

## AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING

MONDAY FEBRUARY 9, 2026 AT 6:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE

Microsoft Teams Meeting ID: 275 303 744 788 80 Passcode: Bw3Je7HC

1.0	<b><u>CALL TO ORDER:</u></b> <i>Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023, via Council resolution #145-2023-05-23.</i>	
2.0	<b><u>LAND ACKNOWLEDGEMENT:</u></b>	PP 2
3.0	<b><u>ADOPTION OF AGENDA:</u></b>	
4.0	<b><u>ADOPTION OF MINUTES:</u></b>  4.1 Jan 26, 2026 - Regular Council Meeting Minutes	PP 3-5
5.0	<b><u>DELEGATIONS:</u></b>	
6.0	<b><u>OLD BUSINESS:</u></b>	
7.0	<b><u>NEW BUSINESS:</u></b>  7.1 Library Board Motion Request  7.2 Retirement Dinner for Stan Metcalfe, Beaverlodge Fire Department Feb 28 <sup>th</sup>  7.3 Beaverlodge Mural Foundation Requests – Funds & Facility Use  7.4 2025 Council Facility & Fee Waivers, Reductions and Donations  7.5 National 211 Day Recognition – Light-up and Proclamation Request  7.6 2026 FCM Annual Conference & Trade Show June 4-7 Edmonton	PP 6 PP 7, 8 PP 9, 10 PP 11 PP 12 – 16 PP 17
8.0	<b><u>CORRESPONDENCE:</u></b>	
9.0	<b><u>COMMITTEE AND STAFF REPORTS:</u></b>  9.1 Action List  9.2 Council Reports	PP 18
10.0	<b><u>CLOSED SESSION:</u></b>	



Box 30, Beaverlodge, AB T0H 0C0

**Phone: 780.354.2201**

Fax: 780.354.2207

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.



## REGULAR COUNCIL MEETING MINUTES

MONDAY JANUARY 26, 2026 @ 6:00 PM

### COUNCIL CHAMBERS #400 – 10 ST. BEAVERLODGE, ALBERTA

<b>COUNCIL</b>	Mayor Gary Rycroft Councillor Trevor Bartsch Councillor Richard Lappenbush Councillor Jen Wolan	Deputy Mayor Judy Kokotilo-Bekkerus Councillor Hugh Graw Councillor Tyke Longmore
<b>STAFF</b>	Jeff Johnston, CAO	Tina Letendre, Deputy CAO Nichole Young, Legislative Serv.

**1.0 CALL TO ORDER:** Mayor Gary Rycroft called the meeting to order. **6:00 PM**

**2.0 LAND ACKNOWLEDGMENT:**

*As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.*

**3.0 ADOPTION OF AGENDA:**

**#013-2026-01-26** Councillor Jen Wolan

**CARRIED:** That Council adopts the agenda as presented.

**4.0 ADOPTION OF MINUTES:**

4.1 January 12, 2026 – Regular Council Meeting Minutes

**#014-2026-01-26** Councillor Tyke Longmore

**CARRIED:** That Council adopts the amended Minutes of the January 12, 2026 Council meeting, specifically that Councillor Jen Wolan was present in person, not online.

**5.0 DELEGATIONS:**

5.1 Holly Sorgen – Community Futures Grande Prairie & Region – Update

**#015-2026-01-26** Deputy Mayor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts this presentation for information.



5.2 Jasmin Greavett – Grande Prairie Regional Tourism Association

**#016-2026-01-26** Councillor Jen Wolan

**CARRIED:** That Council accepts this presentation for information and will refer the financial request to the 2026 Budget discussion.

5.3 Sophie Baran – Introduction to Council

**#017-2026-01-26** Deputy Mayor Judy Kokotilo-Bekkerus

**CARRIED:** That Council accepts this for information.

**6.0 OLD BUSINESS:**

**7.0 NEW BUSINESS:**

7.1 Facility & Fee Waiver Request – Beaverlodge Blades Junior B Hockey Club

**#018-2026-01-26** Councillor Hugh Graw

**CARRIED:** That Council approves the requested 50% fee reduction (\$680.00) as requested in support of this event.

7.2 Community Town Hall Meeting – January 27, 2026

*Will take place at the Community Centre from 5-8pm.*

7.3 Community Wellness & Safety Multi-Agency Stakeholder Meeting – Feb 3, 2026

**#019-2026-01-26** Councillor Trevor Bartsch

**CARRIED:** That Council accepts this invitation and Mayor Rycroft and Councillor Graw will attend.

**8.0 CORRESPONDENCE:**

**9.0 COMMITTEE & STAFF REPORTS:**

9.1 Action List

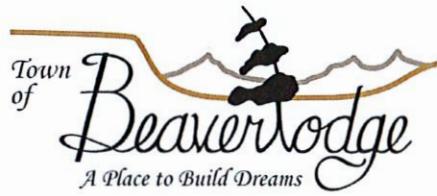
**#020-2026-01-26** Councillor Tyke Longmore

**CARRIED:** That Council accepts the Action Item List for information.

9.2 Staff Reports

**#021-2026-01-26** Councillor Jen Wolan

**CARRIED:** That Council accepts the Council Reports for information as presented.



10.0 CLOSED SESSION:

11.0 ADJOURNMENT: Mayor Gary Rycroft adjourned the meeting.

7:08 PM

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\_\_\_\_\_  
Mayor Gary Rycroft

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Jeff Johnston, CAO



Box 30, 400 - 10th Street  
Beaverlodge, AB T0H 0C0

February 9, 2026

Re: Annual Appointment of Council Member to the Beaverlodge Public Library Board

Background Information:

*It was identified in the annual pre-audit for the Beaverlodge Public Library that they require a specific motion in regard to appointments to their Library Board.*

*They are required to have the name of the appointee, the length of term (with expiry date) and the name of their Board (Beaverlodge Public Library Board) in the motion.*

*At our annual Organizational Meeting held October 27, 2025 the motion Council made was  
“That Council accepts the appointments to the Boards & Organizations for a 1-year term.”*

*The Library Manager has requested that Council make a specific motion to accommodate.*

**Motion: That Council appoints Jen Wolan to the Town of Beaverlodge Library Board for a 1-year term expiring Oct 27, 2026.**

## Nichole Young

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**Subject:** FW: Invitation to Celebrate the Retirement of Stan Metcalfe  
**Attachments:** Retirement Celebration Invitation.pdf

**Subject:** Invitation to Celebrate the Retirement of Stan Metcalfe

*Good evening,*

*Can the following message and invitation be forwarded to council as well please.*

Dear Members of Administration and Council,

It is with deep appreciation that I invite you to join us in celebrating the retirement of Stan Metcalfe from the Beaverlodge Fire Department. After years of dedicated service, Stan is concluding a remarkable chapter marked by commitment, courage, and an unwavering devotion to the safety and well-being of our community.

Throughout his time with the department, Stan has exemplified the values that define our fire service — integrity, teamwork, and a readiness to step forward when others step back. The impact of his leadership, mentorship, and steady presence will continue to be felt long after this milestone.

We hope you will join us as we gather to honour Stan Metcalfe's contributions and express our gratitude for the countless hours, sacrifices, and acts of service that have strengthened our community.

Date: February 28, 2026

Time: Meet & Greet @ 17:00, Dinner @ 17:30

Location: NuVista Energy Center - 1024 4<sup>th</sup> Avenue, Beaverlodge

Please let us know if you are able to attend by February 7, 2026. Your presence would mean a great deal as we celebrate an extraordinary career and the legacy Stan leaves with the Beaverlodge Fire Department.

***Kishanee Wickramasinghe***

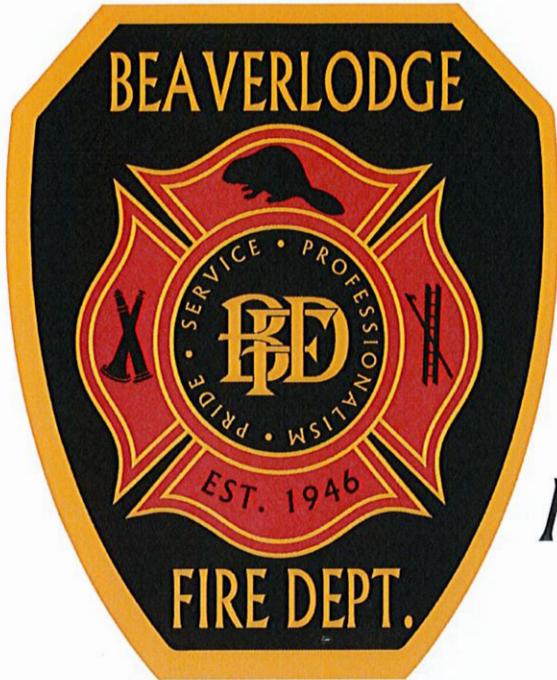
Beaverlodge Fire Rescue - Station Captain

Box 877

Beaverlodge, AB T0H 0C0

Station Mobile: 780-933-0757

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and/or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.



*The Beaverlodge Fire  
Department  
and  
the Beaverlodge  
Firefighters Association*

*Cordially Invite you and your family to attend the  
Retirement Dinner  
for  
Stan Metcalfe*

*to be held at the  
NuVista Energy Centre  
on Saturday, February 28, 2026, at 5:30 PM  
Meet and Greet 5:00 PM*

*RSVP by February 7, 2026*

*to Stan Berry at  
beaverlodge\_firefighters@live.ca  
or 780-933-7765*

*Please note that this is a full uniform event.  
For those who do not have uniform, semi-dress  
apparel.*





February 3, 2026

Dear Town of Beaverlodge,

In 2025 the Beaverlodge Mural Foundation (BMF) completed three different mural projects. We installed five new Walter McFarland crew murals on the west side of the IGA building, completing that mural project. We hired an outstanding Northwestern Polytechnic (NWP) art student graduate who was able to restore the Beaverlodge 1953 Main Street mural in colour on McLeods store. Our "Paint by Numbers" (Pb#s) community participation mural was again so well received that we are planning another community "Paint by Numbers" mural for 2026. Overall we had another good year with our murals, and once again they have been well received and appreciated by our community.

In 2026 the BMF is planning our biggest mural to date; a 25 x 10 foot mural (see attached photo) that will be proudly displayed on the west side of the Beaverlodge Senior Citizens Association/Lossing Building and plan on having it finished and on display for the 2016 June Art Walk! To date this year, the BMF has secured the installation of this mural, the necessary paint and building materials and the five sheets of 5x10' Dibond upon which the mural will be painted.

Our request from the Town of Beaverlodge is two fold this year. 1. We are asking for \$1,384.00 to cover the cost of the Anti-Graffiti protective coating for our mural and the cost of shipping the Dibond from Edmonton to Beaverlodge. 2. We wonder if it would be possible to paint our mural in the old fire hall? We would like a 30' wall area so we could set up all our Dibond sheets side by side and not have to move them once the mural painting begins. The BMF has our own liability insurance, scaffolding and frame on which to set up the Dibond for painting, so we only need is a wall space to set our frame against and 10 feet or so in front for paint table(s) and room to move the scaffolding about! We hope to start this mural by the middle of February and be finished and out of the old fire hall by May 1, 2026.

The BMF board enjoys what we do to increase the interest in our town and surrounding area, and we thank the Town of Beaverlodge for your time and support in this matter.

Sincerely,

Jim Drabble, Chair  
Beaverlodge Mural Foundation  
Box 122  
Beaverlodge, AB. T0H 0C0



## Fee Waivers / Reductions 2025

Name of Group/Organization	Permit #	Date of Event	Comment	Date of Decision / Resolution # if applicable	Total Cost of Permit	% Waived or Reduced (Administration / Council)	Waived Amount	Facility
Beaverlodge Municipal Hospital	4340		Non-Violent Crisis Intervention	#199-2024-10-15	180.00	100%	180.00	MPR WHOLE
Town and Country Newspaper			Advertising Proposal	#030-2025-02-04	39,250.00	Declined	Declined	
Baracudas Swimming Club	4388	May 1-July 31, 2025	Swim Club Reg. Scheduled Practice Hours	#030-2025-02-24	22,950.00		10,000.00	POOL
Baracudas Swimming Club	4389	45,807.00	Swim Meet 2025	#030-2025-02-24	2,555.00		NIL	POOL/MPR/C/C
Beaverlodge Girls Hockey Association	4503	April 11-13, 2025	Spring Ice Melter Dance 50% Requested Waiver	#069-2025-03-10	950.00	50%	475.00	C/C WHOLE
Paizley's Purses & Bentley's Backpacks	4702	Oct.17-19, 2025	Diamond Gala Pipe & Draping Rental	#213-2025-08-11	300.00	50%	150.00	
Beaverlodge Junior B Blades Dinner&Dance	4691	Sept. 5-6, 2025	Equip Rental-Chairs,Tables&Pipe&Draping	#214-2025-08-11	1,207.00	50%	603.50	
Beaverlodge Municipal Hospital	4764	Dec. 13, 2025	Family Friendly Christmas Party	#274-2025-10-27	180.00	50%	90.00	MPR WHOLE
Beaverlodge&District ChamberofCommerce	4760	Nov. 27, 2025	Christmas Dinner Event	#286-2025-11-10	650.00	50%	325.00	C/C WHOLE
Beaverlodge Girls Hockey Association	4790	Dec. 12, 2025	Girls Hockey Christmas Dinner	#310-2025-12-08	500.00	50%	250.00	C/C WHOLE

**TOTAL WAIVED AMOUNT YEAR-TO-DATE \$ 12,073.50**

## Donations and Support 2025

Name of Group/Organization	Date of Event	Amount Requested	Comment	Date of Decision	Resolution Number	Amount Donated / Value of Support	Facility
BACS	Annual Grant		Budget Item			\$12,000.00	
STARS	Annual Grant					\$5,000.00	
Beaverlodge Blades Girls Hockey (U18)	Mar.2025		U18 Female Hockey Alberta Provincials			\$500.00	
Beaverlodge Regional High School	May-25		B.R.H.S. Grad 2025/Grand March 2025			\$6,258.00	ARENA
Beaverlodge Chamber of Commerce		\$500.00/yearly	100% of yearly signage fee			\$500.00	SIGNAGE FEE
Beaverlodge Chamber of Commerce			Light up the Trees			\$500.00 (?)	
Beaverlodge Chamber of Commerce		1,500.00	Paint Night During Christmas Craze	14-Apr-25	#093-2025-04-14	n/a	approved \$1500 but didn't use
Beaverlodge Chamber of Commerce		2,500.00	Art Walk Support	14-Apr-25	#093-2025-04-14	\$2,500.00	
Royal Canadian Legion #121	Nov. 11, 2025		Remembrance Day Service	Nov. 14, 2023	#265-11-14	100% (2023-2027)	\$1,180.00
Military Service Recognition			Annual Sponsorship (1/10 Page-Business Card)	14-Apr-25	#098-2025-04-14	\$345.00	
Beaverlodge Mural Foundation		1,600.00	Mural Foundation Request	14-Apr-25	#103-2025-04-14	\$1,600.00	
Grande Spirit Foundation(65th Anniv.Celeb.)	28-Jun-25	350.00	Supplies & Materials - BBQ Items	09-Jun-25	#176-2025-06-09	\$350.00	
Beaverlodge Pony Club	Aug.16-17, 2025		Sponsorship Request	11-Aug-25	#212-2025-08-11	\$200.00	

**TOTAL DONATIONS YEAR-TO-DATE \$ 30,433.00**

This needs to be JE to 2-85-770-0000

Budget Allocation	Total	42506.50
\$ -		

# Celebrate National 211 Day in Alberta!



February 11 | Help Starts Here

## Join the Movement

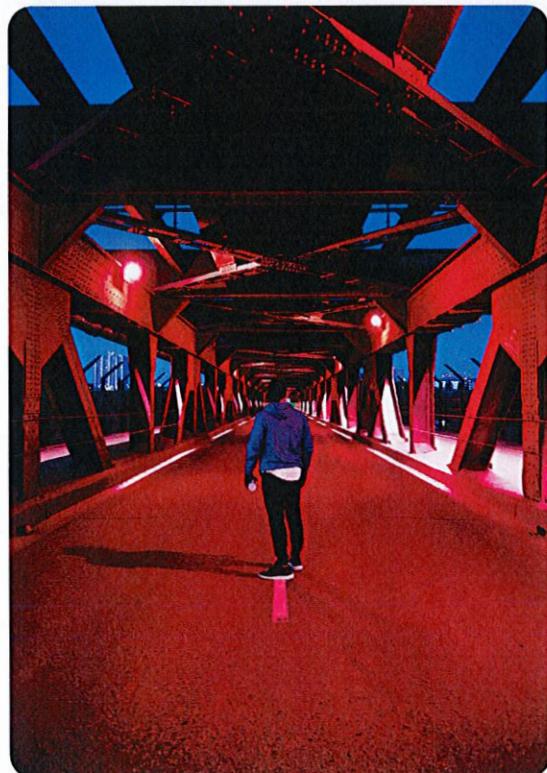
February 11th is **National 211 Day**, a **North America-wide initiative** dedicated to raising awareness about the life-changing impact of 211 services. This day highlights the vital role 211 plays in connecting individuals to essential resources, fostering stronger, more resilient communities.

From lighting up landmarks in red to sharing stories of connection and hope, Albertans can participate in meaningful ways that showcase the power of community.

## Together, We Can Make an Impact

In Alberta, National 211 Day is a chance to celebrate the unique ways we come together to support one another.

This 211 Day, join us in spreading the message that help is always just a call, text, or click away.



## United Glow: A Community in Action

This 211 Day, landmarks and buildings across Alberta will light up in red as part of **United Glow** — a powerful display of community connection and hope.

### Represent a building or landmark?

Join the celebration by lighting it up red on February 11th.

### If not, no problem!

Visit a participating landmark, snap a photo, and share it online using **#UnitedGlow #211Alberta #HelpStartsHere**

Follow us on social media for sneak peeks of participating locations and plan your visit.



 **211 Alberta**

 **@ab.211.ca**

 **@211Alberta**

Join the Conversation Online

Help us create a stronger, more connected community by sharing the message of 211. Your voice can be the link that connects a neighbor, friend, or family member to the support they need.



## Go Red with Your Team

Rally your team to wear red, snap a photo, and share it on social media. Tag us to join the celebration.

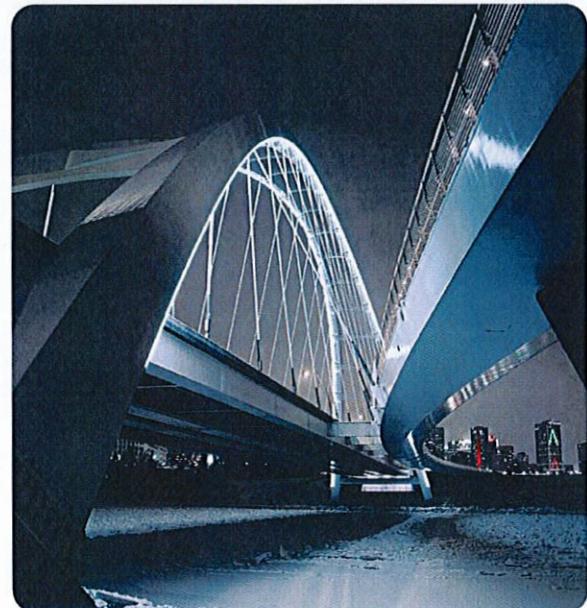
## Share Your "Why"

Create a short, heartfelt video on what 211 Alberta means to you or your organization.



## Download, Post & Tag

Use our official graphics package to share 211 Day on your channels or add a pop-up to your website to spread the word — help is just a click, call, or text away.



## Together, We Bridge the Gap

When you join 211 Day, you're doing more than just sharing a social media post — you're reminding those in our communities that support is available when they need it.

## Ready to Join Us?

Speak to our Community Engagement team to provide you with any support or clarification you need to participate in this year's National 211 Day.

211 Alberta is delivered in partnership between



**Subject:** Invitation to Illuminate the Beaverlodge Beaver in Red for 211 Day on February 11

Dear Jeff Johnston,

I'm reaching out on behalf of the United Glow Campaign, an annual Canada-wide initiative led by United Way Centraide Canada aimed at celebrating 211 Day. Each February 11th, the United Glow Campaign brings together municipalities, organizations, and communities across Canada to illuminate their buildings and monuments in red, symbolizing connection, support, and advocacy- reflecting 211's work connecting people to support when and how they need it, through 24/7 multilingual navigation, crisis response, specialty helplines, online searches, a mobile app, and a comprehensive database of health, government, and community services.

By joining the campaign and illuminating the Beaverlodge Beaver in red on **Wednesday, February 11, 2026**, your community will stand alongside dozens of others across Canada showing that help starts with a simple call or text to 211. Last year, more than 60 buildings took part including the CN Tower, Mississauga Clock Tower, Aurora Town Square, Clarington Town Hall, and Grande Prairie Sundial.

Thank you for considering this invitation to celebrate 211's impact and recognize it as a vital community resource that helps people find support when they need it most. Please confirm your participation and do not hesitate if you have any further questions.

Warm regards,

JennyLee Viola, 211 Alberta Northwest Community Engagement Specialist

**Subject:** Request for Official Proclamation of February 11, 2026 as 211 Day

Dear Town of Beaverlodge,

I'm reaching out on behalf of **Findhelp | 211**, Canada's 24/7 community navigation and support service, to request your participation in recognizing **February 11, 2026, as National 211 Day** through an official proclamation.

Each year, communities across Canada celebrate **211 Day** to raise awareness about the free, multilingual service that connects residents to essential supports—housing, food access, mental health care, financial assistance, and more. Findhelp | 211 provides reliable front-door navigation and intake support nationwide, grounded in equity, accessibility, and care. By proclaiming **February 11, 2026, as National 211 Day**, your office will help highlight the importance of connection, collaboration, and community care.

The **United Glow Campaign** will also take place that evening, with landmarks across the country illuminated in **red** to celebrate 211's work. Municipal proclamations are a key part of this national effort to make 211's impact visible and to remind communities where to turn for support.

We would be honoured if your office could issue an official proclamation and certificate recognizing **February 11, 2026, as 211 Day**. We would also be delighted for the opportunity to visit your office to receive the proclamation in person and express our appreciation directly. If you require sample wording or background information for the proclamation text, we'd be happy to provide it.

Thank you for considering this request and for your continued commitment to strengthening community connections.

Warm regards,

JennyLee Viola, 211 Alberta Northwest Community Engagement Specialist



## 211 Day Proclamation

### Amplify Awareness of 211 in Alberta/National 211 Day February 11, 2026

**WHEREAS:** February 11 is proclaimed as 211 Day in Alberta; and

**WHEREAS:** the main goal of 211 is to connect people in our province with help when they need it most. 211 is Canada's primary source of information and referral for government and community-based programs, as well as non-clinical and social services. It operates 24/7, is free and confidential, can accommodate over 170 languages, can accommodate people who are deaf, deafened, and hard of hearing, and wait times are minimal. We can connect people to clinical programs and services upon

request through live transfers. All calls are answered by trained and certified service navigators who are ready to listen, assess, provide service navigation and to advocate if needed; and

**WHEREAS:** 211 will be organizing building illuminations, inviting mayors of municipalities in Alberta to proclaim February 11 as 211 Day, distributing 211 promotional materials, and offering information sessions both in-person and virtually to raise awareness of the 211 service; and

**WHEREAS:** these activities will raise awareness of the 211 information and referral service and that it can be accessed by anyone living in Alberta by phone, chat or the web; and

**THEREFORE:** I Mayor GARY RYCROFT do hereby proclaim Wednesday, February 11, 2026 as 211 Day in the TOWN of BEAVERLODGE .

Signed at BEAVERLODGE, Alberta on this 11 day of February 2026

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Mayor Gary Rycroft



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

# Annual Conference and Trade Show

2026

Study tours

Companion tours

Trade show

When: **June 4-7, 2026**

Where: **Edmonton Convention Centre, Edmonton,  
Alberta**

Join more than 1,500 elected officials from coast to coast to coast for FCM's 2026 Annual Conference and Trade Show, Canada's largest pan-Canadian gathering of elected officials.

Our exciting program is the perfect opportunity to network with your peers, partners and federal representatives while providing you with the resources and insights to address and embrace new challenges. There, you will obtain the tools you need to be highly informed, trained, connected, and ready for municipal success.

## **Don't miss this chance to network with your peers**

**Discuss particular challenges, lessons learned, solutions and successes with your peers.**

**FCM's Annual Conference and Trade Show is your chance to network with other local leaders who range from Canada's rural, northern and remote regions to our country's biggest cities—with people who are focused on the same municipal issues and who have faced similar challenges. This is FCM's conference strength.**

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	Grande Prairie & District Catholic School Board	26-Oct-20	CAO/Admin	Jeff and Tina met with Superintendant on January 20th to discuss the proposed agreement and are awaiting the next steps.	In progress	
2	Developer Tax Incentive	14-Oct-25	CAO/Admin	Process to provide tax exemption on unsold lots as well as any spec housing on them until sold or occupied. Bring back to Council for consideration. <b>Draft went for legal review and is currently being rewritten.</b>	In progress	9-Feb-26
3	Host Library Board	12-Jan-26	CAO/Admin	Organize a meal for Council to host the Library Board.	In progress	
4						
5						

Current: January 26, 2026