



**AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING**  
**MONDAY SEPTEMBER 8, 2025 AT 6:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE**  
*Microsoft Teams Meeting ID: 232 100 136 744 Passcode: WR6qZ9Nd*

<b>1.0</b>	<b><u>CALL TO ORDER:</u></b> <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23.</i>	
<b>2.0</b>	<b><u>LAND ACKNOWLEDGEMENT:</u></b>	PP 2
<b>3.0</b>	<b><u>ADOPTION OF AGENDA:</u></b>	
<b>4.0</b>	<b><u>ADOPTION OF MINUTES:</u></b>  4.1 August 11, 2025 - Regular Council Meeting Minutes	PP 3-8
<b>5.0</b>	<b><u>DELEGATIONS:</u></b>	
<b>6.0</b>	<b><u>OLD BUSINESS:</u></b>	
<b>7.0</b>	<b><u>NEW BUSINESS:</u></b>  7.1 AB Munis – Meeting with Minister of Municipal Affairs, Dan Williams  7.2 ATCO Electricity Distribution Rates Advocacy – Mayor Jackie Clayton  7.3 Council Motion Request – Volunteer Management Plan Project/ACP Grant  7.4 Diamond Gala Event Sponsorship Request  7.5 2025 Municipal Election Update  7.6 2025 Public Auction Update  7.7 CAO Performance Review	PP 9, 10  PP 11-15  PP 16, 17  PP 18
<b>8.0</b>	<b><u>CORRESPONDENCE:</u></b>	
<b>9.0</b>	<b><u>COMMITTEE AND STAFF REPORTS:</u></b>  9.1 Action List  9.2 Council Reports	PP 19
<b>10.0</b>	<b><u>CLOSED SESSION:</u></b>	

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



## **REGULAR COUNCIL MEETING MINUTES**

**MONDAY, AUGUST 11, 2025 @ 6:00 PM**

### **IN COUNCIL CHAMBERS #400 – 10 ST. BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft	Deputy Mayor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	Councillor Cal Mosher
	Councillor Hugh Graw	Councillor Cody Moulds
<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO
	Nichole Young, Legislative Services	

**1.0**     **CALL TO ORDER:** Mayor Gary Rycroft called the meeting to order. **6:00 PM**

**2.0**     **LAND ACKNOWLEDGMENT:**

*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

**3.0**     **ADOPTION OF AGENDA:**

**#204-2025-08-11**     Deputy Mayor Cyndi Corbett

**CARRIED:** That Council adopts the agenda as presented.

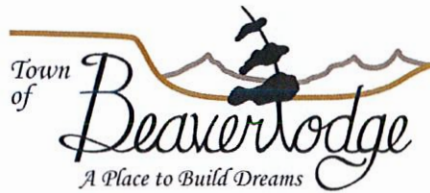
**4.0**     **ADOPTION OF MINUTES:**

4.1 July 14, 2025 – Regular Council Meeting Minutes

**#205-2025-08-11**     Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council adopts the Minutes of the July 14, 2025 Council meeting as presented.

**5.0**     **DELEGATIONS:**



## 6.0 OLD BUSINESS:

### 6.1 PUBLIC HEARING for Bylaw #1037 – Advertising Bylaw

#206-2025-08-11 Deputy Mayor Cyndi Corbett

6:01 PM

**CARRIED:** That Council moves out of the Regular Council Meeting and into the scheduled Public Hearing for Bylaw # 1037 – Advertising Bylaw.

#207-2025-08-11 Councillor Hugh Graw

6:02 PM

**CARRIED:** That Council closes the Public Hearing and moves back into the Regular Council Meeting.

#208-2025-08-11 Councillor Cal Mosher

**CARRIED:** That Council gives a 2<sup>nd</sup> reading to Bylaw #1037 – Advertising Bylaw.

#209-2025-08-11 Councillor Cody Moulds

**CARRIED:** That Council gives a 3<sup>rd</sup> reading and passes Bylaw #1037 – Advertising Bylaw.

## 7.0 NEW BUSINESS:

### 7.1 Rail Safety Week Proclamation September 15-21, 2025

#210-2025-08-11 Mayor Gary Rycroft

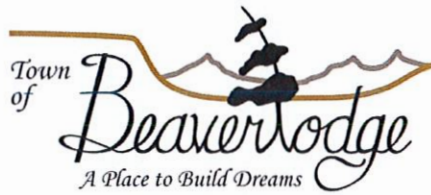
**CARRIED:** That Council hereby resolves that September 15-21, 2025 is Rail Safety Week in the Town of Beaverlodge.

### 7.2 Alberta Culture Days Invitation from BACS for September 13& 14, 2025

#211-2025-08-11 Councillor Hugh Graw

**CARRIED:** That Council accepts this item for information.





### 7.3 Beaverlodge Pony Club Sponsorship Request

**#212-2025-08-11** Mayor Gary Rycroft

**CARRIED:** That Council approves a \$200 Class sponsorship for the Beaverlodge Pony Club.

### 7.4 Fee Waiver Request – Paizley’s Purses & Bentley’s Backpacks October 18, 2025

**#213-2025-08-11** Councillor Cal Mosher

**CARRIED:** That Council approves a 50% waiver of the \$300 fee for the pipe and drape cost for this event.

*Councillor Cody Moulds recused himself from item 7.5 due to a conflict of interest.* **6:09 PM**

### 7.5 Fee Waiver – Beaverlodge Junior B Blades – September 5, 2025

**#214-2025-08-11** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council approves the requested 50% waiver of the \$1207 fee for this fundraiser event.

*Councillor Cody Moulds rejoined the meeting.* **6:11 PM**

### 7.6 Elected Officials Orientation Seminar – October 29, 2025

**#215-2025-08-11** Deputy Mayor Cyndi Corbett

**CARRIED:** That Council accepts this item for information.

### 7.7 Harvest Parade September 5, 2025

**#216-2025-08-11** Councillor Hugh Graw

**CARRIED:** That Council accepts this item for information.



7.8 Service Provider Open House September 17, 2025 from 4-6 PM

**#217-2025-08-11** Deputy Mayor Cyndi Corbett

**CARRIED:** That Council accepts this for information.

7.9 CAO Performance Review

**#218-2025-08-11** Councillor Cody Moulds

**CARRIED:** That Council accepts this for information.

7.10 Lions Park Washroom Update

**#219-2025-08-11** Deputy Mayor Cyndi Corbett

**CARRIED:** That Council accepts this update for information.

7.11 Intermunicipal Meeting – September 4, 2025

**#220-2025-08-11** Councillor Hugh Graw

**CARRIED:** That Council accepts this for information.

7.12 Intermunicipal Collaboration Committee Meeting – September 11, 2025

**#221-2025-08-11** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts this for information.

## **8.0 CORRESPONDENCE:**

8.1 Library Board Resignation Letter

**#222-2025-08-11** Councillor Hugh Graw

**CARRIED:** That Council accepts this letter for information.



#### 8.2 Quarterly County Fire Department Update

**#223-2025-08-11** Deputy Mayor Cyndi Corbett

**CARRIED:** That Council accepts this for information.

#### 8.3 Letter of Introduction – RCMP Deputy Commissioner Trevor Daroux

**#224-2025-08-11** Deputy Mayor Cyndi Corbett

**CARRIED:** That Council accepts this for information.

#### 8.4 County of Grande Prairie – July Bylaw Report

**#225-2025-08-11** Councillor Cody Moulds

**CARRIED:** That Council accepts this for information.

### 9.0 COMMITTEE & STAFF REPORTS:

#### 9.1 Action List

**#226-2025-08-11** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts the Action Item List, with the completed items to be removed, for information.

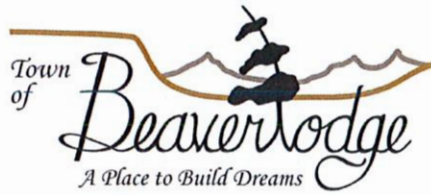
#### 9.2 Staff Reports

**#227-2025-08-11** Councillor Hugh Graw

**CARRIED:** That Council accepts the Staff Reports for information as presented.

**#228-2025-08-11** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts the Council Reports for information.



10.0 CLOSED SESSION:

11.0 ADJOURNMENT: Mayor Gary Rycroft adjourned the meeting.

6:47 PM

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Mayor Gary Rycroft

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Jeff Johnston, CAO



## Nichole Young

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**Subject:** FW: {External} Invitation to meet with Minister Dan Williams  
**Attachments:** 2025 ABmunis Meeting Template.xlsx

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**From:** MA Engagement Team <[ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca)>  
**Sent:** August 13, 2025 8:53 AM  
**To:** MA Engagement Team <[ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca)>  
**Cc:** Ijeoma Okolo <[Ijeoma.Okolo@gov.ab.ca](mailto:Ijeoma.Okolo@gov.ab.ca)>  
**Subject:** {External} Invitation to meet with Minister Dan Williams

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Dan Williams, Minister of Municipal Affairs, at the 2025 Alberta Municipalities (ABmunis) Fall Convention, scheduled to take place at the Calgary TELUS Convention Centre from November 12-14, 2025. These meetings will be in person at the convention centre, as scheduling permits.

Should your council want to meet with Minister Williams during the convention, please submit a request by email with three potential topics for discussion to [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca) **no later than September 12, 2025**. The meeting request template is attached.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests meeting the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
  - Please ensure details on the discussion topics are provided.
- Priority will be given to requests from municipalities at a distance from Edmonton and to municipalities that Minister Williams has not yet had an opportunity to meet with.

Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes. This allows the Minister to engage with as many councils as possible. All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative meeting opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

Thank you.

**Engagement Team**  
**Municipal Services Division**  
**Municipal Affairs**

Meeting Request:  
**Alberta Municipalities Fall 2025 Convention**

If you have questions, require support and to submit form, please email: [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca)

**Municipal Information**

Municipality Name: \_\_\_\_\_

**Meeting Topics**

Please provide additional details about the topic for discussion

Topic 1	Topic 2	Topic 3

**Meeting Participants**

- 1 \_\_\_\_\_ Mayor/Reeve
- 2 \_\_\_\_\_ Chief Administrator
- 3 \_\_\_\_\_ Councillor
- 4 \_\_\_\_\_ Councillor
- 5 \_\_\_\_\_ Councillor
- 6 \_\_\_\_\_ Councillor
- 7 \_\_\_\_\_ Councillor
- 8 \_\_\_\_\_ Councillor
- 9 \_\_\_\_\_ Councillor

**Nichole Young**

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**Subject:** FW: {External}Working together to address electricity distribution rate disparities  
**Attachments:** Distribution Rates Backgrounder August 2025.pdf; Chief Elected Official\_ATCO Service Area\_2025\_Electricity Distribution..pdf

**Sent:** Monday, August 18, 2025 5:03:25 PM

**Subject:** {External}Working together to address electricity distribution rate disparities

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sent on behalf of Mayor Clayton,

I'm reaching out regarding the ongoing challenge of high electricity distribution rates in the ATCO service area, an issue that impacts both your community and mine. Despite ongoing advocacy efforts and support from local MLAs, municipal associations, and ATCO, the Government of Alberta has yet to act on the significant cost disparity between rural and urban areas.

To help move this forward, we are inviting all municipalities and organizations in the ATCO service area to join a coordinated advocacy effort. Attached, you'll find:

1. An update letter on advocacy efforts.
2. A two-page backgrounder outlining the issue and potential solutions

Our goal is to present a united voice to the ministers responsible and the Premier, highlighting the urgency of this matter and the need for a province-wide equalized delivery rate system.

If you have any questions or wish to discuss this further, please feel free to contact me at any time.

Thank you for your consideration and support.



**Amanda Santos**  
Executive Assistant to Mayor & Council  
Legislative & Executive Services  
City of Grande Prairie  
O 780-357-8715

*This email may contain confidential information. If you are not the intended recipient, please notify the sender and delete this email immediately.*



August 18, 2025

Dear Chief Elected Official,

**RE: Working together to address electricity distribution rate disparities**

Unfair electricity distribution rates are one of the most pressing challenges facing those within the ATCO service area. I know you are well aware of this issue, and it is as pressing a matter for your community as it is for mine. We have been working diligently since we first discussed this issue together last fall, but I believe the time has come to grow our advocacy efforts. Our residents deserve coordinated action and our collective voices to effect change.

The current system, facilitated through various service areas by different companies with costs isolated to each service area, has resulted in a cost disparity that hinders investment and seriously affects the region's affordability. Large geographical areas with fewer residents per kilometre of power line pay significantly more than urban areas. Only the provincial government can address this through legislation, something they have done for both Calgary and Edmonton residents.

The ATCO service area has the highest rates in the province, averaging just over \$1,300 per household in 2025, compared to \$385 in urban areas. This also affects property taxes, as our municipalities must make up for much higher costs from distribution fees.

Many of us have undertaken numerous advocacy approaches in an attempt to have the province enact an equalized electricity delivery rate system across the province, recognizing the system's interconnectedness and the benefits of a connected system. We have received the support of local MLAs, regional partners, in addition to Alberta Municipalities, Rural Municipalities of Alberta, and ATCO themselves, for changes that would lower prices. However, the Government of Alberta has yet to act on the disparity.

We know the ministers responsible understand the issue, but no solutions have been proposed. We are looking to change that by uniting all those who are greatly affected by it.

We feel that the best way to address the issue is for those most significantly impacted to unite. The Government of Alberta needs to act now to support our economies and communities. We ask you to continue to advocate to your local MLA, the appropriate ministers and the Premier in your day-to-day advocacy efforts. If you need a draft letter to support your communication, please let us know. We have attached a two-page backgrounder for your information.

If we are unable to gain traction in this effort, we will consider further measures and advocacy tools. The time to find a solution to this debilitating issue is now, and I welcome your assistance in doing so.

Should you have any further questions or concerns, please feel free to contact me at any time.

Sincerely,



Jackie Clayton  
Mayor, City of Grande Prairie

Attachment: Electricity Distribution Backgrounder/2





# DISTRIBUTION RATES BACKGROUND

## The Issue

The ATCO service area has the highest distribution costs in the province. Currently, households pay an average of \$108 monthly, compared to \$32 in urban centres. Rural residents have long accepted trade-offs like this as part of the cost of living in a geographically large region with relatively low population density. However, these rates are far out of line with other, similar cost discrepancies, disincentivizing investment and economic growth.

An industrial facility in the ATCO service area with a 4,000 kW demand would pay approximately \$319,000 in annual distribution fees. That same facility in the Fortis Alberta service area would pay between \$67,000 and \$152,000 per year. Since 60 per cent of the energy demand in the ATCO service area is driven by industrial customers, this is a serious discrepancy.

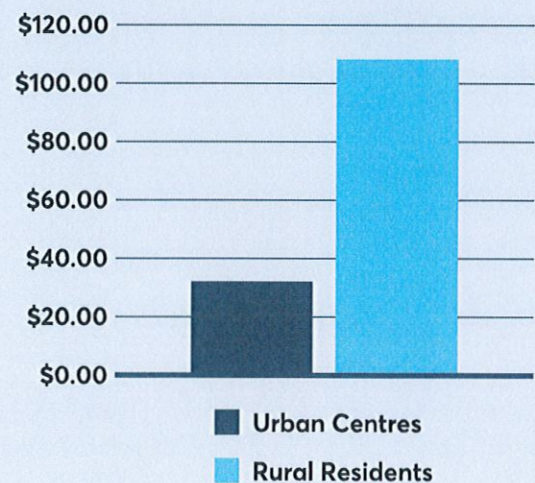
By ensuring that costs remain unequal, Alberta's most dynamic region for resource development—including agriculture, oil and gas, forestry, and mining—will forgo investment dollars. This is not only because higher distribution costs increase the cost of doing business, but also because it will make the region less attractive to the skilled labour needed for economic growth, further disincentivizing investment.

## Previous Efforts

ATCO has done its part, reducing or planning to reduce distribution rates by \$500 million between 2023 and 2028, a total reduction of eight percent. However, despite these reductions, rates remain far higher in ATCO service areas than in others across the province.

An industrial facility in the ATCO service area with a 4,000 kW demand would pay approximately \$319,000 in annual distribution fees. That same facility in the Fortis Alberta service area would pay between \$67,000 and \$152,000 per year.

## Monthly Distribution Costs





## The Effects

Cost disparities are making it increasingly difficult to attract investment. In a time of economic uncertainty, margins matter more than ever. Our region is one of Alberta's most important for resource extraction, from oil and gas to farming to forestry, and we need to remain competitive if we are to attract global capital that can move to any jurisdiction.

Of course, it affects residents, too. An extra thousand dollars a year matters during economic uncertainty and high inflation. That cost-of-living issue also affects the ability to attract industrial investment. If we cannot attract the workers industry needs, we won't attract more investment.

For Alberta's economy, it is essential that all regions of the province can attract investment and seek the best possible returns on investment.

## The Solution

We have the answer: new legislation is needed, like in other provinces that have managed similar issues. By crafting legislation or developing new regulatory mandates, distribution rates must be equalized across the province, catalyzing the economic growth of our region and the entire province. Until this new legislation is passed, interim measures such as performance-based regulation (PBR), targeted financial relief, and grid modernization pilot projects must be a priority.

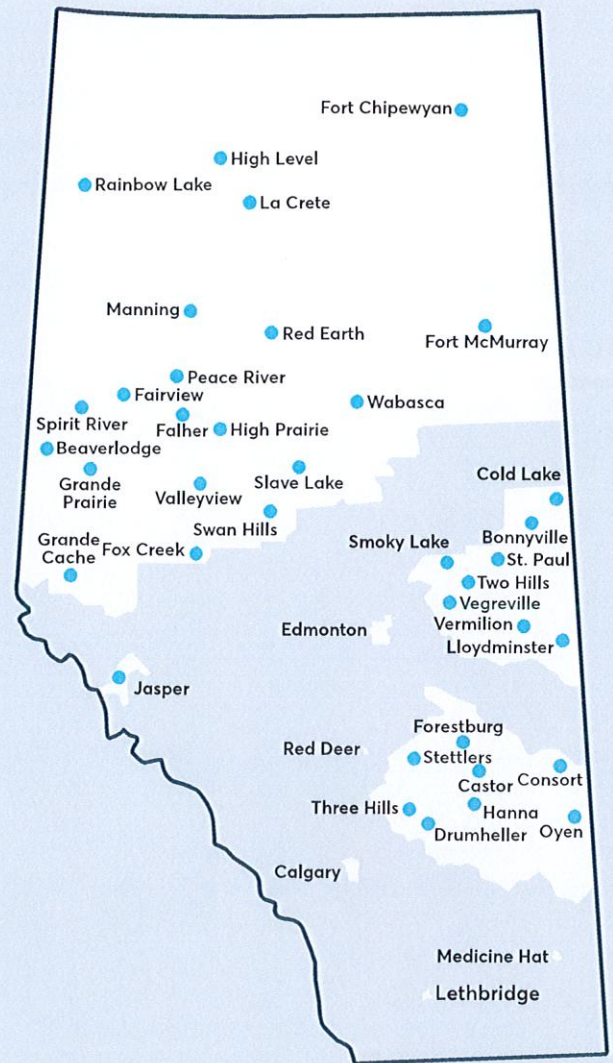


Image: ATCO Service Area (in white)

## Timeline

**2023**

AUC orders ATCO to repay \$71 million to customers for inappropriate charges.

**2023**

ATCO announces planned rate reductions. Rates remain far higher than other service areas.

**2024**

Regional partners secure support from local MLAs, Alberta Municipalities, and Rural Municipalities of Alberta.

**2025**

Letter sent to the province urging legislative action on distribution rate equalization.



## Nichole Young

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**Subject:** FW: {External}RE: Request for Council Motion – Volunteer Management Plan Project / ACP Grant

**From:** Jamie Hannaford <jhannaford@cityofgp.com>

**Sent:** Monday, August 18, 2025 4:52 PM

**To:** admin@sexsmith.ca; assistcao@sexsmith.ca; Brian Ballard <bballard@cityofgp.com>; Brian Glavin <bglavin@cityofgp.com>; Dan Lemieux <dlemieux@cityofgp.com>; Jamie Hannaford <jhannaford@cityofgp.com>; jjohnston@beaverlodge.ca; jwhittleton@countygp.ab.ca; Lee Brachmann <lbrachmann@countygp.ab.ca>; nkebalo@beaverlodge.ca; Noreen Zhang <Noreen@wembley.ca>; Shane Bourke <sbourke@cityofgp.com>

**Subject:** Request for Council Motion – Volunteer Management Plan Project / ACP Grant

Hello DEMs/DDEMs,

The Grande Prairie Regional Emergency Partnership (GPREP) is preparing an application under the **Intermunicipal Collaboration Stream of the Alberta Community Partnership (ACP) Grant Program**. This funding stream supports projects that enhance regional approaches to municipal service delivery through the development of plans, agreements, or studies that strengthen cooperation among municipalities.

Applicants may request up to \$200,000 in grant funding. While applications have historically been due by **October 1**, the 2025 intake has not yet been announced; we anticipate that information shortly.

The proposed project will focus on developing a **Regional Volunteer Management Plan** to strengthen our collective capacity during emergency events. The plan will include:

- **Management of spontaneous volunteers** – Coordinating individuals who step forward during emergencies.
- **Volunteers with equipment** – Engaging residents (e.g., farmers) who can provide additional resources.
- **Industry partners** – Collaborating with businesses that can contribute manpower and specialized machinery.

Once funded, this plan will significantly enhance the region's ability to safely and effectively integrate volunteers into emergency response efforts while establishing clear processes and coordination mechanisms across all GPREP municipalities.

To move forward, **Council approval is required** prior to submitting the application. I would like to be proactive in bringing the following motion forward for consideration and would appreciate your assistance in ensuring it is added to your municipality's next available Council agenda:

*"That Council approve the \_\_\_\_\_ participation in the collaborative Volunteer Management Plan Project and support the Grande Prairie Regional Emergency Partnership's (GPREP) application to the Alberta Community Partnership (ACP) Grant under the Intermunicipal Collaboration Stream; and further, that the City of Grande Prairie be confirmed as the managing partner for the grant application and overall project administration."*

Please reach out if you have any questions or require additional information. Thank you for your support in advancing this important regional initiative.

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**Jamie Hannaford (He/Him)**

**Interim Director GP911/ GPREP Manager**

GP911/Integrated Emergency Communications

Centre/GPREP

City of Grande Prairie

**C 780-882-2909**

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# 4<sup>th</sup> Annual Diamond Gala

Over the past three years, the Diamond Gala has raised nearly **\$150,000**, helping **32 families** with over **\$115,000** in financial support for children facing serious medical challenges.

As our foundation grows, so does the need in our community. This year, we're aiming to raise **\$85,000**, and we need your help to make it happen.

The **4th Annual Diamond Gala**, a ladies-only event, will take place this **October 18<sup>th</sup> 2025** and promises another exciting evening filled with prizes, fun, and purpose. While the event costs around **\$20,000** to host, we're hoping most of that can be covered through generous **sponsors and donations**.

To ensure the success of our **4th Annual Diamond Gala**, we've created several levels of event sponsorship and cash donation opportunities.

All sponsors will receive recognition through:

- **Social media shoutouts**
- **Name/logo placement in the event program**

Our **Main Event Sponsor** will also be featured prominently on all event posters and tickets as:

**"[Your Company/Name] presents the 4th Annual Diamond Gala"**

If you're interested in becoming an event sponsor, please see the sponsorship levels below:

- Main Event Sponsor - \$10,000.00
- Platinum Sponsor - \$2,500.00
- Gold Sponsor - \$1,000.00
- Silver Sponsor - \$500.00
- Bronze Sponsor - \$250.00

If you are looking to sponsor in another form, we have also listed below, the approximate costs to be able put on this event:

- Approximate entertainment cost – approximately \$5,000.00.
- Approximate venue rental – approximately \$1,500.00.
- The main prize - A diamond ring with an approximate value of \$2,000.00.
- Other diamond jewelry prizes (of your choice)
- Baskets, gift cards, cash or any other prizes or auction items.

We'll also be hosting **live and silent auctions**, so donations of items or services are greatly appreciated. Your support will not only help make this event a success but also strengthen our community. If you're interested in sponsoring the **4th Annual Diamond Gala** or have any questions, please contact:

**Michelle Welch** at **780-512-3259** or [p2b2events@gmail.com](mailto:p2b2events@gmail.com). Thank you for considering this opportunity—we hope to partner with you for a fun and impactful evening!

Sincerely, *Prigley's Purses and Bentley's Backpacks Foundation*



Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	Grande Prairie & District Catholic School Board	26-Oct-20	CAO/Admin	Sent Draft Joint Use Partnership Agreement to GPCSD - following up for update April 15, 2024. January 2025 Draft JUPA returned to CAO for review. Jeff and Tina met with on April 10, 2025. <b>A new agreement is being drafted.</b>	In progress	
2						
3						
4						
5						

Current: Monday, September 8, 2025