



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
MONDAY AUGUST 12, 2024 AT 7:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE
Microsoft Teams Meeting ID: 234 826 729 852 Passcode: vw4ipi

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|-------------|---|-------------------|
| 1.0 | <u>CALL TO ORDER:</u> <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23.</i> | |
| 2.0 | <u>LAND ACKNOWLEDGEMENT:</u> | PP 2 |
| 3.0 | <u>ADOPTION OF AGENDA:</u> | |
| 4.0 | <u>ADOPTION OF MINUTES:</u> 4.1 July 15, 2024 - Regular Council Meeting Minutes | PP 3-5 |
| 5.0 | <u>DELEGATIONS:</u> | |
| 6.0 | <u>OLD BUSINESS:</u> | |
| 7.0 | <u>NEW BUSINESS:</u> 7.1 Rail Safety Week Proclamation | PP 6-10 |
| 8.0 | <u>CORRESPONDENCE:</u> 8.1 Minutes from the July 15, 2024 Committee of the Whole Meeting | PP 11,12 |
| 9.0 | <u>COMMITTEE AND STAFF REPORTS:</u> 9.1 Action List 9.2 Council & Staff Reports | PP 13 PP 14-18 |
| 10.0 | <u>CLOSED SESSION:</u> 10.1 Personnel – Evaluation – CAO – FOIP Section 17 | |
| 11.0 | <u>ADJOURNMENT:</u> | |



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As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



REGULAR COUNCIL MEETING MINUTES

MONDAY JULY 15, 2024 AT 7:00 PM

COUNCIL CHAMBERS 400-10 ST, BEAVERLODGE, ALBERTA

| | | |
|----------------|--|--|
| COUNCIL | Mayor Gary Rycroft Councillor Hugh Graw Councillor Cyndi Corbett Councillor Ryier Hommy | Deputy Mayor Cody Moulds Councillor Cal Mosher Councillor Judy Kokotilo-Bekkerus |
| STAFF | Jeff Johnston, CAO absent | Tina Letendre, Deputy CAO Nichole Young, Legislative Services |

1.0 **CALL TO ORDER** Mayor Gary Rycroft called the meeting to order. **7: 00 PM**

2.0 **LAND ACKNOWLEDGEMENT**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 **ADOPTION OF AGENDA**

#149-2024-07-15 Councillor Cyndi Corbett
CARRIED: That Council adopts the agenda as presented.

4.0 **ADOPTION OF MINUTES**

4.1 June 24, 2024 – Regular Council Meeting Minutes
#150-2024-07-15 Councillor Cyndi Corbett
CARRIED: That Council adopts the Minutes of the June 24, 2024 Regular Council Meeting as presented.

5.0 **DELEGATIONS:**

6.0 **OLD BUSINESS:**

7.0 NEW BUSINESS:

7.1 Community Bus Policy AD2405 – from Committee of the Whole June 24, 2024

#151-2024-07-15 Councillor Cal Mosher

CARRIED: That Council approves Policy AD2405, the Community Bus Policy, as presented.

7.2 Fees & Charges Policy C-3-2

#152-2024-07-15 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council approves the amendments to the Fees & Charges Policy C-3-2, as presented.

8.0 CORRESPONDENCE:

8.1 Committee of the Whole Meeting Minutes – June 24, 2024

#153-2024-07-15 Councillor Cyndi Corbett

CARRIED: That Council adopts the Minutes from the June 24, 2024 Committee of the Whole meeting as presented.

8.2 Community Enhancement Committee Meeting Minutes – Jan 30, 2024

#154-2024-07-15 Councillor Ryier Hommy

CARRIED: That Council accepts the Minutes from the Jan 30, 2024 Community Enhancement Committee meeting for information.

9.0 COMMITTEE AND STAFF REPORTS:

9.1 Action List

#155-2024-07-15 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts the removal of Item 4 as completed to the Action Item List for information as presented.

9.2 Council & Staff Reports

#156-2024-07-15 Deputy Mayor Cody Moulds

CARRIED: That Council accepts the Council and Staff Reports for information as presented.

10.0 CLOSED SESSION:

11.0 ADJOURNMENT

Mayor Gary Rycroft adjourned the meeting.

7:22 PM

Mayor Gary Rycroft

CAO Jeff Johnston

Nichole Young

From: Jeff Johnston
Sent: Friday, July 12, 2024 9:59 AM
To: Nichole Young
Subject: Fwd: {External}Rail Safety Week 2024 | Proclamation request

Fyi

Jeff Johnston, R.E.T, ICD.D
Chief Administrative Officer

From: Stephen Covey <stephen.covey@cn.ca>
Sent: Friday, July 12, 2024 7:55:00 AM
To: Jeff Johnston <jjohnston@beaverlodge.ca>
Subject: {External}Rail Safety Week 2024 | Proclamation request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Chief Administrative Officer Johnston,

As neighbours and partners in our shared commitment to rail safety, we are inviting you to join us in raising awareness for this important issue by adopting this proposed [proclamation](#). This proclamation helps communities like yours officially recognize Rail Safety Week 2024 and its significance in your area.

Rail Safety Week will be held in Canada and the United States from [September 23-29, 2024](#).

Your council's leadership is key to increasing public awareness about the dangers around tracks and trains. We are asking for your support by signing the proclamation and taking the time to engage with your community about rail safety. We will be proud to recognize your commitment publicly.

Rail safety is a shared responsibility and together, we can achieve our common goal of eliminating incidents and saving lives in the communities where we live, work and play.

If you have any questions or concerns, please contact Julianne Threlfall, your local CN Public Affairs representative, at julianne.threlfall@cn.ca.

For more information:

- Questions or concerns about rail safety in your community, contact our Public Inquiry Line at [1-888-888-5909](tel:1-888-888-5909)
- For additional information about Rail Safety Week 2024 visit cn.ca/railsafety or operationlifesaver.ca
- Let us know how you promote rail safety in your community by visiting cn.ca/RSW2024
- For any questions about this proclamation, please email RSW@cn.ca

Thank you in advance for your support.

Janet Drysdale

Stephen Covey

Chris Day

Janet Drysdale
CN Senior Vice-President and
Chief Stakeholder Relations Officer

Stephen Covey
CN Chief of Police and
Chief Security Officer

Chris Day
Operation Lifesaver
Interim National Director





English



RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK

WHEREAS Rail Safety Week is to be held across Canada from September 23 to 29, 2024;

WHEREAS, 229 railway crossing and trespassing incidents occurred in Canada in 2023; resulting in 66 avoidable fatalities and 39 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

Please write the name of the town or municipality that is signing this proclamation:

Beaverlodge

It is proposed by Councillor (first name & last name):

Mayor Gary Rycroft


Seconded by Councillor (first name & last name):

Deputy Mayor Cody Moulds



*It is hereby **RESOLVED** to support national **Rail Safety Week** to be held from September 23 to 29, 2024.*

*Il est par conséquent **RÉSOLU** d'appuyer la **Semaine nationale de la sécurité ferroviaire**, qui se déroulera du 23 au 29 septembre 2024.*

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COMMITTEE OF THE WHOLE MEETING MINUTES

COUNCIL CHAMBERS 400 10 STREET, BEAVERLODGE JULY 15, 2024 @ 6:00 PM

| | | |
|----------------|--|--|
| COUNCIL | Mayor Gary Rycroft Councillor Cal Mosher Councillor Judy Kokotilo-Bekkerus Councillor Ryier Hommy | Deputy Mayor Cody Moulds Councillor Hugh Graw Councillor Cyndi Corbett |
| STAFF | Jeff Johnston, CAO, absent | Tina Letendre, Deputy CAO Nichole Young, Legislative Services |

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called meeting to order. **6:00 PM**

2.0 **LAND ACKNOWLEDGMENT:**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 **ADOPTION OF AGENDA:**

#089-2024-07-15 Councillor Cyndi Corbett
CARRIED: That the Committee of the Whole adopts the agenda as presented.

4.0 **DELEGATION:**

5.0 **OLD BUSINESS:**

6.0 **NEW BUSINESS:**

6.1 Facility & Fee Waiver – Beaverlodge Municipal Hospital
#090-2024-07-15 Councillor Ryier Hommy
CARRIED: That the Committee of the Whole approves the 100% Fee Waiver request from the Beaverlodge Municipal Hospital.

6.2 AB Munis Fall Convention – Sept 25-27, 2024
The annual conference is in Red Deer and Administration will register Council for it.

6.3 Alberta CARE Conference

#091-2024-07-15 Councillor Hugh Graw

CARRIED: That the Committee of the Whole accepts this for information.

6.4 Community Enhancement Committee – Karman Willis Park Replacement

#092-2024-07-15 Deputy Mayor Cody Moulds

CARRIED: That the Committee of the Whole recommends this item be tabled until the August 12, 2024 Committee of the Whole meeting to allow for Administration to provide additional budget information.

6.5 Mountview Health Complex Committee Update – *Waiting for an update on subsequent meetings from the Public Information session on June 26, 2024.*

#093-2024-07-15 Councillor Cyndi Corbett

CARRIED: That the Committee of the Whole accepts this update for information.

6.6 Community Enhancement Committee Update – *The Community Walkability Working Group is looking at creating a logo and putting signage along the trail around Rick Wallan’s parcel of land. Gena Jones has stepped down from this sub-committee.*

#094-2024-07-15 Councillor Judy Kokotilo-Bekkerus

CARRIED: That the Committee of the Whole accepts this update for information.

6.7 Economic Development Committee Update

- no update at this time

7.0 TOPICS FOR NEXT AGENDA:

- Mountview Health Complex Committee Update
- Community Enhancement Committee Update
- Economic Development Committee Update

8.0 ADJOURNMENT: Mayor Gary Rycroft adjourned the meeting.

6:46 PM

Mayor Gary Rycroft

CAO Jeff Johnston

| Item Number | Subject | Requested On | People Responsible | Item Notes | Status | Target Date of Completion |
|-------------|--|--------------|--------------------|--|-------------|---------------------------|
| 1 | 10A St & Highway 43 (Subway Intersection) | 22-Jun-20 | CAO/Admin | Intersection has been surveyed - 2023 capital plan. Only \$50K in current budget, rest will be deferred to 2023 due to higher than expected pricing. | Deferred | |
| 2 | Recreation Centre Rate Review | 27-Sep-21 | CAO/Admin | CAO has received the rates and will review - bringing in September 2024 | In progress | 9/30/2024 |
| 3 | Grande Prairie & District Catholic School Board | 26-Oct-20 | CAO/Admin | Sent Draft Joint Use Partnership Agreement to GPDCSD - following up for update April 15, 2024 | In progress | |
| 4 | Amend Bylaw #1003 | 14-Nov-23 | Admin | Amend Bylaw #1003 - Fire Department Bylaw to reflect the signing of the Fire Services Agreement with the County of Grande Prairie | In progress | |
| 5 | Manhole Power | 14-Nov-23 | Admin | Investigate what running power to the manhole in the center of 10th St and 2nd Ave would look like | In progress | |
| 6 | Decommission Peace Officer Program | 13-May-24 | CAO/Admin | Work with Alberta Justice and Solicitor General to decommission the Town of Beaverlodge Peace Officer Program. | In progress | |
| 7 | Letter to Minister of Public Safety and Emergency Services | 13-May-24 | CAO/Admin | Write a letter to the Minister of Public Safety and Emergency Services requesting increased enforcement support from Alberta Sheriffs. | In progress | 6/28/2024 |
| 8 | Letter to RCMP K Division | 13-May-24 | CAO/Admin | Write a letter to RCMP K Division requesting increased community policing from the Beaverlodge Detachment. | In progress | 6/28/2024 |

Current: Monday, August 12, 2024



Monthly Report to Council

Date: Aug 6th 2024

From: Nick Kebalo

Department: PW/H&S

| Project/Event | Highlights/Concerns |
|--|--|
| 11 th street curb and gutter and sidewalk | Curb and gutter to replace old asphalt has been completed. Sidewalk has started and should be finished by Aug 30 th 2024. |
| Arena Maintenance | Ice plant compressor refurbishment is underway, additionally all of the old iron instrument piping is being replaced with stainless. Safety items (installation of vestibule, and overhead door) have started and are scheduled to be complete by Sept 1 st . New arena clock has arrived and is scheduled to be installed Aug 9 th . Ice plant is scheduled to start the week of Aug 12 th . |
| Potholing, crack sealing, line painting | Potholing has been completed. Crack sealing has started and will continue until early fall. Line painting has been organized for the year the contractor has completed most of town, and both the arena parking lot and town office parking lot have been completed. |
| Health and Safety committee | The health and safety committee will be attending training in October of 2024, this is another step to ensure that we are meeting the required standards set out by the province. |
| Lagoon | Effluent transfer to Nuvista Energy has been completed. Earthworks for the berm to desludge the anerobic cells has been completed. 2 out of the 4 cells have been completely desludged. |
| Roadwork 2024 | Underground for roadwork has started, milling and resurfacing will finish in August. |

Monthly Report to Council
From: Reanna Stockman

Date: August 07, 2024
Department: FCSS

| Project/Event | Highlights/Concerns |
|------------------------|---|
| Clients | <ul style="list-style-type: none"> ○ From July 10- August 6, FCSS has served 70 clients. This includes booked appointments, walk-in's and phone calls for service. |
| Administrative Tasks | <ul style="list-style-type: none"> ○ Newsletter and posters are ongoing. ○ Monthly staff shout-out has been put on hold ○ New bus booking form being created and will be implemented September 1st |
| Meetings | <ul style="list-style-type: none"> ○ GPREP – due to Jasper wildfire, the ESS meeting was cancelled |
| Programs | <ul style="list-style-type: none"> ○ Meals on Wheels – Picked up the first order of meals from Edmonton Meals on Wheels. First delivery went out Aug 6. We had 6 orders this week with the new meals. Hoping for feedback from clients. ○ Summer in the Park started on Monday, July 15 at the Pirate Park and runs 6 weeks. Last class is August 26 ○ After the Bell program through the Food Bank started July 2 and runs until the end of August. Each week, children can come and collect a \$10 IGA gift card as well as a snack bag to help kids over the summer that normally get meals at school. To date, we have given out 63 After the Bell Bags and \$630 in gift cards. |
| Staffing | <ul style="list-style-type: none"> ○ 3 casual Bus drivers ○ 2 part-time Home Support Workers |
| Training & Development | <ul style="list-style-type: none"> ○ July 17 – Compassionate Awareness & Mentorship Training |
| Other | <ul style="list-style-type: none"> ○ Food Bank July 15 – August 6 : \$1150 handed out in gift cards. 50 clients served. ○ Probation has been using the office bi-monthly for meeting with clients. ○ Odyssey House program is running in the basement of the pool with 4 clients. During the summer we have switched to one in-person visit and one phone appointment day to reduce costs as summer is slower for clients accessing services. ○ Currently 21 Home Support Clients |

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| | <ul style="list-style-type: none">○ Community bus continues to run Wednesdays with an average of 6 riders. We have added the option of two more pick-up/drop-off locations for riders. One at the entrance to Parkview Village and one at the Big Beaver. Riders MUST call to book as the bus will not stop there unless pre-booked. Letters have gone out to Amisk and to bus riders about the new bus policy and rate change.○ An explanation will go out in the September newsletter, so residents are informed of these important changes.○ Three private bus bookings this month. |
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Monthly Report to Council

Date: August 2024

From: Tanya Harvey

Department: Recreation

| Project/Event | Highlights/Concerns |
|-----------------------|--|
| NuVista Energy Centre | <p>Aquatics:</p> <ul style="list-style-type: none"> • 2024/2025 school lesson booking is complete. • Fall swim lessons will be released to the public on August 15th. • NuVista Energy Sponsored a public swim held on August 5th which was well received. • Beaverlodge Barracudas wrap up their season in mid-August allowing us to offer more swim lessons and public swim times for the remainder of the summer. • Eastlink Centre Shut Down has been announced and once again they will be offering their members a discount when utilizing our facility. This worked very well last year, and we were able to welcome many first-time users to our facility. We will once again offer our members the same opportunity at their facility during our shut-down. • The GP Piranhas swim club will be renting the pool throughout September. • NuVista Energy Centre’s aquatic shutdown will occur from October 21 through November 11, 2024. Some of the work to be completed includes regrouting the remainder of the pool deck, replacement of secondary safety valves and repairing light fixtures in the aquatic facility. • We hosted a National Lifeguard Certification course. This course also provided the co-teach portion of the Lifesaving Society Trainer stream our Sr. Headguard has been working through. We now have a staff member who can teach the National Lifeguard Certification course. • The Town of Wembley Recreation Department bussed their local children in for day-time swim lessons. • The Beaverlodge Daycare brought their children in for swim lessons. • Camp Tamarac and the Beaverlodge Daycare utilized our daytime private rentals several times throughout the summer. <p>Fitness Center & Fitness Programs:</p> <ul style="list-style-type: none"> • Minor renovations to the ‘old Elks room’ in the basement of the NuVista Energy Centre are on track to be completed early this fall. This will allow us to offer our registered Fitness Classes in this dedicated space. Saving our equipment, walls and doors the wear and tear of |

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| | <p>moving things in and out daily. This will also free up the Multi-Purpose Room for outside rentals and improve main floor storage.</p> <ul style="list-style-type: none"> • Cardio equipment has been ordered and started arriving. • We have 2 new spin instructors and a yoga teacher ready to begin teaching classes this fall. |
| Community Kitchen & Gym | <ul style="list-style-type: none"> • Nothing to report over the summer months. |
| Community Center/Multipurpose Room | <ul style="list-style-type: none"> • The pickleball court lines were removed and the flooring was resurfaced throughout the Community Centre. • Birthday parties continued to be very busy throughout the summer which is a change from years past. |
| Arena | |
| Community Programs | <ul style="list-style-type: none"> • Summer camps ran all season. This year we hosted a variety of camps that included full-day week-long and afternoon drop-ins, aquatics focused, crafts, indoor sports, outdoor sports and more with the goal of improved access and options with carrying cost and commitments. • We will be hosting our first triathlon in September 2024. Triathlon registration has been released to the public. Eastlink Community Television came and interviewed Vicki and Tanya. They also took some footage of the facility to promote the event. |
| Grande Prairie Regional Recreation Committee – Administrative Working Group | <ul style="list-style-type: none"> • Ice and Ball Diamond User Behavior guidelines have been updated and are ready to print. • The Regional Facility Allocation Policy has been completed. • Regional Rex (a 5' tall cut-out of the Mascot) will spend August at the Front Desk of the NuVista Energy Centre and promoted by the GPRRC social media marketing team as part of the 'Summer Bingo' contest. This contest highlights many regional recreation opportunities and encourages members of the public to visit them for a chance to win a locally based prize package. • Meetings are scheduled with rural arena operators to hopefully aid in collaboration and strategies on how to maximize facility usage. |