AGENDA FOR THE TOWN OF BEAVERLODGE COUNCIL MEETING

MONDAY NOVEMBER 9, 2026, AT 6:00 PM, COUNCIL CHAMBERS #400-10 STREET BEAVERLODGE

Microsoft Teams Meeting ID: 253 999 950 871 99 Passcode: N4br34yx

1.0	**CALL TO ORDER:** *Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023, via Council resolution #145-2023-05-23.*	
2.0	**LAND ACKNOWLEDGEMENT:**	PP 2
3.0	**ADOPTION OF AGENDA:**	
4.0	**ADOPTION OF MINUTES:** 4.1 October 26, 2026 - Regular Council Meeting Minutes	PP 3-5
5.0	**DELEGATIONS**: 5.1 Beaverlodge Ag. Society – Mary Ann Westad	PP 6 - 8
6.0	**OLD BUSINESS:**	
7.0	**NEW BUSINESS:** 7.1 Beaverlodge Ag. Society Request 7.2 Bylaw #1043 – Repealing Bylaw # 746 Family and Community Support Services Bylaw 7.3 Wembley Snowmobile Club 7.4 5 Year Capital Plan / 3 Year Operating 7.5 Christmas Craze – Dec 4, 2026	[5.1] PP 9-11 PP 12,13 TBA
8.0	**CORRESPONDENCE**: 8.1 Oct 26, 2026 Annual Organizational Meeting Minutes	PP 14,15
9.0	**COMMITTEE AND STAFF REPORTS:** 9.1 Action List 9.2 Council Reports	PP 16
10.0	**CLOSED SESSION:**	

Town of Beaverlodge
A Place to Build Dreams

Box 30, Beaverlodge, AB T0H 0C0
Phone: 780.354.2201
Fax: 780.354.2207

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation & Métis people whose ancestors have walked this land.

We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

REGULAR COUNCIL MEETING MINUTES
MONDAY OCTOBER 26, 2026 @ 6:00 PM
COUNCIL CHAMBERS #400 – 10 ST. BEAVERLODGE, ALBERTA

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Judy Kokotilo-Bekkerus
	Councillor Trevor Bartsch, online	Councillor Hugh Graw
	Councillor Jen Wolan	Councillor Tyke Longmore, online
	Councillor Richard Lappenbush	
STAFF	Jeff Johnston, CAO	Tina Letendre, Deputy CAO
		Nichole Young, Legislative Services

1.0 CALL TO ORDER: Mayor Gary Rycroft called the meeting to order. **6:00 PM**

2.0 LAND ACKNOWLEDGMENT:

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 ADOPTION OF AGENDA:

#234-2026-10-26 Councillor Richard Lappenbush
CARRIED: That Council approves the agenda as presented.

4.0 ADOPTION OF MINUTES:

4.1 October 13, 2026 – Regular Council Meeting Minutes
#235-2026-10-26 Deputy Mayor Judy Kokoilo-Bekkerus
CARRIED: That Council adopts the Minutes of the October 13, 2026 Council meeting.

5.0 DELEGATIONS:

5.1 West Peace Medical Centre – Dr. Camellia Presley and Etienne Kuhn
#236-2026-10-26 Councillor Hugh Graw
CARRIED: That Council accepts this presentation for information.

6.0 OLD BUSINESS:

6.1 Maskwa Medical Center Request
#237-2026-10-26 Deputy Mayor Judy Kokotilo-Bekkerus
CARRIED: That Council accepts this for information.

6.2 Town & Country News Request
#238-2026-10-26 Councillor Richard Lappenbush
CARRIED: That Council accepts this for information.

7.0 NEW BUSINESS:

7.1 Minister Ellis, Deputy Premier and Minister of Public Safety and Emergency Services meeting follow-up
#239-2026-10-26 Deputy Mayor Judy Kokotilo-Bekkerus
CARRIED: That Council directs Administration to send a letter to Minister Ellis requesting a report on the number of hours of Sherriff activity in this area, specifically on Highway 43 to the BC border.

7.2 West Peace Medical Centre Request
#240-2026-10-26 Councillor Hugh Graw
CARRIED: That Council directs Administration to put into the budget, the amount of $75,000 annually - for the next five years, from 2027 until 2031 - to support operational costs and subsidize rent for the West Peace Medical Centre.

#241-2026-10-26 Councillor Jen Wolan
CARRIED: That Council directs Administration to renew the Property Tax and Utility relief for the West Peace Medical Centre Clinic located at 1030 1st Avenue in Beaverlodge - for the next five years - from 2027 until 2031.

#242-2026-10-26 Deputy Mayor Judy Kokotilo-Bekkerus
CARRIED: That Council directs Administration to initiate a conversation with MLA Ron Wiebe regarding physician compensation.

Councillor Tyke Longmore left the meeting online ***6:27PM***

8.0 CORRESPONDENCE:

8.1 October 15, 2026 Special Council Minutes

#243-2026-10-26 Deputy Mayor Judy Kokotilo-Bekkerus
CARRIED: That Council adopts the minutes of the October 15, 2026 Special Council Meeting as presented.

9.0 COMMITTEE & STAFF REPORTS:

9.1 Action List
#244-2026-10-26 Councillor Richard Lappenbush
CARRIED: That Council accepts the updated Action Item List for information.

9.2 Staff Reports
#245-2026-10-26 Councillor Jen Wolan
CARRIED: That Council accepts the Staff Reports for information.

10.0 CLOSED SESSION:

11.0 ADJOURNMENT: Mayor Gary Rycroft adjourned the meeting. **7:10 PM**

_____
Mayor Gary Rycroft

_____
Jeff Johnston, CAO

Town of Beaverlodge
A Place to Build Dreams

Box 30, 400 - 10th Street
Beaverlodge, AB T0H 0C0

DELEGATIONS TO COUNCIL

Name of Delegates(s): Mary Ann Westad

Representing: Beaverlodge Ag Society

Phone Number: 780-518-6321

Email: maryannwestad@gmail.com

Topic: Portable Aluminum Bleachers $15,000.00
Cost sharing between County, Town, & Society split 3 ways
Total is $45,000.00

Staff Familiar with topic: Jeff Johnston, Nichole Young

Attached Information: U Line Quote

Notes: Limit presentation to 15 minutes

Delegate Signature: Marylin Westad

Date: Sept 23, 2026

All notifications and documentations must be sent to nyoung@beaverlodge.ca
If you have materials/documentation to be included in the Agenda, they must be received by 1:00pm the Tuesday before the meeting you are scheduled to appear before Council.
Any documentation submitted (including this Delegate Application) is considered "Public Information" and will appear in a Council Agenda.

FOR OFFICE USE ONLY

Date and Time of Council Meeting to attend: Nov 9, 2026 6:00pm

Approved to Present by: _____ Date: _____

Town of Beaverlodge's Legislative Meetings are being live streamed effective June 12, 2023 via Council resolution #145-2023-05-23

Nichole Young

From: nyoung@beaverlodge.ca
Subject: Support from the Town of Beaverlodge for Portable Aluminum Bleachers

Sent: Friday, 04 September 2026 12:02:16
To: Jeff Johnston <jjohnston@beaverlodge.ca>
Subject: {External}Support from the Town of Beaverlodge for Portable Aluminum Bleachers

Hi Jeff,

I am writing to ask the Town of Beaverlodge to support the Beaverlodge Ag Society in the purchase of portable aluminum Bleachers, in the amount of $15000.

We have approached the County of Grande Prairie for the same amount.

We have also approached some private corporate sponsors to fund the remaining $15000.

If we are successful we of course would make the bleachers available for town and community use. For example Ball tournaments, graduations, and parades, 4 H Achievement Day, Beaverlodge Pony Club annual horseshow etc.

Please contact me to let me know the formal process to make this happen.

Thankyou,
Mary Ann Westad
Vice President Beaverlodge Agricultural Society
780-518-6321

ULINE

1-800-295-5510
uline.ca
customer.service@uline.ca

PRICING REQUEST

REQUEST # PRA2635290

Thank you for your interest in Uline!

PROVIDED TO: BEVERLODGE ARG SOCIETY
PO BOX 303
VALHALLA CENTRE AB T0H3M0
CANADA

SHIP TO: BEVERLODGE ARG SOCIETY
10TH ST BEVERLODGE
BOX 303
BEAVERLODGE AB T0H0C0
CANADA

CUSTOMER NUMBER	SHIP VIA	REQUEST DATE
36303942	MANITOULIN TRANSPORT	09/03/26

QUANTITY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
3	EA	H-4408	ALUMINUM BLEACHERS - 15', 5 ROWS ITEM IS DROP SHIPPED	13,578.00	40,734.00 T

SUB-TOTAL	SALES TAX	SHIPPING/HANDLING	TOTAL
40,734.00	2,165.49	2,575.76	45,475.25

NOTE:

ATTENTION: MARYANN WESTAD
NEW: ORDER ONLINE AT ULINE.CA/PRICINGREQUESTDETAIL
'T' DENOTES A TAXABLE LINE.
ADDITIONAL SHIPPING TIME IS REQUIRED FOR DROP SHIP ITEMS. PLEASE CONTACT CUSTOMER SERVICE FOR MORE INFORMATION.

TOWN OF BEAVERLODGE BYLAW # 1043

REPEALING BYLAW # 746

A BYLAW OF THE TOWN OF BEAVERLODGE IN THE PROVINCE OF ALBERTA TO REPEAL BYLAW # 746

WHEREAS, Section 63 of the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta 2000, provides the revision of bylaws, including the repeal of bylaws;

NOW THEREFORE, the Council of the Town of Beaverlodge, duly assembled, enacts as follows:

That Bylaw # 746 be repealed on the date this Bylaw comes into force.

This Bylaw shall come into force upon the date of its third and final reading.

Read a first time this ____ day or _____, 20___.

Read a second time this ____ day or _____, 20___.

Read a third time this ____ day or _____, 20___.

_____ _____

Mayor Gary Rycroft CAO, Jeff Johnston

BY-LAW #746

A BY-LAW OF THE TOWN OF BEAVERLODGE IN THE PROVINCE OF ALBERTA TO ESTABLISH A LOCAL UNIT AUTHORITY AND AN ADVISORY COMMITTEE TO PROVIDE FAMILY AND COMMUNITY SUPPORT SERVICES FOR THE TOWN OF BEAVERLODGE.

WHEREAS: Section 2 of the Family and Community Support Services Act, Chapter F,-1.1, 1989, determines that a Municipality may provide for the establishment, administration and operation of a Family and Community Support Services program within the Municipality, and

WHEREAS: The Minister of Community & Occupational Health has given his consent to the Town of Beaverlodge to establish its own local separate Unit Authority to provide Family & Community Support Service within the Town of Beaverlodge, and

WHEREAS: Section 3.(3) of the Family & Community Support Service Act states that where a Municipality provides for the establishment, administration and operation of a program in a manner that is satisfactory to the Minister, the Minister may pay the Municipality an amount not exceeding 80% of the cost of the program, and

WHEREAS: The Council of the Town of Beaverlodge recognizes the need for a Local "Advisory Committee" to assist and advise in the operation of Family & Community Support Services programs.

NOW THEREFORE: The Municipal Council of the Town of Beaverlodge, in the Province of Alberta, duly assembled hereby enact the following:

1. This By-Law shall be known as the "Family & Community Support Services By-Law.

2. This By-Law recognizes the elected Council of the Town of Beaverlodge as the "Family & Community Support Services Board".

3. This By-Law recognizes the need and shall appoint two elected and three members at large as members of a Family & Community Support Services "Advisory Committee".

4. The "Terms of Office" for the members of the "Advisory Committee" shall be as follows:

   4.1 The "elected" representatives of the Council of the Town of Beaverlodge shall be those members appointed annually to the Town of Beaverlodge "Protective Services Committee".

   4.2 The "appointed" representatives shall be appointed for a one-year term of office, which may be renewable to a three-year term. After serving a three-year term of office, the appointed member shall resign, but may be reappointed after a one-year mandatory break.

   4.3 The Terms of Office of an appointed member shall be terminated if three consecutive meetings are missed.

   4.4 The "Advisory Committee" shall, at their annual organizational meeting, appoint a Chairperson, who shall be appointed for a one-year term, and may be reappointed for two consecutive one-year terms.

5. The duties and responsibilities of the "Advisory Committee" shall be determined as follows:

   5.1 To receive preventative project proposals and budgets for programs, whose point of origin is in the Town of Beaverlodge.

   5.2 "Preventative Programs" shall mean those programs so defined in Section 1 and 2 of the Family & Community Support Services regulations, and attached to this By-Law as Annex "A".

   5.3 Meetings to be held at the call of the chair for the purpose of priorizing these submissions and proposals for presentation to the Family & Community Support Services Board" for final approval and implementation and to monitor these projects which best reflect the social needs within the Municipality.

.....2

5.4 To perform other duties as requested by the "Board" from time to time, which reflect or enhance the preventative nature of Family & Community Support Services.

6. This By-Law replaces any related By-Law previously established, i.e. Family & Community Support Services By-Law No. 672.

7. This By-Law becomes effective upon the date of final passing thereof.

READ a first time this 27th day of June , 1988, A.D.

Municipal Manager/Treasurer

Mayor

READ a second time this 27th day of June , 1988, A.D.

Municipal Manager/Treasurer

Mayor

READ a third time and finally passed this 11th day of July , 1988, A.D.

Municipal Manager/Treasurer

Mayor

WEMBLEY SNOWMOBILE CLUB
PO Box 593
Wembley, AB, T0H 3S0
board@wembleysnowmobileclub.onmicrosoft.com

November 3, 2026

Dear Town of Beaverlodge,

The Wembley Snowmobile Club is excited to announce our 3rd Annual Poker Rally, scheduled for January 30, 2027! This year's event is particularly special as we celebrate the Club's 30th anniversary with a ***Retro Rally*** theme, recognizing three decades of volunteer dedication, community involvement and outdoor winter recreation.

As we prepare for this milestone event, we are reaching out to valued community partners to help make this year's Poker Rally another success. **We would like to respectfully request $250 in financial sponsorship from Town of Beaverlodge** in support of the 2027 Poker Rally. **However, if a monetary contribution is not feasible at this time, we would also greatly appreciate your consideration of an in-kind donation** for items suitable for event prizes or our silent auction. Any contribution, whether financial or in-kind, would be sincerely appreciated and would help make this milestone event a success.

The Poker Rally has quickly become one of our Club's primary fundraising events, attracting participants from across the region, including the County of Grande Prairie and MD of Greenview, with attendee interest from those in BC. The event brings individuals and families together to enjoy outdoor winter recreation, explore our maintained trail system and visit our remote Club Cabin. In addition to the rally itself, the event features a silent auction and 50/50 fundraiser, providing opportunities to engage with local businesses, volunteers and community members.

This year, we are also hoping to provide beef on a bun for attendees at no additional charge, along with games and activities for children. To help make these additions possible, we are seeking financial sponsorships to offset food and event expenses, as well as donations of children's prizes (small toys, treats or items suitable for 50 goody bags). Our goal is to create a welcoming, family-friendly event that offers something enjoyable for participants of all ages.

About the Wembley Snowmobile Club:

Established in 1997, the Wembley Snowmobile Club is a volunteer-run nonprofit organization dedicated to maintaining and improving recreational snowmobile trails and facilities in the Wembley area. Our trail system spans approximately 50km and includes a remote Club Cabin that serves as a gathering place, warm-up shelter and important safety resource for recreational users. Through the dedication of our volunteers and the generosity of community partners, we work to preserve and improve these recreational opportunities for current and future generations.

How Your Sponsorship Makes a Difference

Town of Beaverlodge's sponsorship would help offset expenses associated with hosting the Poker Rally, including event supplies, food and refreshments, prizes, promotion, signage and other event-related costs. By reducing these expenses, a greater portion of the proceeds raised can be reinvested into the Club's ongoing initiatives, including:

- Trail Maintenance and Improvements: Maintaining and enhancing our recreational trail system to promote safe and enjoyable riding conditions.
- Cabin and Operational Expenses: Supporting the upkeep of our remote Club Cabin, recreational facilities and essential operating requirements.
- Long-Term Groomer Replacement Fund: Building financial reserves toward the eventual replacement of our trail grooming equipment.
- Community Giveback Program: Supporting initiatives that allow the Club to give back to the local community.

These initiatives help ensure the long-term sustainability of the Club while providing lasting benefits to recreational users and the surrounding community.

WEMBLEY SNOWMOBILE CLUB
PO Box 593
Wembley, AB, T0H 3S0
board@wembleysnowmobileclub.onmicrosoft.com

Sponsorship Recognition

In appreciation of Town of Beaverlodge's $250 contribution, the Wembley Snowmobile Club would proudly recognize your support through:

- Sponsor recognition on the Club's social media platforms.
- Sponsor recognition displayed at the event.
- Verbal acknowledgement during the Poker Rally.

For In-Kind Donations we would proudly recognize your support through:

- Donor recognition displayed at the event
- Recognition of donated items during the silent auction or at time of prize giveaway.

As a volunteer-run organization, we rely on fundraising, sponsorships and the generosity of community partners to continue maintaining and improving our recreational trail system and facilities.

Regardless of the form of contribution, your generosity would be sincerely appreciated and would help make our 30th Anniversary Retro Rally a success.

Thank you for your time, consideration and continued support of community initiatives throughout our region.

Sincerely,

Denton Cain
President, Wembley Snowmobile Club

SPECIAL COUNCIL ANNUAL ORGANIZATIONAL MEETING MINUTES
HELD MONDAY OCTOBER 26, 2026 AT 5:45 PM
COUNCIL CHAMBERS, 400-10 ST, BEAVERLODGE

COUNCIL	Mayor Gary Rycroft	Deputy Mayor Judy Kokotilo-Bekkerus
	Councillor Trevor Bartsch - online	Councillor Hugh Graw
	Councillor Jen Wolan	Councillor Tyke Longmore - online
	Councillor Richard Lappenbush	
STAFF	Jeff Johnston, CAO	Tina Letendre, Deputy CAO
		Nichole Young, Legislative Services

1.0 **CALL TO ORDER**: Mayor Gary Rycroft called the meeting to order. **5:45 PM**

2.0 **LAND ACKNOWLEDGEMENT:**

As long as the sun shines, grass grows and the rivers flow – we acknowledge the homeland of the many diverse First Nation and Métis people whose ancestors have walked this land. We are grateful to live, learn and work on the traditional territory of Treaty 8 and we make this acknowledgement as an act of reconciliation and gratitude.

3.0 **ADOPTION OF AGENDA**

#012-2026-10-26 Councillor Jen Wolan
CARRIED: That the agenda be adopted as presented.

4.0 **DELEGATION:**

5.0 **OLD BUSINESS:**

6.0 **NEW BUSINESS:**

6.1 Deputy Mayor Appointment
#013-2026-10-26 Mayor Gary Rycroft
CARRIED: That Councillor Judy Kokotilo-Bekkerus be appointed as Deputy Mayor for a 1-year term, set to expire at the 2027 annual Organizational Meeting.

6.2 Schedule of Council Meetings for 2026 & 2027

#014-2026-10-26 Councillor Richard Lappenbush

CARRIED: That the Schedule of Council Meetings for 2026 & 2027 be approved upon the correction of the November and December 2026 dates as discussed.

6.3 Council Appointments to Council Committees

#015-2026-10-26 Councillor Jen Wolan

CARRIED: That Council approves the appointments to the Council Committees with the amendment to the FCSS Advisory Committee where Councillor Jen Wolan becomes the Chair of this Committee and Deputy Mayor Judy Kokotilo-Bekkerus becomes the other Council member.

6.4 Council Appointments to Boards & Organizations

#016-2026-10-26 Deputy Mayor Judy Kokotilo-Bekkerus

CARRIED: That Council accepts the appointments to the Boards and Organizations for a 1-year term as presented with the following amendments:

a. Grande Prairie Regional Emergency Partnership (GPREP) – Councillor Jen Wolan becomes the Council Member and Councillor Richard Lappenbush becomes the alternate member;
b. South Peace Professional Attraction and Retention Committee (SPPARC) – Councillor Trevor Bartsch will take Councillor Tyke Longmore's alternate position;
c. Community Rail Advocacy Alliance – that Council declines further participation in this organization.

9.0 CLOSED SESSION:

10.0 ADJOURNMENT Mayor Rycroft adjourned the Special Organizational Meeting. **5:55 PM**

_____

Mayor Gary Rycroft

_____

Deputy Mayor Judy Kokotilo-Bekkerus

Item Number	Subject	Requested On	People Responsible	Item Notes	Status	Target Date of Completion
1	Fixed Income Tax Rebate	27-Apr-26	CAO/Admin	Investigate and research alternative frameworks that may exist for a Property Tax Rebate Program for fixed income residents.	In progress	
2	Minister Ellis Letter	26-Oct-26	CAO/Admin	Write a letter to Minister Ellis requesting a report on the number of hours of Sherriff activity in this area, specifically Highway 43 to the BC border.	In progress	
3	MLA Ron Wiebe	26-Oct-26	CAO/Admin	Initiate a conversation with the MLA about physician compensation.	Done	
4						
5						
6						

Current: November 9, 2026