

AGENDA FOR THE TOWN OF BEAVERLODGE COMMITTEE OF THE WHOLE MEETING  
 TO BE HELD MONDAY AUGUST 12, 2024 @ 6:00 PM  
 COUNCIL CHAMBERS, 400 10 ST BEAVERLODGE, AB  
 Microsoft Teams Meeting ID: 297 808 753 904 Passcode: nz8z8x

|            |   |  |
|------------|---|--|
| <b>1.0</b> | <b><u>CALL TO ORDER</u></b><br><i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23</i>   |  |
| <b>2.0</b> | <b><u>LAND ACKNOWLEDGEMENT</u></b>  | PP 2   |
| <b>3.0</b> | <b><u>ADOPTION OF AGENDA</u></b>  |  |
| <b>4.0</b> | <b><u>DELEGATION</u></b>  |  |
| <b>5.0</b> | <b><u>OLD BUSINESS:</u></b><br><br>5.1 Karman Willis Park Replacement – Tabled from July 15, 2024   | PP 3,4   |
| <b>6.0</b> | <b><u>NEW BUSINESS:</u></b><br><br>6.1 Art & Culture Days Invite from BACS<br>6.2 Your Region Your Voice – Nov 14, 2024<br>6.3 Service Provider Open House - Sept 25, 2024<br>6.4 Fee Waiver request – Beaverlodge Junior B Blades Hockey – Aug 23, 2024<br>6.5 Deer in Town<br>6.4 Mountview Health Complex Committee Update – Mayor Rycroft<br>6.5 Community Enhancement Committee Update – Councillor Moulds<br>6.6 Economic Development Committee Update – Councillor Corbett | PP 5,6<br><br>PP 7<br><br>PP 8,9<br><br>PP 10-13 |
| <b>7.0</b> | <b><u>TOPICS FOR NEXT AGENDA:</u></b>   |  |
| <b>8.0</b> | <b><u>ADJOURNMENT:</u></b>  |  |



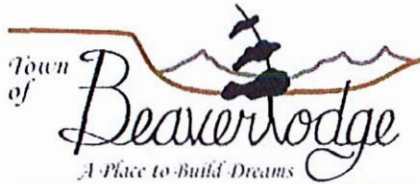
Box 30, Beaverlodge, AB T0H 0C0

**Phone: 780.354.2201**

**Fax: 780.354.2207**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



Box 30, 400 - 10th Street  
Beaverlodge, AB T0H 0C0

### Karman Willis Park Replacement

#### Committee of the Whole Meeting June 27, 2022:

4.4 Karman Willis Park – Mayor Gary Rycroft

#056-2022-06-27 Councillor Cyndi Corbett

**CARRIED:** That the Committee of the Whole accepts this for information and refers the item to the Community Enhancement Committee.

#### Community Enhancement Committee July 12, 2022

**Karman Willis Park** – This used to be the park at the outdoor pool that was replaced in 2012. Discussion of what and where this could be re-established. A suggestion of partnering with Peace Wapiti School Division to dedicate one of the play areas at the school was made by Member Megan Hauger.

#010-2022-07-12 Councillor Cody Moulds

**CARRIED:** That the Committee establish it on Action Item List.

#### CEC Action Item List

| Item Number | Subject            | Requested On | Person Responsible | Item Notes   | Status | Target date of Completion |
|-------------|--------------------|--------------|--------------------|--|--------|---------------------------|
| 1           | John Wallace Park  | 6/23/2022    | Admin              | survey results   |        |                           |
| 2           | Karman Willis Park | 12-Jul-22    | Admin              | Approach Peace Wapiti about dedicating one of the play areas - Council Oct 11, 2022. |        |                           |

#### October 11, 2022 Committee of the Whole

Community Enhancement Committee – Councillor Kokotilo-Bekkerus

#082-2022-10-11 Deputy Mayor Hugh Graw

**CARRIED:** That the Committee of the Whole accepts this for information.

#### June 29, 2023 – CEC Meeting – Action Item List Update:

2. Karman Willis Park - Council just finalized their JUPA so can be approached in the fall about this.

July 3, 2024 CEC Meeting – Delegation from BES Parent Council Representative Brianna Longson  
*Brianna Longson attended as a representative of the BES Parent Council. They consulted with the Beaverlodge Elementary School Principal and staff and presented a number of equipment options and pricing. The agreed location is the Grade 3 & 4 play area. Will inquire further about accessibility options as to whether it can be properly certified if the equipment company doesn't do the installation and how long would it take to install it.*

#012-2024-07-03 Member Megan Hauger

**CARRIED:** That the Committee recommends this item be taken to the July 15, 2024 Committee of the Whole meeting to inquire what the Town of Beaverlodge could contribute and permission to move forward with this initiative.



Box 30, 400 - 10th Street  
Beaverlodge, AB T0H 0C0

1. If we were to install ourselves, would it still be safety approved or does it need to be installed by your company. If it does, would we be able to supply some of the equipment and sand or gravel to cut down on cost? **We can offer a supervised volunteer installation (depending on the unit's size), where we send out one or two certified installers to help your group of volunteers or maintenance crew built your park.**
2. Are any of the playgrounds you gave me quotes on able to be adapted to be inclusive to children with disabilities such as adding a ramp? **We can absolutely customize any playground to add on a wheelchair ramp or transfer station to make it more accessible! If there are parts of one playground, and parts of a different one you love, we can absolutely build a playground that best suits your school!**
3. How long does it generally take to install the playgrounds? **This depends on the size of playground, but if we were to build any of the options, I had sent you our crew would take a week to two weeks depending on the scope. If we have your volunteers do some of the site work and we do the install of the equipment itself, that is also an option! If we were to do a supervised volunteer of the equipment only, and your crews do the rest of the work, it would maybe take 5- days with 8-12 volunteer per day.**

Equipment Cost Options:

| Name         | Equipment Cost | Commercial Install<br>– Sand | Commercial Install<br>– Pea Gravel | Commercial Install -<br>EWF |
|--------------|----------------|------------------------------|------------------------------------|-----------------------------|
| COSMOS       | \$73,384       | \$114,222                    | \$114,222                          | \$117,187                   |
| GARDEN PARTY | \$65,754       | \$108,936                    | \$108,936                          | \$111,939                   |
| JOURNEY      | \$63,072       | \$108,110                    | \$108,110                          | \$111,532                   |
| PIPESTONE    | \$39,895       | \$75,725                     | \$75,725                           | \$78,489                    |

## Nichole Young

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**Subject:** Albert Culture Days Host Site - September 7 & 8, 2024  
**Attachments:** AB Culture Days 2024 Poster (1).png

**Subject:** {External}Albert Culture Days Host Site - September 7 & 8, 2024

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

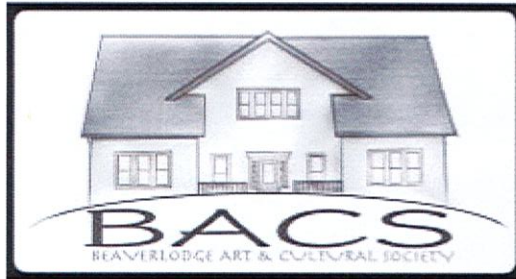
Good morning Town of Beaverlodge!

I wanted to take this moment to invite you all to our Alberta Culture Days event weekend September 7 and 8, 2024. The doors will open at 1 pm and a short welcome & introduction will start the day off. Then, it will be a fun-filled and family-friendly day with art activities, demonstrations, local artists to chat with, live music, dancers, history and of course, food.

On behalf of the Beaverlodge Art & Culture Centre, the Beaverlodge Art Club, Beaverlodge Craft Club, Beaverlodge Mural Foundation, and McNaught Preservation Society, we invite you to take in the event with us and celebrate all of the incredible talent our community has. Hope to see you there!

**Harmony Freeman, BAdmn**  
**Executive Director**

*Beaverlodge Area Cultural Society*  
Box 569, Beaverlodge, AB T0H 0C0  
(780) 354-3600  
[bacs@telus.net](mailto:bacs@telus.net)  
[www.beaverlodgegallery.com](http://www.beaverlodgegallery.com)  
[facebook:/BeaverlodgeCulturalCentre/](https://www.facebook.com/BeaverlodgeCulturalCentre/)



# Alberta Culture Days at the Beaverlodge Art & Culture Centre!

512 - 5th Ave Beaverlodge (behind the Big Beaver)

**FEATURING:**

- \* Beaverlodge Art Club
- \* Beaverlodge Craft Club
- \* Beaverlodge Mural Foundation
- \* McNaught Preservation Society
- \* local artists, musicians, & dancers

Saturday, September 7, 2024 1 pm to 5 pm &  
Sunday, September 8, 2024 1 pm to 5 pm

**Want to see your Company Logo on this Poster??  
We're accepting sponsorship towards this  
incredible event during Alberta Culture Days**

Talk with  
Artists

Art  
Demos

Live Music &  
Dancers

Art  
Activities

Door Prize  
Draws

Food &  
Drinks

**AlbertaCultureDays.ca**  
**September 2024**

Discover • Experience • Celebrate

Alberta

## Nichole Young

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**Subject:** FW: {External} Invitation to Chamber Your Region Your Voice

**Subject:** {External} Invitation to Chamber Your Region Your Voice

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

The Grande Prairie & District Chamber of Commerce is hosting our second annual Your Region Your Voice event on Thursday, November 14, 2024.

Your Region, Your Voice presents a unique and exclusive opportunity for members of our Chamber of Commerce to engage directly with our region's elected representatives who come together on stage, ready to field questions in real time. This isn't your typical scripted event; it's all about fostering community bonds and sparking candid discussions.

This is a golden opportunity for members to voice their business or industry concerns, and the discussion empowers our Chamber to advocate more effectively on their behalf. The goal is to unite community leaders around the pressing issues facing us today.

Invited to participate in the moderated question and answer session are:

- Chris Warkentin, MP, Grande Prairie – Mackenzie - tentative
- Nolan Dyck, MLA, Grande Prairie - confirmed
- Ron Wiebe, MLA, Grande Prairie - Wapiti - confirmed
- Hon. Todd Loewen, Minister of Forestry and Parks & MLA, Central Peace – Notley - confirmed
- Martin Long, MLA, West Yellowhead - tentative
- Jackie Clayton, Mayor, City of Grande Prairie - confirmed
- Bob Marshall, Reeve, County of Grande Prairie - confirmed
- Tyler Olsen, Reeve, MD of Greenview - confirmed

\* The number of government officials in attendance will depend upon their availability

We are extending an invitation to your municipality to join us for this important event. The cost is \$175 + GST and the link to register can be [found here](#). This is a tremendous opportunity to meet face to face with other local elected officials and share the challenges facing your municipality. We hope you are able to send representation from your council and or senior staff.

Any questions may be directed to Chief Executive Officer Tanya Oliver by email [tanya@gpchamber.com](mailto:tanya@gpchamber.com) or phone 780-532-5340.

Thank you for your consideration,  
Tom

## Nichole Young

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**From:** Reanna Stockman  
**Sent:** Tuesday, August 6, 2024 1:51 PM  
**To:** Nichole Young  
**Subject:** Service Provider Open House

Hi Nichole,

Can I please put a request in for Council to attend and serve hot dogs at the Community Service Providers Open House on Wednesday, September 25<sup>th</sup> as well as have a Council member(s) at a table representing the Town. The event starts at 4pm, so if those who are able to attend could come for 3:30pm to get set up. The event goes until 6pm. There will be free public swim from 6:30 – 7:30 following the event.

If you could confirm availability by September 10<sup>th</sup>, I would appreciate it.

Thank you,

### Reanna Stockman

Program Coordinator  
Family & Community Support Services (FCSS)  
Town of Beaverlodge  
Box 506  
Beaverlodge, AB  
T0H 0C0  
Phone: (780) 354-4057 Fax: (780) 354-2207  
Email: [rstockman@beaverlodge.ca](mailto:rstockman@beaverlodge.ca) Web: [beaverlodge.ca](http://beaverlodge.ca)

***As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nations & Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.***

Stay Informed! Follow us on...



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THE TOWN OF BEAVERLODGE AND FCSS PRESENTS:

# SERVICE PROVIDER & COMMUNITY GROUPS OPEN HOUSE

Community Groups, Non-Profit Organizations, Sports Groups, and Health & Wellness Services

**SEPTEMBER 25, 2024**

**4PM-6PM**

**NUVISTA ENERGY CENTER**

1024 - 4th Avenue

**FREE PUBLIC SWIM**  
after from  
6:30-9pm

**\*FREE Hot Dogs, Pop & Cookies  
served by Town Council\***

**THIS IS A GREAT OPPORTUNITY TO  
FIND VOLUNTEER OPPORTUNITIES, KIDS  
ACTIVITIES, HEALTH AND WELLNESS  
PROVIDERS AND MUCH MORE!**





Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

## Facility and Fee Waiver Application

Organization: Beaverlodge Jr B Blades Hockey

Type of business:  Government  Non-Profit  For-Profit  Other

Charity / Non Profit Registration Number: \_\_\_\_\_  
You must attach a copy of the 501(c)3, if Non-Profit

Address: Box 2390

City: Beaverlodge Province: AB Postal-Code: T0H 0C0

Contact Name: Alysha Martin Title: Secretary

Phone: 780 228 3423 Phone 2: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: secretary@beaverlodgeblades.org

Type of Event:  Fundraiser  Community Event  Private Event

Date(s) of event: August 23, 24

Requested Facility/Location of Event: Beaverlodge Curling Club

Requested Equipment: Pipe + Drape, Stage, Bar, Chairs, Rectangle Tables

Requested Percentage of Fees to be Waived:  25%  50%

NOTE: The maximum amount of any eligible application for waiver or fee reduction is 50%.

Requested Amount of Fees to be Waived: whatever you can do ☺

Brief Description and Purpose of Event (attach an additional page if needed):

We are hosting the 3rd Annual Blades Event to kick off our season to raise funds for ice rental, referee fees, equipment & travel expenses

The primary purpose of the organization is: Jr B Hockey in our  
community.

Include the following information with your Application:

- Organization profile (documentation may be requested confirming non-profit status);
- Membership information including the number of members residing in and around the Town of Beaverlodge;
- Funding profile and non-profit status (submission of documentation confirming non-profit status);
- An explanation of the purpose or nature of the event or activity and the perceived benefit of the event or activity to the local community;
- A budget for the event including:
  - Funding sources available and accessed by the organization; and, proposed expenses.
  - Additional sources of revenue including grant sources.
- Previous year's financial statement:
  - An Audited Financial Statement, a Balance Sheet, or an Income and Expense report are all examples of acceptable financial information from applicants. Only one type of statement is required to be submitted with an application.
- Incomplete applications will not be accepted.
- Applications to waive or reduce fees and charges must be made at least four (4) weeks prior to the event

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Signature: [Signature] Date: July 12/24

FOR OFFICE USE ONLY

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Permit #: \_\_\_\_\_ Total Amount of Permit: \_\_\_\_\_

Amount of Fees Waived: \_\_\_\_\_

Administration Approval:  0%  25%

Council Approval:  0%  25%  50%

Date: \_\_\_\_\_

Notified by: \_\_\_\_\_ Date: \_\_\_\_\_

**Permit Contract**

**Town of Beaverlodge Recreation**  
 P.O. Box 30  
 1016 - 4th Ave  
 Beaverlodge, AB T0H 0C0  
 Phone: (780) 354-2203  
 FAX: (780) 354-2203  
 Email: recreation@beaverlodge.ca

**Permit #4280, Approved**

Aug 7, 2024 4:27 PM



Customer Type: Other Organizations

Prepared By: Tanya Harvey

**Company:** Beaverlodge Blades Jr. B Hockey Club  
 PO BOX 2390  
 Beaverlodge, AB T0H 0C0

**Agent:** Alysha Martin

Home: (780) 228-3423

| Charges    | Taxes   | Discounts | Total Charges | Deposits | Deposit Taxes | Total Payments | Refunds | Balance    |
|------------|---------|-----------|---------------|----------|---------------|----------------|---------|------------|
| \$1,045.24 | \$44.76 | \$0       | \$1,090.00    | \$0      | \$0           | \$0            | \$0     | \$1,090.00 |

**RESERVATIONS**

| Event   | Resource            | Center  | Notes |
|---|---------------------|---|-------|
| Jr. B Blades - event equipment rental #4280<br>Type: Community Centre Special Events<br>Attend/Qty: 1 | CC Equipment Rental | Beaverlodge/West County Pool<br>1016 4th Ave<br>Beaverlodge, AB T0H 0C0<br>(780) 354-2201 | --    |

| Day      | Days Requested | Event Begins | Duration | Event Ends           |
|----------|----------------|--------------|----------|----------------------|
| Thursday | Aug 22, 2024   | 8:00 AM      | 24 hours | Aug 23, 2024 8:00 AM |
| Friday   | Aug 23, 2024   | 8:00 AM      | 24 hours | Aug 24, 2024 8:00 AM |
| Saturday | Aug 24, 2024   | 8:00 AM      | 24 hours | Aug 25, 2024 8:00 AM |

| Summary   | Notes   |
|---|---|
| Total<br>Number of<br>Dates: 3<br>Total Time:<br>72 hours | DAMAGE DEPOSIT WILL BE REFUNDED AFTER CLEANUP OF THE COMMUNITY CENTRE BY THE RENTER AS FOLLOWS: PUTTING ALL TABLES AND CHAIRS AWAY, SWEEPING AND SPOT MOPPING OF THE FLOOR, PROPER CLEANUP OF THE KITCHEN, BAR & WASHROOMS, ALL GARBAGE TAKEN OUTSIDE TO THE GARBAGE BIN, AND REMOVAL OF THE RECYCLE IF DESIRED. PLEASE CONFIRM HOW TO REFUND THE DAMAGE DEPOSIT (CHEQUE OR BY CREDIT TO ACCOUNT IN THE COMPUTER) |

**CHARGES**

| Description          | Event / Resource   | Unit Fee | Units  | Tax              | Charge   |
|----------------------|--|----------|--------|------------------|----------|
| Bar & Rolling Cooler | Jr. B Blades - event equipment rental #4280<br>CC Equipment Rental | \$100.00 | 1.00   | GST (I): \$4.76  | \$100.00 |
| Chair Rental         | Jr. B Blades - event equipment rental #4280<br>CC Equipment Rental | \$3.00   | 180.00 | GST (I): \$25.71 | \$540.00 |
| Pipe & Drape Rental  | Jr. B Blades - event equipment rental #4280<br>CC Equipment Rental | \$10.00  | 30.00  | GST (I): \$14.29 | \$300.00 |
| Rectangle Table      | Jr. B Blades - event equipment rental #4280<br>CC Equipment Rental | \$10.00  | 15.00  | --               | \$150.00 |

**Payment Schedule for Original Balance of \$1,090.00**

| Due Date     | Amount Due | Amount Paid | Withdrawal Adjustment  | Balance           |
|--------------|------------|-------------|------------------------|-------------------|
| Aug 15, 2024 | \$1,090.00 | \$0         | \$0                    | \$1,090.00        |
|              |            |             | <b>Current Balance</b> | <b>\$1,090.00</b> |

▼ **CUSTOM QUESTIONS**

| Question   | Answer  |
|--|---|
| What is the purpose of your function?                    | Fundraiser                                    |
| Do you require use of the PA System?                     | Yes (Fill out Equipment Checklist)            |
| Do you require a tutorial of the equipment?              | No  |
| Do you require the projector?                            | No  |
| How will you be providing Facility User Group Insurance. | Will provide own insurance                    |
| Will your event be serving or selling alcohol?           | No. I will not be serving or selling alcohol. |
| Do you require use of the stage?                         | Yes   |
| Would you like to purchase the set-up?                   | No  |
| Do you need tables or chairs?                            | No  |
| Do you require wireless internet access?                 | No  |
| Do you require a telephone for telephone conference?     | No  |
| Do you wish to purchases janitorial services?            | Yes (Charge janitorial fee)                   |

**Terms & Conditions:** This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

**Special Events:** a. Special Events include, but are not limited to, private pool rentals, rentals of the multi-purpose rooms, community centre, arena, or sports fields. b. 50% of the total booking fee is payable at the time of booking, including the refundable damage. c. Cancellation notice for Special Events must be at least seven (7) days prior to the event. Some events may require notice of more than seven (7) days and that notice period will be indicated on contracts. d. In case of a no-show, the booking fee will not be refunded.