

POSITION TITLE: LIFEGUARD II

REPORTS TO: Recreation Manager and/or his/her delegate

POSITION SUMMARY:

Lifeguard II (Head Lifeguard) is under direct supervision of the Recreation Manager and his/her delegate. Responsible for ensuring the safety of patrons of The Beaverlodge Recreation Centers aquatic facility by preventing and responding to emergencies. You will play an instrumental role in maintaining orderliness by inspecting swimming pool areas, locker rooms and restrooms. You will maintain pool equipment and monitor and keep records of pool water chemistry.

DUTIES AND RESPONSIBILITIES:

- Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency.
- Provides emergency care and treatment as required
- Follow all Town procedures and protocols
- Present professional appearance and attitude always and maintains a high standard of customer service.
- Maintain pool chemistry day-to-day. Treat the pool with appropriate concentration of chemicals on a regular schedule
- Monitor pool-related activities closely throughout shift and identify any safety issues
- Provide high standard of swimming lessons both to the public and school lessons.
- Performs various maintenance duties as directed to maintain a clean and safe facility.
- Maintains a clean environment in and around the pool
- Prepares and maintains appropriate activity reports/ daily logs/daily-weekly-monthly records.
- Acts as the aquatics shift lead.
 1. Supervising aquatics staff, pool patrons and the facility - reporting to management as needed.
 2. Delegating job-related duties to other members of the aquatics team.
 3. Ensuring team members have access to the appropriate policies and materials to complete assigned tasks.
- Performs miscellaneous job-related duties as assigned.
- Participate in shift work; open the pool and close it down depending on schedule and hours.

QUALIFICATIONS:

- Proficient knowledge in the areas of lifeguarding, swimming instruction, and emergency procedures.
- Valid Standard First Aid
- Lifesaving Society Swim Instructor Certification (LSI)
- National Lifeguarding Services Certification (NLS)
- Flexibility as the position requires shift work
- Minimum 1 year experience as a Lifeguard and Instructor.
- Minimum grade 12 diploma.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

- Ability to react calmly and effectively in emergency situations.
- Skill in the application of lifeguarding surveillance and rescue techniques.
- Ability to pass pre-employment physical skills evaluation as stipulated by the department.
- Ability to prepare routine administrative paperwork.
- Knowledge of CPR and emergency medical procedures.
- Ability to follow routine verbal and written instructions.
- Knowledge of customer service standards and procedures.

WORKING CONDITIONS:

There will be a considerable amount of indoor work required as well as the necessity to work with hazardous materials. Work will require availability on weekends and evenings.

The above statement is a general description of the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be inherent in the job

Submit current resume and cover letter to the Attention of:

Human Resources

Town of Beaverlodge

Box 30

Beaverlodge, AB T0H 0C0

HR@beaverlodge.ca