



AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING  
TUESDAY OCTOBER 14, 2025 AT 6:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE  
Microsoft Teams Meeting ID: 259 276 775 697 Passcode: Xe9Bz3o2

1.0	<b><u>CALL TO ORDER:</u></b> <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23.</i>	
2.0	<b><u>LAND ACKNOWLEDGEMENT:</u></b>	PP 2
3.0	<b><u>ADOPTION OF AGENDA:</u></b>	
4.0	<b><u>ADOPTION OF MINUTES:</u></b>  4.1 September 22, 2025 - Regular Council Meeting Minutes	PP 3-6
5.0	<b><u>DELEGATIONS:</u></b>	
6.0	<b><u>OLD BUSINESS:</u></b>  6.1 Peace Library System Master Agreement	PP 7-33
7.0	<b><u>NEW BUSINESS:</u></b>  7.1 Fee Waiver – Rebels Volleyball 7.2 Recreation ICF 7.3 RCMP Community Policing 7.4 NWP Presidents Ball – Oct 18 <sup>th</sup> 7.5 AUMA Meeting with Minister of Transportation 7.6 Election Update	* Add: 7.7 Weed Inspector Agreement 7.8 Developer Incentive Proposal 7.9 MD of Smoky River Letter of Support re: Orphaned Wells & Linear Taxes PP 34-37 PP 38-44 PP 45-48 PP 49
8.0	<b><u>CORRESPONDENCE:</u></b>  8.1 Bylaw Report – September 2025	PP 50-55
9.0	<b><u>COMMITTEE AND STAFF REPORTS:</u></b>  9.1 Action List 9.2 Council Reports	
10.0	<b><u>CLOSED SESSION:</u></b>	



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As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



## **REGULAR COUNCIL MEETING MINUTES**

**MONDAY, SEPTEMBER 22, 2025 @ 6:00 PM**

### **IN COUNCIL CHAMBERS #400 – 10 ST. BEAVERLODGE, ALBERTA**

<b>COUNCIL</b>	Mayor Gary Rycroft	Deputy Mayor Cyndi Corbett
	Councillor Judy Kokotilo-Bekkerus	Councillor Cal Mosher
	Councillor Hugh Graw	Councillor Cody Moulds
<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO
	Nichole Young, Legislative Services	

**1.0**    **CALL TO ORDER:** Mayor Gary Rycroft called the meeting to order. **6:00 PM**

**2.0**    **LAND ACKNOWLEDGMENT:**

*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

**3.0**    **ADOPTION OF AGENDA:**

#241-2025-09-22      Deputy Mayor Cyndi Corbett

**CARRIED:** That Council adopts the agenda as presented.

**4.0**    **ADOPTION OF MINUTES:**

4.1 September 8, 2025 – Regular Council Meeting Minutes

#242-2025-09-22      Councillor Cody Moulds

**CARRIED:** That Council adopts the Minutes of the September 8, 2025 Council meeting as presented.

**5.0**    **DELEGATIONS:**



**6.0 OLD BUSINESS:**

**7.0 NEW BUSINESS:**

**7.1 Library Board New Member Appointments – Sheila Zumwalt & Anna Nelson**

**#243-2025-09-22** Councillor Hugh Graw

**CARRIED:** That Council approves the appointment of Sheila Zumwalt to the Town of Beaverlodge Library Board for a 3-year term, expiring Oct 1, 2028.

**#244-2025-09-22** Deputy Mayor Cyndi Corbett

**CARRIED:** That Council approves the appointments of Anna Nelson to the Town of Beaverlodge Library Board for a 3-year term, expiring Oct 1, 2028.

**7.2 Library Board Re-appointments – Dr. Emily Bamforth & Linda Cramer**

**#245-2025-09-2** Councillor Cal Mosher

**CARRIED:** That Council approves the re-appointment of Dr. Emily Bamforth for another 3-year term to the Town of Beaverlodge Library Board, expiring October 1, 2028.

**#246-2025-09-22** Councillor Cal Mosher

**CARRIED:** That Council approves the re-appointment of Linda Cramer for another 3-year term to the Town of Beaverlodge Library Board, expiring October 1, 2028.

**7.3 Public Tax Auction Update**

**#247-2025-09-22** Deputy Mayor Cyndi Corbett

**CARRIED:** That Council accepts this update for information.





#### 7.4 2025 Fall Clean-Up

**#248-2025-09-22** Councillor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts this update for information.

#### 7.5 2025 Municipal Election Update

**#249-2025-09-22** Deputy Mayor Cyndi Corbett

**CARRIED:** That Council accepts this update for information.

#### 7.6 Caribou Centre Re-Opening Invitation – October 21, 2025

**#250-2025-09-22** Councillor Cody Moulds

**CARRIED:** That Council accepts this item for information.

### 8.0 CORRESPONDENCE:

#### 8.1 Special Council Meeting Minutes September 1, 2025

**#251-2025-09-22** Councillor Judy Kokotilo Bekkerus

**CARRIED:** That Council adopts the minutes of the September 15, 2025 Special Council Meeting as presented.

#### 8.2 Library Board Member Resignation

**#252-2025-09-22** Councillor Cal Mosher

**CARRIED:** That Council accepts this resignation letter for information.

#### 8.3 Bylaw Report – August 2025

**#253-2025-09-22** Councillor Hugh Graw

**CARRIED:** That Council accepts this report for information.



**9.0 COMMITTEE & STAFF REPORTS:**

**9.1 Action List**

**#254-2025-09-22** Councillor Cody Moulds

**CARRIED:** That Council accepts the updated Action Item List for information.

**9.2 Staff Reports**

**#255-2025-09-22** Councillor Hugh Graw

**CARRIED:** That Council accepts the Staff Reports for information as presented.

**10.0 CLOSED SESSION:**

**11.0 ADJOURNMENT:** Mayor Gary Rycroft adjourned the meeting.

**6:14 PM**

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Mayor Gary Rycroft

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Jeff Johnston, CAO

Date: October 14, 2025

From: Tina Letendre

Department: Administration

RE: Peace Library System Master Agreement

**Purpose**

To provide Council with an update on the review of the *Peace Library System Master Agreement v3* (effective January 1, 2026) and to outline how the revisions align with the Town's previously submitted concerns dated June 12, 2025.

**Background**

The Peace Library System (PLS) is a regional cooperative organization that provides shared library services to 38 municipalities and 22 school authorities across northwest Alberta. The System operates under the authority of the *Libraries Act* and *Libraries Regulation* (Alta Reg 141/1998, as amended).

In June 2025, the Town of Beaverlodge submitted a formal letter to the Peace Library System Board outlining several concerns and recommendations regarding the draft Master Agreement then under review. Key areas identified for improvement included:

1. **Regulatory compliance** with the amended *Libraries Regulation* (AR 158/2025).
2. **Balanced indemnification** provisions.
3. **Enhanced financial transparency** regarding per capita rate increases.
4. **Defined insurance requirements.**
5. **Tiered dispute resolution process.**
6. **Improved governance and representation.**
7. **Periodic review of service expectations and standards.**

We received a reply from the Peace Library System acknowledging our concerns and that a revised Agreement would be prepared and sent back to us for further review.



## Discussion

Administration has compared the revised draft against the concerns outlined in the Town's correspondence. The following summary identifies where alignment has been achieved and where outstanding issues remain.

### 3.1 Areas of Alignment

- **Regulatory Compliance:**  
Section 18.3 now explicitly requires written notification to all parties at least 60 days prior to amendments, extensions, or renewals, ensuring compliance with 25(n) of the Regulation.
- **Indemnification Clause:**  
Section 12.1 has been amended to include mutual indemnification, requiring both the Board and participating municipalities to assume responsibility for negligence or breaches of duty. This addresses the Town's concern regarding financial risk exposure.
- **Financial Transparency:**  
Section 8.2 now mandates that detailed financial statements and rationales be provided for any proposed levy increases exceeding 5%, improving transparency and enabling better-informed municipal decision-making.

### 3.2 Partially Addressed Concerns

- **Insurance Coverage:**  
Section 11.5 requires municipalities and the Board to maintain "adequate" insurance but does not define specific coverage thresholds or require consultation with member municipalities or their insurers. This leaves interpretation and adequacy subject to discretion.
- **Governance and Representation:**  
Section 6 establishes an Executive Committee where membership exceeds 20, but no additional provisions for zonal representation, accountability reporting, or transparency have been introduced. With 38 participating municipalities, this remains a concern for equitable governance.

### 3.3 Outstanding Concerns

- **Dispute Resolution:**  
The agreement continues to rely solely on binding arbitration under Section 15. A tiered resolution process beginning with negotiation or mediation, as recommended, was not adopted.
- **Service Expectations and Standards:**  
While Schedules "C" and "D" define services to public and school libraries, the agreement lacks a requirement for periodic service reviews or clear benchmarks to ensure service quality as new members join the system.



### Analysis and Administration Position

Administration acknowledges that while some concerns remain only partially addressed or outstanding, the revisions made to *Master Agreement v3* represent a **significant improvement** over previous drafts.

The new provisions on regulatory compliance, mutual indemnification, and fiscal transparency demonstrate responsiveness and modernization. The unresolved areas—insurance specificity, dispute resolution, and governance—are not deemed to pose material risks to the Town's participation in the Peace Library System.

Administration is comfortable with the current language as drafted and believes the Town's continued membership in the Peace Library System provides important operational, financial, and community benefits. Therefore, Administration considers it in the Town's best interest to proceed with signing the agreement.

### Options

**1. Approve the Master Agreement v3 as presented.**

- *Pros:* Demonstrates cooperation, maintains service continuity, and supports regional library collaboration.
- *Cons:* Leaves certain provisions open to interpretation.

**2. Approve the Master Agreement v3 with a letter noting minor outstanding concerns.**

- *Pros:* Records the Town's position while allowing execution of the agreement.
- *Cons:* May require follow-up correspondence but avoids delay in implementation.

**3. Decline to sign until all issues are addressed.**

- *Pros:* Ensures complete satisfaction with terms.
- *Cons:* Could delay renewal and risk temporary administrative uncertainty within the System.

### Recommendation

That Council:

1. Receive this report for information; and
2. Authorize the Mayor and Chief Administrative Officer to sign the Peace Library System Master Agreement v3 on behalf of the Town of Beaverlodge; and
3. Direct Administration to provide written acknowledgment to the Peace Library System Board recognizing that while certain concerns remain partially addressed or outstanding, the Town is satisfied that the Agreement as presented serves the Town's best interests and supports continued participation in the regional library system.

**THE PEACE LIBRARY SYSTEM MASTER AGREEMENT  
(THE "AGREEMENT")**

WHEREAS The *Libraries Act*, c.L-11, and its predecessor and any successor legislation (the "Act") provides that:

- a) a municipality, improvement district, special area, Metis settlement, or school authority, upon entering into and becoming a party to an agreement as provided for by the Libraries Regulation, being Alberta Regulation 141/98 and its predecessor and successor regulations (the "Regulation"), with one (1) or more municipalities, improvement districts, special areas, Metis settlements, or school authorities, and on complying with the Regulation, may request the Minister to establish a library system, and
- b) the Minister may establish a library system board and may prescribe the boundaries of the library system, and
- c) a Library system board so established by the Minister is a corporation.

AND WHEREAS the Peace Library System was created pursuant to the Act and the Regulation (the "System");

AND WHEREAS the municipalities and school divisions listed in the attached **Schedule "A"** (collectively the "Parties" and individually as the "Party") ":

- a) recognize that the most effective way to provide a high quality of library service is through cooperation, and
- b) desire to enter into this agreement to establish, maintain and operate a library system pursuant to the Act, and
- c) are prepared to jointly finance and operate a library system, and
- d) agree that all library materials which are available through their municipal, community and school libraries should be accessible to all residents of the System;

AND WHEREAS pursuant to the Act, the System has been continued and known as the "Peace Library Board" and is hereinafter referred to as the "Board"

AND WHEREAS Section 25 of the Regulation sets out various terms and conditions that must be provided for in this Agreement;

AND WHEREAS The Parties have each carried out all requirements pursuant to the Regulation to enter into this Agreement;



NOW THEREFORE this Agreement witnesseth that in consideration of the mutual covenants and conditions herein contained, the Parties jointly and severally covenant and agree each with the other as follows:

- A. Schedules "A", "B", "C" and "D" attached hereto shall form part of this Agreement.
- B. Terms used in this Agreement have the same meaning as defined in the Act except where otherwise expressly provided.

1. OPERATION

- 1.1 The Parties shall enable the Board to maintain and operate the System in accordance with the Act and the Regulations may be amended from time to time.
- 1.2 The Parties shall provide a library service to all of their residents through the System established by this Agreement in the manner and upon the terms set out in this Agreement.
- 1.3 The Parties, in cooperation with their municipal and intermunicipal library boards and school libraries, shall make all library materials belonging to the Board, municipal and intermunicipal library boards and school libraries accessible to all residents of the Parties.

2. EFFECTIVE DATE

- 2.1 The effective date of this Agreement shall be the 1st day of January 2026, it being recognized and acknowledged that previous agreements were in place. This Agreement supersedes all previous agreements, and those agreements are hereby terminated.

3. POWERS AND DUTIES OF THE PEACE LIBRARY BOARD

- 3.1 The management, regulation and control of the System is vested in and shall be exercised by the Board having the powers and duties pursuant to the Act and the Regulation.
- 3.2 The Board shall engage a person as librarian, hereinafter referred to as "the Chief Executive Officer (CEO)", having qualifications and experience as a librarian and whose responsibility shall be the administration of the System. The Board shall fix the compensation and all other terms of employment of the CEO.
- 3.3 The Board may engage such additional employees as are required for the operation of the System.

- 3.4 The Board shall cooperate with other libraries, library systems, resource libraries, and with the Government of Alberta in the development, maintenance and operation of a province-wide network for sharing of library resources.
- 3.5 If a municipality that is a Party does not have a municipal board, the member of the Board appointed by the municipality shall receive the concerns of the residents of the advisory committee appointed by the council of the municipality to transmit those concerns.
- 3.6 Notwithstanding paragraph 3.5, if an advisory committee is not appointed by the council, the Board may appoint a committee to receive the concerns respecting library service and transmit them to the Board member representing the council of the municipality in which the advisory committee is located.

#### 4. APPOINTMENTS TO THE BOARD

All appointments to the Board shall be made in writing in accordance with the Act.

- 4.1 Where a municipality, Metis settlement or school authority is a Party to this Agreement it shall appoint one (1) member to the Board.
- 4.2 Where an improvement district is a Party to this Agreement, it shall appoint one (1) member of the Board who is appointed by the Minister responsible for the *Municipal Government Act*.
- 4.3 Where a special area is a Party to this Agreement, it shall appoint one (1) member of the Board who is appointed by the Minister responsible for the *Special Areas Act*.
- 4.4 Any additional members shall be appointed in accordance with the Regulation.

#### 5. TERM OF APPOINTMENT

- 5.1 The term of any appointment to the Board shall be in accordance with the Regulation.
- 5.2 When a vacancy arises on the Board for any reason, it shall be filled in accordance with the Act as soon as reasonably possible.
- 5.3 Each Party may appoint an alternate Board member in accordance with the Regulation.



6. THE EXECUTIVE COMMITTEE

- 6.1 When the number of members on the Board is more than twenty (20), the Board shall establish an executive committee of not more than ten (10) members (the "Executive Committee").
- 6.2 The Board shall define the powers and duties of the Executive Committee.
- 6.3 Appointment to the Executive Committee shall be made in accordance with the Act and the Regulation.
- 6.4 Any Executive Committee member who resigns from the Board shall be deemed to have resigned from the Executive Committee as well.

7. RESTRICTION OF AUTHORITY

- 7.1 If a municipal library has been established in a municipality and is receiving library services from the Board, the authority of the municipal library board is subject to the terms of this Agreement.

8. FISCAL MANAGEMENT

- 8.1 The fiscal year of the System shall be January 1<sup>st</sup> to December 31<sup>st</sup>.
- 8.2 The Board shall, on or before December 1 of each year, submit to each Party a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the System, including the local appropriation that shall be paid by each of them. Detailed financial statements and rationale for any proposed increases above 5% shall be provided to support informed decision-making by all Parties.
- 8.3 Each Party shall pay to the Board the amount which is the product of the per capita local appropriation set out in Schedule "B" and the population of the Party.
- 8.4 Each Party shall pay to the Board the amount required to be paid pursuant to paragraph 8.3 of this Agreement, either in two equal installments on or before January 15 and July 15 of each year, or in one installment on or before January 15 of each year, pursuant to Schedule "B".
- 8.5 Any amounts paid to the Board by a Party pursuant to this Section 8 or any other provision of this Agreement shall be retained by the Board and not reimbursed to the Party for any reason, including withdrawal from the System as contemplated in Section 13.

- 8.6 The population of a municipality which is a Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs.
- 8.7 The student population of a school authority which is a Party to this Agreement shall be deemed to be the latest figure available from the Government of Alberta prior to December 1 in each year the budget is established pursuant to paragraph 8.2.
- 8.8 The Board shall apply to the Government of Alberta for all library grants for which it is eligible.
- 8.9 Municipal library boards and school authorities may retain any revenues generated at the local level by fees, fines, special fundraising efforts, gifts, donations and grants not specified in Schedule "B" and may expend such funds as they see fit to provide library service to that community.
- 8.10 If a Party is in default of payment by more than ninety (90) days, it shall be subject to a two (2) per cent, per month, penalty charge for each month that payment is past due. Library services to the Party may be suspended if after six (6) months, payment is still not made.

9. SYSTEM SERVICES TO LIBRARIES

- 9.1 The Board shall equip, establish and maintain a library system for the residents and students of the Parties and the services provided may include, but not be limited to:
- a) Materials services;
  - b) Technical services;
  - c) Information services;
  - d) Programming and public relations services;
  - e) Development services.
  - f) Information Technology Services
- 9.2 Programs which may be offered in each of these categories are detailed in Schedules "C" and "D".
- 9.3 The Board may enter into one or more separate contracts with any other person or group, including a school authority, non-profit organization, military base, Metis

Settlement, or Indian band to provide library services as specified in the contract.

10. THE SYSTEM AND ITS MEMBERS

The powers and duties of municipal and intermunicipal library boards within the System shall be defined in accordance with the Act and as specified in the terms and conditions of this Agreement.

10.1 Each library board within the System shall:

- a) act as a liaison between the residents of the municipality and the Board, to advise the residents of the municipality of the policies of the Board and bring their needs to the attention of the Board;
- b) in cooperation with the Board, set guidelines for the operation of the library, including hours of library opening, management, use and services, and comply with the Regulation in the provision of library services to residents of the municipality;
- c) If requested by the Board:
  - i. submit copies of all library policies, bylaws, goals and objectives, and plan of service documents to the Board; and
  - ii. forward copies of its budget, annual report and financial statement for the preceding year to the Board.
- d) pay out of their own resources for the purchase or acquisition of library materials and articles of educational, cultural or artistic value;
- e) receive, hold and administer bequests, donations and gifts of real and personal property for local library purposes;
- f) in general, perform such duties as are necessary to operate library service in the community; and
- g) in accordance with this Agreement, make available to all residents of the Parties all library materials normally lent under municipal board policy.

10.2 A school authority within the System shall file copies of its library policies, as required by Alberta Education, with the Board.

10.3 If a municipal library has been established in a municipality and is receiving library services from the Board, the authority of the municipal or intermunicipal library board is subject to any limitation of its authority under this Agreement.



## 11. OWNERSHIP OF PROPERTY

- 11.1 a) All personal property of the municipal library board or school authority on the date which the council signs this Agreement affecting that board remains the property of the municipal library board or school authority and;
- b) Any property, real or personal, acquired under paragraphs 10.1 (d) and (e) of this Agreement remains the property of the municipal library board or school authority.
- 11.2 Any transfer of assets from the municipal library board, with the exception of library materials, shall be negotiated in a separate Agreement between the library board, the Board and the council of the municipality in which the library is situated.
- 11.3 All real and personal property (including intellectual property) acquired by the Board shall be the property of the Board except library materials acquired by the Board on behalf of a municipal library board or school authority (eg. purchased with library allotment funds or additional funds).
- 11.4 In the event that the System dissolves, assets will be divided among the then current members with approval of the Minister. Such division shall take into account the relative populations of the jurisdictions and the lengths of their memberships.
- 11.5 All municipalities, improvement districts, Metis settlements, or school authorities who are a Party to this Agreement and have a library shall ensure that said libraries have, retain in force, and provide evidence of adequate contents insurance on the library materials which from time to time are within its library with loss payable to the municipality, improvement district, Metis settlement or school authority, as the case may be, and the Board as their interests may appear. The Board shall provide adequate insurance coverage for its operations.

## 12. INDEMNIFICATION

- 12.1 Each Party (the "Indemnifying Party") shall indemnify and hold harmless the Board and other Parties (collectively, the "Indemnified Parties") from and against any and all claims, liabilities, losses, damages, costs, and expenses (including reasonable legal fees and expenses) arising out of or related to any breach by the Indemnifying Party of its obligations under this Agreement, or any negligent or wrongful act or omission by the Indemnifying Party in the performance of its obligations under this Agreement. The Board shall also indemnify and hold harmless each Party from any claims arising out of negligence or operational failures by the Board.



12.2 The Indemnified Parties shall promptly notify the Indemnifying Party in writing of any claim or suit brought against them for which they seek indemnification under this Agreement. The Indemnifying Party shall have the right to control the defense and settlement of such claim, provided that the Indemnifying Party shall not settle any claim without the prior written consent of the Indemnified Parties, which consent shall not be unreasonably withheld or delayed.

12.3 This indemnity shall survive the termination or expiration of this Agreement.

13. WITHDRAWAL FROM THIS AGREEMENT

13.1 At any time after the expiration of three (3) years from the date the Party entered into this Agreement any Party may, by giving twelve (12) months' notice, withdraw from this Agreement pursuant to the Act.

13.2 If a Party to this Agreement gives notice to withdraw, the Board shall, not later than ninety (90) days prior to the effective date of withdrawal, provide, in writing, to the Party giving notice to withdraw an appraisal of the expected effects on library services to residents of the municipality or school authority concerned. The Board may request a reconsideration of the notice to withdraw.

13.3 Any amendment to this Agreement shall not extend the effect of the withdrawal provision in Section 13.1. The three-year withdrawal period referenced in Section 13.1 shall be calculated from the original effective date of entry by a Party into the Agreement, irrespective of any subsequent amendments.

14. DIVISION OF ASSETS

14.1 If a Party to this Agreement withdraws from the Agreement, pursuant to the Act, that Party shall be deemed to have forfeited any right of ownership or to share in the assets of the Board except as noted in Clause 11.3 for library materials.

15. ARBITRATION

15.1 In the event of an unresolved dispute between the Board and a Party, either party hereto shall be entitled to give to the other party notice and demand arbitration thereof and, after giving such notice and demand, each party shall within 20 days appoint an arbitrator and such appointees shall within 40 days of such notice jointly appoint a third. The decision of any two (2) of the three (3) arbitrators so appointed shall be final and binding upon the parties hereto, who covenant one with the other that their dispute shall be so decided by arbitration alone and not by recourse to any Court by action at law.

- 15.2 If, within a reasonable time the two (2) arbitrators appointed by the parties hereto do not agree upon a third, or if the party who has been notified of the dispute fails to appoint an arbitrator, then a third arbitrator or an arbitrator to represent the party in default may, upon petition of the party not in default, be appointed by a Judge of the Court of King's Bench of Alberta. The cost of arbitration shall be apportioned between the parties hereto as the arbitrators may decide.

16. EXPANSION OF THE SYSTEM

- 16.1 The Board shall develop a plan for the expansion of the System to include all eligible participants, as identified in Schedule "A", pursuant to the Regulation, and this plan shall be filed with the Minister.
- 16.2 The Board shall admit to the System any eligible participant as listed in Schedule "A".
- 16.3 If the participant signs an agreement containing the same terms and conditions of this Agreement as amended, complies with the terms of this Agreement, and receives the approval of the Minister, such participant shall become a Party to this Agreement effective the date of its admission. The date of admission shall be determined by the Board.

17. SYSTEM REPORTS

- 17.1 The Board shall make an annual report available on the operation of the System to each of The Parties and to each library board or advisory committee and to the Minister on or before May 31 in the year following the year to which the annual report relates.

18. AMENDMENT

- 18.1 This Agreement may be amended according to a motion for amendment passed by the Board. Such amendment shall be effective upon receipt by the Board of written notification from 2/3 of The Parties that they have so authorized such amendment. The Parties shall conform with such amendment upon notification from the Board that this paragraph has been fulfilled.
- 18.2 The Board may increase levies as provided for in Schedule "B", subject to the terms set out therein, without seeking an amendment to the Agreement. However, any increases to levies not contemplated by Schedule "B" may only be imposed by amendment as provided for by this Section 18.
- 18.3 The Board shall notify all Parties in writing of any proposed amendments, extensions, or renewals to this Agreement at least 60 days prior to the effective date of such changes to ensure full compliance with section 25(n) of the Regulation.



19. BINDING EFFECT

19.1 The provisions of this Agreement shall be binding upon The Parties and their successors and all municipalities, improvement districts, Metis settlements, and the councils thereto and the school authorities which may join in this Agreement with the original Parties.

20. NO WAIVER

20.1 The failure of any Party to exercise any right, power or option given to it in this Agreement, or to insist upon the strict compliance with any of its terms or conditions, shall not constitute a waiver of any provision of this Agreement with respect to any other or subsequent breaches.

21. SEVERABILITY

21.1 Any covenant or provision of this Agreement which is or becomes illegal, invalid or unenforceable shall be severed from the balance of this Agreement and be ineffective to the extent of such illegality, invalidity or unenforceability, and shall not affect or impair the remaining provisions of this Agreement, which shall remain in full force and effect.

22. ASSIGNMENT

22.1 This Agreement may not be assigned without the prior written consent of all Parties to this Agreement.

23. JURISDICTION

23.1 This Agreement shall be construed in accordance with the laws of the Province of Alberta.

24. INDEPENDENT LEGAL ADVICE

24.1 Each of the Parties hereto acknowledges that they have been advised to obtain independent legal advice with respect to their rights and obligations under this Agreement.

24.2 By signing this Agreement each Party acknowledges that they have either obtained independent legal advice or they do hereby waive the requirement for such advice and are relying on their knowledge and experience in assessing their rights and obligations under this Agreement.

25. ENTIRE AGREEMENT

25.1 This document, including all schedules appended, constitutes the entire Agreement between the parties with respect to the subject matter; all prior agreements, representations, statements, negotiations and undertakings are superseded hereby.

26. EXECUTION IN COUNTERPART

26.1 This Agreement may be executed in counterpart and all of the executed counterparts together shall constitute one Agreement.

27. SIGNATURES

27.1 IN WITNESS WHEREOF the undersigned, being one of the parties set out in Schedule A of this Agreement, have duly executed this Agreement on the date and year first noted.

SIGNATURE PAGE TO FOLLOW



\_\_\_\_\_  
Name of the Party to this Agreement

\_\_\_\_\_  
Authorized Signature (title)

Signed, sealed and delivered the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

### SCHEDULE "A"

The following 38 Municipalities are Parties to this Agreement:

City of Grande Prairie	Town of Grimshaw
County of Grande Prairie	Town of High Level
Big Lakes County	Town of High Prairie
Birch Hills County	Town of Manning
Clear Hills County	Town of McLennan
Municipal District of Fairview	Town of Peace River
Municipal District of Greenview	Town of Rainbow Lake
Municipal District of Lesser Slave River	Town of Sexsmith
County of Northern Lights	Town of Slave Lake
Municipal District of Opportunity	Town of Spirit River
Municipal District of Peace	Town of Valleyview
Municipal District of Smoky River	Town of Wembley
Municipal District of Spirit River	Village of Berwyn
Northern Sunrise County	Village of Donnelly
Saddle Hills County	Village of Girouxville
Town of Beaverlodge	Village of Hines Creek
Town of Fairview	Village of Nampa
Town of Falher	Village of Rycroft
Town of Fox Creek	Paddle Prairie Metis Settlement

SCHEDULE "A"  
(continued)

The following 42 municipalities and 22 school authorities are eligible to become Parties to this Agreement under the currently defined boundaries.

**Municipal Districts (15)**

County of Grande Prairie  
Big Lakes County  
Birch Hills County  
Clear Hills County  
Mackenzie County  
Municipal District of Fairview  
Municipal District of Greenview  
Municipal District of Lesser Slave River  
County of Northern Lights  
Municipal District of Opportunity  
Municipal District of Peace  
Municipal District of Smoky River  
Municipal District of Spirit River  
Northern Sunrise County  
Saddle Hills County

**Cities, Towns and Villages (23)**

City of Grande Prairie  
Town of Beaverlodge  
Town of Fairview  
Village of Girouxville  
Village of Hines Creek  
Village of Nampa  
Village of Rycroft  
Town of Falher  
Town of Fox Creek  
Town of Grimshaw  
Town of High Level  
Town of High Prairie  
Town of Manning  
Town of McLennan  
Town of Peace River  
Town of Rainbow Lake  
Town of Sexsmith  
Town of Slave Lake  
Town of Spirit River

Town of Valleyview  
Town of Wembley  
Village of Berwyn  
Village of Donnelly

**Metis Settlements (4)**

East Prairie Metis Settlement  
Gift Lake Metis Settlement  
Paddle Prairie Metis Settlement  
Peavine Metis Settlement

**School Authorities (22)**

Fort Vermilion School Division No. 52  
Grande Prairie School District No. 2357  
High Prairie School Division No. 48  
Northern Gateway Regional Division No. 10  
Northland School Division No. 61  
Peace River School Division No. 10  
Peace Wapiti School Board No. 33  
Grande Prairie and District Catholic Schools  
#28  
Holy Family Catholic Regional Division No. 17  
Living Waters Catholic Regional Division No.  
42  
Beaver First Nation  
Bigstone Education Authority Society  
Dene Tha' Band  
Driftpile Band  
Horse Lake First Nation  
Kapawe'no First Nation  
Kee Tas Kee Now Tribal Council Education  
Authority  
Little Red River Board of Education  
Sturgeon Lake First Nation, Band #154  
Swan River First Nation  
Tallcree Band  
Woodland Cree First Nation



## SCHEDULE "B"

### THE PEACE LIBRARY SYSTEM LOCAL APPROPRIATION

#### 1. Municipalities

The local appropriation, plus any applicable GST, paid to the Board by the municipality which is a Party to the Agreement to which this schedule is attached shall be no more than the following:

- a) for those municipalities without municipal library boards:

2026 - \$10.11 per capita

In 2027 and subsequent years, the local appropriation will be determined on the basis of approved budgets and estimates based on Clause 8.2 of this Agreement. The raise in levy may not be more than a 5% increase from the previous year without approval of at least 2/3 of the signatories to this Agreement.

- b) for those municipalities having municipal library boards:

2026 - \$7.36 per capita

In 2027 and subsequent years the local appropriation will be determined on the basis of approved budgets and estimates based on Clause 8.2 of this Agreement. The raise in levy may not be more than a 5% increase from the previous year without approval of at least 2/3 of the signatories to this Agreement.

#### 3. School divisions

2026 - \$10.11 per full-time equivalent (FTE) student

In 2027 and subsequent years, the local appropriation will be determined on the basis of approved budgets and estimates based on Clause 8.2 of this Agreement. The raise in levy may not be more than a 5% increase from the previous year without approval of at least 2/3 of the signatories to this Agreement.

SCHEDULE "B"  
(continued)

3. General

3.1 The annual local appropriations outlined in this Schedule:

- a) may be paid in two installments, and if so
- b) shall be paid to the Board on or before January 15 and July 15 of the calendar year

3.2 Where the Party chooses to pay the local appropriation in one installment, the local appropriation shall be paid to the Board on or before January 15 of the calendar year.

4. Other

Additional charges, plus any applicable GST, may be levied for services which may be agreed to but not provided under the terms of this Agreement.

5. GST

The GST registration number of the Peace Library Board is R107828469.

## SCHEDULE "C"

### SERVICES PROVIDED TO PUBLIC LIBRARIES

#### 1. MATERIALS SERVICES

Materials services are designed to supply library materials to member libraries, whether borrowed or purchased.

1.1 Library materials are defined as including but not limited to, books (whether hard cover, paper cover or soft cover), periodicals, newspapers, sound recordings, audio and video cassettes, tape recordings, video discs, video tapes, motion pictures, filmstrips, filmloops, slides, paintings, drawings, prints or photographs (whether or not they are mounted or framed), micromaterials in all formats, toys, games, computer software and multi-media kits.

1.2 To facilitate the purchase of library materials by a public library, a fund account shall be established for each member public library to a value established in Board policy.

1.3 Materials services programs offered to public libraries may include, but not be limited to, the following:

- a) Loaned materials to supplement existing library collections, such as:
  - i) Circulating blocks,
  - ii) Talking books, and
  - iii) Multilingual books;
- b) Bestseller and quality book programs (whereby materials are made available at discounted prices where available);
- c) Universal borrowers' card program providing patrons with access to collections of other member public libraries in the System; and
- d) Electronic resources, including but not limited databases, eBooks, and eMagazines.

#### 2. TECHNICAL SERVICES

Technical services shall be provided in order to acquire, organize and access library materials.

2.1 Technical services may include, but not be limited to, the following:



SCHEDULE "C"  
(continued)

- a) Centralized acquisition of library materials;
- b) Cataloguing, and processing of library materials;
- c) Consultative assistance with library automation;
- d) Maintenance of a shared catalogue;
- e) Delivery of materials to libraries.

3. INFORMATION SERVICES

Information services are designed to improve member library access to information resources at the regional, provincial, national and international levels.

3.1 Information services shall include but are not limited to:

- a) Reference services, whereby assistance is provided in answer to a request for information;
- b) Interlibrary loan service, whereby library material is made available by one library to another upon request; and
- c) Reciprocal borrowing privileges among System members.

4. PROGRAMMING AND PUBLIC RELATIONS

Programming and public relations services are designed to provide libraries with support for programming activities, as well as marketing initiatives which may be undertaken at the local level.

4.1 Programming and public relations services may include, but not be limited to, the following:

- a) Author readings;
- b) Consultative assistance;
- c) Assistance with children's and adult programming activities; and
- d) Assistance and information regarding the marketing of local library services.

5. DEVELOPMENT SERVICES

Development services are offered to assist libraries in enhancing the level of local library service.

5.1 Development services shall include consultative assistance provided by a professional library consultant.

5.2 Development services may include, but not be limited to, the following:

- a) Co-ordination of continuing education opportunities for library staff and trustees;
- b) Newsletters and other communications; and
- c) Toll-free telephone access to System personnel.

## 6. INFORMATION TECHNOLOGY SERVICES

Information technology services combine to form the technical backbone for libraries and comprise numerous hardware and software aspects required to deliver services with a high level of performance and security.

### 6.1 Hardware support may include but not be limited to:

- a) Network equipment, including firewalls, routers, switches, and wireless access points.
- b) Workstations, laptops, and other approved endpoint devices
- c) Printers, scanners, barcode scanners, and other computer-related peripherals

### 6.2 Software Support may include but not be limited to:

- a) Integrated Library System (ILS) access through all supported interfaces
- b) Microsoft professional operating systems
- c) Endpoint Detection and Response (EDR) clients
- d) Office 365 related services, including email and Teams
- e) Microsoft Office, Adobe Reader and other industry standard business applications
- f) Web browsers, including Google Chrome, Mozilla Firefox and Microsoft Edge
- g) System steady state applications on public computers

### 6.3 Other Services may include but not be limited to:

- a) Web hosting and management
- b) Microsoft phone services
- c) Security Information and Event Management (SIEM) platform
- d) Data backup and recovery where possible
- e) Supernet and Internet related services

System IT staff will fully support all pre-approved hardware, software and other services. This may include, but is not limited to, initial configuration, ongoing maintenance and/or disposal when reaching end of life. Technology not on the pre-approved list or otherwise pre-authorized by System IT staff prior to procurement will not be supported or permitted on the network. Unauthorized technology poses significant risks to network performance, stability and security.

## SCHEDULE "D"

### SERVICES PROVIDED TO SCHOOL LIBRARIES

#### 1. MATERIALS SERVICES

Materials services are designed to supply library materials to member libraries, whether borrowed or purchased.

1.1 Library materials are defined as including books (whether hard cover, paper cover or soft cover), periodicals, newspapers, sound recordings, audio and video cassettes, tape recordings, video discs, video tapes, motion pictures, filmstrips, filmloops, slides, paintings, drawings, prints or photographs (whether or not they are mounted or framed), micromaterials in all formats, toys, games, computer software and multi-media kits; and materials to support classroom instruction, excluding textbook materials.

1.2 To facilitate the purchase of library materials by a school library, a fund account shall be established for each school library in a school jurisdiction to a value established in Board policy.

1.3 Materials services programs offered to school libraries may include, but not be limited to, the following:

- a) Loaned materials to supplement existing library collections, such as circulating blocks,
- b) Bestseller and quality book programs (whereby materials are made available at discounted prices where available).

#### 2. TECHNICAL SERVICES

Technical services shall be provided in order to acquire, organize and access library materials.

2.1 Technical services may include, but not be limited to, the following:

- a) Centralized acquisition of library materials;
- b) Cataloguing, and processing of library materials;
- c) Consultative assistance with library automation;
- d) Maintenance of a shared catalogue;
- e) Delivery of materials to school jurisdictions.



SCHEDULE "D"  
(continued)

3. INFORMATION SERVICES

Information services are designed to improve member library access to information resources at the regional, provincial, national and international levels.

3.1 Information services shall include:

- a) Reference services, whereby assistance is provided in answer to a request for information; and
- b) Interlibrary loan service, whereby library material is made available by one library to another upon request;

4. PROGRAMMING AND PUBLIC RELATIONS

Programming and public relations services are designed to provide libraries with support for programming activities, as well as promotion of the library within the school setting.

4.1 Programming and public relations services may include, but not be limited to, the following:

- a) Author readings;
- b) Consultative assistance;
- c) Assistance with library programs to the student population; and
- d) Assistance to teachers and administrators in the development of library programs.

5. DEVELOPMENT SERVICES

Development services are offered to assist libraries in enhancing the level of local library service.

5.1 Development services shall include consultative assistance provided by a professional library consultant.

5.2 Development services may include, but not be limited to, the following:

- a) Co-ordination of continuing education opportunities for library staff and trustees;
- b) Newsletters and other communications; and
- c) Toll-free telephone access to System personnel.

## 6. INFORMATION TECHNOLOGY SERVICES

Information technology services combine to form the technical backbone for libraries and comprise numerous hardware and software aspects required to deliver services with a high level of performance and security.

### 6.1 Hardware support may include but not be limited to:

- a) Network equipment, including firewalls, routers, switches, and wireless access points.
- b) Workstations, laptops, and other approved endpoint devices
- c) Printers, scanners, barcode scanners, and other computer-related peripherals

### 6.2 Software Support may include but not be limited to:

- a) Integrated Library System (ILS) access through all supported interfaces
- b) Microsoft professional operating systems
- c) Endpoint Detection and Response (EDR) clients
- d) Office 365 related services, including email and Teams
- e) Microsoft Office, Adobe Reader and other industry standard business applications
- f) Web browsers, including Google Chrome, Mozilla Firefox and Microsoft Edge
- g) System steady state applications on public computers

### 6.3 Other Services may include but not be limited to:

- a) Web hosting and management
- b) Microsoft phone services
- c) Security Information and Event Management (SIEM) platform
- d) Data backup and recovery where possible
- e) Supernet and Internet related services

System IT staff will fully support all pre-approved hardware, software and other services. This may include, but is not limited to, initial configuration, ongoing maintenance and/or disposal when reaching end of life. Technology not on the pre-approved list or otherwise pre-authorized by System IT staff prior to procurement will not be supported or permitted on the network. Unauthorized technology poses significant risks to network performance, stability and security.

**THE PEACE LIBRARY SYSTEM**

**MASTER AGREEMENT**



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Box 30, Beaverlodge, AB T0H 0C0  
Phone: 780.354.2201  
Fax: 780.354.2207

## Facility and Fee Waiver Application

Organization: Rebels U15 girls

Type of business: ☐ Government ☒ Non-Profit ☐ For-Profit ☐ Other

Charity / Non Profit Registration Number: 507616662  
You must attach a copy of the 501(c)3, if Non-Profit

Address: BOX 955

City: Beaverlodge Province: AB Postal-Code: T0H 0C0

Contact Name: Julie Schmidt Title: \_\_\_\_\_

Phone: 582 343 5579 Phone 2: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: jschmidt79@hotmail.com

Type of Event: ☐ Fundraiser ☐ Community Event ☒ Private Event

Date(s) of event: Jan. - June 1 > 1st Tues + Thurs  
6:30 - 8 pm

Requested Facility/Location of Event: St Mary Beaverlodge

Requested Equipment: \_\_\_\_\_

Requested Percentage of Fees to be Waived: ☐ 25% ☒ 50%

NOTE: The maximum amount of any eligible application for waiver or fee reduction is 50%.

Requested Amount of Fees to be Waived: 50% of \$1500 = \$750 -

Brief Description and Purpose of Event (attach an additional page if needed):

The gym will be used for youth  
sport to play Volleyball.

The primary purpose of the organization is: Volleyball development

Include the following information with your Application:

- Organization profile (documentation may be requested confirming non-profit status);
- Membership information including the number of members residing in and around the Town of Beaverlodge;
- Funding profile and non-profit status (submission of documentation confirming non-profit status);
- An explanation of the purpose or nature of the event or activity and the perceived benefit of the event or activity to the local community;
- A budget for the event including:
  - Funding sources available and accessed by the organization; and, proposed expenses.
  - Additional sources of revenue including grant sources.
- Previous year's financial statement:
  - An Audited Financial Statement, a Balance Sheet, or an Income and Expense report are all examples of acceptable financial information from applicants. Only one type of statement is required to be submitted with an application.
- Incomplete applications will not be accepted.
- Applications to waive or reduce fees and charges must be made at least four (4) weeks prior to the event

I acknowledge that this request and any subsequent approval or denial does not guarantee the availability of facilities and/or equipment. I further understand that I must have completed all applicable reservation procedures prior to submitting this application including but not limited to reserving the facility and/or equipment and paying a security deposit and booking fee. I further acknowledge that if the request is denied or a reduction of fees is granted the organization I represent must pay all remaining fees by the due date and that all established regulations and policies will be followed during and after the event.

Signature: MSSJ Date: Sept. 17/2025

FOR OFFICE USE ONLY

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Permit #: \_\_\_\_\_ Total Amount of Permit: \_\_\_\_\_

Amount of Fees Waived: \_\_\_\_\_

Administration Approval: ☐ 0% ☐ 25%

Council Approval: ☐ 0% ☐ 25% ☐ 50%

Date: \_\_\_\_\_

Notified by: \_\_\_\_\_ Date: \_\_\_\_\_



Permit Contract

**Town of Beaverlodge Recreation**  
P.O. Box 30  
1016 - 4th Ave  
Beaverlodge, AB T0H 0C0  
Phone: (780) 354-2203  
FAX: (780) 354-2203  
Email: recreation@beaverlodge.ca

**Permit #4737, Approved**

Sep 19, 2025 11:11 AM



**Company:** Rebels Volleyball Club  
Box 1812  
Beaverlodge, AB T0H 0C0

Customer Type: Other Organizations

Prepared By: Tanya Harvey

**Agent:** Julie Schmidt

Home: (587) 343-5579

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$1,500.00	\$75.00	\$0	\$1,575.00	\$285.71	\$14.29	\$0	\$0	\$1,875.00

▼ **RESERVATIONS**

Event		Resource	Center		Notes
Rebels U15 Volleyball #4737 Type: Minor Sports Attend/Qty: 1		Community Kitchen & Gymnasium	Community Kitchen & Gymnasium 100-13th Street Beaverlodge, AB T0H 0C0 (780) 354-2203		--
Day	Days Requested Date	Event Begins	Duration	Date	Event Ends Time
Tuesday	Jan 6, 2026	6:30 PM	1½ hours	Jan 6, 2026	8:00 PM
Thursday	Jan 8, 2026	6:30 PM	1½ hours	Jan 8, 2026	8:00 PM
Tuesday	Jan 13, 2026	6:30 PM	1½ hours	Jan 13, 2026	8:00 PM
Thursday	Jan 15, 2026	6:30 PM	1½ hours	Jan 15, 2026	8:00 PM
Tuesday	Jan 20, 2026	6:30 PM	1½ hours	Jan 20, 2026	8:00 PM
Thursday	Jan 22, 2026	6:30 PM	1½ hours	Jan 22, 2026	8:00 PM
Tuesday	Jan 27, 2026	6:30 PM	1½ hours	Jan 27, 2026	8:00 PM
Thursday	Jan 29, 2026	6:30 PM	1½ hours	Jan 29, 2026	8:00 PM
Tuesday	Feb 3, 2026	6:30 PM	1½ hours	Feb 3, 2026	8:00 PM
Thursday	Feb 5, 2026	6:30 PM	1½ hours	Feb 5, 2026	8:00 PM
Tuesday	Feb 10, 2026	6:30 PM	1½ hours	Feb 10, 2026	8:00 PM
Thursday	Feb 12, 2026	6:30 PM	1½ hours	Feb 12, 2026	8:00 PM
Tuesday	Feb 17, 2026	6:30 PM	1½ hours	Feb 17, 2026	8:00 PM
Thursday	Feb 19, 2026	6:30 PM	1½ hours	Feb 19, 2026	8:00 PM
Tuesday	Feb 24, 2026	6:30 PM	1½ hours	Feb 24, 2026	8:00 PM
Thursday	Feb 26, 2026	6:30 PM	1½ hours	Feb 26, 2026	8:00 PM
Tuesday	Mar 3, 2026	6:30 PM	1½ hours	Mar 3, 2026	8:00 PM
Thursday	Mar 5, 2026	6:30 PM	1½ hours	Mar 5, 2026	8:00 PM
Tuesday	Mar 10, 2026	6:30 PM	1½ hours	Mar 10, 2026	8:00 PM
Thursday	Mar 12, 2026	6:30 PM	1½ hours	Mar 12, 2026	8:00 PM
Tuesday	Mar 17, 2026	6:30 PM	1½ hours	Mar 17, 2026	8:00 PM
Thursday	Mar 19, 2026	6:30 PM	1½ hours	Mar 19, 2026	8:00 PM
Tuesday	Mar 24, 2026	6:30 PM	1½ hours	Mar 24, 2026	8:00 PM

Thursday	Mar 26, 2026	6:30 PM	1½ hours	Mar 26, 2026	8:00 PM
Tuesday	Mar 31, 2026	6:30 PM	1½ hours	Mar 31, 2026	8:00 PM
Thursday	Apr 2, 2026	6:30 PM	1½ hours	Apr 2, 2026	8:00 PM
Tuesday	Apr 7, 2026	6:30 PM	1½ hours	Apr 7, 2026	8:00 PM
Thursday	Apr 9, 2026	6:30 PM	1½ hours	Apr 9, 2026	8:00 PM
Tuesday	Apr 14, 2026	6:30 PM	1½ hours	Apr 14, 2026	8:00 PM
Thursday	Apr 16, 2026	6:30 PM	1½ hours	Apr 16, 2026	8:00 PM
Tuesday	Apr 21, 2026	6:30 PM	1½ hours	Apr 21, 2026	8:00 PM
Thursday	Apr 23, 2026	6:30 PM	1½ hours	Apr 23, 2026	8:00 PM
Tuesday	Apr 28, 2026	6:30 PM	1½ hours	Apr 28, 2026	8:00 PM
Thursday	Apr 30, 2026	6:30 PM	1½ hours	Apr 30, 2026	8:00 PM
Tuesday	May 5, 2026	6:30 PM	1½ hours	May 5, 2026	8:00 PM
Thursday	May 7, 2026	6:30 PM	1½ hours	May 7, 2026	8:00 PM
Tuesday	May 12, 2026	6:30 PM	1½ hours	May 12, 2026	8:00 PM
Thursday	May 14, 2026	6:30 PM	1½ hours	May 14, 2026	8:00 PM
Tuesday	May 19, 2026	6:30 PM	1½ hours	May 19, 2026	8:00 PM
Thursday	May 21, 2026	6:30 PM	1½ hours	May 21, 2026	8:00 PM
Tuesday	May 26, 2026	6:30 PM	1½ hours	May 26, 2026	8:00 PM
Thursday	May 28, 2026	6:30 PM	1½ hours	May 28, 2026	8:00 PM
Summary				Notes	
Total Number of Dates: 42				--	
Total Time: 63 hours					

#### ▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
Non-Profit Fitness Group	Rebels U15 Volleyball #4737 Community Kitchen & Gymnasium	\$25.00	63.00	GST (I): \$75.00	\$1,575.00

#### ▼ DEPOSITS

Deposit Charge	Event / Resource	Charge	Tax	Amount paid	Refunds	Balance
SMG Damage Deposit	Rebels U15 Volleyball #4737 Community Kitchen & Gymnasium	\$285.71	\$14.29	\$0	\$0	\$300.00

#### ▼ Payment Schedule for Original Balance of \$1,875.00

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Dec 30, 2025	\$1,875.00	\$0.00	\$0.00	\$1,875.00
			<b>Current Balance</b>	<b>\$1,875.00</b>

Terms & Conditions: This agreement, when signed by the applicant and a representative of the Organization, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.



-1-

THIS AGREEMENT dated the 1st day of January, 2026.

BETWEEN

**COUNTY OF GRANDE PRAIRIE NO. 1**

(the "County")

OF THE FIRST PART

-and-

**TOWN OF BEAVERLODGE**

(the "Town")

OF THE SECOND PART

**RECREATION SERVICES AGREEMENT**

WHEREAS the County and the Town are municipal corporations pursuant to the *Municipal Government Act* (Alberta);

AND WHEREAS the County and the Town have common boundaries and are required to create an intermunicipal collaboration framework pursuant to Part 17.2 of the *Municipal Government Act* which must address, amongst other things, services relating to recreation;

AND WHEREAS the County and the Town recognize the value of recreation facilities and programs and their contribution to the quality of life for residents;

NOW THEREFORE pursuant to Part 17.2 of the *Municipal Government Act* and in consideration of the covenants and agreements contained herein, the receipt of sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**1. DEFINITIONS AND SCHEDULES**

1.1. In this Agreement, the following terms shall have the following meanings:

- a. "Agreement" means this Agreement, and includes any Schedules hereto.
- b. "County" means the County of Grande Prairie No. 1.
- c. "County Council" means the Council of the County of Grande Prairie No. 1 as elected from time to time during the Term of this Agreement.



- d. **"Recreation Funding"** means the Recreation Funding payable by the County pursuant to this Agreement.
- e. **"Recreation Services"** means recreation facilities and programming owned or operated by the Town and funded, in whole or in part, by Recreation Funding paid by the County pursuant to this Agreement.
- f. **"Town"** means the Town of Beaverlodge.
- g. **"Town Council"** means the Council of the Town of Beaverlodge as elected from time to time during the Term of this Agreement.
- h. **"Term"** has the meaning set forth in Section 3 of this Agreement.

## **2. PURPOSE AND INTENT OF AGREEMENT**

- 2.1. The purpose and intent of this Agreement is to set out the basis and terms and conditions on which the County will provide Recreation Funding to the Town with respect to recreation facilities and programming provided by the Town which are open and available to County residents.

## **3. TERM OF AGREEMENT**

- 3.1. The term of this Agreement shall be five (5) years commencing on the 1st day of January, 2026 (the "Term")
- 3.2. The parties may, by mutual agreement in writing made no later than six (6) months prior to the expiry of the Term, extend the Term for a period of up to two (2) additional years.

## **4. RECREATION FUNDING**

- 4.1. Subject to the terms and conditions of this Agreement, the County will provide Recreation Funding for each calendar year during the term of the Agreement as set out herein, commencing in the 2026 calendar year.
- 4.2. The Recreation Funding payable by the County to the Town during the 2026 calendar year for operational costs shall be as follows:

- a. \$27,833 to be used by the Town for the sole purpose of maintaining greenspace and playing fields made available for the use of residents of both the Town and the County, and;
- b. \$405,893 for the sole purpose of providing an indoor pool, fitness centre, community centre, and multipurpose room which are open to and available to residents of both the Town and the County,
- c. \$144,962 for the purpose of providing an indoor ice arena which is open to and available to residents of both the Town and the County,

payable no later than July 30, 2026, or such other date as is agreed upon in writing by the parties.

- 4.3. The Recreation Funding payable by the County to the Town for subsequent years during the Term of this Agreement shall be calculated by increasing the amount of Recreation Funding payable in the immediately preceding year by TWO AND A HALF (2.5%) PERCENT as shown in the table below. Recreation Funding shall be payable no later than July 30 of the year in question or such other date as is agreed upon in writing by the parties.

	2026	2027	2028	2029	2030
<b>Grounds &amp; Open Spaces</b>	\$27,833	\$28,529	\$29,242	\$29,973	\$30,722
<b>Swimming Pool, Fitness Center, Community Center &amp; MPR</b>	\$405,893	\$416,040	\$426,441	\$437,102	\$448,030
<b>Arena</b>	\$144,962	\$148,586	\$152,301	\$156,108	\$160,011
<b>Total</b>	<b>\$578,688</b>	<b>\$593,155</b>	<b>\$607,984</b>	<b>\$623,184</b>	<b>\$638,763</b>

- 4.4. The County will contribute half the cost to a maximum of \$175,000 to repair the roof of the indoor arena in the year the repair takes place.

- 4.5. The County will contribute towards annual recreation capital renewal and repair and maintenance (R&M) costs based on average expenses provided by the Town over the previous years based on the proportional usage of County residents, working towards a five-year average as follows:

- a. In respect to the 2026 payment, the County contribution shall be based on the three-year average of capital renewal and R&M costs from 2022 to 2024. The 2026 County contribution will be \$65,000.
- b. In respect to the 2027 payment, the County contribution shall be based on the four-year average of capital renewal and R&M costs from 2022 to 2025.
- c. In respect to the 2028 payment, the County contribution shall be based on the five-year average of capital renewal and R&M costs from 2022 to 2026.



- d. In respect to the 2029 payment, the County contribution shall be based on the five-year average of capital renewal and R&M costs from 2023 to 2027.
- e. In respect to the 2030 payment, the County contribution shall be based on the five-year average of capital renewal and R&M costs from 2024 to 2028.

All capital renewal and R&M contributions will be payable no later than July 30 of each year of the Term of the Agreement, or such other date as is agreed upon in writing by the parties.

- 4.6. The County and Town commit to negotiating a separate funding agreement for capital costs related to recreation. The Town will compile a detailed recreation five-year capital plan for submission to the Intermunicipal Collaboration Committee prior to Dec. 31, 2026.

## **5. LIMITATION ON COUNTY'S OBLIGATIONS**

- 5.1. The Town acknowledges and agrees that the Recreation Funding provided by the County pursuant to this Agreement is the only funding that is required to be provided by the County with respect to the subject matter herein, and the provision of recreation facilities and programs by or on behalf of Town generally, and that the County will not be required to provide any other contributions or Recreation Funding to the Town during the Term of this Agreement for these purposes.

## **6. RESPONSIBILITY FOR CONTRIBUTIONS**

- 6.1. The County and the Town shall each be solely responsible for securing their respective contributions to capital and operating costs and expenses for the Recreation Services, and may secure and obtain funding in a form and on terms and conditions determined to be reasonable and appropriate by the securing party in its sole discretion.

## **7. USE OF FUNDING AND REPORTING REQUIREMENTS**

- 7.1. The Town shall use the Recreation Funding received pursuant to this Agreement solely for the purpose for which it is intended and designated pursuant to this Agreement, taking into account the purpose and intent of this Agreement.
- 7.2. Without limitation to any other provision of this Agreement, the Town shall provide the County with an accounting and supporting documentation regarding the use of the Recreation Funding, which shall include:



- a. an annual budget approved by Town Council which identifies the cost of recreational services funded by the Town, and;

sixty (60) days from the end of each calendar year during the term of the Agreement.

## **8. TOWN'S OBLIGATIONS**

- 8.1. The Town agrees to allow residents of the County to access its Recreation Services on the same terms granted to its own residents, without discriminatory or preferential pricing and without discounts available only to its own residents, unless otherwise agreed to by the parties.
- 8.2. The Town shall provide, or cause to be provided, the Recreation Services in accordance with all applicable federal and provincial legislation and regulations and with the degree of skill, prudence and foresight which would reasonably and ordinarily be expected from a skilled and experienced provider of such services.

## **9. INSURANCE AND INDEMNITY**

- 9.1. The Town shall provide and keep in force during the Term of this Agreement insurance policies acceptable to and approved by the County with respect to the Recreation Services.
- 9.2. The insurance policies required to be maintained by the Town pursuant to Section 9.1 herein shall include comprehensive general public liability insurance (covering personal and bodily injury, death, and property damage) on an occurrence basis of no less than FIVE MILLION (\$5,000,000.00) DOLLARS. Such insurance shall not be capable of cancellation or modification without THIRTY (30) DAYS prior written notice to the County.
- 9.3. The Town shall at all times indemnify and save harmless the County, its officers, elected officials, employees and agents from and against any and all liabilities, claims, demands, losses, costs, charges, expenses (including without limiting the generality of the foregoing, all legal fees and disbursements on a solicitor and own client basis and any amount paid to settle any actions or satisfy any judgments), actions and other proceedings made, brought against, suffered by or imposed on the County, its officers, elected officials, employees and agents in respect of anything arising from the provision of the Recreation Services or for any reason whatsoever, or in respect of any loss, damage or injury (including injury resulting in death) to any person or property (including, without restricting the generality of the foregoing, employees, invitees, contractors, agents and property of the County) directly or indirectly arising out of, resulting from or sustained by reason of the Town's provision of the Recreation Services.

- 9.4. In no circumstances whatsoever shall either party be liable to the other for any consequential, indirect or special damages arising for or in any way related to this Agreement.
- 9.5. Sections 9.3 and 9.4 herein shall survive the expiry or termination of this Agreement, howsoever it occurs.

## **10. DISPUTE RESOLUTION**

- 10.1. In the event of any dispute between the parties with respect to the interpretation or application of this Agreement, the parties shall follow the dispute resolution process set out in the ICF.

## **11. GENERAL PROVISIONS**

- 11.1. All notices required or permitted under this Agreement shall be in writing and (a) delivered personally, (b) sent by recognized express mail or courier service, with delivery receipt requested, (c) sent by facsimile transmission with telephonic confirmation, or (d) sent by e-mail to the parties to this Agreement as follows:

**County of Grande Prairie No. 1**

Attention: Chief Administrative  
Officer 10001 - 84 Avenue  
Clairmont, AB T0H 0W0  
Facsimile: 780-539-9880

Email: \_\_\_\_\_

**Town of Beaverlodge**

Attention: Chief Administrative Officer  
Box 30  
Beaverlodge, AB T0H 0C0  
Facsimile: 780-354-2207

Email: \_\_\_\_\_



- 11.2. This Agreement constitutes the entire Agreement between the parties hereto with respect to the matters provided for herein and cancels and supersedes any prior understandings, agreements, negotiations and discussions between the parties except as stated in this Agreement. There are no representations, warranties, terms, conditions, undertakings or collateral agreements or understandings, express or implied, between the parties hereto other than is expressly set forth in this Agreement. This Agreement may not be amended or modified in any respect except by written instrument executed by each of the parties hereto.
- 11.3. Each provision of this Agreement is hereby declared to be separate, severable and distinct. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, the remainder of this Agreement shall not be affected thereby and shall be applied and construed as if such invalid, illegal or unenforceable provision had been omitted unless such provision or provisions are so material that its or their invalidity, illegality or unenforceability would materially change the terms and conditions contemplated hereby so as to make them unreasonable and contrary to the intentions of the parties.
- 11.4. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same agreement.
- 11.5. This Agreement may not be assigned by any of the parties hereto without the prior written consent of the other parties hereto, which may be withheld by either party in its sole and unfettered discretion.
- 11.6. This Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, including any successor by reason of amalgamation of any party, administrators and permitted assigns.

**IN WITNESS WHEREOF** the parties have executed this Agreement as of the date hereinabove written.

**COUNTY OF GRANDE PRAIRIE  
NO. 1**

**TOWN OF BEAVERLODGE**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

Per: \_\_\_\_\_

Per: \_\_\_\_\_



## Nichole Young

---

**From:** Beaverlodge Town  
**Sent:** Wednesday, October 1, 2025 1:33 PM  
**To:** Council-email  
**Subject:** FW: {External}Please join us: NWP President's Black & White Ball 2025  
**Attachments:** 2025 President's Ball Sponsorship & Registration Form.pdf; 2025-NWP-PRES-BALL-INVITATION.jpg

**From:** McInnes, Kelsi <KMcInnes@nwpolytech.ca>  
**Sent:** Wednesday, October 1, 2025 11:15 AM  
**To:** Beaverlodge Town <town@beaverlodge.ca>  
**Cc:** Gary Rycroft <GRycroft@beaverlodge.ca>  
**Subject:** {External}Please join us: NWP President's Black & White Ball 2025

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mayor and Councilors of the Town of Beaverlodge,

I'm reaching out to invite Mayor Rycroft and Councilors of Beaverlodge to the President's Black & White Ball. We'd love for you to join us this year. It's taking place on **Saturday, October 18th**.

The evening program for this year includes a lovely dinner, awards, live and silent auctions and a great band to dance the night away to! We're honoured to host a ballroom full of community leaders, business owners, corporate representatives, and engaged community members. And by joining us - you'll be supporting the investment in leading-edge equipment, student bursaries, innovative teaching aids, and the development of world-class facilities in our region.

*Tickets are already 80% sold, so I encourage you to reserve your spot soon if you're able to make it.*

Please find your official invitation attached, along with a registration form.

*We invite you to join us at Northwestern Polytechnic's 38th annual President's Black and White Ball, presented by nine10 – October 18th at Evergreen Park's Tara Centre! An elegant celebration supporting post-secondary education and the valued connections we share with our community.*

*Come together to create meaningful opportunities for students. Cocktails at 5:30, dinner at 6:30, followed by an outstanding evening of entertainment.*

*Reserve your tickets today by sending in the attached registration form.*

*We look forward to celebrating the evening with you!*

Thanks so much. I hope to see you there!

Sincerely,

Kelsi

---

Kelsi McInnes, MA, BMT  
Development Officer, External Relations



Northwestern Polytechnic  
10726-106 Ave, Grande Prairie, Alberta, Canada T8V 4C4  
O: 780.539.2772 C: 780.380.0408  
E: [KMclInnes@nwpolytech.ca](mailto:KMclInnes@nwpolytech.ca)  
[www.nwpolytech.ca](http://www.nwpolytech.ca)



Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Métis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land. We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

**CONFIDENTIALITY:** This e-mail message (including attachments if any) is confidential and is intended for the addressee. Any unauthorized use or disclosure is strictly prohibited. Disclosure of this e-mail to anyone other than the intended addressee does not constitute waiver of privilege. If you have received this communication in error, please notify us immediately and delete this message. Thank you for your co-operation.

Please consider the environment before printing this e-mail.



NORTHWESTERN  
POLYTECHNIC



The  
**President's**

# *Black & White Ball*

Presented by



October 18, 2025

Cocktails 5:30pm

Dinner 6:30pm

Entertainment to Follow

TARA Centre at Evergreen Park





Registrant Information.....

Company	Title
Contact Name	City
Mailing Address	Phone No.
Postal Code	Email

Guest Information.....

	Guest Name	Email Address	Dietary Restrictions
Guest #1			
Guest #2			
Guest #3			
Guest #4			
Guest #5			
Guest #6			
Guest #7			
Guest #8			

If you have more than one table, please include a second sheet with the guest information for the additional table(s).

Sponsorship ..... Silent Auction Sponsorship .

Platinum 0	Gold 0	Silver 0	Bronze 0	Friend 0	<input type="checkbox"/> \$250 <input type="checkbox"/> \$500 Other:
---------------	-----------	-------------	-------------	-------------	--

Payment Information .....

0	Table Registration	\$2,000	Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Invoice <input type="checkbox"/>
	Attendance to event for 8 guests		Card Number
			Cardholder Name
			Expiry Date
0	Individual Registration	\$275	CVS
	Attendance to event for 1 guest		Total Amount
			Payment Note
			Signature

**Submit Registration Form**

**FORM 7**

**Notice of Elections and Requirements  
For Voter Identification  
Local Authorities Election Act  
(Sections 12, 35, 46, 53)**

**LOCAL JURISDICTION:** Town of Beaverlodge,  
Province of Alberta

Notice is hereby given that an election will be held for the filling of the following offices:

**Office: Mayor**                      **Number of Vacancies: One (1)**

**Office: Councillor**                      **Number of Vacancies: Six (6)**

**Advance Voting** will take place on:

Wednesday the 15<sup>th</sup> day of October, 2025, between the hours of 4:00 pm and 8:00 pm, and  
Saturday the 18<sup>th</sup> day of October, 2025 between the hours of 10:00 am and 4:00 pm

Voting stations will be located at:

**NuVista Energy Centre**

1016 – 4<sup>th</sup> Ave, Beaverlodge, Alberta

**Regular Voting** will take place on Monday, the 20<sup>th</sup> day of October 2025, between the ours of 10:00 am  
to 8:00 pm.

Voting stations will be located at:

**NuVista Energy Centre**

1016 – 4<sup>th</sup> Ave, Beaverlodge, Alberta

**Institutional Voting** will take place on Monday, the 20<sup>th</sup> of October, 2025 between the hours of 2:00 pm  
and 4:00 pm, for the Residents of Amisk Court ONLY. Voting Station will be located at:

Amisk Court, 1026 – 4<sup>th</sup> Ave, Beaverlodge, Alberta

In order to vote, you must produce for inspection one or more of the acceptable forms of identification  
required by section 53 of the Local Authorities Election Act.

**DATED** at the Town of Beaverlodge, in the Province of Alberta, this 6<sup>th</sup> day of October, 2025.

Jeff Johnston

Returning Officer

Town of Beaverlodge

TOWN WEED INSPECTION  
SERVICE AGREEMENT

BETWEEN:

THE TOWN OF BEAVERLODGE, a body corporate, having its office in the Town of  
BEAVERLODGE, in the Province of Alberta  
(hereinafter called the 'Town') OF THE FIRST PART

And

THE COUNTY OF GRANDE PRAIRIE NO. 1, a body corporate, having its office in the  
County of Grande Prairie, in the Province of Alberta  
(hereinafter called the 'County') OF THE SECOND PART

This agreement made in duplicate this \_\_\_\_ day of \_\_\_\_\_, 2025



WHEREAS Section 7(1) of the *Weed Control Act of Alberta* states "A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality",

AND WHEREEAS Section 9 of the *Weed Control Act of Alberta* states "An inspector appointed by a municipality may, with the consent of the local authority of another municipality, enforce and monitor compliance with this Act within the other municipality",

AND WHEREAS The Town and the County (hereinafter called the municipalities) have agreed to enter into an agreement for the provision of town weed inspection services

THEREFORE, THIS AGREEMENT WITNESSES:

1. ASSUMPTION OF AUTHORITY:

1.1 The County shall be the unit authority for the operation and administration of weed inspection on behalf of the municipalities.

1.2 At the end of November of each year, the County shall provide an invoice for the town, as per the charges in the County Schedule of Fees, and including an administration fee of 11%.

1.3 Notices will be issued as required. Should the individual fail to comply with the Notice, and enforcement become necessary, the Town shall be notified, and subsequently provided with the bill for service, which will be due in 30 days. As per Section 4 of the *Weed Control Act of Alberta*: A local authority may then recover the debt due from any person who is given a debt recovery notice in either or both of the following manners:

- (a) In the same manner as property taxes against land to which the inspector's notice or local authority's notice relates;
- (b) By filing a certificate with the clerk of the Court of Queen's Bench at any judicial district certifying the amount owing

1.4 Should the individual appeal the Weed Notice, the County of Grande Prairie Weed Notice Appeal Board shall preside over the appeal, following the *Weed Control Act of Alberta*.

2. DUTIES AND RESPONSIBILITIES:

2.1 The Agricultural Fieldman shall recommend Inspectors to be appointed by the Town annually, for the purpose of providing weed inspection services. The Agricultural Fieldman, by virtue of their position, shall be considered a weed inspector for the municipality, not requiring annual appointment.

2.2 The Town shall appoint recommended Inspectors annually and provide the Agricultural Fieldman with the date and motion number confirming appointment.

2.3 The Town shall assist with lot ownership information as required by the Inspector.

2.4 The Inspector shall advise the Town Office when they are in the Town for inspection purposes.

2.5 Complaints regarding weeds in the Town shall be forwarded to the County Agriculture Department for follow-up.

2.6 The appointed Inspectors shall provide weed inspection services in accordance with the *Weed Control Act* and County policy.

2.7 The County shall provide to the town a written summary of weed inspection activities in the Town at the end of each month. A final written report summarizing all weed inspection activities in the town for the year will be provided no later than December 31<sup>st</sup> of each year.

2.8 The hiring of staff members shall be in accordance with County policy.

2.9 The County Agricultural Fieldman shall report to the municipalities as requested.

### 3. GENERAL

3.1 This agreement shall inure to the benefit of and be binding upon the Parties hereto, effective April 30, 2025 and continuing until December 31, 2027

3.2 Either party proposing to withdraw from this agreement must give at least 60 days written notice of its intent to do so to the Councils of the participating municipalities.

3.3 Upon dissolution of the Town Weed Inspecting Agreement, the Town then assumes all responsibility for weed inspection within their municipality as required by law under the *Weed Control Act* of Alberta.

### 4. OWNERSHIP AND CONFIDENTIALITY OF RECORDS

4.1 All records shall be under the custody and control of the County so long as this agreement is in effect

4.2 All records shall be managed in accordance with the Freedom of Information and Protection of Privacy Act

5.3 Any request for information regarding records in custody of the County, shall be directed to the County.

5.4 All records in the custody of the County shall be maintained by the County to ensure that the records are housed securely and the confidentiality of the information they contain is maintained. All information contained within the records shall be used by the Agency in a manner consistent with the purposes for which the information was created.

5.5 Upon dissolution of this agreement, the following records shall be transferred to the Town:

5.5.1 Weed Inspection Reports, Complaint Inspection Reports, Notices

5.5.2 Other administrative records as mutually agreed to

IN WITNESS WHEREOF the parties hereto have affixed their corporate seals attested under the hands of their proper officers, in that behalf, on the day and year first above written:

TOWN OF BEAVERLODGE

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Mayor

COUNTY OF GRANDE PRAIRIE  
NO. 1

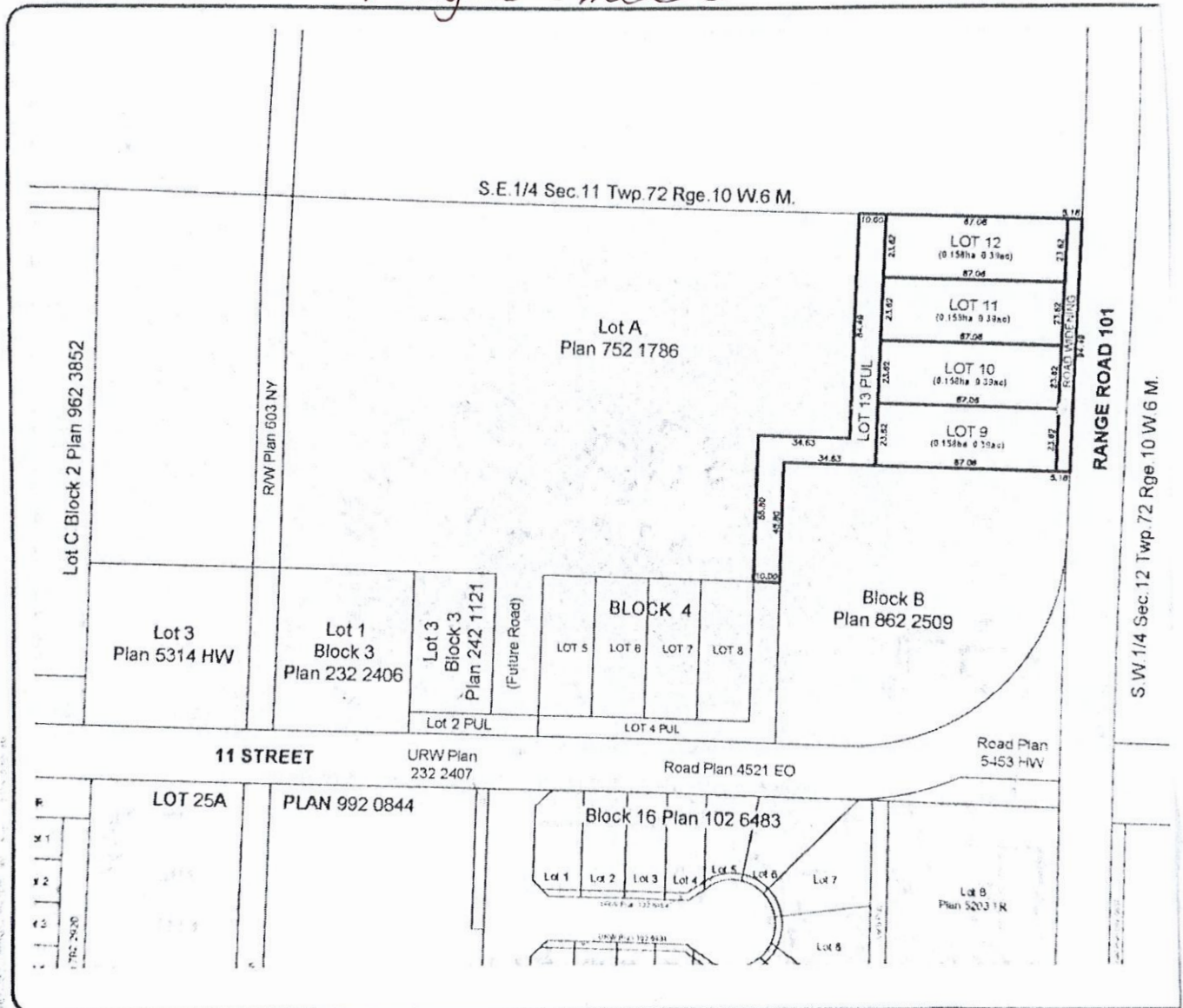
\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Reeve



Thanks for your consideration

Ruby Cornell





**SEPTEMBER 2025 MONTHLY REPORT TO THE TOWN OF BEAVERLODGE  
FOR BYLAW OFFICER SERVICES**

1. Dates and times spent: (attached)
2. **Number of Tickets issued:** 2
3. **Number of Complaints/Occurrences:** 8
  - Animal Control - Running at Large: 2
  - Animal Control - Barking: 0
  - Animal Control - Bite/Attack Animal: 0
  - Animal Control - Bite/Attack Human: 0
  - Animal Control - Too many dogs: 0
  - Animal Control - Vicious/Restricted: 0
  - Animal Control - Cat: 0
  - Animal Control - Other: 0
  - Unightly Premises: 0
  - Parking: 6
  - Fire/Permit: 0
4. **Town Priorities:**
  - a)
  - b)
  - c)





COUNTY OF GRANDE PRAIRIE NO. 1

## CONTRACT TIME DETAILS FOR BILLING

REPORTING PERIOD: 2025-09-01 to 2025-09-30

MUNICIPALITY: BEAVERLODGE

ADMINISTRATION 2.00 HOURS

EVENT	START/END	HOURS	MUNICIPALITY	ACTIVITY	LINKED REPORT INCIDENT TYPE	NOTES
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TYPE: BYLAW OFFICER

1		2.00		ADMINISTRATION		
2	2025-09-01 17:04:00 2025-09-01 18:04:00	1.00	BEAVERLODGE	PATROL		
3	2025-09-02 11:20:00 2025-09-02 11:50:00	0.50	BEAVERLODGE	PATROL		
4	2025-09-02 11:50:00 2025-09-02 12:50:00	1.00	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
5	2025-09-02 15:32:00 2025-09-02 16:32:00	1.00	BEAVERLODGE	PATROL		
6	2025-09-04 10:20:00 2025-09-04 11:05:00	0.75	BEAVERLODGE	PATROL		
7	2025-09-04 11:05:00 2025-09-04 11:20:00	0.25	BEAVERLODGE	OCCURRENCE	UNSIGHTLY PREMISES	
8	2025-09-04 13:40:00 2025-09-04 13:55:00	0.25	BEAVERLODGE	OCCURRENCE	UNSIGHTLY PREMISES	
9	2025-09-07 14:25:00 2025-09-07 15:25:00	1.00	BEAVERLODGE	PATROL		
10	2025-09-08 12:14:00 2025-09-08 13:14:00	1.00	BEAVERLODGE	PATROL		
11	2025-09-09 14:25:00 2025-09-09 15:25:00	1.00	BEAVERLODGE	PATROL		
12	2025-09-13 09:17:00 2025-09-13 09:47:00	0.50	BEAVERLODGE	PATROL		
13	2025-09-14 10:53:00 2025-09-14 11:08:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
14	2025-09-14 11:09:00 2025-09-14 11:54:00	0.75	BEAVERLODGE	PATROL		
15	2025-09-15 08:47:00 2025-09-15 09:47:00	1.00	BEAVERLODGE	PATROL		
16	2025-09-15 09:45:00 2025-09-15 10:00:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
17	2025-09-16 10:30:00 2025-09-16 11:30:00	1.00	BEAVERLODGE	PATROL		
18	2025-09-16 11:28:00 2025-09-16 11:43:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
19	2025-09-17 09:44:00 2025-09-17 09:59:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
20	2025-09-17 10:00:00 2025-09-17 10:45:00	0.75	BEAVERLODGE	PATROL		
21	2025-09-19 11:19:00 2025-09-19 11:34:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
22	2025-09-20 14:04:00 2025-09-20 15:04:00	1.00	BEAVERLODGE	PATROL		



23	2025-09-20 14:11:00 2025-09-20 14:26:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
24	2025-09-22 11:30:00 2025-09-22 11:45:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
25	2025-09-23 10:18:00 2025-09-23 11:18:00	1.00	BEAVERLODGE	PATROL		
26	2025-09-23 11:18:00 2025-09-23 11:33:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
27	2025-09-24 11:25:00 2025-09-24 12:25:00	1.00	BEAVERLODGE	PATROL		
28	2025-09-24 12:25:00 2025-09-24 12:55:00	0.50	BEAVERLODGE	PATROL		
29	2025-09-25 11:37:00 2025-09-25 11:52:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
30	2025-09-25 11:50:00 2025-09-25 12:50:00	1.00	BEAVERLODGE	PATROL		
31	2025-09-25 14:18:00 2025-09-25 15:18:00	1.00	BEAVERLODGE	PATROL		
32	2025-09-25 15:19:00 2025-09-25 15:49:00	0.50	BEAVERLODGE	OCCURRENCE	PARKING	
33	2025-09-26 12:18:00 2025-09-26 12:33:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
34	2025-09-26 12:18:00 2025-09-26 12:33:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
35	2025-09-26 12:19:00 2025-09-26 12:34:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
36	2025-09-26 12:30:00 2025-09-26 12:45:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
37	2025-09-26 12:33:00 2025-09-26 12:48:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
38	2025-09-27 11:35:00 2025-09-27 12:35:00	1.00	BEAVERLODGE	PATROL		
39	2025-09-27 11:44:00 2025-09-27 11:59:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
40	2025-09-27 11:55:00 2025-09-27 12:10:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
41	2025-09-27 11:58:00 2025-09-27 12:13:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
42	2025-09-28 09:33:00 2025-09-28 09:48:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - BARKING	
43	2025-09-28 09:35:00 2025-09-28 09:50:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - RAL	
44	2025-09-28 11:08:00 2025-09-28 12:08:00	1.00	BEAVERLODGE	PATROL		
45	2025-09-28 14:40:00 2025-09-28 14:55:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - BARKING	
46	2025-09-29 10:55:00 2025-09-29 11:55:00	1.00	BEAVERLODGE	PATROL		
47	2025-09-29 11:31:00 2025-09-29 11:46:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
48	2025-09-29 11:32:00 2025-09-29 11:47:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
49	2025-09-29 12:02:00 2025-09-29 12:17:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - BARKING	
50	2025-09-30 11:15:00 2025-09-30 11:30:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	

51	2025-09-30 11:30:00 2025-09-30 11:45:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
52	2025-09-30 12:40:00 2025-09-30 12:55:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - BARKING	
53	2025-09-30 13:19:00 2025-09-30 13:34:00	0.25	BEAVERLODGE	OCCURRENCE	ANIMAL CONTROL - BARKING	
54	2025-09-30 13:54:00 2025-09-30 14:09:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	
55	2025-09-30 14:43:00 2025-09-30 14:58:00	0.25	BEAVERLODGE	OCCURRENCE	PARKING	

TOTAL HOURS: 30.00  
BYLAW OFFICER HOURS: 30.00

TOTAL EVENTS: 55  
BYLAW OFFICER PERCENTAGE: 100.0%



### Monthly Occurrences By Zone

Reporting Period: 2025-09-01 to 2025-09-30 23:59:59

Printed on: 2025-10-03 10:33:51

Municipality: BEAVERLODGE

Zone	Complaint Type	Occurrences Count
BEAVERLODGE	ANIMAL CONTROL - RAL	2
BEAVERLODGE	PARKING	6
Total		8





## County of Grande Prairie No. 1

### Monthly Ticket

Reporting Period:2025-09-01 - 2025-09-30

Pay Centre:BEA

Ticket No	Ticket Date	Ticket Time	Charge	Statute	Activity	Pay Centre	Member	Fine Amount
A05859022J	20250902	1150	BEA/10329 (a)	MBL	Al low dog to run at large	BEA		\$100
A05859033J	20250902	1150	BEA/10329 (a)	MBL	Al low dog to run at large	BEA		\$100

Ticket Count:2

\$200

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	Grande Prairie & District Catholic School Board	26-Oct-20	CAO/Admin	Sent Draft Joint Use Partnership Agreement to GPCSD - following up for update April 15, 2024. January 2025 Draft JUPA returned to CAO for review. Jeff and Tina met with on April 10, 2025. <b>A new agreement is being reviewed.</b>	In progress	
2						
3						
4						
5						
6						

Current: Tuesday, October 14, 2025