportation infrastructure by directing new development to locate or connect to existing roadways.
- 6) Future subdivision and development proposals adjacent to highways and other major roadways shall provide adequate setbacks for future road right-of-way for widening and/or upgrades, to the satisfaction of the Development Authority.

### **2.10.2 Utilities**

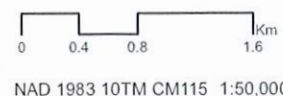
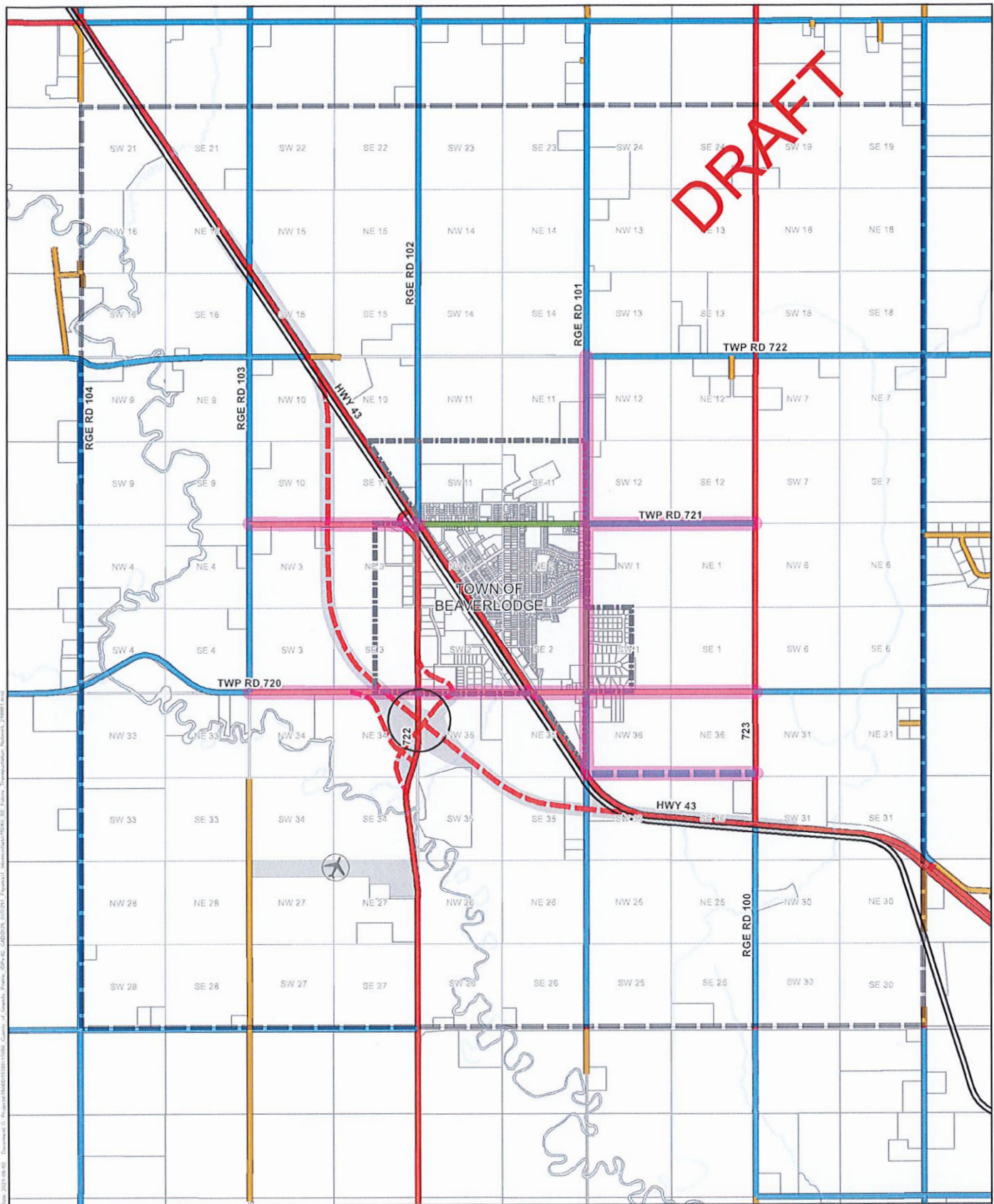
Utility servicing includes providing potable water, the conveyance of sewer, the management and conveyance of stormwater, and the provision of natural gas, power, and communications. A majority of the IDP area is unserved or serviced to rural standards, which consist of wells and private sewer systems.

#### Water and Sewer

- 1) The municipalities shall provide each other with advance notice of proposed major utilities and servicing initiatives to facilitate collaboration and coordinated planning.



**DRAFT**



NAD 1983 10TM CM115 1:50,000

† Based on the Beaverlodge Bypass Concept 3 (Phase1) Highway 43 Interchanges, Highway 723 to Smoky River Functional Planning Study (2010) provided by the Government of Alberta.

**TOWN OF BEAVERLODGE /  
COUNTY OF GRANDE PRAIRIE  
NO. 1 INTERMUNICIPAL  
DEVELOPMENT PLAN**

**MAP 3:  
FUTURE TRANSPORTATION  
NETWORK**

- 2) The municipalities should collaborate to develop a Regional Utilities Master Plan to investigate the future extension of regional water and sewer services to the Town.
- 3) The extension of urban municipal water and sewer services into the IDP area may be considered if the following criteria are met:
  - (a) Existing systems have the capacity to accommodate future demand, and
  - (b) The extension of services is desired to serve a development in a Future Study Area, or
  - (c) Extension of services is to serve existing multi-lot or industrial subdivision(s) as a means of ensuring their long-term sustainability, or
  - (d) The extension of services is to serve a development opportunity that arises that has been determined to be of mutual benefit to both the County and Town.
- 4) All future development shall consider potential future utility corridors and associated right-of-way needs and may be required to provide adequate setbacks at the discretion of the municipalities.

#### Stormwater Management

The Town has historically faced stormwater management and drainage problems, both from flooding from the Beaverlodge River, and from overland flow from lands to the north of the Town. There is a desire to work collaboratively with the County to address issues of local flooding.

- 5) The County and Town should collaborate to undertake drainage and stormwater management studies for the IDP area, to ensure that future development does not further impact stormwater management issues within the Town.
- 6) The municipalities shall share information respecting relevant, known stormwater issues.
- 7) Best practices, such as low impact development should be considered for the implementation of stormwater management in all new development.
- 8) New development, including both urban and rural development, shall be designed so that adjacent lands are not negatively impacted by altered drainage patterns or stormwater run-off.

## **2.11 Annexation**

The following policies are provided to help ensure that the process of annexing land from the County to the Town, when warranted to facilitate urban growth, proceed as smoothly as possible.

### **2.11.1 Preparation and Review of Annexation Proposals**

The following policies address the content of applications, and the processes to be undertaken by the respective municipalities in advance of filing an annexation application.

#### Policies

- 1) The Town shall follow the annexation process as outlined in the MGA.
- 2) The Town shall share growth and development information with the County on a regular basis so that both municipalities are aware of the extent of any future annexation requirements, and the potential timing of an annexation application.
- 3) Annexation applications are to be based on the following criteria:
  - (a) Conformity with the IDP and Town MDP,
  - (b) Based on a growth study that contains demonstrated, justifiable and mutually agreed-upon land consumption rates and population growth,
  - (c) Consensus agreement from affected landowners subject to Policy 2.11.1(7),
  - (d) Logical extension of existing development and infrastructure, and
  - (e) The ability of the Town to absorb the costs of the lands proposed to be annexed. A financial analysis of the proposed annexation shall be undertaken in support of the application in order that the costs of the annexation are understood and is viable for both municipalities.
- 4) Prior to the notice being filed with the provincial Land and Property Rights Tribunal (LPRT), the proposed annexation application shall be referred to the County for comment.
- 5) All annexation applications shall follow legal boundaries.
- 6) Following annexation, the IDP, County and Town MDPs and LUBs shall be amended as required to reflect:
  - (a) the change in municipal boundaries, and
  - (b) any applicable conditions contained in the annexation order.
- 7) The County and Town recognize that landowner consent to annexation is not required under the MGA, and that the County and Town will work to mitigate landowner concerns raised during the annexation process. The Town accepts that in cases where:
  - (a) County landowners are opposed to annexation; or
  - (b) landowners have concerns that have not been sufficiently addressed through negotiation, that the County will support those landowners in opposing the annexation of their lands.

#### 2.11.2 Annexation Triggers

The purpose of this set of policies is to describe the circumstances under which annexation would be warranted.

##### Policies

- 1) Annexation by the Town may be supported in the following circumstances:
  - (a) To accommodate the Town's need for land to facilitate future growth, in which case the following shall apply:
    - (i) Pursuant to Policy 2.11.1(2), the Town shall update the County regularly as to whether it has a surplus or deficiency in its residential, commercial, and industrial land supply,

- (ii) Subject to Policy 2.11.1(7), the County shall support the annexation of lands located within a defined Growth Area to allow the Town to maintain a maximum 50-year land supply for growth,
  - (iii) Subject to (ii), annexation may involve all or portion of a defined Growth Area, and
  - (iv) To provide ample lead time and ensure that land supply does not reach a critical level, an annexation application should be undertaken when the Town's residential, commercial, or industrial land supply is demonstrated to be less than 15 years,
- (b) When annexation is initiated by a landowner/developer, which may be supported by the Town and County provided that the application is consistent with the policies of the IDP. If the land proposed for annexation is located outside a defined Growth Area, the proposed annexation shall not be considered unless the IDP is amended accordingly,
  - (c) When annexation is desired to align an irregular boundary configuration,
  - (d) In cases where the boundary of a Future Urban Growth Area is defined by the right-of-way of a proposed highway realignment, annexation may be triggered when the highway is constructed,
  - (e) In cases where new development is proposed within a Future Growth Area exceeds the allowances identified in Policy 2.4(1),
  - (f) In cases where the subject land is owned by the Town,
  - (g) When annexation is required to meet the strategic or locational needs of a specific development.

## **2.12 Intermunicipal Collaboration**

The County and Town have a long history of municipal cooperation regarding the provision of services and programs. Although the details relating to the provision of services are addressed in the Intermunicipal Collaboration Framework (ICF) between the County and Town, this section addresses the sharing or division of services in general terms.

- 1) The County and Town support the continued use of the ICF and intermunicipal agreements as means of delivering services in a co-operative manner to maximize available resources.
- 2) The County and Town may co-operate on any social, recreational, or economic development activities that affect both municipalities.

## **SECTION 3: PLAN ADMINISTRATION**

### **3.1 Plan Adoption, Amendment, Review and Repeal**

#### 3.1.1 Plan Adoption

- 1) This IDP shall be adopted by bylaw by the County and Town following a joint public hearing conducted in accordance with the Act.
- 2) The adopting bylaws shall state that the respective municipalities only have jurisdiction over lands within their own boundaries.
- 3) The municipalities shall undertake concurrent amendments to their MDPs as may be necessary to comply with this IDP.

#### 3.1.2 Plan Amendments

- 1) An amendment to this IDP may be initiated by the municipality or a landowner/developer.
- 1) Any amendment proposed by a landowner/developer shall be made to the municipality in which the subject land is located.
- 3) An amendment is in effect only if approved by bylaw by both municipalities following a joint public hearing.

#### 3.1.3 Plan Review

- 1) A formal review of this IDP should be undertaken by the County and Town every 5 years but may be postponed by mutual agreement of the municipalities if they agree that a review is not required. Further, the County or Town may request that a review be undertaken sooner if development pressures or changes in strategic priorities warrant an earlier review.
- 2) Annual monitoring (e.g., review of subdivision/permit activity, approval history, appeals, referral responses) shall be undertaken by the municipalities to ensure that the IDP is working as intended.

#### 3.1.4 Repealing the Plan

- 1) Repeal of the IDP may be initiated by either the County or the Town but should only be allowed if it is to be replaced by a new IDP that is agreeable to both municipalities.

### **3.2 Administrative Roles and Responsibilities**

#### 3.2.1 Subdivision and Development Permit Applications

- 1) Development permit and subdivision applications are to be processed and decided on by the Approving Authority of the municipality within which the application is located.

### 3.2.2 Subdivision and Development Permit Appeals

- 1) Development permit and subdivision appeals shall be heard by the Intermunicipal SDAB (or of the municipality having jurisdiction if the ISDAB disbanded), except for subdivision appeals under the jurisdiction of the LPRT (e.g., proximity to highway).

### 3.2.3 Statutory Plan and Land Use Bylaw Adoption and Amendments

- 1) The adoption of, or amendments to, a statutory plan (MDP, ASP, ARP) or LUB shall be processed and decided upon by the Approving Authority of the municipality in which the plan or bylaw is located.

## 3.3 Referrals and Communications

Open communication between the County and the Town will be critical to the success of the IDP. To this end, this section addresses matters associated with the exchange of development applications and the sharing of information between the municipalities.

### 3.3.1 The County shall refer the following applications located within the IDP area to the Town for review and comment:

- 1) Statutory plans (including drafts) and amendments,
- 2) LUBs (including drafts) and amendments,
- 3) Subdivision applications (excluding farmstead separations, physical severances, and boundary adjustments),
- 4) Non-residential development permits (excluding accessory buildings).

### 3.3.2 The Town shall refer the following applications to the County for review and comment:

- 1) Statutory plans (including drafts) and amendments,
- 2) LUBs (including drafts) and amendments,
- 3) Subdivision applications (excluding farmstead separations, physical severances, and boundary adjustments) if the application affects land that abuts the municipal boundary,
- 4) Non-residential development permits (excluding accessory buildings) if the application affects land that abuts the municipal boundary.

### 3.3.3 The municipalities shall circulate all non-statutory master plans (e.g., transportation, recreation, stormwater management and utilities) applicable in the IDP area for information and comment. Such referrals are not subject to the dispute resolution provisions in Section 3.4.

### 3.3.4 The municipalities shall establish a process for landowner circulation across municipal boundaries (i.e., applications that require adjacent landowner notification) in cases where the subject land abuts a municipal boundary.

### 3.3.5 When circulated an application in accordance with Policies 3.3.1, 3.3.2, or 3.3.3, the responding municipality shall provide comments within 14 days for development permits and 30 days for other applications.

### 3.3.6 The municipalities shall circulate all commercial or industrial development applications exceeding \$10,000,000 in building value to each other for information.

3.3.7 The County and Town agree that the two Councils shall meet semi-annually to discuss emergent issues of mutual concern and interest, and joint projects that could be undertaken by the municipalities.

### **3.4 Dispute Resolution**

3.4.1 The dispute process as illustrated in Figure 3.1 may be initiated by either municipality.

3.4.2 A dispute may be triggered in the following circumstances:

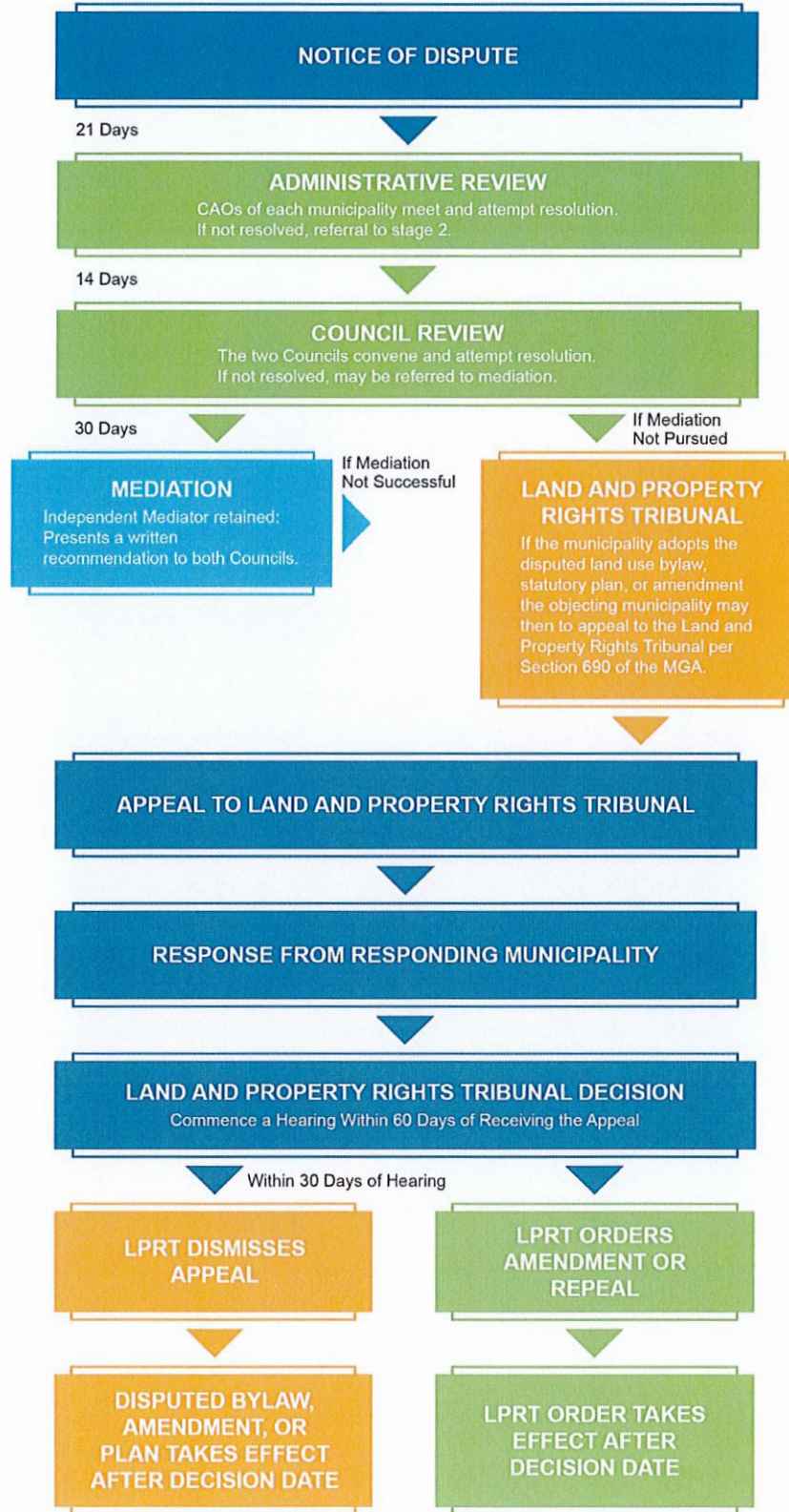
- 1) lack of agreement on an IDP amendment, or
- 2) an unresolved objection to the proposed adoption or amendment of a statutory plan or LUB that has been given First Reading but believed to be inconsistent with IDP.

3.4.3 The dispute resolution process does not apply to matters that fall under the jurisdiction of the ISDAB or LPRT, nor does it allow a municipality to appeal a subdivision approval.

3.4.4 As shown in Figure 3.1, the dispute resolution process shall follow the following steps:

- 1) The municipality responsible for the approval is advised of the concern in writing within 21 days of notification of the decision.
- 2) The Chief Administrative Officers (CAO) or designates meet within 14 days of the receipt of the objection to discuss and attempt resolution.
- 3) If the CAOs or designates are unable to resolve the objection, the matter is referred to a joint meeting of the Councils for discussion with the intent to find resolution. If the Councils are unable to resolve the issue, it may go to mediation.
- 4) If the Councils agree to go to mediation, agreement on the appointment of a mediator is required, and the costs would be shared equally between the municipalities. Each Council shall appoint members to participate in mediation.
- 5) If Council agreement reached or mediation is successful (i.e., the Councils agree with the mediated settlement), the municipality responsible for approval shall take the appropriate actions to implement the decision (e.g., revise the bylaw or defeat at Third Reading).
- 6) If Council agreement is not reached, and mediation is not pursued or not successful if pursued, the municipality responsible for the approval may give the subject bylaw Third Reading. The objecting municipality may then file an appeal to the LPRT in accordance with Section 690 of the MGA.

Figure 3.1: Dispute Resolution Process







**COMMITTEE OF THE WHOLE MEETING MINUTES**

**COUNCIL CHAMBERS 400 10 St, BEAVERLODGE JUNE 10, 2024 @ 6:00 PM**

<b>COUNCIL</b>	Mayor Gary Rycroft Councillor Cal Mosher, absent Councillor Cody Moulds Councillor Ryier Hommy	Deputy Mayor Judy Kokotilo-Bekkerus Councillor Hugh Graw Councillor Cyndi Corbett
<b>STAFF</b>	Jeff Johnston, CAO, absent	Tina Letendre, Deputy CAO  Nichole Young, Legislative Services

**1.0** **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:00 PM**

**2.0** **LAND ACKNOWLEDGMENT:**

*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

**3.0** **ADOPTION OF AGENDA:**

**#076-2024-06-10** Councillor Cyndi Corbett

**CARRIED:** That the Committee of the Whole adopts the agenda with the addition of New Business Item 6.7 Rural Renewal Stream Program.

**4.0** **DELEGATION:**

**5.0** **OLD BUSINESS:**

**6.0** **NEW BUSINESS:**

6.1 Community Bus Policy AD2405

**#077-2024-06-10** Deputy Mayor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole recommends this item be tabled until the next Committee of the Whole Meeting on June 24, 2024.

6.2 Parks & Recreation Appreciation Month Lunch – June 28, 2024 @ 11:30 AM

6.3 Joint Workplace Health & Safety Committee – Staff Training & Orientation

**#078-2024-06-10** Councillor Ryier Hommy

**CARRIED:** That the Committee of the Whole accepts this for information.

6.4 Mountview Health Complex Committee Update

*Public engagement session scheduled for June 26, 2024 at the Community Center.*

**#078-2024-06-10** Councillor Cody Moulds

**CARRIED:** That the Committee of the Whole accepts this update for information.

6.5 Community Enhancement Committee Update

**#079-2024-06-10** Councillor Ryier Hommy

**CARRIED:** That the Committee of the Whole accepts this update for information.

6.6 Economic Development Committee Update

*- no update at this time*

6.7 Rural Renewal Stream Program

**#080-2024-06-10** Deputy Mayor Judy Kokotilo-Bekkerus

**CARRIED:** That the Committee of the Whole recommends that this item be brought to the June 24, 2024 Council meeting for decision.

**7.0** **TOPICS FOR NEXT AGENDA:**

- Mountview Health Complex Committee Update
- Community Enhancement Committee Update
- Economic Development Committee Update

**8.0** **ADJOURNMENT:** Mayor Gary Rycroft adjourned the meeting.

**6:45 PM**

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Mayor Gary Rycroft

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CAO Jeff Johnston



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

Ric McIver  
Minister

cc: Chief Administrative Officers

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	10A St & Highway 43 (Subway Intersection)	22-Jun-20	CAO/Admin	Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing.	Deferred	
2	Recreation Centre Rate Review	27-Sep-21	CAO/Admin	CAO has received the rates and will review - <b>bringing in September 2024</b>	In progress	9/30/2024
3	Grande Prairie & District Catholic School Board	26-Oct-20	CAO/Admin	Sent Draft Joint Use Partnership Agreement to GPDCSD - following up for update April 15, 2024	In progress	
4	Community Bus Policy	8-May-23	Admin	Review and update this policy and it's fees and charges. <b>DRAFT with amendments going BACK to Committee of the Whole June 24, 2024.</b>	<b>COMPLETE</b>	<b>6/24/2024</b>
5	Amend Bylaw #1003	14-Nov-23	Admin	Amend Bylaw #1003 - Fire Department Bylaw to reflect the signing of the Fire Services Agreement with the County of Grande Prairie	In progress	
6	Manhole Power	14-Nov-23	Admin	Investigate what running power to the manhole in the center of 10th St and 2nd Ave would look like	In progress	
7	Strategic Plan	20-Feb-24	Admin	Revise Council Priorities, add Residential Development, remove completed items. Bring back to C.O.W. after Budget is passed	<b>COMPLETE</b>	<b>6/24/2024</b>
8	Urban Hen Program	8-Apr-24	Admin	Gather more information about this issue and bring back to COW.	<b>COMPLETE</b>	<b>6/24/2024</b>
9	Decommission Peace Officer Program	13-May-24	CAO/Admin	Work with Alberta Justice and Solicitor General to decommission the Town of Beaverlodge Peace Officer Program.	In progress	
10	Letter to Minister of Public Safety and Emergency Services	13-May-24	CAO/Admin	Write a letter to the Minister of Public Safety and Emergency Services requesting increased enforcement support from Alberta Sheriffs.	In progress	6/28/2024
11	Letter to RCMP K Division	13-May-24	CAO/Admin	Write a letter to RCMP K Division requesting increased community policing from the Beaverlodge Detachment.	In progress	6/28/2024

Current: **Monday, June 24, 2024**

Monthly Report to Council

Date: June 18<sup>th</sup> 2024

From: Nick Kebalo

Department: PW/H&S

Project/Event	Highlights/Concerns
11 <sup>th</sup> street curb and gutter and sidewalk	Curb and gutter to replace old asphalt has been completed. Sidewalk has started and should be finished by July 15 <sup>th</sup> 2024
Weed spraying, tree delimiting, and planting	All play structure pads and key areas throughout town have been sprayed for weeds. Delimiting has started in town and will be complete in the coming weeks. Planting will occur in the fall, main street and the campground will be the areas of focus. The spruce trees that were planted last year that have died will be replaced at no charge, as they were under warranty.
Potholing, crack sealing, line painting	We will start potholes June 19 <sup>th</sup> , Crack sealing will occur after July 1 <sup>st</sup> . Line painting has been organized for the year the contractor is scheduled to start in July. Both the arena parking lot and town office parking lot are scheduled to be done in 2024.
Health and Safety committee	The health and safety committee organized and completed the town staffs safety training. The included Chainsaw safety, confined space, WHMIS, First Aid, Orientation on town policies, and ground disturbance. This is a critical step to moving the town forward on its health and safety compliance journey.
Raw water reservoir	The reservoir is currently full, pumping finished April 9 <sup>th</sup> .
Lagoon	Effluent transfer to Nuvista Energy is currently being set up, effluent transfer is scheduled to start June 25 <sup>th</sup> . Earthworks for the berm to desludge the anaerobic cells in scheduled to start July 7 <sup>th</sup>

Monthly Report to Council

Date: 24 June 2024

From: Tracy Deets

Department: Library

Project/Event	Highlights/Concerns
Programming / Events	<p>Mothers Day craft bags were given out to kids prior to Mothers Day. They contained all the parts and pieces to make gifts to give to Mom</p> <p>We had a one-day Mothers Day market on Friday May 10</p> <p>Our last concert until fall was held on Sunday May 12.</p> <p>A Fathers Day craft bag was given out prior to Fathers Day.</p> <p>Staff have now completed all bags ready for the summer program and supplemental event days are in the planning stage</p>
Administrative	<p>Attended conference in Calgary for Marigold Library System. Great to network with some of our south/central counterparts</p> <p>Attended Public Libraries meeting, which includes all libraries in the system, at PLS headquarters on May 30</p> <p>May 31 was PLS Symposium in Grande Prairie. Presented a session on adult programming, what's worked for us and how we did it</p> <p>Submitted second part of provincial grant application</p>
Staff	<p>Now have one staff member away on maternity leave. Have hired someone as a temporary replacement</p>