



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
 MONDAY SEPTEMBER 22, 2025 AT 6:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE
 Microsoft Teams Meeting ID: 258 876 466 718 Passcode: 9nR75Qi2

1.0	<u>CALL TO ORDER:</u> <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23.</i>	
2.0	<u>LAND ACKNOWLEDGEMENT:</u>	PP 3
3.0	<u>ADOPTION OF AGENDA:</u>	
4.0	<u>ADOPTION OF MINUTES:</u> 4.1 September 8, 2025 - Regular Council Meeting Minutes	PP 4-7
5.0	<u>DELEGATIONS:</u>	
6.0	<u>OLD BUSINESS:</u>	
7.0	<u>NEW BUSINESS:</u> 7.1 Library Board New Member appointments - Anna Nelson & Sheila Zumwalt 7.2 Library Board Member Re-appointments – Dr. Emily Bamforth & Linda Cramer 7.3 Public Tax Auction Update 7.4 Fall Clean-Up 7.5 2025 Election Update 7.6 Caribou Centre Re-Opening Invitation – October 21, 2025	PP 8-11 PP 12, 13 PP 14 PP 15-20
8.0	<u>CORRESPONDENCE:</u> 8.1 Special Council Minutes September 15, 2025 8.2 Library Board Member Resignation 8.3 Bylaw Report – August 2025	PP 21, 22 PP 23 PP 24-27



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING
MONDAY SEPTEMBER 22, 2025 AT 6:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE
Microsoft Teams Meeting ID: 258 876 466 718 Passcode: 9nR75Qi2

9.0	<u>COMMITTEE AND STAFF REPORTS:</u>	
	9.1 Action List	PP 28
	9.2 Manager Reports	PP 29-33
10.0	<u>CLOSED SESSION:</u>	



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201

Fax: 780.354.2207

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



REGULAR COUNCIL MEETING MINUTES

MONDAY, SEPTEMBER 8, 2025 @ 6:00 PM

IN COUNCIL CHAMBERS #400 – 10 ST. BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	Councillor Cal Mosher
	Councillor Hugh Graw	Councillor Cody Moulds, absent
STAFF	Jeff Johnston, CAO	Tina Letendre, Deputy CAO
	Nichole Young, Legislative Services	

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called the meeting to order. **6:00 PM**

2.0 **LAND ACKNOWLEDGMENT:**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 **ADOPTION OF AGENDA:**

#229-2025-09-08 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council adopts the agenda with the addition to New Business of Item 7.8 Grande Spirit Harvest Dinner October 4, 2025.

4.0 **ADOPTION OF MINUTES:**

4.1 August 11, 2025 – Regular Council Meeting Minutes

#230-2025-09-08 Deputy Mayor Cyndi Corbett

CARRIED: That Council adopts the Minutes of the August 11, 2025 Council meeting as presented.

5.0 **DELEGATIONS:**



6.0 OLD BUSINESS:

7.0 NEW BUSINESS:

7.1 AB Munis – Meeting with Minister of Municipal Affairs, Dan Williams

#231-2025-09-08 Councillor Cal Mosher

CARRIED: That Council directs Administration to look into any relevant issues that would require a meeting with the Minister of Municipal Affairs at the Alberta Munis Conference including any opportunities for joint advocacy with our regional partners.

7.2 ATCO Electricity Distribution Rates Advocacy – Mayor Jackie Clayton

#232-2025-09-08 Mayor Gary Rycroft

CARRIED: That Council directs Administration to write a letter advocating our support on this.

7.3 Council Motion Request – Volunteer Management Plan Project / ACP Grant

#233-2025-09-08 Councillor Cal Mosher

CARRIED: That Council approves the Town of Beaverlodge's participation in the collaborative Volunteer Management Plan Project and supports the Grande Prairie Regional Emergency Partnership's (GPREP) application to the Alberta Community Partnership (ACP) Grant under the Intermunicipal Collaboration Stream; and further, that the City of Grande Prairie be confirmed as the managing partner for the grant application and overall project administration.

7.4 Diamond Gala Event Sponsorship Request

#234-2025-09-08 Councillor Hugh Graw

CARRIED: That Council accepts this for information.

7.5 2025 Municipal Election Update

#235-2025-09-08 Deputy Mayor Cyndi Corbett

CARRIED: That Council accepts this update for information.



7.6 2025 Public Auction Update

#236-2025-09-08 Deputy Mayor Cyndi Corbett

CARRIED: That Council accepts this item for information.

7.7 CAO Performance Review

#237-2025-09-08 Councillor Judy Kokotilo-Bekkerus

CARRIED: That Council directs Administration to call for a Special Council Meeting on September 15, 2025 at 6:00 PM to complete the CAO Performance Review.

7.8 8 Grande Spirit Harvest Dinner October 4, 2025

#238-2025-09-08 Mayor Gary Rycroft

CARRIED: That Council accepts this for information.

8.0 CORRESPONDENCE:

9.0 COMMITTEE & STAFF REPORTS:

9.1 Action List

#239-2025-09-08 Councillor Hugh Graw

CARRIED: That Council accepts the Action Item List for information.

9.2 Council Reports

#240-2025-09-08 Deputy Mayor Cyndi Corbett

CARRIED: That Council accepts the Council Reports for information as presented.



10.0 CLOSED SESSION:

11.0 ADJOURNMENT: Mayor Gary Rycroft adjourned the meeting.

6:44 PM

Mayor Gary Rycroft

Jeff Johnston, CAO



**TOWN OF BEAVERLODGE LIBRARY BOARD
APPLICATION FOR MEMBERSHIP**

The Town of Beaverlodge Library Board ensures the Beaverlodge Public Library operates in accordance with the Alberta Libraries Act by providing a comprehensive and efficient public library service that reflects the community's unique needs. The Board usually meets five times per year.

Complete the following application and submit to the Beaverlodge Public Library, in person, at 406 10th Street. Submissions can also be mailed to the library at PO Box 119 Beaverlodge AB T0H 0C0.

CANDIDATE INFORMATION

Name Anna Nelson

QUALIFICATIONS

Explain your interest in applying to become a member:

I love & appreciate the library as a
valuable ^{community} resource. And would like to
participate more fully in the organization

Briefly state the skills, strengths, education, and experience that would make you an asset to this Board:

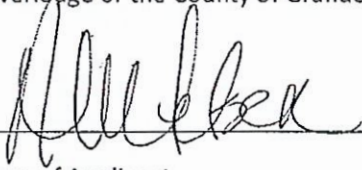
• Active library member
• MEd in Education
• Former BRHS principal

History of community involvement (past and present):

25 years of BRHS extracurricular activities
including Leadership (student) & many
others.

DECLARATION AND CONSENT OF THE APPLICANT

I solemnly declare that I am eligible to be appointed to the Town of Beaverlodge Library Board, am not an elected official, officer, or employee of the Town of Beaverlodge or the Beaverlodge Public Library, and I reside in the Town of Beaverlodge or the County of Grande Prairie.



Signature of Applicant

Sept 11 / 25

Date (month/date/year)

Anne Nelson

Name of Applicant (please print)

For more information regarding the duties and responsibilities of this position, please contact the
Beaverlodge Public Library at 780-354-2569 or librarian@beaverlodgelibrary.ab.ca

This personal information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, and is protected under the Act.



BEAVERLODGE PUBLIC LIBRARY

Town of Beaverlodge Library Board

Box 119 406 10 Street Beaverlodge AB T0H 0C0

TOWN OF BEAVERLODGE LIBRARY BOARD APPLICATION FOR MEMBERSHIP

The Town of Beaverlodge Library Board ensures the Beaverlodge Public Library operates in accordance with the Alberta Libraries Act by providing a comprehensive and efficient public library service that reflects the community's unique needs. The Board usually meets five times per year.

Complete the following application and submit to the Beaverlodge Public Library, in person, at 406 10th Street. Submissions can also be mailed to the library at PO Box 119 Beaverlodge AB T0H 0C0.

CANDIDATE INFORMATION

Name Sheila Zumwalt

QUALIFICATIONS

Explain your interest in applying to become a member:

I believe in supporting local institutions.
Access to information in a safe welcoming
space is very important.

Briefly state the skills, strengths, education, and experience that would make you an asset to this Board:

I have served on several boards. I am a
retired teacher with a keen interest in
lifelong learning.

History of community involvement (past and present):

past board member of GPLT, McNaught Homestead
current volunteer at cultural centre
current board member of Friends of
Beaverlodge library

DECLARATION AND CONSENT OF THE APPLICANT

I solemnly declare that I am eligible to be appointed to the Town of Beaverlodge Library Board, am not an elected official, officer, or employee of the Town of Beaverlodge or the Beaverlodge Public Library, and I reside in the Town of Beaverlodge or the County of Grande Prairie.

S. Zumwalt
Signature of Applicant

Sept. 15/2025
Date (month/date/year)

Sheila Zumwalt
Name of Applicant (please print)

For more information regarding the duties and responsibilities of this position, please contact the
Beaverlodge Public Library at 780-354-2569 or librarian@beaverlodgelibrary.ab.ca

This personal information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, and is protected under the Act.



Dr. Emily Bamforth

Beaverlodge Town Council
Beaverlodge, AB
T0H 0C0

September 3rd, 2025

I am writing to express my wish to be reappointed to The Town of Beaverlodge Library Board for another 3-year term.

Sincerely,



Dr. Emily Bamforth

Linda Cramer

I

September 9th, 2025

Town Council

Box 30

Beaverlodge, AB T0H 0C0

Dear Beaverlodge Town Council,

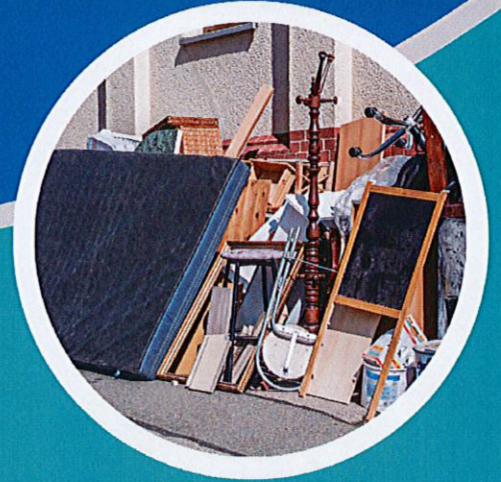
I currently sit on the Town of Beaverlodge Library Board and would like to continue to do so. Please consider my reappointment for another 3 year-term.

Sincerely,

Linda Cramer

COMMUNITY CLEAN-UP

FOR BEAVERLODGE RESIDENTS



SATURDAY, OCTOBER 4, 2025
FROM 9AM - 4PM



BINS WILL BE LOCATED IN THE TRAINING YARD OF THE NEW FIREHALL



A TOWN EMPLOYEE WILL BE ON SITE TO MONITOR DROP-OFFS

BINS PROVIDED FOR THE FOLLOWING ITEMS:

WHITE GOODS such as stoves, fridges, washers, dryers, dishwashers & deep freezers
TIRES , ALL METAL – small appliances, microwaves, blenders, toaster, vehicle parts, barbecue, etc, ELECTRONICS – T.V.'s, computers, monitors, DVD players, miscellaneous garbage, large furniture, couches, mattresses & wood bundles over 5 feet and yard waste.

ITEMS NOT ACCEPTED:

Gas motors, hazardous waste, paint/liquids, propane tanks, animal carcasses, animal waste, etc. **Attendants have the right to refuse any items they deem unsafe.**

YOU ARE INVITED TO OUR

GRAND RE-OPENING CARIBOU CHILD & YOUTH CENTRE

ENJOY DELICIOUS FOOD, ENGAGING
SPEECHES, AND GUIDED TOURS OF OUR
NEWLY REFRESHED SPACE. COME SEE
WHAT'S NEW AND BE PART OF THIS
EXCITING NEW CHAPTER.

OCTOBER 21, 2025
10:00 AM TO 2:00 PM
(SPEECHES START AT 11:00 AM)

10031 103 AVE.
GRANDE PRAIRIE, AB



PLEASE SCAN TO RSVP

OUR VISION & MISSION - LENDING STRENGTH

Traditionally, when a child needed to report abuse, they were forced to do so in the same manner as an adult; in an institutionalized setting with adult expectations.

- The child is expected to go to the police station, surrounded by sometimes scary strangers in the waiting area, then shuffled through the interview process expected to tell their stories a number of times to various players involved in the investigation. One could only imagine this intimidating endeavor for a child who finally mustered the courage to disclose.
- Knowing how difficult this process can be, several community agencies partnered together to establish a more streamlined and child centered approach to investigations.
- Now, children are able to utilize the **Caribou Child and Youth Centre**, which uses a multidisciplinary team. This collaborative approach strives to minimize stress, anxiety, and trauma to the child witness while working to promote safety, protection, and justice.



WHAT IS PROVIDED AT THE CARIBOU CENTER

The **Caribou Child and Youth Centre** house's a child welcoming venue for RCMP & GPPS and Children's Services to conduct interviews of alleged crimes of abuse against children. It also provides:

- Audio Video recording of the interview to be used in court proceedings.
- Crisis intervention, support and counseling to child victims of crime and their non-offending family members.
- Share information about the criminal investigation process and court process and provide regular court updates.
- Help children prepare for criminal court proceedings.
- Provide a space for children to testify remotely during court proceedings.

- A facility dog to support children during child forensic interviews and court proceedings.
- Advocacy and referrals on behalf of the child victims of abuse.

The Centre offers a safe and comfortable environment for children to go through the investigative process. We help to simplify this process and decrease some of the stress associated with reports of child abuse. We advocate for the child within the criminal justice system and help find supports within our community. We believe in trying to attain “best practice” standards while being child centered, with our focus on helping children and families move forward in the most advantageous way.

WHY THE CENTER WAS NAMED CARIBOU

Local *Aboriginal Elder Darlene Cardinal* opened the launch of the **Caribou Child & Youth Centre** with a traditional Cree prayer and an explanation of just how the centre got its name.

“Caribou travel in herds and they keep each other together where the young ones are in the centre (with) the elderly and then the warriors and the bulls are on the outside,” Cardinal said of the Dene-inspired name.

“This practice helps the stronger in the herd protect the more vulnerable, according to Cardinal, something the new facility embodies.”

“They work as a community, as a nation and they hold each other and encourage each other,” she said.



In short, the **Caribou Child and Youth Centre's** name was chosen to reflect the level of caring and protection that the adult Caribou provide to their young and the vulnerable members of their heard.

The Caribou demonstrates strength, fortitude and perseverance in the journey. It also possesses the power of adaptability in adversity, caution in surroundings and tenacity to get things accomplished. Furthermore, the Caribou displays moving forward, finding inner peace and placement as they walk through life.

Our Mission Statement and our values

Mission Statement

Our mission is to provide wrap around services and support to children and youth who have experienced sexual, physical or psychological abuse, exploitation, and/or neglect and their families.

Our Values

- Children and families always come first. Advocacy and support are offered to help reduce trauma for the child, youth and supporting family members.
- All of our services are delivered in welcoming, physically and psychologically safe, neutral, trauma-informed and comfortable child -and youth-friendly settings.
- Our Multidisciplinary Team is built on respect – for each other, survivors, and our shared vision to eliminate child abuse.
- We strive to provide cultural, linguistic and socially inclusive services to all children, youth and their families.
- We are driven to get things right. We take pride in our practice and our collaborative model knowing it comes from the latest and best knowledge in our field.

ALBERTA CHILD ADVOCACY CENTRE

The **Caribou Child & Youth Centre** opened in 2012 as the second child advocacy centre in the province of **Alberta**. The Centre serves children and youth (under 18) who have experienced sexual, physical or psychological abuse, exploitation, and/or neglect. We also work with those who have witnessed other types of trauma or violence.

The Caribou Centre is located in northern, rural Alberta making us a unique adaptation of the larger city advocacy centres. The **City of Grande Prairie** has a population of approx. 69,000 people, and yet, serves a much larger demographic regional area. Since the opening of the Centre we have seen a consistent increase in child abuse investigations. Our centre provides a much-needed service for the local community, as well as assisting with needs throughout the NW Region.



WHO WE ARE

We have a committed, comprehensive multidisciplinary team that works together to provide the best possible services for children and their families. Intervention and treatment in child abuse cases is strengthened when agencies work toward common goals, which include support services for the child, and holding offenders accountable. Our team consists of: RCMP, GPPS, Child Family Services, Pace, Victim Services, as well as Crown Prosecution.

WHY WE'RE HERE

Prior to child advocacy centre's coming into existence, children/youth who disclosed abuse, and/or those who may have witnessed other types of violence, were treated the same as adults. Children were required to tell of their experience over and over as they met independently with police, child protection services, medical personnel, advocates, and crown prosecutors. This experience was often frightening for the victim, and created further stresses

and confusion for their family. These families then found themselves navigating the criminal justice system alone, without information, or supports.

WE PROVIDE A SAFE & COMFORTABLE ENVIRONMENT

The **Caribou Centre** was designed to provide a safe and comfortable environment where children could disclose abuse, thus, reducing the trauma and anxiety for these young people. The centre seeks to provide children and their families with one single point of contact to assist them throughout the process; from initial disclosure, through investigation, court proceedings, and any ongoing support or therapeutic treatment that is necessary. ***Our goal is to ensure that children are not re-victimized by the very systems designed to protect them.***



We know that disclosure is only the beginning of the journey for a victim and his/her family. There may also be a criminal investigation, lengthy court proceedings and trial to be completed. A parent may ask;

- ***Where do we go from here?***
- ***How can I help my child through this?***
- ***What are the next steps?***
- ***How do we begin the healing process?***

In 2015, the **Caribou Centre** received provincial funding through **Alberta Justice** and **Solicitor General** to hire a dedicated children's therapist that works with victims and their families. We believe that everyone dealing with, or experiencing crisis and trauma has the right to access skilled, caring, and professional services.



SPECIAL COUNCIL MEETING MINUTES

HELD MONDAY SEPTEMBER 15, 2025 @ 6:00 P.M.

COUNCIL CHAMBERS, 400-10 ST, BEAVERLODGE

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Cyndi Corbett
	Councillor Hugh Graw	Councillor Cal Mosher
	Councillor Judy Kokotilo-Bekkerus	Councillor Cody Moulds
STAFF	CAO Jeff Johnston	Deputy CAO Tina Letendre, absent
	Nichole Young, Legislative Services, absent	

1.0 **CALL TO ORDER:** Mayor Gary Rycroft called the meeting to order. **6:00 PM**

2.0 **LAND ACKNOWLEDGEMENT:**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 **ADOPTION OF AGENDA**

#011-2025-09-15 Councillor Hugh Graw
CARRIED: That the agenda be adopted as presented.

4.0 **DELEGATION:**

5.0 **OLD BUSINESS:**

6.0 **NEW BUSINESS:**

9.0 **CLOSED SESSION:**

#012-2025-09-15 Councillor Judy Kokotilo-Bekkerus **6:01 PM**
CARRIED: That Council moves into Closed Session for Item 9.1 Personnel – Evaluation – CAO – FOIP Section 17.

#013-2025-09-15 Councillor Hugh Graw **7:20 PM**
CARRIED: That Council moves out of Closed Session.



#014-2025-09-15 Deputy Mayor Cyndi Corbett
CARRIED: That Council directs Administration to proceed as discussed.

10.0 **ADJOURNMENT** Mayor Gary Rycroft adjourned the Special Council Meeting **7:21 PM**

Mayor Gary Rycroft

Deputy Mayor Cyndi Corbett

Alpha-Dawn Campbell

September 9th, 2025

Town Council
Box 30
Beaverlodge, AB T0H 0C0

Dear Beaverlodge Town Council,

I am unable to complete my term on the Beaverlodge Library Board and reluctantly forward my resignation effective immediately.

Sincerely,

Alpha-Dawn Campbell



**AUGUST 2025 MONTHLY REPORT TO THE Town of Beaverlodge
FOR BYLAW OFFICER SERVICES**

1. Dates and times spent: (attached)
2. **Number of Tickets issued:** 0
3. **Number of Complaints/Occurrences:** 10
 - Animal Control - Running at Large: 3
 - Animal Control - Barking: 1
 - Animal Control - Bite/Attack Animal: 0
 - Animal Control - Bite/Attack Human: 0
 - Animal Control - Too many dogs: 0
 - Animal Control - Vicious/Restricted: 0
 - Animal Control - Cat: 1
 - Animal Control - Other: 0
 - Unightly Premises: 2
 - Parking: 3
 - Fire/Permit: 0
4. **Town Priorities:**
 - a)
 - b)
 - c)



CONTRACT TIME DETAILS FOR BILLING

REPORTING PERIOD: 2025-08-01 to 2025-08-31

MUNICIPALITY: BEAVERLODGE

ADMINISTRATION 2.00 HOURS

EVENT	START/END	HOURS	MUNICIPALITY	ACTIVITY	LINKED REPORT INCIDENT TYPE	NOTES
-------	-----------	-------	--------------	----------	--------------------------------	-------

TYPE: BYLAW OFFICER

1		2.00		ADMINISTRATION		
2	2025-08-01 09:50:00 2025-08-01 10:50:00	1.00	BEAVERLODGE	PATROL		
3	2025-08-02 15:21:00 2025-08-02 16:21:00	1.00	BEAVERLODGE	PATROL		
4	2025-08-03 09:02:00 2025-08-03 10:02:00	1.00	BEAVERLODGE	PATROL		
5	2025-08-04 08:05:00 2025-08-04 08:35:00	0.50	BEAVERLODGE	PATROL		
6	2025-08-04 08:33:00 2025-08-04 09:03:00	0.50	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
7	2025-08-04 09:03:00 2025-08-04 09:33:00	0.50	BEAVERLODGE	PATROL		
8	2025-08-05 14:28:00 2025-08-05 14:43:00	0.25	BEAVERLODGE	PATROL		
9	2025-08-05 14:43:00 2025-08-05 14:58:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
10	2025-08-05 15:05:00 2025-08-05 15:35:00	0.50	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - CAT	
11	2025-08-06 14:21:00 2025-08-06 14:36:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
12	2025-08-06 14:36:00 2025-08-06 15:36:00	1.00	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - BARKING	
13	2025-08-06 14:42:00 2025-08-06 14:57:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
14	2025-08-09 10:18:00 2025-08-09 11:18:00	1.00	BEAVERLODGE	PATROL		
15	2025-08-12 08:50:00 2025-08-12 09:50:00	1.00	BEAVERLODGE	PATROL		
16	2025-08-12 09:50:00 2025-08-12 10:05:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
17	2025-08-12 10:05:00 2025-08-12 10:20:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - BARKING	
18	2025-08-14 12:45:00 2025-08-14 13:45:00	1.00	BEAVERLODGE	PATROL		
19	2025-08-15 14:06:00 2025-08-15 15:06:00	1.00	BEAVERLODGE	PATROL		
20	2025-08-15 16:32:00 2025-08-15 16:47:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
21	2025-08-16 16:50:00 2025-08-16 17:50:00	1.00	BEAVERLODGE	PATROL		
22	2025-08-16 17:50:00 2025-08-16 18:05:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	

23	2025-08-17 10:15:00 2025-08-17 11:15:00	1.00	BEAVERLODGE	PATROL		
24	2025-08-18 14:30:00 2025-08-18 14:45:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
25	2025-08-19 09:46:00 2025-08-19 10:46:00	1.00	BEAVERLODGE	PATROL		
26	2025-08-19 10:46:00 2025-08-19 11:01:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
27	2025-08-20 09:06:00 2025-08-20 10:06:00	1.00	BEAVERLODGE	PATROL		
28	2025-08-21 08:49:00 2025-08-21 09:49:00	1.00	BEAVERLODGE	PATROL		
29	2025-08-21 14:38:00 2025-08-21 15:38:00	1.00	BEAVERLODGE	PATROL		
30	2025-08-22 12:05:00 2025-08-22 13:05:00	1.00	BEAVERLODGE	PATROL		
31	2025-08-22 17:35:00 2025-08-22 17:50:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
32	2025-08-23 11:05:00 2025-08-23 11:20:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
33	2025-08-23 15:39:00 2025-08-23 16:39:00	1.00	BEAVERLODGE	PATROL		
34	2025-08-25 14:35:00 2025-08-25 14:50:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
35	2025-08-26 08:51:00 2025-08-26 09:06:00	0.25	BEAVERLODGE	OCCURRENCE	UNSIGHTLY PREMISES	
36	2025-08-26 12:12:00 2025-08-26 12:27:00	0.25	BEAVERLODGE	OCCURRENCE	UNSIGHTLY PREMISES	
37	2025-08-26 12:30:00 2025-08-26 13:00:00	0.50	BEAVERLODGE	PATROL		
38	2025-08-27 09:20:00 2025-08-27 10:05:00	0.75	BEAVERLODGE	PATROL		
39	2025-08-27 10:02:00 2025-08-27 10:17:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
40	2025-08-28 10:45:00 2025-08-28 11:45:00	1.00	BEAVERLODGE	PATROL		
41	2025-08-28 15:18:00 2025-08-28 15:33:00	0.25	BEAVERLODGE	OCCURRENCE	UNSIGHTLY PREMISES	
42	2025-08-28 15:20:00 2025-08-28 15:50:00	0.50	BEAVERLODGE	PATROL		
43	2025-08-28 15:42:00 2025-08-28 15:57:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
44	2025-08-29 15:33:00 2025-08-29 15:48:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
45	2025-08-29 16:40:00 2025-08-29 17:40:00	1.00	BEAVERLODGE	PATROL		
46	2025-08-30 10:49:00 2025-08-30 11:04:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
47	2025-08-30 14:15:00 2025-08-30 15:00:00	0.75	BEAVERLODGE	PATROL		
48	2025-08-31 16:45:00 2025-08-31 17:15:00	0.50	BEAVERLODGE	PATROL		

TOTAL HOURS: 30.00
BYLAW OFFICER HOURS: 30.00

TOTAL EVENTS: 48
BYLAW OFFICER PERCENTAGE: 100.0%



Monthly Occurrences By Zone

Reporting Period: 2025-08-01 to 2025-08-31 23:59:59

Printed on:2025-09-08 11:57:08

Municipality:BEAVERLODGE

Zone	Complaint Type	Occurrences Count
BEAVERLODGE	UNSIGHTLY PREMISES	2
BEAVERLODGE	ANIMAL CONTROL - CAT	1
BEAVERLODGE	ANIMAL CONTROL - BARKING	1
BEAVERLODGE	ANIMAL CONTROL - RAL	3
BEAVERLODGE	PARKING	3
Total		10

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	Grande Prairie & District Catholic School Board	26-Oct-20	CAO/Admin	Sent Draft Joint Use Partnership Agreement to GPCSD - following up for update April 15, 2024. January 2025 Draft JUPA returned to CAO for review. Jeff and Tina met with on April 10, 2025. A new agreement is being drafted.	In progress	
2	AB Munis Meeting with Minister of Municipal Affairs	8-Sep-25	CAO/Admin	Determine if there are any relevant topics that would necessitate a meeting with the Minister at the conference and if so then submit a meeting request. Check with partners in the region for any joint advocacy opportunities.	Completed	9/12/2025
3	ATCO Electricity Distribution Rates	8-Sep-25	CAO/Admin	Write a letter advocating our support for this as per Mayor Clayton's example.	Completed	9/22/2025
4	CAO Performance Review	8-Sep-25	CAO/Admin	Call a Special Council Meeting for September 15, 2025 at 6pm.	Completed	9/9/2025
5						
6						

Current: **Monday, September 22, 2025**

Monthly Report to Council

Date: Sept 16, 2025

Project/Event	Highlights/Concerns
Clients	<ul style="list-style-type: none"> From Aug 6- Sept 16, FCSS has served 148 clients. This includes booked appointments, walk-in's and phone calls for service.
Administrative Tasks	<ul style="list-style-type: none"> Newsletter and posters are ongoing. Advertising for LodgeLink and the Community Open House
Meetings	<ul style="list-style-type: none"> Sept 4 – Beaverlodge Hospital Presentation – FCSS Services Sept 15 – NW FCSS Directors Meeting Sept 17 – Interagency Planning Meeting Sept 23 – SPRCL Sept 24 – Joint Health & Safety Meeting Sept 25 – Navigator Meeting
Programs	<ul style="list-style-type: none"> Sept 17 – Service Canada Walk-In Clinic Sept 17 – Service Provider Open House Parent & Tot will resume twice weekly in November with one day bringing in special presentations/field trips. Will utilize the community bus when able CSW Camps are planned for start in November once the pool is back in operation. Full day camps for youth aged 5-12 Babysitting Course – October 10
Staffing	<ul style="list-style-type: none"> 3 casual Bus drivers 2 part-time Home Support Workers 1- Parent & Tot/ CSW Camp Facilitator
Training & Development	<ul style="list-style-type: none"> Sept 9 – Supporting Albertans in Advance Care Planning Sept 9 – Grants for Homelessness, Housing & Mental Health Sept 18 – Practical & Responsible AI for Frontline Workers
Other	<ul style="list-style-type: none"> Participated in the Town Parade as Beaverly – Decorated the Town Bus for exposure Currently 160 tax returns have been filed through the CVITP (Community Volunteer Income Tax Program) Probation has been using the office bi-monthly for meeting with clients. Odyssey House uses the old Peace Officer office every other Wednesday- but no active clients currently Currently 22 Home Support Clients Partnership with CRAVEE to deliver meals outside of Beaverlodge free of charge.

	<ul style="list-style-type: none">○ Jan 2025 To date: 1333 meals have been delivered with an average of 14 clients ordering every 2 weeks. Partnership with CRAVEE Delivery: 47 deliveries. Volunteers continue to deliver to in-town residents.○ August had 2 private bus bookings. A total of 31 riders for Wednesday's GP run. Tuesday/Thursday LodgeLink service had 4 riders. Brochures were handed out at the town parade and brought two new riders. Total of 64 riders in August.○ Reached out to the Beaverlodge Daycare to see about extra spaces during a possible teachers strike. They are not able to accommodate due to staffing. County of GP FCSS will have their school liaisons putting on programming throughout the County during the strike. BL FCSS will help with finding spaces if that should go ahead.
--	---

From: Reanna Stockman

Department: FCSS

Monthly Report to Council
Date: Period ending January 1, 2025 – September 16, 2025

From: Tina Letendre

Department: Administration

Project/Event	Highlights/Concerns
Financial Administration	<ul style="list-style-type: none"> Implemented new Accounting Software, creating step-by-step processes for other staff to use. Created spreadsheet of the Arena Utility data for GICB intake grant. Sold various excess items on GovDeals, such as old cupboards at old firehall, and old Peace Officer items. Did financials for Recreation Services Agreement with ICC. Helped Auditors with the 2024 audit. Tax Sale Auction – with Municipal acquisition
Other Initiatives	<ul style="list-style-type: none"> Completed my 2nd Course out of 14 for CPA PREP Courses Started my 3rd Course for CPA PREP Courses Updating policies as needed Updating Bylaws as needed Member of Regional Growth Study Member of MVHC Indigenous group Election training – new Database Switched Campground reservation sites
Development	<ul style="list-style-type: none"> Currently approved 26 Development Permit Applications, consisting of: <ul style="list-style-type: none"> 2 Home Based Businesses 12 Solar Panels - \$389,379.48 1 for Electric Lift - \$125,000 4 Detached Garage - \$218,,000 1 Attached Garage - \$40,000 1 Storage Shed - \$2,500 2 New Residential Build - \$775,000 1 Institutional - \$170,000,000 1 temporary signage 1 driveway opening <p>Total Current Development Value is approximately \$171,549,879</p>

Monthly Report to Council

Date: September 2025

From: Tanya Harvey

Department: Recreation

Project/Event	Highlights/Concerns
NuVista Energy Centre	<p>Aquatics:</p> <ul style="list-style-type: none"> November/December Swim lessons will be released to the public on October 16th. Eastlink Centre Shut Down has been announced, and once again, they will be offering their members a discount when utilizing our facility. This worked very well last year, and we were able to welcome many first-time users to our facility. We will once again offer our members the same opportunity at their facility during our shutdown. The annual aquatics shutdown is scheduled for October 10 – November 3, 2025. Routine maintenance will be completed for the pool basins and mechanical components. The largest project this year will be renovating the three changerooms. This includes replacing broken tiles, redoing the grout throughout, new plumbing fixtures and countertops. Beaverlodge Barracudas sponsored the purchase and installation of a new water fountain equipped with a bottle refill station for the pool deck. Installation is scheduled during the aquatics shutdown this fall.
Community Kitchen & Gym	<ul style="list-style-type: none"> Pickleball rents the gymnasium twice weekly. Rental requests for Club Volleyball running December – May have begun.
Community Center/Multipurpose Room	<ul style="list-style-type: none"> Pickleball is running Tuesday-Friday, 9:30am-12:30pm, and will continue throughout the summer season this year.
Arena	<ul style="list-style-type: none"> The Arena was scheduled to open on September 8th, but was delayed by two days due to high outside temperatures slowing down the ice-making process. The concession upgrades were completed and included new countertops and roll-up doors. Town of Beaverlodge skating lessons have opened for registration Beaverlodge Girls Hockey sponsored the purchase and installation of a new water fountain equipped with a bottle refill station for the arena.

	<ul style="list-style-type: none">• We are currently advertising for a part-time arena attendant.
Community Programs	<ul style="list-style-type: none">• Our 2nd Triathlon was September 13th and was well-received by participants.